

POLICY, PERSONNEL, & APPOINTMENTS COMMITTEE
Summary of Action Taken at 9/3/2008 Meeting

<u>ITEM</u>	<u>ACTION TAKEN</u>
1. <u>Call to Order</u>	Meeting called to order at 7:00 p.m.
2. <u>Roll Call</u>	Ammons, Betz, Gross, Knott, McGinty, Moser, Putman, and Schroeder were present at the meeting.
3. <u>Approval of Agenda/Addendum</u>	Agenda and addenda were approved.
4. <u>Approval of Minutes</u>	August 6, 2008 minutes approved as presented.
5. <u>Public Participation</u>	Dianna Visek addressed the committee.
6. <u>Monthly Reports</u>	
a. County Clerk Fees Monthly Report	July 2008 report received and placed on file.
7. <u>Appointments/Reappointments</u>	
a. Champaign County Land Resource Management Plan Steering Committee	Appointment of Jay Roloff, R. Dee Shonkwiler, & Tiffany McElroy-Smetzer to the Champaign County Land Resource Management Plan Steering Committee moved onto the County Board agenda.
b. Somer #1 Drainage District	*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Troy Flessner to the Somer #1 Drainage District, term ending 8/31/2011
c. Triple Fork Drainage District	*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Lowell "Pete" Johnson to the Triple Fork Drainage District, term ending 8/31/2011
d. Dewey Community Public Water District	Resignation of J.L. Knell was accepted.
e. County Board District 7	*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Alan Kurtz as a County Board member in District 7
f. Silver Creek Drainage District	*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Cecil Hudson to the Silver Creek Drainage District, term ending 8/31/2011
8. <u>Circuit Court/Public Defender</u>	
a. Personnel Policy Change Request	*RECOMMEND TO THE COUNTY BOARD APPROVAL of exempting the Public Defender from the requirements of Article 9-3.9 of the Personnel Policy

**Denotes Consent Agenda Item*

- b. Request to Submit Court Clerk Position to Job Content Evaluation Committee
Motion carried to submit Court Clerk position to the Job Content Evaluation Committee for evaluation.
9. **Administrator's Report**
- a. Vacant Positions Listing
Provided for information only.
- b. Response to Request for Evaluation of Lead Tax Extension Specialist in County Clerk's Office
Motion approved to recommend to the Finance Committee approval of the reclassification of the Lead Tax Extension Specialist, AFSCME General Unit position, from Grade Range G to Grade Range H
- c. Approval of Employee Health Insurance and Other Benefits Package for FY2009
***RECOMMEND TO THE COUNTY BOARD APPROVAL of recommended health insurance, dental insurance, life insurance, optional insurance, and flexible spending accounts plans for non-bargaining employees**
10. **Legislative Report**
None
11. **Chair's Report**
None
12. **Other Business**
- a. Development of Champaign County Board Rules for Parliamentary Procedure
***RECOMMEND TO THE COUNTY BOARD APPROVAL of the creation of a Parliamentary Special Committee and the appointment of Steve Beckett, Carol Ammons, & Greg Knott as members**
- b. Size and Structure of County Board: In Relation to Strategic Plan - Discussion
Further information will be provided at the October meeting.
- c. Revision of County FOIA Ordinance
***RECOMMEND TO THE COUNTY BOARD APPROVAL of revision of County FOIA Resolution as recommended by County's legal counsel**
- d. Semi-Annual Review of Closed Session Minutes
Motion approved for all closed session minutes to remain closed.
13. **Determination of Items to be placed on the County Board Consent Agenda**
Agenda items 7B, C, & F, 9C, and 12A were designated for the consent agenda.
14. **Adjournment**
Meeting adjourned at 8:42 p.m.