

CHAMPAIGN COUNTY SHERIFF'S MERIT COMMISSION
Monday, January 31, 2022 - Sheriff's Conference Room
204 E. Main Street, Urbana

MEMBERS PRESENT: Michael Kirby, Cindy Cunningham

OTHERS PRESENT: Sheriff Heuerman

CALL TO ORDER

Chair Kirby called the meeting to order at 10:05 a.m., declaring a quorum present, the Chair proceeded with the meeting.

APPROVAL OF MINUTES

Commissioner Cunningham made a motion to approve the minutes from the September 13, 2021, meeting; seconded by Chair Kirby. Motion passed.

PUBLIC PARTICIPATION

Sheriff Heuerman checked the lobby of the Sheriff's Office - there was no public participation.

ACTION ITEMS/DISCUSSION

The meeting began with the election of new officers for the Commission. A motion was made by Commissioner Cunningham to keep all positions the same: President – Mike Kirby, Vice President – Cynthia Cunningham and Secretary – Oliver J. Clark, seconded by Chair Kirby, motion passed.

Sheriff Heuerman requested the Commission to certify the list of applicants for the position of Sergeant/Lieutenant for the Corrections Division. A total of ten applicants submitted their names for certification. Commissioner Cunningham made a motion to certify the list, seconded by Chair Kirby. Motion passed. The list will be current through January 31, 2024. (Since the date the list was certified, one individual CO Ashleigh Warren declined to be on the list).

Chief Barrett spoke on the passing score of the video portion of the National Testing Network (NTN) test. She explained how it works and gave a background. Chief Barrett advised Corrections is 100% video. Our NTN representative recommended we revise the video score down to 75%. She believes it would be consistent and fair. Chief Barrett asked the commission to lower the score to 75%. We would have more individuals pass the CO exam if the video score was lowered to 75%. Sheriff Heuerman would like the score lowered as well. CCSO is having an extremely hard time getting CO applicants. Commissioner Cunningham moved to accept the new qualification on the video score, seconded by Chair Kirby, motion passed.

OTHER BUSINESS

There was no other business to discuss.

ADJOURNMENT

Motion to adjourn the meeting by Commissioner Cunningham; seconded by Chair Kirby. The meeting adjourned at 10:15 a.m.

Respectfully submitted,
Teresa Schleinz
Teresa Schleinz/Merit Commission