

CHAMPAIGN COUNTY BOARD OF HEALTH

Budget Subcommittee Meeting Monday, July 16, 2007, 10:00 a.m.

Call to Order

The Budget Subcommittee held its second meeting on the FY2008 budget on July 16, 2007 in Meeting Room 2 at the Brookens Administrative Center, 1776 East Washington, Urbana. The meeting was called to order at 10:00 a.m. by John Peterson.

Roll Call

Susan Maurer and John Peterson were the Budget Subcommittee members present at the time of roll call. The other Board of Health member present was Julian Rappaport.

Others present were Susan McGrath (Senior Assistant State's Attorney), Julie Pryde (Interim CUPHD Administrator), and Teresa Sturm (CUPHD Director of Finance).

Public Participation

There was no public participation.

Discussion of FY2008 Board of Health Budget With Interim C-U Public Health Administrator

The committee was presented with a document containing last year's actual budget figures and this year's actual budget to date. McGrath presented the committee with programmatic ideas, a memo she prepared after meeting with Peter Tracy about the grant-writing position, Deb Busey's proposal regarding clerical services for the Board of Health (BOH), and a proposal from Darlene Kloepfel about the Regional Planning Commission providing a program for seniors with a budget amount for the BOH to consider.

Pryde announced that CUPHD had received a Local Health Protection Grant on the BOH's behalf of \$120,000. She will be preparing a booklet describing the existing grants and what they cover for both CUPHD and the BOH. She expressed that CUPHD's finance personnel have been working to clear up their financial and budgetary information to determine its accuracy. The committee reviewed the presented budget with Pryde advising how to proceed with core services in the next fiscal year. Pryde explained what services and diseases are addressed by certain divisions at CUPHD. She recommended focusing on the Environmental Health Division. She felt the Environmental Health services should be covered by the Local Health Protection Grant and fees collected by that division. Pryde and the committee discussed how to unravel the reasoning behind the costs billed to the BOH and the actual revenue received in the previous fiscal year under the previous CUPHD administration.

McGrath recommended that the BOH incorporate fees to recoup the Environmental Health enforcement costs in its Public Health Ordinance. The current fees do not cover enforcement activities. Pryde suggested that McGrath communicate with Jim Roberts, the new CUPHD Director of Environmental Health. Pryde promised that she would find out how many inspections are

performed in the County and their costs compared to the Environmental Health revenue. Peterson stated the BOH's intention was to make the Environmental Health activities revenue neutral by having the expenses match the revenue. Peterson would like to use some of the Local Health Protection Grant revenue towards other administrative expenses that the BOH has to subsidize. Pryde noted the division uses the County van for travel, so the only cost is gas. Using the van is cheaper than paying an employee for mileage. McGrath also asked for Roberts to provide the actual enforcement costs to determine if fees need to be adjusted. If staff has to return to an establishment due to violations, then the establishment should pay that expense. Pryde stated CUPHD money could not subsidize BOH activities, but she did not think this was an issue.

Pryde described how the BOH would be billed for a portion of the one staff person who works in Infectious Disease. She said it was not possible to separate the County activities from CUPHD activities in some areas because CUPHD receives a grant to serve the entire Champaign County area, including CUPHD's jurisdiction. If the BOH did not exist, CUPHD would still be providing certain disease-related services to County residents. She recommended taking the mobile unit into the large housing areas to treat people instead of holding a clinic in Rantoul. This approach allows people to seek testing and treatment for sexually transmitted diseases (STD) without it being obvious that is the service they are seeking. Pryde pointed out that CUPHD does not make nearly enough revenue from its STD clinics to cover those expenses, so the difference is made up with general operating revenue because STD clinics are a priority of the agency. Rappaport asked if the budget included support for the mobile unit. Pryde suggested the BOH decide as a board whether they want to use the mobile unit and set the locations and number of visits. Maurer added that at the last meeting they discussed CUPHD charging the BOH a flat hourly fee for the mobile unit. Pryde gave more details about the benefits of using the mobile unit. Peterson asked Pryde to provide a recommendation on the use of the mobile unit based on her experience with the smaller communities. Pryde confirmed the BOH would be only charged for the nurse's time on the mobile unit and mileage, not for individual services.

Pryde wanted the BOH to reconsider how they fund dental services. Discussion was held over the dental options for those on Medicaid in Champaign County. McGrath remarked that the BOH has a contract with CIDES to provide dental services for children that ends on November 30th. Pryde would need to present a proposal for the BOH to consider funding dental services via CUPHD. Pryde acknowledged that CUPHD has experienced difficulties in employing dentists and maintaining a consistent level of dental services in the past year. She hopes to resolve these challenges in the near future. Peterson felt it could be much more cost effective to fund dental services through CUPHD, which employs its own dental staff, than through CIDES, which pays private dentists 50% of their usual fee to see clients instead of billing Medicaid. CUPHD would have to demonstrate that it could provide more services with the \$105,000 funding amount than CIDES does. Discussion continued over dental services in Champaign County and evolved into another discussion about the role of the CUPHD Administrator as the BOH Administrator.

Peterson requested the cost information from Pryde about the programs that are not covered by grants, including the Breast & Cervical Cancer program, WIC, and general administrative overhead. Sturm said she would provide that information. Peterson stated the subcommittee will need any cost information about CUPHD activities that involve the County. Pryde would also bring a proposal for mobile unit services based on information about public health needs in the small

towns. She is still familiarizing herself with the programs and the services each provides. Discussion was held over the challenges CUPHD has faced in sorting through its financial disorder from the previous administration and being audited. Peterson agreed to meet with CUPHD staff as needed to help organize the budget materials before the next Budget Subcommittee meeting.

Establishment of Next Meeting Date

The next Budget Subcommittee meeting was scheduled for August 14, 2007 at 10:00 a.m.

Adjournment

The meeting was adjourned at 11:16 a.m.

Respectfully submitted,

Kat Bork
Board of Health Secretary

Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.