

POLICY, PERSONNEL, & APPOINTMENTS COMMITTEE
Summary of Action Taken at 10/8/2008 Meeting

<u>ITEM</u>	<u>ACTION TAKEN</u>
1. <u>Call to Order</u>	Meeting called to order at 5:00 p.m.
2. <u>Roll Call</u>	Ammons, Betz, Gross, Knott, McGinty, Putman, and Schroeder were present at the meeting.
3. <u>Approval of Agenda/Addendum</u>	Agenda and addendum were approved.
4. <u>Approval of Minutes</u>	September 3, 2008 minutes approved as presented.
5. <u>Public Participation</u>	Dianna Visek addressed the committee.
6. <u>Monthly Reports</u>	
a. County Clerk Fees Monthly Report	August 2008 report received and placed on file.
7. <u>Appointments/Reappointments</u>	
a. Pesotum Slough Special Drainage District	<i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Forrest Brewer to the Pesotum Slough Special Drainage District, term ending 8/31/2011</i>
b. Wrisk Drainage District	<i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Steven Herriott to the Wrisk Drainage District, term ending 8/31/2011</i>
c. Extension Services Board	<i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Ralph Langenheim to the Extension Services Board</i>
d. Martin Luther King, Jr. Subcommittee	<i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Carol Ammons and Alan Nudo to the MLK Subcommittee</i>
e. Head Start Negotiating Team	<i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Tom Betz to the Head Start Negotiating Team</i>
f. Eastern Prairie Fire Protection District	<i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Patricia Chancellor to the Eastern Prairie Fire Protection District, term ending 4/30/2010</i>
8. <u>County Clerk</u>	
a. Request to Increase to the Election Judges' Daily Compensation	Motion approved to recommend to the Finance Committee increasing the Champaign County Elections Judges' daily compensation by \$20.

****Denotes Consent Agenda Item***

9. **Auditor's Office**
a. Request for Re-Evaluation of Accountant Position Motion approved to submit the Accountant position to the Job Content Evaluation Committee.
10. **Administrator's Report**
a. Vacant Positions Listing Provided for information only.
b. Response to Request for Review and Re-Evaluation of Court Clerk Positions The report was received and placed on file.
c. Request for Review of All Non-Bargaining Positions Motion approved for the Job Content Evaluation Committee to conduct a ten-year review of the classification, description, and compensation for the County's non-bargaining positions with a project completion goal and report back to the Policy Committee in May 2009.
d. Update on Public Access Requests Issues Motion approved for staff to continue researching the potential of digitally recording the County Board committee meetings on video format.
- ADDENDUM**
e. Recommendation for Designation of Broker of Record for Champaign County ****RECOMMEND TO THE COUNTY BOARD APPROVAL of the designation of Dimond Brothers as Broker of Record for Champaign County, pursuant to the terms of RFQ 2008-006***
11. **Report from Administrative Structure Subcommittee**
a. Ordinance Establishing a Single Administrator System and Prescribing the Duties, Powers, and Responsibilities of the County Administrator ****RECOMMEND TO THE COUNTY BOARD APPROVAL of Ordinance Establishing a Single Administrator System and Prescribing the Duties, Powers, and Responsibilities of the County Administrator***
12. **Legislative Report** None
13. **Chair's Report**
a. Discussion/Evaluation of 2008 Employee Recognition Event Discussion was held.
b. Discussion of Closed Session Procedures Discussion was held.
c. Discussion of Public Access to Meetings Discussion was held.
14. **Other Business**
a. Size and Structure of County Board in Relation to the Strategic Plan Removed from agenda.

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| b. Establishment of County Email Addresses for the County Board & Appointed Boards | Motion approved for no County email addresses to be established for the County Board or appointed boards. |
| c. Resolution No.5092 Designating Trick-Or-Treat Hours, Rules, and Guidelines for the Annual Observance of Halloween in Champaign County | Provided for information only. |
| 15. <u>Determination of Items to be placed on the County Board Consent Agenda</u> | Agenda items 7A-F & 10E were designated for the consent agenda. |
| 16. <u>Adjournment</u> | Meeting adjourned at 6:13 p.m. |