



Labor/Management Health Insurance Committee

MINUTES – APPROVED AS DISTRIBUTED ON JANUARY 19, 2016

Date: Tuesday, October 20, 2015
Time: 3:00 p.m.
Place: Lyle Shields Meeting Room
Brookens Administrative Center
1776 E. Washington St.
Urbana, Illinois

Committee Members

Present: Astrid Berkson, Donna Blumer, Deb Busey, Brent Frye, Tea Jones, Barb Doyle-Little, Debbie Heiser, Angela Lusk, Barb Mann, Michelle Mennenga, Betty Murphy, Tami Ogden, Dwayne Roelfs
Absent: Chris Alix, Stan Harper, Josh Jones, Brad Morris, Josh Reifsteck
Others: Tammy Asplund (recording secretary)

Call to Order

Ms. Busey called the meeting to order at 3:06 p.m.

Approval of Minutes from August 18, 2015 Meeting

MOTION by Ms. Lusk to approve the August 18, 2015 meeting minutes from the Labor/Management Health Insurance Committee; seconded by Ms. Jones. Upon vote, the **MOTION CARRIED** unanimously.

Calendar of Meetings

Ms. Busey reviewed the handout with the 2016 Calendar. The dates follow the LMHIC agreement; and were prepared based on the 2015 dates. June is listed as TBD because generally, that is the time the brokers are working on the proposals. Dates can be added as necessary.

MOTION by Ms. Mann to approve the 2016 Calendar of Meetings; seconded by Ms. Murphy. Upon vote, the **MOTION CARRIED** unanimously.

Open Enrollment Communication Planning

Ms. Heiser provided packets that would normally be provided during open enrollment. She summarized the contents of each section. Packets will be distributed to all employees with the next paycheck. Flexible spending account enrollment is the only form that must be filled every year. In response to a question, Ms. Heiser reviewed the new deductible/out of pocket limits. Ms. Heiser informed the group that in 2016, BPC will be capable of using direct deposit (for those who have direct deposit for their paychecks) for reimbursement.

Other Business

None

Next Meeting

The next meeting is scheduled for Tuesday, January 19, 2016.

Adjournment

Ms. Busey adjourned the meeting at 3:20 p.m.