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## CHAMPAIGN COUNTY BOARD OF HEALTH

Brookens Administrative Center  
1776 E. Washington  
Urbana, IL 61802

Phone: (217) 384-3772  
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### Champaign County Board of Health

**Tuesday, June 17, 2014  
5:30 PM**

**Location: Champaign-Urbana Public Health District  
201 W. Kenyon, Champaign, IL  
Main Conference Room  
(Park & Enter on North Side of Facility)**

### AGENDA

<u>ITEM</u>	<u>PAGE NO.</u>
<b>A. Call to Order</b>	
<b>B. Roll Call</b>	
<b>C. Approval of Agenda/Addenda</b>	
<b>D. Approval of Minutes</b>	
1. March 18, 2014 – Monthly Meeting	1-3
<b>E. Public Participation on Agenda Items Only</b>	
<b>F. Correspondence and Communications</b>	
<b>G. SmileHealthy</b>	
1. Monthly Report – February 2014	4-8
2. Monthly Report – March 2014	9-14
3. Monthly Report – April 2014	15-19
4. Monthly Report – May 2014	20-24
<b>H. CUPHD</b>	
1. Approval of CUPHD Invoice for Gifford Tornado Response	25-26
2. Approval of CUPHD Invoice for December 2013 Services	27-35
3. Approval of CUPHD Invoice for January 2014 Services	36-44
4. Approval of CUPHD Invoice for February 2014 Services	45-53
5. Approval of CUPHD Invoice for March 2014 Services	54-62
6. Approval of CUPHD Invoice for April 2014 Services	63-72
7. CUPHD Monthly Division Reports – March 2014 thru June 2014	
Reports can be viewed at: <a href="http://www.c-uphd.org/monthly-reports.html">http://www.c-uphd.org/monthly-reports.html</a>	
a. Administrative Training	
b. Environmental Health	
c. Human Resources	
d. Infectious Disease	
e. Maternal & Child Health	
f. Planning & Research	
g. Wellness & Health Promotion	

**Champaign County BOH Meeting Agenda**  
**Page 2**

**I. Old Business**

1. Environmental Health
  - a. Publicizing Food Establishment Inspections
  - b. Changes to the Champaign County Health Ordinance to Reflect Changes in Statute, Administrative Regulation, and County Ordinances and Resolutions

**J. Other Business**

1. Discussion of Public Health Levy Split
2. Discussion of Waiving Construction or System Repair Fees for Water and Septic – Gifford Tornado
3. FY2015 County Budget Process and Guidelines 73-77
4. Evaluation of the Public Health Administrator. Closed and Open Session Concerning the Evaluation of the Public Health Administrator Pursuant to Section 2(C)(1) of the Open Meetings Act, Chapter 5, Illinois Compiled Statutes, Paragraph 120/2(C)(1) 78-83

**K. Public Participation on Non-Agenda Items Only**

**L. Adjournment**

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## CHAMPAIGN COUNTY BOARD OF HEALTH

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*Tuesday, March 18, 2014*

### **Call to Order**

The Champaign County Board of Health held a meeting on March 18, 2014 at the Champaign-Urbana Public Health District office, 201 W. Kenyon Road, Champaign. The meeting was called to order at 5:30 PM by President, Krista Jones.

### **Roll Call**

Upon roll call, the following Board members were found to be present: Krista Jones, President, Dr. Michael Ruffatto, Vice President, Dr. John Peterson, Secretary/Treasurer, Betty Segal, Stan James, David Thies and Tassilo Homolatsch.

Also present were: Jim Roberts, CUPHD Director of Environmental Health, Amy Roberts, CUPHD, Nancy Greenwalt, Executive Director, SmileHealthy, and Deb Busey, Champaign County Administrator.

### **Approval of Agenda/Addendum**

Stan James made a motion to approve the March 18, 2014 agenda. David Thies seconded the motion. With all in favor, the motion carried.

### **Approval of Minutes**

David Thies made a motion to approve the November 19, 2013 monthly meeting minutes. Tassilo Homolatsch seconded the motion. With all in favor, the motion carried.

### **Public Participation on Agenda Items Only**

There was no public participation.

### **Correspondence and Communications**

There was no correspondence or communication.

### **Smile Healthy**

Stan James made a motion to receive and place on file the October 2013, November 2013, December 2013 and January 2014 SmileHealthy monthly reports. Dr. Ruffatto seconded the motion. With all in favor, the motion carried.

Nancy Greenwalt discussed some of the education that is provided to patients and their children.

55  
56 **CUPHD**

57  
58 Dr. Peterson made a motion to approve the CUPHD invoices for  
59 September 2013, October 2013 and November 2013 services. David Thies  
60 seconded the motion. With all in favor, the motion carried.

61  
62 Resolution No. 7146 – Resolution Amending Ordinance No. 573 Health  
63 Ordinance of Champaign County was not needed.

64  
65 CUPHD Monthly Reports are available on-line.

66  
67 **Old Business**

68  
69 Jim Roberts reported that letters were sent to the County food  
70 establishments regarding voluntary posting of the color-coded placards with a  
71 follow-up letter issued in February. He is maintaining a list of voluntary postings  
72 in the County. It is an on-going process with placement within the District.

73  
74 Mr. Roberts reported that the USEPA National Pollution Discharge  
75 Elimination System (NPDES) permits for surface discharge of private sewage  
76 disposal systems became effective February 10, 2014.

77  
78 The potable water program with changes to the Illinois Water Well  
79 Construction Code is on-going.

80  
81 Mr. Roberts noted that the health permit fee exemptions were passed by  
82 the County Board.

83  
84 He also reported that the District receives a grant each year for radon test  
85 kits that covers Champaign County. The kits were previously free but the District  
86 now has to sustain the program. The CUPHD Board of Health voted to charge a  
87 \$10 fee for each kit.

88  
89 **Other Business**

90  
91 David Thies made a motion to approve the request for the County to pay  
92 for Gifford tornado efforts. The County Board of Health recommends paying the  
93 Champaign-Urbana Public Health District for these expenses in the amount of  
94 \$3,722.99. Stan James seconded the motion. With all in favor, the motion  
95 carried.

96  
97 Krista Jones held a discussion with the Board regarding electronic voting  
98 by Boards of Health and presented by-laws from several other counties. The  
99 Board was not in favor of pursuing it at this time.

100  
101 Ms. Jones will be unavailable for the November 18, 2014 meeting. The  
102 County Board of Health agreed to reschedule the meeting to November 4, 2014.

103 *Board of Health Minutes*  
104 *March 18, 2014*  
105 *Page 3*

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106  
107 **Public Participation on Non-Agenda Items Only**

108  
109 Tassilo Homolatsch noted that he will be leaving the area and resigning  
110 from the County Board of Health.

111  
112 Dr. Ruffatto mentioned that Give Kids a Smile day was recently held on  
113 March 8, 2014 and 115 children received services. On April 12, 2014, Parkland  
114 College will host an adult dental clinic.

115  
116 **Adjournment**

117  
118 Tassilo Homolatsch made a motion to adjourn. Stan James seconded the  
119 motion. With all in favor, the meeting was adjourned at 6:07 PM.



A PROGRAM OF PROMISE HEALTHCARE

**Champaign County Board of Health  
Monthly Report for February 2014, Fiscal Year 2014**

Total number of patients seen from all programs this month: **220**

Total number of unique patients in BOH Fiscal Year 2014: **483**

Breakdown of current month of patients for all programs by town.

- |                 |                    |
|-----------------|--------------------|
| • Broadlands: 1 | • Sadorus: 3       |
| • Champaign: 30 | • Savoy: 8         |
| • Fisher: 2     | • Seymour: 1       |
| • Gifford: 2    | • Sidney: 25       |
| • Mahomet: 7    | • St. Joseph: 3    |
| • Ogden: 4      | • Thomasboro: 19   |
| • Penfield: 1   | • Tolono: 31       |
| • Philo: 18     | • Urbana: 24       |
| • Rantoul: 40   | • Other/Unknown: 1 |

Clinic Events

- February 3 – Mahomet School Restorative Clinic
- February 7 – Unity East SEALS Clinic
- February 10 – Rantoul Head Start
- February 12 – Savoy Head Start
- February 14 – Unity Jr. High SEALS Clinic
- February 17 – Presence Sponsored Mobile Adult Clinic
- February 24 – CDAP Clinic at First Presbyterian Church
- February 26 – Rantoul Head Start
- February 28 – Thomasboro SEALS Clinic

Education and Outreach

**February 3**

Frances Nelson Health Center, Well Child visits, staff hygienist presented education materials and supplies to 1 family.

**February 4**

Frances Nelson Health Center, Well child visits, staff hygienist presented education materials and supplies to 6 families.

Savoy Head Start, staff hygienist presented education materials to 72 Head Start children.

**February 7**

Regional Planning, Head Start monthly advocate meeting, staff hygienist presented education and materials (Dentist by 1) to 20 advocates for Children's Dental Health month.

Frances Nelson Health Center, prenatal visits, staff hygienist presented education materials and supplies to 2 women.

**February 8**

Muslim organization, volunteer hygienist presented dental education, materials and supplies to 32 children, ages 7-11 for Children's Dental Health Month.

**February 10**

Frances Nelson Health Center, Well child visits, staff hygienist presented education materials and supplies to 6 families.

**February 11**

Hugs and Bugs Preschool, Philo, Staff hygienist presented education materials and supplies to 40 children for Children's Dental Health Month.

Savoy Head Start, staff hygienist presented education materials and 72 Head Start children.

Frances Nelson Health Center, Well child visits, staff hygienist presented education materials and supplies to 4 families.

**February 12**

Frances Nelson Health Center, Dental Emergency Education Referral Program, staff hygienist presented education materials and supplies to 4 adults.

Frances Nelson Health Center, Prenatal clinic, staff hygienist presented education materials and supplies to 7 women.

**February 13**

Rantoul Head Start, staff hygienist presented education materials to 72 Head Start children and 24 Early Head Start children.

**February 17**

Frances Nelson Health Center, Well child visits, staff hygienist presented education materials and supplies to 3 families.

**February 18**

Urbana Head Start, staff hygienist presented education materials and supplies to 36 Head Start and 20 Early Head Start children.

Well Child visits, staff hygienist presented education materials and supplies to 5 families.

Rantoul Head Start, staff hygienist presented education materials and supplies to 36 Head Start children.

CUPHD, Healthy Champaign County, staff hygienist attended meeting along with 10 community members.

**February 19**

U of I, Community Health Class, staff hygienist presented education and materials to 180 students.

Frances Nelson health center, prenatal clinic, staff hygienist presented education materials to 10 women.

**February 22**

Urbana Civic Center, Multicultural Health Fair, intern presented education materials to 60 adults.

Love Clinic, health fair, FNHC wellness coordinator presented education materials and supplies to 20 adults.

Muslim Organization, volunteer presented dental education, supplies and materials to 21 children, ages 11-13 for Children's Dental Health Month.

**February 24**

Frances Nelson Health Center, Well Child visits, staff hygienist presented education materials and supplies to 9 families.

**February 25**

Champaign Head Start, staff hygienist presented education materials to 36 Head Start and 24 Early Head Start children.

Frances Nelson Health Center, Well child visits, staff hygienist presented education materials and supplies to 7 families.

**February 26**

Frances Nelson Health Center, Dental Emergency Education Referral Program, staff hygienist presented education materials and supplies to 2 adults.

Frances Nelson Health Center, Prenatal clinic, staff hygienist presented education materials and supplies to 5 women.

**February 27**

Rantoul Library, Children's story time, staff hygienist presented education materials and supplies to 6 children and 3 adults for Children's Dental Health Month.

CUPHD, Diabetes Coalition, staff hygienist attended quarterly meeting along with 15 community members.

**February 28**

Frances Nelson Health Center, Well child visits, staff hygienist presented education materials and supplies to 5 families.

Frances Nelson Health Center, Prenatal, staff hygienist presented education materials and supplies to 4 women.

**Well Child Summary**

47 well child were seen in February

23 children are patients at SmileHealthy Dental Center

7 children have other dental home

15 were infants, no erupted teeth

2 children have no dental home, will follow up with a phone call to try and schedule.

878 total education contacts

**SmileHealthy**  
Champaign County Board of Health  
Fiscal Year 2014 Report

	Dec 13	Jan 14	Feb 14	March 14	April 14*	May 14	June 14	July 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Total
Bondville														0
Broadlands			1											1
Champaign	37	41	30											108
Dewey														0
Fisher		1	2											3
Foosland														0
Gifford		1												1
Homer			2											2
Ivesdale														0
Ludlow	22	4												26
Mahomet	9	3	7											19
Ogden			4											4
Penfield			1											1
Pesotum	1	1												2
Philo			18											18
Rantoul	56	30	40											126
Royal														0
Sadorus		2	3											5
Savoy	4	2	8											14
Seymour			1											1
Sidney			25											25
St. Joseph	1	1	3											5
Thomasboro			19											19
Tolono	2	23	31											56
Urbana	29	30	24											83
Other/Unk	1		1											2
<b>Total</b>	<b>162</b>	<b>139</b>	<b>220</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**Total Unique  
Patients in FY**

162      301      483

**Education**

**Contacts**

651      554      878

2083

Champaign and Urbana children seen either live outside city limits and are county residents or are part of the Head Start program and paid for by Medicaid or other funding.

\*Feb will include patients from Give Kids A Smile with C-UPHD and IDDS.



A PROGRAM OF PROMISE HEALTHCARE

**Champaign County Board of Health  
Monthly Report for March 2014, Fiscal Year 2014**

Total number of patients seen from all programs this month: **268**

Total number of unique patients in BOH Fiscal Year 2014: **715**

Breakdown of current month of patients for all programs by town.

- Broadlands: **4**
- Champaign: **87**
- Fisher: **4**
- Homer: **5**
- Mahomet: **9**
- Ogden: **6**
- Philo: **2**
- Rantoul: **44**
- Royal: **2**
- Savoy: **13**
- Sidney: **8**
- St. Joseph: **15**
- Thomasboro: **2**
- Tolono: **7**
- Urbana: **46**
- Other/Unknown: **14**

Clinic Events

March 5<sup>th</sup> – Savoy Head Start

March 8<sup>th</sup> – Give Kids A Smile Day 2014

March 12<sup>th</sup> – Rantoul Head Start

March 17<sup>th</sup> – Unity East School Restorative Clinic

March 19<sup>th</sup> – Savoy Head Start

March 21<sup>st</sup> – Presence Sponsored Mobile Adult Clinic

March 22<sup>nd</sup> – High School of St. Thomas More Sponsored Mobile Adult Clinic

March 26<sup>th</sup> – Rantoul Head Start

March 28<sup>th</sup> – Prairieview Ogden School SEALS clinic

March 31<sup>st</sup> – CDAP clinic

Education and Outreach

**March 1**

Lincoln Square Mall, Read Across America, a family event, staff hygienist along with 6 volunteers presented education materials and supplies to **350 children and adults**.

**March 3**

Frances Nelson Health Center, Well child visits, staff hygienist presented education materials to **5 families**.

**March 4**

Savoy Head Start, staff hygienist presented education materials and supplies to **57 children**.

FNHC, Well Child visits, staff hygienist presented education materials and supplies to **9 families**.

**March 5**

New Covenant Fellowship Church, Daily Bread Soup Kitchen, staff hygienist presented education and supplies to **35 adults**.

FNHC, Prenatal clinic, staff hygienist presented education materials and supplies to **9 women**.

**March 6**

Savoy Head Start, staff hygienist presented education materials and supplies to **57 children**.

Community Resource Center, Presence Hospital, staff hygienist met with Sheri Ervin and Jake Ozier to discuss Dental Emergency Education and Referral Program.

**March 7**

FNHC, Well Child visits, staff hygienist presented education materials and supplies to **4 families**.

FNHC, Prenatal clinic, staff hygienist presented education materials and supplies to **6 women**.

**March 8**

Fluid Events Center, Give Kids a Smile, staff hygienist along with 6 volunteers presented education materials and supplies to **200 children and adults**.

**March 10**

FNHC, Well Child visits, staff hygienist presented education materials and supplies to **7 families**.

**March 11**

Savoy Head Start, staff hygienist presented education materials and supplies to **57 children**.

FNHC, Well Child visits, staff hygienist presented education materials and supplies to **3 families**.

**March 12**

FNHC, Dental Emergency Education Referral Program, staff hygienist presented education materials and supplies to **6 adults**.

FNHC, Prenatal clinic, staff hygienist presented education materials and supplies to **7 women**.

**March 13**

Rantoul Head Start, staff hygienist presented education materials and supplies to **76 Head Start children and 24 Early Head Start children**.

**March 14**

FNHC, Prenatal clinic, staff hygienist presented education materials and supplies to **4 women**.

**March 15**

Orchard Downs Community Center, Health fair for residents, staff hygienist along with 6 volunteers presented education materials and supplies to **30 adults and children**.

**March 17**

Oral Health Initiative 2014 conference call, staff hygienist attended conference call along with 11 members of Oral Health Literacy committee.

**March 18**

Rantoul Head Start, staff hygienist presented education materials and supplies to **38 children**.

FNHC, Well Child visits, staff hygienist presented education materials and supplies to **5 families**.

**March 19**

FNHC, Prenatal clinic, staff hygienist presented education materials and supplies to **11 women**.

**March 20**

St. Thomas More High School, Interact club, staff hygienist presented information and education about SmileHealthy and its relationship with Presence Covenant Medical Center and the Dental Emergency Education Referral program. There were about **25 students and mentors** of the program in attendance.

Urbana Head Start, staff hygienist presented education materials and supplies to **36 Head Start children and 14 Early Head Start children**.

FNHC, Provider meeting, staff hygienist presented diabetes education to **14 medical providers and staff.**

**March 21**

FNHC, Well Child visits, staff hygienist presented education materials and supplies to **4 families.**

FNHC, Prenatal clinic, staff hygienist presented education materials and supplies to **9 women.**

**March 24**

FNHC, Well Child visits, staff hygienist presented education materials and supplies to **10 families.**

**March 25**

Champaign Head Start, staff hygienist presented education materials and supplies to **38 Head Start children and 24 Early Head Start children.**

**March 26**

FNHC, Prenatal clinic, staff hygienist presented education materials and supplies to **11 women.**

FNHC, Dental Emergency Education Referral Program, staff hygienist presented education materials and supplies to **5 adults.**

**March 27**

FNHC, Well Child visits, staff hygienist presented education materials and supplies to **3 families.**

**March 28**

FNHC, Well Child visits, staff hygienist presented education materials and supplies to **8 families.**

FNHC, Prenatal clinic, staff hygienist presented education materials and supplies to **3 women.**

**Total number of contacts for March: 1217**

**Prenatal visits: 60**

**Well Child Summary:**

64 Well Child visits

26 children are patients at SmileHealthy Dental Center of the 64 that were seen.

19 children have other dental home.

9 were infants, no erupted teeth

10 children have no dental home. These children will receive a follow up phone call to encourage parent to schedule at the SmileHealthy Dental Center.

**SmileHealthy**  
Champaign County Board of Health  
Fiscal Year 2014 Report

	Dec 13	Jan 14	Feb 14	March 14	April 14*	May 14	June 14	July 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Total
Bondville														0
Broadlands			1	4										5
Champaign	37	41	30	87										195
Dewey														0
Fisher		1	2	4										7
Foosland														0
Gifford		1												1
Homer			2	5										7
Ivesdale														0
Ludlow	22	4												26
Mahomet	9	3	7	9										28
Ogden			4	6										10
Penfield			1											1
Pesotum	1	1												2
Philo			18	2										20
Rantoul	56	30	40	44										170
Royal				2										2
Sadorus		2	3											5
Savoy	4	2	8	13										27
Seymour			1											1
Sidney			25	8										33
St. Joseph	1	1	3	15										20
Thomasboro			19	2										21
Tolono	2	23	31	7										63
Urbana	29	30	24	46										129
Other/Unk	1		1	14										16
<b>Total</b>	<b>162</b>	<b>139</b>	<b>220</b>	<b>268</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**Total Unique Patients in FY**      162      301      483      715

**Education**

**Contacts**      651      554      878      1217      3300  
Champaign and Urbana children seen either live outside city limits and are county residents or are part of the Head Start program and paid for by Medicaid or other funding.

\*March includes patients from Give Kids A Smile with C-UPHD and IDDS.



A PROGRAM OF PROMISE HEALTHCARE

**Champaign County Board of Health  
Monthly Report for April 2014, Fiscal Year 2014**

Total number of patients seen from all programs this month: **274**

Total number of unique patients in BOH Fiscal Year 2014: **959**

Breakdown of current month of patients for all programs by town.

- Broadlands: **1**
- Champaign: **81**
- Fisher: **2**
- Mahomet: **1**
- Ogden: **6**
- Rantoul: **21**
- Savoy: **8**
- Sidney: **1**
- St. Joseph: **2**
- Tolono: **4**
- Urbana: **30**
- Other/Unknown: **126** Most from Parkland's Day of Healthy Smiles

Clinic Events

- April 2<sup>nd</sup> – Savoy Head Start
- April 9<sup>th</sup> – Rantoul Head Start
- April 12<sup>th</sup> – Parkland's Day of Healthy Smiles
- April 14<sup>th</sup> – Urbana Head Start
- April 16<sup>th</sup> – Savoy Head Start
- April 21<sup>st</sup> – Presence Sponsored Mobile Clinic
- April 28<sup>th</sup> – CDAP clinic
- April 30<sup>th</sup> – Champaign Head Start

Education and Outreach

**April 1**

Savoy Head Start, staff hygienist presented education materials and supplies to 57 children.

Frances Nelson Health Center, Well Child visits, staff hygienist presented education materials and supplies to 5 families.

**April 2**

Frances Nelson Health Center, Prenatal Clinic, staff hygienist presented education materials and supplies to 6 women.

**April 3**

Savoy Head Start, staff hygienist presented education materials and supplies to 57 children.

**April 4**

Frances Nelson Health Center, Prenatal clinic, staff hygienist presented education materials and supplies to 3 women.

**April 6**

St. Mary's Church, Campana event, SmileHealthy volunteers presented education materials and supplies to 30 adults and children.

**April 7**

Frances Nelson Health Center, Well Child visits, staff hygienist presented education materials and supplies to 3 families.

**April 8**

Savoy Head Start, staff hygienist presented education materials and supplies to 57 children.

Frances Nelson Health Center, Well Child visits, staff hygienist presented education materials and supplies to 7 families.

**April 9**

Frances Nelson Health Center, Dental Emergency Education Referral Program, staff hygienist presented education materials to supplies to 1 adult.

Frances Nelson Health Center, Prenatal clinic, staff hygienist presented education materials and supplies to 8 women.

**April 10**

Rantoul Head Start, staff hygienist presented education materials and supplies to 72 Head Start and 24 Early Head children.

**April 11**

Frances Nelson Health Center, Prenatal clinic, staff hygienist presented education materials and supplies to 2 women.

Frances Nelson Health Center, Well Child visits, staff hygienist presented education materials and supplies to 2 families.

**April 15**

Rantoul Head Start, Staff hygienist presented education materials and supplies to 38 children.

Frances Nelson Health Center, Well child visits, staff hygienist presented education materials and supplies to 4 families.

**April 16**

Illini Union, Special Populations Fair, staff hygienist along with 4 volunteers presented education materials and supplies to 325 adults.

Frances Nelson Health Center, Prenatal Clinic, staff hygienist presented education materials and supplies to 9 women.

**April 18**

Frances Nelson Health Center, Prenatal clinic, staff hygienist presented education materials and supplies to 6 women.

Frances Nelson Health Center, Well Child visits, staff hygienist presented education materials and supplies to 2 families.

Champaign Urbana Public Health Department, Healthy Champaign County Board meeting, staff hygienist along with 7 community members attended bi-monthly board meeting.

**April 22**

Frances Nelson Health Center, Well child visits, staff hygienist presented education materials and supplies to 6 families.

U of I, Illini Union, Wellness Resource Fair for faculty and staff, staff hygienist along with 2 volunteers presented education materials and supplies to 200 adults.

CUPHD, Healthy Champaign County committee, staff hygienist attended bi monthly meeting along with 14 community members.

**April 23**

Frances Nelson Health Center, Prenatal clinic, staff hygienist presented education materials and supplies to 5 women.

Frances Nelson Health Center, Dental Emergency Education Referral Program, staff hygienist presented education materials and supplies to 4 adults.

**April 24**

Urbana Head Start, staff hygienist presented education materials and supplies to 36 Head Start children and 14 Early Head Start children.

Boys and Girls Club. Staff hygienist and 2 volunteers presented education materials and supplies to 60 children.

**April 25**

Frances Nelson Health Center, prenatal clinic, staff hygienist presented education materials and supplies to 1 woman.

Frances Nelson Health Center, Well child visits, staff hygienist presented education materials and supplies to 5 families.

Clark Lindsey Village Health Fair, staff hygienist along with 2 volunteers presented education materials and supplies to 120 adults.

**April 28**

Frances Nelson Health Center, Well child visits, staff hygienist presented education materials and supplies to 5 families.

**April 29**

Frances Nelson Health Center, Well Child visits, staff hygienist presented education materials and supplies to 3 families.

Champaign Head Start, staff hygienist presented education materials and supplies to 38 Head Start children and 24 Early Head Start children.

**April 30**

Frances Nelson Health Center, staff hygienist presented education materials and supplies to 7 women.

New Covenant Fellowship Church, Daily Bread Soup Kitchen, staff hygienist presented education materials and supplies to 18 adults.

**Total Contacts for April: 1,284**

**Well Child Summary:**

- Total number of Well child contacts (families): 42
- SmileHealthy Dental Center, dental home: 20
- Other dental home: 11
- No dental home, will follow up: 1
- Infants, no teeth: 10

**Prenatal contacts for April: 47**

**SmileHealthy**  
Champaign County Board of Health  
Fiscal Year 2014 Report

	Dec 13	Jan 14	Feb 14	March 14	April 14*	May 14	June 14	July 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Total
<b>Bondville</b>														0
<b>Broadlands</b>			1	4	1									6
<b>Champaign</b>	37	41	30	87	81									276
<b>Dewey</b>														0
<b>Fisher</b>		1	2	4	2									9
<b>Foosland</b>														0
<b>Gifford</b>		1												1
<b>Homer</b>			2	5										7
<b>Ivesdale</b>														0
<b>Ludlow</b>	22	4												26
<b>Mahomet</b>	9	3	7	9	1									29
<b>Ogden</b>			4	6	6									16
<b>Penfield</b>			1											1
<b>Pesotum</b>	1	1												2
<b>Philo</b>			18	2										20
<b>Rantoul</b>	56	30	40	44	21									191
<b>Royal</b>				2										2
<b>Sadorus</b>		2	3											5
<b>Savoy</b>	4	2	8	13	8									35
<b>Seymour</b>			1											1
<b>Sidney</b>			25	8	1									34
<b>St. Joseph</b>	1	1	3	15	2									22
<b>Thomasboro</b>			19	2										21
<b>Tolono</b>	2	23	31	7	4									67
<b>Urbana</b>	29	30	24	46	30									159
<b>Other/Unk</b>	1		1	14	117									133
<b>Total</b>	162	139	220	268	274	0	0	0	0	0	0	0	0	

**Total Unique  
Patients in FY**

162      301      483      715      959

**Education**

**Contacts**      651      554      878      1217      1248

4548

Does not include patients seen at the SmileHealthy Dental Center at Frances Nelson.

\*March and April include patients from Give Kids A Smile with C-UPHD and IDDS and Parkland Healthy Smiles with IDDS.



**Champaign County Board of Health  
Monthly Report for May 2014, Fiscal Year 2014**

Total number of patients seen from all programs this month: **130**

Total number of unique patients in BOH Fiscal Year 2014: **1054**

Breakdown of current month of patients for all programs by town.

- Champaign: **33**
- Fisher: **1**
- Gifford: **1**
- Mahomet: **1**
- Rantoul: **33**
- Sidney: **1**
- St. Joseph: **39**
- Thomasboro: **1**
- Tolono: **11**
- Urbana: **8**
- Other/Unknown: **1**

Clinic Events

May 5<sup>th</sup> – St. Joseph School SEALS clinic

May 7<sup>th</sup> – Rantoul Head Start

May 12<sup>th</sup> – Unity West Restorative Clinic

May 14<sup>th</sup> – Savoy Head Start

May 19<sup>th</sup> – Presence Sponsored Adult Clinic

May 21<sup>st</sup> – St. Joseph School Restorative Clinic

May 28<sup>th</sup> – Rantoul Head Start Clinic

Education and Outreach

**May 2**

Frances Nelson Health Center, Well Child visits, staff hygienist presented education materials and supplies to 2 families.

Frances Nelson Health Center, Prenatal clinic, staff hygienist presented education materials and supplies to 9 women.

**May 6**

Savoy Head Start, staff hygienist presented education materials and supplies to 114 children.

**May 7**

Frances Nelson Health Center, Prenatal Clinic, volunteer presented education materials and supplies to 8 women.

**May 8**

Rantoul Head Start, staff hygienist presented education materials and supplies to 76 Head Start children and 24 Early Head Start children.

Frances Nelson Health Center, Well Child visits, staff hygienist presented education materials and supplies to 2 families.

**May 9**

Frances Nelson Health Center, Well Child visits, staff hygienist presented education materials and supplies to 3 families.

Frances Nelson Health Center, Prenatal, staff hygienist presented education materials and supplies to 6 women.

**May 12**

Frances Nelson Health Center, Well Child visits, staff hygienist presented education materials and supplies to 6 families.

Met with Peg Boyce and Laura Hettinger to discuss Parkland Dental Hygiene's Community class for Fall 2014.

**May 13**

Savoy Head Start, staff hygienist presented education materials and supplies to 57 children.

Frances Nelson Health Center, Prenatal Clinic, staff hygienist presented education materials and supplies to 4 families.

**May 14**

Frances Nelson Health Center, Dental Emergency Education Referral Program, staff hygienist presented education materials and supplies to 8 adults.

Frances Nelson Health Center, Prenatal clinic, staff hygienist presented education materials and supplies to 8 women.

**May 15**

Urbana Head Start, staff hygienist presented education materials and supplies to 38 Head Start children and 14 Early Head Start children.

**May 16**

Frances Nelson Health Center, Prenatal clinic, volunteer presented education materials and supplies to 2 women.

**May 19**

Garden Hills Elementary School, Resource Fair, staff hygienist presented education materials and supplies to 200 adults and children.

**May 20**

Rantoul Head Start, staff hygienist presented education materials and supplies to 38 children.

Frances Nelson Health Center, Well child visit, staff hygienist presented education materials and supplies to 1 family.

**May 21**

New Covenant Fellowship, Daily Bread Soup Kitchen, staff hygienist presented education materials and supplies to 16 adults.

Frances Nelson Health Center, Prenatal clinic, staff hygienist presented education materials and supplies to 9 women.

Frances Nelson health Center, Dental Emergency Education Referral Program, staff hygienist presented education materials and supplies to 4 adults.

**May 22**

Champaign Urbana Public Health Department, Diabetes Coalition meeting, staff hygienist along with 12 community members attended quarterly meeting.

**May 23**

Frances Nelson Health Center, Prenatal clinic, staff hygienist presented education materials and supplies to 5 women.

**May 27**

Champaign Head Start, staff hygienist presented education materials and supplies to 38 Head Start children and 24 Early Head Start children.

Frances Nelson Health Center, Well child visits, staff hygienist presented education materials and supplies to 3 families.

**May 28**

Frances Nelson Health Center, Prenatal clinic, volunteer presented education materials and supplies to 11 women.

Latino event, Frances Nelson staff presented dental education materials and supplies to 100 adults and children.

**May 30**

Frances Nelson Health Center, Prenatal clinic, staff hygienist presented education materials and supplies to 5 women.

Frances Nelson Health Center, Well Child visits, staff hygienist presented education materials and supplies to 3 families.

Total number of contacts for May: **852**

Well Child summary:

Total number of well child (families) contact: 27

SmileHealthy Dental Center, dental home: 10

Other dental home: 9

No dental home, will follow up: 3

Infants, fewer than 2 erupted teeth: 5

Prenatal visits: 55

**SmileHealthy**  
Champaign County Board of Health  
Fiscal Year 2014 Report

	Dec 13	Jan 14	Feb 14	March 14	April 14*	May 14	June 14	July 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Total
<b>Bondville</b>														0
<b>Broadlands</b>			1	4	1									6
<b>Champaign</b>	37	41	30	87	81	33								309
<b>Dewey</b>														0
<b>Fisher</b>		1	2	4	2	1								10
<b>Foosland</b>														0
<b>Gifford</b>		1				1								2
<b>Homer</b>			2	5										7
<b>Ivesdale</b>														0
<b>Ludlow</b>	22	4												26
<b>Mahomet</b>	9	3	7	9	1	1								30
<b>Ogden</b>			4	6	6									16
<b>Penfield</b>			1											1
<b>Pesotum</b>	1	1												2
<b>Philo</b>			18	2										20
<b>Rantoul</b>	56	30	40	44	21	33								224
<b>Royal</b>				2										2
<b>Sadorus</b>		2	3											5
<b>Savoy</b>	4	2	8	13	8									35
<b>Seymour</b>			1											1
<b>Sidney</b>			25	8	1	1								35
<b>St. Joseph</b>	1	1	3	15	2	39								61
<b>Thomasboro</b>			19	2		1								22
<b>Tolono</b>	2	23	31	7	4	11								78
<b>Urbana</b>	29	30	24	46	30	8								167
<b>Other/Unk</b>	1		1	14	117	1								134
<b>Total</b>	162	139	220	268	274	130	0	0	0	0	0	0	0	

**Total Unique Patients in FY**      162      301      483      715      959      1054

**Education**

**Contacts**      651      554      878      1217      1248      852      5400  
Champaign and Urbana children seen either live outside city limits and are county residents or are part of the Head Start program and paid for by Medicaid or other funding.

\*March includes patients from Give Kids A Smile with C-UPHD and IDDS.



# Champaign-Urbana Public Health District

Invoice No.

1585

**Public Health**  
Prevent. Promote. Protect.

201 West Kenyon Rd.  
Champaign, Illinois 61820

## INVOICE

**Customer**

Name Champaign County Public Health Department  
 Address 1776 East Washington Street  
 City Urbana State IL ZIP 61802  
 Phone \_\_\_\_\_

Date 3/20/2014  
 Order No. \_\_\_\_\_  
 Rep \_\_\_\_\_  
 FOB \_\_\_\_\_

Qty	Description	Unit Price	TOTAL
1	Request for reimbursement of excess costs associated with the Gifford Tornado Response  approved by County Board of Health March 18, 2014	\$3,050.00	\$3,050.00

**Payment Details**

- Cash
- Check
- Credit Card

Name \_\_\_\_\_

CC # \_\_\_\_\_

Expires \_\_\_\_\_

No Payment Received

SubTotal	\$3,050.00
Shipping & Handling	\$0.00
Taxes	
<b>TOTAL</b>	<b>\$3,050.00</b>

## Report on Costs Associated with the Gifford Tornado Response

The Champaign County Public Health Department incurred a cost of \$9094 due to the contractual assistance provided by CUPHD to the County during the Gifford Tornado Response Efforts. Minimally, the county needs to cover \$3050. CUPHD is contracted by CCPHD to conduct emergency/preparedness work under the PHEP grant. These expenses were incurred from Nov. 18, 2013 through Nov. 26, 2013.

	Actual Cost Incurred	Cost After Adjustments Made in Budget
Salary*	\$ 6115	\$ 2164
Fringe Benefits**	\$ 2201	\$ 782
Travel***	\$ 664	\$ 664
Commodities****	114	114
Contractual Costs adjustment		-674
<b>Total</b>	<b>\$9,094.00</b>	<b>\$3,050.00</b>

**\*Salary and Wages Due to Gifford Tornado Response Efforts:**

- 1) Initial training and response line item budgeted in salaries: \$761.00
- 2) Actual Cost: \$6529.21
- 3) Training and Response line item had \$413.44 remaining prior to the tornado.
- 4) The grant can technically subsume \$3951.77 due to adjustments in staffing time.
- 5) CCHD incurred a salary cost of \$6115.77=(6529.21-413.44) but minimally needs to pay for the \$2164=(6115.77-3951.77) overage in the salary budget.

**\*\*Fringe Benefits Due to Gifford Tornado Response Efforts:**

- 1) Budgeted Cost: \$14,198
- 2) Actual Cost: \$14,979.88
- 3) Due to a reallocation of time on designated staff, the actual cost on fringe benefits has decreased, although the 36% proportion remains the same.
- 4) CCHD incurred a cost \$2201.68 (salary 6115.77\*36%) but minimally needs to pay for the \$781.60 overage.

**\*\*\*Travel due to Gifford Tornado Response Efforts:**

- 1) There was no budgeted cost for Response Efforts.
- 2) The response incurred an additional cost of \$664.

**\*\*\*\*Commodities incurred due to Tornado:**

- 1) There was no budgeted cost for Response Efforts.
- 2) The response incurred an additional cost of \$114.

**\*\*\*\*\*Adjustments made due to budgetary restructuring in contractual costs**

Invoice Number:	1401
Date of Invoice:	March 19, 2014
Billing Period:	December-13

To:

Champaign County Public Health Department  
 1776 East Washington Street  
 Urbana, Illinois 61802

For the Following Expenses:

533.07 Professional Services - LHPG Communicable Disease	\$	3,648.31
533.07 Professional Services - LHPG Disease Intervention	\$	6,056.46
533.07 Professional Services - LHPG Tuberculosis	\$	2,788.77
533.07 Professional Services - LHPG Food	\$	16,078.24
533.07 Professional Services - LHPG Water	\$	4,442.85
533.07 Professional Services - LHPG Sewage	\$	7,413.54
533.07 Professional Services - Administration	\$	10,270.00
533.07 Professional Services - PHEP Grant	\$	5,696.97
533.07 Professional Services - TFC Grant	\$	3,237.21
533.07 Professional Services - Smoke-Free IL Citation Fee Reimb.	\$	-
533.07 Professional Services - Vector Surveillance & Control Grant	\$	-
533.07 Professional Services - County Well Water Testing	\$	19.40
<b>Total Amount Due to CUPHD per Contract</b>	<b>\$</b>	<b>59,651.75</b>

## CERTIFICATION:

I hereby certify that the amounts billed above agree with the approved budget; that appropriate purchasing procedures have been followed, and that reimbursement has not previously been requested or received.

  
 Authorized Agency Official

**Illinois Department of Public Health  
Office of Preparedness & Response  
Reimbursement Certification Form**

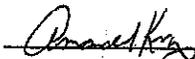
Grantee Name: Champaign County Public Health Department  
 FEIN: 37-6006910  
 Date Submitted: 2/26/2014  
 Preparer's Name: Esther Thomas  
 Preparer's Phone: 217-531-4262

Grant Number: 47180009B  
 Program Name: PHEP FY 2014  
 Billing Period: Dec-13  
 Preparer's Email: ethomas@c-uphd.org

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Amount Matched / In-Kind from LHD
<b>Subtotal Salaries and Wages</b>			\$2,491.09	\$0.00
<b>Subtotal Fringe Benefits</b>			\$960.36	\$0.00
<b>Subtotal Contractual</b>			\$2,150.46	\$528.19
<b>Subtotal Travel</b>			\$15.06	\$0.00
<b>Subtotal Commodities</b>			\$0.00	\$0.00
<b>Subtotal Printing</b>			\$0.00	\$0.00
<b>Subtotal Equipment</b>			\$0.00	\$0.00
<b>Subtotal Telecommunications</b>			\$80.00	\$0.00
<b>Subtotal Supplies</b>			\$0.00	\$0.00
<b>Grand Total (Page Total)</b>			\$5,696.97	\$528.19
<b>Adjustment to total</b>		<b>Adjusted total</b>		

**CERTIFICATION:** The undersigned hereby certifies that the goods and/or services claimed above are necessary expenditures for the program, are listed in the in the Department's approved budget (when a budget was requested and approved), that appropriate purchasing procedures have been followed, that payment has been made as indicated and that reimbursement has not previously been requested or received.

Authorized Grantee Official



Date

2-26-14

**Illinois Department of Public Health, Office of Preparedness and Response Use only**  
 Control Number                      Processing date

**Illinois Department of Public Health  
Office of Preparedness & Response  
Reimbursement Certification Form**

Grantee Name: Champaign County Public Health Department  
 FEIN: 37-6006910  
 Date Submitted: 2/26/2014

Grant Number: 47180009B  
 Program Name: PHEP FY 2014  
 Billing Period: Dec-13

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Amount Matched / In-Kind by LHD
<b>Salaries and Wages</b>				
Jane Li	Emergency Response Planner	12/1/13-12/31/13	\$1,478.35	
Awais Vaid	Epidemiologist	12/1/13-12/31/13	\$1,012.74	
Candi Crause	Infectious Disease Director	12/1/13-12/31/13	\$0.00	
Julie Pryde	Administrator	12/1/13-12/31/13	\$0.00	
<b>Subtotal Salaries and Wages</b>			\$2,491.09	\$0.00





**Illinois Department of Public Health  
Office of Preparedness & Response  
Reimbursement Certification Form**

Grantee Name: Champaign County Public Health Department  
 FEIN: 37-6006910  
 Date Submitted: 2/26/2014

Grant Number: 47180009B  
 Program Name: PHEP FY 2014  
 Billing Period: Dec-13

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Amount Matched / In-Kind by LHD
<b>Equipment</b>				
<b>Subtotal Equipment</b>			\$0.00	\$0.00
<b>Telecommunications</b>				
Motorola	Starcom Radio Fees	12/1/13-12/31/13	\$80.00	
<b>Subtotal Telecommunications</b>			\$80.00	\$0.00

**Illinois Department of Public Health  
Office of Preparedness & Response  
Reimbursement Certification Form**

Grantee Name: Champaign County Public Health Department  
 FEIN: 37-6006910  
 Date Submitted: 2/26/2014

Grant Number: 47180009B  
 Program Name: PHEP FY 2014  
 Billing Period: Dec-13

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Amount Matched / In-Kind by LHD
<b>Supplies</b>				
<b>Subtotal Supplies</b>			\$0.00	\$0.00

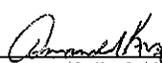
**ILLINOIS DEPARTMENT OF PUBLIC HEALTH  
Office of Health Promotion  
REIMBURSEMENT CERTIFICATION / EXPENDITURE FORM**

Fiscal Contact Person: Ether Thomas  
 Telephone Number: 217-631-4262  
 Email Address: ethomas@c-uhd.org  
 Date Submitted: 02/21/14

Please submit reimbursements to:  
 Illinois Department of Public Health, Tobacco Prevention and Control Program via email at DPH.TobaccoControl@illinois.gov

		In the box below, please enter reimbursement amounts submitted for your FY11 grant.							
Agency Name:	Champaign County Public Health Department	\$2,896.86	July	\$2,168.60	October		January	April	
FEIN #:	37-6006910	\$1,686.17	August	\$2,283.47	November		February	May	
		\$1,450.68	September	\$3,237.21	December		March	June	
Grant #:	43281009B							\$13,699.99	YTD
Program Name:	Illinois Tobacco-Free Communities	Billing Period:	December-13						
Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed (from IDPH)	Components (specify)					
<b>Personal Services (Salary &amp; Wages)</b>									
Nikki Hillier	Program Coordinator	12/1/13-12/31/13	\$579.05						
Whitney Hayes	Special Projects Coordinator	12/1/13-12/31/13	\$517.73						
Jennifer Jackson	Health Educator II	12/1/13-12/31/13	\$109.60						
Talia Oakley	Health Educator I	12/1/13-12/31/13	\$1,010.89						
Joshua Taylor-Johnson	SFI Investigator	12/1/13-12/31/13	\$0.00						
<b>Total Personal Services</b>			<b>\$2,217.27</b>						
<b>Fringe Benefits</b>									
IMRF	IMRF	12/1/13-12/31/13	\$223.85						
FICA	FICA	12/1/13-12/31/13	\$164.84						
Workmen's Compensation	Workmen's Compensation	12/1/13-12/31/13	\$31.88						
Group Insurance	Health, Life & Unemployment	12/1/13-12/31/13	\$423.40						
<b>Total Fringe Benefits</b>			<b>\$843.97</b>						
<b>Contractual Services</b>									
USPS/Pitney Bowes	Postage	12/1/13-12/31/13	\$1.12						
Nikki Hillier	Postage	12/1/13-12/31/13	\$4.22						
Nikki Hillier (for Talia Oakley)	Freedom from Smoking Facilitator Training	12/1/13-12/31/13	\$125.00						
<b>Total Contractual</b>			<b>\$130.34</b>						
<b>Travel</b>									
Talia Oakley	Program, meeting, event mileage	12/1/13-12/31/13	\$23.73						
<b>Total Travel</b>			<b>\$23.73</b>						
<b>Printing</b>									
R.K. Dixon	Photocopies	12/1/13-12/31/13	\$21.90						
<b>Total Printing</b>			<b>\$21.90</b>						
<b>Supplies</b>									
<b>Total Supplies</b>			<b>\$0.00</b>						
<b>Grand Total</b>			<b>\$3,237.21</b>						

*Certification: This signed document hereby certifies the goods and/or services claimed are necessary expenditures for the program, appropriate purchasing procedures have been followed, payment has been made as indicated and a reimbursement has not previously been requested or received.*

  
 \_\_\_\_\_  
 Authorized Agency Official 2-26-14  
Date

County Well Water Testing  
December 2013

	Dec-13
<b>PERSONAL SERVICES</b>	
Tammy Hamilton	\$7.07
Total Personal Services	7.07
<b>FRINGE BENEFITS</b>	
FICA	0.54
IMRF	0.71
Health Insurance	1.39
Life Insurance	
Illinois Unemployment Insurance	0.22
Workmen's Compensation	0.04
Total Fringe Benefits	2.90
<b>Total Personal Services &amp; Fringe Benefits</b>	<b>9.97</b>
<b>CONTRACTUAL SERVICES</b>	
Postage	9.43
<b>Total Contractual Services</b>	<b>9.43</b>
<b>SUPPLIES</b>	
<b>Total Supplies</b>	-
<b>TRAVEL</b>	
<b>Total Travel</b>	-
<b>EQUIPMENT</b>	
<b>Total Equipment</b>	-
<b>Total</b>	<b>19.40</b>

Invoice Number:	1402
Date of Invoice:	March 19, 2014
Billing Period:	January-14

To:

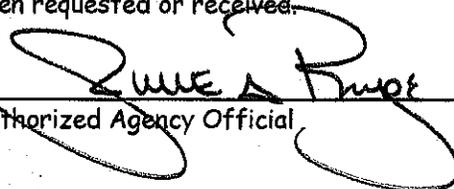
Champaign County Public Health Department  
 1776 East Washington Street  
 Urbana, Illinois 61802

For the Following Expenses:

533.07 Professional Services - LHPG Communicable Disease	\$	3,648.31
533.07 Professional Services - LHPG Disease Intervention	\$	6,056.46
533.07 Professional Services - LHPG Tuberculosis	\$	2,788.77
533.07 Professional Services - LHPG Food	\$	16,078.24
533.07 Professional Services - LHPG Water	\$	4,442.85
533.07 Professional Services - LHPG Sewage	\$	7,413.54
533.07 Professional Services - Administration	\$	10,270.00
533.07 Professional Services - PHEP Grant	\$	3,611.49
533.07 Professional Services - TFC Grant	\$	3,367.62
533.07 Professional Services - Smoke-Free IL Citation Fee Reimb.	\$	-
533.07 Professional Services - Vector Surveillance & Control Grant	\$	-
533.07 Professional Services - County Well Water Testing	\$	42.02
<b>Total Amount Due to CUPHD per Contract</b>	<b>\$</b>	<b>57,719.30</b>

## CERTIFICATION:

I hereby certify that the amounts billed above agree with the approved budget; that appropriate purchasing procedures have been followed, and that reimbursement has not previously been requested or received.

  
 \_\_\_\_\_  
 Authorized Agency Official

**Illinois Department of Public Health  
Office of Preparedness & Response  
Reimbursement Certification Form**

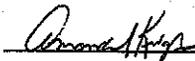
Grantee Name: Champaign County Public Health Department  
 FEIN: 37-6006910  
 Date Submitted: 2/26/2014  
 Preparer's Name: Esther Thomas  
 Preparer's Phone: 217-531-4262

Grant Number: 47180009B  
 Program Name: PHEP FY 2014  
 Billing Period: Jan-14  
 Preparer's Email: ethomas@c-uphd.org

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Amount Matched / In-Kind from LHD
<b>Subtotal Salaries and Wages</b>			\$2,687.09	\$0.00
<b>Subtotal Fringe Benefits</b>			\$835.01	\$0.00
<b>Subtotal Contractual</b>			\$0.00	\$528.18
<b>Subtotal Travel</b>			\$9.39	\$0.00
<b>Subtotal Commodities</b>			\$0.00	\$0.00
<b>Subtotal Printing</b>			\$0.00	\$0.00
<b>Subtotal Equipment</b>			\$0.00	\$0.00
<b>Subtotal Telecommunications</b>			\$80.00	\$0.00
<b>Subtotal Supplies</b>			\$0.00	\$0.00
<b>Grand Total (Page Total)</b>			\$3,611.49	\$528.18
<b>Adjustment to total</b>		<b>Adjusted total</b>		

**CERTIFICATION:** The undersigned hereby certifies that the goods and/or services claimed above are necessary expenditures for the program, are listed in the in the Department's approved budget (when a budget was requested and approved), that appropriate purchasing procedures have been followed, that payment has been made as indicated and that reimbursement has not previously been requested or received.

Authorized Grantee Official



Date

2-26-14

Illinois Department of Public Health, Office of Preparedness and Response Use only
Control Number                      Processing date

**Illinois Department of Public Health  
Office of Preparedness & Response  
Reimbursement Certification Form**

Grantee Name: Champaign County Public Health Department  
 FEIN: 37-6006910  
 Date Submitted: 2/26/2014

Grant Number: 47180009B  
 Program Name: PHEP FY 2014  
 Billing Period: Jan-14

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Amount Matched / In-Kind by LHD
<b>Salaries and Wages</b>				
Jane Li	Emergency Response Planner	1/1/14-1/31/14	\$1,624.19	
Awais Vaid	Epidemiologist	1/1/14-1/31/14	\$1,062.90	
Candi Crause	Infectious Disease Director	1/1/14-1/31/14	\$0.00	
Julie Fryde	Administrator	1/1/14-1/31/14	\$0.00	
<b>Subtotal Salaries and Wages</b>			\$2,687.09	\$0.00

**Illinois Department of Public Health  
Office of Preparedness & Response  
Reimbursement Certification Form**

Grantee Name: Champaign County Public Health Department  
 FEIN: 37-6006910  
 Date Submitted: 2/26/2014

Grant Number: 47180009B  
 Program Name: PHEP FY 2014  
 Billing Period: Jan-14

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Amount Matched / In-Kind by LHD
<b>Fringe Benefits</b>				
Retirement	IMRF	1/1/14-1/31/14	\$259.05	
Social Security	FICA/Medicare	1/1/14-1/31/14	\$193.33	
Group Insurance	Health, Life, Worker's Comp & Unemployment	1/1/14-1/31/14	\$382.63	
<b>Subtotal Fringe Benefits</b>			\$835.01	\$0.00
<b>Contractual</b>				
Champaign-Urbana Public Health	Administration Mgmt & General	1/1/14-1/31/14		\$417.26
Champaign-Urbana Public Health	Occupancy & IT Support	1/1/14-1/31/14		\$110.92
<b>Subtotal Contractual</b>			\$0.00	\$528.18



**Illinois Department of Public Health  
Office of Preparedness & Response  
Reimbursement Certification Form**

Grantee Name: Champaign County Public Health Department

Grant Number: 47180009B

FEIN: 37-6006910

Program Name: PHEP FY 2014

Date Submitted: 2/26/2014

Billing Period: Jan-14

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Amount Matched / In-Kind by LHD
<b>Equipment</b>				
<b>Subtotal Equipment</b>			\$0.00	\$0.00
<b>Telecommunications</b>				
Motorola	Starcom Radio Fees	1/1/14-1/31/14	\$80.00	
<b>Subtotal Telecommunications</b>			\$80.00	\$0.00

**Illinois Department of Public Health  
Office of Preparedness & Response  
Reimbursement Certification Form**

Grantee Name: Champaign County Public Health Department  
 FEIN: 37-6006910  
 Date Submitted: 2/26/2014

Grant Number: 47180009B  
 Program Name: PHEP FY 2014  
 Billing Period: Jan-14

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Amount Matched / In-Kind by LHD
<b>Supplies</b>				
<b>Subtotal Supplies</b>			\$0.00	\$0.00

**ILLINOIS DEPARTMENT OF PUBLIC HEALTH**  
**Office of Health Promotion**  
**REIMBURSEMENT CERTIFICATION / EXPENDITURE FORM**

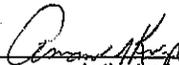
Fiscal Contact Person: Esther Thomas  
 Telephone Number: 217-531-4262  
 Email Address: ethomas@c-uphd.org  
 Date Submitted: 02/21/14

Please submit reimbursements to:

Illinois Department of Public Health, Tobacco Prevention and Control Program via email at DPH.TobaccoControl@illinois.gov

		In the box below, please enter reimbursement amounts submitted for your FY11 grant.							
Agency Name:	Champaign County Public Health Department	\$2,896.86	July	\$2,165.60	October	\$3,367.62	January		April
FEIN #:	37-6006910	\$1,686.17	August	\$2,263.47	November		February		May
		\$1,450.68	September	\$3,237.21	December		March		June
Grant #:	43281009B							\$17,067.61	YTD
Program Name:	Illinois Tobacco-Free Communities	Billing Period:		January-14					
Name/Vendor	Title/Purpose	Period/Date Incurred	Amount Claimed from IDPH	Components (specify)					
<b>Personal Services (Salary &amp; Wages)</b>									
Nikki Hillier	Program Coordinator	1/1/14-1/31/14	\$663.10						
Whitney Hayes	Special Projects Coordinator	1/1/14-1/31/14	\$194.14						
Jennifer Jackson	Health Educator II	1/1/14-1/31/14	\$64.77						
Talia Oakley	Health Educator I	1/1/14-1/31/14	\$1,450.34						
Joshua Taylor-Johnson	SFI Investigator	1/1/14-1/31/14	\$0.00						
<b>Total Personal Services</b>			\$2,372.35						
<b>Fringe Benefits</b>									
IMRF	IMRF	1/1/14-1/31/14	\$238.00						
FICA	FICA	1/1/14-1/31/14	\$178.12						
Workmen's Compensation	Workmen's Compensation	1/1/14-1/31/14	\$40.82						
Group Insurance	Health, Life & Unemployment	1/1/14-1/31/14	\$330.91						
<b>Total Fringe Benefits</b>			\$787.85						
<b>Contractual Services</b>									
<b>Total Contractual</b>			\$0.00						
<b>Travel</b>									
Talia Oakley	Program, meeting, event mileage	1/1/14-1/31/14	\$184.80						
<b>Total Travel</b>			\$184.80						
<b>Printing</b>									
R.K. Dixon	Photocopies	1/1/14-1/31/14	\$22.62						
<b>Total Printing</b>			\$22.62						
<b>Supplies</b>									
<b>Total Supplies</b>			\$0.00						
<b>Grand Total</b>			\$3,367.62						

*Certification: This signed document hereby certifies the goods and/or services claimed are necessary expenditures for the program, appropriate purchasing procedures have been followed, payment has been made as indicated and a reimbursement has not previously been requested or received.*

  
 Authorized Agency Official

2-26-14  
 Date

County Well Water Testing  
January 2014

	Jan-14
<b>PERSONAL SERVICES</b>	
Michael Flanagan	\$13.87
Tammy Hamilton	\$7.66
<b>Total Personal Services</b>	<b>21.53</b>
<b>FRINGE BENEFITS</b>	
FICA	1.64
IMRF	2.17
Health Insurance	2.63
Life Insurance	0.02
Illinois Unemployment Insurance	0.67
Workmen's Compensation	0.68
<b>Total Fringe Benefits</b>	<b>7.81</b>
<b>Total Personal Services &amp; Fringe Benefits</b>	<b>29.34</b>
<b>CONTRACTUAL SERVICES</b>	
Postage	12.68
<b>Total Contractual Services</b>	<b>12.68</b>
<b>SUPPLIES</b>	
<b>Total Supplies</b>	<b>-</b>
<b>TRAVEL</b>	
<b>Total Travel</b>	<b>-</b>
<b>EQUIPMENT</b>	
<b>Total Equipment</b>	<b>-</b>
<b>Total</b>	<b>42.02</b>

Invoice Number:	1403
Date of Invoice:	April 10, 2014
Billing Period:	February-14

To:

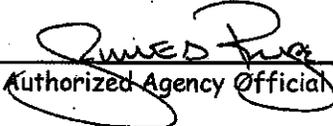
Champaign County Public Health Department  
1776 East Washington Street  
Urbana, Illinois 61802

For the Following Expenses:

533.07 Professional Services - LHPG Communicable Disease	\$	3,648.31
533.07 Professional Services - LHPG Disease Intervention	\$	6,056.46
533.07 Professional Services - LHPG Tuberculosis	\$	2,788.77
533.07 Professional Services - LHPG Food	\$	16,078.24
533.07 Professional Services - LHPG Water	\$	4,442.85
533.07 Professional Services - LHPG Sewage	\$	7,413.54
533.07 Professional Services - Administration	\$	10,270.00
533.07 Professional Services - PHEP Grant	\$	3,296.60
533.07 Professional Services - TFC Grant	\$	2,036.53
533.07 Professional Services - Smoke-Free IL Citation Fee Reimb.	\$	-
533.07 Professional Services - Vector Surveillance & Control Grant	\$	-
533.07 Professional Services - County Well Water Testing	\$	44.69
<b>Total Amount Due to CUPHD per Contract</b>	<b>\$</b>	<b>56,075.99</b>

**CERTIFICATION:**

I hereby certify that the amounts billed above agree with the approved budget; that appropriate purchasing procedures have been followed, and that reimbursement has not previously been requested or received.

  
Authorized Agency Official

**Illinois Department of Public Health  
Office of Preparedness & Response  
Reimbursement Certification Form**

Grantee Name: Champaign County Public Health Department  
 FEIN: 37-6006910  
 Date Submitted: 4/10/2014  
 Preparer's Name: Esther Thomas  
 Preparer's Phone: 217-531-4262

Grant Number: 47180009B  
 Program Name: PHEP FY 2014  
 Billing Period: Feb-14  
 Preparer's Email: ethomas@c-uphd.org

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Amount Matched / In-Kind from LHD
Subtotal Salaries and Wages			\$2,303.37	\$0.00
Subtotal Fringe Benefits			\$912.75	\$0.00
Subtotal Contractual			\$0.48	\$528.18
Subtotal Travel			\$0.00	\$0.00
Subtotal Commodities			\$0.00	\$0.00
Subtotal Printing			\$0.00	\$0.00
Subtotal Equipment			\$0.00	\$0.00
Subtotal Telecommunications			\$80.00	\$0.00
Subtotal Supplies			\$0.00	\$0.00
<b>Grand Total (Page Total)</b>			<b>\$3,296.60</b>	<b>\$528.18</b>
Adjustment to total		<b>Adjusted total</b>		

**CERTIFICATION:** The undersigned hereby certifies that the goods and/or services claimed above are necessary expenditures for the program, are listed in the in the Department's approved budget (when a budget was requested and approved), that appropriate purchasing procedures have been followed, that payment has been made as indicated and that reimbursement has not previously been requested or received.

Authorized Grantee Official

*Amend...*

Date

4-10-14

**Illinois Department of Public Health, Office of Preparedness and Response Use only**

Control Number

Processing date

**Illinois Department of Public Health  
Office of Preparedness & Response  
Reimbursement Certification Form**

Grantee Name: Champaign County Public Health Department  
 FEIN: 37-6006910  
 Date Submitted: 4/10/2014

Grant Number: 47180009B  
 Program Name: PHEP FY 2014  
 Billing Period: Feb-14

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Amount Matched / In-Kind by LHD
<b>Salaries and Wages</b>				
Jane Li	Emergency Response Planner	2/1/14-2/28/14	\$1,417.02	
Awais Vaid	Epidemiologist	2/1/14-2/28/14	\$886.35	
Candi Crause	Infectious Disease Director	2/1/14-2/28/14	\$0.00	
Julie Pryde	Administrator	2/1/14-2/28/14	\$0.00	
<b>Subtotal Salaries and Wages</b>			<b>\$2,303.37</b>	<b>\$0.00</b>

**Illinois Department of Public Health  
Office of Preparedness & Response  
Reimbursement Certification Form**

Grantee Name: Champaign County Public Health Department  
 FEIN: 37-6006910  
 Date Submitted: 4/10/2014

Grant Number: 47180009B  
 Program Name: PHEP FY 2014  
 Billing Period: Feb-14

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Amount Matched / In-Kind by LHD
<b>Fringe Benefits</b>				
Retirement	IMRF	2/1/14-2/28/14	\$215.85	
Social Security	FICA/Medicare	2/1/14-2/28/14	\$161.54	
Group Insurance	Health, Life, Worker's Comp & Unemployment	2/1/14-2/28/14	\$535.36	
<b>Subtotal Fringe Benefits</b>			\$912.75	\$0.00
<b>Contractual</b>				
USPS/Neofunds by Neopost	Postage	2/1/14-2/28/14	\$0.48	
Champaign-Urbana Public Health	Administration Mgmt & General	2/1/14-2/28/14		\$417.26
Champaign-Urbana Public Health	Occupancy & IT Support	2/1/14-2/28/14		\$110.92
<b>Subtotal Contractual</b>			\$0.48	\$528.18

**Illinois Department of Public Health  
Office of Preparedness & Response  
Reimbursement Certification Form**

Grantee Name: Champaign County Public Health Department  
 FEIN: 37-6006910  
 Date Submitted: 4/10/2014

Grant Number: 47180009B  
 Program Name: PHEP FY 2014  
 Billing Period: Feb-14

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Amount Matched / In-Kind by LHD
<b>Travel</b>				
<b>Subtotal Travel</b>			\$0.00	\$0.00
<b>Commodities</b>				
<b>Subtotal Commodities</b>			\$0.00	\$0.00
<b>Printing</b>				
<b>Subtotal Printing</b>			\$0.00	\$0.00

**Illinois Department of Public Health  
Office of Preparedness & Response  
Reimbursement Certification Form**

Grantee Name: Champaign County Public Health Department  
 FEIN: 37-6006910  
 Date Submitted: 4/10/2014

Grant Number: 47180009B  
 Program Name: PHEP FY 2014  
 Billing Period: Feb-14

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Amount Matched / In-Kind by LHD
<b>Equipment</b>				
<b>Subtotal Equipment</b>			\$0.00	\$0.00
<b>Telecommunications</b>				
Motorola	Starcom Radio Fees	2/1/14-2/28/14	\$80.00	
<b>Subtotal Telecommunications</b>			\$80.00	\$0.00

**Illinois Department of Public Health  
Office of Preparedness & Response  
Reimbursement Certification Form**

Grantee Name: Champaign County Public Health Department  
 FEIN: 37-6006910  
 Date Submitted: 4/10/2014

Grant Number: 47180009B  
 Program Name: PHEP FY 2014  
 Billing Period: Feb-14

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Amount Matched / In-Kind by LHD
<b>Supplies</b>				
<b>Subtotal Supplies</b>			<b>\$0.00</b>	<b>\$0.00</b>



County Well Water Testing  
February 2014

	Feb-14
<b>PERSONAL SERVICES</b>	
Michael Flanagan	\$13.86
Tammy Hamilton	\$5.89
<b>Total Personal Services</b>	<b>19.75</b>
<b>FRINGE BENEFITS</b>	
FICA	1.47
IMRF	1.99
Health Insurance	3.42
Life Insurance	0.01
Illinois Unemployment Insurance	0.61
Workmen's Compensation	0.67
<b>Total Fringe Benefits</b>	<b>8.17</b>
<b>Total Personal Services &amp; Fringe Benefits</b>	<b>27.92</b>
<b>CONTRACTUAL SERVICES</b>	
Printing	0.05
Postage	3.36
<b>Total Contractual Services</b>	<b>3.41</b>
<b>SUPPLIES</b>	
<b>Total Supplies</b>	<b>-</b>
<b>TRAVEL</b>	
Mileage	13.36
<b>Total Travel</b>	<b>13.36</b>
<b>EQUIPMENT</b>	
<b>Total Equipment</b>	<b>-</b>
<b>Total</b>	<b>44.69</b>

Invoice Number:	1404
Date of Invoice:	April 30, 2014
Billing Period:	March-14

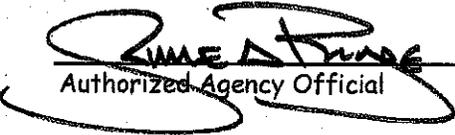
To:  
Champaign County Public Health Department  
1776 East Washington Street  
Urbana, Illinois 61802

For the Following Expenses:

533.07 Professional Services - LHPG Communicable Disease	\$	3,648.31
533.07 Professional Services - LHPG Disease Intervention	\$	6,056.46
533.07 Professional Services - LHPG Tuberculosis	\$	2,788.77
533.07 Professional Services - LHPG Food	\$	16,078.24
533.07 Professional Services - LHPG Water	\$	4,442.85
533.07 Professional Services - LHPG Sewage	\$	7,413.54
533.07 Professional Services - Administration	\$	10,270.00
533.07 Professional Services - PHEP Grant	\$	10,922.29
533.07 Professional Services - TFC Grant	\$	2,310.51
533.07 Professional Services - Smoke-Free IL Citation Fee Reimb.	\$	-
533.07 Professional Services - Vector Surveillance & Control Grant	\$	-
533.07 Professional Services - County Well Water Testing	\$	68.19
<b>Total Amount Due to CUPHD per Contract</b>	<b>\$</b>	<b>63,999.16</b>

**CERTIFICATION:**

I hereby certify that the amounts billed above agree with the approved budget; that appropriate purchasing procedures have been followed, and that reimbursement has not previously been requested or received.

  
Authorized Agency Official

**Illinois Department of Public Health  
Office of Preparedness & Response  
Reimbursement Certification Form**

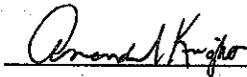
Grantee Name: Champaign County Public Health Department  
 FEIN: 37-6006910  
 Date Submitted: 4/28/2014  
 Preparer's Name: Esther Thomas  
 Preparer's Phone: 217-531-4262

Grant Number: 47180009B  
 Program Name: PHEP FY 2014  
 Billing Period: Mar-14  
 Preparer's Email: ethomas@c-uphd.org

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Amount Matched / In-Kind from LHD
Subtotal Salaries and Wages			\$6,942.16	\$0.00
Subtotal Fringe Benefits			\$2,899.71	\$0.00
Subtotal Contractual			\$239.13	\$528.18
Subtotal Travel			\$695.94	\$0.00
Subtotal Commodities			\$65.35	\$0.00
Subtotal Printing			\$0.00	\$0.00
Subtotal Equipment			\$0.00	\$0.00
Subtotal Telecommunications			\$80.00	\$0.00
Subtotal Supplies			\$0.00	\$0.00
<b>Grand Total (Page Total)</b>			<b>\$10,922.29</b>	<b>\$528.18</b>
Adjustment to total		<b>Adjusted total</b>		

**CERTIFICATION:** The undersigned hereby certifies that the goods and/or services claimed above are necessary expenditures for the program, are listed in the in the Department's approved budget (when a budget was requested and approved), that appropriate purchasing procedures have been followed, that payment has been made as indicated and that reimbursement has not previously been requested or received.

Authorized Grantee Official



Date

4-28-14

Illinois Department of Public Health, Office of Preparedness and Response Use only  
 Control Number \_\_\_\_\_ Processing date \_\_\_\_\_



**Illinois Department of Public Health  
Office of Preparedness & Response  
Reimbursement Certification Form**

Grantee Name: Champaign County Public Health DepartmentGrant Number: 47180009BFEIN: 37-6006910Program Name: PHEP FY 2014Date Submitted: 4/28/2014Billing Period: Mar-14

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Amount Matched / In-Kind by LHD
<b>Fringe Benefits</b>				
Retirement	IMRF	3/1/14-3/31/14	\$718.55	
Social Security	FICA/Medicare	3/1/14-3/31/14	\$516.33	
Group Insurance	Health, Life, Worker's Comp & Unemployment	3/1/14-3/31/14	\$1,664.83	
<b>Subtotal Fringe Benefits</b>			\$2,899.71	\$0.00
<b>Contractual</b>				
USPS/NeoFunds by Neopost	Postage	3/1/14-3/31/14	\$0.48	
Whitney Hayes	Conference Registration	3/1/14-3/31/14	\$150.50	
Rachella Thompson	Conference Registration	3/1/14-3/31/14	\$88.15	
Champaign-Urbana Public Health	Administration Mgmt & General	3/1/14-3/31/14		\$417.26
Champaign-Urbana Public Health	Occupancy & IT Support	3/1/14-3/31/14		\$110.92
<b>Subtotal Contractual</b>			\$239.13	\$528.18



**Illinois Department of Public Health  
Office of Preparedness & Response  
Reimbursement Certification Form**

Grantee Name: Champaign County Public Health Department

Grant Number: 47180009B

FEIN: 37-6006910

Program Name: PHEP FY 2014

Date Submitted: 4/28/2014

Billing Period: Mar-14

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Amount Matched / In-Kind by LHD
<b>Equipment</b>				
<b>Subtotal Equipment</b>			\$0.00	\$0.00
<b>Telecommunications</b>				
Motorola	Starcom Radio Fees	3/1/14-3/31/14	\$80.00	
<b>Subtotal Telecommunications</b>			\$80.00	\$0.00

**Illinois Department of Public Health  
Office of Preparedness & Response  
Reimbursement Certification Form**

Grantee Name: Champaign County Public Health Department

Grant Number: 47180009B

FEIN: 37-6006910

Program Name: PHEP FY 2014

Date Submitted: 4/28/2014

Billing Period: Mar-14

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Amount Matched / In-Kind by LHD
<b>Supplies</b>				
<b>Subtotal Supplies</b>			<b>\$0.00</b>	<b>\$0.00</b>

**ILLINOIS DEPARTMENT OF PUBLIC HEALTH  
Office of Health Promotion  
REIMBURSEMENT CERTIFICATION / EXPENDITURE FORM**

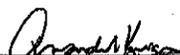
Fiscal Contact Person: Esther Thomas  
Telephone Number: 217-531-4262  
Email Address: esthomas@c-uphd.org  
Date Submitted: 04/16/14

Please submit reimbursements to:

Illinois Department of Public Health, Tobacco Prevention and Control Program via email at [DPH.TobaccoControl@illinois.gov](mailto:DPH.TobaccoControl@illinois.gov)

		In the box below, please enter reimbursement amounts submitted for your FY11 grant.							
Agency Name:	Champaign County Public Health Department	\$2,896.86	July	\$2,166.80	October	\$3,367.62	January	April	
FEIN #:	37-6006910	\$1,686.17	August	\$2,263.47	November	\$2,036.63	February	May	
Grant #:	43281009B	\$1,450.88	September	\$3,237.21	December	\$2,310.51	March	June	
Program Name:	Illinois Tobacco-Free Communities							\$21,414.65	YTD
Program Name:	Illinois Tobacco-Free Communities	Billing Period:		March-14					
Name/Vendor	Title/Purpose	Period/Date Incurred	Amount Claimed from IDPH	Components (specify)					
<b>Personal Services (Salary &amp; Wages)</b>									
Nikki Hillier	Program Coordinator	3/1/14-3/31/14	\$610.15						
Jennifer Jackson	Health Educator II	3/1/14-3/31/14	\$64.28						
Talia Oakley	Health Educator I	3/1/14-3/31/14	\$749.88						
Joshua Taylor-Johnson	SFI Investigator	3/1/14-3/31/14	\$0.00						
Tara McCauley	Special Projects Coordinator	3/1/14-3/31/14	\$43.34						
<b>Total Personal Services</b>			\$1,467.45						
<b>Fringe Benefits</b>									
IMRF	IMRF	3/1/14-3/31/14	\$144.45						
FICA	FICA	3/1/14-3/31/14	\$109.66						
Workmen's Compensation	Workmen's Compensation	3/1/14-3/31/14	\$23.71						
Group Insurance	Health, Life & Unemployment	3/1/14-3/31/14	\$209.88						
<b>Total Fringe Benefits</b>			\$487.70						
<b>Contractual Services</b>									
Kristi Horna	Makeup artist for TV commercial production	3/1/14-3/31/14	\$100.00						
USPS/NeoFunds by Neopost	Postage	3/1/14-3/31/14	\$22.60						
<b>Total Contractual</b>			\$122.60						
<b>Travel</b>									
Nikki Hillier	Program, meeting, event mileage	3/1/14-3/31/14	\$17.92						
Talia Oakley	Program, meeting, event mileage	3/1/14-3/31/14	\$125.44						
Tara McCauley	Program, meeting, event mileage	3/1/14-3/31/14	\$7.28						
<b>Total Travel</b>			\$150.64						
<b>Printing</b>									
R.K. Dixon	Photocopies	3/1/14-3/31/14	\$21.75						
<b>Total Printing</b>			\$21.75						
<b>Supplies</b>									
Nikki Hillier	FFS Workbooks	3/1/14-3/31/14	\$60.37						
<b>Total Supplies</b>			\$60.37						
<b>Grand Total</b>			\$2,310.51						

*Certification: This signed document hereby certifies the goods and/or services claimed are necessary expenditures for the program, appropriate purchasing procedures have been followed, payment has been made as indicated and a reimbursement has not previously been requested or received.*

  
Authorized Agency Official

4-16-14  
Date

County Well Water Testing  
March 2014

	Mar-14
<b>PERSONAL SERVICES</b>	
Michael Flanagan	\$16.64
Tammy Hamilton	\$12.36
Total Personal Services	29.00
<b>FRINGE BENEFITS</b>	
FICA	2.16
IMRF	2.91
Health Insurance	5.17
Life Insurance	0.01
Illinois Unemployment Insurance	0.39
Workmen's Compensation	0.83
Total Fringe Benefits	11.47
<b>Total Personal Services &amp; Fringe Benefits</b>	<b>40.47</b>
<b>CONTRACTUAL SERVICES</b>	
Printing	0.04
Postage	27.68
Total Contractual Services	27.72
<b>SUPPLIES</b>	
Total Supplies	-
<b>TRAVEL</b>	
Total Travel	-
<b>EQUIPMENT</b>	
Total Equipment	-
<b>Total</b>	<b>68.19</b>

Invoice Number:	1405
Date of Invoice:	May 22, 2014
Billing Period:	April-14

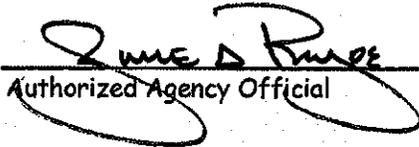
To:  
 Champaign County Public Health Department  
 1776 East Washington Street  
 Urbana, Illinois 61802

For the Following Expenses:

533.07 Professional Services - LHPG Communicable Disease	\$	3,648.31
533.07 Professional Services - LHPG Disease Intervention	\$	6,056.46
533.07 Professional Services - LHPG Tuberculosis	\$	2,788.77
533.07 Professional Services - LHPG Food	\$	16,078.24
533.07 Professional Services - LHPG Water	\$	4,442.85
533.07 Professional Services - LHPG Sewage	\$	7,413.54
533.07 Professional Services - Administration	\$	10,270.00
533.07 Professional Services - PHEP Grant	\$	2,125.08
533.07 Professional Services - TFC Grant	\$	2,293.58
533.07 Professional Services - Smoke-Free IL Citation Fee Reimb.	\$	-
533.07 Professional Services - Vector Surveillance & Control Grant	\$	690.71
533.07 Professional Services - County Well Water Testing	\$	152.14
<b>Total Amount Due to CUPHD per Contract</b>	<b>\$</b>	<b>55,959.68</b>

**CERTIFICATION:**

I hereby certify that the amounts billed above agree with the approved budget; that appropriate purchasing procedures have been followed, and that reimbursement has not previously been requested or received.

  
 \_\_\_\_\_  
 Authorized Agency Official

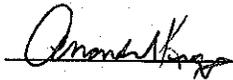
**Illinois Department of Public Health  
Office of Preparedness & Response  
Reimbursement Certification Form**

Grantee Name: Champaign County Public Health Department Grant Number: 471800098  
 FEIN: 37-6006910 Program Name: PHEP FY 2014  
 Date Submitted: 5/22/2014 Billing Period: Apr-14  
 Preparer's Name: Esther Thomas Preparer's Email: ethomas@c-uphd.org  
 Preparer's Phone: 217-531-4262

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Amount Matched / In-Kind from LHD
<b>Subtotal Salaries and Wages</b>			\$1,422.36	\$0.00
<b>Subtotal Fringe Benefits</b>			\$581.64	\$0.00
<b>Subtotal Contractual</b>			\$0.00	\$528.18
<b>Subtotal Travel</b>			\$38.62	\$0.00
<b>Subtotal Commodities</b>			\$2.46	\$0.00
<b>Subtotal Printing</b>			\$0.00	\$0.00
<b>Subtotal Equipment</b>			\$0.00	\$0.00
<b>Subtotal Telecommunications</b>			\$80.00	\$0.00
<b>Subtotal Supplies</b>			\$0.00	\$0.00
<b>Grand Total (Page Total)</b>			\$2,125.08	\$528.18
<b>Adjustment to total</b>		<b>Adjusted total</b>		

**CERTIFICATION:** The undersigned hereby certifies that the goods and/or services claimed above are necessary expenditures for the program, are listed in the in the Department's approved budget (when a budget was requested and approved), that appropriate purchasing procedures have been followed, that payment has been made as indicated and that reimbursement has not previously been requested or received.

Authorized Grantee Official



Date

5-22-14

Illinois Department of Public Health, Office of Preparedness and Response Use only

Control Number

Processing date





**Illinois Department of Public Health  
Office of Preparedness & Response  
Reimbursement Certification Form**

Grantee Name: Champaign County Public Health DepartmentGrant Number: 47180009BFEIN: 37-6006910Program Name: PHEP FY 2014Date Submitted: 5/22/2014Billing Period: Apr-14

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Amount Matched / In-Kind by LHD
<b>Travel</b>				
Jane Li	Local & Area Meetings	4/1/14-4/30/14	\$38.62	
<b>Subtotal Travel</b>			\$38.62	\$0.00
<b>Commodities</b>				
R.K. Dixon	Copies	4/1/14-4/30/14	\$2.46	
<b>Subtotal Commodities</b>			\$2.46	\$0.00
<b>Printing</b>				
<b>Subtotal Printing</b>			\$0.00	\$0.00



**Illinois Department of Public Health  
Office of Preparedness & Response  
Reimbursement Certification Form**

Grantee Name: Champaign County Public Health DepartmentGrant Number: 47180009EFEIN: 37-6006910Program Name: PHEP FY 2014Date Submitted: 5/22/2014Billing Period: Apr-14

Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed from IDPH	Amount Matched / In-Kind by LHD
<b>Supplies</b>				
<b>Subtotal Supplies</b>			\$0.00	\$0.00

**ILLINOIS DEPARTMENT OF PUBLIC HEALTH  
Office of Health Promotion  
REIMBURSEMENT CERTIFICATION / EXPENDITURE FORM**

Fiscal Contact Person: Esther Thomas  
Telephone Number: 217-531-4262  
Email Address: esthomas@c-uphd.org  
Date Submitted: 05/16/14

Please submit reimbursements to:

Illinois Department of Public Health, Tobacco Prevention and Control Program via email at DPH.TobaccoControl@illinois.gov

		In the box below, please enter reimbursement amounts submitted for your FY11 grant.					
Agency Name:	Champaign County Public Health Department	\$2,896.86 July	\$2,185.60 October	\$3,367.62 January	\$2,293.58 April		
FEIN #:	37-6006910	\$1,686.17 August	\$2,283.47 November	\$2,036.53 February		May	
Grant #:	43281009B	\$1,450.88 September	\$3,237.21 December	\$2,310.51 March		June	
Program Name:	Illinois Tobacco-Free Communities	Billing Period:		April-14			
		\$23,708.23 YTD					
Name/Vendor	Title/Expense	Period/Date Incurred	Amount Claimed from DPH	Components (specify)			
<b>Personal Services (Salary &amp; Wages)</b>							
Nikki Hillier	Program Coordinator	4/1/14-4/30/14	\$738.05				
Jennifer Jackson	Health Educator II	4/1/14-4/30/14	\$151.43				
Talia Oakley	Health Educator I	4/1/14-4/30/14	\$501.68				
Joshua Taylor-Johnson	SFI Investigator	4/1/14-4/30/14	\$0.00				
Tara McCauley	Special Projects Coordinator	4/1/14-4/30/14	\$102.95				
<b>Total Personal Services</b>			\$1,494.11				
<b>Fringe Benefits</b>							
IMRF	IMRF	4/1/14-4/30/14	\$146.00				
FICA	FICA	4/1/14-4/30/14	\$111.58				
Workmen's Compensation	Workmen's Compensation	4/1/14-4/30/14	\$21.92				
Group Insurance	Health, Life & Unemployment	4/1/14-4/30/14	\$154.84				
<b>Total Fringe Benefits</b>			\$434.34				
<b>Contractual Services</b>							
Kristi Horna	Makeup artist for TV commercial production	4/1/14-4/30/14					
USPS/NeoFunds by Neopost	Postage	4/1/14-4/30/14	\$43.20				
<b>Total Contractual</b>			\$43.20				
<b>Travel</b>							
Nikki Hillier	Program, meeting, event mileage	4/1/14-4/30/14	\$25.20				
Talia Oakley	Program, meeting, event mileage	4/1/14-4/30/14	\$230.72				
Nikki Hillier	Per Diem	4/1/14-4/30/14	\$6.33				
<b>Total Travel</b>			\$262.25				
<b>Printing</b>							
R.K. Dixon	Photocopies	4/1/14-4/30/14	\$21.51				
<b>Total Printing</b>			\$21.51				
<b>Supplies</b>							
CUPHD Central Supply	Office Supplies	4/1/14-4/30/14	\$38.17				
<b>Total Supplies</b>			\$38.17				
<b>Grand Total</b>			\$2,293.58				

*Certification: This signed document hereby certifies the goods and/or services claimed are necessary expenditures for the program, appropriate purchasing procedures have been followed, payment has been made as indicated and a reimbursement has not previously been requested or received.*

*Amara K. Kappas*

Authorized Agency Official

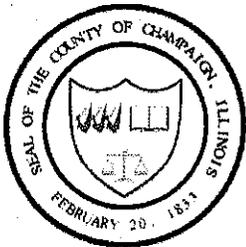
5-16-14  
Date

County Vector Surveillance & Control  
April 2014

	Apr-14
<b>PERSONAL SERVICES</b>	
Jeff Blackford	358.64
Andrew Jorn	183.91
<b>Total Personal Services</b>	<b>542.55</b>
<b>FRINGE BENEFITS</b>	
IMRF	35.97
FICA	40.83
Health Insurance	11.02
Life Insurance	0.03
Illinois Unemployment Comp.	16.81
Workmen's Compensation	25.14
<b>Total Fringe Benefits</b>	<b>129.80</b>
<b>Total Personal Services &amp; Fringe Benefits</b>	<b>672.35</b>
<b>CONTRACTUAL SERVICES</b>	
Printing	0.56
IMVCA Membership	15.00
<b>Total Contractual Services</b>	<b>15.56</b>
<b>TRAVEL</b>	
Mileage	2.80
<b>Total Travel</b>	<b>2.80</b>
<b>TELECOMMUNICATIONS</b>	
<b>Total Telecommunications</b>	<b>-</b>
<b>SUPPLIES</b>	
<b>Total Supplies</b>	<b>-</b>
<b>Total</b>	<b>690.71</b>

County Well Water Testing  
April 2014

	Apr-14
<b>PERSONAL SERVICES</b>	
Michael Flanagan	\$77.64
Tammy Hamilton	\$14.14
<b>Total Personal Services</b>	<b>91.78</b>
<b>FRINGE BENEFITS</b>	
FICA	6.89
IMRF	9.21
Health Insurance	15.51
Life Insurance	0.05
Illinois Unemployment Insurance	0.07
Workers Compensation	3.67
<b>Total Fringe Benefits</b>	<b>35.40</b>
<b>Total Personal Services &amp; Fringe Benefits</b>	<b>127.18</b>
<b>CONTRACTUAL SERVICES</b>	
Printing	0.22
Postage	24.74
<b>Total Contractual Services</b>	<b>24.96</b>
<b>SUPPLIES</b>	
<b>Total Supplies</b>	<b>-</b>
<b>TRAVEL</b>	
<b>Total Travel</b>	<b>-</b>
<b>EQUIPMENT</b>	
<b>Total Equipment</b>	<b>-</b>
<b>Total</b>	<b>152.14</b>



## **CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES**

1776 East Washington Street, Urbana, Illinois 61802-4581

**ADMINISTRATIVE, BUDGETING, PURCHASING, & HUMAN RESOURCE  
MANAGEMENT SERVICES**

**Debra Busey, County Administrator**

### **MEMORANDUM**

**TO: Dr. Krista Jones, Chair – Champaign County Board of Health  
Julie Pryde, Executive Director, C-U Public Health District**

**FROM: Deb Busey, County Administrator**

**DATE: June 11, 2014**

**RE: FY2015 Budget Preparation and Process**

The County Board has established the budget process for FY2015. Instructions for preparation and presentation of the County Board of Health Budget are requested below:

1. Prepare your budget with anticipated property tax growth of 1.5%. Final confirmation of this number will be provided in early August.
2. Attached to this Memorandum is the County Board of Health Budget Document. Please review and update the sections of this document listed below, and return to me by July 11, 2014. This includes the following sections:
  - a. Description
  - b. Mission Statement
  - c. Budget Highlights as pertains to FY2014 and projected FY2015
  - d. Alignment to Strategic Plan
  - e. Objectives of County Board of Health
  - f. Performance Indicators for County Board of Health

The County will update the Fund Balance and Expense Per Capita sections of the document.

3. Please provide the financial information for the FY2015 contract with C-UPHD with all expenditure and revenue projections and budget information by July 11, 2014.
4. Please also provide any other expenditure requests (e.g. – Smile Healthy Program) that are not included in the C-UPHD Contract by July 11, 2014.
5. Upon submission of the above information, I will schedule a meeting with CUPHD Staff to confirm final documentation of all expenditure and revenue requests, to be presented to the County Board of Health for approval at the August 19, 2014 Meeting.
6. The County Board of Health Legislative Budget Hearing before the County Board is scheduled for 6:00pm on Monday, August 25, 2014 in the Lyle Shields Meeting Room, Brookens Administrative Center.

**If you have any questions or concerns regarding the FY2015 budget preparation and process, please feel free to contact me. I will be happy to work with and assist you throughout this process.**

**Thank you.**

**Attachment**

*County Board of Health*

**COUNTY BOARD OF HEALTH – 089-049**

The Champaign County Public Health Department is directed by the County Board of Health consisting of nine members, appointed by the County Board Chair to three year, staggered terms. The Board is responsible for disease control, and the physical and environmental health of County residents. This Department is supported through the Health Fund levy; federal, state and local grants; and fees. The maximum rate for the Health Fund levy is \$.10/100 assessed valuation. The current rate is \$.0259/100 assessed valuation.

**MISSION STATEMENT**

*The mission of the Champaign County Public Health Department is to promote health, prevent disease and lessen the impact of illness through the effective use of community resources.*

**BUDGET HIGHLIGHTS**

The Board of Health budget is dependent upon property taxes, permits and federal and state grants for specific public health services. The property tax increases by approximately 3.7% from FY2013 to FY2014, partially due to an increase in the percentage of EAV attributed to the County Board of Health – outside of the Champaign Urbana Public Health District. Increases in other fees and grants are primarily due to the 13 month fiscal year in FY2014, which results in an overall 8% increases in these revenues as a reflection of receipt of 13 months of reimbursements/payments. These revenues afford the Board of Health the capability to enter into a contract with the Champaign-Urbana Public Health District (CUPHD) to provide public health services throughout the County. The Board of Health also continues to award a grant in the amount of \$45,000 in FY2014 to the Smile Healthy child dental access program. This represents a stable and constant contribution to the program by the County Board of Health.

**FINANCIAL**

**FUND BALANCE**

<i>2012 Actual</i>	<i>2013 Projected</i>	<i>2014 Budgeted</i>
\$152,452	\$159,615	\$163,514

The fund balance goal of 25% (\$213,614 in FY2014) has been established by the County Board of Health to ensure appropriate balances to address cash flow requirements. The actual fund balance in FY2014 is at 19.1%.

**EXPENSE PER CAPITA**

**Actual Dollars**

2010	2011	2012	2013	2014
\$12.83	\$10.28	\$9.75	\$9.75	\$10.01

*County Board of Health*

**ALIGNMENT to STRATEGIC PLAN**

*CB Goal 3 – Champaign County promotes a safe and healthy community.*

- To promote and participate in planning initiatives for the maintenance and improvement in delivery of public health services.
- To provide public health programming and services to promote and enable a healthy community throughout Champaign County.

*CB Goal 4 – Champaign County is a County that supports balanced growth.*

- To provide appropriate oversight for planned growth in the areas of licensed food services facilities, private sewer and well water systems.
- To anticipate and plan for impact of demographic and population changes on potential health hazards to be managed through public health.

**OBJECTIVES**

1. To prevent the transmission of food borne diseases attributable to licensed food service facilities in Champaign County.
2. To prevent the transmission of enteric disease in Champaign County attributed to improper sewage disposal or unsafe private water supplies.
3. To initiate investigation and surveillance within 24 hours of notification of 100% of reported diseases that could be spread through the environment.
4. To conduct inspections of 100% of private sewage disposal systems and 100% of private water wells installed under permit to assure that all state and local requirements are met.
5. To conduct inspections and obtain compliance for all programs carried out by the department through grant/contractual agreements as agents for the Illinois Department of Public Health in order to protect the safety and well being of Champaign County residents.

**PERFORMANCE INDICATORS**

Performance Indicators	2012 Actual	2013 Projected	2014 Budget
1. Number of Foodborne/Waterborne Outbreaks (confirmed/probable)	8	10	10
2. Number of Foodborne/Waterborne Illness Complaints Investigated	55	75	100
3. Number of Reportable Communicable Disease Cases (Classes 1 & 2)	28	50	60
4. Number of Sexually Transmitted Disease Tests (Syphilis)	301	325	350
5. Number of Sexually Transmitted Disease Tests (Gonorrhea)	91	100	125
6. Number of Sexually Transmitted Disease Tests (Chlamydia)	91	100	125
7. Number of Tuberculosis (TB) Direct Observed Therapy Cases (Active & Latent)	3	5	6
7. Number of Food Establishment Inspections	447	439	393
8. Number of Temporary Permits Issued	222	220	220
9. Number of Food Establishment Complaints Investigated	24	32	30
10. Number of Food Establishment Food Safety Education Presentations	15	50	244
11. Number of Sewage Construction Permits Issued	92	85	90
12. Number of Sewage Construction Inspections	150	170	180

*County Board of Health*

<b>13. Number of Private Sewage Complaints Investigated</b>	<b>14</b>	<b>23</b>	<b>18</b>
<b>14. Number of Water well Construction Permits Issued</b>	<b>60</b>	<b>55</b>	<b>55</b>
<b>15. Number of Water Well Construction Inspections</b>	<b>108</b>	<b>110</b>	<b>110</b>
<b>16. Number of Abandoned Water Wells Sealed</b>	<b>78</b>	<b>40</b>	<b>40</b>