
CHAMPAIGN COUNTY BOARD OF HEALTH

Brookens Administrative Center
1776 E. Washington
Urbana, IL 61802

Phone: (217) 384-3772
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Champaign County Board of Health

Tuesday, June 21, 2011

6:00 p.m.

Lyle Shields Meeting Room

**Brookens Administrative Center, 1776 E. Washington
Urbana, Illinois**

AGENDA

<u>ITEM</u>		<u>PAGE NO.</u>
A.	Call to Order	
B.	Roll Call	
C.	Approval of Agenda/Addenda	
D.	Approval of Minutes	
	1. May 31, 2011	*1-5
E.	Public Participation on Agenda Items Only	
F.	Correspondence and Communications	
G.	Smile Healthy	
	1. Monthly Report – May 2011	*6-8
H.	CUPHD	
	1. Approval of CUPHD Invoice – April 2011	*9
	2. CUPHD Monthly Division Reports – May 2011 Reports Can Be Viewed At: http://www.c-uphd.org/monthly-reports.html	
	a. Administrative Training	
	b. Infectious Disease	
	3. Proposed FY2012 Budget	
	4. Closed Session Pursuant to 5 ILCS 12012 (c)11 to Consider Litigation When an Action Against, Affecting, or on Behalf of the Particular Body Has Been Filed & is Pending in Court or an Action is Probable or Imminent	

I. Other Business

J. Public Participation on Non-Agenda Items Only

K. Adjournment

1 CHAMPAIGN COUNTY BOARD OF HEALTH

2
3 Tuesday, May 31, 2011

4
5 **Call to Order**

6
7 The Board of Health (BOH) held a meeting on May 31, 2011 in the Lyle Shields Meeting
8 Room at the Brookens Administrative Center, 1776 East Washington, Urbana. The meeting was
9 called to order at 6:00 p.m. by President Bobbi Scholze.

10
11 **Roll Call**

12
13 Board members present at the time of roll call were Stan James, Cherryl Ramirez, Bobbi
14 Scholze, Betty Segal, and David Thies. John Peterson arrived after roll call.

15
16 The absent Board member was Prashanth Gowda.

17
18 Also present were Kat Bork (Board of Health Administrative Assistant), Candi Crause
19 (CUPHD Infectious Disease Prevention & Management Director), Nancy Greenwalt (Smile
20 Healthy Executive Director), Julie Pryde (CUPHD Administrator), and Jim Roberts (CUPHD
21 Environmental Health Director).

22
23 **Approval of Agenda/Addendum**

24
25 **MOTION** by Ramirez to approve the agenda; seconded by James. **Motion carried with**
26 **unanimous support.**

27
28 **Approval of Minutes**

29
30 **MOTION** by Thies to approve the February 22, 2011 minutes; seconded by James.

31
32 Ramirez requested a change to lines 150-151 to reflect that her employer is the
33 Association of Community Mental Health Authorities.

34
35 **Motion carried as amended with unanimous support.**

36
37 **Public Participation on Agenda Items Only**

38
39 There was no public participation over the agenda items.

40
41 **Correspondence and Communications**

42
43 There was no correspondence or communications.

44
45 **Smile Healthy**

46
47 **MOTION** by James to receive and place on file the Smile Healthy monthly report for
48 April 2011; seconded by Segal.

50 Greenwalt announced that Smile Healthy held a Last Chance Dental Clinic at the
51 Community Services Center in Rantoul on May 14th. They will be providing follow-up services
52 to the children seen at this clinic.

53
54 Peterson entered the meeting at 6:04 p.m.

55
56 **Motion carried with unanimous support.**

57
58 Scholze asked for an update on dental health in the community. Greenwalt stated the
59 Frances Nelson Dental Clinic is planned to open on October 3rd. Construction has not begun
60 and the bids were within budget. The clinic's clientele will be half children and half adults.
61 Smile Healthy is coordinating the clinic, but not managing clinic. Smile Healthy is accepting
62 applications to fill the positions of a full-time dentist, a full-time hygienist, two dental assistants,
63 and a dental office assistant. The clinic will have staggered hours and be open five days a week.
64 There is an advisory group which meets monthly to review the clinic's progress and to fundraise
65 for construction and operating expenses.

66
67 **CUPHD**

68 Approval of CUPHD Invoice – March 2011

69
70 **MOTION** by Peterson to approve payment of the CUPHD invoice for March 2011;
71 seconded by James.

72
73 Peterson asked why the invoice was higher than usual. Pryde thought the increase was
74 due to PHEP activities to complete spending on the grant.

75
76 **Motion carried with unanimous support.**

77
78 Notice of IPLAN Acceptance from IDPH

79
80 Pryde gave Scholze a hard copy of the IPLAN and sent the other BOH members links to
81 the executive summary. The BOH and CUPHD are in "substantial compliance" for another five
82 years. The IPLAN is now online as a searchable document.

83
84 List of Current Grants

85
86 Pryde provided this list of current grants for the BOH's information. Pryde noted the
87 State of Illinois is so far behind in payments that CUPHD is just now receiving money for grants
88 that expire in a month.

89
90 Update on the Cherry Orchard Situation

91
92 Pryde explained that the owners of the Cherry Orchard Apartments, Bernard and Eduardo
93 Ramos, were found guilty on criminal and civil charges, including the initial charges of illegally
94 dumping sewage. They were fined around \$54,000. The Ramoses did not show up for next
95 court date and were found in contempt.

96

97 Peterson asked if the Ramoses have left town. Pryde was not certain of their
98 whereabouts, but is aware that apartments in the complex are still being rented to tenants. She
99 believed a building where tenants are currently living may lack electricity. CUPHD continues to
100 receive complaints about the property from its neighbors. James shared details about the
101 conditions of some of the apartment buildings. Roberts added that, in addition to the ordinance
102 violations, there is an injunction to not occupy or discharge sewage on the property. Scholze
103 asked who would follow up on this issue. James stated the Sheriff's Office should follow up
104 because it is in a rural setting with no local police force. Pryde has been contacted by the State's
105 Attorney's Office asking how this case should proceed. James recommended that the County
106 Planning & Zoning Department could condemn and close the property.

107
108 Thies asked if the State's Attorney's Office could send the BOH a memorandum
109 outlining the Board's options. Pryde described her communication with the State's Attorney's
110 Office and how the case is now being handled by Joel Fletcher. The BOH discussed the situation
111 at the Cherry Orchard Apartments. Thies inquired if the BOH could ask questions of the
112 attorney handling the case. Pryde agreed to ask Fletcher to attend a meeting. The BOH
113 continued to discuss the impact of the sewage discharge and the results of the court case.

114
115 James asked Pryde to request that John Hall of the Planning & Zoning Department and
116 Joel Fletcher attend a BOH meeting or arrange some other conversation. Pryde agreed to make
117 contact with Hall and Fletcher this week.

118
119 Invoice from the State's Attorney's Office Regarding the Ramos Case

120
121 Scholze announced that the BOH received a bill for attorney services for the Ramos case
122 from the State's Attorney's Office. Pryde spoke to Deb Busey about the invoice and was told
123 that county entities outside of the General Corporate Fund are billed for the State's Attorney's
124 Office's services. Scholze added that Busey has recommended waiting until the end of the fiscal
125 year to determine if a budget amendment is needed to cover the bill.

126
127 James said the BOH is a County agency, supported by County taxpayers and he was
128 under the impression that the Champaign County State's Attorney would represent the BOH on
129 enforcement issues. He asked if the BOH would have to pay the State's Attorney's Office for
130 representation any time an action is taken against someone. Pryde said CUPHD was not charged
131 for a noncompliant TB court case. James would understand if the BOH was asked to pay for
132 outside legal counsel because the State's Attorney's Office did not have the expertise to handle
133 certain cases, but he assumed the State's Attorney's Office would take an ordinance violation
134 case under its charter because both the State's Attorney and the BOH are working together as
135 County entities. He was surprised the BOH was being billed for the services because the State's
136 Attorney's staff was supposed to represent the County entities in lawsuits.

137
138 Pryde was concerned that another noncompliant TB case could involve further legal
139 costs. Thies felt the invoice was about government being transparent in order for the public to
140 understand the costs to taxpayers. Pryde noted the BOH would receive the fines revenue if any
141 money is ever collected from the Ramoses. James would like to know what services the BOH is
142 responsible to pay for when facing future enforcement issues. The BOH continued to discuss the
143 invoice. Thies noted the amount invoiced was very inexpensive for legal representation.

144 Proposed FY2012 Budget

145

146 Pryde presented the CUPHD FY2012 budget proposal prepared by Andrea Wallace.
147 CUPHD is using their budget surplus to pay down IMRF, which could lessen the amount the
148 BOH has to pay towards IMRF. There was discussion amongst the BOH and Pryde regarding
149 what was the exact total figure of the budget proposal. Pryde agreed to contact Wallace or a staff
150 person to get the total budget figure before the next meeting. James talked about the new budget
151 process that will replace Legislative Budget Hearings this year for the County. Peterson stated
152 the BOH will have to meet monthly in June and July to prepare the FY2012 budget. Peterson
153 asked if Deb Busey had signed off on Wallace's revenue projections for FY2012. Pryde said
154 Busey and Wallace were in contact all the time. Segal asked for a lighter blue to be used on the
155 spreadsheet because she could not read the cells highlighted in blue.

156

157 CUPHD Monthly Division Reports

158

159 **MOTION** by Thies to receive and place on file the CUPHD Monthly Divisions Reports
160 for February, March, & April 2011; seconded by James.

161

162 Peterson questioned CUPHD staff about the number of active TB cases. Crause
163 answered there were four active cases. Pryde added that CUPHD issues orders for voluntary
164 compliance when tests results come back positive for active TB. Peterson noted that hospitals
165 have been excused from annually testing their personnel for TB. Pryde was surprised because
166 health care workers can spread TB. Crause described how active cases can go untreated until the
167 individual is so sick that he or she is hospitalized and the testing is done. The BOH discussed
168 TB and the likelihood of cases in Champaign County. They discussed various TB tests and the
169 prevalence of the disease in other countries. Pryde thought a TB levy should be re-established.

170

171 **Motion carried with unanimous support.**

172

173 Other Business

174 Distribution of Public Health Levy for FY2011 from Deb Busey

175

176 This memo was provided for information only. Peterson remarked on how accurate
177 Busey's projections have been each year.

178

179 Support Services for the Board of Health in the Future

180

181 Scholze announced that Bork would be resigning from the County to attend law school in
182 August and Pryde has agreed that CUPHD staff will provide support for the BOH meetings.
183 Pryde suggested holding the meetings at the CUPHD facility. The FY2012 CUPHD budget
184 proposal includes the staff expense of providing these support services.

185

186 The BOH discussed the next couple of meetings. Thies stated he would not be present
187 for the June 21st meeting.

188

189

190

191 **Approval of Closed Session Minutes**

192
193 **MOTION** by Thies to approve the January 25, 2011 closed session minutes; seconded by
194 Ramirez. **Motion carried with unanimous support.**

195
196 **Public Participation on Non-Agenda Items Only**

197
198 There was no public participation on non-agenda items.

199
200 Ramirez announced she would not be seeking another term on the Board of Health when
201 her current term expires on June 30, 2011. The BOH discussed quorums, as it is currently short
202 two members.

203
204 **Adjournment**

205
206 The meeting was adjourned at 7:21 p.m.

207
208 Respectfully submitted,

209
210 Kat Bork
211 Board of Health Administrative Assistant

212
213 *Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business at the meeting.*
214



Champaign County Board of Health Monthly Report for May 2011, FY11

Total Number of Patients Seen From All Programs this month: **238**

Total Number of Unique Patients In BOH Fiscal Year 2011: **1176**

Breakdown of current month patients for all programs by town.

- o Champaign: **72**
- o Gifford: **3**
- o Homer: **2**
- o Ludlow: **1**
- o Mahomet: **8**
- o Rantoul: **47**
- o Royal: **1**
- o Sadorus: **2**
- o Savoy: **7**
- o Sidney: **1**
- o St. Joseph: **41**
- o Thomasboro: **1**
- o Tolono: **3**
- o Urbana: **47**
- o Other: **2**

Mobile Clinic Events

May 9, 2011 – Monday – Savoy Head Start

May 12, 2011 – Thursday – Prairie Center, Urbana

May 14, 2011 – Saturday – Community Service Center, Rantoul – CDAP Day

May 17, 2011 – Tuesday – FNHC Patients at Carle Building

May 19, 2011 - Thursday – Christian Health Center, Champaign – CDAP Day

May 26, 2011 – Thursday – St. Joe Elementary School

Education and Outreach

5/01/11 YWCA Women in Leadership Dinner – SmileHealthy team recognized at year-end event.

5/03/11 Head Start Preschool, Savoy - A staff hygienist provided an educational program and dental educational materials to **54 children**.

5/04/11 Salt and Light, Champaign - A staff hygienist together with a U of I Extension member provided educational materials and dental supplies to **20 children and 150 adults**.

5/04/11 U of I LINC poster session – SmileHealthy director attended end of semester event and presentation.

SmileHealthy – formerly Central Illinois Dental Education and Services (CIDES)
Head Start Dental Clinic . Mobile Dental Clinics . Child Dental Access Program . Dental Health Education
PO Box 154, Champaign, IL 61824-0154 – phone 217.359.7404 – fax: 217.352-9745
www.smilehealthy.org

5/05/10 Head Start Preschool, Savoy - A staff hygienist provided an educational program and dental educational materials to **54 children**.

5/10/11 Head Start Preschool, Savoy - A staff hygienist provided an educational program and dental educational materials to **54 children**.

5/11/11 Franklin Middle School - A staff hygienist together with the U of I SNAP program staff provided a dental education, materials, and dental supplies to **15 children and 2 adults**

5/16/11 Head Start Preschool, Rantoul - A staff hygienist provided an educational program and dental educational materials to **108 children**.

5/17/11 Lindsey – Clark Village, Urbana - A staff hygienist and a SmileHealthy volunteer provided dental education, materials, and supplies to **75 senior citizens**

5/18/11 Juvenile Detention, Urbana - A staff hygienist together with the U of I SNAP program staff provided a dental education, materials, and dental supplies to **16 children**

5/19/11 Head Start Preschool, Urbana - A staff hygienist provided an educational program and dental educational materials to **54 children**

5/21/11 The Glory Center International, Champaign – A staff hygienist and a SmileHealthy volunteer provided a dental education, materials and supplies to **55 adults**

5/24/11 Head Start Preschool, Champaign - A staff hygienist provided an educational program and dental education materials to **54 children**

5/24/11 Steer Place, Urbana - A staff hygienist together with the U of I SNAP program provided an educational program and dental supplies to **11 senior citizens**.

5/25/11 Happy Time Preschool, Champaign - A staff hygienist together with the U of I SNAP program provided an educational program and dental supplies to **25 children**.

SmileHealthy
Champaign County Board of Health
Fiscal Year 2011 Report

	Dec 10	Jan 11	Feb 11*	March 11	April 11	May 11	June 11	July 11	Aug 11	Sep 11	Oct 11	Nov 11	Total
Bondville													0
Broadlands													0
Champaign	38	47	57	44	62	72							320
Dewey													0
Fisher			2		1								3
Foosland													0
Gifford						3							3
Homer					1	2							3
Ivesdale													0
Ludlow		2	1	2		1							6
Mahomet		1	18	5	5	8							37
Ogden		2											2
Penfield													0
Pesotum			2										2
Philo		5		1	1								7
Rantoul	57	36	51	31	48	47							270
Royal						1							1
Sadorus		1	1	1		2							5
Savoy	2	6	22	10	10	7							57
Seymour													0
Sidney		12	1		3	1							17
St. Joseph	2	3	7	1	2	41							56
Thomasboro	21	1	2	2	1	1							28
Tolono	1	29	1	3	4	3							41
Urbana	11	32	47	27	35	47							199
Other/Unk	2	2	392	16	9	2							423
Total	134	179	604	143	182	238	0	0	0	0	0	0	

Total Unique Patients in FY 134 299 849 913 988 1176

Education Contacts 698 772 944 1574 1386 747 6121

Champaign and Urbana children seen either live outside city limits and are county residents or are part of the Head Start program and paid for by Medicaid or other funding.

*Feb will include patients from Give Kids A Smile with C-UPHD and IDDS.

Invoice Number:	1105
Date of Invoice:	June 6, 2011
Billing Period:	April-11

To:
 Champaign County Public Health Department
 1776 East Washington Street
 Urbana, Illinois 61802

For the Following Expenses:

533.07 Professional Services - LHPG Communicable Disease	\$	3,578.83
533.07 Professional Services - LHPG Disease Intervention	\$	5,055.34
533.07 Professional Services - LHPG Hepatitis	\$	726.09
533.07 Professional Services - LHPG Tuberculosis	\$	2,796.84
533.07 Professional Services - LHPG Food	\$	13,402.08
533.07 Professional Services - LHPG Water	\$	4,714.33
533.07 Professional Services - LHPG Sewage	\$	5,125.08
533.07 Professional Services - Vital Statistics	\$	210.08
533.07 Professional Services - Administration	\$	12,096.67
533.07 Professional Services - PHEP Grant	\$	5,057.72
533.07 Professional Services - TFC Grant	\$	4,776.82
533.07 Professional Services - Smoke-Free IL Citation Fee Reimb.	\$	125.00
533.07 Professional Services - West Nile Virus Grant	\$	-
533.07 Professional Services - County Well Water Testing	\$	529.42
533.07 Professional Services - IPLAN	\$	-
Total Amount Due to CUPHD per Contract	\$	58,194.30

CERTIFICATION:

I hereby certify that the amounts billed above agree with the approved budget; that appropriate purchasing procedures have been followed, and that reimbursement has not previously been requested or received.



 Authorized Agency Official