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## CHAMPAIGN COUNTY BOARD OF HEALTH

Brookens Administrative Center  
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### Champaign County Board of Health

Tuesday, June 24, 2008

6:00 p.m.

Brookens Administrative Center, 1776 E. Washington  
Meeting Room 2  
Urbana, Illinois

#### AGENDA

<u>ITEM</u>		<u>PAGE NO.</u>
<b>A.</b>	<b>Call to Order</b>	
<b>B.</b>	<b>Roll Call</b>	
<b>C.</b>	<b>Approval of Agenda/Addendum</b>	
<b>D.</b>	<b>Approval of Minutes</b>	
	1. April 28, 2008	1-6
	2. May 27, 2008	7-11
<b>E.</b>	<b>Public Participation on Agenda Items Only</b>	
<b>F.</b>	<b>Crisis Nursery Perinatal Depression Program Update</b>	
<b>G.</b>	<b>Correspondence and Communications</b>	
<b>H.</b>	<b>Treasurer's Report</b>	
	1. Invoice Submitted by CUPHD for April 2008	12-19
	2. RPC Senior Wellness Program Invoice for Third Quarter <i>(Provided for Information Only)</i>	20
	3. Report from Budget Subcommittee	
<b>I.</b>	<b>Issues Regarding CUPHD</b>	
	1. Report from Acting CUPHD Administrator	
	2. Division Monthly Reports – May 2008	
	3. Report on CUPHD Contract	
<b>J.</b>	<b>Issues Regarding CIDES</b>	
	1. Monthly Report – May 2008	

**K. Other Business**

1. Assignment of Monitoring Responsibilities for Board Members
2. Date of August Meeting
3. Status Report as to Ongoing Items to be Addressed at Future Board of Health Meetings

**L. Public Participation on Non-Agenda Items Only**

**M. Adjournment**

1 **CHAMPAIGN COUNTY BOARD OF HEALTH**

2  
3 **Monthly Meeting**

4 **Tuesday, April 29, 2008, 6:00 p.m.**

5  
6 **Call to Order & Roll Call**

7  
8 The Board of Health held its monthly meeting on April 29, 2008 in Meeting Room 2 at the  
9 Brookens Administrative Center, 1776 East Washington, Urbana. The meeting was called to order  
10 at 6:02 p.m. by Julian Rappaport. Prashanth Gowda, Stan James, Nezar Kassem, Thomas  
11 O'Rourke, John Peterson, Julian Rappaport, and Betty Segal were present at the time of roll call.  
12 Carrie Storrs had emailed to inform the Board she would be absent due to attending to sick family  
13 members. The staff members present were Kat Bork (Board of Health Secretary) and Susan  
14 McGrath (Senior Assistant State's Attorney). The other person present was Brandon Meline  
15 (CUPHD Director of Maternal and Child Health).  
16

17 **Approval of Agenda/Addendum**

18  
19  
20 **MOTION** by Gowda to approve the agenda; seconded by James. **Motion carried.**

21  
22 **Approval of Minutes**

23  
24 **MOTION** by James to approve the March 25, 2008 minutes; seconded by Peterson.  
25 **Motion carried.**

26  
27 **Public Participation on Agenda Items Only**

28  
29 There was no public participation on the agenda items.  
30

31 **Monthly Reports**

32 **CUPHD Monthly Reports – March 2008**

33  
34 O'Rourke asked if the goal for WIC on the first trimester is realistic because it is usually  
35 around 52-48%. Meline said CUPHD's statistics are consistent with rest of the state, based on the  
36 2010 goals. He described the difficulty they experience in getting pregnant women into the  
37 program in the first trimester. The Maternal and Child Management Division is always working on  
38 first trimester initiatives. If CUPHD learns a patient is pregnant, they try to get her linked up with  
39 prenatal care. The Board discussed the Maternal and Child Management Division report. Meline  
40 said the goal is probably too optimistic because 50% of women probably do not know they are  
41 pregnant during the first trimester and 50% of that number actively do not access prenatal care.  
42 Gowda stated that all pregnant women and children are covered under the Illinois Health Care Act  
43 and can receive prenatal care at Frances Nelson. He noted the Medicaid reimbursement rates are  
44 decreasing and doctors do not want to take more Medicaid patients due to the insufficient  
45 reimbursement. Until the rate changes, he does not see these statistics improving. Meline noted it  
46 can take weeks for a Medicaid application to be processed, but CUPHD tries to get the pregnant  
47 women into their programs as soon as possible.  
48

49 O'Rourke remarked that there were very few County people being served by the Tobacco  
50 Free initiatives. Meline was not able to speak about this program, except to say CUPHD was likely  
51 offering the programs county-wide. He agreed to speak with someone in Chronic Disease  
52 Management to get a narrative for the Board. Rappaport asked how the Tobacco Free programs are  
53 funded. Meline said there still is some money from the lawsuits against the tobacco companies  
54 received for such initiatives. The chief funding is likely through a county-wide grant, not a district  
55 grant. He will ask Julie Pryde to come to next meeting with more information.  
56

57 James asked why the mobile unit person resigned. Meline could not say because the person  
58 has not had an exit interview. The dentist who resigned cited personal reasons.  
59 Peterson requested a link instead of being emailed the Administrator's Report because it was too big  
60 for his disk space. Rappaport request the mobile unit report identify that it is a County service as  
61 well as CUPHD in the table of contents. He did not want it to read "CUPHD Mobile Unit in the  
62 County" because the County Board of Health is funding this, not CUPHD. Meline agreed to  
63 communicate this to Pryde.  
64

65 Rappaport inquired if County residents are eligible for vision services. James remarked that  
66 two or three people in his area were helped with vision services. James has been making calls about  
67 getting people to the mobile unit. He noted being in the field is different and they might want to  
68 concentrate more in certain areas that generate a response. James has contacted local papers about a  
69 human interest story the mobile services. Segal suggested Rappaport send something every month  
70 to local papers like a letter giving the mobile unit schedule to establish it in the minds of County  
71 residents as a County service. Then people could encourage their neighbors to go. Rappaport  
72 wanted a list of locations where the mobile unit should be sent. Peterson said Pryde's office could  
73 do it. Segal wanted it to come from the Board of Health, not CUPHD. Rappaport views the Board  
74 of Health as a policy-making body of volunteers. The Board is not responsible for direct delivery of  
75 services, which is why it contracts with CUPHD and other entities. If the Board needs to  
76 renegotiate those services, then it should do so. James recommended CUPHD email each local area  
77 media outlet with the mobile unit schedule to notice it in the community service section. James  
78 noted the two mayors he spoke to had not received any information about the mobile unit's  
79 schedule. The Board directed the CUPHD Administrator to develop a method of notifying local  
80 communities and media about the mobile unit schedule.  
81

82 Rappaport suggested the Board may want to hold a study session about developing a better  
83 design for rural services because methods used to communicate the availability of services in rural  
84 areas is different than the methods that are effective in an urban area like Champaign-Urbana.  
85 Rappaport said it sounded like CUPHD needs to develop other relationships with people like James  
86 who are aware of rural needs and how to spread word. He acknowledged it is a difficult thing to do.  
87

88 **MOTION** by Peterson to receive and place on file the CUPHD monthly reports for March  
89 2008; seconded by Kassem. **Motion carried.**  
90

91 CIDES Monthly Report – March 2008  
92

93 Kassem shared his experience attending the Illinois State Dental Society conference in  
94 Springfield two weeks ago. The focus included the way the number of dentists are distributed

95 throughout the state and asking the General Assembly for an additional \$80 million to open ten  
96 public health clinics. Illinois State Dental Society wants to create incentives for new graduates to  
97 work at these clinics. They have a goal to increase the number of dentists accepting Medicaid.  
98 Kassem planned to speak to CIDES about Bridge to Healthy Smiles. Rappaport brought an article  
99 reporting a lack of dentists nationwide. Kassem said the society does not think there is a shortage of  
100 dentists, just a shortage of where the dentists need to be. McGrath said the state has just announced  
101 that it is pushing back its Medicaid reimbursement so it will now be six months behind. The Board  
102 discussed the dental situation in Illinois.

103  
104 **MOTION** by **James** to receive and place on file the CIDES monthly report for March 2008;  
105 seconded by Segal. **Motion carried.**

106  
107 **Correspondence and Communications**  
108 **Distribution of the Public Health Levy**

109  
110 Deb Busey sent a memo regarding the final numbers on the distribution of the public health  
111 levy. Rappaport asked what Peterson thought about the information. Peterson said they would take  
112 it and Busey was amazingly right on target with her projections. Peterson was not sure how the  
113 housing market will affect the levy. James said the County Treasurer made a presentation to the  
114 County Board explaining how the surprisingly assessed value is holding and he does not see it  
115 going down.

116  
117 Rappaport shared Storrs's email explaining why she would not be applying for  
118 reappointment. Both O'Rourke's and Peterson's terms are also up at the end of June.

119  
120 **Treasurer's Report**  
121 **Invoice submitted by CUPHD for February 2008**

122  
123 Peterson asked McGrath to list the current invoice payments to ensure the Board is being  
124 invoiced for 1/12 of the budgeted amount each month as the contract states. Peterson said the  
125 invoice is on target.

126  
127 **MOTION** by Peterson to pay the CUPHD February 2008 invoice; seconded by O'Rourke.  
128 **Motion carried.**

129  
130 **RPC Senior Services Quarterly Revenue/Expenses Report**

131  
132 The quarterly revenue/expenses report was provided for information only as part of RPC's  
133 quarterly report.

134  
135 **Appointment of Member to Budget Subcommittee**

136  
137 Peterson spoke to James about joining the Budget Subcommittee. James was willing to join  
138 the subcommittee if the meetings could be held in early evening so he could fit this into his  
139 schedule. When asked, Meline said he thought early evening meetings would be okay for CUPHD.  
140 Rappaport nominated James to the Budget Subcommittee.

141           **MOTION** by Peterson to appoint James to the Budget Subcommittee; seconded by  
142 O'Rourke. **Motion carried.**

143  
144           James and Peterson agreed to hold meetings before the Board of Health meetings and set the  
145 first meeting for May 27<sup>th</sup>. Peterson requested Pryde or a knowledgeable person, such as the  
146 CUPHD Finance Director attend the meeting. Peterson though the challenge with the 2009 budget  
147 will revolve around the County itself being in financial trouble and the County Board's  
148 expectations. Deb Busey would be asked to attend this meeting.

149  
150 County Van Used By CUPHD

151  
152           The Board discussed the condition of their van and the costs of mileage with CUPHD.  
153 James noted an older vehicle becomes more costly to run with repairs. The County Animal Control  
154 Department would be interested in having the Board of Health's van donated to them. James spoke  
155 to the Coroner who could use it, but Animal Control might need it more. Rappaport asked for an  
156 explanation of this item. McGrath said the Board asked Pryde to compare what Board has paid in  
157 mileage to what they would have paid without the van. Peterson it had looked like the Board was  
158 being charged mileage for a van it owned. Pryde had previously explained the van costs were the  
159 gas and oil changes. Meline could not address this issue, so Peterson asked him or someone at  
160 CUPHD to check on the past mileage amounts. Segal asked about using other vehicles owned by  
161 the County. James thought the Sheriff had some extra vehicles. McGrath explained the vehicles  
162 James is referring to are not extra vehicles; they are forfeitures being stored before auction. Segal  
163 asked if CUPHD employees were okay with using their personal vehicles for work-related trips.  
164 Meline explained CUPHD employees are expected to use their personal vehicles and it is stated in  
165 employee orientation that one has to have an insured vehicle. James requested this item be placed  
166 on the next agenda, the mileage amount be confirmed by CUPHD so the Board can consider  
167 whether to keep its van or donate it to Animal Control. Peterson noted the van is budgeted for  
168 through the end of this fiscal year. James would contact Stephanie Joos and speak to her that the  
169 van would have to be accepted in its current condition.

170  
171 Issues Regarding CUPHD

172 Report from Acting CUPHD Administrator

173  
174           The Administrator's Report was distributed by Meline and discussed earlier in the meeting.  
175 Meline added that CUPHD has a contingency plan to get people cross-trained to drive the mobile  
176 unit for the short-term.

177  
178 Other Business

179 Election of Officers

180  
181           The Board discussed the officers' duties. James nominated Rappaport as President, Peterson  
182 as Treasurer, and Gowda as Secretary.

183  
184           **MOTION** by O'Rourke to close the nominations; seconded the Segal. **Motion carried.**

185

186           **MOTION** by Peterson to elect the slate of officers of Rappaport as President, Peterson as  
187 Treasurer, and Gowda as Secretary; seconded by Peterson. **Motion carried.**

188  
189 Report on Workshop on Community Partners for Pandemic Influenza Planning

190  
191           Peterson gave a report on the on Workshop on Community Partners for Pandemic Influenza  
192 Planning. There is a commitment to new levels of cooperation, which impressed Peterson. The  
193 County Emergency Management Agency would be in control of emergency situations, including an  
194 emergency medical situation. The big question was to figure put what resources we have to deal  
195 with something like a pandemic influenza emergency. O'Rourke asked what got the entities to  
196 attend the workshop. Peterson said it was public health and Meline noted that John Dwyer spent  
197 most of his calendar year dealing with this workshop. Peterson added the feds paid for it. The  
198 Board discussed models for emergency situations.

199  
200 Report on Illinois Public Health Association Annual Conference

201  
202           Rappaport reported on the Illinois Public Health Association Annual Conference. It was a  
203 joint meeting with statewide community mental health associations, in which Peter Tracy was  
204 deeply involved. Rappaport stated it was a good meeting which provided excellent examples of  
205 collaboration between public health and mental health. This collaboration is important because  
206 people with serious mental illness have a significantly shorter life expectancy, by almost twenty  
207 years. Segal asked if this was because of suicide. Rappaport said it is more attributable to lifestyles  
208 factors. There is focus on public health providing lifestyle management to the serious mentally ill.  
209 Rappaport noticed the counties with a good integration of services are doing nifty things and  
210 Champaign County could learn a lot from some of these models. He also found it useful to meet the  
211 representatives from other county boards.

212  
213 Report on Status of Collaboration with Mental Health Board

214  
215           Rapport and Segal spent this morning with a Mental Health Board subcommittee  
216 considering the four proposals for joint funding with the Mental Health Board. There was a certain  
217 proposal that clearly stood out amongst the others and it was selected. Crisis Nursery's Perinatal  
218 Depression Program was the proposal selected for joint funding. The Mental Health Board staff  
219 had prepared a summary of the applications that Rappaport and Segal were not given, so Bork was  
220 directed to obtain the summaries and send them to the full board.

221  
222           Segal liked the Crisis Nursery proposal which involves twenty-five at-risk mothers and their  
223 babies being met with in their homes to discuss their needs. The mothers and babies will also come  
224 to group meetings. Rappaport said all the target clients will be County residents. Rappaport  
225 thought this was a very thoughtful proposal and the Board of Health's \$25,000 will be leveraged for  
226 more services in conjunction with the Mental Health Board's money and the Crisis Nursery's  
227 infrastructure. Rappaport asked if the Board will need to do anything more. McGrath said the  
228 Board will have to approve the actual contract. Meline said his division has existing case  
229 management county-wide and offered any support they could for this program. Rappaport asked if  
230 CUPHD was doing anything with the Crisis Nursery. Meline said they do not have a formal  
231 contract, but CUPHD refers clients to the Crisis Nursery.

232 Gowda asked why the money is being allocate specifically for mental health management. James  
233 said he sees outreach as beginning with people who may be in danger. Rappaport said they are  
234 looking to catch people before they are in crisis.

235

236 Status Report as to Ongoing Items to be Addressed by the Board of Health in Future Meetings

237

238 Rappaport updated the Board that they are awaiting word from the CUPHD Board on  
239 holding a joint meeting about the contract. Rappaport recommended that O'Rourke be the Board's  
240 contract representative and O'Rourke has agreed. Rappaport thought CUPHD would bring their  
241 attorney, so McGrath should attend as well. O'Rourke noted the Board of Health has been trying to  
242 get a meeting with the CUPHD Board for a very long time. The Board discussed the past  
243 difficulties with the CUPHD contract.

244

245 Public Participation on Non-Agenda Items Only

246

247 Bobbi Scholze introduced herself to the Board. Her appointment as Susan Maurer's  
248 replacement on the Board of Health will be considered at the next County Board meeting.

249

250 Adjournment

251

252 The meeting was adjourned at 8:15 p.m.

253

254 Respectfully submitted,

255

256 Kat Bork

257 Board of Health Secretary

258

259 *Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*

1 **CHAMPAIGN COUNTY BOARD OF HEALTH**

2  
3 **Monthly Meeting**

4 **Tuesday, May 27, 2008, 6:00 p.m.**

5  
6 **Call to Order & Roll Call**

7  
8 The Board of Health held its monthly meeting on May 27, 2008 in Meeting Room 2 at  
9 the Brookens Administrative Center, 1776 East Washington, Urbana. The meeting was called to  
10 order at 6:04 p.m. by Julian Rappaport. Stan James, Nezar Kassem, Thomas O'Rourke, John  
11 Peterson, Julian Rappaport, Bobbi Scholze, Betty Segal, and Carrie Storrs were present at the  
12 time of roll call. The staff members present were Kat Bork (Board of Health Secretary) and  
13 Susan McGrath (Senior Assistant State's Attorney). Others present were Nancy Greenwalt  
14 (CIDES Executive Director) and Julie Pryde (CUPHD Acting Administrator).

15  
16 Rappaport welcomed Bobbi Scholze the newest member of the Board of Health. The  
17 other Board members introduced themselves.

18  
19 **Approval of Agenda/Addendum**

20  
21 **MOTION** by Kassem to approve the agenda; seconded by Peterson. **Motion carried.**

22  
23 **Public Participation on Agenda Items Only**

24  
25 There was no public participation on the agenda items.

26  
27 **Correspondence and Communications**

28  
29 There were no communications or correspondence.

30  
31 **Treasurer's Report**

32 **Invoice submitted by CUPHD for March 2008**

33  
34 McGrath said the invoice is 1/12 of the contract amount with the addition of specialized  
35 grants. Peterson questioned why the amount is less than other invoices. Pryde said this was  
36 amount that represented 1/12 of the CUPHD contract, except for the grants. CUPHD bills the  
37 Board of Health for the actual expenses the grants cover each month. Pryde confirmed the first  
38 line of the invoice will always been same.

39  
40 **MOTION** by Peterson to pay the CUPHD March 2008 invoice; seconded by O'Rourke.  
41 **Motion carried.**

42  
43 **Request for Return of Unused West Nile Virus Grant Funds to Illinois Department of Public**  
44 **Health**

45  
46 Peterson explained that due to CUPHD staff absences there was a lack of activity so the  
47 district had to return the unused West Nile Virus Grant money to the Illinois Department of  
48 Public Health. This should not negatively affect next year's grant. Pryde concurred as next

49 year's grant has an increase. The grant funds are once a year and CUPHD has to show the grant  
50 expenditures each month, which are mostly for staff. Of the two CUPHD employees funded  
51 with this grant, one broke a leg and the other broke an arm, then one resigned to open restaurant  
52 and the other left to work for the state. Pryde explained it is a survey project requiring the  
53 collection of mosquitoes and a few birds. Two new CUPHD staff have been sent to Mosquito  
54 University and have the lab set up, so their outlook is positive for the next year.  
55

56 Peterson stated the next Budget Subcommittee meeting is scheduled before the Board  
57 meeting in June at 4:30 p.m. For the coming meeting, the major decisions concern the general  
58 state of the County budget and the request for reducing the subsidy the General Corporate Fund  
59 has been providing for the last six years. A reduction in the subsidy while maintaining the  
60 current program expense will eat into the Board of Health's fund balance. The Budget  
61 Subcommittee will ask all agencies to present their 2009 budget figures for consideration at the  
62 next meeting. Rappaport stated the projected budget requests to develop a plan for the long-term  
63 future. James said the subcommittee would be asking each agency for this year's budget, next  
64 year's projected budget figures, and a budget narrative.  
65

66 **Issues Regarding CUPHD**  
67 **Report from Acting CUPHD Administrator**  
68

69 Pryde had emailed her report to the Board prior to the meeting. Pryde outlined the new  
70 initiative in a potential grant for the Healthy Teen Initiative from the Robert Wood Johnson  
71 Foundation. CUPHD made it through round one. The program would involve CUPHD, Rape  
72 Crisis, Mental Health Center, and Planned Parenthood. The program would only be in a specific  
73 part of Champaign-Urbana. CUPHD will host a Farmers Market on July 17<sup>th</sup> and August 7<sup>th</sup>  
74 from 9:00 a.m. to 1:00 p.m. in its parking lot. WIC recipients will get a voucher for the Farmers  
75 Market. Pryde hopes to increase utilization of the Farmers Market by WIC recipients by holding  
76 it during Head Start enrollment days. CUPHD is trying to get Provena to give away the sweet  
77 corn it planted for free. Vendors are reimbursed for accepting WIC vouchers and CUPHD is still  
78 looking for more vendors. There is no fee for vendors. CUPHD is looking into implementing a  
79 teaching garden and deciding which groups, like teen parents, will use this.  
80

81 CUPHD is offering an open house for all school secretaries in the entire County before  
82 school starts. CUPHD is trying to stress with school secretaries how important they are to  
83 reporting issues or concerns to public health. O'Rourke asked if the school secretaries had been  
84 a source of contact in past for problems. Pryde said the secretaries used to be and CUPHD is  
85 trying to nurture this relationship again.  
86

87 Pryde spoke about gonorrhea elimination specifically targeted for Rantoul. In order to  
88 make an impact, CUPHD has to hunt down an infected person's sexual partners to test and treat  
89 them aggressively. Because the test takes time, emergency rooms will release patients without  
90 treatment or partner notification. Rappaport asked Pryde to explain the aggressive approach.  
91 Pryde said CUPHD goes out and finds the partners, sometimes with only a screen name, a  
92 physical description, or where a person hangs out to go on. Peterson asked why this is being  
93 done for gonorrhea but not chlamydia. Pryde answered that her staff would not have time to do  
94 anything else if they did this for chlamydia. Peterson suggested advocating for rapid test in

95 emergency rooms because the ERs could treat on the spot. Rappaport asked how to get the rapid  
96 test established as policy. Pryde said it would take money. Peterson will look into going  
97 through the pathology committee at the hospital or bring this up at an ER meeting. The problem  
98 is that most of the people coming in with these symptoms are uninsured and do not pay. Pryde  
99 would apply for any grant funds that become available. Segal asked about the health department  
100 providing the rapid tests to the hospitals. Pryde said the same problem exists in the clinics and  
101 doctors' office as well as the ER. CUPHD will be making the hospitals aware that they will  
102 provide the partner notification. Storrs suggested a letter to doctors on this initiative and  
103 Rappaport suggested it be signed by both boards. Peterson gives the CUPHD card to people who  
104 test positive to send their partners for treatment. Scholze suggested the quality departments  
105 examine the cost effectiveness of the rapid test cost versus regular testing and broad spectrum  
106 antibiotics costs. Peterson explained the DNA magnification system takes three days. He  
107 wanted to see test data on the rapid test.  
108

109 Pryde described CUPHD-TV, an internal closed loop system with each division having  
110 their own targeted tape. Storrs asked where the funding came from. Pryde said it was a part of  
111 the \$52,000 IDPH grant. The large mobile has moved into the Infectious Disease and  
112 Management Division. CUPHD hired new dentist who will start on August 6<sup>th</sup>. Pryde reviewed  
113 the rest of her report for the Board.  
114

115 Storrs inquired if the other Board members received an email from a citizen concerned  
116 about the termination of CUPHD's lease with the Christian Health Center. The other Board  
117 members did receive the email and none could recall if they responded. Storrs will forward it to  
118 Bork so she can tell the citizen person that the CUPHD Board is the correct entity to address.  
119 Pryde stated the termination of the lease was not a sudden decision by CUPHD and the concerns  
120 with the Christian Health Center had been ongoing for some time.  
121

#### 122 Division Monthly Reports – April 2008

123  
124 The monthly CUPHD division reports were received and placed on file. Rappaport  
125 suggested each Board member be assigned to look after a certain report for the programs the  
126 Board funds, such as the mobile unit, water, sewage, or food permits. The Board will consider  
127 the assignments at the next meeting.  
128

#### 129 Joint Study Session with CUPHD Board Regarding CUPHD Contract Wednesday, on May 28, 130 2008, 9:30 a.m. at 201 Kenyon Road Facility

131  
132 Pryde advised the Board to park on the north side of the Kenyon Road facility for the  
133 joint study session with the CUPHD Board. O'Rourke and Rappaport will both attend the study  
134 session and all members are welcome. O'Rourke reviewed the process that the Contract  
135 Subcommittee underwent in revising the CUPHD contract and submitting it to CUPHD for  
136 review, including meeting with Pryde and receiving her input. O'Rourke stated the only  
137 apparent issues are one with the billing and another with the Board of Health having some input  
138 in the evaluation of the CUPHD Administrator. O'Rourke had requested that McGrath check  
139 with CUPHD's legal counsel to see if there were any other issues. McGrath said that she  
140 emailed Fred Grosser today about the contract. Pryde recommended the Board check with Deb

141 Busey on Point 11 in the contract regarding the billing. The Board discussed the revised  
142 contract.

143

144 **Issues Regarding CIDES**

145 **Monthly Report – April 2008**

146

147 Rappaport asked if Greenwalt understood the format for the FY2009 budget request.  
148 Greenwalt confirmed she did and that it would be easy to do. James asked if CIDES obtained  
149 the other grant funds to supplement the \$10,000 equipment grant from the Board of Health.  
150 Greenwalt they are getting repossessed equipment so it would not be as expensive as originally  
151 proposed to the Board. It was Kassem who recommended CIDES purchase the repossessed  
152 equipment at a reduced cost. Though Greenwalt has not gotten the equipment, they should buy it  
153 for less than what was budgeted.

154

155 James said that John Jay sent word that the Champaign County Fire Chiefs Association  
156 has purchased the defibrillators and put them to work in the field. Jay and the fire departments  
157 greatly appreciated the grant from the Board of Health that enabled this purchase.

158

159 Greenwalt said the demand for dental services has grown because dental providers have  
160 stopped accepting Medicaid and kicked off the Medicaid clients that they previously accepted.  
161 She stated the CIDES phone is ringing off the hook.

162

163 Segal and Greenwalt discussed school presentations on dental care called The Tooth  
164 Wizard Show. O'Rourke has been getting calls that some providers, who previously accepted  
165 Medicaid, are no longer taking accepting Medicaid because CIDES pays a higher reimbursement  
166 rate. Greenwalt said CIDES was not taking new providers and she did not know if any dentists  
167 participating in CIDES stopped taking Medicaid patients. O'Rourke asked if anyone who was  
168 participating in Medicaid was no longer doing so because CIDES pays more. Greenwalt said she  
169 knew of two dentists who kicked out their Medicaid clients and neither participates in CIDES.  
170 O'Rourke wanted confirmation that no providers terminated their Medicaid clients because they  
171 are taking CIDES's higher rate. Greenwalt said she has seen dentists that take both Medicaid  
172 and CIDES. James was concerned that Medicaid is not being billed for the dental services  
173 because the state should be paying those bills. Greenwalt stated CIDES gets a lot of pressure  
174 from the state to bill Medicaid. Pryde explained CUPHD bills Medicaid for children's dental  
175 services to function. The Medicaid reimbursement for kids is not the best, but it is relatively  
176 good because they are a public health department. CUPHD is working to make sure the children  
177 they are seeing get on All Kids. Greenwalt sees Medicaid billing as a crunch because it takes  
178 three months to get paid by the state. James asked if a dentist would rather not accept Medicaid.  
179 Kassem said the issue for dentists is not when the state pays; it is because the Medicaid  
180 reimbursement is so low. The April CIDES monthly report was received and placed on file.

181

182 **Other Business**

183 **Decision Regarding Use of County Van**

184

185 James spoke to the Coroner about the Board of Health's van. The Coroner would take  
186 the van if it was donated, but he strongly encouraged it to be given to the Animal Control

187 Department. McGrath explained the decision is whether the Board wants to replace the van or  
188 just pay mileage to CUPHD. Pryde confirmed the mileage costs were mainly from the  
189 Environmental Health Division. Mileage is \$0.55 cents per mile and would amount to about  
190 \$1,200 more than what the Board is paying now in mileage. McGrath notes this is less than a  
191 payment on a new van. The Board held a short discussion about the van and mileage costs.  
192 Rappaport asked if the Board was ever charged mileage for the van they owned. Pryde said the  
193 misconception was because there are four staff people who traveled into the community for the  
194 program and only one could drive the van, so the mileage was for the three other people driving  
195 their own vehicles.

196  
197 **MOTION** by Peterson to reallocate the Board of Health's van to the County for  
198 disposition as it wishes at the end of the fiscal year and to pay mileage to CUPHD instead of  
199 purchasing a new van; seconded by O'Rourke. **Motion carried.**

200  
201 Status Report as to Ongoing Items to be Addressed by the Board of Health in Future Meetings

202  
203 Rappaport reviewed list of ongoing items. Rappaport noted the Champaign County  
204 Nursing Home fine will pass through the Board of Health to CUPHD to fund more mobile  
205 services for the County and the Living Well with Diabetes Program. McGrath stated the consent  
206 agreement between the County and the state outlines how the money will be distributed. The  
207 Board asked Bork to obtain the consent agreement and email it to the members. McGrath  
208 reminded the Board that on the June agenda they wanted a report from the Mental Health Board  
209 on the joint initiative and approval of contract with Crisis Nursery. The Board hoped to have the  
210 CUPHD contract for the June meeting. Rappaport asked about the differing fiscal years and joint  
211 funding. McGrath said the \$25,000 will be spent this year according to the contract with the  
212 Mental Health Board.

213  
214 Public Participation on Non-Agenda Items Only

215  
216 Rashelle Le Captain of Connecting Cultures, interpreters for the healthcare field,  
217 introduced her agency. Connecting Cultures works mainly in the healthcare field and would  
218 look to expand to become a part of the community. She distributed business cards to the Board.  
219 Storrs asked in how many languages they provide translation services. Le Captain said they  
220 offer Spanish in this area to ensure quality control and they offer translation of medical  
221 documents.

222  
223 Adjournment

224  
225 The meeting was adjourned at 7:25 p.m.

226  
227 Respectfully submitted,

228  
229 Kat Bork  
230 Board of Health Secretary

231  
232 *Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*

Invoice Number:	0805
Date of Invoice:	June 13, 2008
Billing Period:	April-08

To:  
 Champaign County Public Health Department  
 Att'n.: Evelyn Boatz  
 1776 East Washington Street  
 Urbana, Illinois 61801

For the Following Expenses:

533.07 Professional Services	\$	39,832.02
533.07 Professional Services - Bio-T Grant	\$	6,779.48
533.07 Professional Services - TFC Grant	\$	2,620.55
533.07 Professional Services - West Nile Virus Grant	\$	-
533.07 Professional Services - Non-Community Water - CU Surveys	\$	-
<b>Total Amount Due to CUPHD per Contract</b>	<b>\$</b>	<b><u>49,232.05</u></b>

**CERTIFICATION:**

I hereby certify that the amounts billed above agree with the approved budget; that appropriate purchasing procedures have been followed, and that reimbursement has not previously been requested or received.

  
 \_\_\_\_\_  
 Authorized Agency Official

Champaign-Urbana Public Health District

**County Contract Billing  
April 30, 2008**

**30 - Mobile Services**

Billing: 6,436.00  
A1: 6,436.00  
A2: -  
A4: -

**30 - IBCCP**

Billing: 747.34  
A1: 709.25  
A2: 30.58  
A4: 7.51

**40 - Family Health**

Billing: 2,749.84  
A1: 2,422.75  
A2: 254.79  
A4: 72.30

**70 - Env. Health**

Billing: 22,836.92  
A1: 19944.18  
A2: 2,443.11  
A4: 449.63

**90 - Administration**

Billing: 7,061.92  
A1: 6,318.01  
A2: 680.45  
A4: 63.46

**1215 - Bio-Terrorism Grant**

April 2008  
Billing: 6,779.48  
A1: 6,295.06  
A2: 243.99  
A4: 240.43

**1420 - TFC Grant**

April 2008  
Billing: 2,620.55  
A1: 2,299.19  
A2: 250.21  
A4: 71.15

**7330 - West Nile Virus**

Billing: -  
A1: -  
A2: -  
A4: -

**7415 - Non-Community Water Grant**

Billing: -  
A1: -  
A2: -  
A4: -

Total Professional Services	39,832.02
Total County Grants	9,400.03
<b>TOTAL AMOUNT DUE</b>	<b>49,232.05</b>

**Illinois Department of Public Health  
Office of Preparedness & Response  
Reimbursement Certification Form**

Grantee Name: Champaign County Public Health Department  
 FEIN: 37-6006910  
 Date Submitted: 6/13/2008  
 Preparer's Name: Esther Thomas  
 Preparer's Phone: 217-531-4262

Grant Number: 87181009  
 Program Name: BT Grants  
 Billing Period: Apr-08  
 Preparer's Email: ethomas@cuphd.org

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Comments
Subtotal Salaries and Wages			\$2,549.42	
Subtotal Fringe Benefits			\$1,162.59	
Subtotal Contractual			\$1,055.26	
Subtotal Travel			\$531.35	4
Subtotal Commodities			\$1,400.86	
Subtotal Printing			\$0.00	
Subtotal Equipment			\$0.00	
Subtotal Telecommunications			\$80.00	
Grand Total (Page Total)			\$6,779.48	
Adjustment to total			<b>Adjusted total</b>	

**CERTIFICATION:** The undersigned hereby certifies that the goods and/or services claimed above are necessary expenditures for the program, are listed in the Department's approved budget (when a budget was requested and approved), that appropriate purchasing procedures have been followed, that payment has been made as indicated and that reimbursement has not previously been requested or received.

Authorized Grantee Official  Date 6-13-08

**Illinois Department of Public Health, Office of Preparedness and Response Use only**  
 Control Number \_\_\_\_\_ Processing date \_\_\_\_\_





**Illinois Department of Public Health  
Office of Preparedness & Response  
Reimbursement Certification Form**

Grantee Name: Champaign County Public Health Department  
 FEIN: 37-6006910  
 Date Submitted: 6/13/2008

Grant Number: 87181009  
 Program Name: BT Grants  
 Billing Period: Apr-08

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Comments
<b>Travel</b>				
John Dwyer	Local & Area Meetings	4/1/08-4/30/08	\$69.21	
John Dwyer	CDC/ORISE Conference	4/1/08-4/30/08	\$47.26	
Awais Vaid	CDC/ORISE Conference	4/1/08-4/30/08	\$69.10	
Jim Roberts	CDC/ORISE Conference	4/1/08-4/30/08	\$47.26	
Julie Pryde	CDC/ORISE Conference	4/1/08-4/30/08	\$138.37	
Candi Crause	CDC/ORISE Conference	4/1/08-4/30/08	\$51.16	
Brandon Meline	CDC/ORISE Conference	4/1/08-4/30/08	\$55.38	
Jamie Perry	CDC/ORISE Conference	4/1/08-4/30/08	\$53.61	
<b>Subtotal Travel</b>			\$531.35	
<b>Commodities</b>				
Channing Bete	Office Supplies	4/1/08-4/30/08	\$1,380.07	
Office Depot Online	Office Supplies	4/1/08-4/30/08	\$20.79	
<b>Subtotal Commodities</b>			\$1,400.86	
<b>Printing</b>				
<b>Subtotal Printing</b>			\$0.00	



**ILLINOIS DEPARTMENT OF PUBLIC HEALTH**  
**Office of Health Promotion**  
**REIMBURSEMENT CERTIFICATION / EXPENDITURE FORM**

Fiscal Contact Person: Esther Thomas  
 Telephone Number: 217-531-4262  
 Email Address: ethomas@cuphd.org  
 Date Submitted: 05/21/08

Agency Name: **Champaign-Urbana Public Health District**  
 FEIN #: **37-6005435**  
 Contract #: **83281008**  
 Program Name: **IL Tobacco Free Communities**

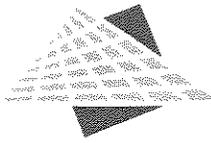
*In the box below, please enter reimbursement amounts submitted for your FY08 grant.*

\$17,912.50	Advanced Payment Amount				
\$2,777.84	July	\$3,259.95	October	\$2,583.16	January
\$2,349.79	August	\$3,976.48	November	\$2,768.04	February
\$2,649.99	September	\$2,493.45	December	\$2,744.58	March
				\$0.00	June
				\$28,223.83	YTD

Name/Vendor	Title/Purpose	Period /Date Incurred	Amount Claimed from IDPH	Components (specify)
<b>Personal Services</b>				
Nikki Hillier	Health Educator II	4/1/08-4/30/08	\$472.70	
Jennifer Jackson	Health Educator	4/1/08-4/30/08	\$665.76	
Kari Schweighart	Health Educator	4/1/08-4/30/08	\$597.28	
<b>Fringes</b>				
FICA	FICA	4/1/08-4/30/08	\$122.54	
IMRF	IMRF	4/1/08-4/30/08	\$127.67	
Health Insurance	Health Insurance	4/1/08-4/30/08	\$346.39	
Life Insurance	Life Insurance	4/1/08-4/30/08	\$2.07	
Unemployment	Unemployment	4/1/08-4/30/08	\$62.51	
Worker's Comp.	Worker's Comp.	4/1/08-4/30/08	\$8.64	
<b>Travel</b>				
<b>Contractual</b>				
Canon Financial Services, Inc.	Printing	4/1/08-4/30/08	\$2.34	
R.K. Dixon Co.	Printing	4/1/08-4/30/08	\$2.54	
USPS/Pitney Bowes	Postage	4/1/08-4/30/08	\$7.97	
<b>Supplies</b>				
Kevin Meier	Office Supplies	4/1/08-4/30/08	\$2.14	
Nikki Hillier	Nicotine Patches	4/1/08-4/30/08	\$200.00	
<b>Equipment</b>				
<b>Grand Total</b>			<b>\$2,620.55</b>	

*Certification: This signed document hereby certifies the goods and/or services claimed are necessary expenditures for the program, appropriate purchasing procedures have been followed, payment has been made as indicated and a reimbursement has not previously been requested or received.*

  
 Authorized Agency Official  
 Date 5/21/08



❖ INVOICE ❖

**DATE:** June 3, 2008  
**TO:** Susan McGrath  
Champaign County Board of Public Health  
**FROM:** Ercelina Wolfe, Fiscal Specialist *E. Wolfe*  
**RE:** Senior Wellness Program 2008

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**PERIOD OF SERVICE:**

3rd Quarter (May 1, 2008) \$12,500.00

**Amount Requested:** \$12,500.00

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Cost Distribution Data

Fund: 075  
Department: 897  
Line-Item: 336.31  
Amount: \$12,500.00

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**CHAMPAIGN COUNTY BOARD OF HEALTH**

Brookens Administrative Center  
1776 E. Washington  
Urbana, IL 61802

Phone: (217) 384-3772  
Fax: (217) 384-3896

**Champaign County Board of Health**

**Tuesday, June 24, 2008**

**6:00 p.m.**

**Brookens Administrative Center, 1776 E. Washington**

**Meeting Room 2**

**Urbana, Illinois**

**ADDENDUM**

**ITEM**

**PAGE NO.**

- |           |  |     |
|-----------|--|-----|
| <b>F.</b> | <b>Crisis Nursery Perinatal Depression Program Update</b>                          |     |
|           | 1. Memorandum of Understanding Between the Mental Health Board and Board of Health | 1-2 |

**DRAFT**

**MEMORANDUM OF UNDERSTANDING  
BETWEEN THE  
CHAMPAIGN COUNTY MENTAL HEALTH BOARD  
AND THE  
CHAMPAIGN COUNTY BOARD OF HEALTH**

I. Introduction and Purpose

The **Champaign County Mental Health Board** (hereinafter, Mental Health Board) and the **Champaign County Board of Health** (hereinafter, Public Health Board), hereby enter into this AGREEMENT to delineate respective roles, responsibilities and financial obligation pertaining to funding programs in Champaign County which assure improved integration of physical health and behavioral health services.

Both parties understand and agree as follows:

WHEREAS, the Public Health Board is responsible for disease control, health promotion and the physical and environmental health of county residents; and

WHEREAS, the Mental Health Board has a statutory responsibility to plan, fund, monitor and evaluate mental health, substance abuse, and developmental disability services in Champaign County pursuant to 405 ILCS 20/3e; and

WHEREAS, the Public health Board and the Mental Health Board share a common interest in the physical and behavioral health and wellbeing of the citizens of Champaign County; and

WHEREAS, improvement of the overall health and wellbeing of Champaign County including working toward priorities identified in Health People 2010 and the New Freedom Commission Report requires an ongoing process to support collaboration and integrated planning; and

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties agree to these provisions to implement their agreement:

1. The president of the Public Health Board and the president of Mental Health Board will establish a joint planning committee with two representatives from each board which shall meet quarterly to discuss and identify areas of interest for collaboration and/or jointly funded initiatives, as well as to review the status of co-funded projects. Staff support for this committee shall be provided by the Mental Health Board.
2. Co-Funded projects shall be approved by both boards with authority for issuing and managing contracts assigned to the executive director of the Mental Health Board.
3. The Public Health Board shall transfer their share of funds for approved co-funded projects to the Mental Health Board.

4. Staff from the Mental Health Board shall attend Public Health Board meetings or provide a written status report on all co-funded projects.
5. Either party may terminate this Memorandum of Understanding with 180 days written notice to the other. Upon the mutual written consent of both parties, the agreement may be terminated sooner.
6. Nothing contained herein serves to limit, alter, or amend either party's duties, rights, or responsibilities as set out in applicable State and Federal statutes, laws or regulations.

IN WITNESS WHEREOF, the parties have caused this Memorandum of Understanding to be executed by their authorized representatives on this \_\_\_\_\_day of \_\_\_\_\_, 2006.

Julian Rappaport, Ph.D., President  
Champaign County Board of Health

Deborah Townsend, Ph.D., President  
Champaign County Mental Health Board