



**Champaign County Board for Care and Treatment of Persons with a
Developmental Disability, referred to as
Champaign County Developmental Disabilities Board (CCDDB)
Wednesday, February 25, 2026, 9:00 AM Meeting Agenda**

*This meeting will be held in person in the Shields-Carter Room of the
Bennett Administrative Center, 102 East Main Street, Urbana, IL 61801.*

Members of the public may attend in person or watch the meeting live through this link:

<https://us02web.zoom.us/j/81559124557> Meeting ID: 815 5912 4557

- I. Call to order**
- II. Roll call**
- III. Approval of Agenda***
- IV. Schedules and Timeline.**

For information only are the CCDDB 2026 Meeting Schedule [posted here](https://champaigncountyil.gov/MHBDDDB/pdfs/ddbmeetsched2026.pdf) (<https://champaigncountyil.gov/MHBDDDB/pdfs/ddbmeetsched2026.pdf>), CCMHB 2026 Meeting Schedule [posted here](https://champaigncountyil.gov/MHBDDDB/pdfs/mhbmeetsched2026.pdf) (<https://champaigncountyil.gov/MHBDDDB/pdfs/mhbmeetsched2026.pdf>), and PY27 Allocation Timeline or "CCDDB Important Dates" posted among [public documents here](https://ccmhddbrds.org) (<https://ccmhddbrds.org>).
- V. CCDDB Acronyms and Glossary are [posted here](#) for information only.**
- VI. Citizen Input/Public Participation** *See below for details.***
- VII. Chairperson's Comments – Dr. Anne Robin**
- VIII. Executive Director's Comments – Lynn Canfield**
- IX. Approval of CCDDB Board Meeting Minutes (pages 3-8)***

Action is requested to approve the minutes of the CCDDB's January 28, 2026 meeting.
- X. Vendor Invoice Lists (pages 9-10)***

Action is requested to accept the "Vendor Invoice Lists" and place them on file.
- XI. Staff Reports (pages 11- 16)** *Staff reports are included in the packet.*
- XII. New Business**
 - a) **Special Election (pages 17-20)***

*CCDDB by-laws are included as background. With resignation of the Board President, a special election is needed. After hearing and closing nominations of officers to fill the unexpired terms, the Board may take an action such as "to elect [xx] as President and [xx] as Secretary of the CCDDB, effective immediately and ending when the required officer elections are held in July." Action is requested.**
 - b) **Review of Applications for PY2027 Funding (pages 21-26)**

For information only, the packet includes a briefing memorandum on the process for reviewing funding requests, with a checklist for (optional) use by Board members. A list of applications is also attached.

XIII. Old Business

- a) **Agency Special Request** (pages 27-32)*
*A Decision Memorandum offers an update on CU Autism Network as background for their request for extension of financial review deadline. Action is requested.**
- b) **Emerging Threats**
The Board may discuss threats to the safety and stability of people with I/DD and other vulnerable residents.
- c) **Input from People with I/DD**
People with I/DD may choose to offer input to the Board and public at this time.
- d) **Engage Illinois**
An oral update will be provided.
- e) **Evaluation Capacity Building Project Update**
An oral update will be provided. See resources developed by the team at <https://www.familyresiliency.illinois.edu/resources/microlearning-videos>.
- f) **disAbility Resource Expo and AIR Updates**
An oral update will be provided. See also <https://disabilityresourceexpo.org> and <https://champaigncountyair.com/>
- g) **PY2026 Second Quarter I/DD Program Activity Reports** (pages 33-60)
For information, service activity reports from funded I/DD programs are included.
- h) **PY2026 Second Quarter I/DD Claims Reports** (pages 61-76)
For information are summaries of service claims from many I/DD programs.
- i) **(Optional) Comparison of PY2025 Agency Revenues**
On pages 53-84 of the Board meeting packet [linked here](https://champaigncountyil.gov/MHBddb/agendas/ddb/2026/260128_Meeting/260128_Full_Board_Packet.pdf) (https://champaigncountyil.gov/MHBddb/agendas/ddb/2026/260128_Meeting/260128_Full_Board_Packet.pdf) is a report the CCDDb may discuss.

XIV. Successes and Other Agency Information

*The Chair reserves the authority to limit individual agency representative participation to 5 minutes and/or total time to 20 minutes. See below for details.***

XV. County Board Input

XVI. Champaign County Mental Health Board Input

XVII. Board Announcements and Input

XVIII. Adjournment

** Board action is requested.*

***Public input may be given virtually or in person. If the meeting is not convenient, you may communicate with the Board by emailing stephanie@ccmhb.org or kim@ccmhb.org any comments for us to read aloud during the meeting. The Chair reserves the right to limit individual time to five minutes and total time to twenty minutes. All feedback is welcome. The Board does not respond directly but may use input to inform future actions. Agency representatives and others providing input which might impact Board actions should be aware of the [Illinois Lobbyist Registration Act, 25 ILCS 170/1](#), and take appropriate [steps to be in compliance with the Act](#). For accessible documents or assistance with any portion of this packet, please [contact us](#) (kim@ccmhb.org).*

**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY
(CCDDDB) MEETING**

Minutes January 28, 2026

*This meeting was held at the Scott Bennett Administrative Center
102 E. Main St., Urbana, IL 61802
and with remote access via Zoom.*

9:00 a.m.

MEMBERS PRESENT: Kim Fisher, Dianne Husby-Gordon, Susan Fowler, Neil Sharma

MEMBERS EXCUSED: Anne Robin

STAFF PRESENT: Kim Bowdry, Leon Bryson, Lynn Canfield, Stephanie Howard-Gallo, Shandra Summerville, Chris Wilson

OTHERS PRESENT: Danielle Matthews, Kelli Martin, AJ Zwettler, Heather Levingston, Sarah Perry, Laura Bennett, Jami Olsen, DSC; Hannah Sheets, Becca Obuchowski, Community Choices; Paula Vanier, Mel Liong, Eric Enger, Michelle Ingram, PACE; Jacinda Dariotis, Family Resiliency Center UIUC; Angela Yost, Jessica Heckenmueller, Lisa Benson, CCRPC; Brenda Eakins, GROW in Illinois; Annie Bruno, ARC of Illinois; Jenny Lokshin, Champaign County Board; Lezlie McCoy, Terri Bristow, PSCI

CALL TO ORDER:

Dr. Fowler called the meeting to order at 9:08 a.m. CCDDDB member Dr. Kim Fisher requested to attend remotely due to employment obligations. In compliance with the CCDDDB By-Laws a motion was requested by Dr. Fowler to allow her remote attendance.

MOTION: Dr. Sharma moved to allow remote attendance for Dr. Kim Fisher for this meeting due to employment obligations, as allowed in the CCDDDB By-Laws. Ms. Gordon seconded the motion. All CCDDDB members voted aye and the motion passed.

ROLL CALL:

Roll call was taken, and a quorum was present.

APPROVAL OF AGENDA:

An agenda was approved.

CCDDB and CCMHB SCHEDULES/TIMELINES:

Draft CCDDB and CCMHB meeting schedules and CCDDB allocation timeline were included in the packet and are posted online and linked in the agenda.

MOTION: Dr Fisher moved to accept the CCDDB schedule as submitted. Dr. Sharma seconded. A voice vote was taken and the motion passed.

ACRONYMS and GLOSSARY:

A list of commonly used acronyms was posted publicly and linked in the agenda.

CITIZEN INPUT/PUBLIC PARTICIPATION:

None.

CHAIR'S COMMENTS:

Dr. Fowler thanked staff for the pie charts for the Comparison of PY2025 Agency Revenues.

EXECUTIVE DIRECTOR'S COMMENTS:

Director Canfield reviewed the status of agency audits.

APPROVAL OF MINUTES:

Minutes from the 11/19/25 meeting were included in the packet.

MOTION: Dr. Sharma moved to approve the 11/19/25 board meeting minutes. Ms. Gordon seconded the motion. A voice vote was taken and the motion passed.

VENDOR INVOICE LIST:

The Vendor Invoice List was included in the Board packet. An addendum was included.

MOTION: Dr. Sharma moved to approve the Vendor Invoice List as presented. Ms. Gordon seconded the motion. A voice vote was taken and the motion passed unanimously.

STAFF REPORTS:

Staff reports were included in the packet for review.

NEW BUSINESS:

Special Election:

Deferred to the next scheduled meeting.

Agency Special Request:

A request from PACE, Inc., that the Board waive suspension of payments due to late PY25 audit and authorize CCDDDB staff to release payments as scheduled, was included in the Board packet.

MOTION: Dr. Fisher moved to waive suspension of payments due to late PY25 audit and authorize CCDDDB staff to release payments for January, February, and March. Dr. Sharma seconded the motion. A roll call vote was taken and the motion passed.

Expo Activities for 2026:

A Decision Memorandum presented an update. Director Canfield reviewed the challenges of having an Expo this year because of various issues including the recent resignation of the Expo coordinators.

MOTION: Dr. Sharma moved to direct CCDDDB-CCMHB staff to form an Advisory Committee to plan and carry out Disability Resource Expo activities, which may include an in-person event and to authorize the Executive Director to pay for related services and products using approved budgeted funds. Dr. Fisher seconded the motion. A roll call vote was taken and the motion passed unanimously.

AIR Activities for 2026:

A Decision Memorandum presented an update. Ebertfest organizers have a final 2-day festival planned for April 2026.

MOTION: Dr. Fowler moved to approve up to \$6,322.50 to share the cost of anti-stigma film sponsorship in Roger Ebert's Film Festival 2026 and to authorize the Executive Director and staff to issue payment. Dr. Sharma seconded the motion. A roll call vote was taken and the motion passed unanimously.

OLD BUSINESS:**Resolution #1 Update:**

An adaptation of the Resolution adopted by the CCDDDB was included in the Board packet, with DRAFT actions for a multi-governmental pledge.

MOTION: Dr. Fisher moved to accept the 2026 pledge to residents with disabilities as presented. Dr. Sharma seconded the motion. A voice vote was taken and the motion passed.

Agency Special Request Update:

A Briefing Memorandum with an update on financial reporting by CU Autism Network was included in the Board packet. Although CUAN was working toward completing a financial review, their CPA firm has recently sent a letter of disengagement which was included in the Board packet. Ms. Canfield provided a brief recap, Board members discussed the 2024 contracts.

MOTION: Dr. Fisher moved to request an agency representative join Steven Beckett at the February meeting for a 15 minute time limit to discuss their request and answer Board questions. Dr. Sharma seconded the motion. A voice vote was taken and the motion passed.

Emerging Threats:

For information were articles published by Disability Scoop, regarding new requirements of Medicaid and plans to reorganize the US Dept of Ed.

Input from People with I/DD:

None.

Engage Illinois

An oral update was provided.

Evaluation Capacity Building Project Update:

An oral update was provided by Jacinda Dariotis from UIUC. See resources developed by the team at <https://www.familyresiliency.illinois.edu/resources/microlearning-videos>.

disAbility Resource Expo Update:

See New Business (above.) See also <https://disabilityresourceexpo.org>

Comparison of PY2025 Agency Revenues:

For information was a report showing sources of all revenue on which agencies also funded by the CCDDDB and Champaign County Mental Health Board (CCMHB) rely.

SUCSESSES AND AGENCY INFORMATION:

Success and agency information was provided by Becca Obuchowski from Community Choices; Angela Yost from RPC; AJ Zwettler from DSC; Annie Bruno from Arc of Illinois; and Paula Vanier from PACE.

COUNTY BOARD INPUT:

Ms. Lokshin commented on the importance of financial accountability and that the County is facing a difficult budget planning season.

CCMHB INPUT:

The CCMHB met last week with similar agenda items.

BOARD ANNOUNCEMENTS AND INPUT:

None.

ADJOURNMENT:

The meeting adjourned at 10:40 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo
CCMHB/CCDDB Compliance and Operations Coordinator

**Minutes are in draft form and subject to approval by the CCDDB.*

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VENDOR INVOICE LIST

Champaign County, IL FUND = Developmental Disabilities Board MONTH = January 2026

Vendor Number	Vendor Name	Invoice	Invoice Date	Check Run	Invoice Net	Invoice Description
1	CHAMPAIGN COUNTY TREASURER	Jan '26 DD26-078	1/1/2026	010926A	\$ 35,420.00	DD26-078 Decision Support PCP
10170	DEVELOPMENTAL SERVICES CENTE	Jan '26 DD26-084	1/1/2026	010926A	\$ 21,916.00	DD26-084 Clinical Services
10170	DEVELOPMENTAL SERVICES CENTE	Jan '26 DD26-091	1/1/2026	010926A	\$ 43,583.00	DD26-091 Community Employment
10170	DEVELOPMENTAL SERVICES CENTE	Jan '26 DD26-081	1/1/2026	010926A	\$ 52,333.00	DD26-081 Community Living
10170	DEVELOPMENTAL SERVICES CENTE	Jan '26 DD26-092	1/1/2026	010926A	\$ 10,166.00	DD26-092 Connections
10170	DEVELOPMENTAL SERVICES CENTE	Jan '26 DD26-085	1/1/2026	010926A	\$ 8,541.00	DD26-085 Employment First
10170	DEVELOPMENTAL SERVICES CENTE	Jan '26 DD26-080	1/1/2026	010926A	\$ 26,666.00	DD26-080 Individual and Family
10170	DEVELOPMENTAL SERVICES CENTE	Jan '26 DD26-083	1/1/2026	010926A	\$ 41,666.00	DD26-083 Service Coordination
10170	DEVELOPMENTAL SERVICES CENTE	Jan '26 DD25-086	1/1/2026	010926A	\$ 20,333.00	DD25-086 Workforce Development

VENDOR INVOICE LIST

Champaign County, IL FUND = IDD Special Initiatives MONTH = January 2026

<i>Vendor Number</i>	<i>Vendor Name</i>	<i>Invoice</i>	<i>Invoice Date</i>	<i>Check Run</i>	<i>Invoice Net</i>	<i>Invoice Description</i>
1	CHAMPAIGN COUNTY TREASURER	Jan'26 IDDSI25-089	1/1/2026	010926A	\$19,336	IDDSI25-089 Community Life Short Term Assistance

Kim Bowdry,

Associate Director for Intellectual & Developmental Disabilities

Staff Report – February 2026

CCDDB/CCMHB/IDDSI: PY2026 2nd Quarter Reports were due on January 28, 2026. Ahead of the deadline, I provided support for claims uploads in the Online Reporting System to CCDDB funded agency staff.

PY2026 2nd Quarter Claims Reports for CCDDB and CCMHB I/DD Funded Programs (included in the February CCDDB packet) were created using the data entered in the system by agency staff. I am reviewing and documenting the information provided in the 2nd Quarter reports. This information was added to the CCDDB and CCMHB I/DD funded program Performance Data Charts. I created a more accessible version of the PY2026 2nd Quarter Program Service Reports for I/DD programs funded by the Champaign County Developmental Disabilities Board and Champaign County Mental Health Board; this can be found in the February CCDDB packet.

The deadline for PY2027 application submission was February 2, 2026, at 4:30 PM CST. CCDDB and CCMHB requests for I/DD funding can be found in the February CCDDB Meeting packet.

I have started working on Program Summaries for I/DD funding requests to the Champaign County Developmental Disabilities Board and Champaign County Mental Health Board. Program Summaries will be included in the April 2026 Board packet.

I participated in monthly meetings with CCDDB/CCMHB staff and staff from the Family Resiliency Center related to the Evaluation Capacity project.

All consultant contracts for FY2026 have been fully completed.

I added captions to the January CCDDB Meeting and the CCMHB Meeting and Study Session Zoom recordings. I posted all three recordings to the CCDDB/CCMHB YouTube Channel. Please visit the CCDDB/CCMHB YouTube Channel to [view the recordings](http://www.youtube.com/@champaigncountymhbandddb) (<http://www.youtube.com/@champaigncountymhbandddb>).

During January 2026, I created a CCDDB/CCMHB Newsletter. Unfortunately, I encountered an issue with the domain name which requires support from IT. This issue is still being resolved.

Illinois Department of Human Services - Division of Developmental Disabilities IDHS-DDD: I participated in The Arc of Illinois Listening Session at Champaign Public Library. This event was co-hosted by the CCDDB. This event consisted of a conversation about I/DD service options in Illinois, as well as a survey related to I/DD services. The information gathered at this event and others throughout the state will be compiled by the University of

Illinois – Chicago and will be shared with IDHS-DDD. The Arc of Illinois is hosting other Listening Sessions throughout the state. If you are interested in participating in a Listening Session, please [contact Annie Bruno \(annie@thearcofil.org\)](mailto:annie@thearcofil.org) or visit [The Arc of Illinois' website \(https://www.thearcofil.org/events/category/arc-events/\)](https://www.thearcofil.org/events/category/arc-events/) for more information.

Contract Amendments: N/A

Learning Opportunities: Tim Offenstien, Falling Leaf Productions presented “Accessibility Training: Creating Accessible WORD and PDF Documents” on January 29, 2026, at 10AM. The [training recording \(https://youtu.be/U4XZupfQdD8\)](https://youtu.be/U4XZupfQdD8) has been posted to the [CCDDDB/CCMHB YouTube channel \(https://www.youtube.com/@champaigncountymhbandddb\)](https://www.youtube.com/@champaigncountymhbandddb).

On February 26, 2026, Mr. Offenstien will present “Accessibility Training: Building Accessible Websites.” This training is also scheduled to begin at 10AM. [Interested participants can sign-up here \(https://us02web.zoom.us/join/WSdic_WaRkCvTj8EY0lITg\)](https://us02web.zoom.us/join/WSdic_WaRkCvTj8EY0lITg).

CCDDDB and CCMHB will be partnering with UIUC School of Social Work and The University of Illinois Leadership Center (ILC) to offer a series of leadership training courses. The United Way and Community Foundation of East Central Illinois are also partnering on this project. The first training course is being planned for March 25, 2026, from 9:30-10:30 AM at the United Way of Champaign County (time and location have been updated). Further details are coming soon.

DISABILITY Resource Expo: I participated in an Advisory Committee Meeting for the Disability Resource Expo. I created a Doodle Poll for the next meeting of the Advisory Committee.

Mental Health and Developmental Disabilities Agencies Council (MHDDAC): Cindy Crawford, Community Services Center of Northern Champaign County (CSCNCC) provided a presentation on the programs and services offered through the CSCNCC during the January meeting.

Association of Community Mental Health Authorities of Illinois (ACMHAI): I participated in the February Executive Committee meeting.

National Association for County Behavioral Health and Developmental Disability Directors (NACBHDD): N/A

Human Services Council (HSC): The February meeting was postponed.

Champaign County Transition Planning Committee (TPC): The next meeting of the TPC is scheduled for March 5, 2026.

Champaign County Local Inter-Agency Council (LIC): N/A

Other: I also participated in several webinars.

Leon Bryson
Associate Director for Mental Health & Substance Use Disorders
Staff Report-February 2026

CCMHB/CCDDB PY27 Funding: On December 19, 2025, the online PY27 funding application portal was open for agencies to submit applications for funding requests. CCMHB/CCDDB staff were available to provide limited technical support at the request of the agency. The deadline for submission of funding applications was February 2, 2026. Courage Connection missed the deadline to reapply for funding and submitted a Request for Board Approval Exception form. This request is included in the CCMHB packet for board members' discussion.

Agency Progress Reports: Agency PY26 Second Quarter Program Service Activity and CLC progress reports were due on January 28, 2026. Ms. Stephanie Howard-Gallo sent a reminder to agencies regarding the second quarter reporting deadline and the process for requesting extensions. The Refugee Center and Cunningham Children's Home requested deadline extensions to submit late reports. Ms. Stephanie Howard-Gallo issued a suspension letter to the Don Moyer Boys and Girls Club for failure to submit a CLC report. At this time, all required reports have been received.

Site Visits: Site visits were conducted with Champaign Christian Health Center and GROW at their main offices, with the assistance of Ms. Shandra Summerville. No notable concerns were identified regarding either agency's program services. Upcoming site visits are scheduled with the Community Service Center of Northern Champaign County, WIN Recovery, Immigrant Services, and the Child Advocacy Center. Each site visit includes a discussion with the Program Director and relevant personnel regarding program effectiveness, as well as a review of client records and service utilization data. Upon request, all necessary supporting documentation was provided by the program directors and their staff.

Mid-Year Progress Reports: The next set of mid-year presentations for the March 25 Study Session will feature Urbana Neighborhood Connections Center, Immigrant Services, and Rosecrance. Rosecrance will provide board members with an update on the latest developments related to their CCBHC.

ACMHAI Committee: I attended the I/DD Committee and Legislative Committee meetings. I also participated in the following ACMHAI webinars: Making Digital Mental Health Work in the Real World and SNAP Updates.

CCMHDDAC Meeting: The January 27th meeting was relatively short in duration with members providing updates and a presentation from Executive Director Cindy Crawford from Community Service Center of Northern Champaign County. At the next meeting on February 24th members will hear a presentation from Katie Harmon from CCRPC.

CIT Steering Committee: At the February 4th meeting members provided updates. Another relatively short meeting.

Continuum of Service Providers to the Homeless (CSPH): On February 3rd, members gathered at the Martens Center to receive updates on homelessness response efforts. Danielle Chynoweth and Katie Harmon shared next steps related to Homebase, a mission-driven nonprofit focused on eliminating homelessness, alleviating poverty, and building strong communities. Planned activities include forming a 15-member in-person steering committee, hosting an on-site focus group in March, reviewing key policy documents, and analyzing the past 10 years of Point-in-Time (PIT) data. The work will focus on four priority areas: CSPH structural components, street outreach, the federal NOFO, and relationship building. Katie Harmon also provided an update on the recent Point-in-Time count. Approximately 40 volunteers participated, and an estimated 35–40 unsheltered individuals were surveyed. The count was considered successful, with care packages distributed and transportation to shelters provided by Cunningham Township. A follow-up comprehensive inventory count will be released soon. Danielle Chynoweth shared updates on the re-visioning of Strides Shelter, noting that intake will now occur on Wednesdays. While the shelter continues to face staffing reductions, improvements include a new floor installation and receipt of a \$10,000 donation. Fundraising efforts are ongoing. Currently, a total of 120 beds are in use across Cunningham Township and Strides.

Evaluation Capacity Committee Team: I attend and participate in the monthly meetings with the Evaluation Capacity project staff. The next meeting is scheduled for February 13th.

Rantoul Service Provider's Meeting: At the January 26th meeting members provided updates.

SOFTT/LANS Meeting: At the January 21st meeting, members heard from Courage Connection Executive Director Matthew Fletcher, who provided an engaging overview of the services offered by his agency. Members also received an overview of Family Advocacy in Champaign County's advocacy and outreach services. Lastly, members are moving forward with planning Fatherhood Part 2 forum. The next scheduled meeting will take place on February 18th at 1:30pm via Microsoft Teams.

Other Activities:

- On January 29, I attended Accessibility Training: Creating Accessible Word and PDF Documents, presented by Tim Offenstein of Falling Leaf Productions. The training provided one hour of instruction focused on best practices for creating accessible documents.
- Director Canfield, Associate Director Bowdry, and I have spent the past several weeks working to update Word and PDF documents to meet accessibility standards.

Stephanie Howard-Gallo

Operations and Compliance Coordinator Staff Report –

February 2026 Board Meeting

SUMMARY OF ACTIVITY:

2nd Quarter Reporting 2026:

2nd quarter financial and program reporting were due January 28th at 11:59 p.m. I sent the funded agencies a reminder of the deadline, along with the form to submit if they need an extension.

ECIRMAC requested an extension. Cunningham Children's Home requested an extension after the due date. Don Moyer Boys and Girls Club had their payment paused because they did not request an extension and their CLC Plan update was not submitted.

Funding Applications:

I am beginning to review eligibility questionnaires.

Audits:

Completed audits are sent to a consultant (John Brusveen) for review. I provide the consultant with all financial reports for funded programs from FY2025.

Trainings:

I attended Accessibility Training for WORD and PDF documents.

Community Awareness/Anti-Stigma Efforts/Alliance for Inclusion and Respect (AIR):

I am planning for the usual art show/sale at the final Ebertfest in April 2026. The Crow at 110 has invited AIR artists to participate in their art show in the spring.

Other:

- Prepared meeting materials for CCMHB/CCDDB regular meetings and study sessions/presentations.
- Attended meetings for the CCMHB/CCDDB.
- Wrote minutes for the CCMHB/CCDDB meetings.

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**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT OF PERSONS WITH
A DEVELOPMENTAL DISABILITY d/b/a
CHAMPAIGN COUNTY DEVELOPMENTAL DISABILITIES BOARD (CCDDDB)
BY-LAWS**

Adopted by the CCDDDB 1/4/05. Amended 12/5/06 and 7/23/14 and 6/23/2021 and 1/22/2025.

I. PURPOSE AND FUNCTIONS:

- A. The Champaign County Developmental Disabilities Board (CCDDDB) is established under the Illinois Community Care for Persons With Developmental Disabilities Act (IL Compiled Statutes, Chapter 50, Sections 835/0.01 to 835/14 inclusive) in order to “provide facilities or services for the benefit of its residents who are persons with intellectual or developmental disabilities and who are not eligible to participate in any such program conducted under Article 14 of the School Code, or may contract therefor with any privately or publicly operated entity which provides facilities or services either in or out of such governmental unit.”
- B. In order to accomplish these purposes, the CCDDDB performs the following functions:
 - 1. Planning for the intellectual and developmental disabilities services system to assure accomplishment of the CCDDDB goals.
 - 2. Allocation of local funds to assure the provision of a comprehensive system of community based intellectual and developmental disabilities services.
 - 3. Coordination of affiliated providers of services for individuals with intellectual and/or developmental disabilities to assure an inter-related accessible system of care.
 - 4. Evaluation of the system of care to assure that services are provided as planned and that services are effective in meeting the needs and values of the community.
- C. The CCDDDB shall perform those duties and responsibilities as specified in Sections 835/0.01 to 835/14 inclusive of The Community Care for Persons with Developmental Disabilities Act.
- D. Nothing in these By-laws alters the authorities and obligations codified in state or federal law.

II. MEMBERSHIP:

- A. The membership of the CCDDDB shall include the maximum allowed by statute.

- B. The members of the CCDDDB shall be appointed by the presiding officer of the Champaign County Board, with the advice and consent of the Champaign County Board and its Personnel Committee. The CCDDDB may recommend nominees for membership. Candidates apply through the County's publicly announced process.
- C. Members of the CCDDDB shall be residents of Champaign County and, as nearly as possible, be representative of interested groups of the community concerned with developmental disabilities, as well as the general public. No member of the CCDDDB may be a full-time or part-time employee of the Illinois Department of Human Services - Division of Developmental Disabilities (DHS/DDD) or a Board member or employee of any facility or service operating under contract to the CCDDDB. The term of office for each member shall be three (3) years. All terms shall be measured from the first day of July within the calendar year of appointment. Vacancies shall be filled for an expired term in the same manner as original appointments.
- D. Any member of the CCDDDB may be removed by the appointing officer.

III. MEETINGS:

- A. The CCDDDB shall meet, at a minimum, annually in July. The CCDDDB may meet each month as necessary at such time and location as the CCDDDB shall designate. Per the Open Meetings Act (5 ILCS 120/1 et seq.), a change in the regular meeting dates is to be properly posted for the public a minimum of 10 days prior to the meeting.
- B. The CCDDDB may meet in Study Session during the intervals between monthly meetings to receive reports, discuss issues, and develop recommendations on matters brought to it by the Executive Director and the President.
- C. Special meetings may be called by the President or upon the written request by any member to conduct such business that cannot be delayed until a regular meeting date. The purpose of the meeting may be to address matters brought by the Executive Director or any member of the CCDDDB.
- D. The Executive Director shall prepare an agenda for all meetings of the CCDDDB and shall cause the notice of the meeting and the agenda to be sent to all members at least five (5) days in advance of the meeting - except in the case of special/emergency meetings wherein forty-eight (48) hours' notice shall suffice.
- E. Public notices and the conduct of all meetings shall be in conformance with the Illinois Open Meetings Act. Notice/agenda for each meeting shall be posted on the Champaign County website and in the physical location of the meeting and shall be

continuously available for public review during the 48-hour period preceding the meeting.

- F. The presence of a majority of members shall constitute a quorum for any meeting of the CCDDDB. For a member to attend a meeting by other means than physical presence (e.g. by video or audio conference), a majority of members must be physically present at the properly-noticed meeting, and a majority of physically present members must agree to allow the electronic attendance. Such attendance may only be due to: personal illness or disability; employment purposes or CCDDDB business; unexpected childcare obligations; or a family or other emergency. A member wishing to attend a meeting by other means must notify the Board before the meeting unless advance notice is impractical. Provisions for a quorum of members to attend the meeting by other means, due to a declared disaster, are set forth in the Illinois Open Meetings Act. These By-laws affirm the Developmental Disabilities Board's intent to exercise flexibilities as the law allows.

IV. OFFICERS:

- A. The officers of the CCDDDB shall be a President and a Secretary.
- B. Election of the officers shall take place at the July meeting of the CCDDDB.
- C. Officers shall be elected for one year, with term beginning upon election and ending no later than August 1 of the following year. No member shall hold the same office for more than three (3) consecutive years, except that officers may remain in their then current positions until their successors can be chosen.
- D. Duties of Officers:
 - 1. President:

Subject to the control and direction of the CCDDDB, the President shall maintain a current general overview of the affairs and business of the CCDDDB. The President shall have the privilege of voting in all actions by the CCDDDB.
 - 2. Secretary:

The Secretary shall act in place of the President in the latter's absence. The Secretary shall attest to the accuracy of the minutes of the CCDDDB meetings.
 - 3. The President, Secretary, or a member as designated by the President shall have the authority to sign all legal documents approved by the CCDDDB.

4. The President may make, with the advice and consent of the CCDDDB, temporary appointments of interested citizens to assist the Board in fulfilling designated responsibilities or to perform certain functions or tasks.

V. STAFF:

The CCDDDB shall engage the services of an Executive Director who, subject to the control and direction of the Board, shall have general charge, oversight, and directions of the affairs and business of the CCDDDB and shall be its responsible managing head. The Executive Director shall have the responsibility for the employment and discharge of staff pursuant to the provisions of applicable personnel policies. The Executive Director shall have the authority to sign on behalf of the CCDDDB all necessary papers pursuant to CCDDDB action and shall have the authority with the endorsement of the President to make contracts and expenditures within the approved program and budget. The Executive Director or delegate shall attend all meetings of CCDDDB. The Executive Director shall also be liaison between the CCDDDB, staff, and affiliated agencies and implement policies regarding communications between them.

VI. FISCAL AND GRANT YEARS:

- A. The fiscal year of the CCDDDB shall be the same as that of the County of Champaign, i.e., January 1 through December 31.
- B. CCDDDB contracts for Intellectual and Developmental Disability programs and facilities shall be for the same fiscal year as the State of Illinois, i.e., July 1 through June 30.

VII. RULES OF ORDER:

“Roberts’ Rules of Order” shall be followed in deliberations of the Board unless otherwise precluded by these By-laws.

VIII. CHANGE OF BY-LAWS:

Any or all of these By-laws may be altered, amended or repealed by a majority vote of the Board at any regular or special meeting, provided that written notice of the proposed action is given in the call to the meeting and that a quorum is present.



BRIEFING MEMORANDUM

DATE: February 25, 2026
TO: Members, Champaign County Developmental Disabilities Board
FROM: Lynn Canfield, Executive Director
SUBJECT: Application Review Process

Background:

With agency requests for Program Year 2027 (PY27) funding submitted on or before February 2, 2026, the review process begins. A list of applications, by agency and program, is attached to this memorandum. This includes applications for I/DD services which may be funded by the Champaign County Mental Health Board (CCMHB). The CCDDDB will review all I/DD requests and coordinate funding recommendations with the CCMHB later in the spring.

Board members and staff are able to view the full submitted applications online at <http://ccmhddbrds.org> using their unique login credentials and with or without assistance from the site's developer. Printed copies of applications are available upon request. Staff reviews will result in a draft "program summary" for each application. These will be presented at the Board's April meeting. While Board discussion of applications is traditionally supported by these staff reviews, the Board may begin discussions with applicants, especially on high level questions, earlier. The timeline below, from our 'allocation process' document, describes the practice used in prior years. If a different approach is preferred or additional board meetings held, adjustments can be made.

Board questions or concerns may be directed to CCDDDB staff prior to meetings or posed during Board meetings. Staff review of funding requests and preparation of opinions are improved by Board input,

including on process expectations, quality of requests, and any additional information applicants might provide in response to a Board request.

From the Allocation Process Timeline:

- **March 25** is a regular board meeting during which Board members might have questions for applicants about PY27 funding requests. Agency representatives are encouraged to attend. If not present, questions will be forwarded to them. This meeting will include other business.
- **April 15** is the deadline for the draft staff program summaries to be made available to the Board and public, posted online as part of the packet for the upcoming meeting.
- **April 22** is a regular meeting of the CCDDb, with focus on review of agency applications, supported by draft staff program summaries. Agency representatives are strongly encouraged to attend. This meeting will include other business.
- **April 29** is a tentative meeting, which the Board might use to continue reviews or other business not completed on April 16.
- **May 20** is the staff deadline for completing a decision memorandum to the Board about allocations for PY27. This memorandum will be included in the board packet for the following week's meeting, which will be posted publicly online and mailed to Board members.
- **May 27** is a regular meeting of the CCDDb, at which the goal is to finalize decisions about allocation of funding for PY27. This meeting will include other business. If an additional meeting is required for the Board to reach final allocation decisions, it will be ideal if held a week later.

- Following final Board decisions, CCDDDB staff will begin contract negotiations in early June to allow time for contract preparation, completion of revisions by agency staff, and full execution, so that July payments may be released in a timely fashion.

Expectations and Considerations for the Process:

Throughout the review and decision process, staff are available to talk with Board members. These conversations are helpful to our review and eventual allocation decision scenarios. The timeline above is intended to support the Board's mission of allocating funds for the benefit of the community and may be modified to allow more or less time to phases of the process.

- A template checklist for (optional) Board use is attached.
- When staff program summaries are presented, Board members may have questions for CCDDDB staff or applicants, to be answered as time allows during the meeting.
- Agency representatives should attend March and April meetings during which their applications are likely to be reviewed.
- Board members may have questions which relate directly to an application or are outside the application's scope, because their decision process includes understanding the larger service system and determining best value for residents of Champaign County.
- Board questions may be raised at any time, prior to staff reviews, during a meeting, or afterward.
Staff will forward questions to the applicant, and the applicant's written response should relate directly to the question(s).
Responses will be shared with all Board members and in a publicly posted board packet, for transparency of the process.

- **April 29** is the ideal final date for Board members to pose such questions to agencies.
- **May 8** is the ideal final date for applicants' written responses, allowing Board and staff time to consider the exchanges fully.
- The turnaround time between Board discussions can be very short, sometimes making it difficult to incorporate all concerns raised. If the staff allocation scenarios are not revised to match expectations by the time the May board meeting packet is published, additional board discussion or a subsequent board meeting may be necessary.

CCDDB and CCMHB I/DD Funding Requests for PY2027 (July 1, 2026-June 30, 2027)

Priority Category	Agency Name	Program Name	Approved CCDDB PY26	Approved IDDSI PY26	Approved CCMHB PY26	All Fund Requests for PY27	Percentage Change if continuing	Primary and Secondary Reviewers
Advocacy and Linkage	CCRPC - Community Svcs	Decision Support PCP	\$425,042			\$505,565	19%	SF/KF
Advocacy and Linkage	DSC	Service Coordination	\$500,000			\$538,500	8%	NS/AR
Home Life	Community Choices, Inc.	Inclusive Community Support	\$233,000			\$246,000	6%	KF/NS
Home Life	DSC	Community Living	\$628,000			\$646,000	3%	SF/DG
Personal Life	Community Choices, Inc.	Transportation Support	\$243,000			\$261,000	7%	AR/NS
Personal Life	DSC	Clinical Services	\$263,000			\$264,700	1%	DG/SF
Personal Life	DSC	Individual & Family Support	\$320,000			\$329,000	3%	KF/DG
Personal Life	PACE	Consumer Control in Personal Support	\$45,972			\$45,972	0%	DG/KF
Work Life	Best Buddies International	Best Buddies Jobs - NEW	n/a			\$100,000	NEW	AR/SF
Work Life	Community Choices, Inc.	Customized Employment	\$256,000			\$267,500	4%	NS/KF
Work Life	DSC	Community Employment	\$523,000			\$540,200	3%	SF/AR
Work Life	DSC/Community Choices	Employment First	\$102,500			\$106,000	3%	DG/KF
Community Life	Community Choices, Inc.	Self-Determination Support	\$228,000			\$239,000	5%	AR/DG
Community Life	DSC	Community First	\$990,000			\$1,035,000	5%	NS/AR
Community Life	DSC	Connections	\$122,000			\$125,500	3%	SF/NS
Community Life	CCRPC	Community Life Short Term Assistance		\$232,033		\$0	n/a	n/a
Strengthening the I/DD	Community Choices	Staff Recruitment and Retention	\$48,000			\$48,000	n/a	2 yr - no review
Strengthening the I/DD	DSC	Workforce Development and Retention	\$244,000			\$287,310	18%	KF/SF
Young Children and their	DSC	Family Development			\$702,000	\$702,000	n/a	2 yr - no review
	Head Start/Early Head Start	Early Childhood MH Svcs (MH & DD)			\$216,800	\$411,062	DD portion TBD	AR/NS
	CU Early	CU Early (MH & DD)			\$16,145	\$86,701	DD portion TBD	NS/AR
		(amounts listed are for DD portion of MHB contracts)			-	-		
			\$5,171,514	\$232,033	\$934,945	\$6,785,010		
			Total PY26 awards = \$6,338,492					Total PY27 requests: MHB could award \$964,863 (3.2% increase)

CCDDB Application Review Checklist

Minimal responsiveness (*staff confirm first*): Y/N concerns/comments

Eligible per questionnaire if new. Eligible per compliance if incumbent.		
Recent audit, review, compilation, or audited balance sheet if new. Recent audit or review with no concerns if incumbent.		
All application forms submitted on time.		
Relates to I/DD.		
Other pay sources have been maximized.		
Relationships with providers of similar or related services.		

DDB Priority Categories:

check appropriate

Advocacy and Linkage

Home Life

Personal Life

Work Life

Community Life

Strengthening the I/DD Workforce

Young Children and their Families (collaboration with CCMHB)

Best Value Considerations:

Y/N concerns/comments

Is there a clear connection between the budget plan and the program activities?		
Are measurable, meaningful participant outcomes included? Are the access measures and utilization targets reasonable?		
Do the people served have a say in their own service plan? How are program activities impacted by people with I/DD?		
Does the program plan narrative add program-specific strategies (beyond the agency CLCP) to engage underserved populations?		
Does the application address whether and how rural residents may use the program?		
Is inclusion in the community described at the individual level? Through program activities?		
Does the application describe use of virtual supports and training?		
Is an evidence-based, evidence-informed, promising, or innovative approach identified?		
Are staff credentials or specialized training identified?		
Are other resources identified, with efforts to leverage them demonstrated?		



DECISION MEMORANDUM

DATE: February 25, 2026
TO: Champaign County Developmental Disabilities Board (CCDDDB)
FROM: Lynn Canfield, Executive Director, and
Kim Bowdry, Associate Director
SUBJECT: CU Autism Network (CUAN) PY2024 Request

Purpose:

During 2025, the CCDDDB deferred action on a request made by the CU Autism Network (CUAN) until their independent CPA financial review report could be shared with and reviewed by CCDDDB staff. Although CUAN was working toward this report, their CPA firm sent a 'letter of disengagement.' This letter is attached, along with the agency's request for additional time to secure a CPA firm and complete the work.

Statutory Authority:

The CCDDDB is established and governed by [\(50 ILCS 835/\) The Community Care for Persons with Developmental Disabilities Act](#). Among responsibilities identified for Boards established under this Act are compliance with the Local Government Prompt Payment Act, Civil Practice Law, Illinois Department of Human Services (rules), and the [Illinois Administrative Procedure Act](#). This Act allows regulatory flexibility appropriate to small businesses and non-profit agencies.

Consistent with these statutes and rules, the CCDDDB sets [Funding Requirements and Guidelines for Allocation of Funds](#), which include their authority to exercise flexibility and authorize exceptions to standards. The Board has often recognized the importance of peer and family support networks and their unique contributions to the community. Volunteer- or

parent-led groups may struggle to meet all standards, and the Board reserves the right to vary provisions where it deems such variances to be in the best interest of the CCDDDB and residents of Champaign County.

Background:

Because reports associated with CUAN's PY24 contracts with the CCDDDB for "Community Outreach Program" and "CCDDDB CUAN Planning Seed Grant" had not been submitted by the deadlines, CCDDDB staff notified the agency that all payments issued should be returned. During their November 2024 business meeting, the CCDDDB considered a request from Steve Beckett on behalf of CUAN for an opportunity to demonstrate that funds had been used appropriately, so that none should be returned. The Board approved this request, setting a deadline of January 8, 2025, for first and second quarter program and financial reports to be completed. The Board also agreed to amend the contracts so that obligations would end December 31, 2023 rather than the original June 30, 2024.

The agency reports were submitted on time, and a summary was provided at the CCDDDB's January 2025 meeting. While we could not conclude whether funds had been used as contracted, this summary incorporated details from submitted reports, expertise of other CCDDDB staff, and information from Steve Beckett, his assistant Kristina Forrest, and the CPA performing the agency's financial review. Mr. Beckett and Mrs. Julie Duvall, CUAN's Executive Director, answered questions, and the Board agreed to the agency's subsequent request that we accept third and fourth quarter program and financial reports, as these would clarify how the six months of payments had been used during the full original contract period of July 1, 2023 through June 30, 2024.

These additional agency reports were reviewed by CCDDDB staff and assessed as full-year in report to the CCDDDB at their July 2025 business meeting. Without the independent CPA financial review, our assessment was incomplete. The agency's financial reports had some inconsistencies across programs, suggesting that during PY24, the agency had not met contract requirements for financial record keeping and reporting. We did

offer the opinion that one program appeared to have been implemented as contracted and for the full year, while the other had not.

Because we had initially requested that all payments be returned, thus voiding all contract expectations, including a financial review, we did not ask the CCDDb to approve an extended deadline for the CPA report. When the agency signaled that this work was in progress, the Board allowed more time, with the understanding that CCDDb would read the subsequent report and use it to form an opinion. If the CPA report is inconclusive, we will again be in an uncertain position.

The CCDDb opted in July and September not to vote on the initial request or related actions until the CPA report and follow-up are completed. They requested a conversation with CUAN's Board after this matter is concluded.

Update:

Without the independent CPA financial review report to confirm that all payments were expended within the Program Year and according to CCDDb requirements, the staff assessment presented in July 2025 remains speculative. An audit, much more costly than a financial review, would allow meaningful analysis of CUAN's finances and a more confident final opinion. The letter of disengagement from the firm suggests that the review cannot be completed, which would also apply to a full audit.

Staff assessment, if supported by the CPA report and agreed to by the agency, might clarify an action for the CCDDb to take, such as approving use of payments issued for the CU Autism Network PY2024 "CCDDb CUAN Planning Seed Grant" contract, for which planned activities did not occur, to support the CU Autism Network PY2024 "Community Outreach Program" contract, for which planned activities took place and related expenses were incurred. CPA reports focus on financial statements but do not verify programmatic activities, so the program reports which had been shared to our staff will also form the basis for conclusions.

For now, the agency has asked that the CCDDb consider allowing additional time for an independent CPA to be engaged and to complete the work on a PY2024 financial review.

Suggested Actions:

Motion to allow additional time as requested and to set [xx/xx/202x] as the deadline for completion of an independent CPA financial review report on CU Autism for the year July 1, 2023 to June 30, 2024.

- ☐ Approved
- ☐ Denied
- ☐ Modified
- ☐ Additional Information Needed

January 12, 2026

Julie Duvall, Executive Director
Champaign Urbana Autism Network
P.O. Box 17024
Urbana, IL 61803

In accordance with the AICPA Code of Professional Conduct, this letter is being sent to memorialize the termination of the review services between MH CPA PLLC and Champaign Urbana Autism Network. MH CPA PLLC was originally engaged to perform the review of Champaign Urbana Autism Network as of and for the twelve-month period ended June 30, 2024.

The reason for disengagement is a limitation in scope of the information needed to complete the engagement. This engagement originally began in December 2024, and as of the date of this letter, remains incomplete.

This letter is to confirm that we disengaged from the review of Champaign Urbana Autism Network as of and for the twelve-month period ended June 30, 2024, as of January 12, 2026. MH CPA PLLC is electing to write-off the Three Thousand Five Hundred Eighty Two dollars (\$3,582) of unbilled time that we have incurred related to this engagement.

We previously returned to you all original records you provided to us in connection with previous engagements. Our working paper files are the property of our firm, and will be maintained by us in accordance with our firm record retention policy.

We will consider any requests for copies of documents in our working paper files from you or any successor firm. However, providing such copies is at our discretion. We may require payment for time spent providing these copies.

Sincerely,

MH CPA PLLC
MH CPA PLLC

Special Request for Consideration by CCDDDB or CCMHB

Complete and direct to stephanie@ccmhb.org and either kim@ccmhb.org or leon@ccmhb.org.
Full Board approval is needed for certain exceptions to requirements and to reverse actions taken by the CCDDDB- CCMHB staff. The completed request form will be presented to the CCDDDB or CCMHB at a meeting.

Requester's Name: Julie Duvall

Date: 1/12/26

Agency Name: CU Autism Network

Contract(s): DD24-087 & DD24-088

Step One: Identify the type of special consideration requested.

- ☐ Consideration of Late Funding Request
- ☐ Release of Paused Payment(s)
- ☐ Continuation of Contract(s)
- ☐ Reversal of Other Compliance Action
- ☐ Waiver of Other Contract Requirement
- ☒ Other - *Consideration of further time to complete financial review*

Step Two: Describe the circumstances necessitating this request.

The certified accounting firm that was hired to complete the financial review has disengaged from continuing the work.

Step Three: Identify a solution to be implemented to avoid this circumstance in the future.

N/A

Step Four: Attach documentation which will clarify the situation, including documentation from your CPA firm, if related to the annual audit or financial review.

See attached Letter from MH CPA PLLC

Step Five: Attend a meeting of the full Board, preferably in person, to answer questions.

PY2026 2nd Quarter Program Service Reports
for I/DD programs funded by the Champaign County
Developmental Disabilities Board and Champaign County Mental
Health Board

CCRPC - Community Services - Community Life Short Term Assistance Second Quarter

PY26 Program Activity Report

Quarterly Data:

Utilization Categories	CSEs	SCs	NTPCs	TPCs
1 st Quarter	3 CSEs	1 SC	17 NTPCs	2 TPCs
2nd Quarter	2 CSEs	0 SCs	1 NTPCs	1 TPCs
Total	5 CSEs	1 SC	18 NTPCs	3 TPCs
<i>Annual Target</i>	8 CSEs	25 SCs	88 NTPCs	44 TPCs
Percent Met	63%	4%	20%	7%

Agency Comments:

34

The CLSTA program received two new referrals in FY26 Quarter 2. RPC worked collaboratively with DSC to assist an individual in obtaining supplies necessary to begin her new career as a hair stylist. RPC also assisted an individual with purchasing a television and television stand for his apartment. An additional individual also submitted a request for additional funding through the CLSTA program to participate in Spring activities & trips through CUSR. This was an extension of their original fall request as the CUSR program guide comes out seasonally. RPC was able to fully fund all activities requested. The number of requests was lower than expected this quarter, however, this aligns with FY25 quarter 2 requests. We anticipate a higher volume of requests in the Spring and have already received 4 requests since the start of January. In FY26 Quarter 2, the CLSTA program paid for 2 individuals to take an anniversary trip to Chicago (applications received in Quarter1). The couple worked with RPC's CLSTA short-term Case Manager to plan and prepare for their trip. While in Chicago, the couple went to the Brookfield Zoo and took part in the Dolphin Discovery. One of the individuals reported being excited that they got splashed by the dolphin. The couple also took a Chicago Architecture Boat Cruise, shopped at the Harry Potter Store, went to the Chicago Sports Museum, and had dinner at Michael Jordan's Steakhouse. While in Chicago, the couple was able to spend time with their adult son that lives up there. They reported greatly enjoying this time to connect with him. Individual 1 reports that through the CLSTA program & the trips she has taken, she has become more confident in her ability to make decisions independently. Individual 2 reports that that he has learned how to better navigate around in the community with his disability.

Utilization Category Definitions:

CSE = Community Services Events

SC = Service Contact or Screening Contacts

NTPC = Non-Treatment Plan Clients
TPC = Treatment Plan Clients
Other, as defined in individual program contract

CCRPC - Community Services – Decision Support Person Centered Planning Second Quarter PY26 Program Activity Report

Quarterly Data:

Utilization Categories	CSEs	SCs	NTPCs	TPCs
1 st Quarter	3 CSEs	51 SCs	5 NTPCs	95 TPCs
2nd Quarter	18 CSEs	38 SCs	16 NTPCs	5 TPCs
Total	21 CSEs	89 SCs	21 NTPCs	100 TPCs
<i>Annual Target</i>	<i>25 CSEs</i>	<i>100 SCs</i>	<i>30 NTPCs</i>	<i>120 TPCs</i>
Percent Met	84%	89%	70%	83%

Agency Comments:

36

RPC continues to work closely with DSC and Community Choices to develop person-centered plans for individuals receiving county-funded services. In FY26 Quarter 2, our PCP program received 4 new referrals. All individuals have been engaged in the Discovery process and either have their personal plan developed or their plan is currently in progress. Our PCP Case Managers have also begun working on an optional one-page profile with interested individuals. This profile page is intended to provide an added personal touch and provides the person with a one-page snapshot of themselves that they can easily share with others as they choose. Individual that has had the opportunity to participate in this process enjoyed choosing photos and information that they wanted to share with others. This person also chose colors that he wanted for his one-page profile as well.

RPC's Transition Consultant attended 16 IEP's in FY26 Quarter 2. Referrals for IEP attendance were received from Champaign, Urbana, and Rantoul School Districts.

RPC's Dual Diagnosis Case Manager had 8 active clients in Quarter 2. This program has received three new referrals to begin in Quarter 3.

Utilization Category Definitions:

CSE = Community Services Events

SC = Service Contact or Screening Contacts

NTPC = Non-Treatment Plan Clients

TPC = Treatment Plan Clients

Other, as defined in individual program contract

CCRPC - Head Start-Early Head Start – Early Childhood Mental Health Svs Second Quarter PY26 Program Activity Report

Quarterly Data:

Utilization Categories	CSEs	SCs	NTPCs	TPCs	Other
1 st Quarter	2 CSEs	284.5 SCs	77 NTPCs	60 TPCs	1 Other
2nd Quarter	2 CSEs	383.25 SCs	39 NTPCs	30 TPCs	2 Other
Total	4 CSEs	667.75 SCs	116 NTPCs	90 TPCs	3 Other
<i>Annual Target</i>	5 CSEs	3000 SCs	380 NTPCs	100 TPCs	12 Other
Percent Met	80%	22%	31%	90%	25%

Agency Comments:

37

No Comments provided by the agency.

Utilization Category Definitions:

CSE = Community Services Events

SC = Service Contact or Screening Contacts

NTPC = Non-Treatment Plan Clients

TPC = Treatment Plan Clients

Other, as defined in individual program contract = Psycho-educational workshops, trainings, professional development efforts with staff and parents

CU Early – CU Early Second Quarter PY26 Program Activity Report

Quarterly Data:

Utilization Categories	CSEs	SCs	NTPCs	TPCs
1 st Quarter	3 CSEs	67 SCs	2 NTPCs	20 TPCs
2nd Quarter	2 CSEs	123 SCs	0 NTPCs	1 TPCs
Total	5 CSEs	190 SCs	2 NTPCs	21 TPCs
<i>Annual Target</i>	<i>4 CSEs</i>	<i>464 SCs</i>	<i>5 NTPCs</i>	<i>20 TPCs</i>
Percent Met	125%	41%	40%	105%

Agency Comments:

The CU Early bilingual home visitor enrolled one new family this quarter. A child aged out and transitioned to Prek and another family was added to her caseload. She continues to be fully enrolled with a wait list. (20 families and 22 children including one prenatal).

123 contacts (home visits) were completed with families.

Utilization Category Definitions:

- CSE = Community Services Events
- SC = Service Contact or Screening Contacts
- NTPC = Non-Treatment Plan Clients
- TPC = Treatment Plan Clients
- Other, as defined in individual program contract

Community Choices – Customized Employment Second Quarter PY26 Program Activity Report

Quarterly Data:

Utilization Categories	CSEs	SCs	TPCs	Other
1 st Quarter	4 CSEs	617 SCs	41 TPCs	883 Other
2nd Quarter	2 CSEs	606 SCs	3 TPCs	935 Other
Total	6 CSEs	1223 SCs	44 TPCs	1818 Other
<i>Annual Target</i>	<i>4 CSEs</i>	<i>2000 SCs</i>	<i>50 TPCs</i>	<i>3020 Other</i>
Percent Met	150%	61%	88%	60%

Agency Comments:

2 CSEs in Q2: Disability Expo on 10/18 and CU Pride Fest on 10/25
 # of Claims in Q2: 606 (These are also reported via the online system.)
 # of NTPCs: 0
 # of TPCs in Q2: 2 new
 Other: 935 Direct hours in Q2

Utilization Category Definitions:

CSE = Community Services Events
 SC = Service Contact or Screening Contacts
 NTPC = Non-Treatment Plan Clients
 TPC = Treatment Plan Clients

Other, as defined in individual program contract = Direct Service Hours

Community Choices – Inclusive Community Support Second Quarter PY26 Program

Activity Report

Quarterly Data:

Utilization Categories	CSEs	SCs	NTPCs	TPCs	Other
1 st Quarter	4 CSEs	458 SCs	15 NTPCs	26 TPCs	606 Other
2nd Quarter	2 CSEs	423 SCs	0 NTPCs	1 TPCs	567 Other
Total	6 CSEs	881 SCs	15 NTPCs	27 TPCs	1173 Other
<i>Annual Target</i>	<i>4 CSEs</i>	<i>2113 SCs</i>	<i>28 NTPCs</i>	<i>30 TPCs</i>	<i>2023 Other</i>
Percent Met	150%	42%	54%	90%	58%

Agency Comments:

40

2 community service events in Q2: Disability Expo on 10/18 and CU Pride Fest on 10/25

of service contacts in Q2: 423 (56 for NTPCs and 367 were also reported for TPCs via the online system)

of new NTPCs in Q2: 0

of new TPCs in Q2: 1

Other: Direct Hours in Q2: 567 (64 Direct hours for Personal Dev. Classes & Workshops for NTPCs & 503 total hours of claims also reported via the online system)

Utilization Category Definitions:

CSE = Community Services Events

SC = Service Contact or Screening Contacts

NTPC = Non-Treatment Plan Clients

TPC = Treatment Plan Clients

Other, as defined in individual program contract = Direct Service Hours

Community Choices – Self-Determination Support Second Quarter PY26 Program Activity Report

Quarterly Data:

Utilization Categories	CSEs	SCs	NTPCs	Other
1 st Quarter	4 CSEs	1172 SCs	220 NTPCs	782 Other
2nd Quarter	2 CSEs	1178 SCs	28 NTPCs	800 Other
Total	6 CSEs	2350 SCs	248 NTPCs	1582 Other
<i>Annual Target</i>	<i>4 CSEs</i>	<i>3723 SCs</i>	<i>245 NTPCs</i>	<i>2421 Other</i>
Percent Met	150%	63%	101%	65%

Agency Comments:

41

2 CSEs in Q2: Disability Expo on 10/18 and CU Pride Fest on 10/25
 # of service contacts in Q2: 1178
 # of new NTPCs in Q2: 28 (3 members with I/DD & 28 people without I/DD).
 0 TPCs
 Other: 800 Direct hours in Q2

Utilization Category Definitions:

CSE = Community Services Events
 SC = Service Contact or Screening Contacts
 NTPC = Non-Treatment Plan Clients
 TPC = Treatment Plan Clients

Other, as defined in individual program contract = Direct Service Hours

Community Choices – Staff Recruitment and Retention Second Quarter FY26 Program Activity Report

Quarterly Data:

Utilization Categories	CSEs	NTPCs	Other
1 st Quarter	1 CSEs	18 NTPCs	21 Other
2nd Quarter	1 CSEs	1 NTPCs	27 Other
Total	2 CSEs	19 NTPCs	48 Other
<i>Annual Target</i>	3 CSEs	18 <i>NTPCs</i>	132 <i>Other</i>
Percent Met	67%	106%	36%

Agency Comments:

42 CSEs: 1 Job posted during Q2 - Sign-on bonus was prominently posted with job description
 NTPCs: 17 Staff members continuing from FY25, 2 new staff hired in FY26 (1-Q1, 1- Q2, both eligible for new hire bonus at end of Q2)
 Other: 27 total Bonuses Paid
 2 New Hire Bonuses
 16 Retention Bonuses
 9 Acknowledgement Bonuses
 0 Leadership Bonuses Paid (3 projects started during Q2, will be paid Q3)

Utilization Category Definitions:

CSE = Community Services Events

SC = Service Contact or Screening Contacts

NTPC = Non-Treatment Plan Clients

TPC = Treatment Plan Clients

Other, as defined in individual program contract = Quarterly Retention and/or Sign-on Bonuses

Community Choices – Transportation Support Second Quarter PY26 Program Activity Report

Quarterly Data:

Utilization Categories	CSEs	SCs	NTPCs	Other
1 st Quarter	4 CSEs	1596 SCs	58 NTPCs	705 Other
2nd Quarter	2 CSEs	1742 SCs	3 NTPCs	698.5 Other
Total	6 CSEs	3338 SCs	61 NTPCs	1403.5 Other
<i>Annual Target</i>	<i>4 CSEs</i>	<i>6816 SCs</i>	<i>65 NTPCs</i>	<i>2640 Other</i>
Percent Met	150%	49%	94%	53%

Agency Comments:

43

2 CSEs in Q2: Disability Expo on 10/18 and CU Pride Fest on 10/25

of service contacts in Q2: 1747

of new NTPCs in Q2: 3

of TPCs: 0

Other: 698.5 Direct hours in Q2

Gave 834 rides in Q2: Work/Volunteer - 335, Leisure/Education - 231, Family - 3, Medical/Health - 68, CC Social Opps - 107, CC appointment - 34, Errands – 54

Utilization Category Definitions:

CSE = Community Services Events

SC = Service Contact or Screening Contacts

NTPC = Non-Treatment Plan Clients

TPC = Treatment Plan Clients

Other, as defined in individual program contract = Hours of rides + hours scheduling/coordinating + hours training and support

DSC – Clinical Second Quarter PY26 Program Activity Report

Quarterly Data:

Utilization Categories	CSEs	SCs	NTPCs	TPCs
1 st Quarter	0 CSEs	5 SCs	2 NTPCs	66 TPCs
2nd Quarter	1 CSEs	8 SCs	1 NTPCs	5 TPCs
Total	1 CSEs	13 SCs	3 NTPCs	71 TPCs
<i>Annual Target</i>	<i>2 CSEs</i>	<i>10 SCs</i>	<i>5 NTPCs</i>	<i>65 TPCs</i>
Percent Met	50%	130%	60%	109%

Agency Comments:

Community Service Events: DSC participated in the DisABILITY Resource Expo, providing information about available services and clinical supports. Attendees received details on occupational therapy, counseling, psychiatry, and psychological evaluation services.

Service/Screening Contacts: A total of eight individuals were screened for clinical services during the quarter.

Individual Info: Of the eight individuals screened: Five were opened for occupational therapy services, one was opened for a psychological evaluation, one individual who was already receiving counseling started seeing psychiatry, and one person was referred to an external counseling provider that accepted her insurance.

Update on DSP Support Specialist: The DSP Support Specialist provided support to 27 DSC staff members this quarter. Key activities included delivering a six session training series at a CDS location focused on behavioral supports, positive communication, and rapport building; offering enhanced support to CILA staff experiencing significant interpersonal conflicts among housemates, including multiple onsite visits and targeted staff training; developing a range of visual supports and training staff on visual support software; creating and implementing behavior support strategies; and coordinating with the state behavioral team and participating in team meetings.

Occupational Therapy Update: Occupational therapy services addressed a variety of needs, including wheelchair modifications and evaluation of alternative seating systems, sensory based assessments to support success in day program and work environments, and home safety evaluations and recommendations for modifications to promote maximum independence in an individual's apartment.

Extra Reporting Time: A total of 3 hours were dedicated to billing and reporting activities this quarter.

Utilization Category Definitions:
CSE = Community Services Events
SC = Service Contact or Screening Contacts
NTPC = Non-Treatment Plan Clients
TPC = Treatment Plan Clients
Other, as defined in individual program contract

DSC – Community Employment Second Quarter PY26 Program Activity Report

Quarterly Data:

Utilization Categories	CSEs	SCs	TPCs
1 st Quarter	0 CSEs	2 SCs	82 TPCs
2nd Quarter	1 CSEs	3 SCs	3 TPCs
Total	1 CSEs	5 SCs	85 TPCs
<i>Annual Target</i>	<i>4 CSEs</i>	<i>10 SCs</i>	<i>88 TPCs</i>
Percent Met	25%	50%	97%

Agency Comments:

100% of individuals receiving employment services maintained their employment this quarter. Two job seekers transitioned from job development into competitive employment. Notably, both positions were with employers hiring individuals through community employment for the first time, including Bath & Body Works and Outback Steakhouse.

During this reporting period, Supported Employment adjusted service locations, resulting in increased staff availability. This shift has allowed the program to free up capacity to support an additional team member at a satellite work site. Three new volunteer sites were developed this quarter as well: Mahomet Public Library; Thomas Paine Elementary School; and My Sweetheart Bilog Vintage Shop.

A significant focus this quarter was time spent conducting tours of a wide range of businesses throughout the community. These tours provided individuals with exposure to a variety of workplace environments, helping them explore interests and better understand potential employment settings. At the same time, these visits offered employers an opportunity to learn about the services and supports provided by DSC. Businesses toured included: Champaign Police Department, Clark-Lindsey, Watchfire, The Literary, and Rally House. Follow-up communication will be conducted with these businesses regarding potential employment opportunities. Outreach was also completed with additional employers, including Spurlock Museum, Berries and Flour, Habitat ReStore, Exile on Main, Dish Passionate Cuisine, Delight Flower Farm, and Central Illinois Bakehouse.

In addition to business tours, individuals participated in skill-building activities focused on employment readiness, including workplace attire, managing workplace conflict, teamwork, appropriate workplace communication, and navigating the MTD.

Utilization Category Definitions:
CSE = Community Services Events
SC = Service Contact or Screening Contacts
NTPC = Non-Treatment Plan Clients
TPC = Treatment Plan Clients
Other, as defined in individual program contract

DSC – Community First Second Quarter PY26 Program Activity Report

Quarterly Data:

Utilization Categories	CSEs	SCs	NTPCs	TPCs
1 st Quarter	0 CSEs	4 SCs	105 NTPCs	50 TPCs
2nd Quarter	1 CSEs	4 SCs	10 NTPCs	4 TPCs
Total	1 CSEs	8 SCs	115 NTPCs	54 TPCs
<i>Annual Target</i>	<i>4 CSEs</i>	<i>10 SCs</i>	<i>45 NTPCs</i>	<i>45 TPCs</i>
Percent Met	25%	80%	256%	120%

Agency Comments:

Participants in the Community First program engaged in a wide range of meaningful community experiences this quarter. Individuals were introduced to new local spaces and activities, including visits to area coffee shops, Hardy’s Reindeer Ranch, Illini Recycling, and The Yard, among others.

The Library Explorers group completed a Central Illinois library crawl, visiting community libraries in Bement, Argenta, Mahomet, St. Joseph–Ogden, Allerton, Danville, Forsyth, Tolono, and Decatur.

Additional community excursions included trips to the Wheels of Time Museum, Perfect Pair in Warrensburg, the Harris Agricultural Museum in Atwood, Forest Glen Preserve, Weldon Springs State Park, River Bend Forest Preserve, Clinton Lake State Recreation Area, and The Festival of Trees in Danville. Participants also attended an Illini Women’s Basketball game against Murray State and explored the Chicago Drives Electric event in Oak Brook.

Volunteer engagement remained strong. Participants continued their service at Salt & Light, Mahomet Public Library, Thomas Paine Elementary, and The Hope Center. They also organized a holiday food donation box, with all contributions distributed to local food banks.

The Positivity Committee volunteered weekly in a fourth grade classroom, reading to students. Participants created personalized bookmarks to help learn students’ names, and over time, students began greeting volunteers by name and eagerly anticipating their visits. During one special session, a committee member wore traditional Ukrainian clothing and shared a Slavic story, offering cultural education and teaching students how to print their names in Ukrainian. Students later created thank you cards to express their appreciation.

A special holiday reading also took place at Hand in Hand Daycare in Tolono, where volunteers read a seasonal story to four and five year olds and distributed “magical reindeer food.” The children concluded the visit by singing to the CF group, creating a memorable and joyful experience for all involved.

Utilization Category Definitions:

CSE = Community Services Events

SC = Service Contact or Screening Contacts

NTPC = Non-Treatment Plan Clients

TPC = Treatment Plan Clients

Other, as defined in individual program contract

DSC – Community Living Second Quarter PY26 Program Activity Report

Quarterly Data:

Utilization Categories	CSEs	SCs	TPCs
1 st Quarter	0 CSEs	2 SCs	72 TPCs
2nd Quarter	1 CSEs	1 SCs	0 TPCs
Total	1 CSEs	3 SCs	72 TPCs
<i>Annual Target</i>	2 CSEs	6 SCs	78 TPCs
Percent Met	50%	50%	92%

Agency Comments:

During the second quarter, Community Living staff continued to support individuals in developing key skills for independent living, including financial management, home management, and use of technology to access pharmacy and health benefits, as well as schedule transportation through MTD, ADA rides, and Uber. Additional supports included coordinating and attending medical appointments, shopping for everyday essentials, and assisting individuals in strengthening social connections with peers and family. Services remained hands on and were delivered both in the community and within individuals' apartments.

The program maintained full staffing throughout the quarter, ensuring consistent service delivery and continuity of care. In November, individuals participated in a group social opportunity to Hardy's Reindeer Ranch in Rantoul. Participants enjoyed hot cocoa, successfully navigated the corn maze, and went on a guided reindeer tour. Participants enjoyed the activity and felt it was a great way to kick off the holiday season!

Utilization Category Definitions:

CSE = Community Services Events

SC = Service Contact or Screening Contacts

NTPC = Non-Treatment Plan Clients

TPC = Treatment Plan Clients

Other, as defined in individual program contract

DSC – Connections Second Quarter PY26 Program Activity Report

Quarterly Data:

Utilization Categories	CSEs	NTPCs	TPCs
1 st Quarter	0 CSEs	21 NTPCs	29 TPCs
2nd Quarter	2 CSEs	4 NTPCs	2 TPCs
Total	2 CSEs	25 NTPCs	31 TPCs
<i>Annual Target</i>	5 CSEs	12 NTPCs	25 TPCs
Percent Met	40%	208%	124%

Agency Comments:

In October, participants sold their handmade creations at the Disability Expo at Marketplace Mall. In December, the annual Crow Holiday Open House highlighted the creative work of program participants and other community artists. The event was a success with lots of sales as shoppers purchased items for themselves and others. The event welcomed several new artisans, providing them with opportunities to introduce their work to the community, share their artistic journeys, and build partnerships with The Crow.

The Connections program continued to expand creative opportunities based on participant interests. Several new offerings were introduced and quickly became popular. New artistic and skill building groups offered throughout the quarter included:

- Pop Music Mondays- Participants learned foundational guitar skills with guidance from a professional musician.
- Krafty People- Individuals explored upcycling and furniture revamping techniques to transform items in their personal spaces.
- Style Seekers- Participants learned how to find affordable, stylish clothing, including strategies for shopping secondhand and coordinating outfits that reflect their personalities.
- Glue With Me- A collage based group emphasizing creative freedom through glue centered projects such as making bouncing balls and salt art. Activities support fine motor development and provide rich sensory experiences.
- Do Like Disney- A creative exploration of 20th century animation history paired with themed art projects. Participants examined the evolution of animation from early works like Steamboat Willie to modern classics such as The Lion King and Aladdin and completed hands on crafts inspired by each era.

Utilization Category Definitions:

CSE = Community Services Events

SC = Service Contact or Screening Contacts

NTPC = Non-Treatment Plan Clients
TPC = Treatment Plan Clients
Other, as defined in individual program contract

DSC – Employment First Second Quarter PY26 Program Activity Report

Quarterly Data:

Utilization Categories	CSEs
1 st Quarter	3 CSEs
2nd Quarter	6 CSEs
Total	9 CSEs
<i>Annual Target</i>	25 CSEs
Percent Met	36%

Agency Comments:

LEAP/Front Line Staff Trainings- completed six for Q2

- Good Judys Espresso & Bagel Bar, 61802: Completed the Frontline Staff training in person on 10/13/2025. The two owners and two managers were in attendance.
- Holy Cross School, 61820: Completed the Frontline Staff training in person on 10/14/2025. 33 staff attended.
- Suzu's, a Japanese Bakery, 61820: Completed the LEAP training in person on 11/10/2025. The owner attended.
- City of Champaign HR Department, 61820: Completed the LEAP training in person on 11/20/2025. There were 7 human resources personnel in attendance.
- Haven of Meadowbrook, 61821: Completed the LEAP training virtually on 12/9/2025. The facility director and the director of nursing were in attendance.
- Rantoul City Schools, 61866: Completed the Frontline Staff training in person on 12/19/2025. There were 14 staff members in attendance.

There were three people hired this quarter by LEAP trained businesses:

- Rantoul City Schools- Hired 2 part-time workers in food service.
- Holy Cross School- Hired 1 part time person as an aide.

Program Development:

- Attended the following networking events to make contacts and promote LEAP: Champaign County Chamber of Commerce- Women Elevating Women Resource Group; Champaign County Chamber of Commerce- Chamber First Friday Coffee; Champaign County Chamber of Commerce- Table for Ten; and the disAbility Expo.
- 134 businesses were approached about the LEAP/Frontline Staff training and the DDIE directory.

- A quarterly “News Flash” email was sent out to businesses that have been LEAP and FLS trained. It included a webinar for small businesses about accommodations and a webcast about Assistive Technology and Accommodations. This quarterly email directs recipients back to the Champaign County Directory Disability-Inclusive Employers (DDIE) website.
- 69 new users visited the directory according to Google Analytics.

Utilization Category Definitions:

CSE = Community Services Events

SC = Service Contact or Screening Contacts

NTPC = Non-Treatment Plan Clients

TPC = Treatment Plan Clients

Other, as defined in individual program contract

DSC – Family Development Second Quarter PY26 Program Activity Report

Quarterly Data:

Utilization Categories	CSEs	SCs	TPCs
1 st Quarter	5 CSEs	51 SCs	954 TPCs
2nd Quarter	4 CSEs	49 SCs	65 TPCs
Total	9 CSEs	100 SCs	1019 TPCs
<i>Annual Target</i>	<i>15 CSEs</i>	<i>200 SCs</i>	<i>655 TPCs</i>
Percent Met	60%	50%	156%

Agency Comments:

Family Development staff participated in four community outreach events this quarter, including the disABILITY Expo, a pop up event at Soccer Planet, Tree of Hope, and the Parent Talk Support Groups with Urbana Early Childhood. Weekly playgroups continued at both Salt & Light and through our partnership with The Autism Project (TAP). Developmental screenings were offered at local daycare centers, in center at DSC, and in family homes.

Three screenings were completed in which families chose not to provide an address; as a result, these screenings are not reflected in the DDB claim system or in the quarterly screening contact data.

Utilization Category Definitions:

- CSE = Community Services Events
- SC = Service Contact or Screening Contacts
- NTPC = Non-Treatment Plan Clients
- TPC = Treatment Plan Clients
- Other, as defined in individual program contract

DSC – Individual and Family Support Second Quarter PY26 Program Activity Report

Quarterly Data:

Utilization Categories	CSEs	SCs	NTPCs	TPCs
1 st Quarter	0 CSEs	4 SCs	26 NTPCs	38 TPCs
2nd Quarter	1 CSEs	1 SCs	4 NTPCs	1 TPCs
Total	1 CSEs	5 SCs	30 NTPCs	39 TPCs
<i>Annual Target</i>	3 CSEs	8 SCs	20 NTPCs	40 TPCs
Percent Met	33%	63%	150%	98%

Agency Comments:

This quarter, one new individual enrolled in the Respite Program after securing PUNS placement and submitting the required documentation to confirm eligibility. Three individuals exited the program: two relocated to another state, and one began receiving HBS waiver support. The individual’s long time respite provider successfully transitioned to the state waiver program as an approved provider, ensuring continuity of care. Respite support is offered either directly in the home or through community-based activities funded through specific assistance. Families are also encouraged to apply for state-funded respite programs.

DSC attended the disABILITY Resource Expo as an exhibitor. As community members inquired about available services, information about the Respite Program was included in the discussion.

Fourteen advocates continued meeting throughout the quarter to learn about one another, explore available services and supports, and strengthen their advocacy skills. Discussion topics included how to communicate with legislators about changes to SNAP benefits and maintaining healthy boundaries with friends and family. Two new advocates have joined the group and are preparing a presentation for high school students about their residential supports.

Utilization Category Definitions:

CSE = Community Services Events

SC = Service Contact or Screening Contacts

NTPC = Non-Treatment Plan Clients

TPC = Treatment Plan Clients

Other, as defined in individual program contract

DSC – Service Coordination Second Quarter PY26 Program Activity Report

Quarterly Data:

Utilization Categories	CSEs	SCs	TPCs
1 st Quarter	0 CSEs	8 SCs	271 TPCs
2nd Quarter	1 CSEs	4 SCs	4 TPCs
Total	1 CSEs	12 SCs	275 TPCs
<i>Annual Target</i>	<i>4 CSEs</i>	<i>20 SCs</i>	<i>275 TPCs</i>
Percent Met	25%	60%	100%

Agency Comments:

Case Management maintained a coordinated, team-based approach to ensure individuals were safe and had access to food, medical care, and other essential resources.

Key services provided this quarter included:

- Supporting an individual in establishing boundaries with a family member to protect their housing stability.
- Facilitating team discussions to address emerging concerns, develop solutions, and align additional supports for individuals working on healthy relationships, boundaries, and self-advocacy.
- Assisting a couple with issues related to the reinstatement of their Medicaid benefits.
- Helping two individuals obtain SNAP benefits after multiple denials, offering advocacy throughout the process.
- Collaborating with external agencies and family members to guide individuals through situations involving the legal system.

Utilization Category Definitions:

CSE = Community Services Events

SC = Service Contact or Screening Contacts

NTPC = Non-Treatment Plan Clients

TPC = Treatment Plan Clients

Other, as defined in individual program contract

DSC – Workforce Retention and Development Second Quarter PY26 Program Activity Report

Quarterly Data:

Utilization Categories	CSE	Other
1 st Quarter	1 CSE	0 Other
2nd Quarter	0 CSEs	142 Other
Total	1 CSE	142 Other
<i>Annual Target</i>	<i>2 CSEs</i>	<i>160 Other</i>
Percent Met	50%	89%

Agency Comments:

- 142 employees received the workforce retention bonus during this quarter.
- One employee attended an in-person NADSP Frontline Supervisor Training held in November.

Utilization Category Definitions:

- CSE = Community Services Events
- SC = Service Contact or Screening Contacts
- NTPC = Non-Treatment Plan Clients
- TPC = Treatment Plan Clients
- Other, as defined in individual program contract

PACE – Consumer Control in Personal Support Second Quarter PY26 Program Activity Report

Quarterly Data:

Utilization Categories	CSEs	SCs	NTPCs	Other
1 st Quarter	9 CSEs	61 SCs	24 NTPCs	2 Other
2nd Quarter	7 CSEs	38 SCs	5 NTPCs	1 Other
Total	16 CSEs	99 SCs	29 NTPCs	3 Other
<i>Annual Target</i>	<i>20 CSEs</i>	<i>250 SCs</i>	<i>30 NTPCs</i>	<i>9 Other</i>
⁹⁹ Percent Met	80%	40%	97%	33%

Agency Comments:

PACE continues to offer in-person orientations and one-on-one appointments at the PACE office during this quarter to recruit PSWs. PACE continues to engage in outreach activities, job postings, and community events to recruit PSWs.

PACE staff participated in the following community events this quarter:

- Monthly Evaluation Technical Assistance with University of Illinois Family Resiliency Center
- Monthly Evaluation Working Group meeting with Family Resiliency Center
- Program Presentation at School of Social Work
- CU Aging Week PACE Open House
- UIUC CARD collaboration program presentation
- Beyond the Borders- Booth at the I Hotel Resource Fair
- Disability Resource Expo

PACE also continues to reach out and attempt to collaborate with the University of Illinois School of Social Work, Family Resilience Center, Envision Unlimited, and parent groups at Community Choices, IRC, NAMI, and DSC.

There were no TPCs this quarter, as the individuals being served through this funding are those seeking employment as PSWs, and there is no vocational program available for consumers with I/DD. However, ongoing collaboration is taking place with DRS, IRC, Community Choices, and the DRS vocational program. These organizations are referring individuals with I/DD and their families to PACE to hire an oriented PSW from the registry through this funding.

PACE continues to offer quarterly PSW advisories to provide additional opportunities for consumers and PSWs to connect and discuss PSW program topics. The PSW advisory was held on Wednesday, December 10, 2025, and held an email PSW Advisory on Food and Clothing Winter Resources.

PACE has sent 5 sets of referrals this quarter.

Utilization Category Definitions:

CSE = Community Services Events

SC = Service Contact or Screening Contacts

NTPC = Non-Treatment Plan Clients

TPC = Treatment Plan Clients

Other, as defined in individual program contract = Successful PSW Matches

PY2026 2nd Quarter Service Data Charts for I/DD programs funded by the Champaign County Developmental Disabilities Board and Champaign County Mental Health Board

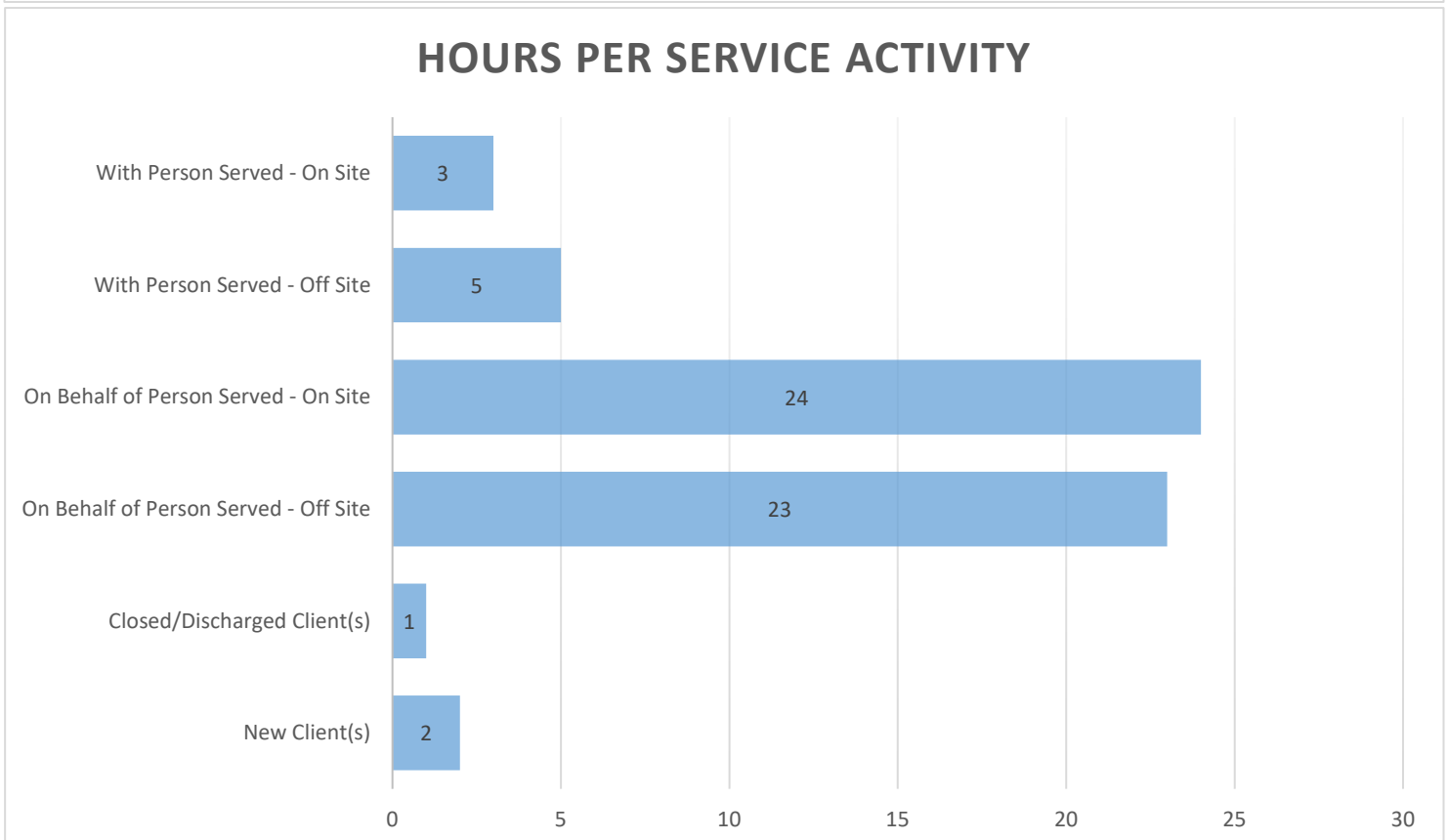
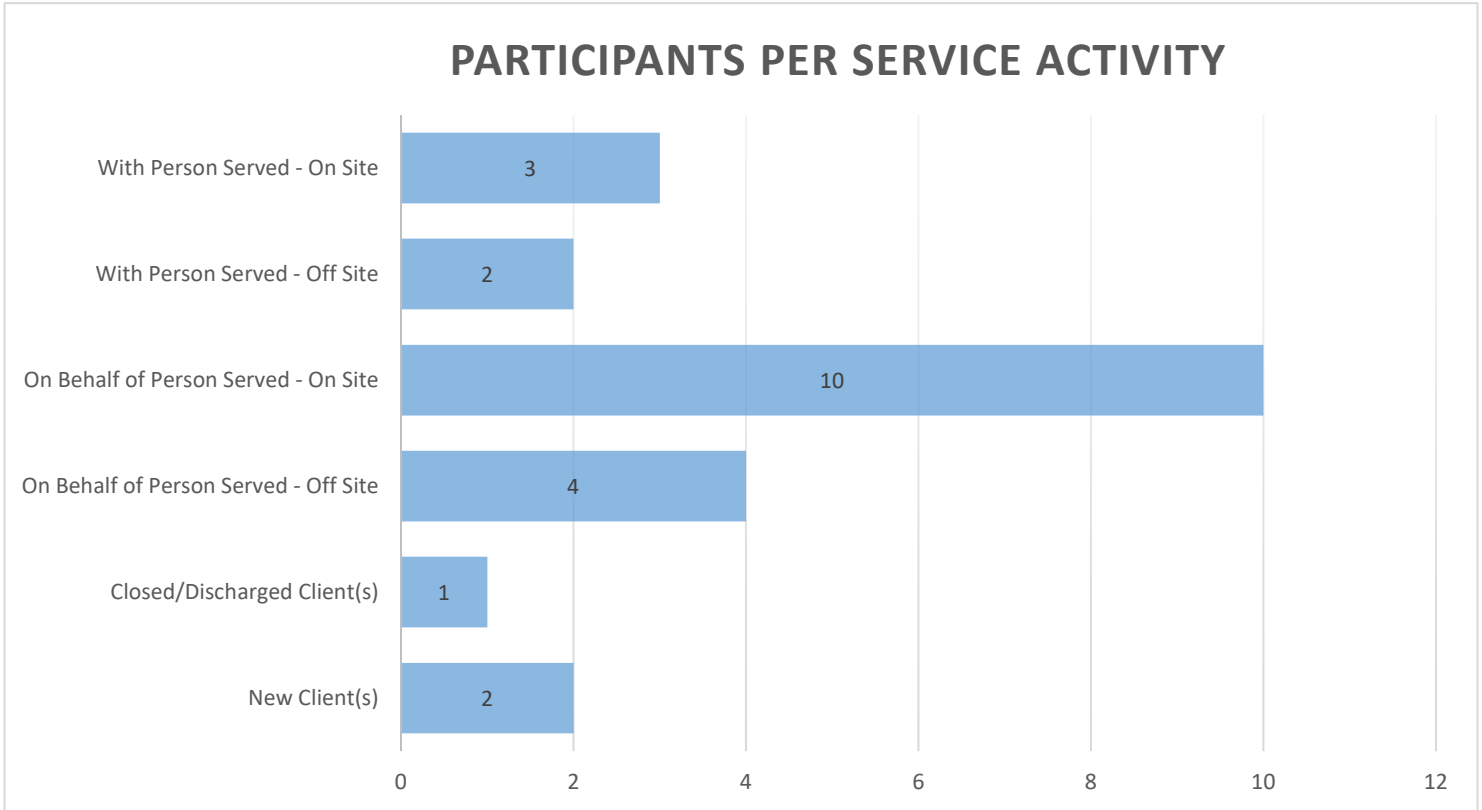
CCRPC - Community Services

Community Life Short Term Assistance \$58,008

PY26 Q2

IDDSI

11 people were served, for a total of 58 hours



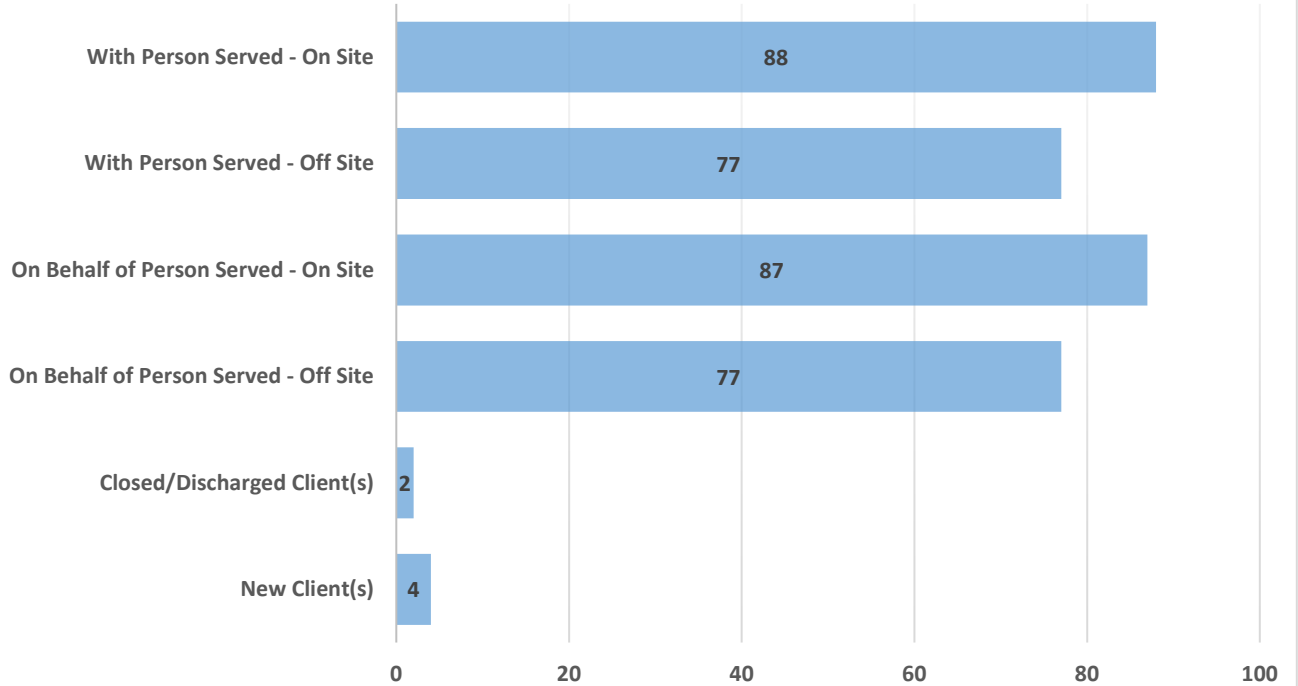
CCRPC - Community Services

Decision Support Person \$106,260

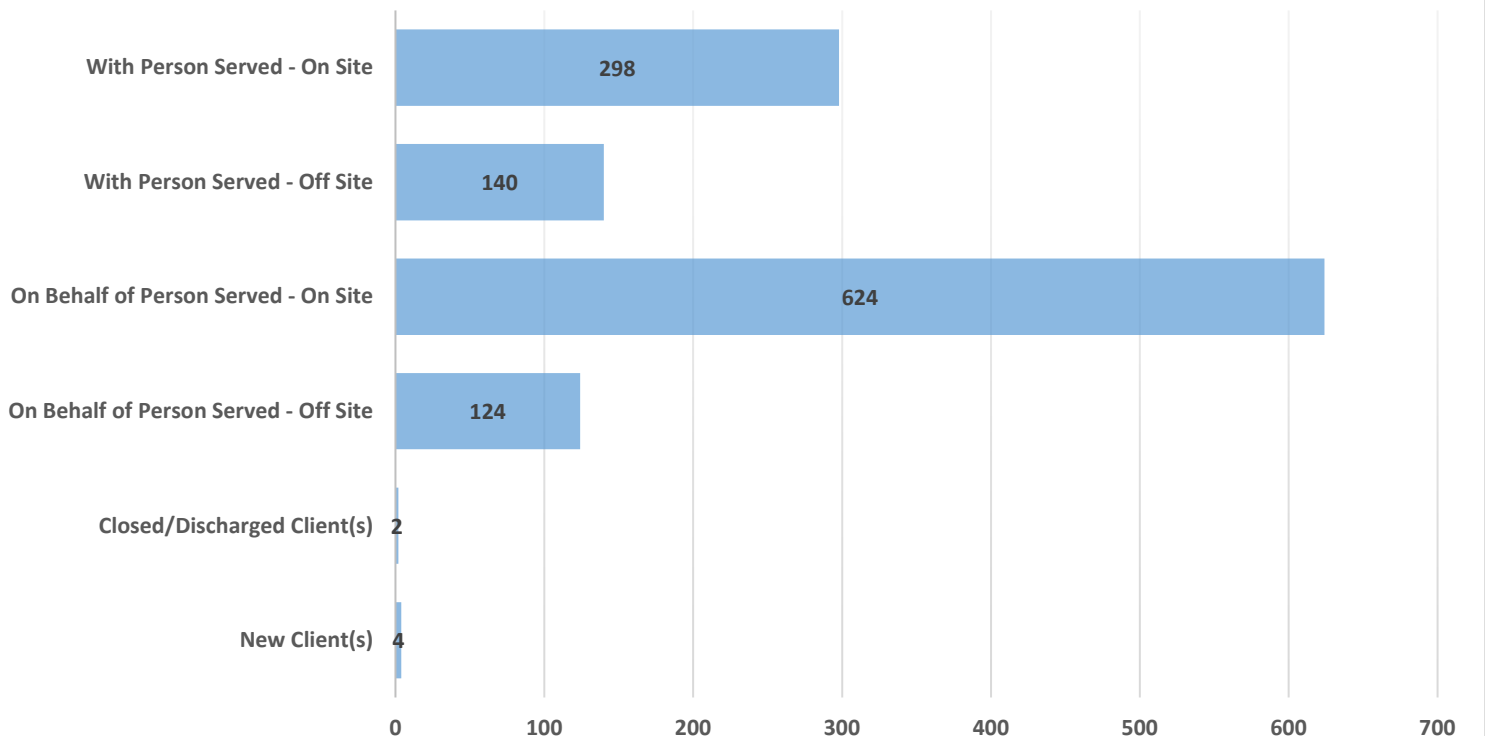
PY26 Q2

95 people were served, for a total of 1,192 hours

PARTICIPANTS PER SERVICE ACTIVITY



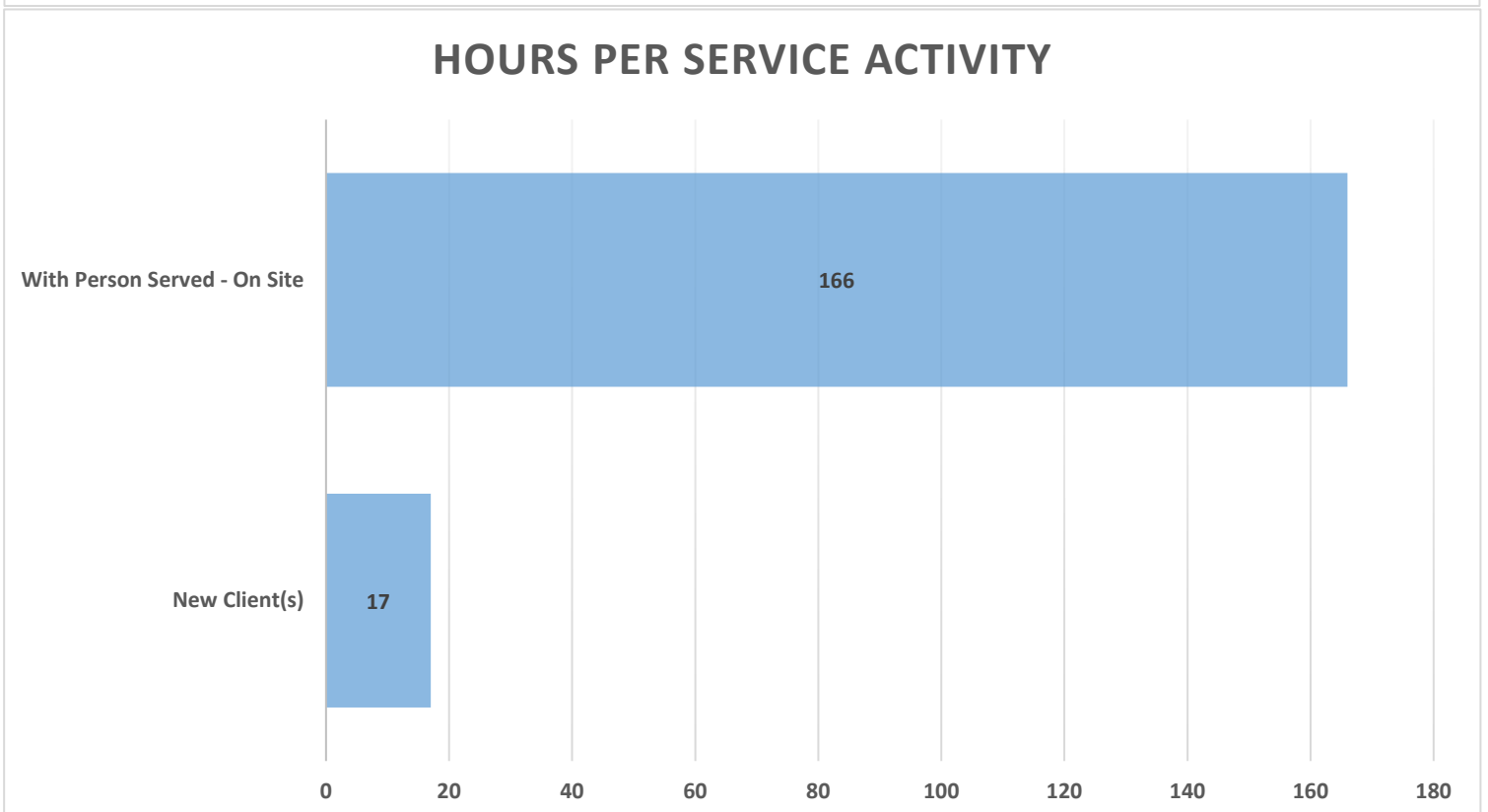
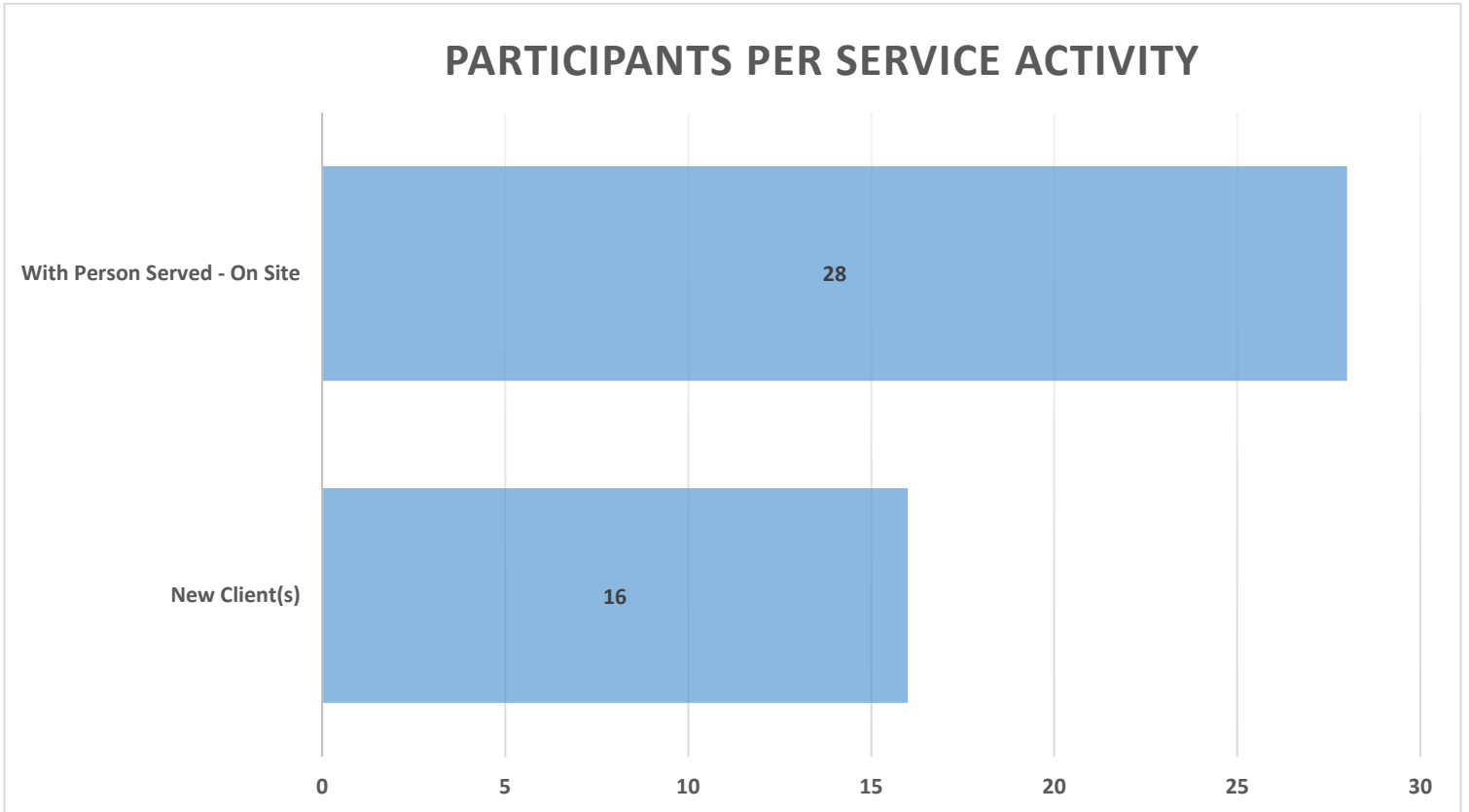
HOURS PER SERVICE ACTIVITY



CCRPC - Head Start/Early Head Start

Early Childhood Mental Health Svs \$54,200 PY26 Q2 MHB

31 people were served, for a total of 183 hours

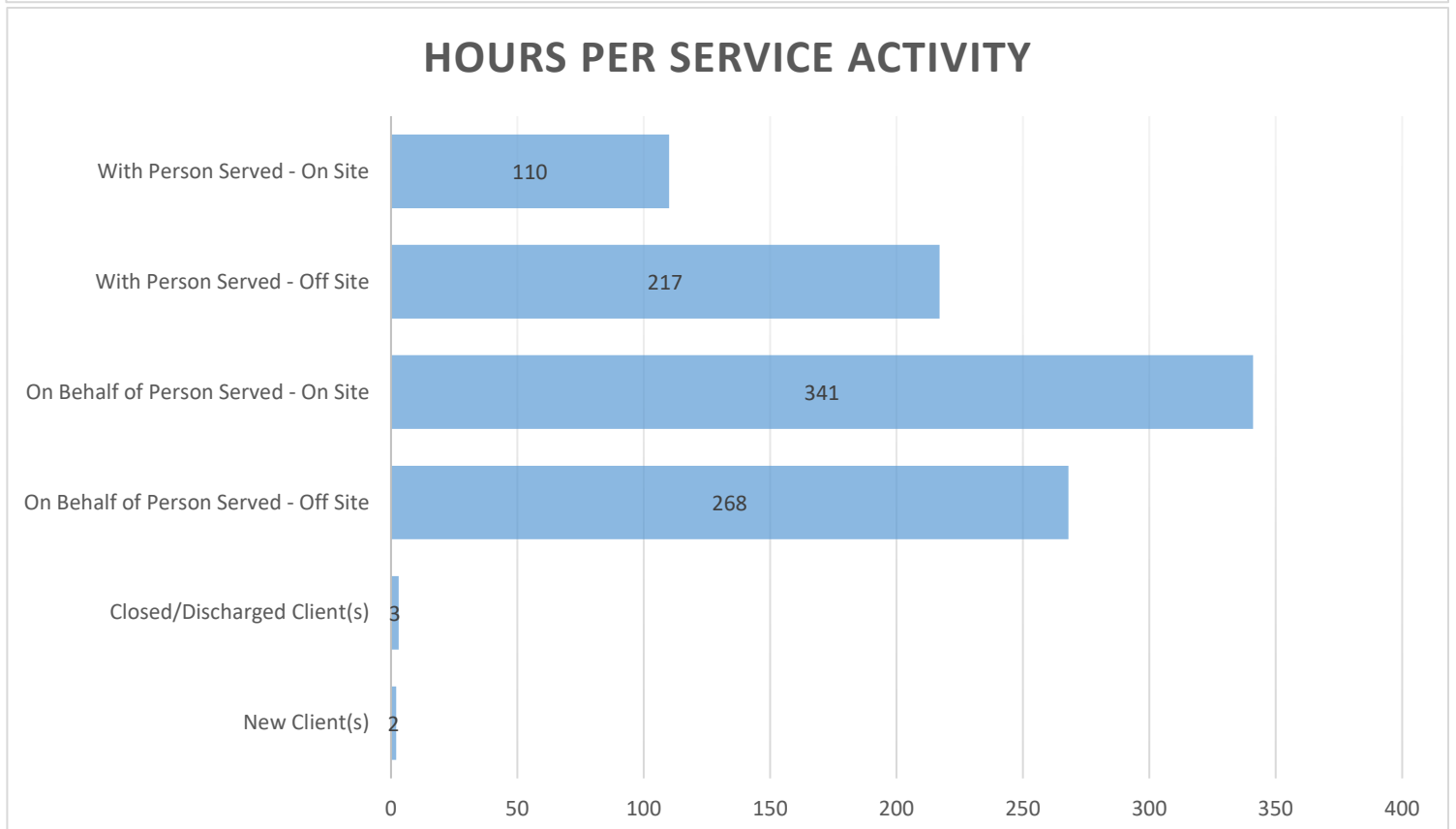
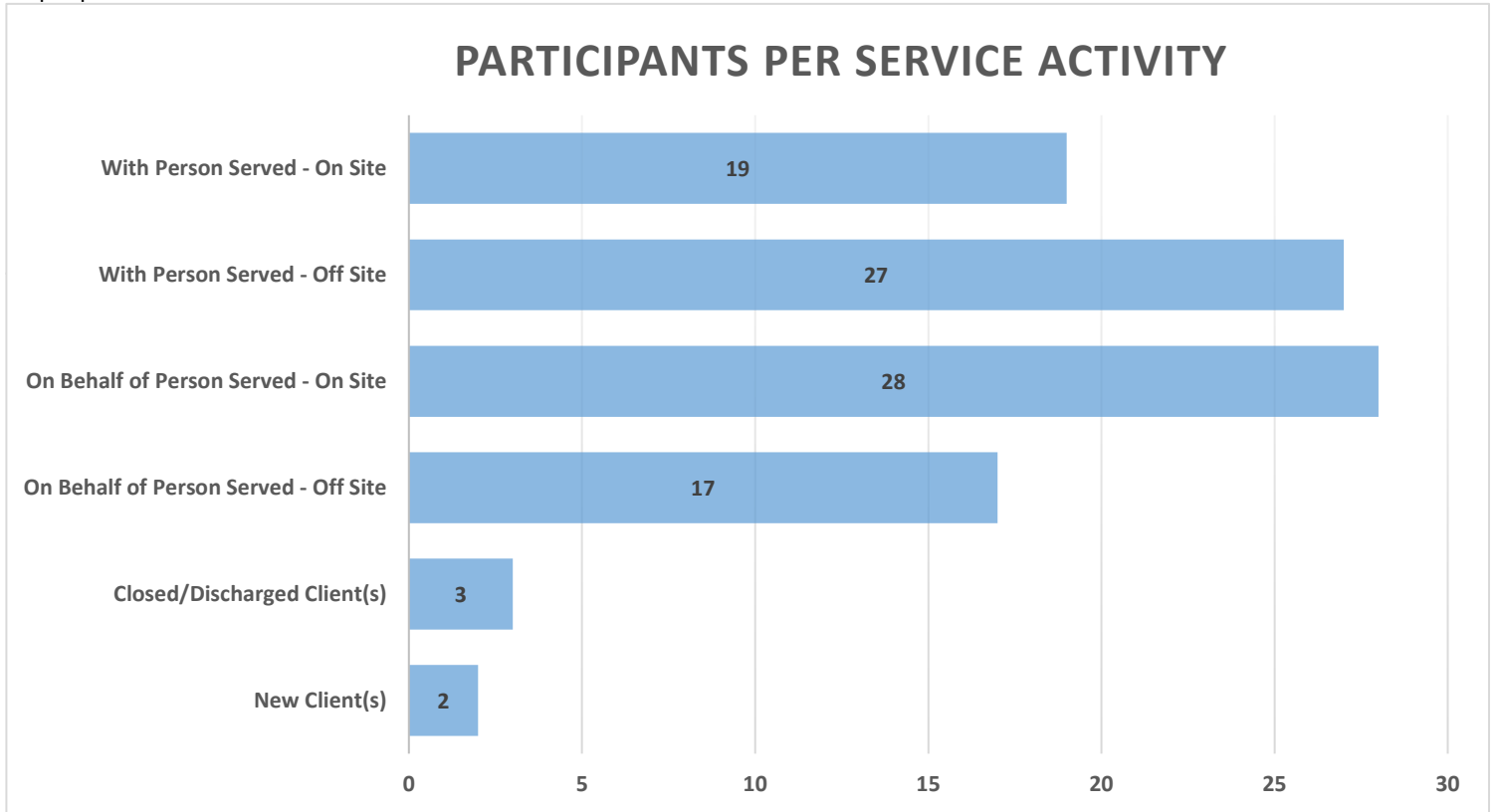


Community Choices

Customized Employment \$64,000

PY26 Q2

35 people were served for a total of 941 hours



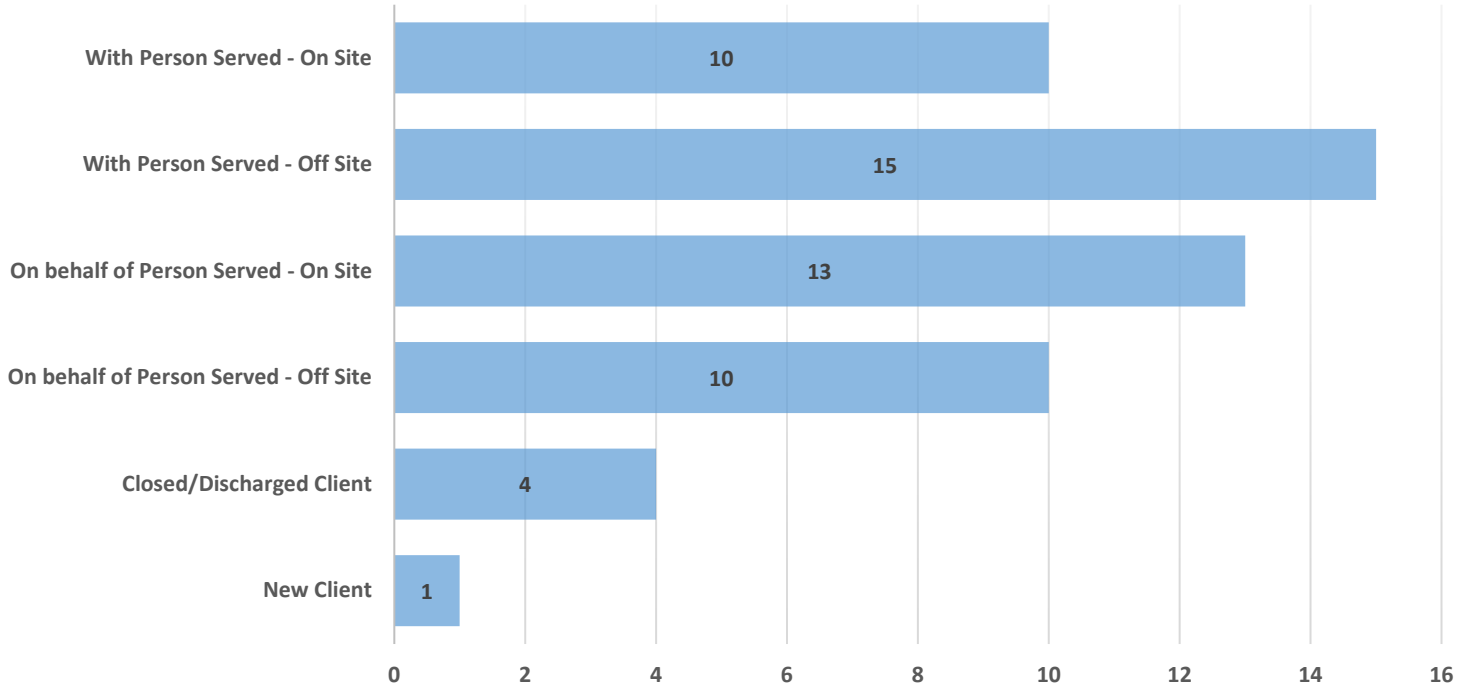
Community Choices

Inclusive Community Support \$58,250

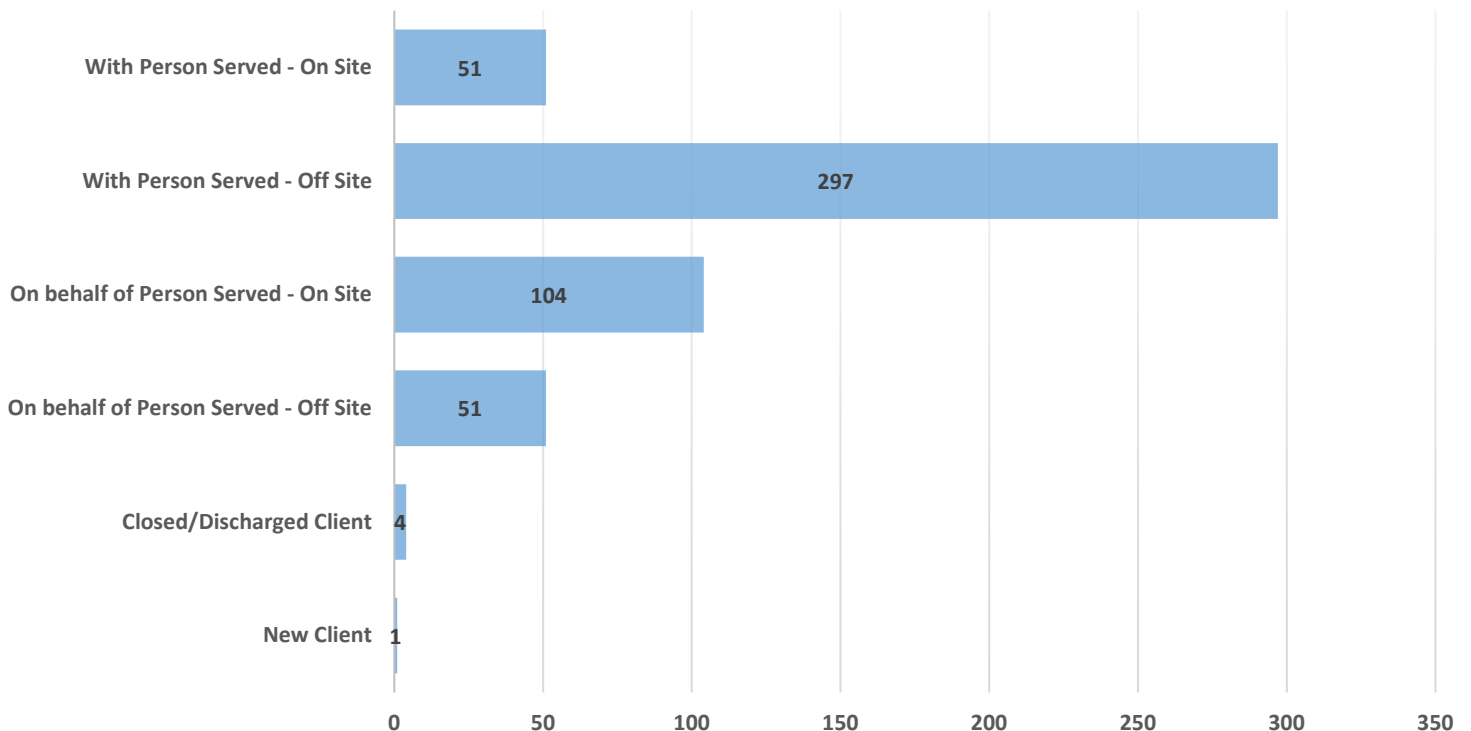
PY26 Q2

18 people were served for a total of 508 hours

PARTICIPANTS PER SERVICE ACTIVITY



HOURS PER SERVICE ACTIVITY

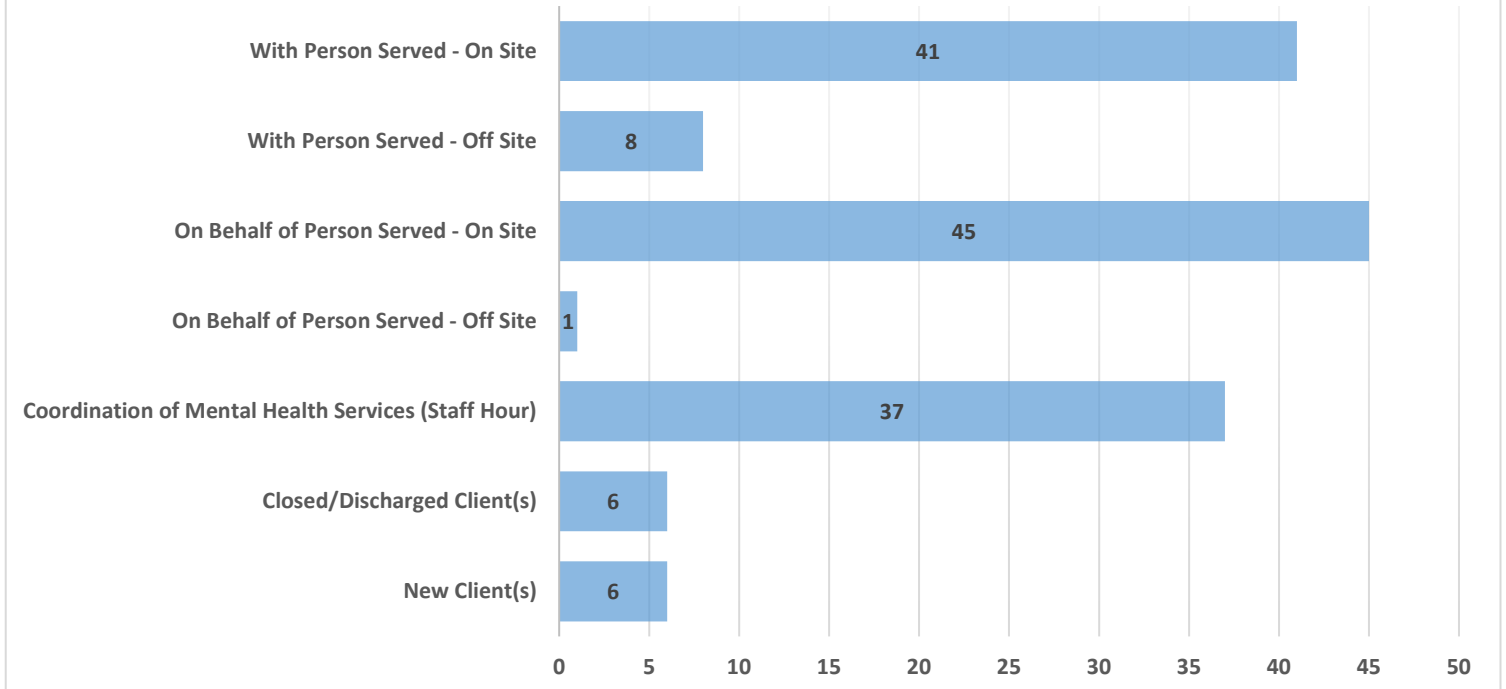
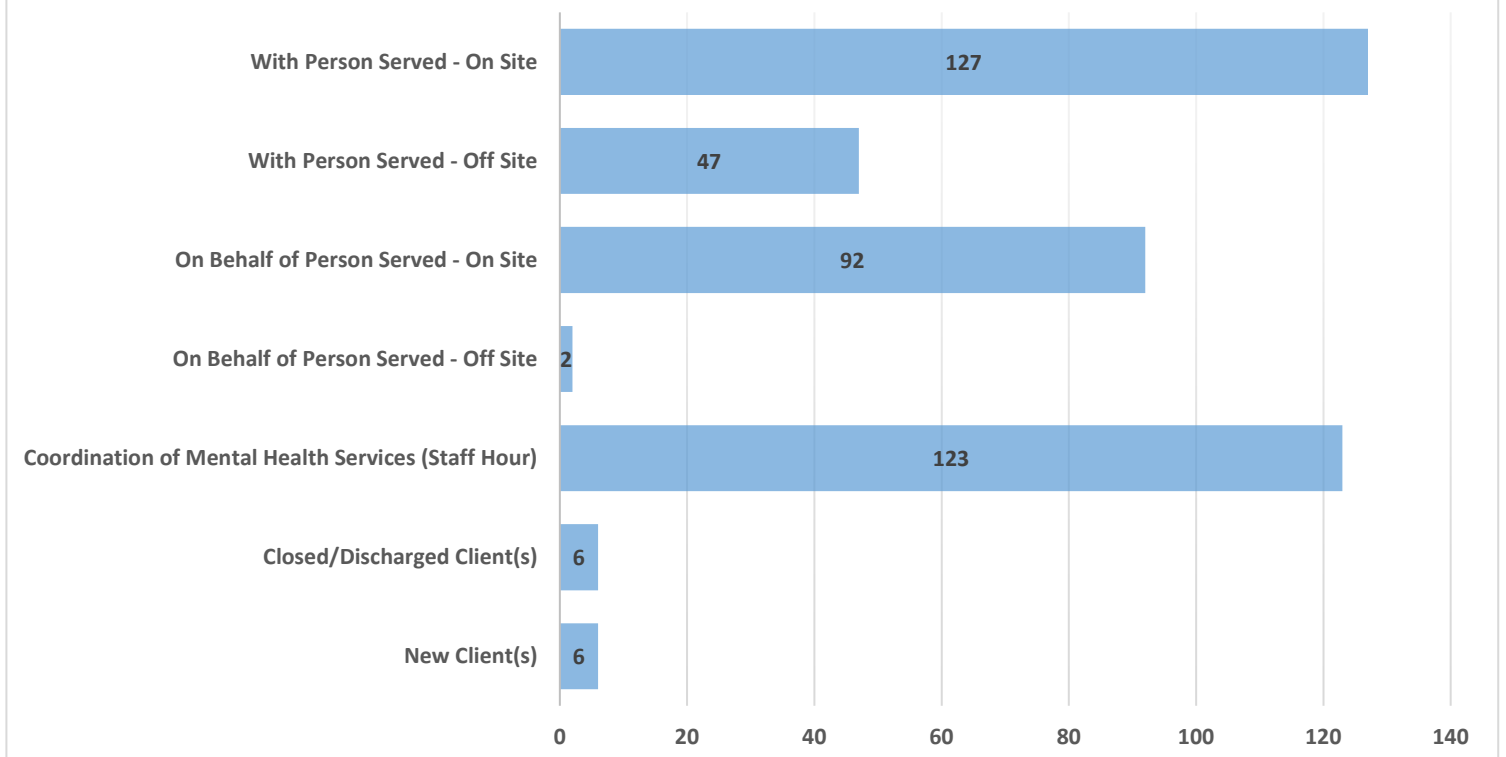


DSC

Clinical Services \$65,750

PY26 Q2

55 people were served for a total of 403 hours

PARTICIPANTS PER SERVICE ACTIVITY**HOURS PER SERVICE ACTIVITY**

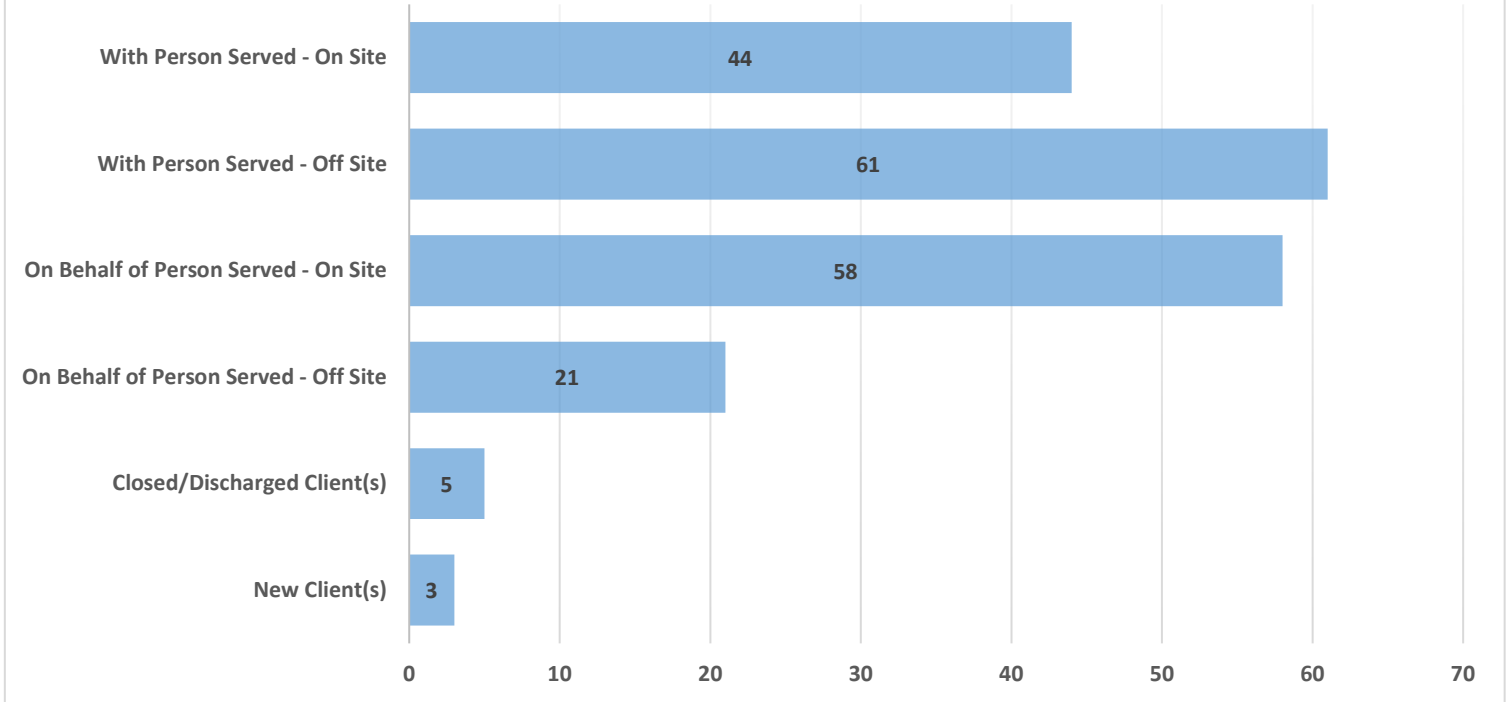
DSC

Community Employment \$130,750

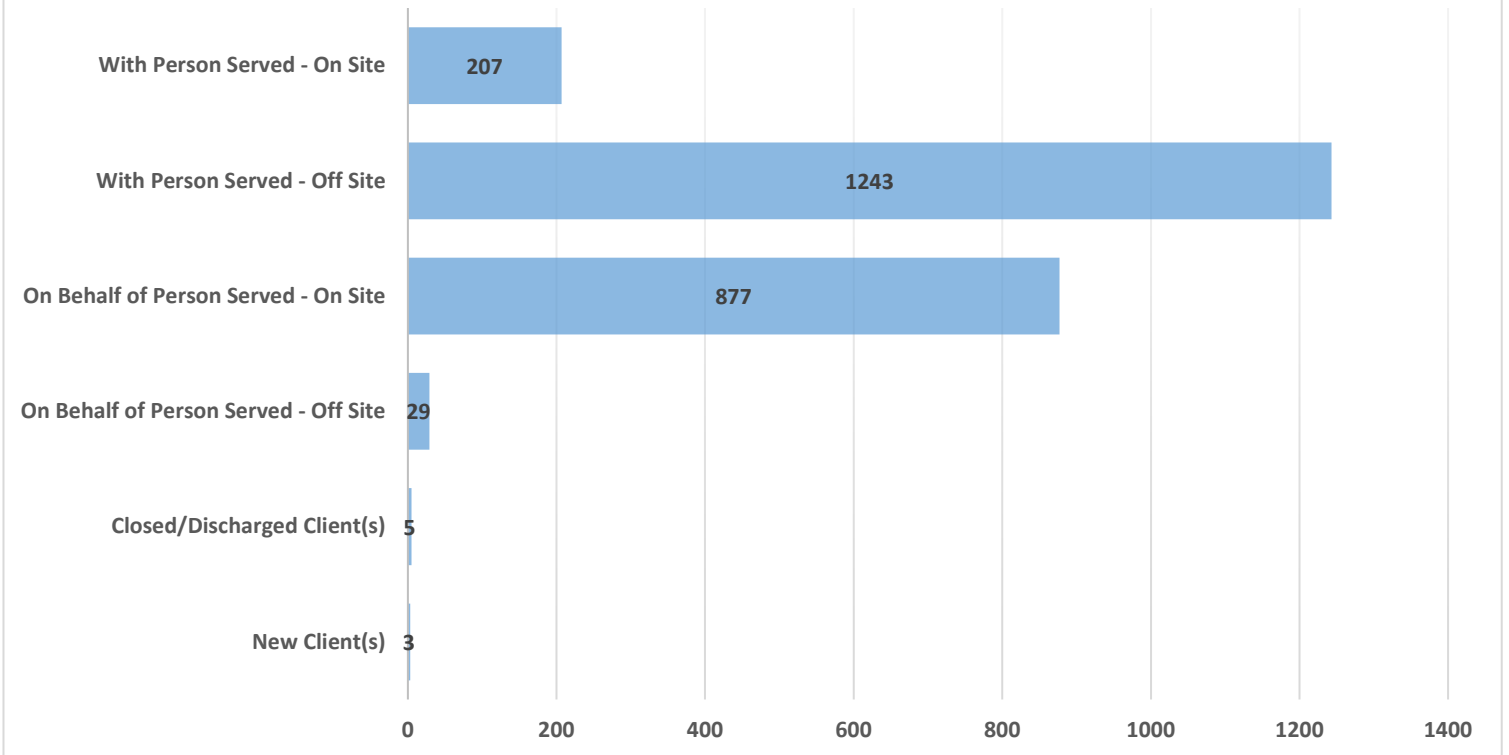
PY26 Q2

68 people were served for a total of 2,364 hours

PARTICIPANTS PER SERVICE ACTIVITY



HOURS PER SERVICE ACTIVITY

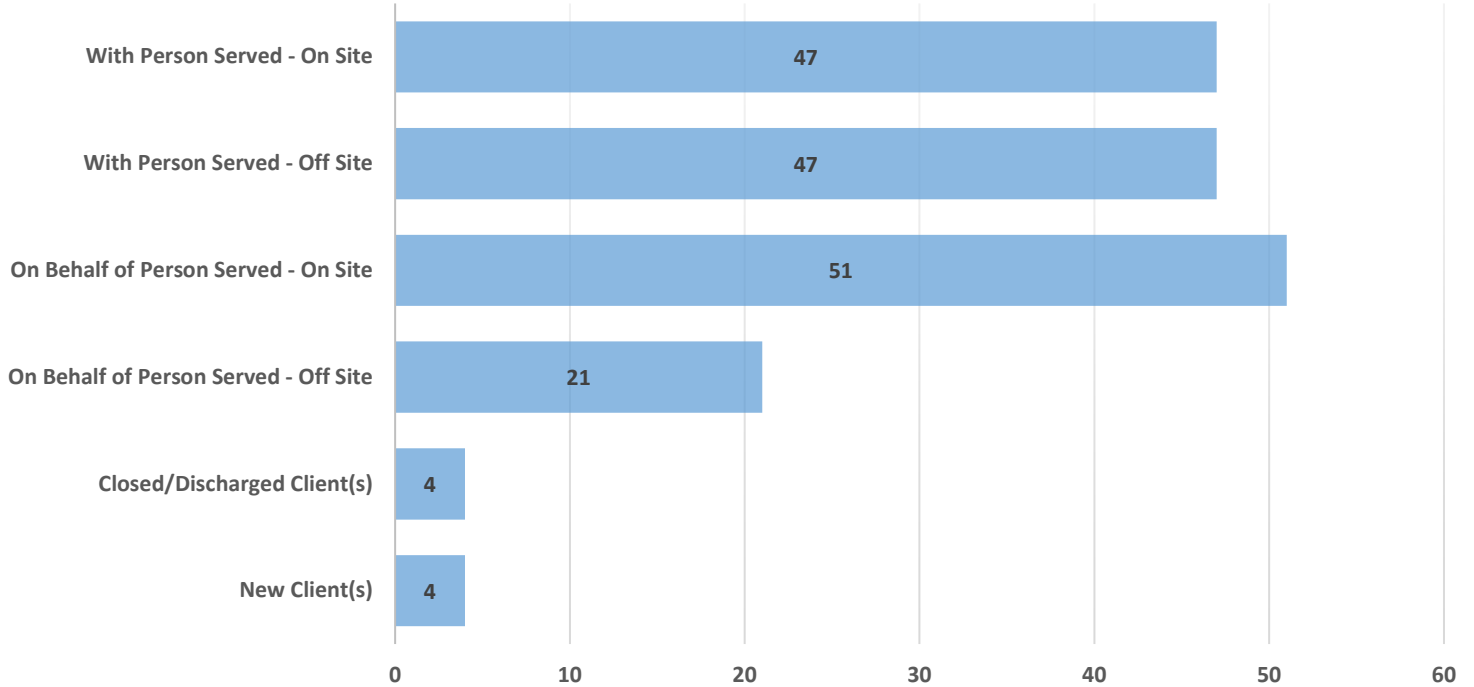
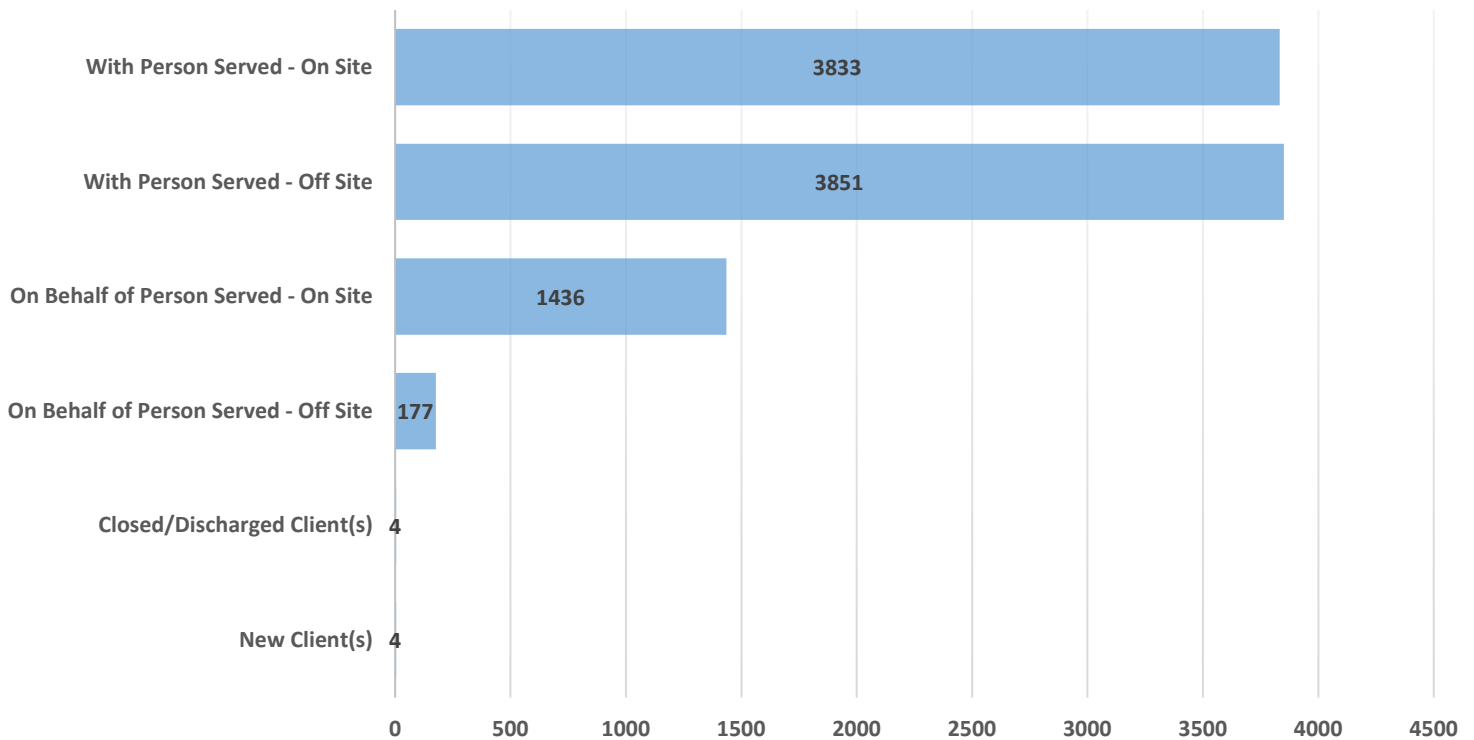


DSC

Community First \$247,500

PY26 Q2

53 people were served, for a total of 9,305 hours

PARTICIPANTS PER SERVICE ACTIVITY**HOURS PER SERVICE ACTIVITY**

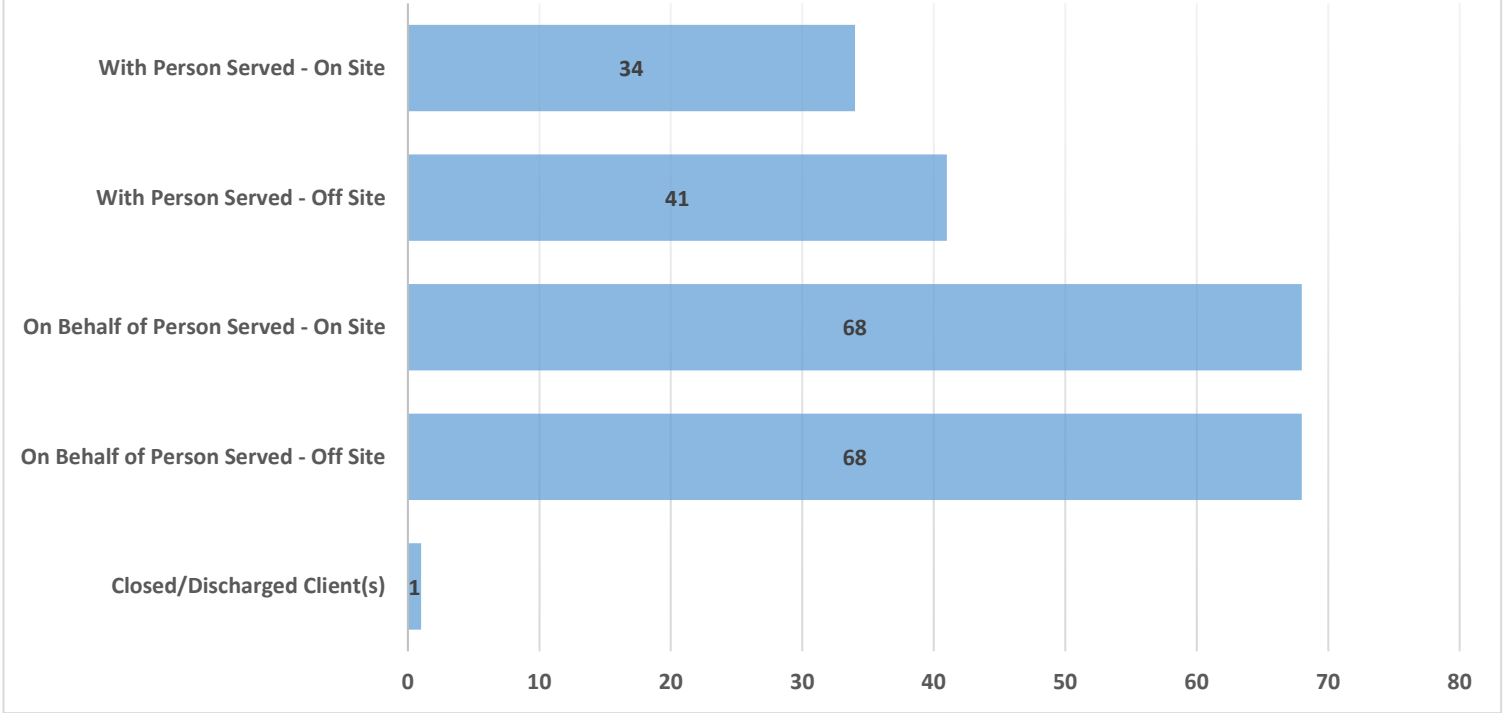
DSC

Community Living \$157,000

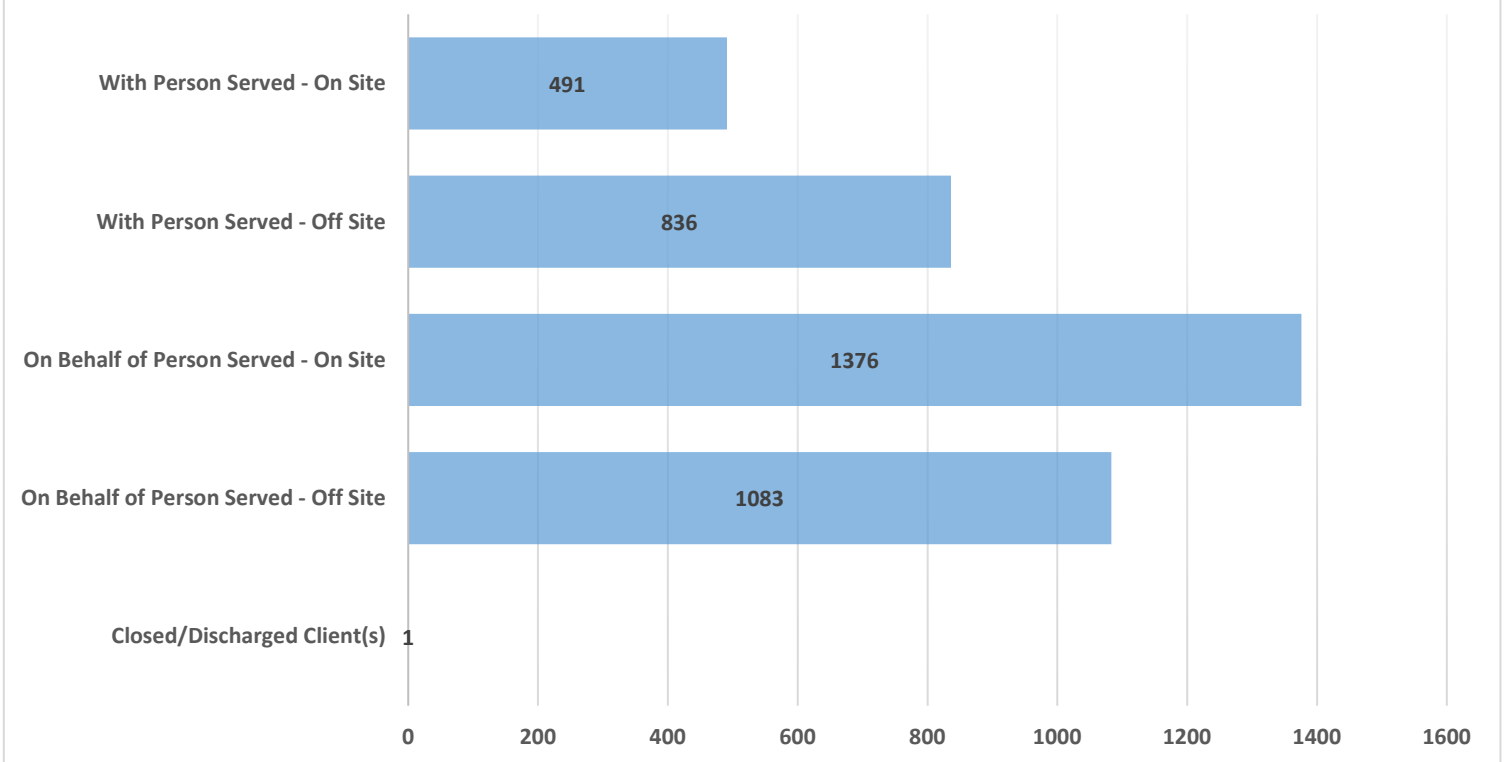
PY26 Q2

69 people were served for a total of 3,787 hours

PARTICIPANTS PER SERVICE ACTIVITY



HOURS PER SERVICE ACTIVITY



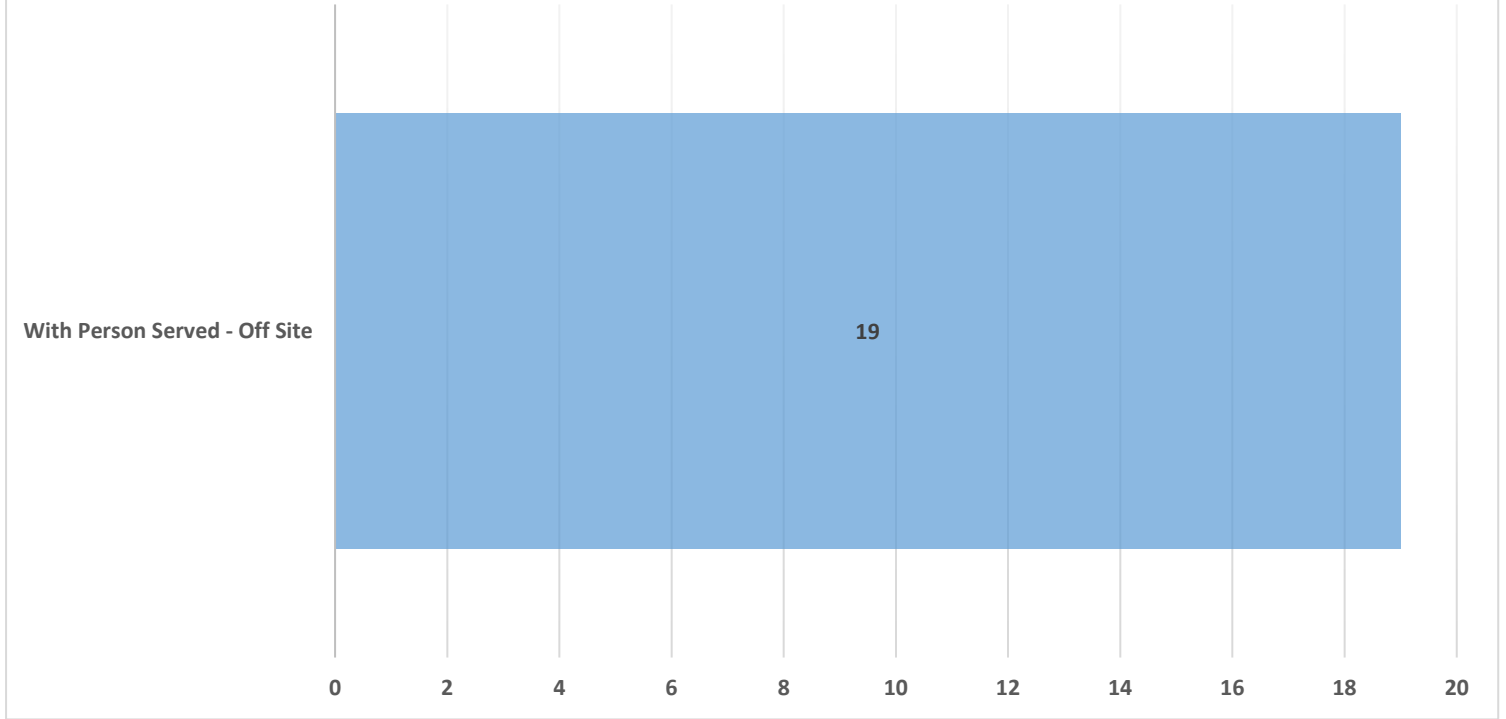
DSC

Connections \$30,500

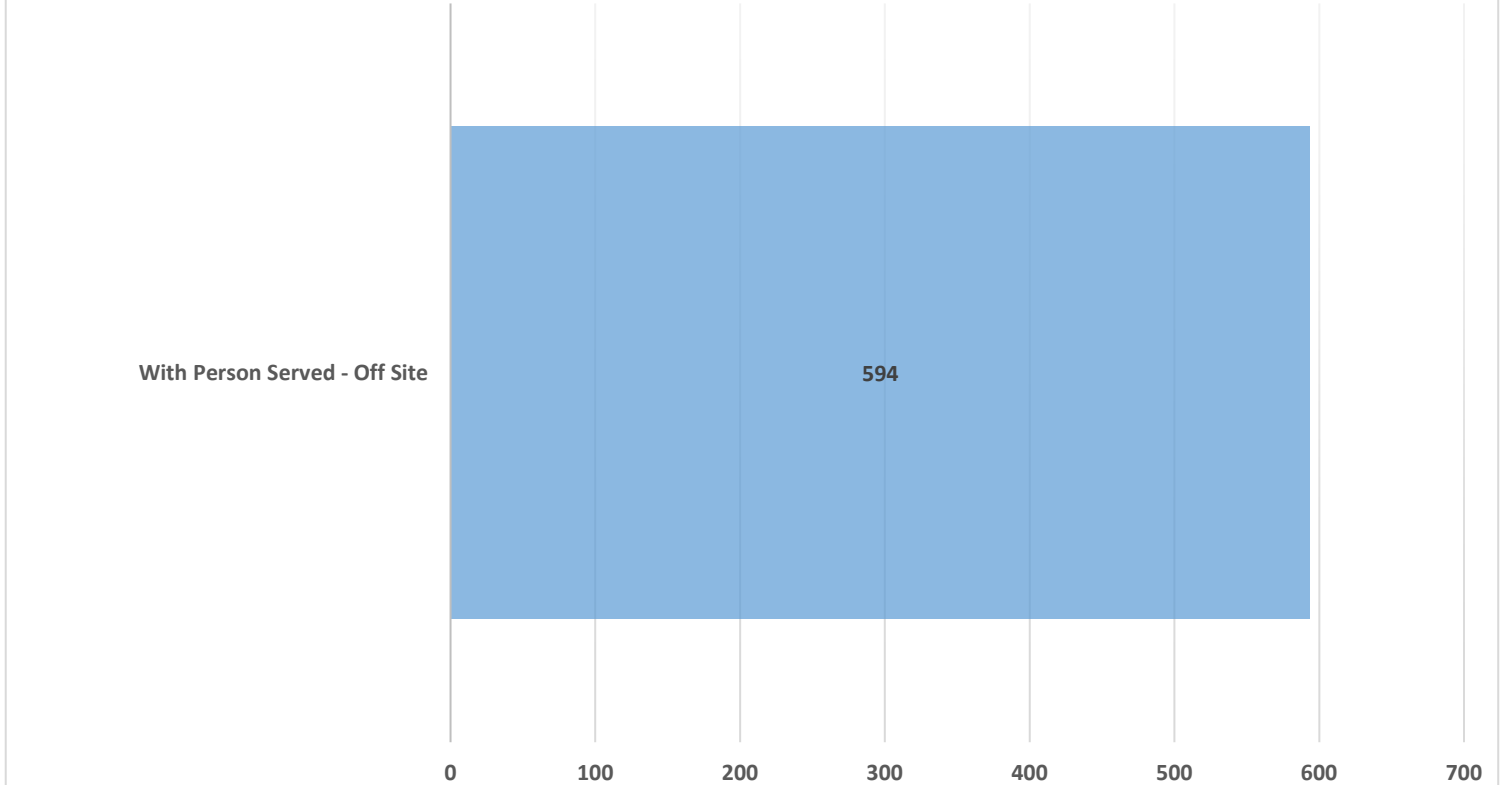
PY26 Q2

20 people were served, for a total of 597 hours

PARTICIPANTS PER SERVICE ACTIVITY



HOURS PER SERVICE ACTIVITY



DSC

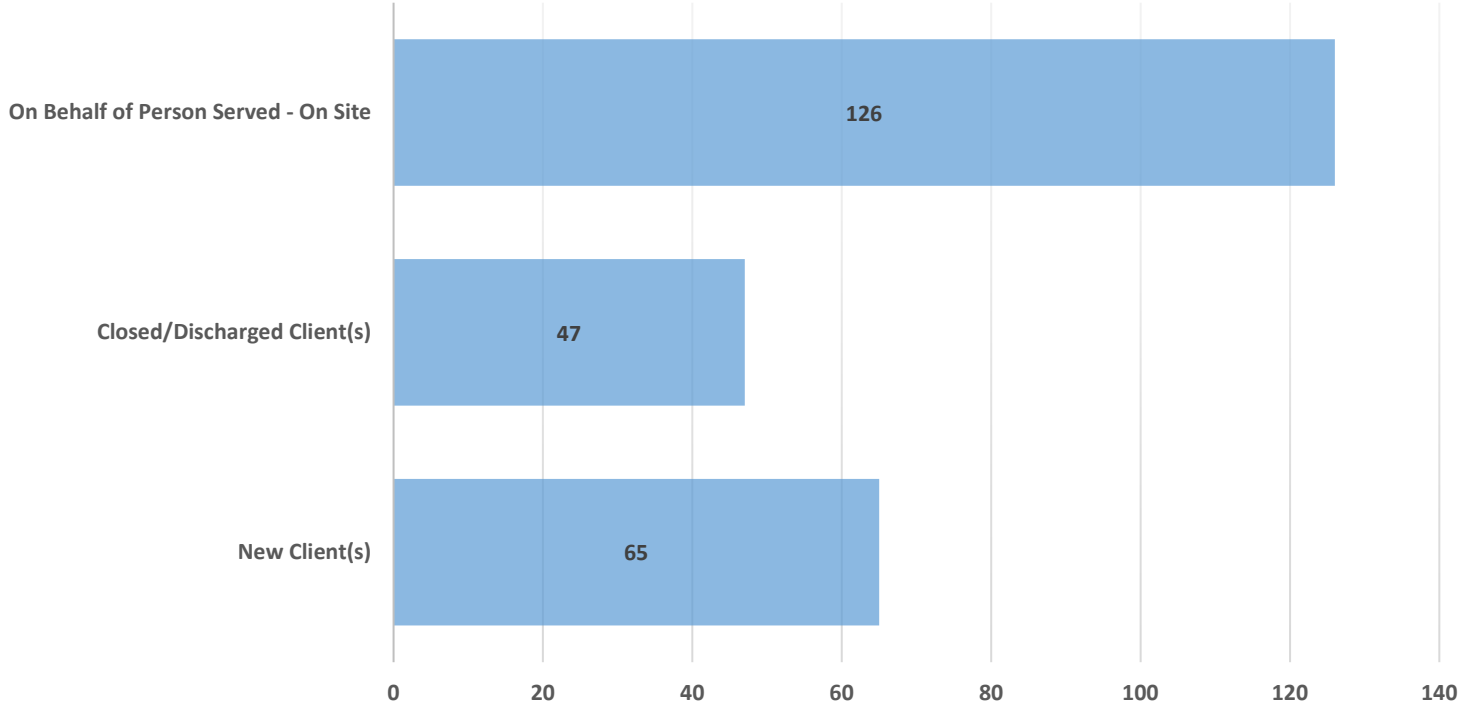
Family Development \$175,500

PY26 Q2

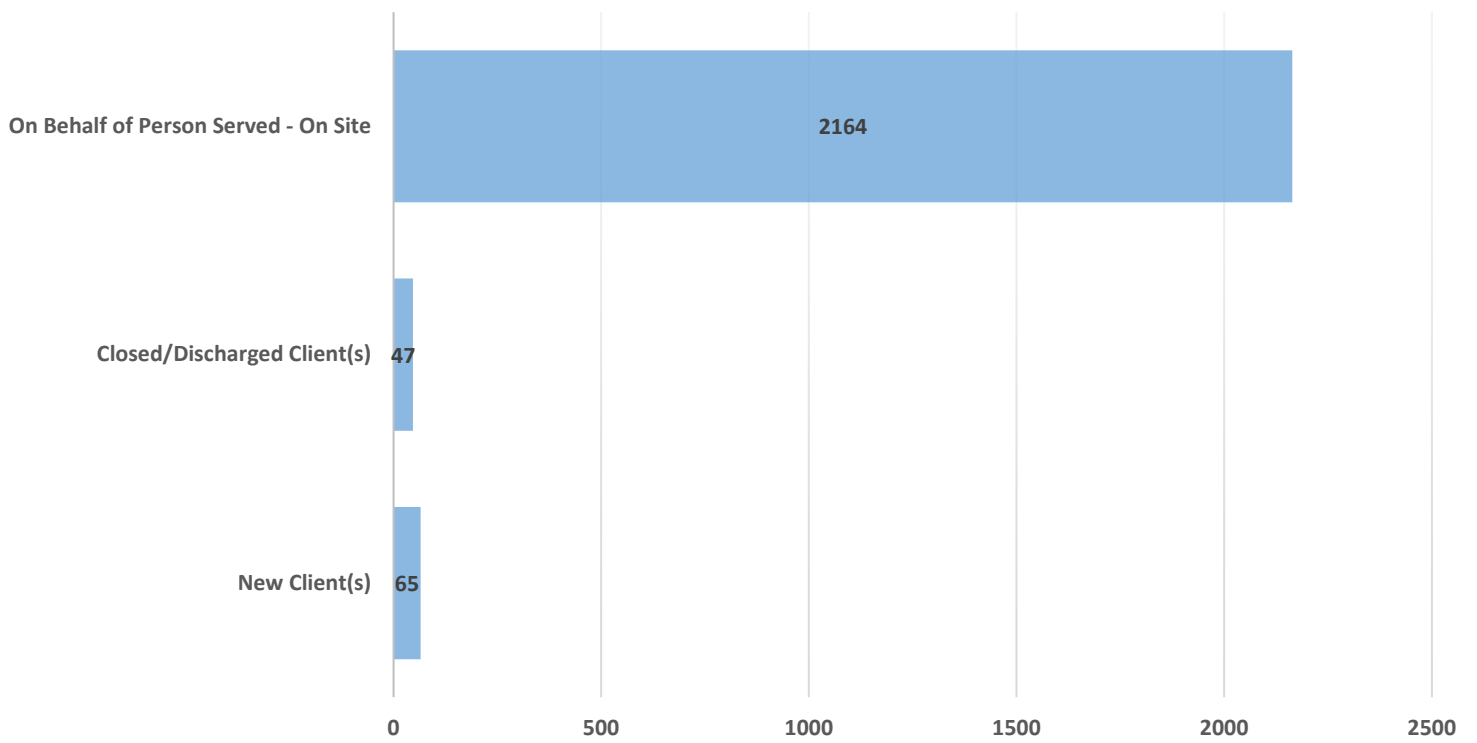
MHB

207 people were served for a total of 2,276 hours

PARTICIPANTS PER SERVICE ACTIVITY

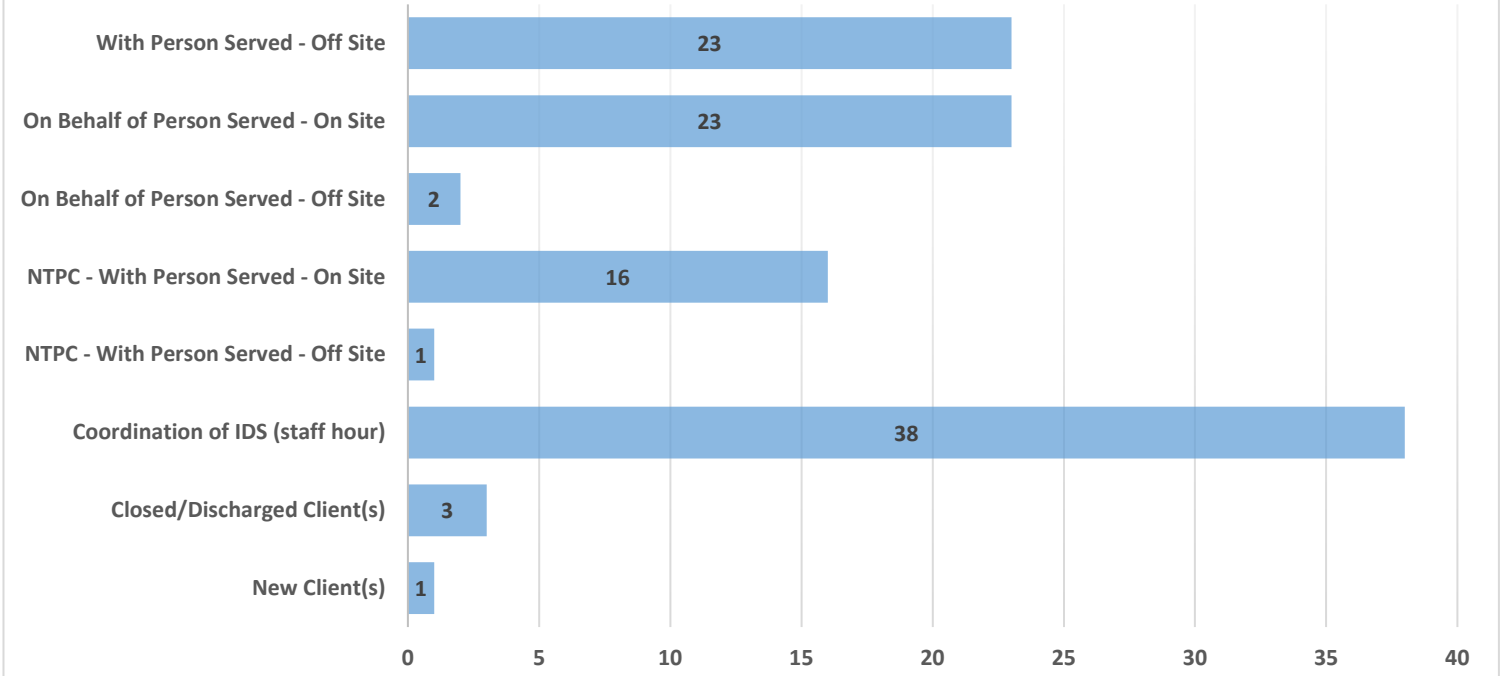
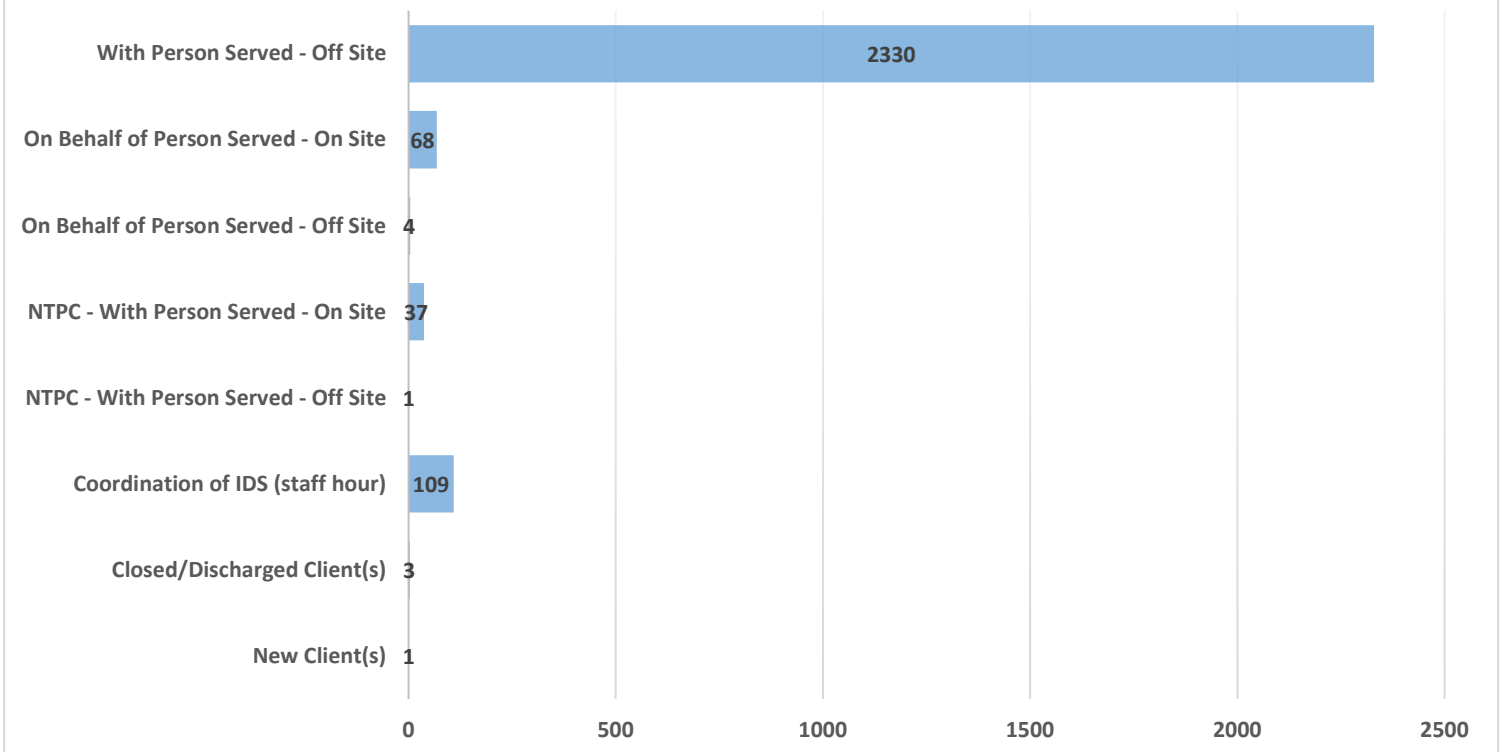


HOURS PER SERVICE ACTIVITY



DSC*Individual and Family Support \$80,000**PY26 Q2*

51 people were served for a total of 2,575 hours

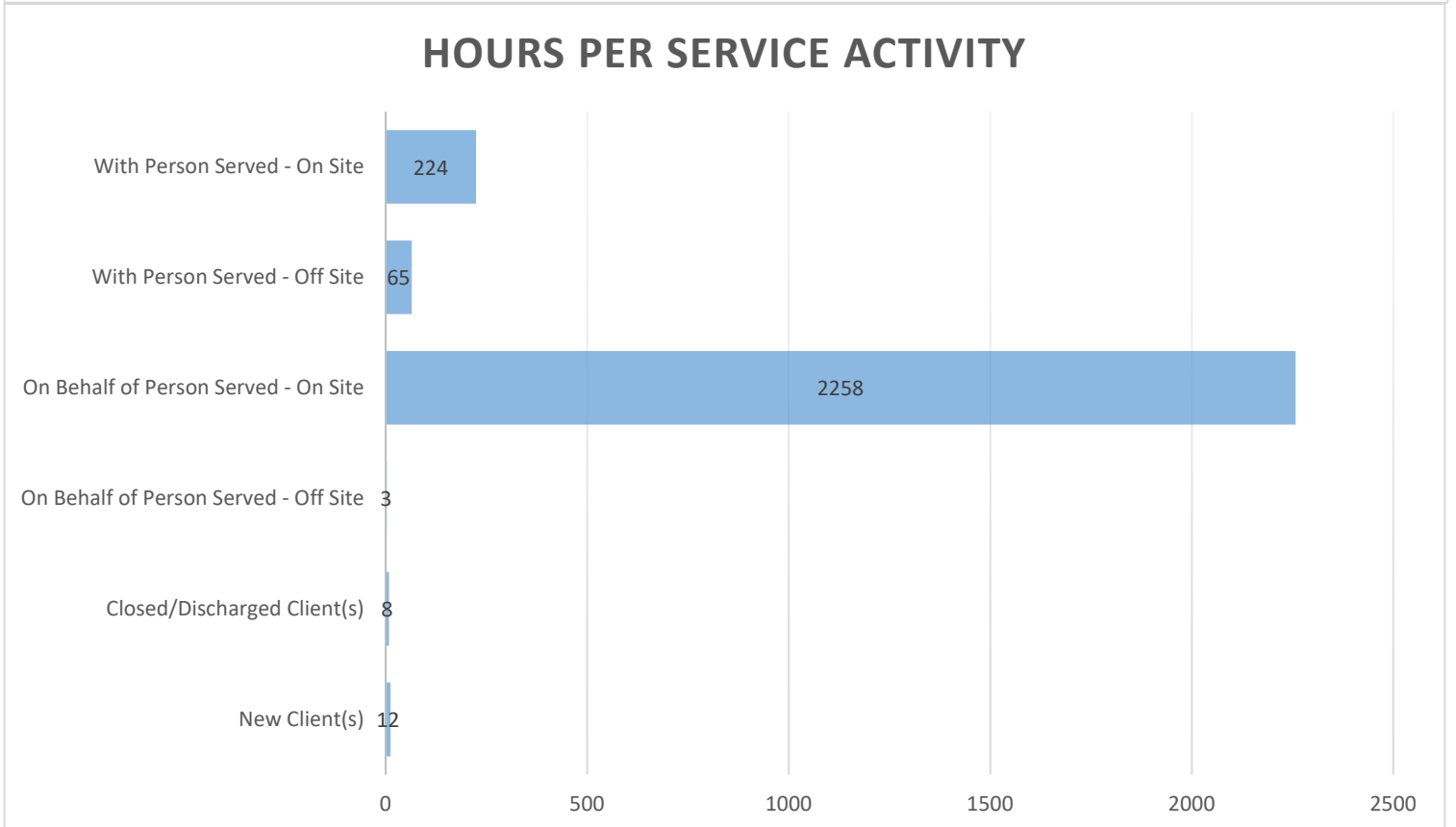
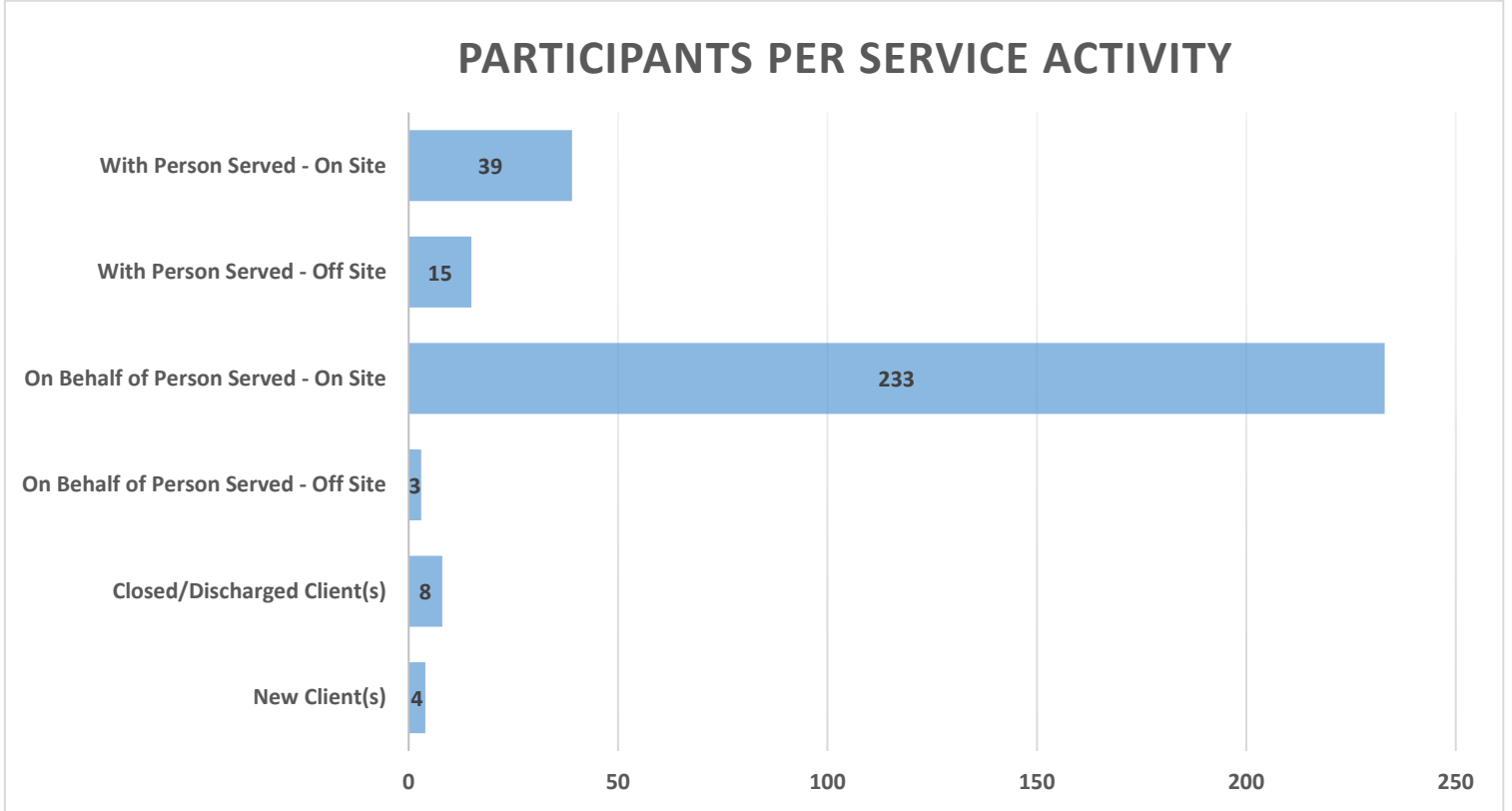
PARTICIPANTS PER SERVICE ACTIVITY**HOURS PER SERVICE ACTIVITY**

DSC

Service Coordination \$125,000

PY26 Q2

238 people were served, for a total of 2,570 hours



PACE

Consumer Control in Personal Support \$11,493 PY26 Q2

5 PSWs registered, 1 Successful PSW match, & 163 total program hours

