



**CHAMPAIGN COUNTY
LABOR/MANAGEMENT HEALTH INSURANCE –
RFQ SUBCOMMITTEE AGENDA**

Thursday, February 5, 2026 - 3:00 p.m.

Shields-Carter Meeting Room

Bennett Administrative Center
102 E. Main St., Urbana, Illinois

Committee Members: Andrew Bequette, Rosemary Ferrara, Wade Lorenz, Michelle Jett, Micah McMahon, DeShonna Matthew, Travis Wilson, and Janae Wisehart

AGENDA

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes – January 15, 2026
- IV. Review and Discuss Presentations
- V. Approval of contract for Employee Health Insurance Related Benefits Broker
- VI. Other Business
- VII. Adjournment



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Thursday, January 15, 2026 - 3:00 p.m.

8 **MINUTES – Subject to Approval**

9 **DATE:** Thursday, January 15, 2025
10 **TIME:** 3:00 p.m.
11 **PLACE:** Jennifer Putman Meeting Room
12 Bennett Administrative Center
13 102 E. Main St., Urbana, IL 61801

14 **Committee Members:**

Present	Absent
Andrew Bequette	
Rosemary Ferrara	
Michelle Jett	
Wade Lorenz	
DeShonna Matthew	
Micah McMahon	
Jarod Tinsley	
Travis Wilson	
Janae Wisehart	

15
16 **County Staff:** Briana Farrar (recording secretary)
17 Suzanne Brock (HR Manager)

19 **AGENDA**

21 I. Call to Order

23 Co-Chair Matthew called the meeting to order at 3:02 p.m.

26 II. Roll Call

28 Roll call was taken, and a quorum was declared present.
29 Ms. Ferrara entered at 3:06 p.m.

31 III. Approval of Minutes – October 7, 2025

33 **MOTION** by Ms. Jett to approve the minutes from October 7, 2025, seconded by Mr.
34 Wilson. Upon vote, **MOTION CARRIED** unanimously.

36 IV. Discussion and Creation of Rating Criteria

37
38 Co-Chair Matthew provided handouts that had previously been used by previous
39 committees to review and select questions they deemed relevant.

40
41 V. Review and Discussion of Proposal Submissions
42

43 Ms. Jett indicated that there were less proposals than anticipated and asked if any members
44 had any objection to interviewing all four submissions. No objections raised. Mr. Bequette
45 noted that no entity provided fee proposals and stated that it will be required during the
46 presentations. Ms. Jett noted she felt that information was withheld by the entities to get in
47 front of the committee.

48
49 VI. Assignment of Reference Checking and Scheduling Presentations
50

51 The committee discussed which questions will be asked of the references provided. Ms. Jett
52 asked for volunteers to check the references provided in the proposals. Mr. Wilson will be
53 checking HUB International, Ms. Jett will be checking Gallagher, Mr. Tinsley will be
54 checking USI, and Mr. McMahon will be checking Dansig. Ms. Jett said she would
55 schedule the presentations.

56
57 Presentations will be scheduled for January 22, 2026, at 2:00 p.m. and 3:00 p.m. as well as
58 January 29, 2026 at 2:00 p.m., 3:00 p.m.

59
60 VII. Nomination and approval for the open AFSCME position
61

62 Ms. Jett nominated Rosemary Ferrara, seconded by Mr. McMahon. Upon vote,
63 **MOTION CARRIED** unanimously.

64
65 VIII. Next Meeting – February 5. 2026 at 3:00 p.m.

66
67 Co-Chair Matthew stated the next meeting is February 5, 2026, at 3:00 p.m.

68
69 IX. Adjournment
70 Co-Chair Matthew adjourned the meeting at 3:27 p.m.