
CHAMPAIGN COUNTY BOARD OF HEALTH

Brookens Administrative Center
1776 E. Washington
Urbana, IL 61802

Phone: (217) 384-3772
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Champaign County Board of Health

Tuesday, August 20, 2013
5:30 PM

Location: Champaign-Urbana Public Health District
201 W. Kenyon, Champaign, IL
Main Conference Room
(Park & Enter on North Side of Facility)

AGENDA

<u>ITEM</u>	<u>PAGE NO.</u>
A. Call to Order	
B. Roll Call	
C. Approval of Agenda/Addenda	
D. Approval of Minutes	
1. June 12, 2013	1-3
E. Public Participation on Agenda Items Only	
F. Correspondence and Communications	
G. SmileHealthy	
1. Monthly Report – May 2013	4-8
2. Monthly Report – June 2013	9-13
3. Monthly Report – July 2013	14-17
H. CUPHD	
1. Approval of CUPHD Invoice for April 2013 Services	18-26
2. Approval of CUPHD Invoice for May 2013 Services	27-35
3. Approval of CUPHD Invoice for June 2013 Services	36-44
4. Discussion of Health Permit Fee Exemptions for Retail Food Establishments	45-46
5. Local Health Protection Grant (LHPG) Compliance Review of Food Protection, Potable Water Supply and Private Sewage Disposal during Calendar Year 2012 for CUPHD	47-63
6. Local Health Protection Grant (LHPG) Compliance Review of Food Protection, Potable Water Supply and Private Sewage Disposal during Calendar Year 2012 for Champaign County Public Health Department	64-80
7. CUPHD Monthly Division Reports – July thru August 2013	
Reports can be viewed at: http://www.c-uphd.org/monthly-reports.html	
a. Administrative Training	
b. Environmental Health	
c. Human Resources	
d. Infectious Disease	
e. Maternal & Child Health	
f. Planning & Research	
g. Wellness & Health Promotion	

Champaign County BOH Meeting Agenda
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I. Old Business

1. Intergovernmental Agreement
2. Environmental Health
 - a. Publicizing Food Establishment Inspections
 - b. Private Sewage Program – National Pollution Discharge Elimination System (NPDES) Permitting Program for Surface Discharging Private Sewage Disposal Systems
 - c. Potable Water Program – Change to the Illinois Water Well Construction Code to Allow for Permitting and Licensing of Geothermal Vertical Closed Loops by the Illinois Department of Public Health

J. Other Business

1. Approval of Proposed CUPHD Contract Budget for FY2014 81-88
2. Approval of Proposed SmileHealthy Budget Request for FY2014
3. Approval of Proposed County Board of Health Budget for FY2014 89-91

K. Public Participation on Non-Agenda Items Only

L. Adjournment

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CHAMPAIGN COUNTY BOARD OF HEALTH

Wednesday, June 12, 2013

Call to Order

The Champaign County Board of Health held a meeting on June 12, 2013 at the Champaign-Urbana Public Health District office, 201 W. Kenyon Road, Champaign. This meeting was rescheduled from June 18, 2013. The meeting was called to order at 5:30 PM by Secretary, Betty Segal.

Roll Call

Upon roll call, the following Board members were found to be present: Betty Segal, Secretary, Stan James, David Thies, and Dr. Michael Ruffatto. Bobbi Scholze, President, Dr. John Peterson, Treasurer, and Krista Jones were absent.

Also present were Jim Roberts, CUPHD Director of Environmental Health, Andrea Wallace, CUPHD Director of Finance, Amy Roberts, CUPHD, and Nancy Greenwalt, SmileHealthy Executive Director.

Approval of Agenda/Addendum

Stan James made a motion to approve the June 12, 2013 agenda. David Thies seconded the motion. With all in favor, the motion carried.

Approval of Minutes

Dr. Ruffatto made a motion to approve the March 19, 2013 meeting minutes. Stan James seconded the motion. With all in favor, the motion carried.

Public Participation on Agenda Items Only

There was no public participation regarding agenda items.

Correspondence and Communications

Andrea Wallace, Director of Finance, reported that the preliminary FY2014 Budget would be presented at the August meeting and would need to be approved by September.

Smile Healthy

Stan James made a motion to receive and place on file the March 2013 and April 2013 SmileHealthy monthly reports. David Thies seconded the motion. With all in favor, the motion carried.

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CUPHD

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Stan James made a motion to approve the CUPHD invoices for February 2013 and March 2013 services. Dr. Ruffatto seconded the motion. With all in favor, the motion carried. Andrea Wallace explained about the money that was received in regards to a violation of the Smoke-Free Illinois Act.

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Old Business

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Jim Roberts reported that Fred Grosser, Attorney for CUPHD, and Joel Fletcher, Assistant State's Attorney, are working on the updated Intergovernmental Agreement.

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Mr. Roberts provided an update regarding publicizing food establishment inspection reports. Four open houses were held to receive comment from restaurant operators on placards and posting inspection reports. The current procedure for reinspection is that the inspections are to be conducted within 30 days. Suggestions have included a minimum and maximum timeframe for reinspection and posting of the yellow placard noticing a reinspection is required. Turnaround could be dependent upon the operator rather than CUPHD. Optional language for the ordinance may be considered for those establishments that have repeat violations. All new CUPHD Board of Health members are up-to-date on the subject. Mr. Roberts suggested another joint study session and would like to implement the program starting January 1, 2014. A fee schedule will also be considered.

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There was no new information on the Private Sewage Program.

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There was no new information on the Potable Water Program.

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Presentations in the County regarding the role of the Champaign County Board of Health have been put on hold at this time. This item will be removed from the agenda.

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Other Business

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Election of Officers – Stan James nominated Krista Jones for President, Dr. Michael Ruffatto for Vice President, and Betty Segal for Secretary/Treasurer. Betty Segal withdrew from the nomination. An amendment was made nominating Dr. John Peterson for Secretary/Treasurer. David Thies seconded the motion. With all in favor, the motion carried. Additional Board members are needed.

101 *Board of Health Minutes*
102 *June 12, 2013*
103 *Page 3*

104

105 **Public Participation on Non-Agenda Items Only**

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107 There was no public participation on non-agenda items.

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109 **Adjournment**

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111 The meeting was adjourned at 6:18 PM.



**Champaign County Board of Health
Monthly Report for May 2013, Fiscal Year 2013**

Total number of patients seen from all programs this month: **253**
 Total number of unique patients in BOH Fiscal Year 2012: **1004**

Breakdown of current month of patients for all programs by town.

- Broadlands: **1**
- Champaign: **53**
- Fisher: **1**
- Gifford: **4**
- Mahomet: **2**
- Rantoul: **27**
- Sadorus: **1**
- Savoy: **6**
- Seymour: **1**
- St. Joseph: **51**
- Thomasboro: **1**
- Tolono: **7**
- Urbana: **29**
- Other/Unknown: **72**

Clinic Events

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|--------|--|----------------|
| May 3 | St. Joseph Sealant Clinic | |
| May 4 | Parkland Restorative Day | |
| May 6 | St. Joseph Sealant Clinic | (Hygiene Only) |
| May 10 | Last Chance Dental | |
| May 10 | P.R.O.P.S. | |
| May 20 | CDAP @ First Presbyterian | |
| May 22 | Urbana Head Start | |
| May 24 | Presence Sponsored Day @ Presence Hospital | |
| May 31 | Presence Sponsored Day @ St. Patricks Church | |

Education and Outreach

May 1

Frances Nelson Health Center, Well Child Visits, staff hygienist presented education materials and supplies to **9 families**.

Frances Nelson Health Center, Prenatal Clinic, staff hygienist presented education materials and supplies to **9 women**.

Daily Bread Soup Kitchen, staff hygienist presented education materials and supplies to **40 adults**.

SmileHealthy – Mobile Dental Clinics - Frances Nelson Dental Center Coordinators
 Head Start Dental Clinic - Child Dental Access Program - Dental Health Education
 PO Box 154, Champaign, IL 61824-0154 – phone 217.359.7404 – fax: 217.352-9745
www.smilehealthy.org

May 2

Savoy Head Start, staff hygienist presented education materials to **108 children**.

May 4

Carle Nurse Symposium, staff hygienist presented education materials and resources to **55 adults**.

May 6

Rantoul Head Start, staff hygienist presented education materials to **108 children**.

May 7

Frances Nelson Health Center, Well Child visits, staff hygienist presented education materials and supplies to **7 families**.

May 8

Frances Nelson Health Center, Dental Emergency Education Referral Program, staff hygienist presented education materials and supplies to **3 adults**.

Frances Nelson Health Center, Prenatal Clinic, staff hygienist presented education materials and supplies to **15 women**.

May 9

Champaign-Urbana Public Health Department, staff hygienist met with Alicia Eckoff and Lora Vitek about working together on campaign for new moms in Champaign County to encourage dentist visits by age one and Early Childhood Cavity prevention.

May 10

Frances Nelson Health Center, Well Child Visits, staff hygienist presented education materials and supplies to **13 families**.

May 13

Frances Nelson Health Center, Well child visits, staff hygienist presented education materials and supplies to **9 families**.

May 14

Presence Medical Center, Dental Emergency Education Referral Program, staff hygienist presented education materials and supplies to **1 adult**.

Frances Nelson Health Center, Well Child visits, staff hygienist presented education materials and supplies to **10 families**.

May 15

Frances Nelson Health Center, Prenatal Clinic, staff hygienist presented education materials to **11 women**.

May 16



Urbana Head Start, staff hygienist presented education materials to **54 children**.

Frances Nelson Health Center, Well Child visits, staff hygienist presented education materials and supplies to **7 families**.

May 17

Frances Nelson Health Center, Well Child visits, staff hygienist presented education materials and supplies to **6 families**.

Frances Nelson Health Center, Prenatal clinic, staff hygienist presented education materials and supplies to **7 women**.

May 20

Frances Nelson Health Center, Well Child Visits, staff hygienist presented education materials to **8 children**.

May 22

Frances Nelson Health Center, Dental Emergency Education Referral Program, staff hygienist presented education materials and supplies to **8 adults**.

Frances Nelson Health Center, Prenatal Clinic, staff hygienist presented education materials and supplies to **7 women**.

May 24

Frances Nelson Health Center, Well Child visits, staff hygienist presented education materials and supplies to **4 families**.

May 28

Frances Nelson Health Center, Well Child visits, staff hygienist presented education materials and supplies to **7 families**.

Champaign Head Start, staff hygienist presented education materials to **36 children**.
Presence Medical Center, Dental Emergency Education Referral Program, no patients attended this program.

May 29

Stoney Creek Inn, East Peoria, staff hygienist attended Head Start managers meeting to meet with health managers to discuss dental service needs for various sites.

SmileHealthy – Mobile Dental Clinics - Frances Nelson Dental Center Coordinators
Head Start Dental Clinic - Child Dental Access Program - Dental Health Education
PO Box 154, Champaign, IL 61824-0154 – phone 217.359.7404 – fax: 217.352-9745
www.smilehealthy.org

May 30

Frances Nelson Health Center, Meeting with Nancy Greenwalt and Dr. Elizabeth Powers to discuss Baby Bottle Sippy Cup survey project.

May 31

Frances Nelson Health Center, Well Child Visits, staff hygienist presented education materials and supplies to **2 families**.

Only those in **bold** are counted towards our education contacts.

SmileHealthy
Champaign County Board of Health
Fiscal Year 2012 Report

	Dec 12	Jan 13	Feb 13	March 13	April 13*	May 13	June 13	July 13	Aug 13	Sep 13	Oct 13	Nov 13	Total
Bondville													0
Broadlands	2	1				1	1						5
Champaign	33	44	42	11	55	53							238
Dewey													0
Fisher				1	1	1							3
Foosland													0
Gifford	1						4						5
Homer			4	10	1								15
Ivesdale													0
Ludlow	1	1				1							3
Mahomet	3	15	8	5	6	2							39
Ogden				13	4								17
Penfield													0
Pesotum													0
Philo	1		11	1									13
Rantoul	40	42	45	26	62	27							242
Royal				2									2
Sadorus		2	6			1							9
Savoy	6	9	15	4	6	3							43
Seymour						1							1
Sidney	2		28	7									37
St. Joseph		3	3	2	1	51							60
Thomasboro		32	1	1	3	1							38
Tolono	17	3	22	2	13	7							64
Urbana	20	20	31	8	27	29							135
Other/Unk	6	1		4	168	72							251
Total	132	173	216	97	349	253	0	0	0	0	0	0	
Total Unique Patients in FY	132	276	457	522	824	1004							

Education

Contacts	394	461	554	1204	1866	544							5023
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Champaign and Urbana children seen either live outside city limits and are county residents or are part of the Head Start program and paid for by Medicaid or other funding.

*Feb will include patients from Give Kids A Smile with C-UPHD and IDDS.



A PROGRAM OF PROMISE HEALTHCARE

**Champaign County Board of Health
Monthly Report for June 2013, Fiscal Year 2013**

Total number of patients seen from all programs this month: **81**

Total number of unique patients in BOH Fiscal Year 2013: **1084**

Breakdown of current month of patients for all programs by town.

- Broadlands: 2
- Champaign: 19
- Fisher: 1
- Homer: 1
- Mahomet: 2
- Ogden: 5
- Rantoul: 12
- Sadorus: 2
- Savoy: 9
- Sidney: 2
- St. Joseph: 3
- Thomasboro: 1
- Tolono: 6
- Urbana: 15
- Other/Unknown: 1

Clinic Events

May 3	St. Joseph Sealant Clinic
May 4	Parkland Restorative Day
May 6	St. Joseph Sealant Clinic (Hygiene Only)
May 10	Last Chance Dental, Community Services Center, Rantoul
May 10	Pediatric Restorative Outpatient Surgery
May 20	CDAP @ First Presbyterian
May 22	Urbana Head Start
May 24	Presence Sponsored Day @ Presence Hospital
May 31	Presence Sponsored Day @ St. Patricks Church

Education and Outreach

June 3

Frances Nelson Health Center, Well Child Visits, staff hygienist presented education materials and supplies to **9 families**.

June 5

New Covenant Church, Daily Bread Soup Kitchen, Staff hygienist presented education materials and supplies to **40 adults**.

Frances Nelson Health Center, Prenatal Clinic, staff hygienist presented education materials and supplies to **14 women**.

Frances Nelson Health Center, Well Child Visits, staff hygienist presented education materials and supplies to **8 families**.

June 6

Frances Nelson Health Center, Well Child Visits, staff hygienist presented education materials and supplies to **11 families**.

June 7

Frances Nelson Health Center, Prenatal Clinic, staff hygienist presented education materials and supplies to **6 women**.

June 10

Frances Nelson Health Center, Well Child Visits, staff hygienist presented education materials and supplies to **10 families**.

June 11

Presence Medical Center, Dental Emergency Education Referral Program, staff hygienist presented education materials and supplies to **3 adults**.

Frances Nelson Health Center, Well Child Visits, staff hygienist presented education materials and supplies to **11 families**.

June 12

Frances Nelson Health Center, Dental Emergency Education Referral Program, staff hygienist presented education materials and supplies to **4 adults**.

Frances Nelson Health Center, Prenatal Clinic, staff hygienist presented education materials and supplies to **10 women**.

June 13

Frances Nelson Health Center, Well Child Visits, staff hygienist presented education materials and supplies to **21 families**.

June 14

Frances Nelson Health Center, Well Child Visits, staff hygienist presented education materials and supplies to **7 families**.

Frances Nelson Health Center, Prenatal Clinic, staff hygienist presented education materials and supplies to **3 patients**.

June 15

Douglas Park, 1000 Voices Praying/Juneteenth Celebration, SmileHealthy employees presented education materials and supplies to **150 adults and children**.

June 17

Frances Nelson Health Center, Well Child Visits, staff hygienist presented education materials and supplies to **10 families**.

June 18

Frances Nelson Health Center, Well Child visits, staff hygienist presented education materials and supplies to **6 families**.

Champaign Urbana Public Health Department, Champaign Urbana Fit Families, staff hygienist attended meeting along with 8 community members.

June 19

Multicultural Center, Rantoul, Migrant Head Start staff training, staff hygienist presented education materials, training and supplies to **8 staff members**.

Frances Nelson Health Center, Prenatal Clinic, staff hygienist presented education materials and supplies to **12 women**.

June 21

Frances Nelson Health Center, Well Child Visits, staff hygienist presented education materials and supplies to **12 women**.

Frances Nelson Health Center, Prenatal Clinic, staff hygienist presented education materials and supplies to **8 families**.

Rantoul Head Start, meeting with Sally Stovall & Pam with Illinois Action for Children, Brandi Granse and Liliana Castelari to discuss SmileHealthy's collaboration with Head Start.

June 22

Presence Medical Center, Refugee Center Health Fair, staff hygienist and 2 volunteers presented education materials and supplies to **80 adults and children**.

June 24

Parkland Community College, staff hygienist met with Peg Boyce, co-director of Dental Hygiene program to discuss Community class for fall semester.

June 25

Frances Nelson Health Center, Well Child Visits, staff hygienist presented education materials and supplies to **7 families**.

Presence Medical Center, Dental Emergency Education Referral Program, staff hygienist presented education materials and supplies to **1 adult**.

June 26

Frances Nelson Health Center, Well Child Visits, staff hygienist presented education materials and supplies to **10 families**.

Frances Nelson Health Center, Prenatal Clinic, staff hygienist presented education materials and supplies to **9 women**.

Frances Nelson Health Center, Dental Emergency Education Referral Program, staff hygienist presented education materials to **5 adults**.

June 27

Frances Nelson Health Center, Well Child Visits, staff hygienist presented education materials and supplies to **22 families**.

June 28

Frances Nelson Health Center, Well Child visits, staff hygienist presented education materials and supplies to **9 families**.

Frances Nelson Health Center, Prenatal Clinic, staff hygienist presented education materials and supplies to **4 women**.

Only those in **bold** are counted towards our education contacts.

SmileHealthy
Champaign County Board of Health
Fiscal Year 2012 Report

	Dec 12	Jan 13	Feb 13	March 13	April 13*	May 13	June 13	July 13	Aug 13	Sep 13	Oct 13	Nov 13	Total
Bondville													0
Broadlands	2	1			1	1	2						7
Champaign	33	44	42	11	55	53	19						257
Dewey													0
Fisher				1	1	1	1						4
Foosland													0
Gifford	1					4							5
Homer			4	10	1		1						16
Ivesdale													0
Ludlow	1	1			1								3
Mahomet	3	15	8	5	6	2	2						41
Ogden				13	4		5						22
Penfield													0
Pesotum													0
Philo	1		11	1									13
Rantoul	40	42	45	26	62	27	12						254
Royal				2									2
Sadorus		2	6			1	2						11
Savoy	6	9	15	4	6	3	9						52
Seymour						1							1
Sidney	2		28	7			2						39
St. Joseph		3	3	2	1	51	3						63
Thomasboro		32	1	1	3	1	1						39
Tolono	17	3	22	2	13	7	6						70
Urbana	20	20	31	8	27	29	15						150
Other/Unk	6	1		4	168	72	1						252
Total	132	173	216	97	349	253	81	0	0	0	0	0	
Total Unique Patients in FY	132	276	457	522	824	1004	1084						

Education

Contacts	394	461	554	1204	1866	544	510						5533
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Champaign and Urbana children seen either live outside city limits and are county residents or are part of the Head Start program and paid for by Medicaid or other funding.

*Feb will include patients from Give Kids A Smile with C-UPHD and IDDS.



A PROGRAM OF PROMISE HEALTHCARE

**Champaign County Board of Health
Monthly Report for July 2013, Fiscal Year 2013**

Total number of patients seen from all programs this month: **88**

Total number of unique patients in BOH Fiscal Year 2013: **1120**

Breakdown of current month of patients for all programs by town.

- Broadlands: 1
- Champaign: 17
- Ogden: 4
- Philo: 2
- Rantoul: 33
- Savoy: 7
- Sidney: 1
- St. Joseph: 5
- Thomasboro: 1
- Tolono: 4
- Urbana: 13
- Other/Unknown: 0

Clinic Events

July 12 - Rantoul Head Start

July 13 – Presence Covenant Pediatric Restorative Outpatient Surgery

July 26 – Presence Covenant Mobile Clinic Day

July 29- First Presbyterian Church Child Dental Access Program

Education and Outreach

July 3

New Covenant Fellowship, Daily Bread Soup Kitchen, Staff hygienist presented education materials and supplies to **50 adults and children**.

Presence Medical Center, Met with Staci Sutton, Director of ED and Doretta Herr to discuss needs for the Dental Emergency Education Referral Program.

Frances Nelson Health Center, Prenatal clinic, staff hygienist presented education materials and supplies to **13 women**.

July 5

Frances Nelson Health Center, Well Child Visits, staff hygienist presented education materials and supplies to **2 families**.

Frances Nelson Health Center, Prenatal clinic, staff hygienist presented education materials and supplies to **4 women**.

July 8

Frances Nelson Health Center, Well Child visits, staff hygienist presented education materials and supplies to **12 families**.

July 9

Presence Medical Center, Family Nutrition and Dental Referral Program, staff hygienist presented education materials and supplies to **2 adults**.

Frances Nelson Health Center, Well child visits, staff hygienist presented education materials and supplies to **7 families**.

Met with Peg Boyce and Laura Hettinger to discuss our Well Child Visit and Prenatal Program.

July 10

Frances Nelson Health Center, Dental Emergency and Education Referral Program, staff hygienist presented education materials and supplies to **3 adults**.

July 11

Frances Nelson Health Center, Well Child Visits, staff hygienist presented education materials and supplies to **10 families**.

July 15

Frances Nelson Health Center, Well Child Visits, staff hygienist presented education materials and supplies to **13 families**.

July 16

Frances Nelson Health Center, Well Child visits, staff hygienist presented education materials and supplies to **13 families**.

July 17

Frances Nelson Health Center, Prenatal clinic, staff hygienist presented education materials and supplies to **17 women**.

July 18

Boys and Girls club, staff hygienist, Frances Nelson Wellness director and 5 volunteers presented education materials and supplies to **90 children and 6 adults**.

July 19

Frances Nelson Health Center, Well Child visits, staff hygienist presented education materials and supplies to **12 families**.

Frances Nelson Health Center, Prenatal clinic, staff hygienist presented education materials and supplies to **5 women**.

July 21

Rantoul Multicultural Center, Migrant Worker Harvest Fest, staff member (Mona) presented education materials to **25 adult and children**.

July 22

Frances Nelson Health Center, Well Child visits, staff hygienist presented education materials and supplies to **7 families**.

July 23

Meeting with Jill, Brandi Granse and Liliana Castelari from Head Start to discuss Dental Education and programming for 2013-2014 school year.

Presence Medical Center, Family Nutrition and Dental Referral Program, staff hygienist presented education materials and supplies to **3 adults**.

Frances Nelson Health Center, Well Child visits, staff hygienist presented education materials and supplies to **13 families**.

July 24

Frances Nelson Health Center, Prenatal Clinic, staff hygienist presented education materials and supplies to **8 women**.

Frances Nelson Health Center, Dental Emergency Education Referral Program, staff hygienist presented education materials and supplies to **8 adults**.

July 26

Frances Nelson Health Center, Prenatal Clinic, staff hygienist presented education materials and supplies to **2 women**.

July 29

Rantoul Multicultural Center, Migrant Head Start, staff hygienist presented education materials and supplies to **90 children**.

July 31

Frances Nelson Health Center, Prenatal clinic, staff hygienist presented education materials and supplies to **8 women**.

Only those in **bold** are counted towards our education contacts.

SmileHealthy
Champaign County Board of Health
Fiscal Year 2012 Report

	Dec 12	Jan 13	Feb 13	March 13	April 13*	May 13	June 13	July 13	Aug 13	Sep 13	Oct 13	Nov 13	Total
Bondville								1					1
Broadlands	2	1			1	1	2						7
Champaign	33	44	42	11	55	53	19	17					274
Dewey													0
Fisher				1	1	1	1						4
Foosland													0
Gifford	1					4							5
Homer			4	10	1		1						16
Ivesdale													0
Ludlow	1	1			1								3
Mahomet	3	15	8	5	6	2	2						41
Ogden				13	4		5	4					26
Penfield													0
Pesotum													0
Philo	1		11	1				2					15
Rantoul	40	42	45	26	62	27	12	33					287
Royal				2									2
Sadorus		2	6			1	2						11
Savoy	6	9	15	4	6	3	9	7					59
Seymour						1							1
Sidney	2		28	7			2	1					40
St. Joseph		3	3	2	1	51	3	5					68
Thomasboro		32	1	1	3	1	1	1					40
Tolono	17	3	22	2	13	7	6	4					74
Urbana	20	20	31	8	27	29	15	13					163
Other/Unk	6	1		4	168	72	1						252
Total	132	173	216	97	349	253	81	88	0	0	0	0	

Total Unique Patients in FY

132	276	457	522	824	1004	1084	1120
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Education

Contacts	394	461	554	1204	1866	544	510	423	5956
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Champaign and Urbana children seen either live outside city limits and are county residents or are part of the Head Start program and paid for by Medicaid or other funding.

*Feb will include patients from Give Kids A Smile with C-UPHD and IDDS.

Invoice Number:	1305
Date of Invoice:	June 10, 2013
Billing Period:	April-13

To:

Champaign County Public Health Department
 1776 East Washington Street
 Urbana, Illinois 61802

For the Following Expenses:

533.07 Professional Services - LHPG Communicable Disease	\$	3,834.09
533.07 Professional Services - LHPG Disease Intervention	\$	5,418.33
533.07 Professional Services - LHPG Hepatitis	\$	576.75
533.07 Professional Services - LHPG Tuberculosis	\$	2,339.92
533.07 Professional Services - LHPG Food	\$	13,372.91
533.07 Professional Services - LHPG Water	\$	5,371.59
533.07 Professional Services - LHPG Sewage	\$	7,062.33
533.07 Professional Services - Vital Statistics	\$	146.00
533.07 Professional Services - Administration	\$	13,596.25
533.07 Professional Services - PHEP Grant	\$	4,043.40
533.07 Professional Services - TFC Grant	\$	1,712.41
533.07 Professional Services - Smoke-Free IL Citation Fee Reimb.	\$	-
533.07 Professional Services - Vector Surveillance & Control Grant	\$	2,377.66
533.07 Professional Services - County Well Water Testing	\$	22.17
Total Amount Due to CUPHD per Contract	\$	59,873.81

CERTIFICATION:

I hereby certify that the amounts billed above agree with the approved budget; that appropriate purchasing procedures have been followed, and that reimbursement has not previously been requested or received.



 Authorized Agency Official

**Illinois Department of Public Health
Office of Preparedness & Response
Reimbursement Certification Form**

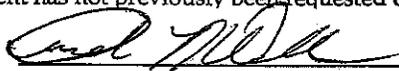
Grantee Name: Champaign County Public Health Department
 FEIN: 37-6006910
 Date Submitted: 6/7/2013
 Preparer's Name: Esther Thomas
 Preparer's Phone: 217-531-4262

Grant Number: 37180009A
 Program Name: PHP FY 2013
 Billing Period: Apr-13
 Preparer's Email: ethomas@c-uphd.org

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Amount Matched / In-Kind from LHD
Subtotal Salaries and Wages			\$2,862.49	\$0.00
Subtotal Fringe Benefits			\$1,087.83	\$0.00
Subtotal Contractual			\$0.00	\$0.00
Subtotal Travel			\$12.39	\$0.00
Subtotal Commodities			\$0.69	\$0.00
Subtotal Printing			\$0.00	\$0.00
Subtotal Equipment			\$0.00	\$0.00
Subtotal Telecommunications			\$80.00	\$0.00
Administrative Costs			\$0.00	\$617.32
Grand Total (Page Total)			\$4,043.40	\$617.32
Adjustment to total		Adjusted total		

CERTIFICATION: The undersigned hereby certifies that the goods and/or services claimed above are necessary expenditures for the program, are listed in the Department's approved budget (when a budget was requested and approved), that appropriate purchasing procedures have been followed, that payment has been made as indicated and that reimbursement has not previously been requested or received.

Authorized Grantee Official



Date

6.6.13

Illinois Department of Public Health, Office of Preparedness and Response Use only
 Control Number Processing date

**Illinois Department of Public Health
Office of Preparedness & Response
Reimbursement Certification Form**

Grantee Name: Champaign County Public Health Department
 FEIN: 37-6006910
 Date Submitted: 6/7/2013

Grant Number: 37180009A
 Program Name: PHP FY 2013
 Billing Period: Apr-13

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Amount Matched / In-Kind by LHD
Equipment				
Subtotal Equipment			\$0.00	\$0.00
Telecommunications				
Motorola	Starcom Radio Fees	4/1/13-4/30/13	\$80.00	
Subtotal Telecommunications			\$80.00	\$0.00

**ILLINOIS DEPARTMENT OF PUBLIC HEALTH
Office of Health Promotion
REIMBURSEMENT CERTIFICATION / EXPENDITURE FORM**

Fiscal Contact Person: Erther Thomas
Telephone Number: 217-531-4262
Email Address: erthomas@cpohd.org
Date Submitted: 05/31/13

Please submit reimbursements to: Illinois Department of Public Health, Tobacco Control Program,
Attn: Gail DeVito, 535 W. Jefferson, 2nd Floor, Springfield IL 62761 or email to gail.devito@illinois.gov

		In the box below, please enter reimbursement amounts submitted for your FY11 grant.							
Agency Name:	Champaign County Public Health Department	\$1,713.88	July	\$1,618.23	October	\$2,255.66	January	\$1,712.41	April
FEIN #:	37-6006910	\$2,488.45	August	\$3,857.87	November	\$1,782.12	February		May
Grant #:	33281009A	\$1,428.22	September	\$2,348.05	December	\$1,261.93	March		June
Program Name:	Illinois Tobacco-Free Communities								\$20,362.91
Billing Period:	April-13								
Agency Name	Title/Position	Period	Rate	Amount	Rate	Amount	Rate	Amount	Rate
Personal Services (Salary & Wages)									
Nikki Hillier	Program Coordinator	4/1/13-4/30/13		\$417.57					
Jennifer Jackson	Health Educator II	4/1/13-4/30/13		\$198.30					
Talia Oakley	Health Educator I	4/1/13-4/30/13		\$459.58					
Irisha Clark	SFI Investigator	4/1/13-4/30/13		\$30.80					
Kathleen Conlisk	SFI Investigator	4/1/13-4/30/13		\$30.80					
Lauren Fifarek	SFI Investigator	4/1/13-4/30/13		\$61.60					
Total Personal Services				\$1,198.65					
Fringe Benefits									
FICA	FICA	4/1/13-4/30/13		\$88.29					
IMRF	IMRF	4/1/13-4/30/13		\$109.39					
Workmen's Compensation	Workmen's Compensation	4/1/13-4/30/13		\$22.56					
Group Insurance	Health, Life & Unemployment	4/1/13-4/30/13		\$152.43					
Total Fringe Benefits				\$372.67					
Contractual Services									
USPS/Pitney Bowes	Postage	4/1/13-4/30/13		\$1.45					
Total Contractual				\$1.45					
Travel									
Nikki Hillier	Meetings, programs, outreach mileage	4/1/13-4/30/13		\$38.42					
Jennifer Jackson	Meetings, programs, outreach mileage	4/1/13-4/30/13		\$23.17					
Talia Oakley	Meetings, programs, outreach mileage	4/1/13-4/30/13		\$74.58					
Total Travel				\$136.17					
Printing									
R.K. Dixon	Photocopies	4/1/13-4/30/13		\$3.47					
Total Printing				\$3.47					
Supplies									
Total Supplies				\$0.00					
Grand Total				\$1,712.41					

Certification: This signed document hereby certifies the goods and/or services claimed are necessary expenditures for the program, appropriate purchasing procedures have been followed, payment has been made as indicated and a reimbursement has not previously been requested or received.



Authorized Agency Official

5-31-13
Date

County Vector Surveillance & Control
April 2013

	Apr-13
PERSONAL SERVICES	
Jeff Blackford	1,092.77
Jim Roberts	6.98
Total Personal Services	1,099.75
FRINGE BENEFITS	
IMRF	119.13
FICA	83.53
Health Insurance	201.64
Life Insurance	0.54
Illinois Unemployment Comp.	23.80
Workmen's Compensation	48.31
Total Fringe Benefits	476.95
Total Personal Services & Fringe Benefits	1,576.70
CONTRACTUAL SERVICES	
Printing	0.05
Total Contractual Services	0.05
TRAVEL	
Total Travel	-
TELECOMMUNICATIONS	
Total Telecommunications	-
SUPPLIES	
Total Supplies	800.91
Total	2,377.66

County Well Water Testing
April 2013

	Apr-13
PERSONAL SERVICES	
Tammy Hamilton	\$12.65
Total Personal Services	12.65
FRINGE BENEFITS	
FICA	0.97
IMRF	1.37
Health Insurance	2.55
Life Insurance	0.01
Illinois Unemployment Insurance	0.14
Workmen's Compensation	0.05
Total Fringe Benefits	5.09
Total Personal Services & Fringe Benefits	17.74
CONTRACTUAL SERVICES	
Printing	0.09
Postage	4.34
Total Contractual Services	4.43
SUPPLIES	
Total Supplies	-
TRAVEL	
Total Travel	-
EQUIPMENT	
Total Equipment	-
Total	22.17

Invoice Number:	1306
Date of Invoice:	July 10, 2013
Billing Period:	May-13

To:
 Champaign County Public Health Department
 1776 East Washington Street
 Urbana, Illinois 61802

For the Following Expenses:

533.07 Professional Services - LHPG Communicable Disease	\$	3,834.09
533.07 Professional Services - LHPG Disease Intervention	\$	5,418.33
533.07 Professional Services - LHPG Hepatitis	\$	576.75
533.07 Professional Services - LHPG Tuberculosis	\$	2,339.92
533.07 Professional Services - LHPG Food	\$	13,372.91
533.07 Professional Services - LHPG Water	\$	5,371.59
533.07 Professional Services - LHPG Sewage	\$	7,062.33
533.07 Professional Services - Vital Statistics	\$	146.00
533.07 Professional Services - Administration	\$	13,596.25
533.07 Professional Services - PHEP Grant	\$	5,516.20
533.07 Professional Services - TFC Grant	\$	10,593.74
533.07 Professional Services - Smoke-Free IL Citation Fee Reimb.	\$	-
533.07 Professional Services - Vector Surveillance & Control Grant	\$	4,250.10
533.07 Professional Services - County Well Water Testing	\$	52.41
Total Amount Due to CUPHD per Contract	\$	72,130.62

CERTIFICATION:

I hereby certify that the amounts billed above agree with the approved budget; that appropriate purchasing procedures have been followed, and that reimbursement has not previously been requested or received.



 Authorized Agency Official

**Illinois Department of Public Health
Office of Preparedness & Response
Reimbursement Certification Form**

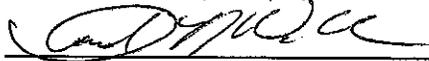
Grantee Name: Champaign County Public Health Department
 FEIN: 37-6006910
 Date Submitted: 7/8/2013
 Preparer's Name: Esther Thomas
 Preparer's Phone: 217-531-4262

Grant Number: 37180009A
 Program Name: PHP FY 2013
 Billing Period: May-13
 Preparer's Email: ethomas@c-uphd.org

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Amount Matched / In-Kind from LHD
Subtotal Salaries and Wages			\$3,055.78	\$0.00
Subtotal Fringe Benefits			\$1,069.83	\$0.00
Subtotal Contractual			\$1,286.03	\$0.00
Subtotal Travel			\$3.16	\$0.00
Subtotal Commodities			\$21.40	\$0.00
Subtotal Printing			\$0.00	\$0.00
Subtotal Equipment			\$0.00	\$0.00
Subtotal Telecommunications			\$80.00	\$0.00
Administrative Costs			\$0.00	\$617.32
Grand Total (Page Total)			\$5,516.20	\$617.32
Adjustment to total		Adjusted total		

CERTIFICATION: The undersigned hereby certifies that the goods and/or services claimed above are necessary expenditures for the program, are listed in the Department's approved budget (when a budget was requested and approved), that appropriate purchasing procedures have been followed, that payment has been made as indicated and that reimbursement has not previously been requested or received.

Authorized Grantee Official



Date

7-8-13

Illinois Department of Public Health, Office of Preparedness and Response Use only	
Control Number	Processing date

**Illinois Department of Public Health
Office of Preparedness & Response
Reimbursement Certification Form**

Grantee Name: Champaign County Public Health Department
 FEIN: 37-6006910
 Date Submitted: 7/8/2013

Grant Number: 37180009A
 Program Name: PHP FY 2013
 Billing Period: May-13

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Amount Matched / In-Kind by LHD
Fringe Benefits				
Retirement	IMRF	5/1/13-5/31/13	\$311.96	
Social Security	FICA/Medicare	5/1/13-5/31/13	\$218.54	
Group Insurance	Health, Life, Worker's Comp & Unemployment	5/1/13-5/31/13	\$539.33	
Subtotal Fringe Benefits			\$1,069.83	
Contractual				
UIUC Vet Med	GIS Services	5/1/13-5/31/13	\$1,161.00	
USPS/Pitney Bowes	Postage	5/1/13-5/31/13	\$3.56	
Candi Crause	PHEP Conference Registration	5/1/13-5/31/13	\$38.70	
Whitney Hayes	PHEP Conference Registration	5/1/13-5/31/13	\$38.70	
Safeworks	Respiratory Certification Exams	5/1/13-5/31/13	\$44.07	
Subtotal Contractual			\$1,286.03	\$0.00

**Illinois Department of Public Health
Office of Preparedness & Response
Reimbursement Certification Form**

Grantee Name: Champaign County Public Health Department
 FEIN: 37-6006910
 Date Submitted: 7/8/2013

Grant Number: 37180009A
 Program Name: PHP FY 2013
 Billing Period: May-13

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Amount Matched / In-Kind by LHD
Equipment				
Subtotal Equipment			\$0.00	\$0.00
Telecommunications				
Motorola	Starcom Radio Fees	5/1/13-5/31/13	\$80.00	
Subtotal Telecommunications			\$80.00	\$0.00

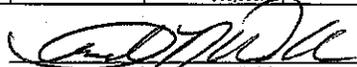
**ILLINOIS DEPARTMENT OF PUBLIC HEALTH
Office of Health Promotion
REIMBURSEMENT CERTIFICATION / EXPENDITURE FORM**

Fiscal Contact Person: Eather Thomas
 Telephone Number: 217-531-4262
 Email Address: ethomas@icphd.org
 Date Submitted: 07/03/13

Please submit reimbursements to: Illinois Department of Public Health, Tobacco Control Program,
 Attn: Gail DeVito, 538 W. Jefferson, 2nd Floor, Springfield IL 62761 or email to gaildevito@illinois.gov

		In the box below, please enter reimbursement amounts submitted for your FY11 grant.							
Agency Name:	Champaign County Public Health Department	\$1,713.88	July	\$1,816.23	October	\$2,255.65	January	\$1,712.41	April
FEIN #:	37-6006910	\$2,489.45	August	\$3,867.87	November	\$1,782.12	February	\$10,693.74	May
Grant #:	33281009A	\$1,428.22	September	\$2,348.05	December	\$1,261.93	March		June
Program Name:	Illinois Tobacco-Free Communities							\$30,886.88	YTD
Billing Period:	May-13								
Name/Address	Agency/Program	Period of Incurred	Amount Incurred						
Personal Services (Salary & Wages)									
Nikki Hillier	Program Coordinator	5/1/13-5/31/13	\$181.76						
Jennifer Jackson	Health Educator II	5/1/13-5/31/13	\$105.16						
Taia Oakley	Health Educator I	5/1/13-5/31/13	\$817.99						
Irisha Clark	SFI Investigator	5/1/13-5/31/13	\$13.20						
Kathleen Conlisk	SFI Investigator	5/1/13-5/31/13	\$13.20						
Lauren Ficarek	SFI Investigator	5/1/13-5/31/13	\$26.40						
Total Personal Services			\$957.70						
Fringe Benefits									
FICA	FICA	5/1/13-5/31/13	\$71.21						
IMRF	IMRF	5/1/13-5/31/13	\$94.68						
Workmen's Compensation	Workmen's Compensation	5/1/13-5/31/13	\$19.97						
Group Insurance	Health, Life & Unemployment	5/1/13-5/31/13	\$168.05						
Total Fringe Benefits			\$351.91						
Contractual Services									
USPS/Pitney Bowes	Postage	5/1/13-5/31/13	\$1.38						
Comcast Financial Agency Corp	Insight Spotlight TV commercials	5/1/13-5/31/13	\$4,451.00						
WDWS	uRock radio advertisements	5/1/13-5/31/13	\$1,400.00						
Illini Radio Group	Radio advertisements	5/1/13-5/31/13	\$1,500.00						
SJ Broadcasting	Q96 radio advertisements	5/1/13-5/31/13	\$1,900.00						
Total Contractual			\$9,252.38						
Travel									
Jennifer Jackson	Meetings, programs, outreach mileage	5/1/13-5/31/13	\$22.03						
Total Travel			\$22.03						
Printing									
R.K. Dixon	Photocopies	5/1/13-5/31/13	\$9.72						
Total Printing			\$9.72						
Supplies									
Total Supplies			\$0.00						
Grand Total			\$10,593.74						

Certification: This signed document hereby certifies the goods and/or services claimed are necessary expenditures for the program, appropriate purchasing procedures have been followed, payment has been made as indicated and a reimbursement has not previously been requested or received.



 Authorized Agency Official

7-3-13

 Date

County Vector Surveillance & Control
May 2013

	May-13
PERSONAL SERVICES	
Jeff Blackford	1,355.61
Chloe Holmes	458.47
Andrew Jorn	234.02
Marie Lilly	106.88
Jim Roberts	2.99
Sanjiv Vajjala	316.13
Vaness Yeager	367.06
Total Personal Services	2,841.16
FRINGE BENEFITS	
IMRF	147.59
FICA	216.79
Health Insurance	205.11
Life Insurance	0.56
Illinois Unemployment Comp.	63.04
Workmen's Compensation	124.79
Total Fringe Benefits	757.88
Total Personal Services & Fringe Benefits	3,599.04
CONTRACTUAL SERVICES	
Printing	0.93
Advertising	280.00
Total Contractual Services	280.93
TRAVEL	
Mileage	269.50
Total Travel	269.50
TELECOMMUNICATIONS	
Total Telecommunications	-
SUPPLIES	
Program Materials	100.63
Total Supplies	100.63
Total	4,250.10

County Well Water Testing
May 2013

	May-13
PERSONAL SERVICES	
Tammy Hamilton	\$24.74
Total Personal Services	24.74
FRINGE BENEFITS	
FICA	1.87
IMRF	2.70
Health Insurance	5.06
Life Insurance	0.02
Illinois Unemployment Insurance	-
Workmen's Compensation	0.11
Total Fringe Benefits	9.76
Total Personal Services & Fringe Benefits	34.50
CONTRACTUAL SERVICES	
Printing	0.77
Postage	17.14
Total Contractual Services	17.91
SUPPLIES	
Total Supplies	-
TRAVEL	
Total Travel	-
EQUIPMENT	
Total Equipment	-
Total	52.41

Invoice Number:	1307
Date of Invoice:	August 1, 2001
Billing Period:	June-13

To:

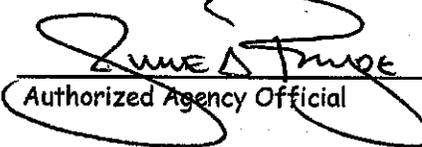
Champaign County Public Health Department
 1776 East Washington Street
 Urbana, Illinois 61802

For the Following Expenses:

533.07 Professional Services - LHPG Communicable Disease	\$	3,834.09
533.07 Professional Services - LHPG Disease Intervention	\$	5,418.33
533.07 Professional Services - LHPG Hepatitis	\$	576.75
533.07 Professional Services - LHPG Tuberculosis	\$	2,339.92
533.07 Professional Services - LHPG Food	\$	13,372.91
533.07 Professional Services - LHPG Water	\$	5,371.59
533.07 Professional Services - LHPG Sewage	\$	7,062.33
533.07 Professional Services - Vital Statistics	\$	146.00
533.07 Professional Services - Administration	\$	13,596.25
533.07 Professional Services - PHEP Grant	\$	23,130.88
533.07 Professional Services - TFC Grant	\$	867.35
533.07 Professional Services - Smoke-Free IL Citation Fee Reimb.	\$	-
533.07 Professional Services - Vector Surveillance & Control Grant	\$	4,135.97
533.07 Professional Services - County Well Water Testing	\$	194.83
Total Amount Due to CUPHD per Contract	\$	80,047.20

CERTIFICATION:

I hereby certify that the amounts billed above agree with the approved budget; that appropriate purchasing procedures have been followed, and that reimbursement has not previously been requested or received.


 Authorized Agency Official

**Illinois Department of Public Health
Office of Preparedness & Response
Reimbursement Certification Form**

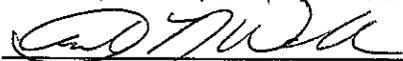
Grantee Name: Champaign County Public Health Department
 FEIN: 37-6006910
 Date Submitted: 7/29/2013
 Preparer's Name: Esther Thomas
 Preparer's Phone: 217-531-4262

Grant Number: 37180009A
 Program Name: PHP FY 2013
 Billing Period: Jun-13
 Preparer's Email: esthomas@c-uphd.org

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Amount Matched / In-Kind from LHD
Subtotal Salaries and Wages			\$5,583.19	\$0.00
Subtotal Fringe Benefits			\$2,091.27	\$0.00
Subtotal Contractual			\$3,060.80	\$0.00
Subtotal Travel			\$343.69	\$0.00
Subtotal Commodities			\$0.93	\$0.00
Subtotal Printing			\$0.00	\$0.00
Subtotal Equipment			\$11,971.00	\$0.00
Subtotal Telecommunications			\$80.00	\$0.00
Administrative Costs			\$0.00	\$617.30
Grand Total (Page Total)			\$23,130.88	\$617.30
Adjustment to total		Adjusted total		

CERTIFICATION: The undersigned hereby certifies that the goods and/or services claimed above are necessary expenditures for the program, are listed in the Department's approved budget (when a budget was requested and approved), that appropriate purchasing procedures have been followed, that payment has been made as indicated and that reimbursement has not previously been requested or received.

Authorized Grantee Official



Date

7-29-13

Illinois Department of Public Health, Office of Preparedness and Response Use only
Control Number Processing date

**Illinois Department of Public Health
Office of Preparedness & Response
Reimbursement Certification Form**

Grantee Name: Champaign County Public Health DepartmentGrant Number: 37180008AFEIN: 37-6006910Program Name: PHP FY 2013Date Submitted: 7/29/2013Billing Period: Jun-13

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Amount Matched / In-Kind by LHD
Fringe Benefits				
Retirement	IMRF	6/1/13-6/30/13	\$563.88	
Social Security	FICA/Medicare	6/1/13-6/30/13	\$394.69	
Group Insurance	Health, Life, Worker's Comp & Unemployment	6/1/13-6/30/13	\$1,132.70	
Subtotal Fringe Benefits			\$2,091.27	
Contractual				
UIUC Vet Med	GIS Services	6/1/13-6/30/13	\$1,161.00	
USPS/Pitney Bowes	Postage	6/1/13-6/30/13	\$0.46	
Jane Li	PHEP Conference Registration	6/1/13-6/30/13	\$38.70	
Jane Li	PHEP Conference Per Diem & Lodging	6/1/13-6/30/13	\$244.06	
Jim Roberts	PHEP Conference Per Diem & Lodging	6/1/13-6/30/13	\$228.58	
Candi Crause	PHEP Conference Per Diem & Lodging	6/1/13-6/30/13	\$244.06	
Julie Pryde	PHEP Conference Per Diem & Lodging	6/1/13-6/30/13	\$244.06	
Debra Pruitt	PHEP Conference Per Diem & Lodging	6/1/13-6/30/13	\$244.06	
Brandon Meline	PHEP Conference Per Diem & Lodging	6/1/13-6/30/13	\$244.06	
Joe Trotter	PHEP Conference Per Diem	6/1/13-6/30/13	\$59.34	
Whitney Hayes	PHEP Conference Per Diem & Lodging	6/1/13-6/30/13	\$242.77	
Carle Physician Group	Respiratory Certification Exams	6/1/13-6/30/13	\$109.65	
Subtotal Contractual			\$3,060.80	\$0.00

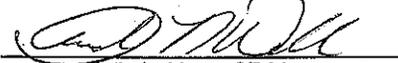
**ILLINOIS DEPARTMENT OF PUBLIC HEALTH
Office of Health Promotion
REIMBURSEMENT CERTIFICATION / EXPENDITURE FORM**

Fiscal Contact Person: Esther Thomas
 Telephone Number: 217-531-4262
 Email Address: ethomas@c-uphd.org
 Date Submitted: 07/23/13

Please submit reimbursements to: Illinois Department of Public Health, Tobacco Control Program,
 Attn: Gail DeVito, 535 W. Jefferson, 2nd Floor, Springfield IL 62761 or email to gail.devito@illinois.gov

		In the box below, please enter reimbursement amounts submitted for your FY11 grant.															
Agency Name:	Champaign County Public Health Department	\$1,713.98	July	\$1,618.23	October	\$2,265.65	January	\$1,712.41	April	\$2,488.46	August	\$3,867.87	November	\$1,782.12	February	\$10,693.74	May
FEIN #:	37-6006910	\$1,428.22	September	\$2,848.06	December	\$1,261.83	March	\$867.35	June								
Grant #:	33281009A																
Program Name:	Illinois Tobacco-Free Communities	Billing Period:	June-13														
Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from DRH	Components (Specify)													
Personal Services (Salary & Wages)																	
Nikki Hiller	Program Coordinator	6/1/13-6/30/13	\$260.73														
Jennifer Jackson	Health Educator II	6/1/13-6/30/13	\$77.17														
Talia Oakley	Health Educator I	6/1/13-6/30/13	\$416.14														
Kathleen Conlisk	SFI Investigator	6/1/13-6/30/13	\$0.00														
Joshua Taylor-Johnson	SFI Investigator	6/1/13-6/30/13	\$0.00														
Total Personal Services			\$754.04														
Fringe Benefits																	
FICA	FICA	6/1/13-6/30/13	\$10.54														
IMRF	IMRF	6/1/13-6/30/13	\$14.74														
Workmen's Compensation	Workmen's Compensation	6/1/13-6/30/13	\$2.15														
Group Insurance	Health, Life & Unemployment	6/1/13-6/30/13	\$18.40														
Total Fringe Benefits			\$45.83														
Contractual Services																	
USPS/Pitney Bowes	Postage	6/1/13-6/30/13	\$6.57														
Total Contractual			\$6.57														
Travel																	
Kathleen Conlisk	Mileage to SFI Investigations	6/1/13-6/30/13	\$11.87														
Joshua Taylor-Johnson	Mileage to SFI Investigations	6/1/13-6/30/13	\$48.63														
Total Travel			\$60.50														
Printing																	
R.K. Dixon	Photocopies	6/1/13-6/30/13	\$0.41														
Total Printing			\$0.41														
Supplies																	
Total Supplies			\$0.00														
Grand Total			\$867.35														

Certification: This signed document hereby certifies the goods and/or services claimed are necessary expenditures for the program, appropriate purchasing procedures have been followed, payment has been made as indicated and a reimbursement has not previously been requested or received.


 Authorized Agency Official

7-24-13
 Date

County Vector Surveillance & Control
June 2013

	Jun-13
PERSONAL SERVICES	
Jeff Blackford	1,221.26
Chloe Holmes	8.24
Andrew Jorn	162.24
Marie Lilly	264.80
Jim Roberts	49.85
Sanjiv Vajjala	85.24
Vaness Yeager	384.55
Total Personal Services	2,176.18
FRINGE BENEFITS	
IMRF	137.68
FICA	165.66
Health Insurance	196.65
Life Insurance	0.51
Illinois Unemployment Comp.	38.54
Workmen's Compensation	95.60
Total Fringe Benefits	634.64
Total Personal Services & Fringe Benefits	2,810.82
CONTRACTUAL SERVICES	
Printing	0.32
IMVCA Membership	15.00
Total Contractual Services	15.32
TRAVEL	
Mileage	355.40
Total Travel	355.40
TELECOMMUNICATIONS	
Total Telecommunications	-
SUPPLIES	
Program Materials	954.43
Total Supplies	954.43
Total	4,135.97

County Well Water Testing
June 2013

	Jun-13
PERSONAL SERVICES	
Michael Flanagan	\$54.16
Tammy Hamilton	\$17.26
Ian Rolon	\$18.06
Total Personal Services	89.48
FRINGE BENEFITS	
FICA	6.83
IMRF	9.40
Health Insurance	8.70
Life Insurance	0.05
Illinois Unemployment Insurance	-
Workmen's Compensation	3.24
Total Fringe Benefits	28.22
Total Personal Services & Fringe Benefits	117.70
CONTRACTUAL SERVICES	
Printing	0.23
Postage	50.91
Total Contractual Services	51.14
SUPPLIES	
Total Supplies	-
TRAVEL	
Mileage	25.99
Total Travel	25.99
EQUIPMENT	
Total Equipment	-
Total	194.83



Champaign-Urbana Public Health District

Ordinance Amending Champaign-Urbana Food Sanitation Ordinance & Subpart M: Enforcement Provisions

Ordinance No. 2011-04-01

**Champaign-Urbana Public Health District
Environmental Health Division
201 W. Kenyon Road
Champaign, IL 61820
(217) 373-7900
www.c-uphd.org**

Ordinance No. 2011-04-01

AN ORDINANCE AMENDING
CHAMPAIGN-URBANA FOOD SANITATION ORDINANCE
AND
SUBPART M: ENFORCEMENT PROVISIONS

Be it Ordained by the Board of Health of the Champaign-Urbana Public Health District as follows:

The Champaign-Urbana Food Service Ordinance adopted October 20, 2008, and Subpart M: Enforcement Provisions, as amended and approved July 18, 1995, are amended as follows.

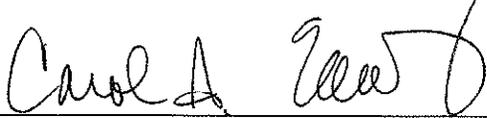
Section 1. Health permits issued pursuant to the Champaign-Urbana Food Service Ordinance and Subpart M: Enforcement Provisions are issued at no charge to organizations that are exempt from paying sales taxes in Illinois as determined by the Illinois Department of Revenue and after submitting to the Champaign-Urbana Public Health District a copy of the written certificate issued by the Illinois Department of Revenue. Temporary health permits are issued at no charge to: (a) school or school-related organizations having a fund raising food service for the benefit of student programs, (b) youth organizations having a fund raising food service for their programs, and (c) a fund raising food service for the purpose of paying otherwise unpaid medical expenses.

Section 2. The Board of Health may waive the health permit fee on an individual basis on annual application for waiver for non-profit organizations engaging in a retail food store operation or food service for a public service purpose.

Section 3. This Ordinance shall be published in pamphlet form not later than May 4, 2011.

Section 4. This Ordinance is effective on and after June 1, 2011.

Approved and adopted by the Board of Health of the Champaign-Urbana Public Health District on April 27, 2011.



Carol A. Elliott, Chair
Board of Health

Voting in favor: C. Pius Weipke, Secretary; Pam Borowski

Voting against: Carol Elliott, Chair



Pat Quinn, Governor
LaMar Hasbrouck, MD, MPH, Director

525-535 West Jefferson Street • Springfield, Illinois 62761-0001 • www.idph.state.il.us

July 1, 2013

Julie Pryde
Public Health Administrator
Champaign-Urbana Public Health District
201 West Kenyon Road
Champaign, IL 61820

Dear Ms. Pryde:

In accordance with the Local Health Protection Grant (LHPG) Rules (77 Ill. Adm. Code 615), an LHPG program review has been completed to determine compliance for your health department's three environmental programs—Food Protection, Potable Water Supply, and Private Sewage Disposal—during Calendar Year 2012. A copy of the LHPG compliance review, which may include specific recommendations from the program review staff, is provided with this letter. The findings for this review are shown below:

<u>Section</u>	<u>Compliance</u>
Section 615.310 – Food Protection	Met
Section 615.320 – Potable Water Supply	Met
Section 615.330 – Private Sewage Disposal	Met
Section 615.340 – Common Requirements	Met

Your health department has been found to be in substantial compliance with the standards of the LHPG Rules. Therefore, your health department's next LHPG program review will be scheduled during 2016 to determine compliance during Calendar Year 2015. Thank you for your cooperation during the program review process and for your continued commitment to health protection.

If you have any questions about the LHPG program review process or the findings for your health department, please contact me at (217) 785-2075 or by e-mail at allen.griffy@illinois.gov.

Sincerely,

A handwritten signature in black ink that reads "K. Allen Griffy".

K. Allen Griffy
Assistant to the Deputy Director
Office of Health Protection

Enclosure

cc: Division of Environmental Health
Division of Food, Drugs, and Dairies

Improving public health, one community at a time

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Local Health Department: Champaign – Urbana Public Health District Date of Review: 4 / 16 / 13**CONSOLIDATED LHP GRANT REVIEW****FOOD PROTECTION PROGRAM**

615.310(a)	Results of review of compliance with Sections 615.310(b)-(c)	Review report	Met
615.310(b)(1)	Agency possesses a local ordinance or a signed Uniform Retail Food Protection Agreement	Ordinance or agreement submitted to IDPH	Met
615.310(b)(2)	List of all food service establishments and retail food stores	Records of food establishments	Met
615.310(b)(3)(A)-(C)	Relative risk factor assigned to all food establishments	Documentation of classification of food establishments	Met
615.310(b)(3)(D)	Reclassification of facility based upon Agency experience	Documentation of facility reclassification	Met
615.310(b)(4)	Facility inspections which include HACCP concepts; facilities are scheduled for inspection based on classification of food establishment	Records of inspections	Met
615.310(b)(5)	Conduct plan reviews and pre-operational inspections	Records of inspections	Met
615.310(b)(6)	Conduct follow-up inspections, consultation and enforcement actions	Records of inspections, consultations and enforcement	Met
615.310(b)(7)	Establish a system to respond to foodborne complaint and food incidents	Documentation of system established	Met
615.310(b)(8)	Provide food safety information to general public, including primary and secondary schools	Educational materials; records of presentations	Met
615.310(b)(9)	Provide program to inform establishment managers and personnel of proper ways of storing and preparing food and the necessity of reporting illness	Records of presentations	Met
615.310(b)(10)	Conduct self evaluation/quality assurance review	Documentation of protocol for review	n/a
615.310(b)(11)	Prepare a report of the self evaluation/quality assurance review	Written review submitted to IDPH	n/a
615.310(c)(1)-(3)	Maintain qualified personnel to conduct activities, pursuant to this Section	Records of personnel qualifications	Met
615.310(d)	Maintain documentation of activities, pursuant to this Section for a minimum of five years after completion of grant period	Archive documentation	Met

**LOCAL HEALTH PROTECTION GRANT REVIEW
Food Protection Program**

Local Health Department: Champaign – Urbana Public Health District

Date conducted 3/6/2013

Person Interviewed: Sarah Michaels, Food Program Director; Jim Roberts, Director of Env. Health

Reviewed by: Mark Sterrett, Acting Supervisor Champaign Regional Office

INTRODUCTION

This is a routine food program review of the Champaign – Urbana Public Health District (CUPHD) for calendar year 2012.

FINDINGS

Standard 615.310(a)	Rule Summary: Results of review of compliance with Sections 615.310(b)-(c)
Comments	The Champaign- Urbana Public Health District has met the requirements of the Local Health Protection Grant.
Standard 615.310(b)(1)	Rule Summary: Agency possesses a local ordinance or a signed Uniform Retail Food Protection Agreement.
Comments:	The Champaign – Urbana Public Health District (CUPHD) Retail Food Sanitation Program Ordinance became effective on July 18, 1995. It was amended July 10, 2008.
Standard 615.310(b)(2)	Rule Summary: List of all food service establishments and retail food stores.
Comments:	All food service establishments and retail food stores are on a list to be inspected. There are 741 food establishments: 268 - category I, 332 - category II and 141 - category III. Based on the number of establishments a total of 67 files were reviewed: 24 - category I, 30 - category II and 13 - category III.

**LOCAL HEALTH PROTECTION GRANT REVIEW
Food Protection Program**

Standard 615.310(b)(3) (A)-(C)	Rule Summary: Relative risk factor assigned to all food establishments.
Comments: Risk factors were assigned to the 741 establishments. There were 268 Category I (36%), 332 Category II (45%) and 141 Category III (19%).	
Standard 615.310(b)(3)(D)	Rule Summary: Reclassification of facility based upon Agency experience.
Comments: Of the 67 files reviewed, one facility was reclassified. Verification of classification is conducted during every routine inspection and is recorded in the computer data base.	
Standard 615.310(b)(4)	Rule Summary: Facility inspections which include HACCP concepts; facilities are scheduled for inspection based on classification of food establishment.
Comments: Of the 741 facilities 67 files were drawn. The Category I files, 23 of 24 reviewed met the requirements of 3 inspections per year or 2 inspections with Food Service Sanitation Manager at all times or an alternate activity in 2012. One facility opened in November 2012 and had one inspection. HACCP concepts were discussed during each inspection and recorded in the computer system. CUPHD also has a written HACCP policy. 100% compliance. The Category II facilities, all 30 were inspected at least once in 2012. HACCP concepts were discussed during each inspection and recorded in the computer system. 100% compliance All Category III facilities were inspected within the past 2 years. 100% compliance.	

Standard 615.310(b)(5)	Rule Summary: Conducts plan reviews and pre-operational inspections.
<p>Comments: CUPHD conducts plan reviews and pre-operational inspections.</p> <p>Of the files reviewed there was one plan review and one pre-operational inspections conducted in 2012.</p>	

Standard 615.310(b)(6)	Rule Summary: Conduct follow-up inspections, consultation and enforcement actions.
<p>Comments: Follow-up inspections were being conducted as needed in the files reviewed. Critical violations involving food noted during routine inspections were either corrected during the inspection or a follow-up inspection was conducted. When other critical violations are marked; 30, 31, 35, 41 and 45, the person in charge is given a "Major Violation Correction Form" to fill out, sign and return to the Health Dept. within five days (See attached form). Compliance with returning the form was over 90%. The Champaign County HD does have written Food Sanitation Program Enforcement Procedures, available to all sanitarians. The staff was following the procedures outlined.</p> <p>There were numerous consultations conducted in 2012. No enforcement actions were taken or required in the files reviewed.</p>	

Standard 615.310(b)(7)	Rule Summary: Establish a system to respond to foodborne complaints and food incidents.
<p>Comments: The CUPHD Retail Food Ordinance details the LHD response to foodborne complaints and incidents. In addition: 1) The Illinois Principles and Procedures for Investigating Suspected Outbreaks of Foodborne/Waterborne Illness and Incident Report Forms and Questionnaires, 2) hold and embargo authority, 3) Boil Order guidelines, 4) notification of hospitals, emergency response agencies and police, and 5) food complaint log - documents food related complaints and follow-ups.</p> <p>Complaints are investigated per written procedures. No food bourn outbreaks were reported.</p>	

LOCAL HEALTH PROTECTION GRANT REVIEW
Food Protection Program

Standard 615.310(b)(8)	Rule Summary: Provide food safety information to general public, including primary and secondary schools.
Comments:	Food safety pamphlets and posters are distributed to the schools. Glo-germ demonstrations are conducted when requested by a teacher.
Standard 615.310(b)(9)	Rule Summary: Provide program to inform establishment managers and personnel of proper ways of storing and preparing food and the necessity of reporting illness.
Comments:	During routine inspections food preparation and storage are discussed with operators and recorded as HACCP concepts in the electronic file. CUPHD offers monthly recertification classes. They have a web site, monthly newsletter, date marking flier and an H1N1 flier.
Standard 615.310(b)(10)	Rule Summary: Conduct self evaluation/quality assurance review.
Comments:	No, memo dated January 7, 2011 from Ms. Moody states that self evaluations are no longer required.
Standard 615.310(b)(11)	Rule Summary: Prepare a report of the self evaluation/quality assurance review.
Comments:	No, memo dated January 7, 2011 from Ms. Moody states that self evaluations are no longer required.

**LOCAL HEALTH PROTECTION GRANT REVIEW
Food Protection Program**

Standard 615.310(c)(1)-(3)	Rule Summary: Maintain qualified personnel to conduct activities, pursuant to this Section.
Comments: Jim Roberts is an Illinois Licensed Environmental Health Practitioner as well as 6 of his staff. All the staff had documented continuing education credits in 2012.	
Standard 615.310(d)	Rule Summary: Main documentation of activities, pursuant to this Section for a minimum of five years after completion of grant period.
Comments: Records are available from the last five years.	

RECOMMENDATIONS FROM REVIEW:

**LOCAL HEALTH PROTECTION GRANT REVIEW
POTABLE WATER SUPPLY PROGRAM - SUMMARY**

Local Health Department Champaign-Urbana Public Health District **Date of Review** March 6, 2013

STANDARD	INDICATOR	DATA SOURCE	COMMENTS
615.320(a)	Assurance of capability to respond during a water emergency	Written emergency response plan for provision of water.	Met
615.320(b)(1)	Agreement with the Department to conduct the program as an agent or by approved ordinance.	IDPH files.	Met
615.320(b)(2)	Current listing of names and addresses of non-community public water supplies/change notification within 30 days.	Inventory of supplies/records of changes.	Met
615.320(b)(3)	Non-community supplies sampled at a frequency required by the Drinking Water Systems Code.	Supply sampling records.	Met
615.320(b)(4)	Non-community supplies inspected and sampled every 2 years; completed inspection reports sent within 14 days.	Inspection records and individual water supply inspection reports.	Met
615.320(b)(5)	Notification of non-community supply inspection results sent to owner; reinspection to assure corrections; enforcement.	Inspection and enforcement records; water supply files.	Met
615.320(b)(6)	All requests for inspections and sample of private and semi-private supplies evaluated; if valid, responded to within 7 days.	Inspection records/ service request logs.	Met
615.320(b)(6)(A)	Inspect and sample semi-private supplies; notify owner of findings and corrections needed. Reinspection; violations corrected or enforcement taken.	Inspection and enforcement files/records.	Met
615.320(b)(6)(B)	Inspect and sample private supplies; notify owner of findings and recommendations.	Inspection records/files.	Met
615.320(b)(7)	Water well applications in compliance with code and permits issued. Copies sent to Water Survey	Water well permit records; records of transmittal to Survey.	Met
615.320(b)(8)	All new wells inspected and sampled. Corrective action on all violations or enforcement action initiated. Homeowners notified of inspection results, analyses, interpretations, and corrective measures recommended.	Inspection and permit records; sample records; correspondence files; enforcement records.	Met
615.320(b)(9)	Information provided to the public and educational presentations.	Education materials; documentation of presentations.	Met
615.320(b)(10)	Variances issued in compliance with the code and copies with rationale submitted to the Department quarterly.	Permit files; IDPH files.	Met
615.320(b)(11)	All abandoned wells found have been sealed and inspected; homeowners advised of requirements.	Abandoned well reports/ correspondence files.	Met
615.320(b)(12)	Water well logs and sealing forms sent to Water Survey within 30 days of receipt; summary of permits issued & wells sealed sent to Department by February 1 each year.	Record of transmittal to Survey; IDPH files.	Met
615.320(b)(13)	Letters sent to all unlicensed well contractors with referral to the Department.	Enforcement or contractor files.	Met
615.320(b)(14)	System to respond to reported waterborne illness.	Description of the system.	Met
615.320(c)(1)&(c)(2)	Initial orientation for new staff; 3 hours of Department-approved training for existing staff.	Training records.	Met
615.320(d)	Records maintained 5 years.	Files or record retirement plan.	Met

**Local Health Protection Grant Review
Potable Water Supply Program
Page 1**

Local Health Department Champaign-Urbana Public Health District **Date** March 6, 2013

Person Interviewed Michael Flanagan **Reviewed by** Mark Kuechler & Bruce Hawkins

Title Environmental Health Specialist II

INTRODUCTION

The District is coterminous with the cities of Champaign and Urbana. As such, the Illinois American Water Company serves almost the entire District.

FINDINGS

Standard 615.320(a)	Rule Summary: Assurance of capability to respond during a water emergency.
Comments:	The District has a detailed plan to follow in the event of a water emergency. The plan includes a list of water haulers, bottled water suppliers and boil order response procedures. 100%
Standard 615.320(b)(1)	Rule Summary: Agreement with the Department to conduct the program as an agent or by approved ordinance.
Comments:	The District conducts this program under an agreement with IDPH. 100%
Standard 615.320(b)(2)	Rule Summary: Current listing of names and addresses of non-community public water supplies/changes notification within 30 days.
Comments:	All but one of the non-community water supplies in the District are vending units. A current inventory is maintained. 100%
Standard 615.320(b)(3)	Rule Summary: Non-community supplies sampled at a frequency required by the Drinking Water Systems Code.
Comments:	There are 11 non-community water supplies and all were sampled as required. 100%

Local Health Protection Grant Review
Potable Water Supply Program
Page 2

Standard 615.320(b)(4)	Rule Summary: Non-community supplies inspected and sampled every 2 years; completed inspection reports sent within 14 days.
Comments: All of the non-community water supplies have been inspected and sampled within the past 2 years. 100%	
Standard 615.320(b)(5)	Rule Summary: Notification of non-community supply inspection results sent to owner; reinspection to assure corrections; enforcement.
Comments: No violations were cited. 100%	
Standard 615.320(b)(6)	Rule Summary: All requests for inspections and samples of private and semi-private supplies evaluated; if valid, responded to within 7 days.
Comments: No requests for inspections or sampling were received. 100%	
Standard 615.320(b)(6)(A)	Rule Summary: Inspect and sample semi-private supplies; notify owner of findings and corrections needed. Reinspection; violations corrected or enforcement taken.
Comments: No inspections were made. 100%	
Standard 615.320(b)(6)(B)	Rule Summary: Inspect and sample private supplies; notify owner of findings and recommendations.
Comments: No inspections were made. 100%	

Local Health Protection Grant Review
Potable Water Supply Program
Page 3

Standard 615.320(b)(7)	Rule Summary: Water well applications in compliance with code and permits issued. Copies sent to Water Survey.
Comments: No applications were submitted to the District. 100%	
Standard 615.320(b)(8)	Rule Summary: All new wells inspected and sampled. Comprehensive well inspection of all licensed contractors. Corrective action on all violations or enforcement action initiated. Homeowners notified of inspection results, analyses, interpretations, and corrective measures recommended. Samples exceeding MCLs must have suggestions for additional sampling, other measures made in writing.
Comments: No wells were constructed. 100%	
Standard 615.320(b)(9)	Rule Summary: Information provided to the public and educational presentations.
Comments: Numerous pamphlets and bulletins are available for distribution to the public. 100%	
Standard 615.320(b)(10)	Rule Summary: Variances issued in compliance with the code and copies with rationale submitted to the Department quarterly.
Comments: No variances were issued. 100%	
Standard 615.320(b)(11)	Rule Summary: All abandoned wells found have been sealed and inspected; homeowners advised of requirements.
Comments: No wells were abandoned. 100%	

Local Health Protection Grant Review
Potable Water Supply Program
Page 4

Standard 615.320(b)(12)	Rule Summary: Water well logs and sealing forms sent to Water Survey within 30 days of receipt; summary of permits issued & wells sealed sent to Department by February 1 of each year.
Comments: There were no well logs or sealing forms to send to the Water Survey. 100%	
Standard 615.320(b)(13)	Rule Summary: Letters sent to all unlicensed well contractors with referral to the Department.
Comments: No unlicensed contractors were identified. 100%	
Standard 615.320(b)(14)	Rule Summary: System to respond to waterborne illness.
Comments: A disease surveillance system that monitors and identifies instances of waterborne disease is an integral part of the health department's bioterrorism plan. In addition, a letter has been sent to all health care facilities asking them to report any suspected waterborne illness and all reports of illness are screened by the department's community health section. The health department follows the Principles and Procedures for Investigating Suspected Outbreaks of Foodborne and Waterborne Illness. 100%	
Standard 615.320(c)(1)& (2)	Rule Summary: Initial orientation for new staff; 3 hours of Department-approved training for existing staff.
Comments: Sarah Michaels organized an IALEHA water well training program at the District office. CUPHD staff and sanitarians working in neighboring counties attended the program. All eight District staff that work in the water program received the required training. 100%	
Standard 615.320(d)	Rule Summary: Documentation of activities maintained 5 years.
Comments: Documentation of activities is maintained for at least 5 years. 100%	

**Local Health Protection Grant Review
Potable Water Supply Program
Page 5**

Standard 615.340	Rule Summary: COMMON REQUIREMENTS Personnel compliance with the Environmental Practitioner Registration Act.
Comments:	Jim Roberts, Sarah Michaels, Jeff Blackford, Michael Flanagan and Michael Schroeder are licensed environmental health practitioners. 100%

The following items were not in substantial compliance:

None

Recommendations from Review:

None

**LOCAL HEALTH PROTECTION GRANT REVIEW
PRIVATE SEWAGE DISPOSAL PROGRAM - SUMMARY**

Local Health Department Champaign-Urbana Public Health District **Date of Review** March 6, 2013

STANDARD	INDICATOR	DATA SOURCE	COMMENTS
615.330(b)(1)	Agent agrees to conduct the program or approved ordinance.	IDPH files.	Met
615.330(b)(2)	Long and short range planning for private sewage disposal system use.	Planning files.	Met
615.330(b)(3)	Review and approval of subdivision plats, which utilize private sewage disposal systems.	Copies of plat approvals or review logs.	Met
615.330(b)(4)	Private sewage disposal systems reviewed and approved in compliance with the code or approved ordinance.	System approval/permit records.	Met
615.330(b)(5)	Private sewage disposal system inspections and determination of compliance with approved plans and the code or approved ordinance; inspection reports with drawings.	Inspection records and individual reports/drawings.	Met
615.330(b)(6)	Annual reviews of septage hauling equipment, storage facilities and land disposal sites in compliance with the code and approved ordinance.	Inspection records and individual inspection reports.	Met
615.330(b)(7)	All complaints investigated within 10 working days.	Complaints records.	Met
615.330(b)(8)	Voluntary compliance efforts.	Correspondence files.	Met
615.330(b)(9)	Enforcement action when voluntary compliance fails.	Enforcement records.	Met
615.330(b)(10)	Educational materials, which are made available to the public.	Educational materials available.	Met
615.330(c)(1) &(c)(2)	Initial orientation for new staff; 3 hours of Department-approved training for existing staff.	Training records.	Met
615.330(d)	Records maintained 5 years.	Files or record retirement plan.	Met

LOCAL HEALTH PROTECTION GRANT REVIEW
Private Sewage Disposal Program

Local Health Department Champaign-Urbana Public Health District **Date** March 6, 2013

Person Interviewed Michael Flanagan

Reviewed by Bruce Hawkins & Mark Kuechler

Title Environmental Health Specialist II

INTRODUCTION

This District is coterminous with the cities of Champaign and Urbana. As such, most of the District is served by city sewers.

FINDINGS

Standard 615.330(b)(1)	Rule Summary: Agent agreement to conduct the program or approved ordinance.
Comments:	The District conducts this program under an agent's agreement. 100%
Standard 615.330(b)(2)	Rule Summary: Long and short range planning for private sewage disposal system use.
Comments:	Long and short range plans have been prepared. 100%
Standard 615.330(b)(3)	Rule Summary: Review and approval of subdivision plats, which utilize private sewage disposal systems.
Comments:	No plats were received for review. 100%
Standard 615.330(b)(4)	Rule Summary: Private sewage disposal systems reviewed and approved in compliance with the code or approved ordinance.
Comments:	One private sewage disposal system was installed within the district in 2012. The system was approved in accordance with the Code 100%

LOCAL HEALTH PROTECTION GRANT REVIEW
Private Sewage Disposal Program

Standard 615.330(b)(5)	Rule Summary: Private sewage disposal system inspections and determination of compliance with approved plans and the code or approved ordinance; inspection reports with drawings.
Comments:	The inspection verified compliance with the approved plan. Inspection documentation consists of prepared forms based on the type of system being installed. The drawing which is part of the permit application is used for the historical record with modifications noted as needed.
	100%
Standard 615.330(b)(6)	Rule Summary: Annual reviews of septage hauling equipment, storage facilities and land disposal sites in compliance with the code and approved ordinance.
Comments:	Septage haulers/pumpers were reviewed as part of the Champaign County file.
	100%
Standard 615.330(b)(7)	Rule Summary: All complaints investigated within 10 working days.
Comments:	No complaints were received.
	100%
Standard 615.330(b)(8)	Rule Summary: Voluntary compliance efforts.
Comments:	N/A
	100%
Standard 615.330(b)(9)	Rule Summary: Enforcement action when voluntary compliance fails.
Comments:	N/A
	100%
Standard 615.330(b)(10)	Rule Summary: Education materials which are made available to the public.
Comments:	Education materials are available. It is the same material used for the Champaign County Health Department.
	100%

**Local Health Protection Grant Review
Private Sewage Disposal Program
Page 3**

Standard 615.330(c)	Rule Summary: Initial orientation for new staff; 3 hours of Department-approved training for existing staff.
Comments:	Training has been received by the staff in accordance with the rules. Most staff attended the IELEHA conference on January 12 & 13, 2012. 100%
Standard 615.330(d)	Rule Summary: Documentation of activities maintained 5 years.
Comments:	Documentation is kept for a minimum of five years. 100%
Standard 615.340	Rule Summary: Personnel compliance with the Environmental Practitioner Registration Act.
Comments:	Jeff Blackford, Sarah Michaels, Michael Flanagan, Michael Schroeder and Jim Roberts are licensed environmental health practitioners. 100%

The following items were not in substantial compliance:

None

Recommendations from Review:

None



Pat Quinn, Governor
LaMar Hasbrouck, MD, MPH, Director

525-535 West Jefferson Street • Springfield, Illinois 62761-0001 • www.idph.state.il.us

July 1, 2013

Julie Pryde
Public Health Administrator
Champaign County Public Health Department
1776 East Washington
Urbana, IL 61802

Dear Ms. Pryde:

In accordance with the Local Health Protection Grant (LHPG) Rules (77 Ill. Adm. Code 615), an LHPG program review has been completed to determine compliance for your health department's three environmental programs—Food Protection, Potable Water Supply, and Private Sewage Disposal—during Calendar Year 2012. A copy of the LHPG compliance review, which may include specific recommendations from the program review staff, is provided with this letter. The findings for this review are shown below:

<u>Section</u>	<u>Compliance</u>
Section 615.310 – Food Protection	Met
Section 615.320 – Potable Water Supply	Met
Section 615.330 – Private Sewage Disposal	Met
Section 615.340 – Common Requirements	Met

Your health department has been found to be in substantial compliance with the standards of the LHPG Rules. Therefore, your health department's next LHPG program review will be scheduled during 2016 to determine compliance during Calendar Year 2015. Thank you for your cooperation during the program review process and for your continued commitment to health protection.

If you have any questions about the LHPG program review process or the findings for your health department, please contact me at (217) 785-2075 or by e-mail at allen.griffy@illinois.gov.

Sincerely,

A handwritten signature in black ink that reads "K. Allen Griffy".

K. Allen Griffy
Assistant to the Deputy Director
Office of Health Protection

Enclosure

cc: Division of Environmental Health
Division of Food, Drugs, and Dairies

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Local Health Department: Champaign County Health DeptDate of Review: 4 / 16 / 13**CONSOLIDATED LHP GRANT REVIEW****FOOD PROTECTION PROGRAM**

615.310(a)	Results of review of compliance with Sections 615.310(b)-(c)	Review report	Met
615.310(b)(1)	Agency possesses a local ordinance or a signed Uniform Retail Food Protection Agreement	Ordinance or agreement submitted to IDPH	Met
615.310(b)(2)	List of all food service establishments and retail food stores	Records of food establishments	Met
615.310(b)(3)(A)-(C)	Relative risk factor assigned to all food establishments	Documentation of classification of food establishments	Met
615.310(b)(3)(D)	Reclassification of facility based upon Agency experience	Documentation of facility reclassification	Met
615.310(b)(4)	Facility inspections which include HACCP concepts; facilities are scheduled for inspection based on classification of food establishment	Records of inspections	Met
615.310(b)(5)	Conduct plan reviews and pre-operational inspections	Records of inspections	Met
615.310(b)(6)	Conduct follow-up inspections, consultation and enforcement actions	Records of inspections, consultations and enforcement	Met
615.310(b)(7)	Establish a system to respond to foodborne complaint and food incidents	Documentation of system established	Met
615.310(b)(8)	Provide food safety information to general public, including primary and secondary schools	Educational materials; records of presentations	Met
615.310(b)(9)	Provide program to inform establishment managers and personnel of proper ways of storing and preparing food and the necessity of reporting illness	Records of presentations	Met
615.310(b)(10)	Conduct self evaluation/quality assurance review	Documentation of protocol for review	n/a
615.310(b)(11)	Prepare a report of the self evaluation/quality assurance review	Written review submitted to IDPH	n/a
615.310(c)(1)-(3)	Maintain qualified personnel to conduct activities, pursuant to this Section	Records of personnel qualifications	Met
615.310(d)	Maintain documentation of activities, pursuant to this Section for a minimum of five years after completion of grant period	Archive documentation	Met

LOCAL HEALTH PROTECTION GRANT REVIEW
Food Protection Program

Local Health Department: Champaign County Date conducted 3/6/2013

Person Interviewed: Sarah Michaels, Food Program Manager; Jim Roberts, Director of Env. Health

Reviewed by: Mark Sterrett, Acting Supervisor Champaign Regional Office

INTRODUCTION

This is a routine food program review of the Champaign County Health Department for calendar year 2012.

FINDINGS

Standard 615.310(a)	Rule Summary: Results of review of compliance with Sections 615.310(b)-(c)
Comments	The Champaign County Health Dept has met the requirements of the Local Health Protection Grant.
Standard 615.310(b)(1)	Rule Summary: Agency possesses a local ordinance or a signed Uniform Retail Food Protection Agreement.
Comments:	The Champaign County Health Department Retail Food Sanitation Program Ordinance became effective on September 30, 1998.
Standard 615.310(b)(2)	Rule Summary: List of all food service establishments and retail food stores.
Comments:	All food service establishments and retail food stores are on a list to be inspected. There are 308 food establishments: 74 - category I, 166 - category II and 68 - category III. Based on the number of establishments a total of 45 files were reviewed: 11 - category I, 24 - category II and 10 - category III.

LOCAL HEALTH PROTECTION GRANT REVIEW
Food Protection Program

Standard 615.310(b)(3) (A)-(C)	Rule Summary: Relative risk factor assigned to all food establishments.
Comments:	Risk factors were assigned to the 308 establishments. There were 74 Category I (24%), 166 Category II (54%) and 68 Category III (22%).
Standard 615.310(b)(3)(D)	Rule Summary: Reclassification of facility based upon Agency experience.
Comments:	Of the 45 files reviewed, no facilities were reclassified. Verification of classification is conducted during every routine inspection and is recorded in the computer data base.
Standard 615.310(b)(4)	Rule Summary: Facility inspections which include HACCP concepts; facilities are scheduled for inspection based on classification of food establishment.
Comments:	Of the 308 facilities 45 files were drawn. The Category I files, all 11 reviewed met the requirements of 3 inspections per year or 2 inspections with Food Service Sanitation Manager at all times or an alternate activity in 2012. HACCP concepts were discussed during each inspection and recorded in the computer system. Champaign County also has a written HACCP policy. The Category II facilities, all 24 were inspected at least once in 2012. HACCP concepts were discussed during each inspection and recorded in the computer system. All Category III facilities were inspected within the past 2 years.

Standard 615.310(b)(5)	Rule Summary: Conducts plan reviews and pre-operational inspections.
Comments:	<p>Champaign Co. HD conducts plan reviews and pre-operational inspections.</p> <p>Of the files reviewed there was one plan review and one pre-operational inspection conducted in 2012.</p>

Standard 615.310(b)(6)	Rule Summary: Conduct follow-up inspections, consultation and enforcement actions.
Comments:	<p>Follow-up inspections were being conducted as needed in the files reviewed. Critical violations involving food noted during routine inspections were either corrected during the inspection or a follow-up inspection was conducted. When other critical violations are marked; 30, 31, 35, 41 and 45, the person in charge is given a "Major Violation Correction Form" to fill out, sign and return to the Health Dept. within five days. Compliance with returning the form was over 90%. The Champaign County HD does have written Food Sanitation Program Enforcement Procedures, available to all sanitarians. The staff was following the procedures outlined.</p> <p>There were numerous consultations conducted in 2012.</p>

Standard 615.310(b)(7)	Rule Summary: Establish a system to respond to foodborne complaints and food incidents.
Comments:	<p>The Champaign County Retail Food Ordinance details the LHD response to foodborne complaints and incidents. In addition: 1) The Illinois Principles and Procedures for Investigating Suspected Outbreaks of Foodborne/Waterborne Illness and Incident Report Forms and Questionnaires, 2) hold and embargo authority, 3) Boil Order guidelines, 4) notification of hospitals, emergency response agencies and police, and 5) food complaint log - documents food related complaints and follow-ups.</p> <p>There were 42 complaints and one food bourn outbreak investigated in 2009.</p>

Standard 615.310(b)(8)	Rule Summary: Provide food safety information to general public, including primary and secondary schools.
Comments:	Food safety pamphlets and posters are distributed to the schools. Glo-germ

LOCAL HEALTH PROTECTION GRANT REVIEW
Food Protection Program

demonstrations are conducted when requested by a teacher.	
Standard 615.310(b)(9)	Rule Summary: Provide program to inform establishment managers and personnel of proper ways of storing and preparing food and the necessity of reporting illness.
Comments:	<p>During routine inspections food preparation and storage are discussed with operators and recorded as HACCP concepts in the electronic file.</p> <p>Champaign Co. HD offers monthly recertification classes. They have a web site, monthly newsletter, date marking flier and an H1N1 flier.</p>
Standard 615.310(b)(10)	Rule Summary: Conduct self evaluation/quality assurance review.
Comments:	No, memo dated January 7, 2011 from Ms. Moody states that self evaluations are no longer required.
Standard 615.310(b)(11)	Rule Summary: Prepare a report of the self evaluation/quality assurance review.
Comments:	No, memo dated January 7, 2011 from Ms. Moody states that self evaluations are no longer required.
Standard 615.310(c)(1)-(3)	Rule Summary: Maintain qualified personnel to conduct activities, pursuant to this Section.
Comments:	Jim Roberts is an Illinois Licensed Environmental Health Practitioner as well as 5 of his staff. All the staff had documented continuing education credits in 2012.

LOCAL HEALTH PROTECTION GRANT REVIEW
Food Protection Program

Standard 615.310(d)	Rule Summary: Main documentation of activities, pursuant to this Section for a minimum of five years after completion of grant period.
Comments:	Records are available from the last five years.

RECOMMENDATIONS FROM REVIEW:

**LOCAL HEALTH PROTECTION GRANT REVIEW
POTABLE WATER SUPPLY PROGRAM - SUMMARY**

Local Health Department Champaign County Date of Review March 6, 2013

STANDARD	INDICATOR	DATA SOURCE	COMMENTS
615.320(a)	Assurance of capability to respond during a water emergency	Written emergency response plan for provision of water.	Met
615.320(b)(1)	Agreement with the Department to conduct the program as an agent or by approved ordinance.	IDPH files.	Met
615.320(b)(2)	Current listing of names and addresses of non-community public water supplies/change notification within 30 days.	Inventory of supplies/records of changes.	Met
615.320(b)(3)	Non-community supplies sampled at a frequency required by the Drinking Water Systems Code.	Supply sampling records.	Met
615.320(b)(4)	Non-community supplies inspected and sampled every 2 years; completed inspection reports sent within 14 days.	Inspection records and individual water supply inspection reports.	Met
615.320(b)(5)	Notification of non-community supply inspection results sent to owner; reinspection to assure corrections; enforcement.	Inspection and enforcement records; water supply files.	Met
615.320(b)(6)	All requests for inspections and sample of private and semi-private supplies evaluated; if valid, responded to within 7 days.	Inspection records/ service request logs.	Met
615.320(b)(6)(A)	Inspect and sample semi-private supplies; notify owner of findings and corrections needed. Reinspection; violations corrected or enforcement taken.	Inspection and enforcement files/records.	Met
615.320(b)(6)(B)	Inspect and sample private supplies; notify owner of findings and recommendations.	Inspection records/files.	Met
615.320(b)(7)	Water well applications in compliance with code and permits issued. Copies sent to Water Survey	Water well permit records; records of transmittal to Survey.	Met
615.320(b)(8)	All new wells inspected and sampled. Corrective action on all violations or enforcement action initiated. Homeowners notified of inspection results, analyses, interpretations, and corrective measures recommended.	Inspection and permit records; sample records; correspondence files; enforcement records.	Met
615.320(b)(9)	Information provided to the public and educational presentations.	Education materials; documentation of presentations.	Met
615.320(b)(10)	Variances issued in compliance with the code and copies with rationale submitted to the Department quarterly.	Permit files; IDPH files.	Met
615.320(b)(11)	All abandoned wells found have been sealed and inspected; homeowners advised of requirements.	Abandoned well reports/ correspondence files.	Met
615.320(b)(12)	Water well logs and sealing forms sent to Water Survey within 30 days of receipt; summary of permits issued & wells sealed sent to Department by February 1 each year.	Record of transmittal to Survey; IDPH files.	Met
615.320(b)(13)	Letters sent to all unlicensed well contractors with referral to the Department.	Enforcement or contractor files.	Met
615.320(b)(14)	System to respond to reported waterborne illness.	Description of the system.	Met
615.320(c)(1)&(c)(2)	Initial orientation for new staff; 3 hours of Department-approved training for existing staff.	Training records.	Met
615.320(d)	Records maintained 5 years.	Files or record retirement plan.	Met

**Local Health Protection Grant Review
Potable Water Supply Program
Page 1**

Local Health Department Champaign County **Date** March 6, 2013

Person Interviewed Michael Flanagan **Reviewed by** Mark Kuechler & Bruce Hawkins

Title Environmental Health Specialist II

INTRODUCTION

This is a review of the water program activities conducted in 2012. The jurisdiction of the Champaign County Health Department does not include the area regulated by the Champaign-Urbana Public Health District. The Champaign County Board of Health has a contract with the District for these services and District staff conduct the program.

FINDINGS

Standard 615.320(a)	Rule Summary: Assurance of capability to respond during a water emergency.
Comments:	The health department has a detailed plan to follow in the event of a water emergency. The plan includes a list of water haulers, bottled water suppliers and boil order response procedures. 100%
Standard 615.320(b)(1)	Rule Summary: Agreement with the Department to conduct the program as an agent or by approved ordinance.
Comments:	The water program is conducted under an ordinance. 100%
Standard 615.320(b)(2)	Rule Summary: Current listing of names and addresses of non-community public water supplies/changes notification within 30 days.
Comments:	A current list of non-community water supplies is maintained. 100%
Standard 615.320(b)(3)	Rule Summary: Non-community supplies sampled at a frequency required by the Drinking Water Systems Code.
Comments:	There are 20 non-community water supplies and they are sampled as required. 100%

Local Health Protection Grant Review
Potable Water Supply Program
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Standard 615.320(b)(4)	Rule Summary: Non-community supplies inspected and sampled every 2 years; completed inspection reports sent within 14 days.
Comments: All of the supplies have been inspected in the past 2 years. 100%	
Standard 615.320(b)(5)	Rule Summary: Notification of non-community supply inspection results sent to owner; reinspection to assure corrections; enforcement.
Comments: The supplies were inspected to determine compliance with the code. Several MCL violations occurred and appropriate follow-up action was taken. 100%	
Standard 615.320(b)(6)	Rule Summary: All requests for inspections and samples of private and semi-private supplies evaluated; if valid, responded to within 7 days.
Comments: All requests for sample kits are screened to determine if a well inspection is warranted based on the public health significance. 100%	
Standard 615.320(b)(6)(A)	Rule Summary: Inspect and sample semi-private supplies; notify owner of findings and corrections needed. Reinspection; violations corrected or enforcement taken.
Comments: No requests for inspections with a valid public health purpose were received. 100%	
Standard 615.320(b)(6)(B)	Rule Summary: Inspect and sample private supplies; notify owner of findings and recommendations.
Comments: In response to requests, 2 well inspections were made. The inspections were well documented and the owners were sent letters advising them of the results of the inspection, including appropriate recommendations. 100%	

**Local Health Protection Grant Review
Potable Water Supply Program
Page 3**

Standard 615.320(b)(7)	Rule Summary: Water well applications in compliance with code and permits issued. Copies sent to Water Survey.
Comments: Sixty-one water well applications were received and I reviewed 33 files. All of the applications complied with the code. 100%	
Standard 615.320(b)(8)	Rule Summary: All new wells inspected and sampled. Comprehensive well inspection of all licensed contractors. Corrective action on all violations or enforcement action initiated. Homeowners notified of inspection results, analyses, interpretations, and corrective measures recommended. Samples exceeding MCLs must have suggestions for additional sampling, other measures made in writing.
Comments: Of the 33 files reviewed: <ul style="list-style-type: none"> ▪ 1 was for a well that had not yet been constructed. ▪ 1 of the files was for a well that resulted in a dry hole. ▪ 4 were for wells that have been completed and inspected, but not sampled, because plumbing necessary for sampling had not yet been installed. ▪ 3 were for irrigation wells that were inspected, but not sampled. ▪ 7 were for wells that were inspected, but the owner refused sampling. ▪ 17 were for wells that had been inspected and sampled as required by the rule. Homeowners are advised of the results of the inspections and sampling. Of the files reviewed, nine drillers were identified as having constructed wells in Champaign County in 2012 and all of them had a comprehensive inspection of at least one of their wells. 100%	
Standard 615.320(b)(9)	Rule Summary: Information provided to the public and educational presentations.
Comments: Numerous pamphlets and bulletins are available for distribution to the public. 100%	
Standard 615.320(b)(10)	Rule Summary: Variances issued in compliance with the code and copies with rationale submitted to the Department quarterly.
Comments: No variances were issued. 100%	

Local Health Protection Grant Review
Potable Water Supply Program
Page 4

Standard 615.320(b)(11)	Rule Summary: All abandoned wells found have been sealed and inspected; homeowners advised of requirements.
Comments: <p>Fifty-three abandoned wells were sealed. The two wells sealed by a homeowner were inspected while they were being sealed. Seven drillers sealed abandoned wells and all of them received the appropriate inspections. On two occasions, a well driller failed to notify the health department prior to sealing a well. The drillers were sent a violation notice.</p> <p>100%</p>	
Standard 615.320(b)(12)	Rule Summary: Water well logs and sealing forms sent to Water Survey within 30 days of receipt; summary of permits issued & wells sealed sent to Department by February 1 of each year.
Comments: <p>Water well logs and sealing forms are sent to the Water Survey.</p> <p>100%</p>	
Standard 615.320(b)(13)	Rule Summary: Letters sent to all unlicensed well contractors with referral to the Department.
Comments: <p>No unlicensed contractors were identified</p> <p>100%</p>	
Standard 615.320(b)(14)	Rule Summary: System to respond to waterborne illness.
Comments: <p>A disease surveillance system that monitors and identifies instances of waterborne disease is an integral part of the health department's bioterrorism plan. In addition, a letter has been sent to all health care facilities asking them to report any suspected waterborne illness and all reports of illness are screened by the department's community health section. The health department follows the Principles and Procedures for Investigating Suspected Outbreaks of Foodborne and Waterborne Illness.</p> <p>100%</p>	
Standard 615.320(c)(1)& (2)	Rule Summary: Initial orientation for new staff; 3 hours of Department-approved training for existing staff.
Comments: <p>Sarah Michaels organized an IALEHA water well training program at the District office. CUPHD staff and sanitarians working in neighboring counties attended the program. All eight District staff that work in the water program received the required training.</p> <p>100%</p>	

**Local Health Protection Grant Review
Potable Water Supply Program
Page 5**

Standard 615.320(d)	Rule Summary: Documentation of activities maintained 5 years.
Comments: Documentation of activities is maintained for at least 5 years. 100%	
Standard 615.340	Rule Summary: COMMON REQUIREMENTS Personnel compliance with the Environmental Practitioner Registration Act.
Comments: Jim Roberts, Sarah Michaels, Jeff Blackford, Michael Flanagan and Michael Schroeder are licensed environmental health practitioners. 100%	

The following items were not in substantial compliance:

None

Recommendations from Review:

None

**LOCAL HEALTH PROTECTION GRANT REVIEW
PRIVATE SEWAGE DISPOSAL PROGRAM - SUMMARY**

Local Health Department Champaign County **Date of Review:** March 6, 2013

STANDARD	INDICATOR	DATA SOURCE	COMMENTS
615.330(b)(1)	Agent agrees to conduct the program or approved ordinance.	IDPH files.	Met
615.330(b)(2)	Long and short range planning for private sewage disposal system use.	Planning files.	Met
615.330(b)(3)	Review and approval of subdivision plats, which utilize private sewage disposal systems.	Copies of plat approvals or review logs.	Met
615.330(b)(4)	Private sewage disposal systems reviewed and approved in compliance with the code or approved ordinance.	System approval/permit records.	Met
615.330(b)(5)	Private sewage disposal system inspections and determination of compliance with approved plans and the code or approved ordinance; inspection reports with drawings.	Inspection records and individual reports/drawings.	Met
615.330(b)(6)	Annual reviews of septage hauling equipment, storage facilities and land disposal sites in compliance with the code and approved ordinance.	Inspection records and individual inspection reports.	Met
615.330(b)(7)	All complaints investigated within 10 working days.	Complaints records.	Met
615.330(b)(8)	Voluntary compliance efforts.	Correspondence files.	Met
615.330(b)(9)	Enforcement action when voluntary compliance fails.	Enforcement records.	Met
615.330(b)(10)	Educational materials, which are made available to the public.	Educational materials available.	Met
615.330(c)(1) &(c)(2)	Initial orientation for new staff; 3 hours of Department-approved training for existing staff.	Training records.	Met
615.330(d)	Records maintained 5 years.	Files or record retirement plan.	Met

LOCAL HEALTH PROTECTION GRANT REVIEW
Private Sewage Disposal Program

Local Health Department Champaign County Date March 6, 2013

Person Interviewed Michael Flanagan Reviewed by Bruce Hawkins & Mark Kuechler

Title Environmental Health Specialist II

INTRODUCTION

This is a review of the sewage program activities conducted in 2012.

FINDINGS

Standard 615.330(b)(1)	Rule Summary: Agent agreement to conduct the program or approved ordinance.
Comments:	The ordinance was signed in 1998. There have not been any changes to the ordinance. 100 %
Standard 615.330(b)(2)	Rule Summary: Long and short range planning for private sewage disposal system use.
Comments:	The district has short and long range plans in place. The long range plan is comprehensive, but has many items yet to be implemented. Two communities within the county have installed community sewer systems within the past 3 years. 100%
Standard 615.330(b)(3)	Rule Summary: Review and approval of subdivision plats, which utilize private sewage disposal systems.
Comments:	During 2012, there was one plat received for review. A written procedure outlining the process is followed. 100%
Standard 615.330(b)(4)	Rule Summary: Private sewage disposal systems reviewed and approved in compliance with the code or approved ordinance.
Comments:	During 2012, there were 95 applications received for issuance of permits, 35 permit applications were reviewed for compliance. The reviews appeared complete and in accordance with the Code. 100%

LOCAL HEALTH PROTECTION GRANT REVIEW
Private Sewage Disposal Program

Standard 615.330(b)(5)	Rule Summary: Private sewage disposal system inspections and determination of compliance with approved plans and the code or approved ordinance; inspection reports with drawings.
Comments:	A review of 35 permits was conducted. Inspections were conducted on all 35 permitted systems. The inspections verified compliance with the approved plans. Inspection documentation consists of prepared forms based on the type of system being installed. The drawing which is part of the permit application is used for the historical record with modifications noted as needed. 100%
Standard 615.330(b)(6)	Rule Summary: Annual reviews of septage hauling equipment, storage facilities and land disposal sites in compliance with the code and approved ordinance.
Comments:	There were four septage hauling operations with a total of 15 vehicles. All of the haulers used municipal treatment plants for disposal of their waste. One of the haulers was not inspected in 2012. Multiple attempts were made to get the hauler to make her equipment available for inspection. They will continue to work towards compliance. 100%
Standard 615.330(b)(7)	Rule Summary: All complaints investigated within 10 working days.
Comments:	During 2012, seventeen complaints were received. All were investigated within 10 days and most were within 1 to 2 days. 100%
Standard 615.330(b)(8)	Rule Summary: Voluntary compliance efforts.
Comments:	In most cases voluntary compliance is achieved. 100%
Standard 615.330(b)(9)	Rule Summary: Enforcement action when voluntary compliance fails.
Comments:	Referral to the State's Attorneys office has been made when necessary. 100%

**Local Health Protection Grant Review
Private Sewage Disposal Program
Page 3**

Standard 615.330(b)(10)	Rule Summary: Education materials which are made available to the public.
Comments:	A variety of educational materials are available. These materials include: selection of system type, installation and system maintenance. The health department also has useful information available on their website http://www.c-uphd.org/sewage-systems.html .
	100%
Standard 615.330(c)	Rule Summary: Initial orientation for new staff; 3 hours of Department-approved training for existing staff.
Comments:	Training has been received by the staff in accordance with the rules. Most staff attended the IELEHA conference on January 12 & 13, 2012. Shayna Dye and Shannon Wilson attended the new sanitarian training.
	100%
Standard 615.330(d)	Rule Summary: Documentation of activities maintained 5 years.
Comments:	Records are kept for an indefinite period.
	100%
Standard 615.340	Rule Summary: Personnel compliance with the Environmental Practitioner Registration Act.
Comments:	Jeff Blackford, Sarah Michaels, Michael Flanagan, Michael Schroeder and Jim Roberts are licensed environmental health practitioners.
	100%

The following items were not in substantial compliance:

None

Recommendations from Review:

During the plat review process, ensure that viable options are available for the installation of the private sewage disposal systems. For systems where a seasonal high water table may be encountered, outlets for curtain drains should be considered. You may require the developer to provide elevations of the outlet tiles and ditches relative to the depth in which the subsurface disposal systems will be installed.

CUPHD FY2014 Budget Proposal 12/1/13 to 12/31/14 to the Champaign County Board of Health	DO NOT ENTER	ENTER	ENTER Emer	81
	Non - DHS	Tobacco	Prep	ENTER WNV
	Total	Grant	Grant	Grant
	Overall CCHD	Tobacco Free	Emer Prep	WNV
Revenue				
Property Taxes	397,015.00		6,866.00	
Food Permits	90,074.00			
Temporary Food Permits	4,550.00			
Private Sewage Permits	22,600.00			
Well Testing Fees	3,136.00			
Well Water Permits	14,400.00			
Vital Records Fees	-			
Plan Review Fees	1,000.00			
IDPH Emergency Preperation Grant	68,664.00		68,664.00	
IDPH - Local Health Protection Grant - Yellow Fields Only	134,673.00			
IDPH WNV Vector Control Grant	31,157.00			31,157.00
IDPH Tobacco Free Grant	34,476.00	34,476.00		
IDHFS (Medicaid/Medicare/Insurance) Fee Revenue	3,100.00			
Other Income	6,250.00			
Interest Income	-			
TOTAL REVENUE	811,095.00	34,476.00	75,530.00	31,157.00
Expenses				
Personnel FORMULA	502,688.00	21,772.00	41,717.00	19,909.00
Life Insurance	2,440.00	109.00	209.00	26.00
FICA & Medicare	36,695.00	1,589.00	3,045.00	1,453.00
IMRF	48,399.00	2,155.00	4,130.00	511.00
Unemployment Insurance	5,812.00	270.00	517.00	247.00
Employers share Group Health Insurance	91,157.00	4,354.00	8,343.00	1,032.00
Workers Compensation Ins	15,591.00	653.00	1,252.00	597.00
Total Personnel	702,782.00	30,902.00	59,213.00	23,775.00
Stationary and Printing	300.00			-
Photocopying	1,171.00	488.00		7.00
Office Supplies	1,765.00	217.00		20.00
Operations Supplies	3,058.00	108.00		1,950.00
Postage	2,160.00		47.00	10.00
Medical Supplies	826.00		-	26.00
Books, Periodicals	-			
Other Supplies	400.00			
Total Supplies	9,680.00	813.00	47.00	2,013.00
Advertising	1,614.00	1,179.00		325.00
Professional Meetings	3,066.00		1,051.00	65.00
Indirect Costs (Occupancy, information technology, etc.)	47,281.00	571.00	2,300.00	2,800.00
Telecommunications	1,475.00		1,040.00	
Other Travel	236.00	17.00		
Other Contractual Services	8,124.00		7,360.00	
Business Meals Expense	908.00	100.00	108.00	
Lodging	1,190.00	190.00		
Travel	20,222.00	704.00	1,080.00	2,179.00
IDPH Certificate Fees	-			
Patient Care and Client Assistance				

CUPHD FY2014 Budget Proposal 12/1/13 to 12/31/14 to the Champaign County Board of Health	DO NOT ENTER	ENTER	ENTER Emer	82
	Non - DHS	Tobacco	Prep	ENTER WNV
	Total	Grant	Grant	Grant
	Overall CCHD	Tobacco Free	Emer Prep	WNV
Software License and Maintenance	4,000.00		-	
Dues and Licenses	6,715.00			
Conferences and Training	35.00			
Contingent Expenses	-			
Miscellaneous Expenses	-			
Employee License Reimbursement	-			
Total Contractual	94,866.00	2,761.00	12,939.00	5,369.00
Vehicle Purchase	-			
Medical Equipment	-			
Equipment under \$500	65.00			
Capital Outlay	3,331.00		3,331.00	
Furnishings and Office Equipment	-			
Total Equipment	3,396.00	-	3,331.00	-
TOTAL EXPENSES	810,724.00	34,476.00	75,530.00	31,157.00
		<i>Below this line, enter data in blue-highlights</i>		
Fulltime and Seasonal Food permits Issued				
Temporary Food Permits Issued				
FT and Seasonal Food Inspections				
Private Sewage Permits Issued				
Private Sewage Inspections				
Well Test				
Well Permits Issued				
Abandoned Wells Sealed				
Infectious Disease Investigations				
Clients/Patients/Paricipants		299.00	78,776.00	78,776.00
Birth/Death Certificates Issued				
DO NOT ENTER BELOW THIS LINE				
Cost Fulltime Permit FORMULA				
Cost Temporary Permit FORMULA				
Cost Per FT/Seasonal Inspection FORMULA				
Cost Per Sewage Permit Issued FORMULA				
Cost Per Sewage Inspection FORMULA				
Cost Per Well Permit Issued FORMULA				
Cost Per Abandoned Well Sealed FORMULA				
FORMULA		115.30	0.96	0.40
Percentage from property tax FORMULA				
Percentage from LHPG FORMULA				
Percentage from fees FORMULA				
Other Income FORMULA				
	ENTER	ENTER	ENTER	ENTER
MANUALLY ENTER FY14 Contract -13 months	803,004.00	34,476.00	75,530.00	31,157.00
Adjusted_FY13 Contract -13 months	826,022.17	31,047.00	96,641.00	23,792.00
MANUALLY ENTER FY13 Contract -12 months	762,482.00	28,659.00	89,207.00	21,962.00
% CHANGE from FY14 13-month contract to FY13 adj.	-2.8%	11.0%	-21.8%	31.0%

CUPHD FY2014 Budget Proposal 12/1/13 to 12/31/14 to the Champaign County Board of Health	DO NOT ENTER Grant	ENTER Admin	ENTER Communicable Disease
	Total	LHPG	LHPG
	All Grants	Admin	CD
Revenue			
Property Taxes	6,866.00	133,510.00	34,059.00
Food Permits	-		
Temporary Food Permits	-		
Private Sewage Permits	-		
Well Testing Fees	-		
Well Water Permits	-		
Vital Records Fees	-		
Plan Review Fees	-		
IDPH Emergency Preparation Grant	68,664.00		
IDPH - Local Health Protection Grant - Yellow Fields Only		-	13,369.00
IDPH WNV Vector Control Grant	31,157.00		
IDPH Tobacco Free Grant	34,476.00		
IDHFS (Medicaid/Medicare/Insurance) Fee Revenue	-		
Other Income	-		
Interest Income	-		
TOTAL REVENUE	141,163.00	133,510.00	47,428.00
Expenses			
Personnel FORMULA	83,398.00	89,756.00	29,967.00
Life Insurance	344.00	449.00	150.00
FICA & Medicare	6,087.00	6,552.00	2,188.00
IMRF	6,796.00	8,886.00	2,967.00
Unemployment Insurance	1,034.00	1,113.00	372.00
Employers share Group Health Insurance	13,729.00	17,951.00	5,993.00
Workers Compensation Ins	2,502.00	2,693.00	899.00
Total Personnel	113,890.00	127,400.00	42,536.00
Stationary and Printing	-	-	
Photocopying	495.00	60.00	12.00
Office Supplies	237.00	150.00	60.00
Operations Supplies	2,058.00	-	
Postage	57.00	120.00	60.00
Medical Supplies	26.00		
Books, Periodicals	-		
Other Supplies	-		
Total Supplies	2,873.00	330.00	132.00
Advertising	1,504.00		
Professional Meetings	1,116.00		
Indirect Costs (Occupancy, information technology, etc.)	5,671.00	5,400.00	4,620.00
Telecommunications	1,040.00		
Other Travel	17.00		
Other Contractual Services	7,360.00		
Business Meals Expense	208.00		
Lodging	190.00		
Travel	3,963.00	20.00	140.00
IDPH Certificate Fees	-		
Patient Care and Client Assistance			

CUPHD FY2014 Budget Proposal 12/1/13 to 12/31/14 to the Champaign County Board of Health	DO NOT ENTER Grant	ENTER Admin	ENTER Communicable Disease
	Total	LHPG	LHPG
	All Grants	Admin	CD
Software License and Maintenance	-		
Dues and Licenses	-	360.00	
Conferences and Training	-		
Contingent Expenses	-		
Miscellaneous Expenses	-		
Employee License Reimbursement	-		
Total Contractual	21,069.00	5,780.00	4,760.00
Vehicle Purchase	-		
Medical Equipment	-		
Equipment under \$500	-		
Capital Outlay	3,331.00		
Furnishings and Office Equipment	-		
Total Equipment	3,331.00	-	-
TOTAL EXPENSES	141,163.00	133,510.00	47,428.00
	<i>d cells only.</i>		
Fulltime and Seasonal Food permits Issued			
Temporary Food Permits Issued			
FT and Seasonal Food Inspections			
Private Sewage Permits Issued			
Private Sewage Inspections			
Well Test			
Well Permits Issued			
Abandoned Wells Sealed			
Infectious Disease Investigations			60.00
Clients/Patients/Paricipants			
Birth/Death Certificates Issued			
DO NOT ENTER BELOW THIS LINE			
Cost Fulltime Permit FORMULA			
Cost Temporary Permit FORMULA			
Cost Per FT/Seasonal Inspection FORMULA			
Cost Per Sewage Permit Issued FORMULA			
Cost Per Sewage Inspection FORMULA			
Cost Per Well Permit Issued FORMULA			
Cost Per Abandoned Well Sealed FORMULA			
FORMULA			790.47
Percentage from property tax FORMULA		1.00	0.72
Percentage from LHPG FORMULA		-	0.28
Percentage from fees FORMULA			
Other Income FORMULA		-	-
	ENTER	ENTER	ENTER
MANUALLY ENTER FY14 Contract -13 months	141,163.00	133,510.00	47,428.00
Adjusted_FY13 Contract -13 months	130,304.00	176,751.00	49,843.00
MANUALLY ENTER FY13 Contract -12 months	139,828.00	163,155.00	46,009.00
% CHANGE from FY14 13-month contract to FY13 adj.	8.3%	-24.5%	-4.8%

CUPHD FY2014 Budget Proposal 12/1/13 to 12/31/14 to the Champaign County Board of Health	ENTER Disease Intervention (STD)	ENTER Tuberculosis	ENTER Food	ENTER⁸⁵ Water
	LHPG	LHPG	LHPG	LHPG
	DIS	TB	Food	Water
Revenue				
Property Taxes	60,749.00	27,800.00	51,904.00	26,033.00
Food Permits			90,074.00	
Temporary Food Permits			4,550.00	
Private Sewage Permits			-	
Well Testing Fees			-	
Well Water Permits			-	14,400.00
Vital Records Fees			-	
Plan Review Fees			1,000.00	
IDPH Emergency Preperation Grant			-	
IDPH - Local Health Protection Grant - Yellow Fields Only	17,985.00	10,074.00	59,289.00	16,274.00
IDPH WNV Vector Control Grant			-	
IDPH Tobacco Free Grant			-	
IDHFS (Medicaid/Medicare/Insurance) Fee Revenue	3,100.00		-	
Other Income	3,000.00		2,200.00	1,050.00
Interest Income			-	
TOTAL REVENUE	84,834.00	37,874.00	209,017.00	57,757.00
Expenses				
Personnel FORMULA	56,241.00	23,700.00	123,574.00	36,384.00
Life Insurance	282.00	118.00	617.00	182.00
FICA & Medicare	4,106.00	1,730.00	9,021.00	2,656.00
IMRF	5,568.00	2,346.00	12,234.00	3,693.00
Unemployment Insurance	414.50	294.00	1,532.00	312.00
Employers share Group Health Insurance	11,248.00	4,740.00	21,077.00	4,486.00
Workers Compensation Ins	1,687.00	711.00	3,708.00	1,601.00
Total Personnel	79,546.50	33,639.00	171,763.00	49,314.00
Stationary and Printing			300.00	-
Photocopying	220.00	50.00	216.00	42.00
Office Supplies	95.00	12.00	695.00	164.00
Operations Supplies			1,000.00	-
Postage	92.00	5.00	836.00	700.00
Medical Supplies		800.00	-	
Books, Periodicals			-	
Other Supplies			330.00	10.00
Total Supplies	407.00	867.00	3,377.00	916.00
Advertising			60.00	20.00
Professional Meetings			200.00	100.00
Indirect Costs (Occupancy, information technology, etc.)	3,800.00	2,300.00	15,375.00	4,800.00
Telecommunications	140.00	-	145.00	70.00
Other Travel			165.00	10.00
Other Contractual Services	600.00	-	87.00	27.00
Business Meals Expense			300.00	100.00
Lodging			400.00	100.00
Travel	340.00	998.00	8,625.00	2,100.00
IDPH Certificate Fees			-	
Patient Care and Client Assistance				

CUPHD FY2014 Budget Proposal 12/1/13 to 12/31/14 to the Champaign County Board of Health	ENTER Disease	ENTER		ENTER ⁸⁶
	Intervention	Tuberculosis	ENTER Food	ENTER
	(STD)			Water
	LHPG	LHPG	LHPG	LHPG
	DIS	TB	Food	Water
Software License and Maintenance			4,000.00	-
Dues and Licenses		35.00	4,510.00	200.00
Conferences and Training		35.00	-	-
Contingent Expenses			-	-
Miscellaneous Expenses			-	-
Employee License Reimbursement			-	-
Total Contractual	4,880.00	3,368.00	33,867.00	7,527.00
Vehicle Purchase			-	
Medical Equipment			-	
Equipment under \$500			10.00	
Capital Outlay			-	
Furnishings and Office Equipment			-	
Total Equipment			10.00	
TOTAL EXPENSES	84,834.00	37,874.00	209,017.00	57,757.00
Fulltime and Seasonal Food permits Issued			341.00	
Temporary Food Permits Issued			222.00	
FT and Seasonal Food Inspections			462.00	
Private Sewage Permits Issued				
Private Sewage Inspections				
Well Test				
Well Permits Issued				62.00
Abandoned Wells Sealed				80.00
Infectious Disease Investigations				
Clients/Patients/Paricipants	360.00	100.00		
Birth/Death Certificates Issued				
DO NOT ENTER BELOW THIS LINE				
Cost Fulltime Permit FORMULA			612.95	
Cost Temporary Permit FORMULA			941.52	
Cost Per FT/Seasonal Inspection FORMULA			452.42	
Cost Per Sewage Permit Issued FORMULA				
Cost Per Sewage Inspection FORMULA				
Cost Per Well Permit Issued FORMULA				931.56
Cost Per Abandoned Well Sealed FORMULA				721.96
FORMULA	235.65	378.74		
Percentage from property tax FORMULA	0.72	0.73	0.25	0.45
Percentage from LHPG FORMULA	0.21	0.27	0.28	0.28
Percentage from fees FORMULA		-	-	0.25
Other Income FORMULA	0.07	-	0.47	0.02
	ENTER	ENTER	ENTER	ENTER
MANUALLY ENTER FY14 Contract -13 months	78,734.00	36,254.00	209,017.00	57,757.00
Adjusted FY13 Contract -13 months	77,936.00	30,419.00	173,875.00	69,831.00
MANUALLY ENTER FY13 Contract -12 months	71,941.00	28,079.00	160,500.00	64,459.00
% CHANGE from FY14 13-month contract to FY13 adj.	1.0%	19.2%	20.2%	-17.3%

CUPHD FY2014 Budget Proposal 12/1/13 to 12/31/14 to the Champaign County Board of Health	ENTER Sewage	ENTER Vital Stats	ENTER Well Test	
	LHPG		Water Well	
	Sewage	Vital Stats	Testing	
Revenue				
Property Taxes	56,094.00	-		
Food Permits				
Temporary Food Permits				
Private Sewage Permits	22,600.00			
Well Testing Fees			3,136.00	
Well Water Permits				
Vital Records Fees		-		
Plan Review Fees				
IDPH Emergency Preperation Grant				
IDPH - Local Health Protection Grant - Yellow Fields Only	17,682.00			
IDPH WNV Vector Control Grant				
IDPH Tobacco Free Grant				
IDHFS (Medicaid/Medicare/Insurance) Fee Revenue				
Other Income				
Interest Income				
TOTAL REVENUE	96,376.00	-	3,136.00	
Expenses				
Personnel FORMULA	58,897.00	-	771.00	
Life Insurance	294.00	-	4.00	
FICA & Medicare	4,299.00	-	56.00	
IMRF	5,831.00	-	78.00	
Unemployment Insurance	730.00	-	10.00	
Employers share Group Health Insurance	11,779.00	-	154.00	
Workers Compensation Ins	1,767.00	-	23.00	
Total Personnel	83,597.00	-	1,096.00	
Stationary and Printing	-		-	
Photocopying	70.00	-	6.00	
Office Supplies	340.00	-	12.00	
Operations Supplies	-	-	-	
Postage	90.00	-	200.00	
Medical Supplies			-	
Books, Periodicals			-	
Other Supplies	60.00		-	
Total Supplies	560.00	-	218.00	
Advertising	30.00			
Professional Meetings	1,650.00			
Indirect Costs (Occupancy, information technology, etc.)	5,300.00	-	15.00	
Telecommunications	80.00	-		
Other Travel	44.00			
Other Contractual Services	50.00	-		
Business Meals Expense	300.00			
Lodging	500.00			
Travel	4,000.00		36.00	
IDPH Certificate Fees		-		
Patient Care and Client Assistance				

CUPHD FY2014 Budget Proposal 12/1/13 to 12/31/14 to the Champaign County Board of Health	ENTER Sewage	ENTER Vital Stats	ENTER Well Test	
	LHPG		Water Well	
	Sewage	Vital Stats	Testing	
Software License and Maintenance	-			
Dues and Licenses	210.00		1,400.00	
Conferences and Training				
Contingent Expenses				
Miscellaneous Expenses				
Employee License Reimbursement				
Total Contractual	12,164.00	-	1,451.00	
Vehicle Purchase				
Medical Equipment				
Equipment under \$500	55.00			
Capital Outlay				
Furnishings and Office Equipment				
Total Equipment	55.00	-	-	
TOTAL EXPENSES	96,376.00	-	2,765.00	
Fulltime and Seasonal Food permits Issued				
Temporary Food Permits Issued				
FT and Seasonal Food Inspections				
Private Sewage Permits Issued	91.00			
Private Sewage Inspections	151.00			
Well Test			64.00	
Well Permits Issued				
Abandoned Wells Sealed				
Infectious Disease Investigations				
Clients/Patients/Paricipants				
Birth/Death Certificates Issued				
DO NOT ENTER BELOW THIS LINE				
Cost Fulltime Permit FORMULA				
Cost Temporary Permit FORMULA				
Cost Per FT/Seasonal Inspection FORMULA				
Cost Per Sewage Permit Issued FORMULA	1,059.08			
Cost Per Sewage Inspection FORMULA	638.25			
Cost Per Well Permit Issued FORMULA				
Cost Per Abandoned Well Sealed FORMULA				
FORMULA			43.20	
Percentage from property tax FORMULA	0.58		-	
Percentage from LHPG FORMULA	0.18			
Percentage from fees FORMULA	-		0.57	
Other Income FORMULA	0.23		0.43	
	ENTER	ENTER	ENTER	TOTAL CORE
MANUALLY ENTER FY14 Contract_13 months	96,376.00	-	2,765.00	661,841.00
Adjusted_FY13 Contract -13 months	91,810.00	1,898.00	2,179.00	674,542.00
MANUALLY ENTER FY13 Contract -12 months	84,748.00	1,752.00	2,011.00	622,654.00
% CHANGE from FY14 13-month contract to FY13 adj.	5.0%	-100.0%	26.9%	-1.9%

County Board of Health

COUNTY BOARD OF HEALTH – 089-049

The Champaign County Public Health Department is directed by the County Board of Health consisting of nine members, appointed by the County Board Chair to three year, staggered terms. The Board is responsible for disease control, and the physical and environmental health of County residents. This Department is supported through the Health Fund levy; federal, state and local grants; and fees. The maximum rate for the Health Fund levy is \$.10/100 assessed valuation. The current rate is \$.0259/100 assessed valuation.

MISSION STATEMENT

The mission of the Champaign County Public Health Department is to promote health, prevent disease and lessen the impact of illness through the effective use of community resources.

BUDGET HIGHLIGHTS

The Board of Health budget is dependent upon property taxes, permits and federal and state grants for specific public health services. The property tax increases by approximately 3.6% from FY2013 to FY2014. Increases in other fees and grants is primarily due to the 13 month fiscal year in FY2014, which results in an overall 8% increases in these revenues as a reflection of receipt of 13 months of reimbursements/payments. These revenues afford the Board of Health the capability to enter into a contract with the Champaign-Urbana Public Health District (CUPHD) to provide public health services throughout the County. The Board of Health also continues to award a grant in the amount of \$45,000 in FY2014 to the Smile Healthy child dental access program. This represents a stable and constant contribution to the program by the County Board of Health.

FINANCIAL

Fund 089 Dept 049			2012	2013	2013	2014
			Actual	Original	Projected	Budget
311	30	CURR PROP TX-PUB HTH/CNTY	\$408,034	\$426,829	\$422,048	\$442,390
313	30	RE BACKTAX-PUB HLTH/CNTY	\$634	\$0	\$0	\$0
314	30	MOB HOM TAX-PUB HLTH/CNTY	\$450	\$0	\$0	\$0
315	30	PMT IN LIEU-PUB HLTH/CNTY	\$66	\$0	\$110	\$150
		PROPERTY TAXES	\$409,184	\$426,829	\$422,158	\$442,540
321	15	FOOD PROTECTION PERMITS	\$90,074	\$95,000	\$90,265	\$94,624
322	50	PRIVATE SEWAGE PERMITS	\$22,600	\$17,500	\$22,500	\$22,600
322	51	WELL WATER PERMITS	\$11,800	\$8,000	\$12,500	\$14,400
		LICENSES AND PERMITS	\$124,474	\$120,500	\$125,265	\$131,624
331	58	EPA-PUB WATER SYS SUPRVSN	\$1,000	\$1,050	\$2,100	\$3,136
331	92	HHS/CDC-INVSTG TN, TCH ASST	\$1,134	\$0	\$0	\$0
331	93	HHS-PUB HTH EMERG PREPARE	\$87,971	\$89,207	\$89,207	\$68,664

County Board of Health

Fund 089 Dept 049			2012	2013	2013	2014
			Actual	Original	Projected	Budget
334	43	IDPH-HLTH PROTECTION GRNT	\$124,149	\$124,149	\$125,403	\$134,673
334	44	IDPH-VECTOR CONTROL GRANT	\$6,194	\$21,962	\$21,962	\$31,157
334	46	IDPH-TOBACCO FREE COMMNTY	\$26,250	\$26,250	\$26,250	\$34,476
		FEDERAL, STATE & LOCAL SHARED REVENUE	\$246,698	\$262,618	\$264,922	\$272,106
351	12	SMOKE FREE IL ACT FINES	\$250	\$0	\$250	\$250
		FEES AND FINES	\$250	\$0	\$250	\$250
361	10	INVESTMENT INTEREST	\$416	\$500	\$450	\$450
369	90	OTHER MISC. REVENUE	\$1,776	\$2,550	\$2,550	\$7,250
		MISCELLANEOUS	\$2,192	\$3,050	\$3,000	\$7,700
REVENUE TOTALS			\$782,798	\$812,997	\$815,595	\$854,220
533	3	ATTORNEY/LEGAL SERVICES	\$725	\$2,500	\$800	\$2,500
533	7	PROFESSIONAL SERVICES	\$802,524	\$762,457	\$762,447	\$803,004
533	93	DUES AND LICENSES	\$175	\$175	\$185	\$200
534	82	CHILD DENTAL ACCESS PROG	\$45,000	\$45,000	\$45,000	\$48,750
		SERVICES	\$848,424	\$810,132	\$808,432	\$854,454
EXPENDITURE TOTALS			\$848,424	\$810,132	\$808,432	\$854,454

FUND BALANCE

2012	2013	2014
<u>Actual</u>	<u>Projected</u>	<u>Budgeted</u>
\$211,251	\$218,414	\$218,180

The fund balance goal of 25% (\$213,614 in FY2014) has been established by the County Board of Health to ensure appropriate balances to address cash flow requirements.

EXPENSE PER CAPITA**Actual Dollars**

2010	2011	2012	2013	2014
\$12.83	\$10.28	\$9.75	\$9.75	\$10.85

ALIGNMENT to STRATEGIC PLAN

CB Goal 3 – Champaign County promotes a safe and healthy community.

- To promote and participate in planning initiatives for the maintenance and improvement in delivery of public health services.

County Board of Health

- To provide public health programming and services to promote and enable a healthy community throughout Champaign County.

CB Goal 4 – Champaign County is a County that supports balanced growth.

- To provide appropriate oversight for planned growth in the areas of licensed food services facilities, private sewer and well water systems.
- To anticipate and plan for impact of demographic and population changes on potential health hazards to be managed through public health.

OBJECTIVES

1. To prevent the transmission of food borne diseases attributable to licensed food service facilities in Champaign County.
2. To prevent the transmission of enteric disease in Champaign County attributed to improper sewage disposal or unsafe private water supplies.
3. To initiate investigation and surveillance within 24 hours of notification of 100% of reported diseases that could be spread through the environment.
4. To conduct inspections of 100% of private sewage disposal systems and 100% of private water wells installed under permit to assure that all state and local requirements are met.
5. To conduct inspections and obtain compliance for all programs carried out by the department through grant/contractual agreements as agents for the Illinois Department of Public Health in order to protect the safety and well being of Champaign County residents.

PERFORMANCE INDICATORS

Performance Indicators	2012 Actual	2013 Projected	2014 Budget
1. Number of Foodborne/Waterborne Outbreaks (confirmed/probable)	8	10	10
2. Number of Foodborne/Waterborne Illness Complaints Investigated	55	75	100
3. Number of Reportable Communicable Disease Cases (Classes 1 & 2)	28	50	60
4. Number of Sexually Transmitted Disease Tests (Syphilis)	301	325	350
5. Number of Sexually Transmitted Disease Tests (Gonorrhea)	91	100	125
6. Number of Sexually Transmitted Disease Tests (Chlamydia)	91	100	125
7. Number of Tuberculosis (TB) Direct Observed Therapy Cases (Active & Latent)	3	5	6
7. Number of Food Establishment Inspections	447	439	393
8. Number of Temporary Permits Issued	222	220	220
9. Number of Food Establishment Complaints Investigated	24	32	30
10. Number of Food Establishment Food Safety Education Presentations	15	50	244
11. Number of Sewage Construction Permits Issued	92	85	90
12. Number of Sewage Construction Inspections	150	170	180
13. Number of Private Sewage Complaints Investigated	14	23	18
14. Number of Water well Construction Permits Issued	60	55	55
15. Number of Water Well Construction Inspections	108	110	110
16. Number of Abandoned Water Wells Sealed	78	40	40