

1 **CHAMPAIGN COUNTY BOARD OF HEALTH**

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3  
4 *Tuesday, August 20, 2013*

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6 **Call to Order**

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8 The Champaign County Board of Health held a meeting on August 20,  
9 2013 at the Champaign-Urbana Public Health District office, 201 W. Kenyon  
10 Road, Champaign. The meeting was called to order at 5:35 PM by President,  
11 Krista Jones.

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13 **Roll Call**

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15 Upon roll call, the following Board members were found to be present:  
16 Krista Jones, President, Dr. Michael Ruffatto, Vice President, Dr. John Peterson,  
17 Secretary/Treasurer, Betty Segal, Stan James and David Thies. Tassilo  
18 Homolatsch was absent.

19  
20 Also present were: Deb Busey, Champaign County Administrator, Julie  
21 Pryde, CUPHD Administrator, Jim Roberts, CUPHD Director of Environmental  
22 Health, Andrea Wallace, CUPHD Director of Finance, Amy Roberts, CUPHD.

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24 **Approval of Agenda/Addendum**

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26 Stan James made a motion to approve the August 20, 2013 agenda.  
27 Dr. Ruffatto seconded the motion. With all in favor, the motion carried.

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29 **Approval of Minutes**

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31 David Thies made a motion to approve the June 12, 2013 meeting  
32 minutes. Stan James seconded the motion. With all in favor, the motion carried.

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34 **Public Participation on Agenda Items Only**

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36 There was no public participation regarding agenda items.

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38 **Correspondence and Communications**

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40 Julie Pryde reported that there are nine active TB cases.

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42 **Smile Healthy**

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44 Stan James made a motion to receive and place on file the May 2013,  
45 June 2013 and July 2013 SmileHealthy monthly reports. David Thies seconded  
46 the motion. With all in favor, the motion carried.

51

52 **CUPHD**

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54 Dr. Peterson made a motion to approve the CUPHD invoices for April  
55 2013, May 2013 and June 2013 services. Dr. Ruffatto seconded the motion. With  
56 all in favor, the motion carried.

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58 Jim Roberts led a discussion regarding health permit fee exemptions for  
59 retail food establishments. The CUPHD Board of Health has an ordinance that  
60 provides permit fee exemptions through the Illinois Department of Revenue. The  
61 County Board of Health will review the ordinance. Stan James made a motion for  
62 the ordinance presented to be sent to the State's Attorney for review on behalf of  
63 the Champaign County Board of Health and to provide any recommendations or  
64 changes. The Champaign County Board of Health will review any changes prior  
65 to sending the final ordinance to the Champaign County Board for approval.  
66 David Thies seconded the motion. With all in favor, the motion carried.

67

68 Mr. Roberts presented the Local Health Protection Grant (LHPG)  
69 Compliance Review of Food Protection, Potable Water Supply and Private  
70 Sewage Disposal during calendar year 2012 for both CUPHD and the  
71 Champaign County Public Health Department.

72

73 CUPHD Monthly Reports are available on-line. Stan James made a  
74 motion to accept CUPHD's Monthly Reports and place on file. Betty Segal  
75 seconded the motion. With all in favor, the motion carried.

76

77 **Old Business**

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79 Jim Roberts reported that the Intergovernmental Agreement is in progress  
80 and expects a draft in September.

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82 Mr. Roberts stated that a draft ordinance regarding the publication of food  
83 establishment inspection reports and placards should also be available in  
84 September. The ordinance will include language stating that the inspection  
85 notices are non-transferable. Stan James would like to have a fee schedule for  
86 consideration as well. Mr. Roberts presented the new health permit and noted  
87 that some establishments are voluntarily posting inspection reports.

88

89 Mr. Roberts reported that the Illinois EPA's regional office in Chicago has  
90 submitted their comments to Washington D.C. regarding the private sewage  
91 program. This item is on-going.

92

93 The process for the potable water program is on-going.

94

95 **Other Business**

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97 Andrea Wallace presented the proposed CUPHD Contract Budget for  
98 FY2014. This is a 13-month budget for December 1, 2013 to December 31,

102  
103 2014. The proposed budget is \$803,004 with a projected grant increase of 8.3  
104 percent and \$661,841 for core services. David Thies made a motion to approve  
105 the proposed CUPHD Contract Budget for FY2014. Betty Segal seconded the  
106 motion. With all in favor, the motion carried.

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108           The proposed SmileHealthy Budget Request for FY2014 was for \$45,000.

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110           Deb Busey presented the proposed County Board of Health Budget for  
111 FY2014. The proposed budget is within \$200 of being balanced; the fund  
112 balance is at 18.7 percent. Dr. Peterson addressed the budgeted amount for  
113 SmileHealthy and the use of those funds due to the merger of SmileHealthy and  
114 Promise Healthcare. Stan James would like to explore additional health-related  
115 initiatives for next year. Mr. James would like for SmileHealthy to reapply for the  
116 funding next year but the Board would look at proposals from new entities. Betty  
117 Segal suggested a decreasing amount to SmileHealthy over a three-year period  
118 ending at that time. David Thies made a motion to approve the proposed County  
119 Board of Health Budget for FY2014 including \$45,000 to SmileHealthy with  
120 potential for further discussion. Dr. Ruffatto seconded the motion. With all in  
121 favor, the motion carried.

122  
123 **Public Participation on Non-Agenda Items Only**

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125           Julie Pryde gave an update on the parking lot renovation. She also noted  
126 that CUPHD received \$88,000 for a generator and the Affordable Care Act grant.  
127 In addition, Andrea Wallace, Director of Finance, has resigned. Dr. Peterson  
128 noted that he would like all meetings to remain as schedule. The next meeting is  
129 scheduled for November 19, 2013.

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131 **Adjournment**

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133           The meeting was adjourned at 7:27 PM.