
CHAMPAIGN COUNTY BOARD OF HEALTH

Brookens Administrative Center
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Urbana, IL 61802

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Champaign County Board of Health

Tuesday, March 30, 2010

6:00 p.m.

Lyle Shields Meeting Room

**Brookens Administrative Center, 1776 E. Washington
Urbana, Illinois**

AGENDA

<u>ITEM</u>		<u>PAGE NO.</u>
A. Call to Order		
B. Roll Call		
C. Approval of Agenda/Addenda		
D. Approval of Minutes		
1. February 23, 2010		1-9
E. Public Participation on Agenda Items Only		
F. Correspondence and Communications		
G. Smile Healthy		
1. Monthly Report – February 2010		10-12
H. CUPHD		
1. Administrator's Report – March 2010		13-17
2. Approval of CUPHD Invoices – January 2010 & February 2010		18-19
3. Well Water Testing Program Recommendation		20
4. Request for Amendment to FY2010 Contract for Additional Charge to Complete Illinois Project for Local Assessment of Needs (IPLAN)		21-24
I. Illinois Public Health Association Consultant		
1. Budget Template		
J. Other Business		
1. Closed Session Pursuant to 5 ILCS 120/2(c) 1 to Consider the Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees		

K. Closed Session Minutes

1. Closed Session Pursuant to 5 ILCS 120/2(c)21 to Discuss Minutes of a Meeting Lawfully Closed under the Illinois Open Meetings Act
2. Approval of October 27, 2009 Closed Session Minutes

L. Public Participation on Non-Agenda Items Only

M. Adjournment

1 CHAMPAIGN COUNTY BOARD OF HEALTH

2
3 Monthly Meeting
4 Tuesday, February 23, 2010
5

6 Call to Order
7

8 The Board of Health (BOH) held its monthly meeting on February 23, 2010 in the Lyle
9 Shields Meeting Room at the Brookens Administrative Center, 1776 East Washington, Urbana. The
10 meeting was called to order at 6:01 p.m. by Board President Julian Rappaport.
11

12 Roll Call
13

14 Board members present at the time of roll call were, Mark Huls, Stan James, John Peterson,
15 Cherryl Ramirez, Julian Rappaport, Bobbi Scholze, and Betty Segal. The staff member present was
16 Kat Bork (Board of Health Secretary).
17

18 The absent Board members were Brenda Anderson and Prashanth Gowda. Gowda had sent
19 notification via email that he would not be able to attend the meeting.
20

21 Also present were Candi Crause (CUPHD Infectious Disease Prevention & Management
22 Director), Nancy Greenwalt (Smile Healthy Executive Director), Bob Keller (Illinois Public Health
23 Association), Julie Pryde (CUPHD Administrator), Jim Roberts (CUPHD Environmental Health
24 Director), Peter Tracy (Mental Health Board & Developmental Disabilities Board Executive
25 Director), and Andrea Wallace (CUPHD Finance Director).
26

27 Approval of Agenda/Addendum
28

29 **MOTION** by Peterson to approve the agenda; seconded by Huls. **Motion carried with all**
30 **eyes.**
31

32 Approval of Minutes
33

34 **MOTION** by Peterson to approve the January 26, 2010 minutes; seconded by Segal.
35

36 Peterson asked if the November 24, 2009 minutes had been amended to reflect that the BOH
37 was informed about the specific results of the County Board vote on the termination notice for the
38 CUPHD agreement before being posted on the County’s website. Bork confirmed the appropriate
39 language had been added.
40

41 **Motion carried with all eyes.**
42

43 Public Participation on Agenda Items Only
44

45 There was no public participation on the agenda items.
46

47 **Correspondence and Communications**

48
49 Rappaport announced the receipt of an informational notice dated February 19, 2010 from
50 Ameren concerning the Bondville Southwest Campus Transmission Line Project. James informed
51 the BOH he has requested a place on the March 9th County Board Committee of the Whole agenda
52 to give an update on public health issues and the BOH's activities.
53

54 **Smile Healthy**

55
56 **MOTION** by James to receive and place on file the Smile Health monthly report for
57 January 2010; seconded by Segal.
58

59 Greenwalt stated the information on Give Kids a Smile event with be included on the
60 February report. There was a recent article in the newspaper about the dental clinic at Frances
61 Nelson.
62

63 **Motion carried with all ayes.**
64

65 **CUPHD**

66 **Administrator's Report for February 2010**

67
68 Pryde informed the BOH that CUPHD is investigating a food-borne illness outbreak and
69 working on a resistant TB case. CUPHD has submitted a grant application for \$280,000 to expand
70 the CATCH program to schools in Champaign County. The first four schools to receive the
71 program will be in Rantoul if the grant is received. Pryde thanked Ramirez for her help with the
72 grant application.
73

74 Rappaport noted the BOH has expressed concern in the past about being made aware of or
75 giving its approval for any grants that involved the county. Pryde said she writes grants all the time
76 and the BOH does not approve the grant applications. Once a grant is received, the BOH can
77 decide to opt out and decline the funding for the county. James recalled the BOH discussed sharing
78 the cost of a grant writer position to generate more funding at some point in the past. James asked
79 how the BOH could have any input with grants that will benefit all residents if they are not involved
80 in the process. Rappaport was trying to clarify the grant process that affects the BOH's
81 responsibilities to the county residents. He thought the BOH should be informed about grant
82 applications submitted on behalf of the county or approve them in advance instead of deciding
83 whether or not to accept the grant money after it has been awarded. He wanted to review what the
84 contract said about grants.
85

86 James described how Champaign County departments have to submit their grant
87 applications to the County Board for approval. The timing of application deadlines mean that some
88 applications are submitted before the approval is received from the County Board, but the Board's
89 approval is for the application and acceptance of the grant if it is awarded. If the Board does not
90 approve the grant, then it is not accepted. Peterson wondered at what point the BOH should become
91 involved in the grant process. Pryde said the BOH is only involved once the grant is awarded, not
92 during the proposal stage. Peterson said it would be nice to know what is being done in the BOH's

93 name. Pryde confirmed the CATCH grant was submitted under CUPHD's name and that she does
94 not write grants in the BOH's name. Rappaport wanted to know more about what the BOH's
95 responsibilities were and if they are responsible for all activities occurring in the county.
96

97 Pryde explained a lot of grants are received in two pieces, one for CUPHD and one for the
98 county. Other grants are directly addressed to a single entity. Most grants are written for CUPHD.
99 Segal suggested Pryde add a section to her monthly report listing any pending grants or have a
100 running record of grants so the BOH is kept informed. Pryde said she could accommodate that
101 request and also include a listing the CUPHD grants that benefit the county. Pryde described the
102 grant process. She writes the grant applications and receives the contracts if the grant is awarded.
103 CUPHD's legal counsel reviews the contracts and the CUPHD Board approves the grant contracts
104 for Pryde to sign. She confirmed that she never signs contracts without the CUPHD Board's
105 approval. Rappaport said the addition to the monthly report was a great idea and thanked Pryde for
106 agreeing to provide that information at future meetings.
107

108 James asked about the Environmental Health Division's activities. Pryde said her report
109 contains a summary and the division's monthly reports are on the CUPHD website. James asked
110 about the system failure complaint filed against the Cherry Orchard Apartments by the State's
111 Attorney's Office. He has received calls about it from politicians and asked if there was more
112 information. Roberts confirmed a court date is set for March 4th and thought there are different
113 options for the parties to address. This will be the first time this particular complaint case is going
114 to court. Rappaport asked whether Cherry Orchards was in the BOH's jurisdiction. Roberts stated
115 it is in the unincorporated area of Champaign County, outside of Rantoul. If there was no County
116 Board of Health, he would not have jurisdiction in this area.
117

118 James noted he raised the Cherry Orchard Apartments issue several months ago and the state
119 could also step in to address the matter. Roberts doubted the state would become involved because
120 the state thinks local governments should handle these issues. There has been a complaint against
121 Cherry Hills Apartments since September 2007. Now it is in the State's Attorney's hands.
122

123 The BOH discussed Pryde's suggestion to review and revise the Champaign County Health
124 Ordinance. Peterson acknowledged an Ordinance Committee was established in the past that
125 included himself and Susan McGrath of the State's Attorney's Office. The committee was waylaid
126 and did not make any recommendations on revising the ordinance. Rappaport supported the BOH
127 updating the Health Ordinance and noted the BOH purchases its legal representation from the firm
128 of Heyl, Royster, Voelker & Allen. He was not sure if the County Board understands that fact.
129 Champaign County has a State's Attorney's Office and Rappaport felt that office, in theory, could
130 be providing the BOH with legal counsel. He felt the BOH should move ahead with updating the
131 County Health Ordinance, but not move ahead without the necessary legal advice. He said it would
132 be nice if the County Board would provide the BOH with the legal counsel to update the Health
133 Ordinance instead of the BOH paying a private firm for the advice it requires. James spoke to
134 Susan McGrath, who informed him she was still working on the ordinance. He remarked
135 employees are spread thin in government agencies. He suggested the BOH fine-tune the existing
136 ordinance by comparing it to other counties' ordinances. Once the document is prepared by the
137 BOH, it could be reviewed by legal counsel. He noted an attorney would just give an opinion and
138 attorneys' opinions vary. A revision of the County's Health Ordinance would tie nicely with the

139 Zoning Ordinance revision he has been trying to convince the County Board to do. He definitely
140 thought an ordinance revision needed to be done. Bork reminded the BOH that they received a
141 letter from the State's Attorney at the September 29, 2009 meeting that assigned their legal
142 representation to the firm of Heyl, Royster, Voelker & Allen, not the State's Attorney's Office.
143

144 Pryde stated CUPHD would be revising its ordinances and would want the district's and
145 county's ordinances to be the same. It would be helpful to work together to develop the ordinances.
146 Roberts announced the ordinance and fees changes were a backburner issue. James suggested
147 CUPHD or Peterson obtain Susan McGrath's notes. Peterson committed to meet with Roberts next
148 month to move the issue forward. Rappaport thanked Peterson for being willing to pursue the
149 matter.
150

151 **MOTION** by James to receive and place on file the Administrator's Report for February
152 2010; seconded by Scholze. **Motion carried with all ayes.**
153

154 Approval of CUPHD Invoice – December 2009
155

156 **MOTION** by Peterson to approve payment of the CUPHD invoice for December 2009;
157 seconded by Huls.
158

159 James asked about the \$175 for non-community water surveys. Roberts explained the
160 BOH's's potable water supply program has non-community transit water supply standards.
161 CUPHD has an agreement with IDPH to perform surveys and water sampling for this program. The
162 samples are sent to IDPH.
163

164 **Motion carried with all ayes.**
165

166 Well Water Testing Program Recommendation
167

168 Roberts described the two testing types, each with a bottle and lab report, in the well water
169 testing program. One type is chemistry and the other is microbiological. The numbers are based on
170 the CUPHD cost center. Roberts showed the BOH the sample kits. CUPHD receives the sample
171 bottles, mailing materials, and instructions free of charge from IDPH. The materials are sorted into
172 sample kits by CUPHD administrative staff prior to distribution. When residents inquire about well
173 water testing, the staff (either a Sanitarian or an Administrative Assistant) reviews the sampling
174 procedures and shipping options with the resident. A resident must stop by the CUPHD office to
175 pick-up a sample kit. The two shipping options are: 1. the resident sends sample to IDPH or 2. the
176 resident returns the sample to CUPHD, who then sends it to IDPH via UPS. CUPHD has learned
177 neither the United States Postal Service nor a UPS pick-up site guarantees delivery of the time
178 sensitive samples. IDPH must have the sample within thirty hours or it is invalid, so CUPHD
179 transports the sample to the UPS store on Marketview Drive. It costs \$5-\$5.30 to ship a bottle via
180 UPS, not including CUPHD staff labor and mileage costs to take to sample to the store. The bottles
181 are sent to the IDPH lab and CUPHD receives a monthly bill from IDPH for all charges. The IDPH
182 lab notifies CUPHD of the test results by mail. Roberts wanted to make the BOH aware that a lot of
183 the testing was done for real estate transactions. Realtors tend to wait until the last minute and
184 request express service for the well testing. The realtors ask CUPHD contact the IDPH to learn the

185 test results and then fax them the results. This express service takes extra labor from CUPHD staff.
186 Roberts presented a samples chemistry test report.

187
188 If the test returns a satisfactory result, CUPHD gives the resident an explanation of water
189 analysis and a copy of the lab results. As part of CUPHD's Groundwater Safety Education
190 Campaign, the residents receive a pamphlet from the Illinois Association of Groundwater for
191 Professionals Water Well System & Owners Guide to help them understand how to maintain the
192 well. For real estate transactions, CUPHD calls IDPH to obtain the results and faxes or mails copies
193 of the results to the buyer, seller, lender, and realtor of the property. This service adds to the labor
194 costs.

195
196 If the test returns an unsatisfactory result, CUPHD staff follow the satisfactory procedure
197 and additionally issue instructions on how to disinfect the well. CUPHD advises residents to
198 disinfect their wells and resample. This information typically generates a phone call because the
199 residents do not understand the supplied information. Sometimes there is a sampling error. Labor
200 costs increase with unsatisfactory results because they can require multiple samplings. Sometimes
201 the residents ask CUPHD to visit their property. CUPHD staff visit the site and suggest corrective
202 measures or recommend they contact a well driller. Roberts thought the total labor costs were
203 skewed due to unsatisfactory results and the express service provided for real estate transactions.

204
205 Segal asked if CUPHD charged one fee or if a second fee was charged for re-sampling in
206 unsatisfactory cases. Roberts said CUPHD charged a \$20 fee for the first sample and occasionally
207 charged an extra \$10 fee for a second test.

208
209 James related his experience in testing his well and how he was on the phone with public
210 health for thirty minutes. He understood the testing can be labor intensive. He asked what
211 jurisdiction public health had if a sample comes back unsatisfactory and whether CUPHD could
212 shut down the well. Roberts answered no because it is a well on private property. They
213 recommend residents not drink from the well until it is disinfected and resampled. The district is
214 required to inspect new construction and encourage new owners to test the well. He was amazed
215 some people do not test their well after paying \$8,000 to have it drilled.

216
217 Rappaport thanked Roberts for providing details about the well water testing program. He
218 included a *News-Gazette* article in the agenda packet describing how the Extension Service handles
219 well water testing. According to the article, the costs seem relatively trivial for health departments
220 and a small fee is charged. CUPHD recommends charging a \$125 fee for well water testing
221 because some testing cases involve more staff time. Rappaport asked if it was feasible to charge a
222 differential fee cases with the unsatisfactory results and when the customer requests express service
223 for a real estate transaction. Those cases appear to drive up the total program costs. Customers
224 whose wells test satisfactorily could be charged a smaller fee because they do not generate as much
225 work for CUPHD staff. All customers should not have to pay for a few bad wells. Segal added the
226 *News-Gazette* article portrays a testing procedure where most of the work is dumped back on the
227 local health department, hence the low fee charged by the Extension Service.

228
229 Pryde inquired how CUPHD would get some customers to pay a higher fee since the fees
230 are usually paid up front. Roberts suggested charging the customers again for any retesting. James

231 agreed Rappaport's fee approach was fair, but he, as a consumer, would object to paying a higher
232 fee for an unsatisfactory result. If people do not want to pay the \$125 fee they can go somewhere
233 else to find a better deal.
234

235 Rappaport asked if Keller had any thoughts on the issue. Keller explained that the McLean
236 County Public Health Department used volunteers to assemble the sample kits in mass, put people
237 in touch with the testing facility, and responded with the results. If results were bad, McLean
238 County Public Health referred the person to a private driller because it was private sector function,
239 not a mandated public health function. This approach enabled McLean to establish a \$20 fee.
240 There was about a \$6-\$7 per test subsidy from the health department. The labor costs involved
241 were very low. McLean staff never visited the customers' property nor sent the bottles in for the
242 customers. McLean County offered a different service than CUPHD. Roberts remembered that the
243 county residents voted overwhelming not to have a county health department. He felt they may
244 have won over a few people by doing outreach and good work by sending staff to their property.
245

246 **MOTION** by Peterson to set the well water testing program fee at \$125 as recommended by
247 CUPHD and for the Board of Health to address any future costs that develop with the program to
248 ensure it remains revenue neutral; seconded by James.
249

250 Huls asked if the BOH needed to set an effective date for the fee to be implemented. James,
251 after listening to the comments, suggested the fee start at \$100 to see if that amount would be
252 sufficient to cover costs. He wanted to start at a lower, round number and wait a year to see if the
253 fees will cover the program's costs. Roberts stated they would review the fee annually to determine
254 if it is keeping pace with costs. He wanted James to understand that if the fee was set at \$100 for a
255 service that it costs CUPHD \$125 to provide, then someone will have to pay the \$25 difference.
256 Rappaport suggested CUPHD could give the BOH credit if the \$125 fee is too much. James was
257 willing to rely on CUPHD's expertise, but thought going to \$125 was a big jump in the fee.
258 Scholze preferred a lower fee for those residents whose reports are satisfactory. The customers with
259 good wells should not have to cover the costs for those with well problems who cause more work
260 for staff.
261

262 Pryde asked Roberts to explain how he collected the cost data. Roberts said he reviewed
263 one year's costs. There were 72 water sample bottles sent to the lab in that year and he averaged the
264 total costs across all users. Keller would bet the major share of the unit costs is caused when
265 CUPHD visits a property at the request of the customer, due to mileage and labor time expended.
266 That service would skew the cost for the rest of customers. James pointed out that homeowners
267 have other options than using the public health department and paying the fee. Rappaport suggested
268 putting an asterisk next to the fee to tell county residents that this service would be paid for if they
269 raised the public health tax levy in Champaign County. James was against any tax increases.
270

271 Wallace stated a flat fee is easier to administer because it is collected up front. A structured
272 fee would require billing the client. Rappaport suggested charging an extra fee before staff visit the
273 property and asked if that was feasible. Pryde confirmed it was feasible to charge the customer
274 before staff go to the property. Peterson asked what the reduced fee would be when the site visit
275 costs are removed. Roberts said he would have to think about it. Wallace stated CUPHD could
276 analyze the costs on a month-to-month basis with a lower fee and report back in six months.

277 Rappaport summarized the BOH's intention was to push the costs onto those customers who cause
278 more labor intensive work and set an additional fee as the mechanism to pay for those services.
279 Scholze agreed with setting a lower fee and then charging customers who require extra services the
280 cost of providing those services. If customers want extra assistance, a site visit, or a rush put on
281 their results; it will cost more. Roberts said he would return with recommendations for a range of
282 fees. James suggested building in some safeguards to ensure the fees cover the costs. A plumber's
283 visit costs \$100 for first hour and then time and materials for each proceeding hour. He
284 recommended CUPHD structure the fees in a similar manner to ensure all costs associated with the
285 program are covered.
286

287 **MOTION** by Peterson to defer; seconded by James. **Motion carried to defer the item.**
288

289 Roberts said he would need to know what fee to charge if he starts receiving reports from
290 the IDPH lab because residents have mailed in samples on their own or through another entity. The
291 BOH agreed he should set a fee to cover his costs for the service. Rappaport thanked Roberts for
292 spending the time and effort on the issue.
293

294 **Other Business**

295 **Illinois Public Health Association Consultant Update/Discussion**
296

297 Keller gave an update on his work for the BOH. When he began the project in October, one
298 of the BOH's major issues was whether they would undergo a contract renegotiation this year,
299 which was scuttled. Keller met with Rappaport, Deb Busey, and Peter Tracy to determine the
300 fundamental issues to focus on in his report; working within the context of the existing contract. In
301 March, he will present a budget template that integrates more physical data along with the
302 programmatic data to review unit costs and provide a more definitive budget breakout. The budget
303 template will integrate into the new budget process. He will also calculate the cost of the minimum
304 services. Keller will give a full report in May about the responsibilities of this board and what are
305 the minimum services that must be provided with finite resources. He will provide
306 recommendations on how to structure reporting and negotiations along with suggestions about how
307 to interface with the CUPHD Board. His report will be more mechanical than theoretical compared
308 to the 2005 report on public health.
309

310 James thought the BOH was looking for options available if there was a split. Keller
311 confirmed that will be included in the report. James did not remember any discussion about budget
312 comparison because it is an area that fluxuates with revenues and depends on what agency delivers
313 those services. He realized the BOH had a contract with Keller for a set amount and asked for
314 documentation on any payments that have been made. He asked Rappaport why he has not been
315 provided with that information as requested. Rappaport said he understood from Deb Busey that
316 the BOH allocated a dollar amount for the consultation services that would be paid in periodical
317 amounts when requested. He believed one invoice had been received and paid. Keller confirmed
318 the Illinois Public Health Association submitted an invoice for the period of October 19, 2009 thru
319 December 9, 2009. This invoice was itemized. Rappaport had understood from Busey that the
320 invoices did not require Board approval for payments because a set amount and a contract had been
321 approved. The invoices are processed by the Champaign County accounting system. Bork had a
322 copy of the invoice at the meeting and confirmed it had been paid. Rappaport had no problem with

323 the BOH seeing the invoice as an information item on future agendas. James said the BOH had a
324 contract with CUPHD but the monthly invoices are approved for payment at the meeting. He
325 thought the Board should see any item when they are paying for any services. He said the BOH
326 sees all sorts of documents and fees, but he had to request the consultant invoice from the Auditor's
327 Office. The invoice states it is an advance payment and James objected to paying any money when
328 the BOH had not received any services. James did not like when the BOH nitpicks some groups for
329 more documentation and does not follow its own parameters with others. He wanted everyone to be
330 treated fairly and for the documentation to be in the BOH's hands. Rappaport asked James to
331 explain what exactly he was requesting. James said he wanted the BOH to get a billing when
332 Rappaport got as the Board President. Rappaport clarified that he never received BOH bills, they
333 are sent to the county office. Keller confirmed the invoice went from the Illinois Public Health
334 Association to Peter Tracy, who is the administrative conduit. Bork supplied the example of Smile
335 Healthy to demonstrate the BOH pays invoices in accordance with a contract that has been
336 approved by the BOH without approving the individual invoices. The CUPHD contract states the
337 invoices will be presented to the BOH, hence why those invoices are approved at the meetings.
338 James thought the BOH received a copy of what Smile Healthy has expended each month.
339 Rappaport said the BOH received a monthly report of Smile Healthy's activities, not their expenses.
340 He was happy to do whatever James wanted if he would make it clear what he wanted. James
341 wanted any bill from Keller for services rendered included in the board packet so they are aware of
342 the amount expended from the line item to know the BOH is meeting its obligations with the
343 contracts. He stated this is done at the County Board level with contracts and when bills become
344 payable. He wanted the BOH to exercise due diligence to make sure their services have been
345 provided and the bills are not inflated. Rappaport would ask Busey to forward any future invoices
346 that are received so they can be included in the agenda packet. James said the invoices did not have
347 to be itemized as long as he knew they were coming in. Keller confirmed the invoices will be
348 itemized as a standard practice. James spoke about the County Auditor routinely being ninety days
349 behind in paying bills and voiced his frustration with having to contact the Auditor's Office to
350 obtain the invoice when the BOH just questioned Roberts about every minute detail about the well
351 water testing program.

352

353 **Approval of Closed Session Minutes**

354

355 **MOTION** by Peterson to approve the October 27, 2009 closed session minutes; seconded
356 by James.

357

358 The members confirmed all had read the minutes. Rappaport had a question about making a
359 notation in the minutes to indicate an error of fact. James stated the closed session minutes could
360 not be discussed in open session because they are confidential. The BOH would have to enter into a
361 closed session to have a substantial conversation about the content of the minutes. James stated the
362 BOH could not enter into a closed session because it was not on the agenda. Rappaport asked for
363 the minutes to be deferred and a closed session be placed on the next agenda to allow for discussion
364 of the minutes.

365

366 **MOTION** by Scholze to defer the approval of the closed session minutes; seconded by
367 Ramirez. **Motion carried with one vote against by James.**

368

369 Segal asked if she could read the closed session minutes at the Administrative Services
370 Department some other time. Bork volunteered to make the minutes available to Segal anytime
371 during regular business hours.
372

373 **Public Participation on Non-Agenda Items Only**

374
375 There was no public participation on non-agenda items.
376

377 **Adjournment**

378
379 The meeting was adjourned at 7:53 p.m.
380

381 Respectfully submitted,

382
383 Kat Bork

384 Board of Health Secretary

385
386 *Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*



Champaign County Board of Health Monthly Report for February 2010, FY10

Total Number of Patients Seen From All Programs this month: **300**

Total Number of Unique Patients In BOH Fiscal Year 2010: **557**

Total Number of Participating Providers this month: **20**

Breakdown of current month patients for all programs by town.

Broadlands - 1	St. Joseph - 7
Champaign - 125	Seymour - 1
Homer - 14	Sidney - 2
Mahomet - 2	Thomasboro - 42
Penfield - 2	Tolono - 12
Rantoul - 57	Urbana - 29
Savoy - 10	Other - 38

Mobile Clinic Events

February 6, 2010 » 10am - 4pm » Give Kids a Smile, Market Square Mall, Champaign

February 12, 2010 » 9am - 4pm » Frances Nelson

February 19, 2010 » 8am - 4pm » Heritage Elementary School

February 22, 2010 » 8:30am - 4:30pm » Savoy Head Start Recall Clinic

February 22, 2010 » 8am - 4pm » Heritage Elementary School – Hygiene Only

February 26, 2010 » 8:30am - 4:30pm » Savoy Head Start Clinic - Cleaning

Education and Outreach

2/3/10 Salt and Light, Champaign – A staff hygienist together with U of I Extension member provided an educational material to **180 people**. Dental supplies were distributed to **120 adults and 20 children** (out of 180 who attended).

2/3/10 Crisis Nursery, Champaign - A staff hygienist provided an educational program and dental educational material to **4 children and 4 adults**.

2/4 & 2/11 – U of I LINC, Eng 298 – Director participated gave talk and worked with **11 students** on SmileHealthy projects. Pre-dental and business students learned about delivering care to underserved community and managing volunteers.

2/6/10 Give Kids A Smile, Market Place Mall, Champaign – The collaborative event

SmileHealthy – formerly Central Illinois Dental Education and Services (CIDES)
Head Start Dental Clinic . Mobile Dental Clinics . Child Dental Access Program . Dental Health Education
PO Box 154, Champaign, IL 61824-0154 – phone 217.359.7404 – fax: 217.352-9745
www.smilehealthy.org

between Illini District Dental Society, C-UPHD and SmileHealthy had 115 volunteers who helped provide 194 exams and serve **534 total attendees**.

2/8/10 4H Kids Club, Grace Lutheran Church, Champaign– A staff hygienist provided an educational program, dental educational material and dental supplies to **13 children and 5 adults**.

2/11/10 Health Information Exchange Regional Council – Director participated in Regional Council Meeting.

2/11/10 Ludlow Elementary School - A staff hygienist together with U of I Extension member provided an educational program, dental educational material, and dental supplies to **45 children**.

2/11/10 Cultivators, Rantoul - A staff hygienist together with U of I Extension member provided an educational program, dental educational material, and dental supplies to **24 children**.

2/12/10 Treatment Learning Center, Mattoon – A staff hygienist provided an educational program to **75 children and 25 adults**.

2/17/10 B.T. Washington Elementary School, Urbana - A staff hygienist together with U of I Extension member provided an educational program and dental supplies to **12 children and 12 adults**.

2/22/10 Urbana High School – A staff hygienist and U of I pre-dental students (volunteers) offered a table presentation at Cultural Health Fair. Toothbrushes, sugarless gum, and educational material were provided for **over 100 children and their family members**.

2/23/10 Steer Place – Public Housing, 1201 E Colorado Ave., Urbana, IL 61801 - A staff hygienist together with U of I Extension member provided an educational program and dental supplies to **7 senior citizens**.

SmileHealthy
Champaign County Board of Health
Fiscal Year 2010 Report

	Dec 09	Jan 10	Feb 10*	March 10	April 10	May 10	June 10	July 10	Aug 10	Sep 10	Oct 10	Nov 10	Total
Bondville													0
Broadlands			1										
Champaign	38	48	125										211
Fisher	4												4
Foosland	1												1
Gifford	2	1											3
Homer	1	1	14										16
Ivesdale		1											1
Ludlow	1												1
Mahomet	1	12	2										15
Ogden	2	1											3
Penfield			2										2
Pesotum	2	2											4
Philo	3												3
Rantoul	53	18	57										128
Royal	1												1
Sadorus	2												2
Savoy	3	3	10										16
Seymour	1	1	1										3
Sidney	3	1	2										6
St. Joseph	3		7										10
Thomasboro	42												42
Tolono	5	4	12										21
Urbana	18	18	29										65
Other	1		38										39
Total	187	111	300	0									

Total Unique Patients in FY

187 277 557

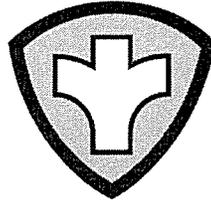
Education

Contacts 6 249 1051

1306

Champaign and Urbana children seen either live outside city limits and are county residents or are part of the Head Start program and paid for by Medicaid or other funding.

*Feb will include patients from Give Kids A Smile with C-UPHD IDDS.



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**Public Health Administrator's Report
to the
Champaign County Board of Health
March 2010**

Monthly Division Reports for *Infectious Disease, Environmental Health, Wellness and Health Promotion, and Maternal and Child Health* are available on our website at: <http://www.c-uphd.org/division-reports.html>

H1N1 UPDATE:

CUPHD continues to provide H1N1 vaccinations. No report, of H1N1 illness in our County. Activity remains low across the US, but reports of H1N1 infections and deaths have been reported in the southern states.. No reports of seasonal Flu.

National Association of County and City Health Officials (NACCHO) has invited CUPHD to provide input on the National H1N1 Response.

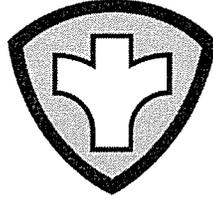
CUPHD will be at the "*Babies, Blankies, & Backpack*" Expo with the i-Hotel on April 11. We will be highlighting services and providing free H1N1 vaccinations.

Environmental Health:

The IL Department of Public Health recently reviewed the Food, Water, and Sewage Programs for both C-U and the County. The exit interviews for all programs were highly favorable. The programs were in compliance with all State program standards and requirements. The IDPH personnel were highly complimentary of our training programs, e.g. food safety training, taught by staff, and by the high level of professionalism in our staff. It is expected that CUPHD and CCPHD programs will be reviewed in another 3 years per local health protection grant standards

(<http://www.ilga.gov/commission/jcar/admincode/077/077006150B02200R.html>).

Additionally: 1) Jeff Blackford was an invited speaker to a class held by the University of Illinois Extension to discuss private sewage and private potable water issues for rural residents in Champaign County; and 2) A Food Code Update will mailed soon to every food establishment (see attachment). Please note the effective enforcement date is July 1, 2010.



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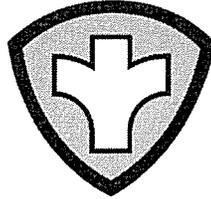
Policy:

- 1) The County BoH needs to decide whether to provide a well-for-fee testing service and any fees. As you were informed, CUPHD has received two lab results from County residents-Thomasboro (unsatisfactory results) and Longview (satisfactory results).. This service will also need to be added to the contract Appendix A.
- 2) CCPHD must complete an I-PLAN as a practice standard for a certified local health department (<http://www.ilga.gov/commission/jcar/admincode/077/077006000D04100R.html>.) Certification is an eligibility requirement for the Local Health Protection Grant awarded by IDPH. Also, other IDPH grants, some with preference, are made available to certified local health departments. In order to obtain efficiencies we complete one IPLAN for CUPHD & CCPHD and split the cost 50/50 between the two entities. The cost for this was not included in the past budget. It will need to be added. For more information about the I-PLAN <http://app.idph.state.il.us/>
- 3) At the last County BoH meeting Julian Rappaport indicated that the County BoH needed to approve any proposals for grants written by CUPHD that included Champaign County, outside of Champaign-Urbana, as part of the proposed service area.

Procedurally, if the County BoH requests to approve all of the grants written that mention County citizens, schools, venues, I do not see how this is feasible. Many of the grants that we write have very short turn-around times. Grants are written, not only by me, but also be Division Directors, Program Coordinators, etc. Often we are co-applicants with other agencies/organizations.

CUPHD and the CCBBoH need to determine a procedure that works for all so that grants will NOT have to be submitted by and for CUPHD only. I do not suggest this course of action. It has always been my intent to write grants and contracts that benefit all people living in Champaign County, not just C-U. In practice, it will mean fewer services to Champaign County residents, and I do not believe that is the intent of the Champaign County BoH or the Champaign County Board.

Betty Segal suggested at the last meeting that I start providing a report on all new grants written or proposed. I believe that this is a good idea, and will start by providing a current list of all grants and contracts in place at this time, and

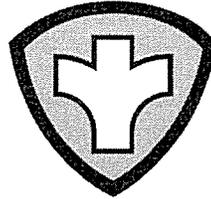


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follow-up at each future meeting with any additional grants/contracts that have been submitted. These include those for CUPHD and Champaign County.

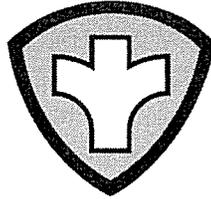
Illinois Agency	Grant	Contract #	Contract period
IDHS	Coordinated School Health	L11GL071372	July 1, 2009 - June 30, 2010
IDHS	Urbana School Health Center	L11GL071371	July 1, 2009 - June 30, 2010
IDPH	Tobacco Free Communities - CU	03281008	July 1, 2009 - June 30, 2010
IDPH	Tobacco Free Communities - CC	03281009	July 1, 2009 - June 30, 2010
ILCC	Tobacco Vendor Compliance		August 1 2009 - June 30, 2010
IDPH	TFC - REALITY ILLINOIS	03281114	July 1, 2009 - June 30, 2010
IDPH	Osteoporosis Prevention for Teens	06280049	July 1, 2009 - June 30, 2010
IDHS	Diabetes Program	L11GL071660	July 1, 2009 - June 30, 2010
Other	Medicare Diabetes Screening		August 1, 2008 - December 31, 2008
IDPH	Asthma	03283010	September 1, 2009 - August 31, 2010
IDPH	IBCCP	06180005	July 1, 2009 - June 30, 2010
IDPH	Ticket for the Cure		July 1, 2008 - June 30, 2009
IDPH	Illinois WiseWoman	06180038	July 1, 2009 - June 30, 2010
IDPH	Vision & Hearing	03780407	July 1, 2009 - June 30, 2010
IDPH	Dental Sealant	03480137	July 1, 2009 - June 30, 2010
IDPH	Prostate & Testicular Cancer	03284002	September 1, 2009 - June 30, 2010
IDPH	HIV Care Consortium	95780765	April 1, 2009 - March 31, 2010
IDPH	HOPWA	05780420	January 1, 2010 - December 31, 2010
IDPH	YMSM	05780412	July 1, 2009 - June 30, 2010
IDPH	Minority Health (WOW)	00180034	September 1, 2009 - August 31, 2010
IDPH	Minority Health (Prostate)	03284047	July 1, 2009 - June 30, 2010
IDPH	HIV Jail Project	05780407	July 1, 2009 - June 30, 2010
IDPH	HIV Prevention Lead Agency		January 1, 2009 - December 31, 2009
IDPH	Gonorrhea Elimination	85780825	January 13, 2009 - June 30,



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	Project		2009
IDPH	Tuberculosis	95180791	January 1, 2009 - December 31, 2009
IDHS	Family Case Mgmt - Downstate	L11GL071300	July 1, 2009 - June 30, 2010
IDHS	Healthworks	L11GL071390	July 1, 2009 - June 30, 2010
IDHS	Teen Parent Services	L11GL071840	July 1, 2009 - June 30, 2010
IDHS	WIC	L11GL071900	July 1, 2009 - June 30, 2010
IDHS	Farmer's Market	L11GL071920	July 1, 2009 - June 30, 2010
IDPH	Genetics	03780203	July 1, 2009 - June 30, 2010
IDPH	Lead Screening/Lead Poisoning Prev.	05380173	July 1, 2008 - June 30, 2009
IDPH	PHEP - CU	07181010	August 1, 2009 - July 31, 2010
IDPH	PHEP - CC	07181009	August 1, 2009 - July 31, 2010
IDPH	Pandemic Influenza Planning	97181122	September 30, 2008 - March 31, 2010
IDPH	Summer Food Program		May 1, 2009 - August 31, 2009
IDPH	Get the Lead Out	95380479	October 1, 2008 - September 30, 2010
IDPH	Mosquito Vector Control	95380200	July 1, 2008 - June 30, 2010
IDPH	West Nile Virus - CU	95380652	April 1, 2009 - March 31, 2010
IDPH	West Nile Virus - CC	95380651	April 1, 2009 - March 31, 2010
IDPH	County Non-Community Water	05380300	July 1, 2009 - June 30, 2010
IDPH	Tanning Facility Inspection	05280196	July 1, 2009 - June 30, 2010
IDHFS	Health Information Exchange		June 25, 2009 - June 25, 2010
IDPH	Chlamydia Evaluation Initiative	05180280	September 1, 2009 - December 31, 2009
IDPH	Death Certificate Surcharge		July 1, 2008 - June 30, 2009
IDPH	Local Health Protection - CU	05080010	July 1, 2009 - June 30, 2010
IDPH	Local Health Protection - CC	05080009	July 1, 2009 - June 30, 2010
IDPH	PHER - CU Phase I & II	07181132	July 31, 2009 - July 30, 2010
IDPH	PHER - CC Phase I & II	07181131	July 31, 2009 - July 30, 2010
IDPH	PHER - CU Phase III	07181227	July 31, 2009 - July 30, 2010
IDPH	PHER - CC Phase III	07181226	July 31, 2009 - July 30, 2010



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Educational Websites:

CUPHD: www.c-uphd.org

Vital Stats: <http://www.idph.state.il.us/health/statshome.htm>

IL Public Health Association: <http://www.ipha.com/>

Natl. Assoc. of Boards of Health: <http://www.nalboh.org/>

Illinois Public Health Laws: <http://www.idph.state.il.us/rulesregs/rules-indexhome.htm>

Legislative Action: <http://capwiz.com/naccho>

Social Marketing: Become a fan of “Champaign County Prepares” on *Facebook*.

Contact Information:

Julie A. Pryde, MSW, LSW, Public Health Administrator

Champaign-Urbana Public Health District, 201 W. Kenyon Rd, Champaign, IL 61821

Office: 531-5369 Cell & Text: 202-0657 Secure fax: 531-5381 jpryde@c-uphd.org

Invoice Number:	1002
Date of Invoice:	March 1, 2010
Billing Period:	January-10

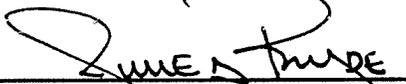
To:
 Champaign County Public Health Department
 1776 East Washington Street
 Urbana, Illinois 61802

For the Following Expenses:

533.07 Professional Services - Infectious Disease Prevention & Mgmt	\$	9,471.25
533.07 Professional Services - Vital Statistics	\$	235.58
533.07 Professional Services - Environmental Health	\$	25,821.83
533.07 Professional Services - Administration	\$	12,318.59
533.07 Professional Services - PHEP Grant	\$	5,107.19
533.07 Professional Services - TFC Grant	\$	1,743.40
533.07 Professional Services - West Nile Virus Grant	\$	-
533.07 Professional Services - Non-Community Water - CU Surveys	\$	-
533.07 Professional Services - PHER Phase 1 & 2 Grant	\$	2,511.34
533.07 Professional Services - PHER Phase 3 Grant	\$	13,920.61
Total Amount Due to CUPHD per Contract	\$	<u>71,129.79</u>

CERTIFICATION:

I hereby certify that the amounts billed above agree with the approved budget; that appropriate purchasing procedures have been followed, and that reimbursement has not previously been requested or received.



 Authorized Agency Official

Invoice Number:	1003
Date of Invoice:	March 17, 2010
Billing Period:	February-10

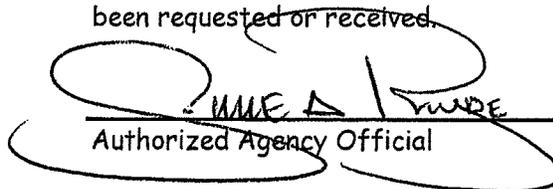
To:
 Champaign County Public Health Department
 1776 East Washington Street
 Urbana, Illinois 61802

For the Following Expenses:

533.07 Professional Services - Infectious Disease Prevention & Mgmt	\$	9,471.25
533.07 Professional Services - Vital Statistics	\$	235.58
533.07 Professional Services - Environmental Health	\$	25,821.83
533.07 Professional Services - Administration	\$	12,318.59
533.07 Professional Services - PHEP Grant	\$	2,855.22
533.07 Professional Services - TFC Grant	\$	1,817.99
533.07 Professional Services - West Nile Virus Grant	\$	6.50
533.07 Professional Services - Non-Community Water - CU Surveys	\$	-
533.07 Professional Services - PHER Phase 1 & 2 Grant	\$	2,083.55
533.07 Professional Services - PHER Phase 3 Grant	\$	12,932.74
Total Amount Due to CUPHD per Contract	\$	67,543.25

CERTIFICATION:

I hereby certify that the amounts billed above agree with the approved budget; that appropriate purchasing procedures have been followed, and that reimbursement has not previously been requested or received.



 Authorized Agency Official

From: Julie Pryde [jpryde@c-uphd.org]
Sent: Thursday, March 18, 2010 4:42 PM
To: Bobbi Scholze; Dr. Gowda; Peter Tracy; Cheryl Ramierz; Stan James; Dr. Huls; Deb Busey; Betty Segal; Kat Bork; Brenda Anderson; Julie; JRappapo@S.Psych.uiuc.edu; Dr. Peterson
Cc: Frederic M. Grosser; carol.township@gmail.com; cpiusweibel@hotmail.com; pam@pamborowski.com
Subject: Proposed Well Water Testing Program revisions & associated fees for County
Importance: High

Jim Robert's revised proposal for well water testing and associated fee-for-service structure.

\$49 using IDPH lab

\$12 for interpretation and dissemination using IDOA lab.

No express service. Realtor can contact the lab, send the results to us, we give results to one designated contact person.

No field visits unless we can determine that the unsatisfactory result has a valid public health reason, and then it is covered by County BoH water program (cost center #7420).

Julie A. Pryde, MSW, LSW

PUBLIC HEALTH ADMINISTRATOR
Champaign-Urbana Public Health District
201 W. Kenyon Road, Champaign, IL 61820
217.531.5369 * 217.202.0657 cell * 217.531.4343 fax
jpryde@c-uphd.org * www.c-uphd.org * www.Stock2forFlu.com

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From: Andrea N. Wallace [awallace@c-uphd.org]
Sent: Monday, March 22, 2010 2:54 PM
To: Betty Segal; Bobbi Scholze; Brenda Anderson; Cheryl Ramirez; Dr. Mark Huls; Dr. Peterson; Dr. Prashanth Gowda; Julian Rappaport; Kat Bork; Stan James
Cc: Julie; Carol Elliott
Subject: Budget for IPLAN
Attachments: IPLAN 2011 intro and estimated budget.doc

Attached is the tentative budget for the IPLAN which totals \$37,836, of which 50% or \$18,918 would be billed to the CCPHD. We intend to utilize interns for this year's plan which saves on salaries/fringes as compared to the last IPLAN that was completed in 2005/6. I believe this is an agenda item for next Tuesday's board meeting.

Andrea

Due to upgrades, my new email address will be awallace@c-uphd.org please update my contact info for continued communications.

Thank You

Andrea N. Wallace, CPA

Director of Finance
Champaign-Urbana Public Health District
201 Kenyon Road; Champaign, IL 61820
Phone (217) 531-4263
Fax (217) 531-5382

awallace@c-uphd.org



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IPLAN 2011 : Champaign –Urbana Public Health District and Champaign County Public Health Department

Section 600.400 of the Illinois Administrative Code requires local health departments in Illinois to complete a community health needs assessment and health plan to fulfill the provisions for certification at least every five years.

The Illinois Project for Local Assessment of Needs (IPLAN) is a community health assessment and planning process that is conducted every five years by local health jurisdictions in Illinois. The last IPLAN for Champaign was submitted in May 2006.

The essential elements of IPLAN are:

1. an organizational capacity assessment
2. a community health needs assessment and
3. a community health plan, focusing on a minimum of three priority health problems

MAPP

Mobilizing for Action through Planning and Partnerships (MAPP) is a strategic approach to community health improvement. This tool helps communities improve health and quality of life through community-wide strategic planning. Using MAPP, communities seek to achieve optimal health by identifying and using their resources wisely, taking into account their unique circumstances and needs, and forming effective partnerships for strategic action.

The MAPP tool was developed by the National Association of County and City Health Officials (NACCHO) in cooperation with the Public Health Practice Program Office and the Centers for Disease Control and Prevention (CDC).

MAPP represents a continuous process in which phases often reflect back on one another. Community-driven strategic planning is not a sequential activity and is most successful when it is interwoven with the activities of local public health system partners in a sustained manner. Finally, it is worth restating that MAPP is a community-driven process. It requires a high level of participation from community organizations and residents.

The four components of MAPP

- Community Themes and Strengths Assessment identifies themes that interest and engage the community, perceptions about quality of life and community assets
- The Local Public Health System Assessment measures the capacity of the local public health system to conduct essential public health services
- The Community Health Status Assessment analyzes data about health status, quality of life and risk factors in the community
- The Forces of Change Assessment identifies forces that are occurring or will occur that will affect the community or the local public health system

Estimated Budget for 2011 IPLAN

Work plan period: March 2010-Feb 2011

Personnel:

- Awais Vaid: 20% of FTE for 1 year = \$ 17,154.00 (Including Fringe Benefits)
- Julie Pryde: 8.5% of FTE for 1 year = \$12,300 (Including Fringe Benefits)
- Steve Brunkow: 2% of FTE for 1 year = \$1,382 (Including Fringe Benefits)
- Intern (4): Unpaid through U of I

IPLAN Training: \$ 500- \$ 1,000

Training on methods for conducting MAPP process with the latest guidelines from NACCHO.

Printing & Supplies: \$ 1,500

Meeting supplies, printing of materials and final report

Meeting Expenses and Focus Group Survey: \$ 2,500

Three community meetings with up-to 50 participants per meeting to complete the first three components of the MAPP process. These meetings will be all day events including food and refreshments. Consultants to facilitate meetings.

Community Survey: \$ 2,000

Will be conducted online through CUPHD website, survey-monkey as well as on paper.

Total Estimated Budget: \$37,836