

**CHAMPAIGN COUNTY SHERIFF'S MERIT COMMISSION**  
**Wednesday, April 16, 2025 - Sheriff's Conference Room**  
**204 E. Main Street, Urbana**

**MEMBERS PRESENT:** Michael Kirby, Cindy Cunningham

**OTHERS PRESENT:** Sheriff Heuerman

**CALL TO ORDER**

Chair Kirby called the meeting to order at 1:01 p.m., declaring a quorum present, the Chair proceeded with the meeting.

**APPROVAL OF MINUTES**

Commissioner Cunningham made a motion to approve the minutes from the May 23, 2024 meeting, seconded by Chair Kirby.

**PUBLIC PARTICIPATION**

Sheriff Heuerman checked the lobby of the Sheriff's Office, there was no public participation.

**ACTION ITEMS/DISCUSSION**

The commission was asked to certify the Correction's Division Sergeant/Lieutenant promotional list for future promotions. Commissioner Cunningham made a motion to certify the list; seconded by Chair Kirby. Motion passed. The list will expire on April 16, 2026.

Sheriff Heuerman advised the Commission that Chief Deputy Barrett was working on a new process for promotions. He does not know what extent the Merit Commission will need to be involved, but is hoping if the Commission is interested, they could sit in on interviews, scenarios and rank applicants. The list would still be valid for one year. Sheriff Heuerman would like for the Merit Commission to interview the applicants because of the Sangamon County incident. Commissioner Cunningham was very interested. She commented it makes sense for the Commission to interview and with Commissioner Clark's experience she feels it would be beneficial for CCSO. There will be more information to come regarding our evaluation and certification process.

**OTHER BUSINESS**

Sheriff Heuerman spoke about our new building, visitors parking and our location on the 4<sup>th</sup> floor of the Bennett Administrative Center. The next meeting will be July 8, 2025 (at the Bennett Administrative Center).

## **ADJOURNMENT**

Motion to adjourn the meeting by Commissioner Cunningham, seconded by Chair Kirby. The meeting adjourned at 1:12 p.m.

Respectfully submitted,

*Teresa Schleinz*

Teresa Schleinz/Merit Commission