
CHAMPAIGN COUNTY BOARD OF HEALTH

Brookens Administrative Center
1776 E. Washington
Urbana, IL 61802

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Champaign County Board of Health

Tuesday, March 31, 2009

6:00 p.m.

Jennifer K. Putman Meeting Room

**Brookens Administrative Center, 1776 E. Washington
Urbana, Illinois**

AGENDA

<u>ITEM</u>		<u>PAGE NO.</u>
A. Call to Order		
B. Roll Call		
C. Approval of Agenda/Addendum		
D. Approval of Minutes		
1. February 24, 2009		1-7
E. Public Participation on Agenda Items Only		
F. Correspondence and Communications		
G. Collaboration with the Mental Health Board		
1. Allocation Process and Renewal of Contract with Mental Health Board		
2. Issues Regarding Crisis Nursery Perinatal Depression Program (Segal)		
H. CATCH Program Presentation		
I. Treasurer's Report		
1. Approval of CUPHD Invoice for January 2009		8
2. Report from the Budget Committee		
J. Issues Regarding CUPHD		
1. Report from CUPHD Administrator		
2. Division Monthly Reports		
a. Maternal & Child Health (Gowda)		
b. Infectious Disease, Mobile Unit (James)		
c. Environmental Health (Peterson)		
d. Wellness & Health Promotion (Ramirez)		

- K. Issues Regarding RPC Senior Wellness Program (Scholze)**
- L. Issues Regarding Smile Healthy (Kassem)**
 - 1. Monthly Report
- M. Other Business**
- N. Public Participation on Non-Agenda Items Only**
- O. Adjournment**

1 **CHAMPAIGN COUNTY BOARD OF HEALTH**

2 **Monthly Meeting**

3 **Tuesday, February 24, 2009, 6:00 p.m.**

4 **Call to Order & Roll Call**

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6
7
8 The Board of Health held its monthly meeting on February 24, 2009 in Meeting Room 3 at
9 the Brookens Administrative Center, 1776 East Washington, Urbana. The meeting was called to
10 order at 6:00 p.m. by Julian Rappaport. Board members Stan James, John Peterson, Cherryl
11 Ramirez, Julian Rappaport, Bobbi Scholze, and Betty Segal were present at the time of roll call.
12 Prashanth Gowda arrived after roll call. The staff members present were Kat Bork (Board of Health
13 Secretary) and Susan McGrath (Senior Assistant State’s Attorney). Others present were Carol
14 Elliott (CUPHD Board Member), Nancy Greenwalt (Smile Healthy Executive Director), Julie Pryde
15 (CUPHD Administrator), and Jim Roberts (CUPHD Environmental Health Director).

16
17 **Approval of Agenda/Addendum**

18
19 **MOTION** by James to approve the agenda; seconded by Segal. **Motion carried with all**
20 **eyes.**

21
22 **Approval of Minutes**

23
24 **MOTION** by Peterson to approve the Board of Health minutes of January 27, 2009;
25 seconded by Segal.

26
27 Pryde provided a correction to Ramirez’s statements about the CATCH program under the
28 Wellness & Health Promotion discussion. She stated the CATCH program is being used right now
29 in the Thomasboro, Fisher, Unity West, and Dr. Howard schools. Carrie Busey will be using it next
30 year. Rappaport had minor corrections to words on Lines 123 and 181.

31
32 **Motion carried as amended with all eyes.**

33
34 **Public Participation on Agenda Items Only**

35
36 There was no public participation on the agenda items.

37
38 **Correspondence and Communications**

39
40 Bork reported that the joint study session with the Mental Health Board is still expected to
41 be held in March. More information will be known after Thursday’s quarterly planning meeting.

42
43 **Treasurer’s Report**

44 **Approval of CUPHD Invoice for December 2008**

45
46 Peterson noted CUPHD in running one month behind with its invoices. He inquired if
47 CUPHD would catch up or if they were not concerned with the current situation. Pryde indicated
48 the current situation was fine. She said some things would have to be adjusted and she would
49 explain more under the Administrator’s Report.

50 Gowda entered the meeting at 6:06 p.m.

51
52 **MOTION** by Peterson to approve the December 2008 CUPHD invoice for payment;
53 seconded by James. **Motion carried with all ayes.**

54
55 Peterson noted the Board of Health's budget process will begin in May. The Board will talk
56 about budget more significantly in April. He was concerned about the IMRF issues every unit of
57 government will be facing next year.

58
59 **Issues Regarding CUPHD**
60 **Report from CUPHD Administrator**

61
62 Pryde highlighted the new CUPHD website and email addresses. Peterson asked if CUPHD
63 now had in-house technological support. Pryde confirmed CUPHD has had in-house support for a
64 few years. Pryde provided information about a recent TB case the district is still dealing with
65 because the infected individual is not complying with treatment. Pryde has given the individual a
66 directive on treatment and will go back to court if he does not comply. The case has cost CUPHD
67 \$21,000 since December. Pryde sent updates on the Lincoln's Challenge food-borne illness
68 outbreak via email and emphasized that the *News-Gazette* article was not accurate. The Board
69 discussed contacts from the press regarding the recent Lincoln's Challenge outbreak. Pryde
70 confirmed the right way to handle questions from the press was to refer the media to her. She noted
71 CUPHD has an after-hours answering service to direct calls to staff regardless of when someone
72 calls with an emergency. Rappaport asked if the Board had a particular responsibility with the case.
73 Peterson acknowledged this was an example of an event that can cost a lot of money which a public
74 health department has no way of recouping. Pryde agreed and described how some public health
75 cases can be costly, such as how the drug resistant TB cases can cost \$500,000 for treating one
76 client. Segal inquired how the associated costs will be covered because it occurred in the County's
77 area but the Board has a contract with CUPHD for a flat rate. Pryde said Andrea Wallace was still
78 totaling the cost and a portion will be brought to the Board of Health. She stated there will be
79 significant cost increases that CUPHD cannot absorb so she will ask to revise the budget because of
80 unanticipated costs. She wanted to make sure the Board was aware of the planning considerations
81 on Page 2 of her report. The Public Health Accreditation Board has released draft standards and it
82 will take money to comply with the standards, though Pryde indicated CUPHD would likely receive
83 grants for this purpose. The accreditation standards will be voluntary at first, but it is believed that
84 funding and grants will be tied to the standards. Pryde pointed out the extreme cost of the
85 Champaign TB case, the fact that not enough pandemic preparation has been done in County areas,
86 the IMRF increase will cost CUPHD \$359,000 next year, worker's comp went up 17%, and utilities
87 and mileage cost will go up too.

88
89 On the dental side, Pryde stated the number of children on Medicaid has exploded and
90 CUPHD cannot keep up even with two full-time dental teams. She was worried the Board of
91 Health was moving towards "United Way kind of model" with grants and advised this is a critical
92 time to focus on essential public health services. She was concerned the Board would grant away
93 all of its money and recommended the Board focus everything it has on core public health services,
94 then keep some money in reserve for emergency situations. Pryde stated CUPHD's funding is flat
95 and their salaries have gone up. She is not anticipating staff pay raises next year, but CUPHD's
96 increased IMRF costs give her great concern.

97 James acknowledged there may come the day when agencies have to consider whether
98 IMRF is a cost effective plan to offer employees. Pryde explained all plans are taking a beating
99 right now in the current economy. James suggested CUPHD undergo some internal training or send
100 out memos to lessen the worker's compensation claims because those rates are based on the claims
101 coming from the agency. Pryde stated CUPHD is ironically having more workers' compensation
102 claims because they had training about it. She said the HR Department is working on these things,
103 but these costs are out of CUPHD's control right now. James asked about the mileage costs
104 because the price of gasoline has fluctuated. He indicated the Board would be hard-pressed to cover
105 the costs and still offer the services they are thinking about with the Board's limited budget. He
106 encouraged the Board to have a conversation about the financial side soon. Peterson and Rappaport
107 suggested the Budget Committee hold a meeting or a study session on financial issues. Pryde stated
108 Andrea Wallace was working on developing the information and could have it ready the next time
109 CUPHD sends an invoice to the Board. Rappaport explained that at this minute the Board of Health
110 has a contract for services with a stimulated budget. The Board would have to make some decisions
111 to do anything differently than its present contract. The Board could not just pay a new bill without
112 some consideration. Pryde said the budget revision for the remainder of the contract year was a
113 separate issue. These were her suggestions for future planning and the direction the Board could
114 start looking. Peterson offered for the Budget Committee to meet with Pryde before May when she
115 has everything together. Carol Elliott suggested waiting until after the County Clerk has issued the
116 levy information in mid-March. James asked Pryde to relay a request for Wallace to include the
117 percentage change for IMRF and other financial requests. Pryde agreed to do so.
118

119 The Board decided to hold a Budget Committee meeting on March 17, 2009 at 5:00 p.m.
120 and to invite Deb Busey to attend. Further discussion was held about a possible future study session
121 on budget issues.
122

123 Division Monthly Reports

124 **Maternal & Child Health (Gowda)**

125

126 Gowda found information about the Huff and Puff Children's Asthma Program and inquired
127 if any schools were involved. Pryde did not know, but CUPHD would be starting a county-wide
128 asthma coalition using grant money. Gowda thought it may be good to pass information about
129 asthma education programs onto all Champaign County schools. James suggested sending flyers to
130 the Regional Superintendent's Office.
131

132 **Infectious Disease, Mobile Unit (James)**

133

134 James has spoken with Pryde about the mobile unit program and his concerns. He had
135 hoped more people would have utilized it for the amount it costs and suggested having routine
136 community stops lasting several hours. He is trying to get the Ludlow mayor more involved.
137 CUPHD has adjusted the mobile unit's locations and schedule, but people do not visit it in winter
138 unless for a specific purpose like a flu shot. James suggested finding ways to increase the publicity
139 of the mobile unit. The Board will evaluate whether it will continue this program based on its cost-
140 effectiveness.
141

142

143

144 **Environmental Health (Peterson)**

145
146 Peterson and Roberts met today and decided to look at enforcement issues and changes to
147 the ordinance to reflect CUPHD's costs. The costs associated with noncompliance mount up from
148 the notification to the actual hearing. They are looking at the \$25 per hour re-inspection fees and
149 increasing this fee to \$75 per hour. Peterson wanted to put in real fines for businesses who
150 repeatedly fail the inspections. The shortfall between the income and expense would not be
151 recouped, but there would be additional incentives to comply in the ordinance. Roberts reported
152 there was an enormous hassle with about a third of the food establishments' late license fees.
153 Peterson felt he and Roberts made good progress towards looking at late fees and making an
154 inspection failure into an ordinance violation. They are not contemplating adding the travel costs,
155 but definitely looking at reflecting the cost of staff time. Rappaport asked where they were in the
156 process. Peterson said he and Roberts took the narrow task of developing enforcement provisions
157 and this is what they focused on today because McGrath was not present. McGrath was at the first
158 meeting and then the project became a complete review of the public health ordinance. The intent
159 is to bring something to the Board of Health, CUPHD, and the County Board in the fall. Pryde and
160 Elliott agreed it was a good idea for CUPHD and the County to have consistent ordinances.

161
162 James emphasized they only want to penalize those establishments doing something wrong.
163 Pryde anticipated more problems because when the economy is bad more hourly food service
164 employees go to work sick instead of staying home. Discussion was held about the outbreak at
165 Lincoln's Challenge and the causes of it. Rappaport asked if the outbreak was the result of a human
166 problem or structural problem. Roberts attributed the problem as being more human because a sick
167 person came to work and contaminated the kitchen, but there were problems with the building's
168 condition. Discussion continued over the incident.

169
170 Peterson asked about the situation at the Cherry Orchard Apartments that James has brought
171 up at past meetings. James spoke about how constituents have called him about the condition of the
172 Cherry Orchard area. He was surprised there has not been an outbreak over there. It is outside the
173 Rantoul city limits so James contacted the County's Planning & Zoning Department, only to be told
174 they have a backlog of 300 cases. Roberts explained the County has an ordinance that deals with
175 food, sewage, water, and infectious disease. Roberts explained the water supply at the Cherry
176 Orchard Apartments is inspected/monitored by the regional office of Illinois Department of Public
177 Health. In this case, the township supervisor acts as health officer and Roberts suggested contacting
178 the supervisor. McGrath confirmed the County has limited authority to enforce nuisance
179 complaints because it is not a home rule unit. The Board discussed who could be contacted to
180 address the Cherry Orchard situation, including state legislators. Scholze suggested the writing a
181 letter expressing concerns to the Rantoul Township Supervisor, James Rusk, and keep doing so with
182 some regularity. McGrath concurred the township supervisor could receive a communication from
183 the State's Attorney's that Cherry Orchard has pending nuisance complaints and the State's
184 Attorney will be moving forward on the sewage issue. Rappaport asked McGrath to draft such a
185 letter. Segal suggested sending a copy of the letter to the property owner and McGrath noted her
186 office is in contact with the owner on other issues. James wanted the Township Supervisor to do his
187 due diligence. Rappaport suggesting carbon copying the state legislators on the letter to the
188 Township Supervisor.

189

190 **MOTION** by James for McGrath to draft the letter for Rappaport to sign; seconded by
191 Scholze. **Motion carried with all ayes.**

192 **Wellness & Health Promotion (Ramirez)**

193

194 Ramirez met with Deb Fruitt and Nikki Hillier from CUPHD about other schools that offer
195 the CATCH program. A presentation will be made about this program at the March meeting. This
196 type of program is very cost effective type program. The Association of Community Mental Health
197 Authorities of Illinois is co-hosting a policy forum with the Illinois Public Health Association on
198 state and national legislation on March 25, 2009. The former State Medicaid Director will address
199 the forum. The Board supported Ramirez forwarding emails on Illinois public health-related
200 legislation.

201

202 **MOTION** by James to receive and place on file the CUPHD Division Monthly Reports for
203 January 2009; seconded by Scholze. **Motion carried.**

204

205 **Issues Regarding RPC Senior Wellness Program (Scholze)**

206

207 There was nothing new to report this month.

208

209 **Issues Regarding Crisis Nursery Perinatal Depression Program (Segal)**

210

211 Segal remarked the quarterly planning meeting with the Mental Health Board
212 representatives will be held this Thursday on February 26, 2009 at 10:00 a.m. in the Mental Health
213 Board Office.

214

215 **Issues Regarding Smile Healthy**

216

217 Greenwalt provided the yearly tally with the monthly report. There were no mobile clinic
218 events in January, but many were held in February. Greenwalt described the Give Kids a Smile
219 event held on February 7, 2009. With 100 volunteers, including 14 dentists, over 209 documented
220 exams were provided to children at the event. Smile Healthy has done many dental exams at
221 Lincoln's Challenge and are working with Frances Nelson on the Bright Smiles from Birth
222 Program. This program will target children ages 0-3 who do not normally go to a dentist.
223 Greenwalt continues to work with Bridge to Healthy Smiles to improve the level of Medicaid
224 reimbursements for dentists, Smile Healthy, and other organizations. A pediatric dental chair was
225 added to the Savoy Head Start site and is serving Head Start families 3 days a week. The mobile
226 dental clinic will start in March at Frances Nelson.

227

228 Greenwalt described how the Medicaid administration continues to be frustrating. The
229 demand for dental services continues to grow. Pryde stated the reason is that CUPHD and Smile
230 Healthy are it for services. James asked about the Medicaid claims. Greenwalt explained the state
231 loses some Medicaid claims for months and this delays reimbursement even further. Some work
232 from August has still not been paid. The Board discussed the number of people on Medicaid, the
233 county unemployment rate, and the possible effect off the stimulus package. Greenwalt described a
234 meeting she on Friday about the collaboration for rural public transportation system. RPC has the
235 opportunity to receive substantial funding from the Illinois Department of Transportation, but they

236 must have a certain number of surveys completed. The Board directed Bork to contact RPC about
237 the rural transportation survey.

238
239 **MOTION** by James receive and place on file the Smile Healthy January 2009 monthly
240 report; seconded by Segal. **Motion carried.**

241 **Other Business**

242 **Follow-Up Report from Ramirez and Scholze Regarding Grant Process**

243
244 Scholze stated Peter Tracy had been very helpful and willing to share his documents with
245 the Board of Health. Scholze and Ramirez met with Tracy to discuss the Mental Health Board's
246 templates and the indirect costs they typically see with programs. They provided a list of twelve
247 recommended to the Board, including holding strategic planning or study sessions, increasing the
248 Board's understanding of the state contracts for CUPHD, and developing a policy regarding
249 overhead after administrative costs when funding program. The Board discussed the information
250 presented and the need to develop a systemic way to evaluate programs. Rappaport was in favor of
251 the Board increasing its understanding of the state grant contracts and what piece of those contracts
252 should be focused on the County. He was surprised to learn how much the Board is paying for
253 overhead with some programs. Scholze asked what kinds of documents the Board would like to see
254 and what would a strategic plan be based on. The Board of Health has less money than the Mental
255 Health Board, but that format can be a useful sample. Ramirez liked Mental Health Board's
256 application process timeline with its formal decision-making process being complete well in
257 advance of the fiscal year budget process. James stated that even with budget concerns, it does not
258 hurt to get everything in place and come up with a list of programs. He advised the Board of the
259 Health to remember its charter. If this application is put into place, then it will be ready whenever
260 the Board has some discretionary funds. James was concerned about decisions being made at the
261 last minute without a through knowledge of what programs are available in Champaign County. He
262 spoke highly of Tracy's progress in administering the County Board's Juvenile Delinquency Grants.

263
264 Scholze asked if the Board wanted Ramirez and her to continue their work to clearly define
265 the process and present something to the Board. Rappaport indicated they should, including sample
266 forms with timelines. Segal said the Board could always develop a wish list in case some money
267 comes along and James agreed. Pryde encouraged the Board to read the public health statutes and
268 the CUPHD website to try to understand more of what they can statutorily do. She was willing to
269 help assist with the Board's understanding, but a great deal of understanding involves reading.
270 James suggested setting money aside in each budget for contingency purposes that could be spent
271 on wish list items if it has not been spent by the last two months of the fiscal year. The Board
272 discussed developing the forms and then submitting them to McGrath for legal review. Scholze
273 asked how to proceed. Rappaport was in favor of a study session and to have the Scholze-Ramirez
274 team make some recommendations about the process. The Board agreed Ramirez and Scholze
275 should continue developing the forms and procedure to be used to evaluate Board of Health
276 programs and funding requests, using the Mental Health Board documents as a template.

277
278 The Board discussed having a Budget Committee meeting at 5:00 p.m. immediately before
279 the joint study session on March 17th.

280
281
282

283 **Public Participation on Non-Agenda Items Only**

284
285 There was no public participation on non-agenda items.

286
287 **Adjournment**

288
289 The meeting was adjourned at 7:50 p.m.

290 Respectfully submitted,

291
292 Kat Bork
293 Board of Health Secretary

294
295 *Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*

Invoice Number:	0902
Date of Invoice:	March 3, 2009
Billing Period:	January-09

To:
 Champaign County Public Health Department
 Att'n.: Evelyn Boatz
 1776 East Washington Street
 Urbana, Illinois 61802

For the Following Expenses:

533.07 Professional Services - Infectious Disease Prevention & Mgmt	\$	6,436.00
533.07 Professional Services - Maternal Child Health Mgmt	\$	3,127.58
533.07 Professional Services - IBCCP & Clinical Services	\$	2,053.58
533.07 Professional Services - Environmental Health	\$	26,635.58
533.07 Professional Services - Administration	\$	7,303.58
533.07 Professional Services - Bio-T Grant	\$	5,338.61
533.07 Professional Services - TFC Grant	\$	1,460.78
533.07 Professional Services - West Nile Virus Grant	\$	397.26
533.07 Professional Services - Non-Community Water - CU Surveys	\$	-
Total Amount Due to CUPHD per Contract	\$	<u>52,752.97</u>

CERTIFICATION:

I hereby certify that the amounts billed above agree with the approved budget; that appropriate purchasing procedures have been followed, and that reimbursement has not previously been requested or received.



 Authorized Agency Official