

CHAMPAIGN COUNTY BOARD
COMMITTEE MINUTES

JUSTICE & SOCIAL SERVICES COMMITTEE

Monday, November 7, 2005

Meeting Rm. 1, Brookens Administrative Center
1776 E. Washington St., Urbana

7:00 p.m.

MEMBERS PRESENT: Anderson, Carter, Greenwalt, Hogue, Putman, Schroeder, Tapley

MEMBERS ABSENT: James, Sapp

OTHERS PRESENT: Deb Busey (County Administrator), Patricia Avery (County Board Member), Tom Betz (County Board Member), Andrew Buffenbarger (Nursing Home Administrator), Joel Fletcher (State's Attorney's Office), Joseph Gordon (Court Services/Probation Director), Roger Holland (Court Administrator), Kathleen Liffick (Head Start Director), Peter Tracy (Executive Director of Mental Health), Dan Walsh (Sheriff), Barbara Wysocki (County Board Chair), Marilyn Garmon

CALL TO ORDER

Chair Anderson called the meeting to order at 7:02 p.m. The Recording Secretary called the roll. Declaring a quorum present, the Chair proceeded with the meeting.

APPROVAL OF AGENDA/ADDENDUM

MOTION by Putman to approve the agenda and addendum; seconded by Hogue. Motion carried.

The Sheriff requested his agenda item be dealt with first because he is needed at the Courthouse. The committee agreed.

APPROVAL OF MINUTES

MOTION by Carter to approve the regular session minutes of September 7, 2005 and October 3, 2005; seconded by Putman. Motion carried.

PUBLIC PARTICIPATION

There was no one for public participation.

Schroeder entered at 7:08 p.m.

MONTHLY REPORTS

MOTION by Tapley to receive and place on file the Children's Advocacy Center September 2005 & October 2005 report, Circuit Clerk September 2005 report, Court Services September 2005 report, Coroner May 2005 & June 2005 report, Emergency Management Agency October 2005 report; Mental Health Board

September 6, 2005 minutes, Mental Health Board and Developmental Disabilities Board COW September 21, 2005 Study Session minutes, and the Public Defender September 2005 report; seconded by Hogue.

Tapley requested the addendum item be handled next so Roger Holland would not have to stay for the entire meeting and because the item is uncontroversial. The committee agreed.

Motion carried.

JUVENILE DELINQUENCY GRANT MONTHLY REPORTS

MOTION by Hogue to receive and place on file the Best Interest of Children September 2005 report, CASA September 2005 report, Don Moyer Boys & Girls Club August 2005 report, Mental Health Center September 2005 report, and the Regional Planning Commission September 2005 report; seconded by Tapley.

Motion carried.

Greenwalt entered at 7:11 p.m.

ANIMAL CONTROL

Request Approval of Intergovernmental Agreement for Animal Control Services with the Village of Royal

MOTION by Putman to approve the Intergovernmental Agreement for Animal Control Services with the Village of Royal; seconded by Greenwalt. Anderson noted this agreement is similar to agreements that have been approved for other villages. Motion carried.

Request Approval of Intergovernmental Agreement for Animal Impound Services with the Village of Royal

MOTION by Greenwalt to approve Intergovernmental Agreement for Animal Impound Services with the Village of Royal; seconded by Putman.

Putman stated she preferred to use the term "impoundment services" rather than "impound services" in this type of agreement. She did not want any language changed. But she wanted to state this for consistency.

Motion carried.

SHERIFF

Request Approval of Livescan Equipment Program Grant from Illinois Criminal Justice Information Authority, Agreement Number 402405 in the amount of \$12,792

MOTION by Hogue to approve the Livescan Equipment Program Grant from Illinois Criminal Justice Information Authority, Agreement Number 402405 in the amount of \$12,792; seconded by Putman.

The Sheriff stated the equipment is a portable fingerprint unit. The device works electronically and is inkless. It can tell right away whether the officer has taken a good set of prints and the turnaround time is much faster from the Bureau of Information. The unit's portability is also advantageous. The plan is to store it in the downtown office, but it can be moved to the Courthouse or the Jail if needed. The device costs about \$16,000. The Sheriff has to provide 25% in matching funds for the grant. He has this money set aside in his budget. The Sheriff answered committee members' questions about the fingerprinting procedure and the many uses of the device.

Motion carried.

MENTAL HEALTH BOARD

Request Approval of Job Content Evaluation Committee Recommendation for Classification and Title Change for Accountant/Fiscal Manager position

MOTION by Greenwalt to accept the Job Content Evaluation Committee's recommendation for classification and title change for Accountant/Fiscal Manager position; seconded by Tapley. Motion carried.

HEAD START

Monthly Report

Liffick was present to answer any questions about her report.

MOTION by Hogue to receive and place on file the Head Start monthly report; seconded by Greenwalt. Motion carried.

NURSING HOME

Monthly Report

MOTION by Tapley to receive and place on file the Nursing Home monthly report; seconded by Carter.

Putman said Buffenbarger's reports are a pleasure to read and filled with positive, uplifting comments about Nursing Home employees. Buffenbarger said the new restaurant-style dining is moving along well, though there are still kinks to work out. The residents are enjoying the true service rather than waiting in line for a buffet.

Motion carried.

ADMINISTRATOR'S REPORT

Update and Discussion Regarding Options for Delinquency Grants Funding Process for FY2006

Busey noted this matter was discussed at the last meeting. It is an issue with regard to the juvenile delinquency grants that are awarded by the County Board each year. The grants have been awarded for four years. It is thought there is some need to improve the process in order to make sure that accountability is at the highest level for the spending of these taxpayer dollars each year. Busey has been working on this and met with Joe Gordon of Court Services/Probation and Peter Tracy of the Mental Health Board about the option of using the Mental Health Board's system of awarding funds for delinquency programming. Busey turned the floor over to Tracy.

Tracy passed out a draft memorandum of understanding to the committee. The draft is to illustrate what an agreement might look like. There is an overlap between what the Mental Health Board does and the goal of the County Board's juvenile delinquency grants. The Mental Health Board has a statutory responsibility to the same population. The Community Mental Health Act specifically mentions delinquent youth with mental health issues and a large percentage of the juveniles in the Juvenile Detention Center do have mental health issues. An advantage of the County Board and the Mental Health Board working together on this is the opportunity for some integrated planning, which would enable the money from both boards to be used more effectively. The fact that the funding decisions are currently made independently of each other does not allow for maximum effectiveness. Tracy said there is an opportunity of inclusion in some of the system of care activities the Mental Health Board is working on with other local providers. The Mental Health Board is an applicant for a SAMHSA grant, which is a federal children's initiative. Another advantage would be giving the County Board

an increase in the fiscal and programming accountability. Tracy listed the major points of the memorandum of understanding:

1. The County Board would assign responsibility to the Mental Health Board.
2. The program would be added the Mental Health Board's FY2007, which begins on July 1, 2006 and ends on June 30, 2007.
3. The Mental Health Board will not use the juvenile delinquency grant money to supplement other Mental Health money that is currently being funded.
4. A primary emphasis will be placed on post-detention activities, as stated in the original Quarter Center for Public Safety Sales Tax for Juvenile Delinquency Grants documents.
5. The selection, contracting process, format, and organization eligibility guidelines would fit the Mental Health Board's policies and procedures.
6. The Mental Health Board would provide updates to the Justice & Social Services Committee in order to receive feedback.
7. There is a grant monitoring contract with CU Area Project in place. Tracy proposed the contract extend for one year.
8. Either the County Board or the Mental Health Board can terminate the memorandum of understanding if the situation does not work out.

Tracy stated he thinks it is in the best interests of Champaign County for the two entities to work together because it is the opportunity for integrated planning and programming collaboration.

MOTION by Hogue to approve the Memorandum of Understanding between the Champaign County Mental Health Board and the Champaign County Board regarding the Management and Administration of the Quarter Cent for Public Safety Funding; seconded by Schroeder.

Carter stated the juvenile delinquency grants were his pet program and he would like to see more in-depth involvement with kids. He said he blames himself for not monitoring more closely.

Tracy stated the Mental Health Board currently funds several programs in the Juvenile Detention Center, such as the University of Illinois Psychological Services Center JDC Mental Health Outreach Program and the Youth Substance Abuse Counselor from the Prairie Center. Tracy coordinates those services with the state money that provides for the Mental Health Juvenile Justice Program. In Tracy's opinion, the County needs to figure out a way to pull all the programs together. The juvenile delinquency grant money could be a vehicle to help do more. None of the current services will be supplanted, but the grant money can be used to fund programs to build on the current services.

Gordon said 90% of juveniles in the system will eventually be released and placed on probation. Court Services/Probation tries to continue to work with the juveniles on anger reduction and cognitive skill building programs following their release. A reading program and tutoring is also being implemented. Gordon plans to have the juveniles tested before they start the program and tested again six months later to have a measurable instrument of improvement. Gordon said there is a basis for some excellent programming. The Administrative Offices of the Illinois Courts has requested that Court Services/Probation Departments only make referrals to program that are considered to be best practices or research based programs. Gordon stated some of the programs currently funded by the Juvenile Delinquency Grant money that will not work with the JDC population because they are a very difficult group of individuals to work with. Carter asked why the grant programs would not work with the JDC. Gordon explained, as an example, the Best Interest of Children would prefer not to work with adjudicated delinquents. Some agencies are involved in diversion or prevention and they do not like to cross boundaries into intervention. Court Services/Probation is considered an intervention service, so agencies in diversion or prevention do not like to take the more difficult clients. Carter stated then those agencies should not participate. Carter argued that change needs to be made. Anderson stated that she hears Carter's concerns, but the issue being discussed is the process to arrive at these decisions and not the

programs that were already chosen for funding for this grant year. Anderson reminded Carter about the how the decision of what programs would receive funding was reached by the subcommittee and approved by both the full committee and County Board.

Avery stated the proposal from the Mental Health Board attempts to address some of Carter's concerns. She said it is important to have programs available to the juveniles in the JDC as well as prevention programs to prevent children from entering the courts system at all. The Mental Health Board proposal is a good start to review the criteria for the funded programs. This will be a good mechanism to phase out the old programs and focus on programs that better suit the criteria set forth by the County Board.

Carter asked to make a statement because he will be leaving the meeting early to attend a meeting about putting another liquor store in the community. He said the community should not add any more liquor stores and he would appreciate the committee taking his comments about juvenile delinquency into consideration.

Carter left the meeting at 7:41 p.m.

Greenwalt apologizing for being late to the meeting. She asked how flexible and open to new programs the Mental Health Board will be versus renewing programs that were funded in the past year. Tracy answered that Mental Health Board tries to provide specific criteria about their priorities to the potential applicants. They notice the availability of funds in the newspaper. The Mental Health Board has funded some new programs over the past few years, such as Talks Mentoring, Best Interest of Children, and the University of Illinois Psychological Services Center. Mental Health is not looking at new programs just for the sake of looking for new programs. They are looking for programs that move services out to the community and are more responsive to ideas. In this situation, if the grant criteria is defined as post-detention programs, then they look for applicants who meet those criteria. One of the Mental Health Board's strengths is that they can make defensible decisions. Others may not agree with those decisions, but the decisions will be justifiable. Tracy thinks having clear criteria is important so applicants who are not funded understand why they were not funded.

Greenwalt asked if Tracy had advice on grant size. Tracy said that would depend on the applications received. The approved applicants would be the ones that would best fit with the system of care that exists in the County. Tracy does not like spreading the money too thinly because sometimes that is wasting money when it is not even enough to do anything. The goal is to use the resources in the way that has the greatest impact. Tracy does not feel he can fully answer the question without seeing the applications.

Tapley asked what is meant by a system of care. Tracy explained the concept of system of care means a single system, such as Mental Health, cannot work with kids by itself. One system must work with the other child-serving systems. Mental Health has attempted to look at ways to work with the education, juvenile justice, and child welfare systems to try and put together plans for kids that address all the different areas of their lives. Generally, they have found seeing kids for one hour of psychotherapy a week in a vacuum is, by itself, not really effective in changing behavior outside of that hour. The concept of system of care is how to get good collaboration so treatment follows the kids across the different boundaries.

Putman thanked Kat Bork for the quality of the October minutes she wrote. The minutes helped to review the meeting's discussion about the grant award process. The makeup of the Justice & Social Services Committee changes every two years and does not have the concise, documented, comprehensive reporting process that the Mental Health Board does. Putman said with the committee turnover every two years, the best job possible might not be done in the awarding of grants. Some County Board members, such as Carter and Betz, might have objections to turning the funding and control of the grants over to the Mental Health Board. Putman said she has not been 100% satisfied with how the grant allocations have gone, though she has voted to approve the grants that have been made. She is very projective of the anti-recidivism funding for juveniles. Putman stated she thinks the Mental Health Board of today is a dream, as compared to past boards. She was nervous about turning the control of the grants over to a board whose composition she knows nothing about five

to ten years from now. She does not have confidence in what a future County Board or Mental Health Board will do with the funding. Putman is aware there is probably nothing Tracy can do to help her alleviate her concerns because no one can read the future. Tracy noted the County Board can terminate the agreement if they are dissatisfied. It is in the Mental Health Board's best interest to do a good job. His goal is to keep the County Board satisfied. Busey stated Putman's concerns were policy issues and those determinations are made at the policy level. No one can be assured of future policy decisions by the County Board. Busey views the issue at hand as an administrative decision, not a policy decision. Champaign County government has a department whose primary focus and function is to solicit, receive, evaluate, award, and monitor grants. The five-person department awards in the vicinity of \$5.3 million in grants. The juvenile delinquency grants from the Public Safety Sales Tax Fund total about \$200,000. The County has in-house experts capable of managing the grant administration process, so the Justice & Social Services Committee can provide policy direction and let the in-house experts manage the process rather than have a County Administrator (who is not an expert) and a changing committee handle the process. Busey said the agreement with the Mental Health Board is a far more effective approach from an administrative perspective.

Greenwalt left the meeting at 7:54 p.m.

Avery thanked Busey and stated it was best to allow the experts handle the grants, the same way the County Board does to other County departments for expertise in other areas. The administration of the grants could work better in the Mental Health Board's system. She would feel more comfortable knowing there is a system in place to look at what works and what does not work. Avery stated the County Board is not relinquishing everything over to the Mental Health Board. The County Board will retain the ability to say if the situation is not working. She said, in her opinion, Tracy is a man of integrity and he would not be proposing the agreement if he did not think his department could do the job.

Greenwalt re-entered the meeting at 7:58 p.m.

Anderson noted Busey sought Tracy's input; the Mental Health Board did not approach Busey about handling the grants.

Betz gave the committee a refresher course of how the County decided the funding for the juvenile delinquency grants from the Public Safety Sales Tax. At the time, post-detention follow-up for juveniles was a major concern. The language of the original resolution was focused on post-detention anti-recidivism. Every year approval of the grant funding has come before the County Board; Betz has voted to approve the award of grants and has raised concerns. Betz stated his concern was that the Board was getting into the business of almost giving out gifts. This might not be the intent, but it is how it sometimes appears when the Mahomet Boys Club competes against the Champaign Boys Club. Betz stated this is a very dangerous notion and he has been concerned about how the grant programs are monitored along with the criteria for the effectiveness of the money. He has not seen a lot of good, long-term reporting on the effectiveness of the funding. Betz met with Tracy and Busey about the agreement between the County Board and Mental Health Board. He said he thinks the criteria will be tighter through Mental Health. He stated the agreement is a step in the right direction to focus on the original intent. He would like to see the word "recidivism" in the head notes of the memorandum of understanding because that was the original intent of the grant funding. Betz stated recidivism by necessity implies a degree of post-detention. Betz has spoken with Joe Gordon and he has some ideas about post-detention. Betz reminded the committee that the County Board can terminate the memorandum of understanding if the situation does not work in the future.

Putman asked how would the juvenile delinquency grants fit into Mental Health's cycle of work. Tracy stated if the County Board approves the memorandum of understanding, then he will submit the memorandum to the Mental Health Board for their approval. A notice of availability of funds from the Mental Health Board, Developmental Disabilities Board, and the juvenile delinquency grants would be placed in the newspaper. Applications would be issued in January to any interested agency. The applications would likely be due in late

February. Summaries of the applications would be prepared and sent to the Mental Health Board members for discussion in an open board meeting. Mental Health staff would make recommendations that would be submitted to the Mental Health Board. A decision regarding funding would be made in an open meeting. It is a very open process.

Wysocki stated Tracy is very good at administering grants and money to programs of this kind. She asked if it was possible if the Mental Health Board could gain leverage for additional grant possibilities by taking on the administration of the juvenile delinquency grants. Tracy said this will strengthen Mental Health's application for the federal children's initiative grant next year because it is a concrete demonstration of collaboration and pooling resources to work towards system of care objectives. The goal outcomes for all kids in Champaign County are for them to be at home, in school, and out of trouble.

Avery asked if it would be possible to have dialogue with the Justice & Social Services Committee Chair and committee members to provide feedback to Tracy about the grant criteria. The current County Board liaison to the Mental Health Board is Anderson, the Chair of the Justice & Social Services Committee. Tracy recommended the committee sort out what they want the criteria to be and detail it in strong language.

Greenwalt left the meeting at 8:17 p.m.

Tapley asked if the juvenile delinquency grants would be a separate and distinct process. Tracy said the process would be separate because Mental Health would have to account for the Public Safety Sales Tax money and used for the criteria set by the County Board. The grants would be rolled into Mental Health's grant funding process, but would have a separate category.

Greenwalt re-entered the meeting at 8:18 p.m.

Tracy reiterated the grant selections would attempt to integrate into other programs to maximize their effectiveness. Tapley said he would like to see some of the money go to prevention instead of only post-detention programs, but if there is research the money needs to go to anti-recidivism then he can live with that. Tapley asked if the County Board would retain the final vote on what programs would be funded. Tracy said anything is possible. Tapley said that Board members might want to redo or undo Mental Health's decisions, which would defeat the purpose. Tracy stated either the Mental Health Board or County Board could terminate the agreement if either is unhappy. Discussion continued over the process.

Busey suggested trying the process with the Mental Health Board and the County Board can change its mind later if they are dissatisfied. Part of the benefit in working with Mental Health is integration. Anderson, as the County Board liaison to the Mental Health Board, can keep the Justice & Social Services Committee completely apprised of the intricate process.

Greenwalt does not see any advantage to bringing the grants before the County Board for approval after the Mental Health Board makes a decision. It is too much of a chance to make the process political. She asked if Tracy could get grant applications that were anti-recidivism. Tracy said if the anti-recidivism intent is clearly stated in the public notification, then that is the applications that will be received. Prevention services is a difficult and broad category to define. Almost any agency could argue they are in the prevention category. The concept of post-detention services is very clear. Clearly stated definitions make the funding decisions easier to defend.

Putman asked what Mental Health would receive for the extra work of administering the juvenile delinquency grants. Should a percentage of grant money be set aside for the administration work? Tracy said he was not looking for any additional administration tied to this. He sees it as more of what they are supposed to be doing and using the County Board's and Mental Health Board's money more effectively. Mental Health is not looking at this as a power grab or a way to siphon off money to support their operations.

Tapley asked why the County Board would keep the contract with CU Area Project through June 2006. Tracy stated the contract could be helpful with monitoring the grants. It would give continuity to the process during the period when the Mental Health Board assumes responsibility.

Motion carried.

OTHER BUSINESS

Juvenile Delinquency Prevention Specialist Grant Proposal for FY2006

Busey provided the committee with background information. This funding for this position has been provided outside of the normal grant process over the last couple of years. The assumption is the funding would be folded into the grant process from this point forward. This is a request to maintain the position funding from December 1, 2005 through June 30, 2006. This will be spending part of the FY2006 Public Safety Sales Tax grant dollars.

MOTION by Greenwalt to approve the award of funding for Juvenile Delinquency Prevention Specialist for FY2006; seconded by Hogue.

Greenwalt asked what happens in the new funding cycle. Would the County issue a request or maintain the contract on a yearly basis? Busey said CU Area Project would probably apply for funding through the application process that would be administered for the County's Quarter Cent for Public Safety monies.

Motion carried.

Agreement to Provide Grant Monitoring Services to the County of Champaign

Busey said this contract was entered into last year for the County's fiscal year, which overlaps the grant funding year. The contract ends November 30th. The current contract period would be from December 1, 2005 to June 30, 2006.

MOTION by Greenwalt to approve the Agreement to Provide Grant Monitoring Services to the County of Champaign; seconded by Schroeder. Motion carried.

Request from Circuit Court to submit Administrative Legal Secretary Position to Job Content Evaluation Committee for Review

Busey stated with the new technology software project that will be utilized by the courts, there is a need for each department to have an Applications Administrator to assume responsibility. The State's Attorney has similarly assigned these responsibilities to an Administrative Legal Secretary. The Circuit Court is requesting the position be reviewed to determine if this additional assignment has an impact on the position classification.

MOTION by Tapley to submit Administrative Legal Secretary Position to Job Content Evaluation Committee for Review; seconded by Schroeder. Motion carried. Holland thanked the committee.

CHAIR'S REPORT

Anderson commented that at last month's meeting the committee requested Bill Keller, from the Emergency Management Agency, to attend the November Justice meeting to discuss the County's emergency plan. Busey spoke with Keller and discovered other committees had made the same request. Therefore, the County Board will hold a study session on November 15th to discuss this issue with Keller, instead of Keller giving the same presentation to several committees. Other topics will be discussed at the study session as well.

Putman said the committee has not been receiving the minutes from the County Board of Health meetings. Wysocki stated the Board of Health minutes are posted on their website and recommended any interested County Board members visit the website. Tapley recommended posting the Board of Health URL in the next Justice agenda.

DETERMINATION OF ITEMS TO BE PLACED ON COUNTY BOARD CONSENT AGENDA

The Chair designated agenda items VII A&B, VIII A, and XIII A&B to be placed on the County Board Consent Agenda.

ADJOURNMENT

Meeting adjourned at 8:40 p.m.

Chair declared the meeting back in session at 8:41 p.m.

MOTION by Putman to approve the Justice & Social Services Committee closed session minutes of October 3, 2005 and the Performance Appraisal Subcommittee closed session minutes of August 24, 2005 and August 31, 2005. Motion seconded by Schroeder. Motion carried.

Meeting adjourned at 8:42 p.m.

Respectfully submitted,

Kat Bork
Administrative Secretary

Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.