

**CHAMPAIGN COUNTY SHERIFF'S MERIT COMMISSION**  
**Monday, July 11, 2011 (Quarterly Meeting) Sheriff's Conference Room**  
**204 E. Main Street, Urbana**

**MEMBERS PRESENT:** Jon Rector, Chair; Kelly Griffith, Ed McGhee

**OTHERS PRESENT:** Sheriff Dan Walsh, David DeThorne

**CALL TO ORDER**

Chair Rector called the meeting to order at 4:05 p.m. Declaring a quorum present, the Chair proceeded with the meeting.

**APPROVAL OF MINUTES**

Commissioner McGhee made a motion to approve the minutes from the February 15, 2011 meeting. Seconded by Commissioner Griffith.

**PUBLIC PARTICIPATION**

There was no public participation.

**DISCUSSION**

Sheriff Walsh stated we have exhausted the Deputy Sheriff, Correctional and Court Security Officer lists. We are down to the scores of low 80s – he would like to re-test and get a new batch of applicants.

The Commission was fine with proceeding with testing and advised Sheriff Walsh to proceed as normal. Commission will set the cut off score and then will vacate the existing list.

A motion by Commissioner McGhee to direct CCSO to proceed with re-testing of Deputy Sheriff, Correctional Officer and Court Security Officers using a power test for law enforcement applicants only and then written tests for all three positions; seconded by Commission Griffith.

**OTHER BUSINESS**

Sheriff Walsh looked for guidance from the Commission as far as Law Enforcement promotions. Our current captain, lieutenant and sergeant lists have expired. We need to set up new lists. Chair Rector talked about appropriate involvement. Commission needs to decide which way they want to go. Commissioner McGhee thinks it would help the Commission in the long run if they could get know the individual – a short interview may bring out some qualities of each individual. Chair Rector wanted some time to think about the Commission's involvement. The commissioners were asked to email the Commission's secretary, Teresa and state why or why not they think the commission should be involved.

Assistant State's Attorney Dave DeThorne spoke to the Commission about attorney/client privilege. There is a memo from the Commission's (previous) attorney, Dave Krchak. ASA DeThorne would like to see if the Commission would waive their privilege regarding a memo. Chair Rector is going to call the Commission's (current) attorney, Glenn Stanko and ask the question. He will get back with Mr. DeThorne. ASA DeThorne reminded the Commission he is their lawyer unless the Commission is being sued.

Commission Griffith advised the Commission she will be relocating to Sangamon County around the first of September. She didn't know if she could stay on the Commission or if they would need to appoint a new commissioner.

**ADJOURNMENT**

Motion to adjourn the meeting by Commissioner Griffith, seconded by Commissioner McGhee. The meeting adjourned at 4:15 p.m.

Respectfully submitted,

*Teresa Schlein*

Teresa Schlein/Merit Commission