

**POLICY, PERSONNEL, & APPOINTMENTS COMMITTEE**  
**Summary of Action Taken at 11/7/07 Meeting**

<b><u>ITEM</u></b>	<b><u>ACTION TAKEN</u></b>
1. <b><u>Call to Order</u></b>	Meeting called to order at 7:02 p.m.
2. <b><u>Roll Call</u></b>	Betz, Hogue, Knott, McGinty, Moser, Putman, and Schroeder were present at the meeting.
3. <b><u>Approval of Agenda/Addendum</u></b>	Agenda and addendum were approved.
4. <b><u>Approval of Minutes</u></b>	Regular session minutes of October 3, 2007 were approved as amended.
5. <b><u>Public Participation</u></b>	None
6. <b><u>Monthly Reports</u></b>	
a. County Clerk Fees Monthly Report for September 2007	Received and placed on file.
7. <b><u>County Board</u></b>	
a. Appointments/Reappointments	<b><i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Joseph Meents as Interim Supervisor of Assessments through December 31, 2007</i></b>
1. Appointment of Joseph Meents as Interim Supervisor of Assessments through December 31, 2007	
2. Deputy Sheriff Merit Commission	<b><i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Jon Rector to the Deputy Sheriff Merit Commission, term ending 11/30/2013</i></b>
3. Zoning Board of Appeals	<b><i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Eric Thorsland to the Zoning Board of Appeals, term ending 11/30/2012</i></b>
4. County Board Appointee for the Technology Oversight Committee	<b><i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Michael Richards as a standing member of the Technology Oversight Committee</i></b>
8. <b><u>Administrator's Report</u></b>	
a. Vacant Positions Listing	Provided for information only
b. Request to Submit EMA Director Position to Job Content Evaluation Committee for Re-Evaluation	Motion approved to submit EMA Director Position to Job Content Evaluation Committee.
c. Liability/Worker's Compensation Insurance Renewal	<b><i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of renewal of liability/worker's compensation insurance</i></b>
d. Federal EEO Report	Received and placed on file. Ron Gremore will return with a more comprehensive EEO report in January or February.

***\*Denotes Consent Agenda Item***

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| 9.  | <b><u>Legislation Report</u></b>  | None  |
| 10. | <b><u>Chair's Report</u></b>  | None  |
| 11. | <b><u>Other Business</u></b>  |   |
|     | a. RPC Request for Exception to the Travel Policy   | Motion carried to direct the Auditor to grant the exception to the Travel Policy requested by RPC.  |
|     | b. Consideration of Canceling the December Committee Meeting  | The committee agreed to cancel the December meeting.  |
|     | c. Calendar Recommendation for County Board & Committee Meetings for December 1, 2007 – November 30, 2008 | <b><i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of Calendar Recommendation for County Board &amp; Committee Meetings for December 1, 2007 – November 30, 2008 as amended</i></b>  |
|     | d. Holiday Schedule 2008  | Provided for information only.  |
|     | e. Joining Other Municipalities in Protesting Rate Increase by Illinois American Water                    | Motion failed to approve Intergovernmental Agreement Regarding Illinois American Water Rate Increase Case   |
|     | f. Intergovernmental Agreement for Regional Emergency Coordination  | <b><i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of Intergovernmental Agreement for Regional Emergency Coordination</i></b><br><br>Committee supported the County Administrators developing a plan for designated smoking areas to comply with state law for presentation to the County Board in November. |
| 12. | <b><u>Designation of Items to be Placed on County Board Consent Agenda</u></b>                            | All appointments and agenda items XI C & F were designated for the consent agenda.  |
| 13. | <b><u>Adjournment</u></b>   | Meeting adjourned at 8:52 p.m.  |