
CHAMPAIGN COUNTY BOARD OF HEALTH

Brookens Administrative Center
1776 E. Washington
Urbana, IL 61802

Phone: (217) 384-3772
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Champaign County Board of Health

Tuesday, September 30, 2008

6:00 p.m.

**Brookens Administrative Center, 1776 E. Washington
Meeting Room 2
Urbana, Illinois**

AGENDA

<u>ITEM</u>		<u>PAGE NO.</u>
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B. Roll Call		
C. Approval of Agenda/Addendum		
D. Approval of Minutes		
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F. Correspondence and Communications		
1. Local Health Protection Grant Decrease Notice		7-18
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3. Trilogy Network of Care Opportunity (<i>Information Emailed to Board</i>)		
G. Exploration of Merger Possibilities Amongst Champaign County Public Health Entities		
1. Information from Carrie Storrs		
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2. Report from Acting CUPHD Administrator		37-45
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b. Infectious Disease, Mobile Unit (James)		
c. Environmental Health (Peterson)		
d. Wellness & Health Promotion (Ramirez)		

- J. Issues Regarding Mental Health Board (Segal)**
1. Notes from the Mental Health Board Joint Project Quarterly Planning Meeting 46-47
- K. Issues Regarding RPC Senior Wellness Programs (Scholze)**
- L. Issues Regarding Smile Healthy (formerly CIDES) [Kassem]**
1. Monthly Reports – July & August 2008
- M. Other Business**
1. Discussion on Proposed CUPHD Contract 48-60
2. Brookens Building Security
3. Resolution Thanking Thomas O'Rourke for His Years of Service 61
- N. Public Participation on Non-Agenda Items Only**
- O. Adjournment**

1 **CHAMPAIGN COUNTY BOARD OF HEALTH**

2
3 **Monthly Meeting**

4 **Tuesday, July 29, 2008, 6:00 p.m.**

5
6 **Call to Order & Roll Call**

7
8 The Board of Health held its monthly meeting on June 24, 2008 in Meeting Room 2 at
9 the Brookens Administrative Center, 1776 East Washington, Urbana. The meeting was called to
10 order at 6:00 p.m. by Julian Rappaport. Prashanth Gowda, Stan James, John Peterson, Cheryl
11 Ramirez, Julian Rappaport, Betty Segal, and Bobbi Scholze were present at the time of roll call.
12 Nezar Kassem arrived after roll call. The staff member present was Kat Bork (Board of Health
13 Secretary). Others present were Julie Pryde (CUPHD Acting Administrator), Darlene Kloeppel
14 (Regional Planning Commission), and Andrea Wallace (CUPHD Finance Director).

15
16 **Approval of Agenda/Addendum**

17
18 **MOTION** by James to approve the agenda; seconded by Peterson. **Motion carried.**

19
20 **Approval of Minutes**

21
22 **MOTION** by James to approve the June 24, 2008 minutes; seconded by Scholze.

23
24 Ramirez corrected the spelling of Wanda Tracy's name, which does not have an "e".

25
26 **Motion carried as amended.**

27
28 **Public Participation on Agenda Items Only**

29
30 There was no public participation on the agenda items.

31
32 **Correspondence and Communications**

33
34 Bork provided the Provena 2007 Community Benefit Annual Report. The report will be
35 kept on file in the County Board Office.

36
37 Rappaport reminded the Board members of the monitoring assignments so they could to
38 get in the habit of checking on the programs and bringing anything of interest to the Board.
39 Rappaport suggested this approach because he found it difficult to go through every piece of
40 paper in great detail. Ramirez asked if the Board was just looking at the CUPHD reports or if
41 they could bring information about other things from around the state that members are involved
42 in. Rappaport said what he had in mind was looking after the programs that the Board of Health
43 is currently responsible for, but there was no reason not to comment on other issues. He
44 encouraged Ramirez to bring anything else of interest to the Board's attention. He added that
45 any Board member could suggest agenda items to him or Bork. Bork asked that any potential
46 agenda items be sent to her at least a week before the meeting. Scholze asked who would be the
47 best person to talk with regarding the RPC Senior Wellness Program. Bork indicated Darlene

48 Kloeppel was present and could best address that question. Scholze agreed to speak with
49 Kloeppel following the meeting.

50
51 Kasseem entered the meeting at 6:06 p.m.

52
53 Ramirez spoke about the Protecting Adults Against Preventative Hepatitis seminar on
54 August 13th in Springfield and offered to email this information to the Board. She is on the
55 IPHA Executive Council so she receives correspondence about workshops across the state.
56 Rappaport encouraged any information to be emailed to Board members. Rappaport asked if it
57 was allowable under the Illinois Open Meetings Act for Ramirez to an email to all the Board
58 members. Bork advised that a Board member can send an email to the entire Board, but the
59 individual members had to be careful to not press the "Reply All" button and send a response to
60 the entire Board because that can constitute discussion, thereby violating the Open Meetings Act.
61 James confirmed that was correct. Ramirez also mentioned a conference on erasing the stigma
62 of mental illness on August 22nd and 23rd in Belleville.

63
64 **RPC Senior Wellness Program**
65 **Senior Wellness Program Quarterly Report**

66
67 Kloeppel said the Regional Planning Commission was participating in a Maturing of
68 Illinois survey from the Department of Aging. Kloeppel will use the survey questions as a way
69 to get started on the project for the Board of Health, which is to identify specific needs and the
70 gatekeeper/networking/liaison people in communities. RPC has talked to its Senior Services
71 Advisory Board, which is representative of a number of communities. The advisory board
72 members have collected 91 surveys from people in Philo, St Joseph, Homer, Sidney, and Fisher.
73 Rappaport inquired if James could make any suggestions. James expressed that he had spoken
74 with Kloeppel and she is hitting the major communities. Kloeppel explained the surveys were
75 distributed to specific people in an effort to identify the needs of each community rather than
76 identifying across-the-county needs. RPC is trying to build a network. Out of the 91 returned
77 surveys, 15 people said they need more information on housing related issues, 12 people need
78 more information on transportation, and 5 people said they needed more information on
79 healthcare. The survey on healthcare and human services was the most dismaying to Kloeppel
80 because more than two-thirds of the people surveyed said they were not aware of any community
81 resource directories, information referral services, or hotlines. James stated that getting the word
82 out to the right people is something he has been hitting on for some time. He wants to see
83 outreach about the services that RPC and others offer. He hoped the Senior Wellness Program
84 advances so they are actually helping people. Kloeppel said there is a need for assisted living
85 facilities in the County according to the surveys. One of the interesting responses to the
86 transportation issue was that people needed transportation to doctors' offices, pharmacies, and
87 exercise classes. This is not considered a random sample because not enough people are being
88 surveyed and the people being surveyed are being specifically chosen. James suggested getting
89 in touch with people who run the community service centers. Kloeppel said one of their ideas
90 for this year is to try to get in touch with township supervisors.

91
92 **MOTION** by James to receive and place on file the Senior Wellness Program Quarterly
93 Report; seconded by Peterson. **Motion carried.**

94 **Treasurer's Report**

95 **Invoice submitted by CUPHD for May 2008 Invoice Submitted by CUPHD for June 2008**

96

97 Peterson announced the invoices were consistent with the contract.

98

99 **MOTION** by Peterson to pay the CUPHD invoices for May and June 2008; seconded by
100 Kassem. **Motion carried.**

101

102 **Report from Budget Subcommittee**

103

104 Peterson asked if there were copies of CUPHD budget for the Board members who did
105 not attend the Budget Subcommittee meeting. Wallace did not bring enough copies for the full
106 Board, so Peterson distributed the handouts prepared by Deb Busey listing the FY2009 Board of
107 Health Budget. Peterson said it had become clear in the Budget Subcommittee meetings that
108 some items were very nebulous. Peterson reported this year's process was the most
109 straightforward budget process that he has been involved in with CUPHD and the FY2009
110 budget represented an incremental budget. A lot of the major policy issues were fleshed out last
111 year and they are now looking at extending programmatic elements into FY2009 with the
112 necessary adjustments in costs and revenue. The CUPHD budget will be an appendix to the
113 contract with CUPHD. Peterson will present the budget at the County Board's Legislative
114 Budget Hearings.

115

116 Peterson described the expenses for next year, which include programs with CIDES,
117 RPC, the Mental Health Board, and the mobile unit contract. The CUPHD budget includes
118 funding for the core programs as well as grants for Bioterrorism, Maternal & Child Health
119 Management, West Nile Virus, and Tobacco Free programs. The core programs the Board is
120 required to provide as a public health department are Environmental Health and Infectious
121 Disease. Wallace provided an incremental budget and showed the change from last year to this
122 year, which was very helpful. The bottom line was a \$54,000 increase in the CUPHD contract
123 compared to FY2008 without any major program changes. There were two major areas that
124 caused this increase. One area was the likely increased caseload for the Illinois Breast and
125 Cervical Cancer Program. The state changed the eligibility requirements, which constitute an
126 unfunded mandate from the state. The program will now provide diagnostic and therapeutic
127 services for any uninsured woman, including middle class women who chose to not purchase
128 insurance. The Board of Health does not stop providing these services when the state funding
129 runs out during the year. The difference in expense versus state revenue comes out of the
130 Board's general fund. Another large change was a \$34,000 increase in Environmental Health
131 largely due to CUPHD personnel salary growth and high mileage costs. Increased activity in the
132 core programs result in increased expenses. For example, the higher number of restaurants
133 inspected is beneficial to the public and results in higher costs for the Environmental Health
134 Division. New restaurants have opened in the County that require inspection. Page 9 of the
135 CUPHD budget summarizes how poorly the fees cover the Environmental Health activities. The
136 total revenue generated by fees is \$139,063 while the total expense is \$319,627. Environmental
137 Health provides core services that are essential and constitute major, expensive programs. The
138 Board will spend part of a meeting receiving information from Jim Roberts on various
139 Environmental Health issues. The Board will also discuss a fine structure to help recoup some of

140 the inspection costs and will probably require County Board action to change the Public Health
141 Ordinance.

142
143 Peterson pointed out that the revenue total on the budget provided by Deb Busey includes
144 both the CUPHD and County revenue. The CUPHD funds pass through the fund and this tax
145 revenue goes to CUPHD, not the Board of Health. Peterson reported the Board did not spend all
146 its revenue this year and the distribution of property taxes ended up being more favorable to the
147 County than was originally projected. As a result, the fund balance increased. The Board of
148 Health is sitting on a \$495,262 fund balance. The Budget Subcommittee looked at the level of
149 CUPHD expenditures with projected revenue and expects to spend \$40,000 of the fund balance
150 in FY2009. The Budget Subcommittee recommended requesting less of a subsidy from the
151 County Board's General Corporate Fund. In past years, the County Board has provided a
152 subsidy in the amounts of \$150,000; \$145,500; and \$95,000. The County Board's General
153 Corporate Fund is not doing well and the Budget Subcommittee was aware they had to ask for
154 less. The Board of Health is requesting a \$45,000 subsidy from the County Board in FY2009.
155 The Board might lose the entire subsidy amount as this is dependent on the County Board.
156 Peterson stated this is the first budget process he has done in 8 years where the Board's figures
157 are on target. He was amazed by Deb Busey's ability to nail property tax revenue projections
158 within \$2,000. He noted a great deal of credit goes to Pryde, Wallace, and the CUPHD Finance
159 Department for preparing a better budget document. Rappaport felt the Board received good
160 answers on the reasons why the expenses went up. Peterson wished the Board of Health had a
161 better tax rate, but that would require a referendum. James did not think a referendum would
162 pass in the present economic climate. He noted the property tax revenue has remained constant
163 and expressed concerns about the state grants with the state funding being cut. Peterson
164 remarked that he would advocate for the Board to make up any IBCCP funding that might be cut,
165 instead of cutting off those services.

166
167 FY2009 Board of Health Budget

168
169 **MOTION** by Peterson to approve the FY2009 Board of Health budget document as
170 prepared, with the CUPHD Budget as Appendix B of the contract, for presentation to the County
171 Board; seconded by Kassem. **Motion carried.**

172
173 Segal asked for a copy of the CUPHD budget. Wallace agreed to email it to the entire
174 Board.

175
176 Issues Regarding CUPHD
177 Report from Acting CUPHD Administrator

178
179 Pryde reviewed the division reports that are online, including the new initiatives. A new
180 website for emergency preparedness is up and running at www.champaigncoprepares.com.
181 CUPHD is looking into the research institute, participating in the HIV/STD Sentinel Group,
182 supporting a proposal to Robert Wood Johnson, and undertaking training for parish nurses and
183 faith based organizations on August 9th. On September 23rd, CUPHD will hold an event for
184 school office managers and nurses at Jupiter Two to better make these individuals aware of
185 CUPHD as a resource for schools. Pryde will stress how the school office managers and nurses

186 are the eyes and ears for the community. She hopes they will contact CUPHD for something
187 other than head lice. Pryde noted the mobile unit was at the County Fair. The sidewalk at the
188 Kenyon Road facility should be completed by October 4th. Pryde found out today there will be a
189 20% reduction in the Public Health Emergency Preparedness funds, but this should not impact
190 the Board's budget. She further described upcoming workshops. CUPHD's first Farmer's
191 Market was a great success. Provena may provide free sweet corn at future markets. Incoming
192 kindergarten students must have eye exams, so CUPHD is working hard to get the kids seen.

193

194 Division Monthly Reports – June 2008

195

196 Rappaport wanted to be sure the new Board members knew how to find the monthly
197 reports. Pryde included the URL in her report and Bork volunteered to email instructions for
198 locating the reports on the CUPHD website. Rappaport recommended the Board members look
199 at their assigned monthly reports to see what services are reaching County residents.

200

201 Ramirez asked if the state or the County mandated that second graders have to see a
202 dentist. Pryde answered it was state mandated. Rappaport requested that the Administrator's
203 Report be emailed to the Board ahead of the meeting.

204

205 Issues Regarding CIDES

206 Monthly Report – June 2008

207

208 The report was received by the Board.

209

210 Other Business

211 Resolution Thanking Thomas O'Rourke for His Years of Service

212

213 Rappaport wanted to thank Thomas O'Rourke for his service on the Board, either in a
214 resolution form or as a letter. James favored a resolution because it would always be a part of
215 the record. Rappaport will prepare a resolution, which will be placed on the next agenda.

216

217 Date of August Meeting

218

219 The date of the August Board of Health meeting would conflict with one of the nights of
220 the County Board's Legislative Budget Hearings. The committee discussed canceling the
221 August meeting because there were no pending agenda items. James suggested Pryde talk to Jim
222 Roberts about scheduling a presentation on Environmental Health at the September 30th Board
223 meeting. Pryde agreed to check with Roberts.

224

225 **MOTION** by James to cancel the August Board of Health meeting unless any emergent
226 issues arise; seconded by Peterson. **Motion carried.**

227

228 Status Report as to Ongoing Items to be Addressed by the Board of Health in Future Meetings

229

230 No action taken on this item.

231

232 **Public Participation on Non-Agenda Items Only**

233

234 Carol Elliott asked that CUPHD be involved in possible merger discussions. Bork
235 offered to send Elliott the contact information for Carrie Storrs, the former Board member who is
236 working on this issue. Rappaport agreed talking openly about this issue is a good approach.

237

238 **Adjournment**

239

240 The meeting was adjourned at 7:04 p.m.

241

242 Respectfully submitted,

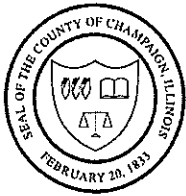
243

244 Kat Bork

245 Board of Health Secretary

246

247 *Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 EAST WASHINGTON
URBANA, IL 61802
(217) 384-3776
(217) 384-3765 – PHYSICAL PLANT
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ADMINISTRATIVE SUPPORT
DATA PROCESSING
MICROGRAPHICS
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PHYSICAL PLANT
SALARY ADMINISTRATION

MEMORANDUM

TO: Board of Health

FROM: Kat Bork, Administrative Secretary

DATE: September 5, 2008

RE: Local Health Protection Grant Amount Decrease

Deb Busey, County Administrator of Finance & HR Management received notice from the CUPHD Finance Director that the Board of Health's Local Health Protection Grant would be reduced. The grant is slightly less (a 3% cut by the Governor) than what was originally anticipated in the budget process. Ms. Busey wished to notify the Board of Health of the cut in funding as seen in Section 3.3A.

Contract Form (01/04)

Contract# 95080009

Fiscal Year 2009

Appropriation # 001-48250-4470-0000

**STATE OF ILLINOIS
DEPARTMENT OF PUBLIC HEALTH**

Grant Agreement

The Illinois Department of Public Health or its successor, hereinafter referred to as the "Department", and Champaign County Public Health Department, 201 W Kenyon Road, Champaign, Illinois 61820, hereinafter referred to as the "Grantee", agree as follows:

1. **Services:** The Grantee will provide the following services and agrees to act in compliance with all state and federal statutes and administrative rules applicable to the provision of services pursuant to this grant agreement.
 - 1.1 Assure the provision of health protection programs including, but not limited to, infectious diseases, food protection, potable water supply, and private sewage disposal, in accordance with Local Health Protection Grant Rules (77 Ill. Adm. 615), in its jurisdiction.
 - 1.2 Provide annually program statistical information, summarizing the provision of health protection programs identified in 1.1, to the Department, in the format specified.
 - 1.3 In connection with the services described in 1.1 through 1.2, the Department will provide technical assistance and training pursuant to the Local Health Protection Grant Rules (77 Ill. Adm. Code 615).
 - 1.4 In connection with the services described in 1.1 through 1.2, the Department will pay the Grantee pursuant to Section 3 herein.
2. **Term:** The period of this grant agreement is July 1, 2008 through June 30, 2009; however, it may be terminated at any time during this period by either party upon written notice to the other party thirty (30) calendar days prior to the actual termination date. Upon termination, the Grantee shall be paid for work satisfactorily completed prior to the date of termination.
3. **Compensation:**
 - 3.1 The contract amount shall not exceed a maximum amount of \$125,403.00.
 - 3.1.A. Notwithstanding anything to the contrary contained in this grant agreement or in any attachment or exhibit made a part hereof, the amount payable or estimated amount payable to the Grantee under this agreement is subject to a reduction not to exceed three percent (3%). This 3% reserve is based upon actual or projected budgetary considerations made at

the sole discretion of the Department or as may be directed by the Office of the Governor. This provision is not subject to the provision on legal notice in this Grant Agreement.

3.1.B. In addition, should the Department be required to make further reductions exceeding the three percent (3%) as provided in 3.1.A., the Department reserves the right to make those reductions at the sole discretion of the Department, or as may be directed by the Office of the Governor. This provision is not subject to the provision on legal notice in this Grant Agreement.

3.2. Any and all obligations of the Department will cease immediately without penalty of further payment or any other penalty being required if the Illinois General Assembly or federal funding source fails to appropriate or otherwise make available sufficient funds for this grant agreement.

3.3. Subject to 3.1 and 3.2 above, the Department will compensate the Grantee on a reimbursement basis.

3.3.A. The Department will compensate the Grantee in two payments for the services performed under this grant as follows: \$60,820.46 upon execution of the grant agreement and \$60,820.45 for the January-June period. The payments listed represent a 3% reduction of the total award.

4. **Notices:** All legal notices affecting a material element of this grant agreement required or desired to be made by either party to this grant agreement shall be sent by certified mail to the following respective addresses or to such other addresses as either party may from time to time designate by notice to the other party:

to the Department: Illinois Department of Public Health
Office of Health Protection
525 West Jefferson Street
Springfield, Illinois 62761
Attention: Stuart Thompson

To the Grantee: Champaign County Public Health Department
201 W Kenyon Road
Champaign, Illinois 61820

5. **Taxpayer Identification Number**

I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), **and**
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, **and**
3. I am a U.S. person (including a U.S. resident alien).

CHAMPAIGN COUNTY PUBLIC HEALTH DEPARTMENT

Name of entity: ~~Champaign County Public Health Department~~ ~~Public Health District~~ 88 9/4/8
(Enter the name of the entity as used to apply for the entity's EIN and the EIN.)

Taxpayer Identification Number:

Social Security Number _____

or

Employer Identification Number 37-6006910 88 9/4/8
~~37-60069125~~

Legal Status (check one):

- Individual
- Sole Proprietor
- Partnership/Legal Corporation
- Tax-exempt
- Corporation providing or billing medical and/or health care services
- Corporation NOT providing or billing medical and/or health care services
- Other: _____

- Governmental
- Nonresident alien
- Estate or trust
- Pharmacy (Non-Corp.)
- Pharmacy/Funeral Home/Cemetery (Corp.)
- Limited Liability Company (select applicable tax classification.)
 - D = disregarded entity
 - C = corporation
 - P = partnership

Signature: Julie A. Pryde

Date: 8/10/8

6. **Basic Grant Terms:** The parties understand and agree that the attached Basic Grant Terms are fully incorporated herein by reference and are binding upon both parties hereto.

For the Grantee:

Julie A. Pryde 8/10/8
Grantee Signature/Date Signed

Julie A. Pryde
Typed Name

Interim Public Health Administrator
Title

109721-00
IDHR Number (if applicable)

For the Department:

Recommended by
Damon T. Arnold
Damon T. Arnold, M.D., M.P.H.
Director
8/10/8

Execution Date

BASIC GRANT TERMS: LOCAL HEALTH DEPARTMENT

1. **Applicable Law:** This grant agreement shall be governed in all respects by the laws of the State of Illinois and is subject to the limitations of the Department's appropriated funds. Further, the provisions of these basic terms also parallel the sound policy of the referenced laws concerning agreements, other than grants, with the State. If any provision of this grant agreement is in conflict with any statute, law, or rule of any governmental entity, then that conflicting provision shall be deemed null and void only to the extent of the conflict and without invalidating the remaining provisions of the grant agreement.
2. **Subcontractor:** The Grantee will not use the services of a subcontractor to fulfill any obligations under this grant agreement without the prior written consent of the Department. The Department reserves the right to review all subcontracts.
3. **Audit Requirements**
 - 3.1 The Grantee is responsible for meeting the audit requirements of the Fiscal Control and Internal Auditing Act, 30 ILCS 10/Act, and for compliance with the federal OMB Circular A-133 to contract with an independent accounting firm to perform an organization-wide audit. The Grantee will provide a copy of the audit to the Department. The Grantee will maintain complete records of all services, receipts, and disbursements relative to this grant agreement, insofar as these records support the audit.
 - 3.2 In addition to other requirements within the grant agreement, the Grantee shall maintain for a minimum of 3 years after the completion of this grant agreement, adequate books, records, and supporting documents to verify the amounts, recipients, and uses of all disbursements of funds passing in conjunction with this grant agreement; the Grantee agrees that the grant agreement and all books, records, and supporting documents related to the grant shall be available for review and audit by the Department or the Auditor General; and the Grantee agrees to cooperate fully with any audit conducted by the Department or the Auditor General and to provide full access to all relevant materials. Failure to maintain the books, records, and supporting documents required by this Section shall establish a presumption in favor of the Department for the recovery of any funds paid by the Department under the grant agreement for which adequate books, records, and supporting documentation are not available to support their purported disbursement.

Basic Terms Form D (FY08)
Grant Agreement/Local Health Department

4. **Conditions:** Conditions of this grant agreement, if any, are attached to the agreement and incorporated within the agreement as Appendix A. No payment shall be made by the Department to the Grantee until all conditions specified in Appendix A have been satisfied.
5. **Work Product:** All intellectual property and all documents, including reports and all other work products, produced by the Grantee under this grant agreement shall become and remain the exclusive property of the Department, and shall not be copyrighted, patented, or trademark registered by the Grantee except as authorized by the Department in a separate agreement.
6. **Release of Information:** The Grantee shall not publish, disseminate, or otherwise release any information acquired or produced pursuant to this grant without prior review and written approval by the Department.
7. **Health Insurance Portability and Accountability Act Compliance:** Grantee shall comply with the applicable provisions of the Health Insurance Portability and Accountability Act (HIPAA), including, but not limited to statute, 42 USC 132d, and applicable regulations, 45 CFR 160, 162, and 164, as may be promulgated or amended over time.
8. **Confidentiality:** The Grantee agrees to protect from any and all disclosure all information that identifies or could lead to the identity of recipients of services provided pursuant to this grant. If the Grantee receives a request for information that may identify an individual, the Grantee shall notify the Department immediately. A request for information includes a subpoena, court order, Freedom of Information Act request, or a request from a researcher. Any issue of whether the information is or may be identification information shall be resolved by the Department.
9. **Certifications:**
 - 9.1 Grantee, its employees and subcontractors will comply with applicable provisions of the U.S. Civil Rights Act, Section 504 of the Federal Rehabilitation Act, the Americans with Disabilities Act (42 U.S.C. § 12101 et seq.) and applicable rules in performance under this Grant.
 - 9.2 Grantee is not in default on an educational loan (**5 ILCS 385/3**).
 - 9.3 Grantee has informed the director of the Agency/Grantor in writing if he/she was formerly employed by that agency and has received an early retirement incentive prior to 1993 under Section 14-108.3 or 16-133.3 of the Illinois Pension Code, **40 ILCS 5/14-108.3** and **40 ILCS 5/16-133.3**, and acknowledges that contracts made

Basic Terms Form D (FY08)
Grant Agreement/Local Health Department

without the appropriate filing with the Auditor General are not payable from the “contractual services” or other appropriation line items. Grantee has not received an early retirement incentive in or after 2002 under Section 14-108.3 or 16-133.3 of the Illinois Pension Code, **40 ILCS 5/14-108.3** and **40 ILCS 5/16-133.3**, and acknowledges that Grants in violation of Section 15a of the State Finance Act are not payable from the “contractual services” or other appropriation line items (**30 ILCS 105/15a**).

- 9.4 Grantee has not been convicted of bribing or attempting to bribe an officer or employee of the State of Illinois or any other State, nor has made an admission on the record of having so bribed or attempted to bribe (**30 ILCS 500/50-5**).
- 9.5 If Grantee has been convicted of a felony, at least five years have passed after the date of completion of the sentence for such felony, unless no person held responsible by a prosecutor’s office for the facts upon which the conviction was based continues to have any involvement with the business (**30 ILCS 500/50-10**).
- 9.6 If Grantee, or any officer, director, partner, or other managerial agent of Grantee, has been convicted of a felony under the Sarbanes-Oxley Act of 2002, or a Class 3 or Class 2 felony under the Illinois Securities Law of 1953, at least 5 years have passed since the date of the conviction. Grantee further certifies that it is not barred from being awarded a Grant and acknowledges that the Granting State Agency/Grantor shall declare the Grant void if this certification is false (**30 ILCS 500/50-10.5**).
- 9.7 Grantee and its affiliates are not delinquent in the payment of any debt to the State (or if delinquent has entered into a deferred payment plan to pay the debt), and Grantee and its affiliates acknowledge the Granting State Agency/Grantor may declare the Grant void if this certification is false (**30 ILCS 500/50-11**) or if Grantee or an affiliate later becomes delinquent and has not entered into a deferred payment plan to pay off the debt (**30 ILCS 500/50-60**).
- 9.8 Grantee and all affiliates shall collect and remit Illinois Use Tax on all sales of tangible personal property into the State of Illinois in accordance with provisions of the Illinois Use Tax Act (**30 ILCS 500/50-12**) and acknowledge that failure to comply can result in the Grant being declared void.
- 9.9 Grantee certifies that it has not committed a willful or knowing violation of the Environmental Protection Act (relating to Civil Penalties under the Environmental Protection Act) within the last five (5) years, and is therefore not barred from being awarded a Grant. If the State later determines that this certification was falsely made by the Grantee, the Grantee acknowledges that the Granting State Agency/Grantor may declare the Grant void. (**30 ILCS 500/50-14**).
- 9.10 Grantee has not paid any money or valuable thing to induce any person to refrain from bidding on a State Grant, nor has Grantee accepted any money or other valuable

Basic Terms Form D (FY08)
Grant Agreement/Local Health Department

- thing, or acted upon the promise of same, for not bidding on a State Grant **(30 ILCS 500/50-25)**.
- 9.11 Grantee is not in violation of the "Revolving Door" section of the Illinois Procurement Code **(30 ILCS 500/50-30)**.
- 9.12 Grantee will report to the Illinois Attorney General and the Chief Procurement Officer any suspected collusion or other anti-competitive practice among any bidders, offerors, contractors, proposers or employees of the State **(30 ILCS 500/50-40, 50-45, 50-50)**.
- 9.13 In accordance with the Steel Products Procurement Act, steel products used or supplied in the performance of a contract for public works shall be manufactured or produced in the United States, unless the executive head of the procuring agency grants an exception **(30 ILCS 565)**.
- 9.14 Grantee will, pursuant to the Drug Free Workplace Act, provide a drug free workplace, and if an individual shall not engage in the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance in the performance of the Grant. This certification applies to Grants of \$5000 or more with: individuals; and to entities with twenty-five (25) or more employees **(30 ILCS 580)**.
- 9.15 Neither Grantee nor any substantially owned affiliate is participating or shall participate in an international boycott in violation of the U.S. Export Administration Act of 1979 or the applicable regulations of the U.S. Department of Commerce. This certification applies to Grants that exceed \$10,000 **(30 ILCS 582)**.
- 9.16 Grantee has not been convicted of the offense of bid rigging or bid rotating or any similar offense of any State or of the United States **(720 ILCS 5/33E-3, 5/33E-4)**.
- 9.17 Grantee complies with the Illinois Department of Human Rights Act and rules applicable to public contracts, including equal employment opportunity, refraining from unlawful discrimination, and having written sexual harassment policies **(775 ILCS 5/2-105)**.
- 9.18 Grantee does not pay dues to, or reimburse or subsidize payments by its employees for, any dues or fees to any "discriminatory club" **(775 ILCS 25/2)**.
- 9.19 Grantee complies with the State Prohibition of Goods from Forced Labor Act, and certifies that no foreign-made equipment, materials, or supplies furnished to the State under the Grant have been or will be produced in whole or in part by forced labor, convict labor, or indentured labor under penal sanction **(PA 93-0307)**.

Basic Terms Form D (FY08)
Grant Agreement/Local Health Department

- 9.20 Grantee certifies that no foreign-made equipment, materials, or supplies furnished to the State under the Grant have been produced in whole or in part by the labor of any child under the age of 12 (PA 94-0264).
- 9.21 Grantee certifies that it is not in violation of Section 50-14.5 of the Illinois Procurement Code (30 ILCS 500/50-14.5) that states: "Owners of residential buildings who have committed a willful or knowing violation of the Lead Poisoning Prevention Act (410 ILCS 45) are prohibited from doing business with the State until the violation is mitigated".
- 9.22 Grantee warrants and certifies that it and, to the best of its knowledge, its subcontractors have and will comply with **Executive Order No. 1 (2007)**. The Order generally prohibits Grantees and subcontractors from hiring the then-serving Governor's family members to lobby procurement activities of the State, or any other unit of government in Illinois including local governments if that procurement may result in a contract valued at over \$25,000. This prohibition also applies to hiring for that same purpose any former State employee who had procurement authority at any time during the one-year period preceding the procurement lobbying activity.
- 9.23 Grantee has disclosed if required, on forms provided by the State, and agrees it is under a continuing obligation to disclose to the State, financial or other interests (public or private, direct or indirect) that may be a potential conflict of interest or which would prohibit Grantee from having or continuing the Contract. This includes, but is not limited to conflicts under the "Infrastructure Task Force Fee Prohibition" section of the State Finance Act (30 ILCS 105/8.40), Article 50 of the Illinois Procurement Code (30 ILCS 500/50), or those which may conflict in any manner with the Grantee's obligation under this Contract. Grantee shall not employ any person with a conflict to perform under this Contract. If any elected or appointed State officer or employee, or the spouse or minor child of same has any ownership or financial interest in the Grantee or the Contract. Grantee certifies it has disclosed that information to the State if required, on forms provided by the State, and any waiver of the conflict has been issued in accordance with applicable law and rule.
10. **Conflict of Interest:** The Grantee agrees to comply with Section 50-13 of the Illinois Procurement Code prohibiting conflicts of interest, 30 ILCS 500/50-13.
11. **Unlawful Discrimination:**
- 11.1 The Grantee agrees to act in conformity with Article 2 of the Illinois Human Rights Act, 775 ILCS 5/Art. 2 and with Appendix A of the Procedures Applicable to All Agencies, 44 Ill.Admin.Code 750. APP. A.

Basic Terms Form D (FY08)
Grant Agreement/Local Health Department

11.2 The Grantee agrees to comply with the Federal Civil Rights Act of 1964, the Federal Rehabilitation Act of 1973, the American with Disabilities Act, 42 U.S.C. 12101 *et seq.* and accompanying rules 28 CFR 35.130, and all other federal and State of Illinois laws, regulations, or orders that prohibit discrimination because of race, color, religion, sex, national origin, ancestry, age, marital status, or physical or mental handicap. The Grantee certifies that it will provide to the Department prior to executing the grant the most recent Equal Employment Opportunity Policy Statement, Annual Affirmative Action Plan and Workforce Analysis Summary as required to ensure compliance with Federal and State Civil Rights and the Americans with Disabilities Act of 1990.

12. **Fiscal Responsibility:**

12.1 The Department may use the to determine if any State Agency is attempting to collect debt from the grantee according to Section 5 of the Illinois State Collection Act of 1986, 30 ILCS 210/5.

12.2 The Grantee certifies that it, or any affiliate, is not barred from being awarded a contract or grant under 30 ILCS 500. Section 50-11 prohibits a person from entering into a contract or grant with a State agency if it knows or should know that it, or any affiliate, is delinquent in the payment of any debt to the State as defined by the Debt Collection Board. Section 50-12 prohibits a person from entering into a contract or grant with a State agency if it, or any affiliate, has failed to collect and remit Illinois Use Tax on all sales of tangible personal property into the State of Illinois in accordance with the provisions of the Illinois Use Tax Act. The Grantee further acknowledges that the contracting State agency may declare the grant void if this certification is false or if the Grantee, or any affiliate, is determined to be delinquent in the payment of any debt to the State during the term of the grant.

13. **Liability:** The Department assumes no liability for actions of the grantee under this agreement, including, but not limited to, the negligent acts and omissions of grantee's agents, employees, and subcontractors in their performance of the grantee's duties as described under this Agreement. To the extent allowed by law, the grantee agrees to hold harmless the Department against any and all liability, loss, damage, cost or expenses, including attorney's fees, arising from the intentional torts, negligence, or breach of the agreement by the grantee, with the exception of acts performed in conformance with an explicit, written directive of the Department.

Basic Terms Form D (FY08)
Grant Agreement/Local Health Department

14. **Insurance:** If the Grantee's cost of property and casualty insurance increases by 25% or more or if new state regulations impose additional costs to the Grantee during the term of this grant agreement, then the Grantee may request the Department to review this grant agreement and adjust the compensation or reimbursement provisions in the agreement under any Agreement reached, which provisions are subject to the limitations of the Department's appropriated funds. The Grantee agrees to comply with the requirements of the Department of Central Management Services in Government Contracts, Procurement, and Property Management set out in Title 44 of the Illinois Administrative Code.
15. **Waiver:** No delay or omission by any party in exercising any right, power, or privilege under this agreement shall impair that right, power or privilege, nor shall any single or partial exercise of any right, power or privilege preclude any further exercise of that right, power, or privilege, or the exercise of any other right, power or privilege.
16. **Amendments:** This grant agreement may not be amended without prior written approval of both the Grantee and the Department.
17. **Assignment:** The Grantee understands and agrees that this grant agreement may not be sold, assigned, or transferred in any manner and that any actual or attempted sale, assignment, or transfer without the prior written approval of the Department shall render this grant agreement null, void, and of no further effect.
18. **Civil Law Suits:** This grant agreement is not subject to the State Employees Indemnification Act, 5 ILC'S 350/Act.
19. **Solicitation and Employment:** The Grantee shall not employ any person employed by the Department at any time during the term of this grant to perform work required by the terms of this grant. As a condition of this grant, the Grantee shall give written notice immediately to the Department's Director if Grantee solicits or intends to solicit for employment any of the Department's employees during the term of this grant.
20. **Default:** If the Grantee breaches any material term, condition, or provision of this grant agreement, the Department may, upon 15 days prior written notice to the Grantee, cancel this grant agreement. In the event of any wrongdoing or illegal act by the Grantee, the grant agreement is immediately terminable by the Department. This remedy shall be in addition to any other remedies available to the Department in law or in equity.
21. **Further Assurances:** Each party agrees to do such further acts and things and to execute and deliver such additional agreements and instruments, as any party may reasonably request of the other, to carry out the provisions and purposes of this grant agreement or any agreements related to this agreement.

Basic Terms Form D (FY08)
Grant Agreement/Local Health Department

22. **Funds Remaining:** All funds remaining at the end of the grant agreement or at the expiration of the period of time that the grant funds are available for expenditure or obligation by the Grantee shall be returned to the Department within 45 days after notification by the Department under Section 5 of the Illinois Grant Funds Recovery Act, 30 ILCS 705/5.
23. **Controlling Terms:** In the event of any conflict amongst the agreement, Basic Terms Form D, and the terms of any appendix, exhibit, or other attachment or matter incorporated or referenced within the agreement, the Basic Terms of this Form D shall be controlling.
24. **Headings:** The headings of the sections and paragraphs are inserted for convenience only and shall not control or affect the meaning or construction of any of the provisions of this grant agreement.
25. **Entire Agreement:** The Department and Grantee understand and agree that this grant agreement constitutes the entire Agreement between them and that no promises, terms, or conditions not recited or incorporated within this agreement, including prior Agreements or oral discussions not incorporated within this agreement, shall be binding upon either the Grantee or the Department.

. End .

HEALTH FACILITIES PLANNING BOARD
STATE OF ILLINOIS

Health Facilities Planning Board,
State of Illinois

Complainant,
vs.
Champaign County Nursing Home
(Project No. 03-085),

Respondent.

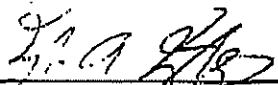
Docket No. HFPB 07-02

PROOF OF SERVICE

The undersigned certifies that a true and correct copy of the attached Consent Agreement and Request for Final Order and the Final Order were sent by certified mail in a sealed envelope, postage prepaid to:

Mark J. Silberman
Duane Morris LLP
227 West Monroe Street
Suite 3400
Chicago, IL 60606

The said document was deposited in the United States Post Office at Chicago, Illinois on the 21st day of May 2008.



Kyle A. Kingsley
Staff Attorney
Illinois Department of Public Health

Cc: J. Mark
M. Mills

**HEALTH FACILITIES PLANNING BOARD
STATE OF ILLINOIS**

**Health Facilities Planning Board,
State of Illinois**

**Complainant,
vs.**

**Champaign County Nursing Home
(Project No. 03-085),**

Respondent.

Docket No. HFPB 07-02

CONSENT AGREEMENT AND REQUEST FOR FINAL ORDER

NOW COMES the Illinois Health Facilities Planning Board ("Complainant" or "HFPB" or the "Board") and Champaign County Nursing Home ("Respondent"), for purposes of this Consent Agreement state:

RECITALS

- 1. That the HFPB has jurisdiction over the parties to this action and to consider the issues herein pursuant to the provisions of the Illinois Health Facilities Planning Act (the "Act") (20 ILCS 3960/1 et seq.), and the Health Facilities Planning Procedural Rules (the "Code") (77 Ill. Admin. Code 1130).**
- 2. On November 20, 2007, Complainant issued a Notice of Intent to Impose a Fine, Notice of an Opportunity for Hearing and Appearance before the Health Facilities Planning Board, and Notice of Allegations of Non-Compliance via certified mail to Respondent.**
- 3. On December 27, 2007, Respondent timely requested a hearing in this matter.**
- 4. That the parties, HFPB and Respondent, now wish to dispose of this matter without consuming additional time or expense on the part of the litigants.**
- 5. This Consent Agreement and Request for Final Order is the result of a compromise and settlement and is not a determination of liability. Nothing herein shall be considered an admission of fault of any kind**

by Respondent, nor shall anything herein be considered a reflection of any weakness of proof by the Board.

- 6. The Complainant and Respondent have agreed, in order to resolve the issues related to Project Number 03-085, that Respondent be permitted to enter into this Consent Agreement and Final Order with the Complainant, providing for the imposition of certain provisions that are consistent with the best interests of the People of the State of Illinois, subject to the entering of a Final Order dismissing this matter.

Now therefore, it is stipulated and agreed by and between HFPB and Respondent.

ARTICLE I
RESPONDENT'S CONSIDERATION

1.1 That Respondent agrees to the following expansion of the Champaign Urbana Public Health Department's Mobile Health and Counseling Program ("Mobile Program"):

1.1.1 To collaborate with the Champaign Urbana Public Health Department and deliver health care services to the Tolono, Illinois and Mahomet, Illinois communities. The collaboration comprises:

1.1.1.1 services to be offered shall include but are not limited to: 1) blood pressure screening; 2) HIV testing; 3) counseling and risk reduction counseling; 4) STD screening; 5) testing for Hepatitis C; 6) Immunization against Hepatitis A and B; 7) Influenza vaccination; 8) pneumonia vaccination; and 9) childhood immunizations;

1.1.1.2 special services to be offered for seniors shall include but are not limited to: 1) flu and pneumonia shots; 2) diabetes education and counseling; 3) blood pressure monitoring and education regarding high blood pressure and heart disease; 4) prostate testing; 5) nutritional counseling; and 6) STD and risk reduction counseling;

1.1.1.3 all necessary and timely referrals for follow-up and treatment associated with the services provided in paragraphs 1.1.1.1 and 1.1.1.2;

1.1.1.4 utilization of all appropriate staff including, at a minimum, one registered nurse and one counselor;

1.1.1.5 services under paragraph 1.1.1.1 and 1.1.1.2 will be provided for under the following time periods: (i) for 12 additional days beyond the existing Mobile Program in each city; (ii) three hours per day/one time per month in Tolono, Illinois and (iii) four hours per day/one time per month in Mahomet, Illinois;

1.1.1.6 The Respondent must fully comply with all relevant Illinois Department of Public Health reporting requirements; and

1.1.1.7 The Respondent must continue this program until the **baseline costs equal at least fourteen-thousand five-hundred eighty-three dollars (\$14,583). Baseline costs only include: costs of transporting, operating, staffing the mobile unit; and costs of screening without providing any health services.**

1.2 Respondent agrees to implement a "living well with diabetes" pilot program ("diabetes program") by implementing the following:

1.2.1 A program utilizing discussion, skills-building and education to assist seniors with diabetes management. The program comprises:

1.2.1.1 Implementation of the diabetes program at, at least, the Washington Square and Steer Place senior low-income apartments located, respectively, in Champaign and Urbana, Illinois;

1.2.1.2 at least four sessions (no less than one session per every three months) and a follow-up meeting including sessions addressing: 1) diabetes management; 2) health eating; 3) medication management; 4) health maintenance; and, 5) follow-up assessment;

1.2.1.3 an evaluation of information gathered from the pilot diabetes program with a purpose towards expansion; and

1.2.1.4 a continuance of this diabetes program until the total health services costs in the two chosen communities equals but is not lesser than **four-thousand two-hundred and six dollars (\$4,206).**

1.3 Respondent agrees to commence the expansion of the Mobile Program within **thirty (30) days** of receipt of the final order.

1.4 Respondent agrees to commence the two-cities "living well with diabetes" pilot program within **thirty (30) days** of receipt of the final order.

1.5 To prepare and deliver reports to the Board regarding the Respondent's compliance with, and results from, the services described in paragraphs 1.1 through 1.4 and expenditures distributed to the local health department. The first report must be received by the Board within **four (4) months** from the date of the Final Order in this matter; subsequent reports must be received by the Board every **four (4) months** following the first report and continuing for the Programs' duration. A final report must be submitted to the Board at the Programs' completion.

1.6 To provide any patient services required by paragraphs 1.1 through 1.2 regardless of any patient's ability to pay for the service(s).

1.7 Respondent shall not include in the total costs of the Programs any costs for providing service(s) under paragraphs 1.1 through 1.2 that the Respondent either collects or receives as direct or indirect reimbursement.

1.8 To immediately notify the Board, in writing, if the Programs cannot be completed within **thirteen (13) months** from the date of Final Order in this matter, or if programs under paragraphs 1.1 through 1.2 are discontinued before total costs equal, at a minimum, **eighteen-thousand seven-hundred and eighty-nine dollars (\$18,789)**. If Respondent is unable to complete, or discontinues programs under paragraphs 1.1 through 1.2, Respondent must provide an alternate plan for completing this Agreement's terms. The Board retains ultimate discretion for rejecting the alternate plan, which Respondent cannot initiate without Board approval.

1.9 To waive any and all hearing rights dealing with the noncompliant subject matter of these docketed cases.

ARTICLE II DEPARTMENT'S CONSIDERATION

2.1 That the HFPB agrees:

A. To accept the detailed services and reports described in paragraphs 1.1 through 1.9 above in full settlement of Respondent's non-compliance.

**ARTICLE III
GENERAL PROVISIONS**

- 3.1 This Consent Agreement shall becoming binding on, and shall inure to the benefit of, the parties hereto, their successors, or assigns immediately upon the execution of this Consent Agreement by the Chairman of the HFPB, or the Chairman's designee, dismissing the above-captioned matter.
- 3.2 The provisions of this Consent Agreement shall apply notwithstanding any transfer of Respondent's either ownership or interest. Should Respondent fail to comply with any provisions of this Consent Agreement, the HFPB may seek all possible sanctions against Respondent regarding their non-compliance with either the Code or Act in this matter.
- 3.3 In the event that any of the provisions of this Consent Agreement are not complied with, this Agreement will be held for naught except for paragraph 1.9.
- 3.4 It is hereby agreed that this matter be dismissed with prejudice, all matters in controversy for which this matter was brought having been fully settled, compromised, and adjourned.
- 3.5 This Consent Agreement constitutes the entire agreement of the parties, and no other understandings, agreements, or representations, oral or otherwise, exist, or have been made by or among the parties. The parties acknowledge that they, and each of them, have read and understood this Consent Agreement in all respects.

COMPLAINANT: Health Facilities Planning Board

Date: 5-20-08

By: Frank W. Urso

Frank W. Urso
General Counsel
Health Facilities Planning Board

RESPONDENT: Champaign County Nursing Home

Date: 5/19/08

By: 

Mark J. Silberman
Attorney for Champaign County
Nursing Home

HEALTH FACILITIES PLANNING BOARD
STATE OF ILLINOIS

Health Facilities Planning Board,
State of Illinois

Complainant,
vs.
Champaign County Nursing Home
(Project No. 03-085),

Respondent.

Docket No. HFPB 07-02

FINAL ORDER

The foregoing Consent Agreement of the parties is approved, and it is hereby ordered that this matter is dismissed with prejudice pursuant to the terms contained herein.

HEALTH FACILITIES PLANNING BOARD

By: Susana Lopatka
Susana Lopatka, Acting Chairman

May 20, 2008
Date

Invoice Number:	0808
Date of Invoice:	September 8, 2008
Billing Period:	July-08

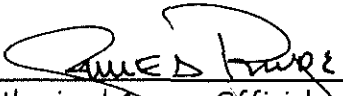
To:
 Champaign County Public Health Department
 Att'n.: Evelyn Boatz
 1776 East Washington Street
 Urbana, Illinois 61801

For the Following Expenses:

533.07 Professional Services	\$	39,832.02
533.07 Professional Services - Bio-T Grant	\$	23,846.33
533.07 Professional Services - TFC Grant	\$	(404.78)
533.07 Professional Services - West Nile Virus Grant	\$	-
533.07 Professional Services - Non-Community Water - CU Surveys	\$	-
Total Amount Due to CUPHD per Contract	\$	<u>63,273.57</u>

CERTIFICATION:

I hereby certify that the amounts billed above agree with the approved budget; that appropriate purchasing procedures have been followed, and that reimbursement has not previously been requested or received.



 Authorized Agency Official

Champaign-Urbana Public Health District

**County Contract Billing
July 31, 2008**

30 - Mobile Services

Billing: 6,436.00
A1: 6,436.00
A2: -
A4: -

30 - IBCCP

Billing: 747.34
A1: 709.25
A2: 30.58
A4: 7.51

40 - Family Health

Billing: 2,749.84
A1: 2,422.75
A2: 254.79
A4: 72.30

70 - Env. Health

Billing: 22,836.92
A1: 19,944.18
A2: 2,443.11
A4: 449.63

90 - Administration

Billing: 7,061.92
A1: 6,318.01
A2: 680.45
A4: 63.46

1215 - Bio-Terrorism Grant

July 2008
Billing: 23,846.33
A1: 23,395.36
A2: 391.67
A4: 59.30

1420 - TFC Grant

Credit for April 2008 Billing Error

Billing: (404.78)
A1: (306.81)
A2: (75.00)
A4: (22.97)

7330 - West Nile Virus

Billing: -
A1: -
A2: -
A4: -

7415 - Non-Community Water Grant

Billing: -
A1: -
A2: -
A4: -

Total Professional Services	39,832.02
Total County Grants	23,441.55
TOTAL AMOUNT DUE	63,273.57

**Illinois Department of Public Health
Office of Preparedness & Response
Reimbursement Certification Form**

Page 1 of 5

Grantee Name: Champaign County Public Health Department
 FEIN: 37-6006910
 Date Submitted: 8/28/2008
 Preparer's Name: Esther Thomas
 Preparer's Phone: 217-531-4262

Grant Number: 87181009
 Program Name: BT Grants
 Billing Period: Jul-08
 Preparer's Email: ethomas@cuphd.org

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Comments
Subtotal Salaries and Wages			\$2,679.62	
Subtotal Fringe Benefits			\$1,084.51	
Subtotal Contractual			\$5,325.39	
Subtotal Travel			\$1,116.44	
Subtotal Commodities			\$1,535.77	
Subtotal Printing			\$0.00	
Subtotal Equipment			\$0.00	
Subtotal Telecommunications			\$12,104.60	
Grand Total (Page Total)			\$23,846.33	
Adjustment to total		Adjusted total		

CERTIFICATION: The undersigned hereby certifies that the goods and/or services claimed above are necessary expenditures for the program, are listed in the Department's approved budget (when a budget was requested and approved), that appropriate purchasing procedures have been followed, that payment has been made as indicated and that reimbursement has not previously been requested or received.

Authorized Grantee Official  Date 8/28/08

Illinois Department of Public Health, Office of Preparedness and Response Use only	
Control Number	Processing date

**Illinois Department of Public Health
Office of Preparedness & Response
Reimbursement Certification Form**

Grantee Name: Champaign County Public Health Department
 FEIN: 37-6006910
 Date Submitted: 8/28/2008

Grant Number: 87181009
 Program Name: BT Grants
 Billing Period: Jul-08

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Comments
Salaries and Wages				
John Dwyer	Emergency Response Planner	7/1/08-7/31/08	\$1,208.73	
Awais Vaid	Epidemiologist	7/1/08-7/31/08	\$834.98	
Rachella Thompson	CD Investigator	7/1/08-7/31/08	\$635.91	
Subtotal Salaries and Wages			\$2,679.62	

**Illinois Department of Public Health
Office of Preparedness & Response
Reimbursement Certification Form**

Grantee Name: Champaign County Public Health Department
 FEIN: 37-6006910
 Date Submitted: 8/28/2008

Grant Number: 87181009
 Program Name: BT Grants
 Billing Period: Jul-08

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Comments
Fringe Benefits				
Retirement	IMRF	7/1/08-7/31/08	\$199.85	
Social Security	FICA/Medicare	7/1/08-7/31/08	\$191.82	
Group Insurance	Health, Life, Worker's Comp & Unemployment	7/1/08-7/31/08	\$692.84	
Subtotal Fringe Benefits			\$1,084.51	
Contractual				
University of Illinois	GIS Mapping Service	7/1/08-7/31/08	\$1,050.00	
MyStateUSA	Alert Sense Public Notifier	7/1/08-7/31/08	\$4,242.00	
Jim Roberts	Conference Registration	7/1/08-7/31/08	\$21.00	
Canon Financial Services, Inc.	Copying	7/1/08-7/31/08	\$5.39	
R.K. Dixon	Copying	7/1/08-7/31/08	\$6.10	
USPS/Pitney Bowes	Postage	7/1/08-7/31/08	\$0.90	
Subtotal Contractual			\$5,325.39	

**Illinois Department of Public Health
Office of Preparedness & Response
Reimbursement Certification Form**

Page 4 of 5

Grantee Name: Champaign County Public Health Department
 FEIN: 37-6006910
 Date Submitted: 8/28/2008

Grant Number: 87181009
 Program Name: BT Grants
 Billing Period: Jul-08

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Comments
Travel				
John Dwyer	Bio T Conference/ Area Meetings	7/1/08-7/31/08	\$384.61	
Julie Pryde	Bio T Conference	7/1/08-7/31/08	\$335.07	
Jim Roberts	Bio T Conference	7/1/08-7/31/08	\$232.42	
Awais Vaid	Bio T Conference	7/1/08-7/31/08	\$164.34	
Subtotal Travel			\$1,116.44	
Commodities				
UpClose Marketing	Office Supplies	7/1/08-7/31/08	\$117.60	
Public Health Foundation	Office Supplies	7/1/08-7/31/08	\$39.98	
CDW Government, Inc.	Office Supplies	7/1/08-7/31/08	\$1,378.19	
Subtotal Commodities			\$1,535.77	
Printing				
Subtotal Printing			\$0.00	

**Illinois Department of Public Health
Office of Preparedness & Response
Reimbursement Certification Form**

Grantee Name: Champaign County Public Health Department
 FEIN: 37-6006910
 Date Submitted: 8/28/2008

Grant Number: 87181009
 Program Name: BT Grants
 Billing Period: Jul-08

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Comments
Equipment				
Subtotal Equipment			\$0.00	
Telecommunications				
Motorola	Starcom Radio Fees	7/1/08-7/31/08	\$80.00	
Motorola	Radios	7/1/08-7/31/08	\$12,024.60	
Subtotal Telecommunications			\$12,104.60	

**ILLINOIS DEPARTMENT OF PUBLIC HEALTH
Office of Health Promotion
REIMBURSEMENT CERTIFICATION / EXPENDITURE FORM**

Fiscal Contact Person: Esther Thomas
 Telephone Number: 217-531-4262
 Email Address: ethomas@cuphd.org
 Date Submitted: 05/21/08



<i>In the box below, please enter reimbursement amounts submitted for your FY08 grant.</i>									
\$13,125.00		Advanced Payment Amount							
\$2,285.91	July	\$2,011.26	October	\$2,059.64	January	\$2,215.77	April		
\$1,610.79	August	\$2,550.33	November	\$1,952.70	February	\$0.00	May		
\$1,784.25	September	\$1,727.68	December	\$2,648.93	March	\$0.00	June		
							\$20,847.26	YTD	

Agency Name: Champaign County Public Health Department
FEIN #: 37-6006910
Contract #: 83281009
Program Name: IL Tobacco Free Communities

Billing Period: April-08

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Componets (specify)
Personal Services				
Nikki Hillier	Health Educator II	4/1/08-4/30/08	\$472.70	An error was discovered on the April 2008 County Contract Invoice. CUPHD's Tobacco Free Communities grant was mistaken for CCPHD's Tobacco Free Communities grant resulting in an over charge of \$404.78. This credit corrects that error. Correct amount 2215.77 Originally billed <u>2620.55</u> Credit (404.78)
Jennifer Jackson	Health Educator	4/1/08-4/30/08	\$384.09	
Kari Schweighart	Health Educator	4/1/08-4/30/08	\$344.58	
Fringes				
FICA	FICA	4/1/08-4/30/08	\$85.81	
IMRF	IMRF	4/1/08-4/30/08	\$89.40	
Health Insurance	Health Insurance	4/1/08-4/30/08	\$232.65	
Life Insurance	Life Insurance	4/1/08-4/30/08	\$1.38	
Unemployment	Unemployment	4/1/08-4/30/08	\$42.20	
Worker's Comp.	Worker's Comp.	4/1/08-4/30/08	\$5.98	
Travel				
Nikki Hillier	Mileage	4/1/08-4/30/08	\$114.13	
Kevin Meier	Mileage	4/1/08-4/30/08	\$6.06	
Contractual				
Mr. Ben Herriott	Stipends	4/1/08-4/30/08	\$50.00	
Mrs. Jordan	Stipends	4/1/08-4/30/08	\$50.00	
Ms. Henegar	Stipends	4/1/08-4/30/08	\$50.00	
Canon Financial Services, Inc.	Printing	4/1/08-4/30/08	\$68.86	
R.K. Dixon Co.	Printing	4/1/08-4/30/08	\$74.88	
Supplies				
Kevin Meier	Office Supplies	4/1/08-4/30/08	\$18.57	
Nikki Hillier	Nicotine Patches	4/1/08-4/30/08	\$124.48	
Equipment				
Grand Total			\$2,215.77	

Certification: This signed document hereby certifies the goods and/or services claimed are necessary expenditures for the program, appropriate purchasing procedures have been followed, payment has been made as indicated and a reimbursement has not previously been requested or received.

34  
 Authorized Agency Official Date

Invoice Number:	0809
Date of Invoice:	September 18, 2008
Billing Period:	August-08

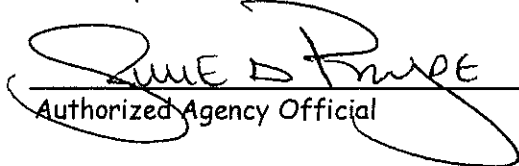
To:
 Champaign County Public Health Department
 Att'n: Evelyn Boatz
 1776 East Washington Street
 Urbana, Illinois 61801

For the Following Expenses:

533.07 Professional Services	\$	39,832.02
533.07 Professional Services - Bio-T Grant	\$	-
533.07 Professional Services - TFC Grant	\$	-
533.07 Professional Services - West Nile Virus Grant	\$	-
533.07 Professional Services - Non-Community Water - CU Surveys	\$	-
Total Amount Due to CUPHD per Contract	\$	<u>39,832.02</u>

CERTIFICATION:

I hereby certify that the amounts billed above agree with the approved budget; that appropriate purchasing procedures have been followed, and that reimbursement has not previously been requested or received.



 Authorized Agency Official

Champaign-Urbana Public Health District

**County Contract Billing
August 31, 2008**

30 - Mobile Services

Billing: 6,436.00
A1: 6,436.00
A2: -
A4: -

30 - IBCCP

Billing: 747.34
A1: 709.25
A2: 30.58
A4: 7.51

40 - Family Health

Billing: 2,749.84
A1: 2,422.75
A2: 254.79
A4: 72.30

70 - Env. Health

Billing: 22,836.92
A1: 19944.18
A2: 2,443.11
A4: 449.63

90 - Administration

Billing: 7,061.92
A1: 6,318.01
A2: 680.45
A4: 63.46

1215 - Bio-Terrorism Grant

Billing: -
A1: -
A2: -
A4: -

1420 - TFC Grant

Billing: -
A1: -
A2: -
A4: -

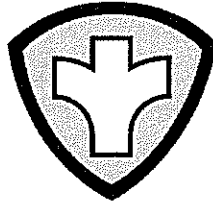
7330 - West Nile Virus

Billing: -
A1: -
A2: -
A4: -

7415 - Non-Community Water Grant

Billing: -
A1: -
A2: -
A4: -

Total Professional Services	39,832.02
Total County Grants	-
TOTAL AMOUNT DUE	39,832.02



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**Acting Public Health Administrator's Report
to the
Champaign County Board of Health
August & September 2008**

Monthly Division Reports are available on our website at:
<http://www.cuphd.org/division-reports.html>

New Initiatives:

1. **Vote & Vax:** CUPHD will be collaborating with the Mark Sheldon's office to host flu shot clinics from the mobile units at three polling places in Champaign and Urbana. The sites were chosen based upon demographics of age, poverty, and access.
2. **MRC grant:** CUPHD has applied for \$5,000 grant for Medical Reserve Corps sustainability and further development.
3. **CDC Grant:** CUPHD has applied for an additional grant from IDPH/CDC for \$578,000. Funds would be used for "delivery of essential healthcare service in a pandemic event." The money can only be spent on contractual services and training. Budgeted items include Continuity of Operations Planning for local agency involve in healthcare delivery, business continuity planning for local businesses, town hall meetings, guest speakers and training/exercises.
4. **Web Site & Alert System:** CUPHD is planning to launch the county-wide alert system, *Alert-sense* and the preparedness website www.ChampCoPrepares.com
5. **Sheltering Agreement:** CUPHD and Champaign Co EMA are working with ILEAS to have a MOU to use their facility as an area special needs shelter for those with needs that the Red Cross can't support. This would include local group homes, nursing homes and senior living areas if they don't have alternate locations.
6. **Diabetes Grant:** CUPHD's Division of Wellness & Health Promotion received a \$2,500 grant to market diabetes screening services covered by Medicare.



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7. **Osteoporosis Prevention Grant:** CUPHD received a grant for \$25,000 for Osteoporosis Prevention for Teens. Five sites will participate: Methodist church in Champaign; Ludlow Elementary School; Centennial and Central High School and Thomasboro Grade School
8. **Dental Grant:** CUPHD was recently awarded a \$3,000 grant from the Illinois State Dental Society Foundation.

CUPHD Update:

1. A new dentist, Dr. Kara Ruffatto, has joined the CUPHD Team.
2. September 11th, CUPHD will be conduct a mandatory all day all staff training on emergency preparedness, pandemic flu, COOP, all-hazards planning, and preparedness training.
3. In Environmental Health, one of the staff has been out recovering from open heart surgery. In his absence food inspection production was falling behind in the County. Last week EH staff did a County Blitz of food establishments with inspections due. They completed approximately 36 inspections. At times there was more than one inspector in a village.

Joe Lecher (retired Sanitarian) is working part-time. He has been assigned mainly in Mahomet, Tolono, and Savoy. Sewage and water inspections have continued with a little interruption or delay. Jeff has taken the burden of all paperwork and a lot of these inspections. The rest of the staff because of cross-training in sewage and water programs also has helped with Rhett being the primary person.

A "milestone": the County has reached its 300th active annual food service permit. See www.cuphd.org and hit the "New Restaurant" button to see the new establishments each month.

4. **Emergency Preparedness:** In August John Dwyer worked on preparedness issues with the *Ryle Group*, an agency that supervises



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group homes in our region. He provided all the home managers a to-go kit, checklists for emergency and sample plans for their operations.

On August 9th, CUPHD conducted training for 25 parish nurses on the Illinois Faith Based Initiative and pandemic preparedness.

Champaign County Public Health Department and CUPHD have both received a 20% reduction in emergency preparedness funds.

The CDC will be sending the Emergency Response Planner and the Epidemiologist to the National Preparedness Conference, Feb 2009, San Diego, CA. They will be part of panel discuss to discuss the Indianapolis Workshop and post-workshop activity/results.

Upcoming events:

Upcoming Conferences/Meetings

- * Sex Ed Training: Training on the Our Whole Lives curriculum, to include Champaign county health teachers, will be held this Fall in the conference room at CUPHD
- * September 23rd, CUPHD will be hosting a school secretaries training and get-together at Jupiter's II for public health awareness and emergency preparedness activities.
- * September 25th, Champaign County Emergency Management Agency and CUPHD are meeting with local law enforcement agencies and hospitals to discuss health emergency plans and strategies to meet shortcomings in current plans.
- * Oct 2nd, IDPH is conducting a table-top exercise in Champaign to include Champaign, Vermilion, and Shelby Counties. This table-top will be geared to law-enforcement agencies and health emergencies to include pandemic flu.
- * Oct 8th and 9th CUPHD will be conducting drive-thru flu shot clinics. These will be offered in the CUPHD parking lot. CUPHD will conduct the two, twelve hour



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days like an emergency mass vaccination clinic. CUPHD will be utilizing a drive-thru clinic tent.

* Nov 4th, CUPHD will offer a training featuring three experts from Toronto, Canada. The three will be conducting an interactive session with respect to lessons learned from the SARS experience that are applicable to pandemic flu planning and response.

* Nov 5th at CUPHD, there will be a table-top exercise on pandemic flu with the Toronto individuals and ORISE.

Statewide Conferences

- * Family Planning Technical Training, September 16-18, 2008, Springfield
- * 9th Annual Food Safety Symposium, September 24-25, 2008, Champaign
- * 17th Annual HIV/STD Conference, October 28-30, 2008, Springfield: Julie Pryde will be a presenter.
- * Illinois Women's Health Conference, November 18-19, 2008, Oak Brook
- * 2008 Governor's Conference on Aging, December 10-12, 2008, Chicago

Useful Websites:

CUPHD: www.cuphd.org

Vital Stats: <http://www.idph.state.il.us/health/statshome.htm>

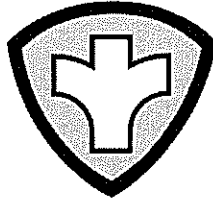
IL Public Health Association: <http://www.ipha.com/>

Natl. Assoc. of Boards of Health: <http://www.nalboh.org/>

Illinois Public Health Laws: <http://www.idph.state.il.us/rulesregs/rules-indexhome.htm>

Pandemic Preparedness: www.Stock2ForFlu.com

www.ChampCoPrepares.com



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Legislative Action: <http://capwiz.com/naccho>

Contact Information:

Julie A. Pryde, MSW, LSW, Acting Public Health Administrator, 201 W. Kenyon Rd, C.



Office: 531-5369 Cell: 202-0657 jpryde@cuphd.org



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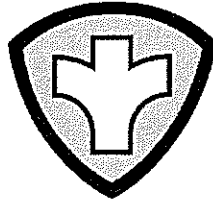
Champaign-Urbana Public Health District

<h3>CUPHD Mobile Program Calendar</h3>		 Public Health <small>CHAMPAIGN-URBANA PUBLIC HEALTH DISTRICT</small> www.cuphd.org				
<h2>SEPTEMBER 2008</h2>						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		2 Town Center 10:00 - 11:00am	3 Fair Oaks (Danville) 1:00 - 3:00pm	4 Candlewood Estates (Mahomet) 1:30 - 2:45pm High School (Mahomet) 3:00 - 4:30pm	5	6 Garden Hills Anniversary Celebration 1:00 - 3:00pm
7	8 Falcon Way (Rantoul) 12:30 - 2:00pm Abbott Acres (Rantoul) 2:15 - 3:30pm	9 Dobbins Downs 10:00 - 11:00am	10 Ludlow 11:00am - 1:00pm Bueller Terrace (Danville) 1:00 - 3:00pm Chester Street (Champaign) 12:00 - 2:00am	11	12 Tolono 12:30 - 3:30pm	13
14	15 Fountain Valley (Rantoul) 12:30 - 2:00pm Golfview Apts. (Rantoul) 2:15 - 3:30pm	16 Prairie Green (Urbana) 10:00 - 11:00am	17 Fair Oaks (Danville) 1:00 - 3:00pm	18 Candlewood Estates (Mahomet) 1:30 - 2:45pm High School (Mahomet) 3:00 - 4:30pm	19 Joanne Dorsey (Champaign) 2:30 - 4:00pm Chester Street (Champaign) 12:00 - 2:00am	20
21	22 Heritage Estates (Rantoul) 12:30 - 2:00pm Mitchell Court (Rantoul) 2:15 - 3:30pm	23 Garden Village (Champaign) 10:00 - 11:00am	24 Bueller Terrace (Danville) 1:00 - 3:00pm Seymour 1:00 - 3:00pm	25 The Oaks (Tolono) 1:30 - 3:30pm	26 Catholic Worker House 11:00am - 1:00pm Scottswood (Urbana) 2:00 - 4:00pm	27 Chester Street (Champaign) 12:00 - 2:00am
28	29 Maplewood Estates (Rantoul) 12:30 - 2:00pm High School (Rantoul) 2:15 - 4:00pm	30 Gifford 9:30 - 11:30am				

- Calendar Subject To Change Without Notice -

For more information please call: 217.531.4332



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Public Health Wants YOU... to Report Anything Suspicious!

Save The Date!

Tuesday, September 23, 2008

4:00 - 6:00pm

Jupiter's II at Village Green Place



School Office Manager Appreciation Celebration!

- FREE!
- Food & Drinks!
- Chance to Win \$100 Gas Card!
- Door Prizes!
- Free Gifts!
- Meet & Talk with CUPHD Staff!
- Meet & Mingle with Other Champaign County School Office Managers!
- Take Valuable Information Back To YOUR School!
- MUCH MORE!

FUN FOR ALL!

Please FAX Your Registration Form TODAY!

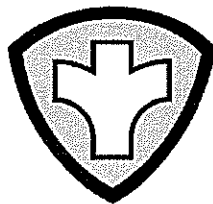
FAX Registration to 217.531.4343₄₃



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www.cuphd.org



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School Office Manager Appreciation Celebration!

YES! I WILL ATTEND!

Please PRINT! Complete this registration form and return to CUPHD. Form may be faxed to 217.531.4343 or mailed to CUPHD - 201 West Kenyon Road, Champaign, IL 61820 - Attention Julie Pryde.

NAME:	_____		
SCHOOL:	_____		
ADDRESS:	_____		
CITY:	_____	ZIP:	_____
PHONE:	_____	FAX:	_____
E-MAIL:	_____		
NUMBER OF STUDENTS IN YOUR SCHOOL:	_____	NUMBER OF STAFF:	_____

FUN FOR ALL!

*Tuesday, September 23, 2008
4:00 - 6:00pm
Jupiter's II at Village Green Place*

- FREE!
- Food & Drinks!
- Chance to Win \$100 Gas Card!
- Door Prizes!
- Free Gifts!
- Meet & Talk with CUPHD Staff!
- Meet & Mingle with Other Champaign County School Office Managers!
- Take Valuable Information Back To YOUR School!
- MUCH MORE!

Pick Up the PHONE....

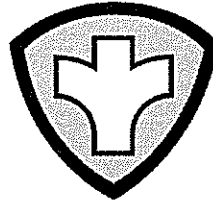
Public Health Observation Needs Everyone!

Please FAX Your Registration Form TODAY!
Call 217.531.5369 for more information.



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Public Health
CHAMPAIGN-URBANA DISTRICT

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- Adult Services -

217.239.7827

CUPHD ADULT SERVICES PROGRAMS

Champaign-Urbana Public Health District provides comprehensive services for STD/HIV/Hepatitis in all clinics and outreach sites. Persons who access our clinic or outreach services are offered testing for HIV/STD/Hepatitis and Hepatitis vaccinations at the time of the visit. "Opt-out" testing for HIV and Syphilis is provided in all STD clinics. Client interviewing occurs in each visit to determine the services that CUPHD will provide.

The team is made up of nurses, counselors, social workers, DIS trained staff, epidemiologist, substance abuse professional, and case managers. The goal is to provide all of the available services to the individual where we have contact with them. Risk Reduction Counseling and Risk Reduction supplies are provided in all services. Immediate, on-site referral to Consortia services are provided to all persons who test positive for HIV infection. Partner Counseling and Referral Services are offered to all persons who test positive for a STD/HIV. HIV and Hepatitis support groups are offered monthly for persons infected or affected.

STD Clinic

Hours of Operation: Tuesday 1:00-5:00pm

Services include physical examination and clinical laboratory services. Testing is provided for Gonorrhea, Chlamydia, HIV, Syphilis, Herpes (Types I/II), Hepatitis C, Trich, and Yeast. Vaccinations for Hep A, Hep B, and Hep A/B are offered.

Screening Clinics

*Hours of Operation: Monday 4:00-5:30pm,
Thursday 9:00-11:00am and 1:00-3:00pm*

Services include urine specimen collection and phlebotomy services. Testing is provided for Gonorrhea, Chlamydia, HIV, Syphilis, Herpes (Types I/II), and Hepatitis C. Vaccinations for Hep A, Hep B, and Hep A/B are offered.

Mobile Outreach Screening Clinics

Champaign-Urbana – 8 different sites monthly
Hours of Operation: 10:00-6:00pm and 12:00-2:00am
Champaign County – 12 sites monthly
Hours of Operation: 10:00-6:00pm
Danville – 2 Sites Bi-Monthly
Hours of Operation: 1:00-3:00pm
Decatur – 2 Sites Bi-Monthly
Hours of Operation: 11:00-1:00pm and 9:00-11:00pm

Services include urine specimen collection and phlebotomy services. Testing is provided for Gonorrhea, Chlamydia, HIV, Syphilis, and Hepatitis C. Vaccinations for Hep A, Hep B, and Hep A/B are offered.

Shelters

Champaign-Urbana – 3 Sites Bi-Monthly

Services include urine specimen collection and phlebotomy services. Testing is provided for Gonorrhea, Chlamydia, HIV, Syphilis, and Hepatitis C. Vaccinations for Hep A, Hep B, and Hep A/B are offered.

Jail Project

Champaign-Urbana – 2 Sites Weekly

Adult Jail — Testing Only

Juvenile Detention Center – Educational Group & Testing

Services include urine specimen collection and phlebotomy services. Testing is provided for Gonorrhea, Chlamydia, HIV, Syphilis, and Hepatitis C. Vaccinations for Hep A, Hep B, and Hep A/B are offered.

Special Projects

Senior STD/HIV/Hep Project

Champaign-Urbana – 2 Sites Bi-Monthly

Services include urine specimen collection and phlebotomy services. Testing is provided for Gonorrhea, Chlamydia, HIV, Syphilis, and Hepatitis C. Vaccinations for Hep A, Hep B, and Hep A/B are offered.

Teen STD Project

Champaign-Urbana, Rantoul, & Mahomet – 3 Sites Weekly

Services include urine specimen collection and phlebotomy services. Testing is provided for Gonorrhea, Chlamydia, HIV, Syphilis, and Hepatitis C.

Pregnancy/STD Project

Champaign-Urbana – Daily

All clients who present for pregnancy testing are provided "opt-out" testing Gonorrhea and Chlamydia with the urine specimen they provide for pregnancy testing.

WIC/STD Project

Champaign-Urbana – Daily

All clients who present for the 4 month (post pregnancy) WIC visit are provided "opt-out" testing for pregnancy, Gonorrhea and Chlamydia testing through urine screening.

For more information visit: www.cuphd.org

Champaign County Board of Health & Champaign County Mental Health Board

Quarterly Planning Meeting Wednesday, August 20, 2008, 9:00 a.m.

Welcome & Introductions

The Quarterly Planning Meeting between representatives of the Champaign County Board of Health (BOH) and the Champaign County Mental Health Board (MHB) was held on August 20, 2008 at 9:00 a.m. at the MHB office. In attendance were Peter Tracy (MHB Executive Director), Mark Driscoll (MHB staff), Deborah Townsend (MHB), Thom Moore (MHB), Julian Rappaport (BOH), Betty Segal (BOH), and Kat Bork (BOH staff).

Overview of the Memorandum of Understanding

This was the quarterly meeting as specified in the MOU with two representatives from each board. The main points of the collaboration agreement were reviewed.

Update on Status of the Perinatal Depression Program

Tracy distributed the two-page interim report submitted by Crisis Nursery (CN) and was pleased they had hit the ground running by identifying staff including a Family Specialist, outreach to CUPHD for referrals, trained staff to administer the Edinburgh Postnatal Depression Scale (MHB staff to distribute a copy), and are providing services to two mothers in rural areas of Champaign County so far. The CN will submit quarterly financial and program reports to MHB, the first due in October. This and future reports will be shared with BOH.

Rappaport said the BOH will defer to the MHB process in reporting and evaluation. Rappaport was curious how the CN will use consultation with different groups like United Way and how this will all fit together. Tracy will pass that question along to CN. The Crisis Nursery interim report indicates they have been active, much to the approval of MHB & BOH members. Tracy encouraged members to email him any questions to ask the CN so they may tailor their information in their reports in response. Moore wanted to see if CN made any minority contacts. The BOH biggest concern is whether people outside the Champaign-Urbana area are receiving services.

Segal inquired about the outcome measures the Crisis Nursery will use. Tracy explained that was a part of the application. Driscoll gave three examples of possible measures:

1. Access (who is being served, are rural people being served, cultural competence, diversity)
2. Number of People Served
3. Consumer Outcome (Edinburgh scale, baseline assessment of participants, assessment during and when cases are closed to determine outcome effect, possible reduction in use of other crisis services)

Segal asked if there was any data for perinatal depression in Champaign County. Tracy does not know of any data specific to the County, there is national data stating 20% of mothers are depressed. Rappaport thought it would be interesting to see the effects of program on children as well as mothers. Reduction in perinatal depression can mean prevention of problems for the children later in their

childhoods and into adulthood. Tracy would pass on these thoughts to the Crisis Nursery and their work with the School of Social Work. Tracy observed from the report that Dr. Sarah Young will be an excellent resource for the CN; she was part of a panel on perinatal depression in the Spring of 2008 and also deals with this issue in her practice. Rappaport suggested CN do an interview evaluation of program participants instead of just a questionnaire for better in-depth evaluation of the program. Depression is largely qualitative from clientele, more evaluation to see how services are being useful. Segal wanted to see data on number of children program participant already had in addition to new baby, whether mother is single parent, and family structure. Moore said they want CN to do as much as they can with evaluation with other consultants to produce as much evaluative reports as possible. Segal suggested observing parents interaction with babies at start and close of program, such as eye contact, for evaluation. Tracy said Michael Trout could train staff on this. Rappaport wanted other programs to be this organized. Townsend asked Tracy to stress the boards are delighted with this program. BOH and MHB will have the update from Crisis Nursery for information on its next agenda.

Planning for Rural Champaign County Services

Tracy said MHB is trying to collect information on services outside of Champaign-Urbana. They plan to include having primary providers collect zip code information in next year's program plans. He will talk to the Regional Planning Commission about the census tracts as an alternative to zip codes. Some zip codes include rural and urban areas. Rappaport spoke about the problems in reaching rural County people with services, using the mobile unit as a case in point. Rural residents can be isolated. It would be good to work on collectively supporting, developing, and encouraging a unit in the County to develop outreach strategies. Maybe people knocking on doors, contracts in coffee shops, McDonald's, or more aggressive outreach strategies should be developed. Moore suggested a summit meeting of representatives from communities, identifying meeting places, and identifying cultural transmitters in local communities. Segal said to distribute mobile units schedule at other places like clinics. Local pastors, beauty salons, and barber shops are other suggestions for local contact. Tracy said the summit could be a joint project, however they are pressed for staff right now, maybe contract with outside source like Bill Conlin.

Ideas For Future Initiatives

Tracy suggested possible future joint initiatives like the Disability Expo, films on disabilities at Ebertfest, film festival of disabilities films, and welcomed BOH participation. Jamial Jones, manager of Virginia Theater, is a contact person. Moore likes the boards working together to stretch their dollars farther. He wants them to get a really good program going to eventually identify and involve other funding sources. Rappaport said a grant proposal for rural outreach could develop from summit. Segal has contacts at Center for Disease Control and could find out about possible funding sources there. The League of Women Voters has seen a real problem with women losing their homes and having no place to go because there is no women's homeless shelter. Driscoll noted A Women's Place and Center for Women in Transition are resources. A Methodist church will shelter people for the night in the winter. State and HUD funding for emergency shelters has dried up and goes towards transitional and other housing.

Next Steps

Next meeting was scheduled for November 20, 2008 at 9:30 a.m.

DRAFT 09/19/08

AGREEMENT BETWEEN THE CHAMPAIGN-URBANA PUBLIC HEALTH DISTRICT AND
THE COUNTY OF CHAMPAIGN AND THE CHAMPAIGN COUNTY HEALTH
DEPARTMENT FOR THE PROVISION OF PUBLIC HEALTH SERVICES BY THE
CHAMPAIGN-URBANA PUBLIC HEALTH DISTRICT TO THE CHAMPAIGN COUNTY
HEALTH DEPARTMENT

This Agreement is made between the Champaign-Urbana Public Health District, ~~a body corporate~~, and the County of Champaign, ~~a body politic and corporate~~, and the Champaign County Health Department, pursuant to the authority granted by their respective governing bodies, in consideration of the following mutual covenants and conditions:

1. This Agreement is made pursuant to the authority granted by the governing bodies of each party and to the provisions of the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, specifically paragraphs 220/3 and 220/5; the Public Health District Act, 70 ILCS 905/0.01 *et seq.*, and specifically paragraph 905/17(11); the Counties Code, 55 ILCS 5/1-1001 *et seq.*, and specifically paragraphs 5/5-1005 and 5/5-25013(B)5; and the Illinois Constitution of 1970, Article VII, Section 10.

2. The purpose of this Agreement is for the Champaign-Urbana Public Health District, hereinafter called the Public Health District, to provide for the *Champaign County Health Department, hereinafter called the County Health Department, County of Champaign, hereinafter called the County*, certain public health services which the *County of Champaign, hereinafter called the County*, is authorized to provide through the County Health Department created under the

provisions of 55 ILCS 5/5-25001 *et seq.*

3. The Public Health District will provide advice and guidance to the County *Health Department* with respect to the programs set forth in this Agreement.

4. The Public Health District will perform the activities necessary to maintain the status of the ~~Champaign~~ County Health Department as a Certified Local Health Department pursuant to 77 Ill. Adm. Code 600, *as set forth in Paragraph 5.*

5. The Public Health District will provide public health services for the following programs which are mandatory programs for a local health department to receive a Local Health Protection Grant pursuant to 77 Ill. Adm. Code 615, Local Health Protection Grant Rules. These programs are a required part of this Agreement.

- a. Infectious Diseases Control Program
- b. Food Protection
- c. Private Sewage Disposal
- d. Potable Water Supply

6. a. With respect to the Infectious Diseases Control Program the Public Health District will conduct activities for the control of infectious diseases in accordance with the program standards set forth in 77 Ill. Adm. Code (Illinois Administrative Code) 615.300, Local Health Protection Grant Rules; 77 Ill. Adm. Code 690, Control of Communicable Diseases Code; 77 Ill. Adm. Code 693, Control of Sexually Transmissible Diseases Code; 77 Ill. Adm. Code 696, Control of Tuberculosis Code; 77 Ill. Adm. Code 697, AIDS Confidentiality and Testing Code.

b. The Public Health District is authorized to include at its discretion any or all of the immunizations recommended by the Advisory Committee on Immunization Practices for the Centers for Disease Control and Prevention which are in addition to the immunizations required by the regulations set forth in section 6-a.

7. With respect to the Food Protection program the Public Health District will conduct activities as follows in accordance with the program standards set forth in 77 Ill. Adm. Code 750, Food Service Sanitation Code; 77 Ill. Adm. Code 760, Retail Food Store Sanitation Code; 77 Ill. Adm. Code 615.310, Local Health Protection Grant Rules.

a. The ~~Champaign County Board~~ County has adopted and will maintain in force an ordinance adopting the Food Service Sanitation Code, 77 Ill. Adm. Code 750, and the Retail Food Store Sanitation Code, 77 Ill. Adm. Code 760.

b. The Public Health District will furnish to the County Health Department a monthly summary of inspections performed and permits issued under this program.

c. The Public Health District will conduct educational seminars periodically as needed for food service facilities and retail food stores.

d. The Public Health District will conduct inspection activities and other activities and issue permits and take such other action as it considers appropriate under the Food Service Sanitation Code and the Retail Food Store Sanitation Code.

8. With respect to the Private Sewage Disposal program the Public Health District will conduct activities as follows in accordance with the program standards set forth in 77 Ill. Adm. Code 905, Private Sewage Disposal Code.

a. ~~The Champaign County Board~~ County will adopt, if not already adopted, and has adopted and will maintain in force an ordinance adopting the Private Sewage Disposal Code, 77 Ill. Adm. Code 905.

b. The Public Health District will conduct inspections of sewage disposal facilities at such times as it considers appropriate.

c. The Public Health District will conduct inspection activities and other activities and issue permits and take such action as it considers appropriate under the Private Sewage Disposal Licensing Code and under the Private Sewage Disposal Licensing Act, 225 ILCS 225/1, et seq.

9. With respect to the Potable Water Supply program the Public Health District will conduct activities as follows in accordance with the program standards set forth in 77 Ill. Adm. Code 920 et seq., the Illinois Water Well Construction Code.; 77 Ill. Adm. Code 915, et seq., the Illinois Water Well and Pump Installation Contractor's License Code.

a. ~~The Champaign County Board~~ County will adopt, if not already adopted, and maintain in force an ordinance adopting the Illinois Water Well Construction Code, 77 Ill. Adm. Code 920 et seq.

b. The Public Health District will conduct inspection activities and other activities and issue permits and take such other action as it considers appropriate under the Illinois Water Well Construction Code, 77 Ill. Adm. Code 920 et seq. under the Illinois Water Well and Pump Installation Contractor's License Code, 77 Ill. Adm. Code 915.

10. ~~The Champaign~~ County Health Department must approve any new program-specific applications for programs not presently being provided to the County Health Department by the Public Health District as outlined in Appendix A made on behalf of the County Health Department by the Public Health District as may arise from time to time, which are within the lawful authority of the County Health Department to administer. The Public Health District shall not commit to receive funds or provide services

for new programs or new activities on behalf of the *County Health Department* without prior approval of the County Board of Health. The Public Health District shall include in the information to be presented to the County Board of Health as to these public or private grant funded programs an accounting as to how the funds from the said grant funded programs are to be allocated between the Public Health District and the *County Health Department* if the programs are joint applications ~~from on behalf of~~ the Public Health District and the *County Health Department*. ~~Any grant funds due to the County Health Department by the Illinois Department of Public Health shall be remitted directly to the County Health Department, with the County Health Department within thirty days of receipt to remit any funds due to the Public Health District for programs solely for the benefit of the Public Health District as outlined in the accounting provided by the Public Health District to the County Health Department when the grant applications are submitted.~~

11. The Public Health District shall on an annual basis submit a proposed budget for the *services to be rendered to the County Health Department to the County Board of Health* ~~to the Board~~ or its designated committee, which said budget shall include a list of proposed activities and programs to be conducted on behalf of the County Health Department. The said budget and list of proposed activities and programs shall be submitted to the County Board of Health no later than the ~~June~~ *July County Board of Health Budget Committee* meeting, commencing with the *calendar* year 2009. The budget will follow the Champaign County budget format and will specifically delineate

all expected revenues and expenditures for the County Health Department during its fiscal year, which said fiscal year is December 1 to November 30. *The parties acknowledge that any of the programs or activities agreed upon by them may be terminated because of funding cuts from the federal or state government; however, aside from programs or activities which are terminated as a result of the said funding cuts, any of the programs or activities agreed upon by the parties may be terminated only by the mutual written agreement of the parties.*

12. All codes within the Illinois Administrative Code which the County ~~Champaign County Board~~ is to adopt by ordinance under this Agreement also shall contain such enforcement provisions and other provisions as required by the Illinois Administrative Code. Such ordinances shall provide that they are effective in the geographical area in which the County Health Department has jurisdiction.

13. Under the provisions of the Counties Code, 55 ILCS 5/5-25013(A)10, and of 77 Ill. Adm. Code 600.300, the ~~Champaign~~ County Health Department is required to appoint a medical health officer as the executive officer or to appoint a public health administrator for the County Health Department. *For that purpose, the County Board of Health shall designate the public health administrator of the Public Health District ~~shall function~~ as such public health administrator for the County Health Department. It shall be the responsibility of the Public Health District to require its public health administrator to maintain a status of being qualified ~~to function~~ as the public health*

administrator. *Decisions regarding the Public Health Administrator are solely within the authority of the Board of Health of the Public Health District. However, the County Health Department shall may complete a peer review evaluation of the public health administrator of the Public Health District, commencing in the year 2008, and continuing each year thereafter, or In addition, the County Health Department shall assist the Board of Health of the Public Health District Board in its evaluation of the Public Health Administrator as requested by the Board of Health of the Public Health District in any other manner agreed upon by the County Health Department and the Champaign Urbana Public Health District Board of Health. Board of Health and the Board of Health of the Public Health District.*

14. The Public Health District is providing public health services to the County *Health Department and its County Health Department* pursuant to the provisions of this Agreement. All parties acknowledge the following:

a. The Public Health District has complete control over its internal operations.

b. All personnel of the Public Health District performing services under this Agreement are employees of the Public Health District for all purposes related to this Agreement. They are not employees of ~~the~~ County or ~~its~~ the County Health Department for any purpose related to this Agreement.

c. The Public Health District shall be responsible for

and shall have full control over any financial audits or reports required by applicable law or any funding grantor concerning its operations related to this Agreement.

d. It is the responsibility of the Public Health District and not of ~~the~~ County or ~~its~~ the County Health Department to require the said employees providing services under this Agreement to maintain any required qualifications.

15. During each year of this Agreement, the County Health ~~Department~~ Board of Health and the Board of Health of the Public Health District by agreement shall select the programmatic activities to be performed by the Public Health District for the County Health Department upon submission of a proposed budget by the Public Health District to the County Board of Health. The County Health Department shall then pay for the said activities on a monthly basis in a sum equivalent to one-twelfth of the monies due for the budget year to the Public Health District, as more specifically set forth in Paragraph 8 of Appendix A. The Public Health District shall present an invoice to the County Health Department at least seven days in advance of the County Health Department's regular monthly meeting for the compensation due for the services provided by the Public Health District under this Agreement. The said invoices shall be forwarded by the County Board of Health to the Champaign County Administrator for payment within seven days of their approval by the County Health

~~Department.~~—*Board of Health.*

16. All inspection and permit fees and other fees paid in relation to the public health services provided under this Agreement shall be paid to the County. The Public Health District will have all payers make checks payable to the "Champaign County ~~Public~~ Health Department."

17. All *administrative* records created or maintained by the Public Health District pursuant to this Agreement shall be the *joint* records of *the Public Health District and* the County Health Department, and shall be maintained by the Public Health District at its main office, or such other office as agreed upon by the parties. The Public Health District shall furnish to the County Health Department *or the County Board of Health* such records and reports as are required to be provided by this Agreement.

18. The ~~County Board of Health and the~~ County Health Department shall have reasonable access to those books and records of the Public Health District as are reasonably necessary to review performance and costs under this Agreement. The County *Board of Health* shall designate from time to time a person *from the County Board of Health or a County Health Department employee* to perform this activity for the County Health Department. It is not the intent of this section to permit any member of the ~~County Board of Health or the~~ County Health Department to examine such records at the discretion of such member but only as authorized by the County Board of Health pursuant to this section.

19. The services to be provided by the Public Health District shall be provided at its existing main facility in Champaign, Illinois, and at such other locations *as the Public Health District shall determine*. The parties may agree to the provision of selected services at additional locations with the additional expenses being reimbursed by the County Health Department to the Public Health District.

20. a. For all durable equipment, such as desks, chairs, computers, printers, which the Public Health District in its sole discretion determines that it requires for the purpose of performing its duties under this Agreement, the Public Health District shall provide to the County or its County Health Department from time to time in writing a designation of the specific items required, except that prior approval by the County Health Department is required for any item costing in excess of \$2,000.00. It shall be the responsibility of the County or ~~it's~~ *the County* Health Department to purchase promptly at the sole expense of the County or ~~it's~~ *the* Health Department each such item and to have each such item delivered to the location specified by the Public Health District.

b. It shall be the responsibility of the County or ~~it's~~ *the County* Health Department to pay for such maintenance and repair of each item as the Public Health District determines is required.

c. Upon termination of this Agreement by expiration or otherwise, or upon direction by the Public Health District, whichever occurs first, the County Health Department shall remove

such equipment and any remaining equipment acquired under *prior Agreements* ~~section 19-a of the "Agreement for the Provision of Public Health Services by the Champaign-Urbana Public Health District to the County of Champaign,"~~ effective May 1, 1998, from the premises of the Public Health District, whereupon the equipment shall be deemed to be the property of the County Health Department. In the event of termination of any of the non-mandatory programs or activities as have been agreed upon by the parties, the County Health Department may recover at that time any such durable equipment which was used exclusively for any such programs or activities being terminated.

d. All equipment acquired other than under ~~section 19-A of the said prior Agreement~~ *prior Agreements* or under subsection a of this section of this Agreement and all supplies acquired by the Public Health District for the purpose of performing its duties under this Agreement are the property of the Public Health District.

21. The Public Health District will have Champaign County, the County Board of Health, and the County Health Department named as an additional insured on the applicable insurance policies of the Public Health District with respect to services provided under this Agreement.

22. The Public Health District may terminate this Agreement by approval of its governing body upon 12 months notice in writing to the County and the County Board of Health. ~~and the County Health Department.~~

23. The County Board of Health may terminate this Agreement by approval of both the *Champaign County Board governing body of the County* and of the County Board of Health upon 12 months notice in writing to the Public Health District.

24. This Agreement may be amended at any time upon such terms as the parties may agree by the addition, deletion or modification of any one or more programs or in any other manner except that none of the programs identified as mandatory programs may be deleted other than by termination of this Agreement. Except as set forth in section 11, this Agreement may be amended only by an agreement in writing authorized by the governing body of each party to this Agreement. ~~An amendment which only adds services and which does not require an increase in funding by the County Board of Health or by the Champaign County Board County does not require approval by the County Board of Health or the Champaign County Board.~~

25. The Agreement shall be in effect for the period beginning *December 1, 2008*, and ending at the end of the day on *November 30, 2013*, unless sooner terminated as provided herein.

26. *The Public Health District shall not be liable for failure to perform any part of this Agreement where such failure is due to fire, flood, power outages, strikes, labor troubles or other industrial disturbances, inevitable accidents, war (declared or undeclared), acts of terror, embargoes, blockages, legal restrictions, governmental regulations or orders, riots, insurrections, or any cause beyond the control of the Public*

Health District.

27. The foregoing constitutes the entire agreement and no statement or representation in any form made before, on or after the dates of execution of this Agreement shall be binding upon any party hereto.

RESOLUTION

RESOLUTION RECOGNIZING THE SERVICE OF CHAMPAIGN COUNTY BOARD OF HEALTH MEMBER THOMAS O'ROURKE (does he have a middle initial?)

WHEREAS, Thomas O'Rourke served as a member of the Champaign County Board of Health from (date) to (date); and

WHEREAS, Thomas O'Rourke served on or as the Chairperson of time consuming Board of Health committees, including the Contract Committee; and

WHEREAS, The Champaign County Board of Health seeks to publically recognize the dedicated leadership in public health provided by Thomas O'Rourke to the citizens of Champaign County.

NOW, THEREFORE, BE IT RESOLVED that the Champaign County Board of Health hereby recognizes the exemplary service of Thomas O'Rourke.

BE IT FURTHER RESOLVED that a copy of this Resolution be presented to Thomas O'Rourke in recognition of his years of service to the citizens of Champaign County.

PRESENTED, ADOPTED, APPROVED AND RECORDED this 30th day of September, A.D. 2008.

Julian Rappaport, President

Prashnanth Gowda, Secretary

John Peterson, Treasurer

BOARD OF HEALTH DOCUMENTS DISTRIBUTED AT THE MEETING

SEPTEMBER 30, 2008

Contents:

1. Trilogy Network of Care Information provided by Cherryl Ramirez – Agenda Item F3
2. Planning for the Future of Public Health & Mental Health Services in Champaign County provided by Carrie Storrs – Agenda Item G1
3. CUPHD Mobile Program Calendar for October & Drive-Thru Flu Shot Clinic Brochure – Agenda Item I2
4. Memo from Susan McGrath re suggested revisions in contract with CUPHD – Agenda Item M1
5. Crisis Nursery Perinatal Depression Program Update – Not on Agenda

www.networkofcare.org

Network of Care is sponsored by an innovation grant from the State of California in partnership with county governments and

Trilogy Integrated Resources LLC

Trilogy Integrated Resources LLC
www.trilogyir.com

Network of Care for Behavioral Health

www.networkofcare.org

network of care for behavioral health

find services
gain knowledge
remain independent
be heard

Network of Care for Behavioral Health is an online information place for individuals, families and agencies concerned with mental and emotional wellness, substance abuse and developmental disabilities. This online community provides critical information, communication and advocacy tools with a single point of entry. It ensures there is "No Wrong Door" for those navigating the system of behavioral health services, those working to avoid the need for formal services, and those ready to transition out of the behavioral health system.

Regardless of where you begin your search for assistance with behavioral health issues, Network of Care ensures you will find what you need. This Web site can greatly assist in our efforts to protect our greatest human asset – our beautiful minds.



Network of Care
for Behavioral Health

"The Network of Care concept solves a problem in health care that everyone has! How do you locate a service or a program if you don't know its name or whether it is offered in your county? Here is the answer. Once one starts to use this Web site, the discovery of more and more features will be a pleasant surprise. This is the first practical solution I have utilized in solving the fragmentation-of-services riddle."

Paul Cumming
Consumer and Advocate
San Diego, California

A Reference Guide to Your Network of Care Web Site

Service Directory

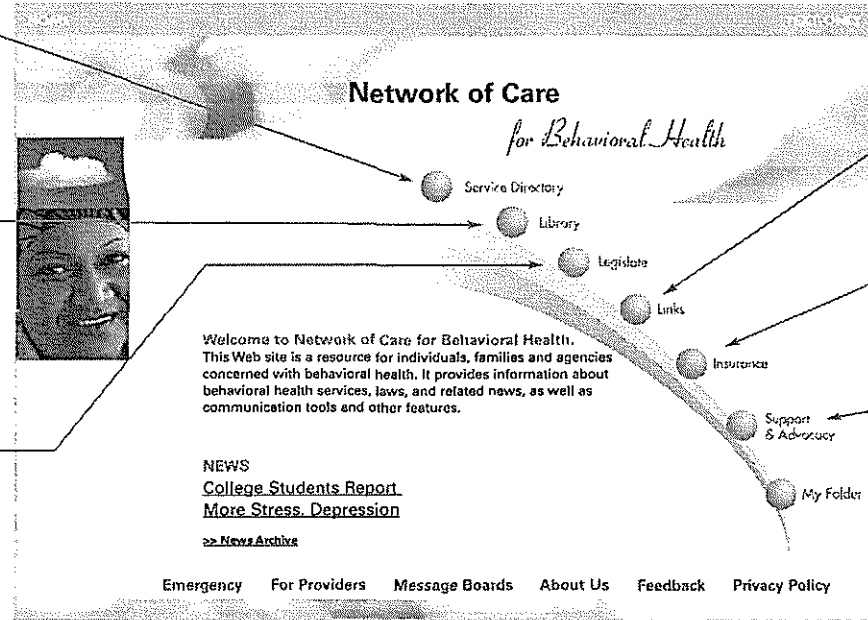
For information about specific services, search the Service Directory, which has contact information for behavioral health and supportive services provided by schools, clinics, hospitals, research foundations, and other community-based organizations.

Library

Through a groundbreaking partnership with Healthwise Inc., Network of Care is able to offer unbiased, evidence-based information on more than 4,000 health topics in our Library. Find helpful, fresh information on health conditions, medical tests and procedures, medications, and everyday health and wellness issues in this world-class resource.

Legislate

Use our amazing billtracking section to follow state and federal legislation, receive e-mail alerts and communicate directly with lawmakers before they vote.



Links

The hunt is over – we've rounded up the Web sites for the government programs and nonprofit organizations that specialize in behavioral health issues. Just click, and you're there.

Insurance

Learn about the health coverage available in your community with one-click access to health plans, insurance carriers, and a variety of low-cost insurance programs.

Support & Advocacy

Find out about the organizations that provide valuable support to individuals and families living with mental illness, substance abuse or developmental disabilities, as well as presenting a strong voice of advocacy with the treatment community, public and private bureaucracy and public policy makers.

MY FOLDER

My Folder is a private, secure place to keep important information about your health care, community support services, and more.

NEWS

Current headlines affect you. Every day, we bring you the top state and national news about behavioral health issues, public policy and more.

FOR PROVIDERS

Service providers can share challenges and ideas here. Agencies can use our private message boards, create their own Web sites and much more.

EMERGENCY SERVICES

With one click, this section gives you crisis information and referrals for children, adolescents and adults.

Planning for the Future of Public Health and Mental Health Services in Champaign County, Illinois

Background

The Champaign-Urbana Public Health District (CUPHD), formed in 1937 under the Public Health District Act, serves the residents of the adjacent cities of Champaign and Urbana. The Champaign County Board of Health (CCBoH), established in 1998 under the Counties Code, contracts the CUPHD to provide public health services to county residents.

The Champaign County Mental Health Board (governed by the Illinois Community Mental Health Act) and the Champaign County Developmental Disabilities Board (governed by the County Care for Persons with Developmental Disabilities Act) meet together and are served by a single executive director; these boards provide for mental health, substance abuse and developmental disabilities services for Champaign County residents. All four entities were created by referenda which specify maximum property tax rates which can be levied to fund services. Each entity receives the majority of their funding from state and federal grants. The CCBoH, the CUPD board, and the Champaign County Mental Health Board are required by state statute to consult with other private and public agencies in the county in the development of local plans for the most efficient delivery of services; the CCBoH and the CUPHD board are also required by state statute to establish and execute programs and services in the field of mental health.

Problem Statement

The current structure for the provision of public health and mental health services allows for potential gaps and inequalities in services which might be minimized by changes in the political structure and/or the service delivery system. The existence of four boards with disparate tax levies providing related services may not be the most cost-efficient or cost-effective structure to promote and protect the health of Champaign County residents.

Purpose

Options related to the organization of public health and mental health services in Champaign County to maximize efficiency and effectiveness should be explored for the purpose of encouraging discussion and building consensus among and between the boards governing these services.

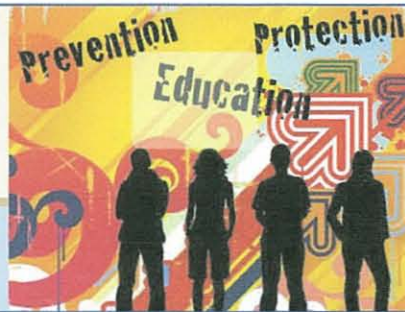
Method

- Research and describe history and legal basis for existing structures
- Review structure for public and mental health service delivery in other Illinois counties
- Describe process and identify pros/cons of merger, consolidation and/or dissolution of public and mental health boards
- Identify required and potential changes in costs and funding that would result from changes in the current service delivery system
- Develop plan to assess board and public support for recommended changes and identify stakeholders
- Develop plan for processes of decision making, generating support, placing issue on ballot, and achieving desired election outcome

Results

- Efficiency and effectiveness could be improved by
 - dissolving the public health district and funding a single, county-level public health agency at a rate sufficient to sustain public health services
 - retaining the mental health board and the developmental disabilities board and their respective funding sources
 - consolidating public health and mental health service delivery gradually over the next five years
- An independent facilitator/consultant should be utilized to assist the boards and stakeholders to reach consensus
- At least 18-24 months will be required for study, decision making, and building support for a referendum
- Monitor local issues that present competing referenda/taxation questions

CUPHD Mobile Program Calendar



Public Health
Prevent. Promote. Protect.

Champaign-Urbana Public Health District

www.cuphd.org

OCTOBER 2008

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 Fair Oaks (Danville) 1:00 - 3:00pm	2 Candlewood Estates (Mahomet) 1:30 - 2:30pm High School (Mahomet) 2:45 - 4:30pm	3 Public Library (Tolono) 11:00am - 1:00pm	4
5 Chester Street (Champaign) 12:00 - 2:00am	6 Falcon Way (Rantoul) 12:30 - 2:00pm Abbott Acres (Rantoul) 2:15 - 3:30pm	7 Dobbins Downs 10:00 - 11:00am	8 Ludlow 11:00am - 1:00pm Bueller Terrace 1:00 - 3:00pm Seymour 6:00 - 8:00pm Chester Street 12:00 - 2:00am	9 Gifford 9:30 - 11:30am The Oaks (Tolono) 1:30 - 3:30pm	10 Good Samaritan Soup Kitchen (Decatur) 11:00am - 1:00pm	11
12	13	14 Fountain Valley (Rantoul) 12:30 - 2:00pm Golfview Apts. (Rantoul) 2:15 - 3:30pm	15 Fair Oaks (Danville) 1:00 - 3:00pm	16 Candlewood Estates (Mahomet) 1:30 - 2:30pm High School (Mahomet) 2:45 - 4:30pm	17 Garden Village 10:00 - 11:00am Catholic Worker House 11:00am - 1:00pm Chester Street 12:00 - 2:00am	18
19	20 Heritage Estates (Rantoul) 12:30 - 2:00pm Mitchell Court (Rantoul) 2:15 - 3:30pm	21 Garden Village (Champaign) 10:00 - 11:00am	22 Bueller Terrace (Danville) 1:00 - 2:30pm Academic Academy (Champaign) 3:30 - 5:30pm	23 Prairie Green (Urbana) 1:00 - 2:00pm Scottswood (Urbana) 2:00 - 3:30pm	24 Good Samaritan Soup Kitchen (Decatur) 11:00am - 1:00pm	25 Chester Street (Champaign) 12:00 - 2:00am
26	27 Maplewood Estates (Rantoul) 12:30 - 2:00pm High School (Rantoul) 2:15 - 4:00pm	28	29	30	31 Joanne Dorsey (Champaign) 1:30 - 3:30pm	

- Calendar Subject To Change Without Notice. -

For more information please call: 217.531.4332

Hate To Be Sick?



Get Your Flu Shot **HERE!**

CUPHD Drive-Thru Flu Clinic

**October 8 & 9, 2008
8:00am - 8:00pm**



Public Health
Prevent. Promote. Protect.

Champaign-Urbana Public Health District

Flu Shot: \$30.00

Pneumonia: \$35.00

At the CUPHD Parking Lot: 201 West Kenyon Road in Champaign

Vaccines available for everyone ages 4 years & up.
CUPHD accepts Medicaid, Medicare, Visa, Master Card, Cash, and Personal Checks.

217.352.7961

www.cuphd.org

Julia R. Rietz
State's Attorney

Steven D. Ziegler
First Assistant State's Attorney

Susan W. McGrath
Senior Assistant State's Attorney
email: smcgrath@co.champaign.il.us



Civil Division
Brookens Administrative Center
1776 East Washington Street
Urbana, Illinois 61802-4581
Phone: (217) 384-3776
Fax: (217) 384-3896

**Office of
State's Attorney
Champaign County, Illinois**

TO: Champaign County Board of Health Members

FROM: Susan W. McGrath
Senior Assistant State's Attorney

RE: Suggested revisions in Contract with CUPHD

DATE: September 30, 2008

You have in tonight's packet for discussion only the latest revised version of the potential contract between you and CUPHD. This document has been amended to incorporate the suggestions made at the joint study session meeting between you and the members of the Champaign-Urbana Public Health District Board on May 28, 2008, as well as some other technical language changes which were necessary as a result of some statutory language changes.

I have reviewed this revision extensively with the Public Health District Board's attorney, Fred Grosser. He agreed with my assessment that this revision was ready to go to both Boards.

I would draw your attention to Paragraphs 10, 11, 13 and 15, which were of particular interest at your joint study session. I think you will find that Paragraph 10 now accurately reflects this Board's concern that any new applications for funding have your specific approval; that paragraph 11 now reflects how you wish to be presented with the annual budget from the Public Health District; that Paragraph 13 now specifically delineates how peer review of the Public Health District Administrator might be incorporated by the Public Health District Board in their annual evaluation of this position; and that Paragraph 15 now reflects how the contract will be paid out.

This contract will be brought to you for your final approval at your October Board meetings. Please let me know of any further questions or concerns you may have in this regard.

Serving 6 clients
referral sources:

- 1 CARLE
- 1 CHRISTIE
- 1 CRISIS CARE NURSE
- 1 public health
- 2 community

11 referrals from Public Health
only 1 of those are from the rural area

1 group finished in Pantou
getting ready to start 2nd group

hoping office hours in curtd office in Annapolis
Pantou

Laura Swinford, Program Director
laura@crisisnursery.net

THANKS,
CHERYL ANDA PRICE
LAURA SWINFORD



Partnership Agreement between Champaign-Urbana Public Health and Crisis Nursery

The purpose of this partnership agreement is to formalize the already existing vital relationship between Crisis Nursery and Champaign-Urbana Public Health District (CUPHD). The purpose of this memorandum is to document our combined efforts to provide a more comprehensive service system to children and their families who are at risk. By working together each program recognizes our ability to increase the benefits to clients who turn to our programs for services and support.

CUPHD will assist families who have children age 5 and under to utilize Crisis Nursery by:

- Referring all clients identified to be at risk for perinatal depression, residing in the rural Champaign County areas. This process will entail completing the Crisis Nursery service referral form and faxing it and the completed Edinburgh scale to Crisis Nursery. A Crisis Nursery Family Specialist will hold office hours at CUPHD (in Champaign and Rantoul) to make immediate contact with potential clients.
- Providing all families with information about Crisis Nursery services. Each family will be given a tri-fold explaining crisis care services and post crisis care services.
- Referring parents who request assistance or could benefit from finding short term emergency child care to Crisis Nursery (337-2730).

Crisis Nursery will assist income eligible families who are pregnant or have a child under the age of one to utilize CUPHD by:

- Providing families with information and referring them to the CUPHD.
- Providing eligible families with CUPHD brochures describing the available services.

Crisis Nursery and CUPHD will meet on a regular basis to review referrals and the effectiveness of the referral process.

This agreement is effective on the date that both parties have signed this document.

Champaign-Urbana Public Health

Quinn A. Ruede
Signature

ACTING PUBLIC HEALTH ADM.
Title

09-30-08
Date

Crisis Nursery

Stephanie Record
Signature

Executive Director
Title

9/29/08
Date

THE CRISIS NURSERY
1309 W. Hill Street
Urbana, IL 61801
Fax to: (217) 337-2732
Attention: Cherylanda Trice, Family Specialist
Lisa Frey, Family Specialist
Call (217) 337-2731 to arrange services
Service Referral Form

Parent's:

Parent's Name: Ph.#:

Address: City/St: Zip:

Children in the Family (please list additional children on back):

Name: Date of Birth:

Name: Date of Birth:

Name: Date of Birth:

Describe any Behavioral &/or Medical Issues (for each child and parent):

.....
.....
.....

Consent for Release of Information:

I give permission for information to be exchanged between Crisis Nursey and Champaign - Urbana Public Health regarding perinent information about my family in order to coordinate services. I understand that I have the right to inspect and copy the information to be released and that this information will not be released again without my permission.

This consent is valid until _____, _____ and may be revoked at any time except to the extent that action has already been taken.

Parent's Signature

Date

Public Health Information:

Caseworker's Name: Direct ph. #:

PLEASE ATTACH MOST RECENT EDINBURGH SCALE

Edinburgh Postnatal Depression Scale¹ (EPDS)

Name: _____

Address: _____

Your Date of Birth: _____

Baby's Date of Birth: _____

Phone: _____

As you are pregnant or have recently had a baby, we would like to know how you are feeling. Please check the answer that comes closest to how you have felt **IN THE PAST 7 DAYS**, not just how you feel today.

Here is an example, already completed.

I have felt happy:

- Yes, all the time
- Yes, most of the time This would mean: "I have felt happy most of the time" during the past week.
- No, not very often Please complete the other questions in the same way.
- No, not at all

In the past 7 days:

- | | |
|---|---|
| 1. I have been able to laugh and see the funny side of things | *6. Things have been getting on top of me |
| <input type="checkbox"/> As much as I always could | <input type="checkbox"/> Yes, most of the time I haven't been able to cope at all |
| <input type="checkbox"/> Not quite so much now | <input type="checkbox"/> Yes, sometimes I haven't been coping as well as usual |
| <input type="checkbox"/> Definitely not so much now | <input type="checkbox"/> No, most of the time I have copied quite well |
| <input type="checkbox"/> Not at all | <input type="checkbox"/> No, I have been coping as well as ever |
| 2. I have looked forward with enjoyment to things | *7. I have been so unhappy that I have had difficulty sleeping |
| <input type="checkbox"/> As much as I ever did | <input type="checkbox"/> Yes, most of the time |
| <input type="checkbox"/> Rather less than I used to | <input type="checkbox"/> Yes, sometimes |
| <input type="checkbox"/> Definitely less than I used to | <input type="checkbox"/> Not very often |
| <input type="checkbox"/> Hardly at all | <input type="checkbox"/> No, not at all |
| *3. I have blamed myself unnecessarily when things went wrong | *8. I have felt sad or miserable |
| <input type="checkbox"/> Yes, most of the time | <input type="checkbox"/> Yes, most of the time |
| <input type="checkbox"/> Yes, some of the time | <input type="checkbox"/> Yes, quite often |
| <input type="checkbox"/> Not very often | <input type="checkbox"/> Not very often |
| <input type="checkbox"/> No, never | <input type="checkbox"/> No, not at all |
| 4. I have been anxious or worried for no good reason | *9. I have been so unhappy that I have been crying |
| <input type="checkbox"/> No, not at all | <input type="checkbox"/> Yes, most of the time |
| <input type="checkbox"/> Hardly ever | <input type="checkbox"/> Yes, quite often |
| <input type="checkbox"/> Yes, sometimes | <input type="checkbox"/> Only occasionally |
| <input type="checkbox"/> Yes, very often | <input type="checkbox"/> No, never |
| *5. I have felt scared or panicky for no very good reason | *10. The thought of harming myself has occurred to me |
| <input type="checkbox"/> Yes, quite a lot | <input type="checkbox"/> Yes, quite often |
| <input type="checkbox"/> Yes, sometimes | <input type="checkbox"/> Sometimes |
| <input type="checkbox"/> No, not much | <input type="checkbox"/> Hardly ever |
| <input type="checkbox"/> No, not at all | <input type="checkbox"/> Never |

Administered/Reviewed by _____ Date _____

¹Source: Cox, J.L., Holden, J.M., and Sagovsky, R. 1987. Detection of postnatal depression: Development of the 10-item Edinburgh Postnatal Depression Scale. *British Journal of Psychiatry* 150:782-786.

²Source: K. L. Wisner, B. L. Parry, C. M. Piontek, Postpartum Depression N Engl J Med vol. 347, No 3, July 18, 2002, 194-199

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Edinburgh Postnatal Depression Scale¹ (EPDS)

Postpartum depression is the most common complication of childbearing.² The 10-question Edinburgh Postnatal Depression Scale (EPDS) is a valuable and efficient way of identifying patients at risk for "perinatal" depression. The EPDS is easy to administer and has proven to be an effective screening tool.

Mothers who score above 13 are likely to be suffering from a depressive illness of varying severity. The EPDS score should not override clinical judgment. A careful clinical assessment should be carried out to confirm the diagnosis. The scale indicates how the mother has felt **during the previous week**. In doubtful cases it may be useful to repeat the tool after 2 weeks. The scale will not detect mothers with anxiety neuroses, phobias or personality disorders.

Women with postpartum depression need not feel alone. They may find useful information on the web sites of the National Women's Health Information Center <www.4women.gov> and from groups such as Postpartum Support International <www.chss.iup.edu/postpartum> and Depression after Delivery <www.depressionafterdelivery.com>.

SCORING

QUESTIONS 1, 2, & 4 (without an *)

Are scored 0, 1, 2 or 3 with top box scored as 0 and the bottom box scored as 3.

QUESTIONS 3, 5-10 (marked with an *)

Are reverse scored, with the top box scored as a 3 and the bottom box scored as 0.

Maximum score: 30
Possible Depression: 10 or greater
Always look at item 10 (suicidal thoughts)

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Instructions for using the Edinburgh Postnatal Depression Scale:

1. The mother is asked to check the response that comes closest to how she has been feeling in the previous 7 days.
2. All the items must be completed.
3. Care should be taken to avoid the possibility of the mother discussing her answers with others. (Answers come from the mother or pregnant woman.)
4. The mother should complete the scale herself, unless she has limited English or has difficulty with reading.

¹Source: Cox, J.L., Holden, J.M., and Sagovsky, R. 1987. Detection of postnatal depression: Development of the 10-item Edinburgh Postnatal Depression Scale. *British Journal of Psychiatry* 150:782-786.

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