

CHAMPAIGN COUNTY BOARD
COMMITTEE MINUTES

POLICY, PERSONNEL & APPOINTMENTS

Meeting Room 1
Brookens Administrative Center

February 9, 2005

MEMBERS PRESENT: Putman, Wysocki, Knott,
Beckett, Moser, Feinen, Betz

MEMBERS ABSENT: Fabri, Busboom

OTHERS PRESENT: Deb Busey; (Administrator), Denny Inman; (Administrator)
Curt Deedrich (Chief Assessment Office)

CALL TO ORDER

Mr. Betz called the meeting to order at 7:04pm.

APPROVAL OF AGENDA/ADDENDUM

MOTION by Mr. Knott to approve agenda and addendum; seconded by Mr. Beckett. **Motion carried.**

APPROVAL OF MINUTES

MOTION by Mr. Beckett to approve March 30, 2004 Closed Session, April 27, 2004 Closed Session, May 18, 2004 Closed Session, September 21, 2004 Closed Session, December 14, 2004, January 12, 2005 minutes; seconded by Ms. Putman. **Motion carried** all ayes.

PUBLIC PARTICIPATION

Ms. Sandra Allen of Senior Citizens for Peace and Justice spoke regarding the Evercom Phone Contract and the suicide at the county jail.

CLERK'S REPORT

Monthly Fees Report

MOTION by Mr. Knott to receive and place on file the January 2005 Monthly Fees Report; seconded by Mr. Moser. **Motion carried** all ayes.

COUNTY BOARD

Appointment/Reappointments

List of Policy Committee Appointment Corrections

MOTION by Mr. Beckett to approve Policy Appointment Corrections; seconded by Ms. Wysocki. **Motion carried** all ayes.

Champaign County Mass Transit District – Term ending 12-31-09 (one vacancy)

MOTION by Ms. Wysocki to appoint Willard Bloom to the Champaign County Mass Transit District term ending 12-31-09; seconded by Mr. Beckett. Roll call vote 5/2 **Motion carried.**

Discussion: Mr. Beckett stated Mr. Broom is a long time affiliate of the U of I in administration and is familiar with the students and their mass transit needs. Mr. Moser stated he had some complaints from residents in his district regarding taxes in the mass transit district and how some buses are operating with no passengers.

After discussion Mr. Betz asked for a roll call. Mr. Betz, Mr. Beckett, Mr Knott, Ms. Putman and Ms. Wysocki voted aye. Ms. Feinen and Mr. Moser voted no.

Willard Airport Study – Beckett/Knott

MOTION by Ms. Wysocki to appoint Mr. Beckett and Mr. Knott to the Willard Airport Study Subcommittee; seconded by Mr. Moser. **Motion carried** all ayes.

Resignation of Russel Wright from Ivesdale FPD

MOTION by Moser to receive and place on file the resignation of Russel Wright from the Ivesdale FPD; seconded by Mr. Beckett. **Motion carried** all ayes.

ADDENDUM

Appointments to the Champaign County Economic Development District – term ending 12-31-06

OMNIBUS MOTION by Ms. Wysocki to appoint Patricia Avery, Barbara Wysocki, Colleen Braun, John Regetz, Minor Jackson, Neal Williams, Reed Berger, Nigel Austin, Jeanne Gustafson and Dave Lucas to the Champaign County Economic Development District term ending 12-31-06; seconded by Mr. Knott. **Motion carried** all ayes.

ADMINISTRATOR'S REPORT

Vacant Position Listing

For information only (No action)

Report on Elected Officials decisions regarding compliance with the Champaign County Personnel Policy

MOTION by Ms. Wysocki to receive and place on file the report on Elected Officials decisions regarding compliance with the Champaign County Personnel Policy; seconded by Mr. Beckett. **Motion carried.**

Update Regarding Appointment to Ethics Officers in other counties

MOTION by Mr. Knott to appoint Mr. Beckett and Ms. Feinen to the Ethics Subcommittee; seconded by Mr. Betz. **Motion carried.**

Discussion: Ms. Feinen spoke regarding her concern the role of the Ethics Officer stating if the Ethics Officer is the one who will refer complaints to the Assistant States Attorney, many will be afraid to ask any questions or come forth if they had made a mistake for fear that they may be prosecuted.

***Motion previously made to appoint Ethics Sub-Committee withdrawn.**

Mr. Betz appointed Ms. Feinen and Mr. Beckett to work on a recommendation to bring to the committee.

Updated regarding Ethics Training for Employees

Ms Busey stated that RPC, Treasurer's Office, Administrative Services, and Supervisor of Assessments Office would like to attend the training and the possible date available for the training will be April 26, 2005.

Mr Beckett added that the training will be offered in two sessions, one in the morning and one in the afternoon.

CHAIR'S REPORT

Determination Regarding Change to Committee Meeting Schedule

Mr Betz spoke to the committee regarding changing the meeting dates with Justice and Social Services. Ms Putman stated the Justice and Social Services Committee has decided to keep its regular schedule because of member conflicts caused by changing the schedule at this point and time.

LEGISLATIVE REPORT

Mr. Knott stated he talked with Assistant States Attorney Joel Fletcher for clarification regarding the use ¼ Cent for Public Safety sales Tax for Delinquency Prevention/Intervention/Diversion Grants. Mr. Knott went on to explain that the Legislation has to be re-passed to eliminate an argument regarding the validity of the grants.

OTHER BUSINESS

Discussion Regarding County's Comp Time Policy – Chapter 7 Champaign County Personnel Policy

Discussion: Ms Busey addressed the committee in regards to Comp Time Policy. Ms. Busey stated the standard is not the same for public and private sector with regards exempt employees. Under FLSA guidelines, in the private sector an exempt employee cannot be docked if they work less than 8 hours in a day, and they are not required to use any type of benefit time for the time they are absent from work in increments of less than a full day. Ms. Busey went on to say in other words, in the private sector if an exempted salaried employee works for one hour then leaves for the rest of the day, their pay is not adjusted based on the number of hours worked, however, under FLSA, in government, exempt employees can be subject to ordinance or polices which require that personal leave and sick leave be used for absences from work in increments less than one day. Ms. Busey stated the utilization of compensatory time in government is therefore allowed for exempt employees to accrue time for hours worked in excess of 8 hours per day or 40 hours per week, because they can also have their pay docked or charged to benefit time if they are not present for 8 hours per day or 40 hours per week.

Ms. Feinen stated when she was a lawyer in the public sector she worked more than 40 hours a week but was not allowed comp time. Ms. Feinen went on to say if she did not work 8 hours a day she was not docked for these hours.

State's Attorney Opinion regarding employee status of Chief County Assessment Officer and internal operation of that office

Information only (No action)

Discussion regarding creating the position of Deputy County Administrator/Human Resource

MOTION by Mr. Moser to send proposed description of the Deputy County Administrator/Human Resource position to the Job Content Evaluation Committee; seconded by Mr Knott. **Motion carried** all ayes

SEMI ANNUAL REVIEW OF CLOSED SESSION MINUTES

MOTION by Mr. Beckett for the Closed Session Minutes remain Closed; seconded by Mr. Moser. **Motion carried** all ayes.

ITEMS TO BE PLAC ED ON COUNTY BOARD CONSENT AGENDA

Mr. Betz stated the Policy Committee Appointment Correction, Economic Development Appointments and Willard Airport Study Subcommittee Appointments will be on consent agenda.

ADJOURNMENT

Mr. Betz declared meeting adjourned. 8:50 p.m.

Respectfully submitted,

Leroy Holliday
Administrative Secretary