

CHAMPAIGN COUNTY BOARD  
COMMITTEE MINUTES

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**POLICY, PERSONNEL & APPOINTMENTS**

Meeting Room 2

Brookens Administrative Center

January 12, 2005

MEMBERS PRESENT: Putman, Wysocki, Knott, Busboom,  
Beckett, Moser, Feinen, Betz

MEMBERS ABSENT: Fabri

OTHERS PRESENT: Deb Busey; (Administrator), Denny Inman; (Administrator)

**CALL TO ORDER**

Mr. Betz called the meeting to order at 7:01pm.

**APPROVAL OF AGENDA/ADDENDUM**

**MOTION** by Mr. Knott to approve agenda and addendum; seconded by Mr. Moser. **Motion carried.**

**APPROVAL OF MINUTES**

**MOTION** by Mr. Beckett to approve minutes dated November 16, 2004; seconded by Ms. Wysocki. **Motion carried** all ayes.

**PUBLIC PARTICIPATION**

None

**CLERK'S REPORT**

**Monthly Fees Report**

**MOTION** by Mr. Knott to approve and place on file the November 2004/ Semi Annual and December 2004 Monthly Fees Report; seconded by Mr. Beckett. **Motion carried** all ayes.

## **COUNTY BOARD**

### **Appointment/Reappointments**

#### **Appointments of County Board Liaisons**

**OMNIBUS MOTION** by Ms. Wysocki to appoint Ralph Langeheim as County Board Liaison to CUUATS, Jan Anderson as County Board Liaison to Mental Health Board, Greg Knott & Barbara Wysocki as County Board Liaisons to CSBG, Catherine Hogue as County Board Liaison to Head Start Policy Board, Jon Schroeder, Claudia Gross and Barbara Wysocki as County Board Liaisons to IETC, Steve Moser, Nancy Greenwalt and Barbara Wysocki as County Board Liaisons to RPC, Larry Sapp as County Board Liaison to Board of Health, Deb Feinen and Patricia Avery as County Board Liaisons to Developmentally Disable Board, Nancy Greenwalt and Jon Schroeder as County Board Liaisons to Liquor Advisory Committee, Greg Knott, Barbara Wysocki, as County Board Liaisons to Economic Development Subcommittee, Greg Knott and Barbara Wysocki as County Board Liaisons to Economic Development Corp., Jennifer Putman, Patricia Avery and Steve Moser as County Board Liaisons to Policies Revisions Subcommittee and Ralph Langeheim as County Board Liaison to Mahomet Aquifer Consortium; seconded by Mr. Beckett. **Motion carried** all ayes.

#### **Metal Health Board (*Correction*) – Term ending 12-31-08**

**MOTION** by Ms. Wysocki to receive and place on file the 12-31-08 correction of Mary Anne Midden's term ending date to the Mental Health Board; seconded by Ms. Feinen. **Motion carried** all ayes.

## **ADMINISTRATOR'S REPORT**

### **Vacant Position Listing**

For information only (No action)

### **Job Content Evaluation Committee Recommendation for Classification of Programmer Analyst to Senior Programmer Analyst, Network Analyst/Financial Analyst and Entry Level Programmer Analyst**

**MOTION** by Mr. Moser to approve recommendation for classification of Programmer Analyst to Senior Programmer Analyst, Network Analyst to Network/Financial Analyst and Entry Level Programmer Analyst to Programmer Analyst; seconded by Ms. Busboom. **Motion carried** all ayes.

Mr. Fabri Arrives. 7:15pm.

### **Inmate Phone System Contract – Discussion**

Mr. Inman stated in 2003 the county had a revenue gain of \$154,000.00 and in 2004 \$155,387.00. Mr. Inman stated the mental health contract at the correctional center annual cost is about \$68,282.00, and the Inmate Health Care Contract runs about \$306,020.00 for a total expense of \$375,002.00. Mr. Inman went on to say, revenue from the phone system helps offset the cost of the mental health and inmate health care contracts. Mr. Inman ended by stating he will be meeting with Evercom to discuss contract extension.

### **CHAIR'S REPORT**

#### **Discussion – Appointment of Ethics Officer**

Discussion: Mr Betz opened the floor to the committee to discuss the appointment of an Ethics Officer.

Mr. Knott stated he checked an Ethics Officers Association Website and that website indicated what skills, abilities to look for in an ethics officer.

Mr. Beckett asked if any other county or community has an Ethics Officer maybe we could get a copy of their duties and job description from them or maybe could obtain more information from NACO if any is available. Mr. Beckett stated he spoke with Professor Rich and would be willing to conduct ethics training for county employees.

### **LEGISLATIVE REPORT**

Ms. Wysocki stated she designated Mr Beckett and Mr Knott as Legislative Liaisons.

### **OTHER BUSINESS**

Mr. Moser stated he would like discussion of comp. time and time off for elected and appointed officials put next month's agenda.

Mr. Betz asked for an update from the Blue Ribbon Panel for next meeting.

Mr. Moser asked that an Visioning Update be put on next month's agenda

Mr. Beckett asked for the Creation of Deputy County Administrator for Human Resource Position be put on next month's agenda.

Ms. Putman ask that discussion of EEO Report be on next month's agenda

Ms. Wysocki announced the UCCI Conference for March 15<sup>th</sup> and 16<sup>th</sup> 2005 in Springfield and the Renaissance Hotel.

Ms. Putman stated she spoke with MTD and they will be sending minutes to the clerk.

### **ADDENDUM**

Mr. Inman spoke regarding online distribution of agendas. Mr. Inman presented (2) types of electronic agendas. Mr. Inman stated the Less Paper approach will have the agendas less attachments or addendums. Paperless approach would have agendas and all attachments online for the user. Mr. Inman stated there are some operational issues that may have to be addressed in regards to paper size, file size and printing cost. Mr. Inman went on to say in addition, for the end user, not all computers may not be able to access due to the need of an upgrade and DSL or Broadband. Mr. Inman stated he will be conducting a trial run in February and March with some of the board members to see how it operates.

### **ITEMS TO BE PLAC ED ON COUNTY BOARD CONSENT AGENDA**

Mr. Betz stated items VIA, VIIB will be on consent agenda

### **ADJOURNMENT**

Mr. Betz declared meeting adjourned. 8:20 p.m.

Respectfully submitted,

Leroy Holliday  
Administrative Secretary