
CHAMPAIGN COUNTY BOARD OF HEALTH

Brookens Administrative Center
1776 E. Washington
Urbana, IL 61802

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Champaign County Board of Health
Tuesday, February 22, 2011
6:00 p.m.
CUPHD Facility
201 W. Kenyon Road, Champaign, Illinois

AGENDA

<u>ITEM</u>	<u>PAGE NO.</u>
A. Call to Order	
B. Roll Call	
C. Approval of Agenda/Addenda	
D. Approval of Minutes	
1. January 25, 2011	*1-5
E. Public Participation on Agenda Items Only	
F. Correspondence and Communications	
G. Smile Healthy	
1. Monthly Report – January 2011	*6-9
H. CUPHD	
1. Adoption of the 2010 IPLAN for Champaign County	
2. Discussion of Health Alliance	
3. CUPHD Monthly Division Reports – January 2011	
Reports Can Be Viewed At: http://www.c-uphd.org/monthly-reports.html	
a. Administrative Training	
b. Human Resources	
c. Infectious Disease	
I. Other Business	
J. Public Participation on Non-Agenda Items Only	
K. Adjournment	

1 CHAMPAIGN COUNTY BOARD OF HEALTH

2
3 **Monthly Meeting**
4 **Tuesday, January 25, 2011**
5

6 **Call to Order**
7

8 The Board of Health (BOH) held its monthly meeting on January 25, 2011 in the Lyle
9 Shields Meeting Room at the Brookens Administrative Center, 1776 East Washington, Urbana.
10 The meeting was called to order at 6:04 p.m. by Board President Bobbi Scholze.
11

12 **Roll Call**
13

14 Board members present at the time of roll call were Prashanth Gowda, Stan James, John
15 Peterson, Cheryl Ramirez, Bobbi Scholze, Betty Segal, and David Thies. The staff member
16 present was Kat Bork (Board of Health Administrative Assistant).
17

18 The absent Board member was Brenda Anderson.
19

20 Also present were Candi Crause (CUPHD Infectious Disease Prevention &
21 Management Director), Nancy Greenwalt (Smile Healthy Executive Director), Julie Pryde
22 (CUPHD Administrator), Jim Roberts (CUPHD Environmental Health Director), Awais Vaid
23 (CUPHD Epidemiologist), and Andrea Wallace (CUPHD Finance Director).
24

25 **Approval of Agenda/Addendum**
26

27 **MOTION** by James to approve the agenda; seconded by Ramirez. **Motion carried with**
28 **unanimous support.**
29

30 **Approval of Minutes**
31

32 **MOTION** by Peterson to approve the November 30, 2010 minutes; seconded by James.
33

34 Roberts noted a correction should be made to reflect that the Board of Health decided to
35 not apply for a tanning facilities grant separate from CUPHD.
36

37 **Motion carried as amended with unanimous support.**
38

39 **Public Participation on Agenda Items Only**
40

41 There was no public participation over the agenda items.
42

43 **Correspondence and Communications**
44

45 There was no correspondence or communications.
46
47
48
49

50 **Smile Healthy**

51
52 The December 2010 monthly report was distributed to the Board.

53
54 **MOTION** by Peterson to receive and place on file the Smile Healthy monthly reports for
55 November 2010 and December 2010; seconded by Ramirez.

56
57 Greenwalt will email Bork a flyer for the Give Kids a Smile event to forward to the
58 Board. The event will provide free dental exams to all kids ages 1-17 from dental groups
59 combining their efforts. There are no screenings for residency, so any child who arrives will
60 receive a free exam. Greenwalt confirmed the state exam forms will be onsite to verify the
61 dental exam for school-age children as required by the state.

62
63 **Motion carried with unanimous support.**

64
65 **CUPHD**

66 **Approval of CUPHD Invoice – November 2010 & December 2010**

67
68 Peterson stated the invoices were consistent with the contract.

69
70 **MOTION** by Peterson to approve payment of the CUPHD November 2010 and
71 December 2010 invoices; seconded by James. **Motion carried with unanimous support.**

72
73 **Acceptance of the Potable Water Supply Program Grant**

74
75 Roberts explained the Potable Water Supply Program Grant is a small grant that helps
76 cover the cost of required potable water inspections.

77
78 **MOTION** by Peterson to accept the Potable Water Supply Program Grant; seconded by
79 Gowda.

80
81 The Board and CUPHD staff discussed how the grant amount is set, the activity required
82 by the Local Health Protection Grant, audit requirements, and the staff time involved. Gowda
83 asked if the BOH loses money with this grant. Roberts said he would look into it, but his guess
84 was that they did lose money because of the new state requirements that direct him to prepare an
85 application for this grant. Gowda asked if the potable water services were mandatory. Pryde
86 confirmed the services were pretty much mandatory because this is a core service and the grant
87 does not cover the cost of providing core services.

88
89 **Motion carried with unanimous support.**

90
91 **Letter to IDPH in Support of the Champaign County Local Assessment of Need**

92
93 Pryde asked for this to be removed from the agenda and dealt with after the IPLAN.

94
95

96 Letter to Send to Carle Regarding Their Practice of Referring Their Health Alliance-Insured
97 Clients to our STD Clinic and Other Services

98
99 Crause, Pryde, and Wallace explained that CUPHD application to be a paid provider for
100 Health Alliance Insurance for its flu vaccine and STD clinics. A significant number of people
101 asking for STD testing and treatment at the CUPHD clinic are referred there by doctors who see
102 the people in an office setting or a hospital. Health Alliance rejected CUPHD's application as a
103 paid provider and the appeal, although CUPHD can provide services at a lesser cost than Carle.
104 Since Carle doctors are referring patients to CUPHD instead of treating the patients themselves,
105 Pryde wanted to send a letter to the doctors asking them to stop referring their STD patients to
106 CUPHD. CUPHD does not receive any reimbursement for providing STD testing and treatment
107 to these patients, even though they have insurance. Pryde noted that CUPHD's STD clinic is
108 sufficiently busy without the referrals from Carle doctors and she wanted the Carle patients to be
109 treated at Carle Hospital. The Board discussed the possibilities of addressing this problem. The
110 Board concurred with Pryde contacting an individual in risk management at Carle about stopping
111 doctors from referring their patients to CUPHD. This issue is also on the agenda for tomorrow's
112 CUPHD Board meeting.

113
114 Marc J. Vaughan, Licensed Water Well Pump Installation Contractor, Violation Notice Issued by
115 IDPH

116
117 Roberts brought this item to the Board's attention for information only. He is seeking an
118 administrative remedy with Mr. Vaughan, who it appears has been installing well water pump
119 systems with the appropriate license.

120
121 Request Permission, Under Special Circumstances, to Provide a Temporary Waiver to Local
122 Ordinance Requirement Regarding Private Sewage Disposal System Permits

123
124 Roberts requested a temporary waiver of the Champaign County Health Ordinance for
125 private sewage disposal system permits for Homer and Bondville. CUPHD received a complaint
126 about a property in the Village of Homer. The owner was willing to make the repairs, but the
127 village is constructing a municipal waste water system at the same time. Roberts wanted to
128 waive the fee and permit requirements for the villages since this is active municipal sewer
129 system construction. CUPHD will follow up later to verify installation of the appropriate
130 system. The complaint is from Homer, but Roberts wanted to include Bondville in the waiver
131 because that village is in the same situation.

132
133 **MOTION** by Thies to provide a temporary waiver to the Champaign County Health
134 Ordinance for private sewage disposal system permits in the Villages of Homer and Bondville.
135 **Motion carried with unanimous support.**

136
137 Adoption of the 2010 IPLAN for Champaign County

138
139 A summary of the 2010 IPLAN was distributed at the meeting and the full draft report
140 was emailed to the Board. Pryde would like to have a study session for the IPLAN presentation
141 before it is adopted by the BOH, possibly at the February meeting. Vaid added the IPLAN was
142 due in December, but CUPHD obtained an extension. The Board discussed the legal

143 significance of the IPLAN and why it was required to receive a Local Health Protection Grant
144 and maintain certification as a public health department. Pryde described how CUPHD
145 identified the community goals and how those would be addressed by a variety of agencies. The
146 IPLAN will be posted online as a search document to be more accessible. Scholze directed that
147 the IPLAN should be placed on the next BOH agenda.

148
149 Administrator's Report

150
151 Pryde did not have a paper report and stated the BOH should consider her verbal
152 comments and the IPLAN summary as her report.

153
154 CUPHD Monthly Division Reports

155
156 The monthly division reports for Administrative Training, Environmental Health, Human
157 Resources, Infectious Disease, Maternal & Child Health, and Wellness & Health Promotion were
158 posted on CUPHD's website at <http://www.c-uphd.org/monthly-reports.html>.

159
160 **MOTION** by James to receive and place on file the November 2010 and December 2010
161 division monthly reports; seconded by Segal. **Motion carried with unanimous support.**

162
163 Other Business
164 Request Approval of FY2011 Calendar of Meetings

165
166 **MOTION** by James to approve the FY2011 Calendar of meeting as presented; seconded
167 by Segal.

168
169 James suggested the Board consider moving to a quarterly meeting schedule, with
170 more meetings as necessary to develop the annual budget. The Board discussed revising its
171 calendar of meetings and the number of meetings likely needed to approve a budget. The Board
172 directed Bork to find out if the CUPHD invoices could be paid without Board approval to ensure
173 CUPHD received payment in a timely manner even if a meeting was canceled. **James and**
174 **Segal agreed to consider having Scholze and Pryde decide to cancel monthly meetings that**
175 **have no action items as a friendly amendment to the motion.** The Board discussed the
176 February meeting and concurred to hold it on February 22, 2011 at the CUPHD Facility on
177 Kenyon Road. **James and Segal agreed to consider this as a friendly amendment.**

178
179 **Motion carried as amended with unanimous support.**

180
181 Approval of Closed Session Minutes

182
183 **MOTION** by James to approve the November 30, 2010 closed session minutes;
184 seconded by Thies. **Motion carried with unanimous support.**

185
186 Public Participation on Non-Agenda Items Only

187
188 There was no public participation on non-agenda items.

189

189 **Closed Session Pursuant to 5 ILCS 12012 (c)11 to Consider Litigation When an Action on**
190 **Behalf of the Board of Health Has Been Filed & is Pending in Court**

191
192 **MOTION** by James to enter into closed session pursuant to 5 ILCS 12012 (c) 11 to
193 consider litigation when an action on behalf of the Board of Health has been filed and is pending
194 in court. He further moved the Administrator and the Recording Secretary remain present. The
195 motion was seconded by Segal. Motion carried with a vote of 7 to 0. Gowda, James, Peterson,
196 Ramirez, Scholze, Segal, and Thies voted in favor of the motion. The Board entered into closed
197 session at 7:20 p.m. and resumed open session at 7:44 p.m.

198
199 **Adjournment**

200
201 The meeting was adjourned at 7:45 p.m.

202
203 Respectfully submitted,

204
205 Kat Bork
206 Board of Health Administrative Assistant

207
208 *Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*



Champaign County Board of Health Monthly Report for January 2011, FY11

Total Number of Patients Seen From All Programs this month: **179**

Total Number of Unique Patients In BOH Fiscal Year 2010: **297**

Breakdown of current month patients for all programs by town.

- Champaign: **47**
- Ludlow: **2**
- Mahomet: **1**
- Ogden: **2**
- Philo: **5**
- Rantoul: **36**
- Sadorus: **1**
- Savoy: **6**
- Sidney: **12**
- St. Joseph: **3**
- Thomasboro: **1**
- Tolono: **29**
- Urbana: **32**
- Other: **2**

Mobile Clinic Events

January 6, 2011 – Thursday – Thomasboro Elementary
January 10, 2011 – Monday – Savoy Head Start
January 11, 2011 – Tuesday – Wesley Church Food Pantry
January 14, 2011 – Friday – Savoy Head Start
January 18, 2011 – Tuesday – Savoy Head Start & Rantoul Head Start
January 20, 2011 - Thursday – Christian Health Center, Champaign – CDAP Day
January 21, 2011 – Friday – Unity Junior High
January 24, 2011 – Monday – Savoy Head Start
January 26, 2011 – Wednesday – Frances Nelson Health Center
January 28, 2011 – Friday – Unity East Grade School

Education and Outreach

1/04/11 Head Start Preschool, Savoy - A staff hygienist delivered an educational program and provided dental educational materials to **54 children**.

1/04/11 Provena, Urbana – A staff hygienist together with a U of I Extension member provided nutrition and dental education, dental supplies, and dental referral to **6 adults**.

1/06/11 Head Start Preschool, Savoy - A staff hygienist delivered an educational program and provided dental educational materials to **54 children**.

SmileHealthy – formerly Central Illinois Dental Education and Services (CIDES)
Head Start Dental Clinic . Mobile Dental Clinics . Child Dental Access Program . Dental Health Education
PO Box 154, Champaign, IL 61824-0154 – phone 217.359.7404 – fax: 217.352-9745
www.smilehealthy.org

1/10/11 St. Patrick's Church, Urbana - A staff hygienist together with a U of I Extension member provided educational materials and dental supplies to **25 adults**.

1/11/11 Head Start Preschool, Savoy - A staff hygienist delivered an educational program and provided dental educational materials to **54 children**.

1/11/11 Leal Elementary School, Urbana - A staff hygienist together with a U of I Extension member delivered an educational program and provided educational materials with dental supplies to **77 children**.

1/12/11 Salt and Light, Champaign - A staff hygienist together with a U of I Extension member provided educational materials and dental supplies to **120 adults and 10 children**.

1/12/11 Franklin Middle School, Champaign - A staff hygienist together with a U of I Extension member delivered an educational program and provided educational materials with dental supplies to **9 children and 1 adult**.

1/13/11 Head Start Preschool, Rantoul - A staff hygienist delivered an educational program and provided dental educational materials to **72 children**.

1/13/11 Provena, Urbana – Smile Healthy volunteer together with a U of I Extension member provided nutrition and dental education, dental supplies, and dental referral to **5 adults**.

1/18/11 Head Start Preschool, Rantoul - A staff hygienist delivered an educational program and provided dental educational materials to **36 children**.

1/19/11 Prairie Center, Urbana - A staff hygienist together with U of I Extension member provided an educational program and dental supplies to **14 adults**.

1/20/11 Head Start Preschool, Urbana - A staff hygienist delivered an educational program and provided dental educational materials to **54 children**.

1/20/11 Wesley Church, Urbana - A staff hygienist provided educational materials to **20 adults**.

1/20/11 University of Illinois, ENG 315 Learning in Community – Director met with **20 students** taking the SmileHealthy section of ENG 315. This semester they will be working on oral health education materials including picture books and SmileHealthy community outreach and promotion.

1/21/11 Leal Elementary School, Urbana - A staff hygienist together with a U of I Extension member delivered an educational program and provided educational materials with dental supplies to **24 children**.

1/25/11 Steer Place – Public Housing, Urbana - A staff hygienist together with U of I Extension member provided an educational program and dental supplies to **10 senior citizens**.

1/25/11 Head Start Preschool, Champaign - A staff hygienist provided an educational program and dental educational material to **40 children**.



1/27/11 Head Start Preschool, Champaign - A staff hygienist provided an educational program and dental educational material to **15 children.**

1/28/11 Don Moyer's Boys and Girls Club, Champaign - A staff hygienist delivered an educational presentation and provided dental supplies and educational materials to **50 children and 4 adults.**

1/31/11 Champaign Rotary – Director gave brief talk on SmileHealthy Head Start Education Program.

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SmileHealthy
Champaign County Board of Health
Fiscal Year 2011 Report

	Dec 10	Jan 11	Feb 11*	March 11	April 11	May 11	June 11	July 11	Aug 11	Sep 11	Oct 11	Nov 11	Total
Bondville													0
Broadlands													0
Champaign	38	47											85
Dewey													0
Fisher													0
Foosland													0
Gifford													0
Homer													0
Ivesdale													0
Ludlow		2											2
Mahomet		1											1
Ogden		2											2
Penfield													0
Pesotum													0
Philo		5											5
Rantoul	57	36											93
Royal													0
Sadorus		1											1
Savoy	2	6											8
Seymour													0
Sidney		12											12
St. Joseph	2	3											5
Thomasboro	21	1											22
Tolono	1	29											30
Urbana	11	32											43
Other/Unk	2	2											4
Total	134	179	0										

Total Unique Patients in FY 134 297

Education

Contacts 698 772

1470

Champaign and Urbana children seen either live outside city limits and are county residents or are part of the Head Start program and paid for by Medicaid or other funding.

*Feb will include patients from Give Kids A Smile with C-UPHD IDDS.