
CHAMPAIGN COUNTY BOARD OF HEALTH

Brookens Administrative Center
1776 E. Washington
Urbana, IL 61802

Phone: (217) 384-3772
Fax: (217) 384-3896

Champaign County Board of Health

Tuesday, September 20, 2011
6:00 PM

Location: Champaign-Urbana Public Health District
201 W. Kenyon, Champaign, IL
Main Conference Room
(Park & Enter on North Side of Facility—Middle Door)

AGENDA

<u>ITEM</u>	<u>PAGE NO.</u>
A. Call to Order	
B. Roll Call	
C. Approval of Agenda/Addenda	
D. Approval of Minutes	
1. August 16, 2011	*1-2
E. Public Participation on Agenda Items Only	
F. Correspondence and Communications	
G. Smile Healthy	
1. Monthly Report – August 2011	*3-5
H. CUPHD	
1. Approval of CUPHD Invoice for July 2011 Services	*6-13
2. Approval of CUPHD Invoice for August 2011 Services	*14-16
3. August Invoice from State's Attorney's Office regarding the Ramos Case	*17-18
4. Restaurant Inspection Reporting	
5. CUPHD Monthly Division Reports – July 2011	
Reports can be viewed at: http://www.c-uphd.org/monthly-reports.html	
a. Administrative Training	
b. Environmental Health	
c. Human Resources	
d. Infectious Disease	
e. Maternal & Child Health	
f. Wellness & Health Promotion	
I. Other Business	
J. Public Participation on Non-Agenda Items Only	
K. Adjournment	

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CHAMPAIGN COUNTY BOARD OF HEALTH

Tuesday, August 16, 2011

Call to Order

The Board of Health held a meeting on Tuesday, August 16, 2011 at the Champaign-Urbana Public Health District office, 201 W. Kenyon Road, Champaign. The meeting was called to order at 6:00 PM by President, Bobbi Scholzi.

Roll Call

Upon roll call, the following Board members were found to be present: Bobbi Scholzi, President, Betty Segal, Secretary, Stan James, David Thies and Dr. Michael Ruffatto. Dr. John Peterson, Treasurer, was in attendance at 6:07 PM. Dr. Prashanth Gowda was absent.

Also present were Deb Busey, County Administrator, Julie A. Pryde, CUPHD Administrator, Andrea Wallace, CUPHD Director of Finance, and Amy Roberts, CUPHD. Nancy Greenwalt, Smile Healthy Executive Director, was in attendance at 6:07 PM.

Approval of Agenda/Addendum

Stan James made a motion to approve the August 16, 2011 agenda and addendum. David Thies seconded the motion. With all in favor, the motion carried.

Approval of Minutes

David Thies made a motion to approve July 19, 2011 meeting minutes. Stan James seconded the motion. With all in favor, the motion carried.

Public Participation on Agenda Items Only

There was no public participation regarding agenda items.

Correspondence and Communications

There was no correspondence or communications presented.

Smile Healthy

Stan James made a motion to receive and place on file the July 2011 Smile Healthy monthly report. Betty Segal seconded the motion. With all in favor, the motion carried.

51
52 Champaign County Board of Health Minutes
53 August 16, 2011
54 Page 2
55

56
57 **CUPHD**
58

59 David Thies made a motion to approve CUPHD invoice for May 2011
60 services. Stan James seconded the motion. With all in favor, the motion carried.
61

62 David Thies made a motion to approve CUPHD invoice for June 2011
63 services. Stan James seconded the motion. With all in favor, the motion carried.
64

65 David Thies made a motion to approve the invoice from State's Attorney's
66 Office regarding the Ramos' case in the amount of \$2,012.50. Stan James noted
67 an error in the billing date; corrected date is July 1, 2011 to July 31, 2011. Betty
68 Segal seconded the motion with an amendment to the date. With all in favor, the
69 motion carried.
70

71 Julie A. Pryde noted that the CUPHD Monthly Reports were available on-
72 line. No questions were presented.
73

74 **Other Business**
75

76 Stan James made a motion to approve the FY 2012 County Board of
77 Health Budget. David Thies seconded the motion. With all in favor, the motion
78 carried. It was noted that the property tax estimate was validated and did slightly
79 increase.
80

81 Nancy Greenwalt addressed several questions presented by Stan James
82 regarding Smile Healthy and Frances Nelson's new dental program.
83

84 Stan James noted that he would be interested in a round-table discussion
85 regarding overall services with agencies who work with CUPHD.
86

87 **Approval of Closed Session Minutes**
88

89 David Thies made a motion to approve July 19, 2011 closed session
90 minutes. Dr. Peterson seconded the motion. With all in favor, the motion carried.
91

92 **Public Participation on Non-Agenda Items Only**
93

94 There was no public participation on non-agenda items.
95

96 **Adjournment**
97

98 The meeting was adjourned at 6:35 PM.



**Champaign County Board of Health
Monthly Report for August 2011, FY11**

Total Number of Patients Seen From All Programs this month: **173**

Total Number of Unique Patients In BOH Fiscal Year 2011: **1471**

Breakdown of current month patients for all programs by town.

- | | |
|------------------------|------------------------|
| ○ Bondville: 1 | ○ Savoy: 6 |
| ○ Champaign: 51 | ○ Sidney: 2 |
| ○ Gifford: 1 | ○ St. Joseph 2 |
| ○ Ludlow: 4 | ○ Thomasboro: 2 |
| ○ Mahomet: 1 | ○ Tolono: 3 |
| ○ Ogden: 3 | ○ Urbana: 21 |
| ○ Rantoul: 68 | ○ Other: 2 |

Clinic Events

- August 1, 2011- Monday, Rantoul Head Start
- August 4, 2011-Thursday, Rantoul Head Start
- August 5, 2011 – Friday, Migrant Head Start, Rantoul
- August 8, 2011- Monday, Rantoul Head Start
- August 9, 2011- Tuesday, Frances Nelson @ Carle Building,
- August 11, 2011-Thursday, Rantoul Head Start
- August 13, 2011 – Bethany Park Christian Church Back to School Event, Rantoul
- August 15, 2011- Monday, Savoy Head Start
- August 18, 2011- Thursday, Christian Health Center, CDAP Day
- August 22, 2011 – Monday, Rantoul Head Start
- August 23, 2011- Tuesday, Frances Nelson @ Carle Building,
- August 25, 2011 – Thursday, Savoy Head Start
- August 29, 2011 – Monday, Migrant Head Start, Rantoul

Education and Outreach

August 8 Provena Medical Center, Family Nutrition and Dental Referral Program, A staff hygienist presented dental education and supplies to 4 adults.

August 13 Crisis Nursery, Back to School event, A staff hygienist presented dental education and supplies to 40 adults and children.

August 13 CU Days at Douglas Park, A staff hygienist and other staff presented dental education materials and supplies to over 200 adults and children.

SmileHealthy – formerly Central Illinois Dental Education and Services (CIDES)
Head Start Dental Clinic . Mobile Dental Clinics . Child Dental Access Program . Dental Health Education
PO Box 154, Champaign, IL 61824-0154 – phone 217.359.7404 – fax: 217.352-9745
www.smilehealthy.org

August 30 Provena Medical Center, Family Nutrition and Dental Referral Program, A staff hygienist and intern presented dental education and supplies to 2 adults.

SmileHealthy
Champaign County Board of Health
Fiscal Year 2011 Report

	Dec 10	Jan 11	Feb 11*	March 11	April 11	May 11	June 11	July 11	Aug 11	Sep 11	Oct 11	Nov 11	Total
Bondville									1				1
Broadlands													0
Champaign	38	47	57	44	62	72	45	35	51				451
Dewey													0
Fisher			2		1								3
Foosland													0
Gifford						3			1				4
Homer					1	2	2	3					8
Ivesdale													0
Ludlow		2	1	2		1		1	4				11
Mahomet		1	18	5	5	8	5	3	1				46
Ogden		2						3	3				8
Penfield								2					2
Pesotum			2										2
Philo		5		1	1								7
Rantoul	57	36	51	31	48	47	40	22	68				400
Royal						1		1					2
Sadorus		1	1	1		2	1	1					7
Savoy	2	6	22	10	10	7	5	6	6				74
Seymour													0
Sidney		12	1		3	1	2	2	2				23
St. Joseph	2	3	7	1	2	41	6	5	2				69
Thomasboro	21	1	2	2	1	1			2				30
Tolono	1	29	1	3	4	3	5	6	3				55
Urbana	11	32	47	27	35	47	17	19	21				256
Other/Unk	2	2	392	16	9	2	4	6	2				435
Total	134	179	604	143	182	238	132	115	167	0	0	0	

Total Unique

Patients in FY 134 299 849 913 988 1176 1264 1339 1471

Education

Contacts 698 772 944 1574 1386 952 175 44 246 6791

Champaign and Urbana children seen either live outside city limits and are county residents or are part of the Head Start program and paid for by Medicaid or other funding.

*Feb will include patients from Give Kids A Smile with C-UPHD and IDDS.

Invoice Number:	1108
Date of Invoice:	September 6, 2011
Billing Period:	July-11

To:

Champaign County Public Health Department
 1776 East Washington Street
 Urbana, Illinois 61802

For the Following Expenses:

533.07 Professional Services - LHPG Communicable Disease	\$	3,578.83
533.07 Professional Services - LHPG Disease Intervention	\$	5,055.34
533.07 Professional Services - LHPG Hepatitis	\$	726.09
533.07 Professional Services - LHPG Tuberculosis	\$	2,796.84
533.07 Professional Services - LHPG Food	\$	13,402.08
533.07 Professional Services - LHPG Water	\$	4,714.33
533.07 Professional Services - LHPG Sewage	\$	5,125.08
533.07 Professional Services - Vital Statistics	\$	210.08
533.07 Professional Services - Administration	\$	12,096.67
533.07 Professional Services - PHEP Grant	\$	3,089.69
533.07 Professional Services - TFC Grant	\$	-
533.07 Professional Services - West Nile Virus Grant	\$	1,152.01
533.07 Professional Services - County Well Water Testing	\$	65.29
Total Amount Due to CUPHD per Contract	\$	52,012.33

CERTIFICATION:

I hereby certify that the amounts billed above agree with the approved budget; that appropriate purchasing procedures have been followed, and that reimbursement has not previously been requested or received.



 Authorized Agency Official

**Illinois Department of Public Health
Office of Preparedness & Response
Reimbursement Certification Form**

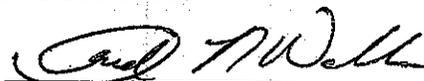
Grantee Name: Champaign County Public Health Department
 FEIN: 37-6006910
 Date Submitted: 8/29/2011
 Preparer's Name: Esther Thomas
 Preparer's Phone: 217-531-4262

Grant Number: 07181009
 Program Name: PHEP BP10 EXTENSION
 Billing Period: Jul-11
 Preparer's Email: ethomas@c-uphd.org

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Amount Matched / In-Kind from LHD
Subtotal Salaries and Wages			\$812.89	\$0.00
Subtotal Fringe Benefits			\$285.62	\$0.00
Subtotal Contractual			\$1,900.79	\$0.00
Subtotal Travel			\$10.39	\$0.00
Subtotal Commodities			\$0.00	\$0.00
Subtotal Printing			\$0.00	\$0.00
Subtotal Equipment			\$0.00	\$0.00
Subtotal Telecommunications			\$80.00	\$0.00
Grand Total (Page Total)			\$3,089.69	\$0.00
Adjustment to total		Adjusted total		

CERTIFICATION: The undersigned hereby certifies that the goods and/or services claimed above are necessary expenditures for the in the Department's approved budget (when a budget was requested and approved), that appropriate purchasing procedures have been followed, that payment has been made as indicated and that reimbursement has not previously been requested or received.

Authorized Grantee Official



Date

8.31-11

Illinois Department of Public Health, Office of Preparedness and Response Use only

Control Number

Processing date

**Illinois Department of Public Health
Office of Preparedness & Response
Reimbursement Certification Form**

Grantee Name: Champaign County Public Health Department
 FEIN: 37-6006910
 Date Submitted: 8/29/2011

Grant Number: 07181009
 Program Name: PHEP BP10 EXTENSION
 Billing Period: Jul-11

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Amount Matched / In-Kind by LHD
Fringe Benefits				
Retirement	IMRF	7/1/11-7/31/11	\$79.00	
Social Security	FICA/Medicare	7/1/11-7/31/11	\$57.67	
Group Insurance	Health, Life, Worker's Comp & Unemployment	7/1/11-7/31/11	\$148.95	
Subtotal Fringe Benefits			\$285.62	\$0.00
Contractual				
University of Illinois	GIS Service	7/1/11-7/31/11	\$1,621.62	
Regional Planning Commission	GIS Service	7/1/11-7/31/11	\$168.00	
News Gazette	Advertising	7/1/11-7/31/11	\$109.94	
R.K. Dixon Co.	Copying	7/1/11-7/31/11	\$0.35	
USPS/Pitney Bowes	Postage	7/1/11-7/31/11	\$0.88	
Subtotal Contractual			\$1,900.79	\$0.00

**Illinois Department of Public Health
Office of Preparedness & Response
Reimbursement Certification Form**

Grantee Name: Champaign County Public Health Department
 FEIN: 37-6006910
 Date Submitted: 8/29/2011

Grant Number: 07181009
 Program Name: PHEP BP10 EXTENSION
 Billing Period: Jul-11

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Amount Matched / In-Kind by LHD
Travel				
Jim Roberts	Local & area meetings	7/1/11-7/31/11	\$10.39	
Subtotal Travel			\$10.39	\$0.00
Commodities				
Subtotal Commodities			\$0.00	\$0.00
Printing				
Subtotal Printing			\$0.00	\$0.00

**Illinois Department of Public Health
Office of Preparedness & Response
Reimbursement Certification Form**

Grantee Name: Champaign County Public Health Department
 FEIN: 37-6006910
 Date Submitted: 8/29/2011

Grant Number: 07181009
 Program Name: PHEP BP10 EXTENSION
 Billing Period: Jul-11

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Amount Matched / In-Kind by LHD
Equipment				
Subtotal Equipment			\$0.00	\$0.00
Telecommunications				
Motorola	Starcom Radio Fees	7/1/11-7/31/11	\$80.00	
Subtotal Telecommunications			\$80.00	\$0.00

West Nile Virus - CC
Grant # 15380173
July 2011

	Jul-11
PERSONAL SERVICES	
Jeff Blackford	\$283.64
Kyle Boatright	\$3.13
Casey Dexter	\$195.95
Amanda Landers	\$23.01
Christopher Kunz	\$80.13
Jim Roberts	\$0.00
Michael Schroeder	\$2.50
Ian Sweeney	\$4.25
Total Personal Services	592.61
FRINGE BENEFITS	
IMRF	29.39
FICA	44.98
Health Insurance	42.08
Life Insurance	0.14
Illinois Unemployment Comp.	8.88
Worker's Compensation	11.63
Total Fringe Benefits	137.10
Total Personal Services & Fringe Benefits	729.71
CONTRACTUAL SERVICES	
Printing	0.51
Program Materials	5.04
Total Contractual Services	5.55
TRAVEL	
Mileage	404.87
Total Travel	404.87
SUPPLIES	
Office Supplies	11.88
Total Supplies	11.88
Total	1,152.01

7330.1 CC 1102.11
7330.2 CC 29.39
7330.4 CC 20.51

County Well Water Testing
July 2011

	Jul-11
A. PERSONAL SERVICES	
Jeff Blackford	\$0.10
Tammy Hamilton	\$11.55
Total Personal Services	11.65
B. FRINGE BENEFITS	
FICA	0.89
IMRF	1.22
Health Insurance	2.29
Life Insurance	0.01
Illinois Unemployment Comp.	-
Workmen's Compensation	0.07
Total Fringe Benefits	4.48
Total Personal Services & Fringe Benefits	16.13
C. CONTRACTUAL SERVICES	
Printing	0.16
Postage	25.78
Water Sample Test	21.00
Total Contractual Services	46.94
D. SUPPLIES	
Total Supplies	-
E. TRAVEL	
Mileage	2.22
Total Travel	2.22
F. EQUIPMENT	
Total Equipment	-
Total	65.29

Invoice Number:	1109
Date of Invoice:	September 15, 2011
Billing Period:	August-11

To:

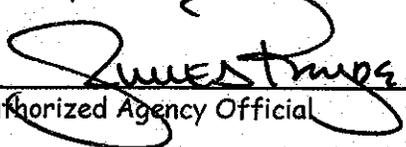
Champaign County Public Health Department
 1776 East Washington Street
 Urbana, Illinois 61802

For the Following Expenses:

533.07 Professional Services - LHPG Communicable Disease	\$	3,578.83
533.07 Professional Services - LHPG Disease Intervention	\$	5,055.34
533.07 Professional Services - LHPG Hepatitis	\$	726.09
533.07 Professional Services - LHPG Tuberculosis	\$	2,796.84
533.07 Professional Services - LHPG Food	\$	13,402.08
533.07 Professional Services - LHPG Water	\$	4,714.33
533.07 Professional Services - LHPG Sewage	\$	5,125.08
533.07 Professional Services - Vital Statistics	\$	210.08
533.07 Professional Services - Administration	\$	12,096.67
533.07 Professional Services - PHEP Grant	\$	-
533.07 Professional Services - TFC Grant	\$	-
533.07 Professional Services - West Nile Virus Grant	\$	2,500.32
533.07 Professional Services - County Well Water Testing	\$	174.99
Total Amount Due to CUPHD per Contract	\$	50,380.65

CERTIFICATION:

I hereby certify that the amounts billed above agree with the approved budget; that appropriate purchasing procedures have been followed, and that reimbursement has not previously been requested or received.



 Authorized Agency Official

West Nile Virus - CC
Grant # 15380173
August 2010

	Aug-11
PERSONAL SERVICES	
Jeff Blackford	\$512.42
Kyle Boatright	\$6.26
Casey Dexter	\$381.58
Amanda Landers	\$256.51
Christopher Kunz	\$265.97
Jim Roberts	\$18.92
Michael Schroeder	\$5.00
Ian Sweeney	\$272.61
Total Personal Services	1,719.27
FRINGE BENEFITS	
IMRF	54.99
FICA	130.83
Health Insurance	77.93
Life Insurance	0.22
Illinois Unemployment Comp.	34.31
Workmen's Compensation	41.95
Total Fringe Benefits	340.23
Total Personal Services & Fringe Benefits	2,059.50
CONTRACTUAL SERVICES	
Printing	0.11
Postage	0.44
Total Contractual Services	0.55
TRAVEL	
Mileage	432.35
Total Travel	432.35
TELECOMMUNICATIONS	
Total Telecommunications	-
SUPPLIES	
Office Supplies	7.92
Total Supplies	7.92
Total	2,500.32

County Well Water Testing
August 2011

	Aug-11
A. PERSONAL SERVICES	
Jeff Blackford	\$87.68
Tammy Hamilton	\$21.84
Total Personal Services	109.52
B. FRINGE BENEFITS	
FICA	8.24
IMRF	11.29
Health Insurance	16.77
Life Insurance	0.04
Illinois Unemployment Comp.	-
Workmen's Compensation	0.67
Total Fringe Benefits	37.01
Total Personal Services & Fringe Benefits	146.53
C. CONTRACTUAL SERVICES	
Printing	0.55
Postage	12.91
Training	15.00
Total Contractual Services	28.46
D. SUPPLIES	
Total Supplies	-
E. TRAVEL	
Total Travel	-
F. EQUIPMENT	
Total Equipment	-
Total	174.99

**Office of the State's Attorney
Champaign County, Illinois
101 East Main Street
P. O. Box 785, Urbana, Illinois 61801
Phone (217) 384-3733**



BILL TO:					
Client	Champaign County Board of Health				
Attn:	Secretary of the Board				
Address	201 W Kenyon Road				
City	Champaign	State	IL	Zip	61820
Phone	(217) 352-7961		Fax		

TOTAL BILLABLE HOURS:	1.50
TIME: .25 EQUALS 15 MINUTES	

TOTAL AMOUNT DUE:
\$75.00

Billing Period:	8/1/2011 to 8/31/2011
------------------------	-----------------------

This is a bill for the professional services performed on the date indicated

SUMMARY OF WORK PERFORMED			
Date	ASA	Task Completed	Time Per Task
8/18/2011	JF	Ramos: Default Judgment on Declaratory Judgment Action and Motion for Issuance of Subpoena Duces Tecum	1.5
---	---		---
Total Hours			1.50

**Office of the State's Attorney
Champaign County, Illinois
101 East Main Street
P. O. Box 785, Urbana, Illinois 61801
Phone (217) 384-3733**



SUMMARY OF INVOICE

BILL TO:	
Client	Champaign County Board of Health
Attn:	Secretary of the Board
Address	201 W Kenyon Road
City	Champaign
Phone	(217) 352-7961
	State IL Zip 61820
	Fax

This is a bill for the professional services performed on the date indicated on the previous page

TOTAL BILLABLE HOURS	1.50
TOTAL AMOUNT DUE:	\$75.00
Billing Period:	8/1/2011 to 8/31/2011