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## CHAMPAIGN COUNTY BOARD OF HEALTH

Brookens Administrative Center  
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### Champaign County Board of Health

**Tuesday, June 20, 2017  
5:30 PM**

**Location: Champaign-Urbana Public Health District  
201 W. Kenyon, Champaign, IL**

### **Main Conference Room**

***(Park & Enter on North Side of Facility—Middle Door)***

### AGENDA

<u>ITEM</u>	<u>PAGE NO.</u>
<b>A. Call to Order</b>	
<b>B. Roll Call</b>	
<b>C. Approval of Agenda/Addenda</b>	
<b>D. Approval of Minutes</b>	
1. March 21, 2017	1-3
<b>E. Public Participation on Agenda Items Only</b>	
<b>F. Correspondence and Communications</b>	
<b>G. SmileHealthy</b>	
1. Monthly Report – January 2017	4-7
2. Monthly Report – February 2017	8-13
3. Monthly Report – March 2017	14-19
4. Monthly Report – April 2017	20-25
<b>H. CUPHD</b>	
1. Approval of CUPHD Invoice for February 2017 Services	26
2. Approval of CUPHD Invoice for March 2017 Services	27
3. Approval of CUPHD Invoice for April 2017 Services	28
4. CUPHD Monthly Division Reports – March 2017 to May 2017	
Reports can be viewed at: <a href="http://www.c-uphd.org/monthly-reports.html">http://www.c-uphd.org/monthly-reports.html</a>	
a. Administrative Training	
b. Environmental Health	
c. Human Resources	
d. Infectious Disease	
e. Maternal & Child Health	
f. Planning & Research	
g. Wellness & Health Promotion	
5. Discussion Only of the Renewal of the Intergovernmental Agreement between the Champaign-Urbana Public Health District (CUPHD) and the County of Champaign and the Champaign County Health Department for the Provision of Public Health Services by the CUPHD	29-43

**Champaign County BOH Meeting Agenda**  
**Page 2**

**I. Old Business**

1. Environmental Health
  - a. Status of An Ordinance Amending Fees Under the Health Ordinance of Champaign County 44-85
  - b. Approval of An Ordinance Amending Fees Under the Health Ordinance of Champaign County
  
2. Discussion of Sewage Complaint, Ludlow-2016-CH-206 86

**J. Other Business**

**K. Public Participation on Non-Agenda Items Only**

**L. Next Meeting**

1. August 15, 2017 at 5:30 PM

**M. Adjournment**

CHAMPAIGN COUNTY BOARD OF HEALTH

Tuesday, March 21, 2017

**Call to Order**

The Champaign County Board of Health held a meeting on March 21, 2017 at the Champaign-Urbana Public Health District office, 201 W. Kenyon Road, Champaign. The meeting was called to order at 5:30 PM by President, Krista Jones.

**Roll Call**

Upon roll call, the following Board members were found to be present: Krista Jones, President, Dr. Michael Ruffatto, Vice President, David King, David Thies, Dr. Dorothy Vura-Weis, and Bradley Clemmons. Dr. John Peterson, Secretary/Treasurer, and Julie Kumar were absent.

Also present were: Julie Pryde, CUPHD Administrator, Jim Roberts, Director of Environmental Health, and Michael Flanagan, Program Coordinator.

**Approval of Agenda/Addendum**

Dr. Ruffatto made a motion to approve the March 21, 2017 agenda. Dr. Vura-Weis seconded the motion. With all in favor, the motion carried.

**Approval of Minutes**

David King made a motion to approve meeting minutes from November 15, 2016 and December 6, 2016. Dr. Ruffatto seconded the motion. Dr. Vura-Weis suggested the meeting minutes from November 15, 2016 specify Danville where the VA Hospital was referenced on page 3. With all in favor, the motion carried.

**Public Participation on Agenda Items Only**

None

**Correspondence and Communications**

Dr. Vura-Weis addressed the Board regarding opiate deaths. Julie Pryde presented and discussed statistics related to five years of data in relation to Champaign County death records. There have been 137 saves with the naloxone program. CUPHD will be receiving a portion of a \$225,000 grant to provide training on Narcan to other counties. The majority of the grant will go to hospitals.

**Smile Healthy**

Dr. Ruffatto made a motion to receive and place on file the October, November and December 2016 SmileHealthy monthly reports. Dr. Vura-Weis seconded the motion.

56  
57 With all in favor, the motion carried.

58  
59 **CUPHD**

60  
61 Dr. Vura-Weis made a motion to approve the CUPHD invoices for October,  
62 November, and December 2016 and January 2017 services. David King seconded the  
63 motion. With all in favor, the motion carried.

64  
65 CUPHD Monthly Reports for November 2016 to February 2017 are available on-  
66 line. David Thies made a motion to approve and place on file the monthly reports for  
67 CUPHD. Dr. Ruffatto seconded the motion. David King noted that he did not see the  
68 reports for MCH or planning and research. With all in favor, the motion carried.

69  
70 Jim Roberts presented information regarding the new Illinois Food Code. The  
71 CUPHD ordinance will need to be updated and the County's food section of their  
72 ordinance will need to be reviewed. Illinois will adopt the national model and compliance  
73 and enforcement will be at a local level. Open houses for input from food operators will  
74 be conducted during April or May with proposed ordinance changes by the end of the  
75 year. Final updates are to be in place by July 1, 2018.

76  
77 **Old Business**

78  
79 Jim Roberts reported to the Board that the Ordinance Amending Fees Under the  
80 Health Ordinance of Champaign County was deferred to the April committee of the  
81 whole meeting. CUPHD will be responding to questions proposed by the Board and  
82 present additional detailed information.

83  
84 The State's Attorney has been to court several times in regards to the case of  
85 raw sewage discharging on the ground in Ludlow. This has occurred at a single family  
86 residence and the tenant has been removed from the property. The property will need a  
87 new septic system prior to any future residence.

88  
89 **Other Business**

90  
91 None

92  
93 **Public Participation on Non-Agenda Items Only**

94  
95 Patsi Petrie addressed the Board regarding the information presented on opiate  
96 deaths and noted that she would like to see cross tabbing of the information. In addition,  
97 she commented on the new Illinois Food Code and has concerns over the scoring  
98 methods and the lack of policies regarding sick employees going to work.

99  
100 **Next Meeting**

101  
102 The next meeting is scheduled for June 20, 2017 at 5:30 PM.

103  
104

105 *Board of Health Minutes*  
106 *March 21, 2017*  
107 *Page 3*

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108

109 **Adjournment**

110

111           With no further business to be discussed, David Thies made a motion to adjourn  
112 the meeting at 7:01 PM. Dr. Vura-Weis seconded the motion. With all in favor, the  
113 motion carried.

114



**Champaign County Board of Health  
Monthly Report for January 2017, Fiscal Year 2017**

Total number of children seen from all programs this month: **288**

Total number of unique pediatric dental patients in BOH Fiscal Year 2015: **288**

Breakdown of current month of patients for all programs by town.

- Bondville: 1
- Champaign: 103
- Fisher: 1
- Gifford: 1
- Mahomet: 6
- Philo: 15
- Rantoul: 65
- Savoy: 11
- Sidney: 25
- St. Joseph: 2
- Tolono: 2
- Urbana: 34
- Other/Unknown: 22

Education and Outreach

**JANUARY 2017**

**Dental Education Report**

Tuesday January 3<sup>rd</sup>

Staff hygienist did well child visits at Frances Nelson Health Center and had contact with **3 children** and **0 appointments** were made. Education materials were provided.

Staff Hygienist did prenatal visits at Frances Nelson Health Center and had contact with **1 woman** and **0 appointments** were made. Education materials were provided.

Staff hygienist had adults visit at Frances Nelson Health Center and contact with **2 adult** patients experiencing dental pain and **1 dental appointment** was made.

Thursday January 5<sup>th</sup>

Staff hygienist did well child visits at Frances Nelson Health Center and had contact with **2 children** and **1 appointment** was made. Education materials were provided.

Tuesday January 10<sup>th</sup>

Staff hygienist did well child visits at Frances Nelson Health Center and had contact with **2 children** and **1 appointment** was made. Education materials were provided.

Staff hygienist went to Savoy Head Start and presented to **140 children**. Education materials and supplies were provided for each child.

**Wednesday January 11<sup>th</sup>**

Staff hygienist did well child visits at Frances Nelson Health Center and had contact with **9 children** and **10 appointments** were made. (One child had 3 siblings and I made those appointments as well.) Education materials were provided.

Staff hygienist did prenatal visits at Frances Nelson Health Center and had contact with **7 women** and **4 appointments** were made. Education materials were provided.

**Friday January 13<sup>th</sup>**

Staff hygienist did well child visits at Frances Nelson Health Center and had contact with **5 children** and **4 appointments** were made. Education materials were provided.

Staff hygienist did prenatal visits at Frances Nelson Health Center and had contact with **3 women** and **3 appointments** were made. Education materials were provided.

**Tuesday January 17<sup>th</sup>**

Staff hygienist went to Urbana Head Start and presented to **50 children**. Education materials and supplies were provided for each child.

**Wednesday January 18<sup>th</sup>**

Staff hygienist went to Urbana Head Start and presented to **53 children**. Education materials and supplies were provided for each child.

**Tuesday January 24<sup>th</sup>**

Staff hygienist went to Champaign Head Start and presented to **45 children**. Education materials and supplies were provided for each child.

Staff hygienist did well child visits at Frances Nelson Health Center and had contact with **1 child** and **0 appointments** were made. Education materials were provided.

Staff hygienist did prenatal visits at Frances Nelson Health Center and had contact with **1 woman** and **0 appointments** were made. Education materials were provided.

**Wednesday January 25<sup>th</sup>**

Staff hygienist did well child visits at Frances Nelson Health Center and had contact with **8 children** and **3 appointments** were made. Education materials were provided.

Staff hygienist did prenatal visits at Frances Nelson Health Center and had contact with **7 women** and **1 appointment** was made. Education materials were provided.

**Thursday January 26<sup>th</sup>**

Staff hygienist did well child visits at Frances Nelson Health Center and had contact with **3 children** and **3 appointments** were made. Education materials were provided.

Staff hygienist did prenatal visits at Frances Nelson Health Center and had contact with **3 women and 1 appointment** was made. Education materials were provided.

**Friday January 27<sup>th</sup>**

Staff hygienist did well child visits at Frances Nelson Health Center and had contact with **7 children and 3 appointments** were made. Education materials were provided.

Staff hygienist did prenatal visits at Frances Nelson Health Center and had contact with **2 women and 2 appointments** were made. Education materials were provided.

**Monday January 30<sup>th</sup>**

Staff hygienist did **1 prenatal** visit. Staff hygienist was in the clinic on this day and instructed patient to make appointment at dental clinic following prenatal appointment.

Staff hygienist did **1 adult** visit with a patient experiencing pain. Staff hygienist was in the clinic on this day and instructed patient to make an emergency visit at the dental clinic following his appointment.

**Tuesday January 31<sup>st</sup>**

Staff hygienist visited Rantoul Head Start and presented to **97 children**. Education materials and supplies were provided for each child.

**Total number of contacts: 453**

**Total number of HS/EHS: 385**

**Total number of prenatal: 25**

**Total number of prenatal appointments: 11**

**Total well child visits: 40**

**Smile Healthy Dental Center is home: 20**

**Other Dental Home: 9**

**No dental home need follow up: 8**

**Infant, no teeth yet: 3**

**Total number of well child appointments made: 25**

**Total number of adult visits for dental pain: 3**

SmileHealthy, a program of Promise Healthcare  
 Champaign County Board of Health Child Dental Access Program  
 Fiscal Year 2017 Report

	Jan 17	Feb 17	March 17	April 17	May 17	June 17	July 17	Aug 17	Sep 17	Oct 17	Nov 17	Dec 17	Total
Bondville	1												1
Broadlands													0
Champaign	103												103
Dewey													0
Fisher	1												1
Foosland													0
Gifford	1												1
Homer													0
Ivesdale													0
Ludlow													0
Mahomet	6												6
Ogden													0
Penfield													0
Pesotum													0
Philo	15												15
Rantoul	65												65
Royal													0
Sadorus													0
Savoy	11												11
Seymour													0
Sidney	25												25
St. Joseph	2												2
Thomasboro													0
Tolono	2												2
Urbana	34												34
Other/Unk	22												22
<b>Total</b>	<b>288</b>	<b>0</b>											

Total Unique Patients in FY 288

Education Contacts 453

453
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**Champaign County Board of Health  
Monthly Report for February 2017, Fiscal Year 2017**

Total number of children seen from all programs this month: **376 including 49 from Give Kids A Smile**

Total number of unique pediatric dental patients in BOH Fiscal Year 2015: **633**

Breakdown of current month of patients for all programs by town.

- |                 |                               |
|-----------------|-------------------------------|
| • Champaign: 93 | • Sadorus: 1                  |
| • Fisher: 2     | • Savoy: 14                   |
| • Homer: 1      | • St. Joseph: 20              |
| • Mahomet: 7    | • Thomasboro: 12              |
| • Ogden: 1      | • Tolono: 20                  |
| • Philo: 4      | • Urbana: 50                  |
| • Rantoul: 70   | • Other/Unknown: 32 + 49 GKAS |

**FEBRUARY 2017**

**Dental Education Report**

**Wednesday February 1<sup>st</sup>**

Staff hygienist did well child visits at Frances Nelson Health Center and had contact with **1 child** and **0 appointments** were made. Education materials were provided.

Staff Hygienist did prenatal visits at Frances Nelson Health Center and had contact with **11 woman** and **6 appointments** were made. Education materials were provided.

Staff hygienist went to Daily Bread Soup Kitchen and had contact with **35 adults**. Materials about Frances Nelson and Smile Healthy Dental/Mobile Clinic were provided as well as toothbrushes.

Frances Nelson staff went to Eastern Illinois Foodbank's "Pop-up Pantry" and had contact with **276 people**. Frances Nelson staff had contact with a diverse group of people during event, including young children, grade school aged children, adults, and senior citizens. Materials about Frances Nelson and Smile Healthy Dental/Mobile Clinic were provided as well as **22 adult** toothbrushes and **6 child's toothbrushes**.

**Friday February 3<sup>rd</sup>**

Staff hygienist did well child visits at Frances Nelson Health Center and had contact with **3 children** and **1 appointment** was made. Education materials were provided.



Staff hygienist did prenatal visits at Frances Nelson Health Center and had contact with **3 women** and **1 appointment** was made. Education materials were provided.

#### Tuesday January 7<sup>th</sup>

Staff hygienist went to Rantoul Start and presented to **96 children**. Education materials and supplies were provided for each child.

#### Wednesday February 8<sup>th</sup>

Staff hygienist did well child visits at Frances Nelson Health Center and had contact with **4 children** and **1 appointment** was made. Education materials were provided.

Staff hygienist did prenatal visits at Frances Nelson Health Center and had contact with **7 women** and **2 appointments** were made. Education materials were provided.

Staff hygienist went to Cooperative Nursery and had contact with **30 children**. Education materials and supplies were provided.

Staff hygienist had contact with **3 DEERP patients** and made **2 appointments**. One patient had already been referred to an oral surgeon and did not make the appointment once I informed them SHDC was not an oral surgeon's office. Due to the weather, I contacted the patients via phone.

Frances Nelson Board Member went to Eastern Illinois Foodbank "Pop-up Pantry" and had contact with **125 people**. Frances Nelson board member had contact with a diverse group of people during event, including young children, grade school aged children, adults, and senior citizens. Materials about Frances Nelson and Smile Healthy Dental/Mobile Clinic were provided as well as **15 child's toothbrushes**.

#### Tuesday February 14<sup>th</sup>

Staff hygienist did well child visits at Frances Nelson Health Center and had contact with **4 children** and **4 appointments** were made. Education materials were provided.

Staff hygienist had contact with **1 adult** for dental pain during a well child visit and **0 appointments** were made.

Staff hygienist went to Savoy Head Start and presented to **138 children**. Education materials and supplies were provided for each child.

#### Wednesday February 15<sup>th</sup>



A PROGRAM OF PROMISE HEALTHCARE

Frances Nelson staff went to Eastern Illinois Foodbank's "Pop-up Pantry" and had contact with **111 people**. Frances Nelson staff had contact with a diverse group of people during event, including young children, grade school aged children, adults, and senior citizens. Materials about Frances Nelson and Smile Healthy Dental/Mobile Clinic were provided as well as **11 child's toothbrushes**.

#### **Friday February 17<sup>th</sup>**

Staff hygienist did well child visits at Frances Nelson Health Center and had contact with **11 children** and **8 appointments** were made. (Four of the appointments which were made were siblings of well child patient.) Education materials were provided.

Staff hygienist did prenatal visits at Frances Nelson Health Center and had contact with **1 woman** and **1 appointment** was made. Education materials were provided.

#### **Saturday February 18<sup>th</sup>**

Smile Healthy interns went to Parkland's Latino Dental Event and had contact with **15 students** and **4 students** were interested in services offered by Frances Nelson. Materials about Frances Nelson and Smile Healthy Dental/Mobile Clinic were provided.

#### **Tuesday February 21<sup>st</sup>**

Staff hygienist went to Urbana Head Start and presented to **42 children**. Education materials and supplies were provided for each child.

Staff Hygienist went to South Side Elementary and had contact with **50 children**. Education materials and supplies were provided for each child.

#### **Wednesday February 22<sup>nd</sup>**

Staff hygienist did well child visits at Frances Nelson Health Center and had contact with **3 children** and **2 appointments** were made. Education materials were provided.

Staff hygienist did prenatal visits at Frances Nelson Health Center and had contact with **3 women** and **0 appointments** were made. Education materials were provided.

Frances Nelson staff went to Eastern Illinois Foodbank's "Pop-up Pantry" and had contact with **119 people**. Frances Nelson staff had contact with a diverse group of people during event, including young children, grade school aged children, adults, and senior citizens. Materials about Frances Nelson and Smile Healthy Dental/Mobile Clinic were provided as well as **20 child toothbrushes** and **18 adult toothbrushes**.

Staff hygienist had contact with **1 DEERP patient** and made **1 appointment**.



A PROGRAM OF PROMISE HEALTHCARE

Staff hygienist went to La Petite day care and had contact with **45 children**. Education materials and supplies were provided for each child.

**Thursday February 23<sup>rd</sup>**

Staff hygienist had contact with **1 adult patient** for dental pain and **1 appointment** was made. Staff hygienist went to Devonshire KinderCare and had contact with **50 children**. Education materials and supplies were provided for each child.

Staff hygienist went to Holy Cross Elementary and had contact with **33 children**. Education materials and supplies were provided from each child.

**Friday February 24<sup>th</sup>**

Staff hygienist did well child visits at Frances Nelson Health Center and had contact with **13 children** and **9 appointments** were made. Education materials were provided.

Staff hygienist did prenatal visits at Frances Nelson Health Center and had contact with **6 women** and **4 appointments** were made. Education materials were provided.

**Tuesday February 28<sup>th</sup>**

Staff hygienist visited Champaign Head Start and presented to **48 children**. Education materials and supplies were provided for each child.

Staff hygienist went to St. Thomas Elementary and had contact with **30 children**. Education materials and supplies were provided for each child.

**Total number of contacts: 1,319**

**Total number of HS/EHS: 324**

**Total number of prenatal: 31**

**Total number of prenatal appointments: 14**

**Total well child visits: 39**

**Smile Healthy Dental Center is home: 27**

**Other Dental Home: 6**

**No dental home need follow up: 1**

**Infant, no teeth yet: 5**

**Total number of well child appointments made: 25**

**Total number of adult visits for dental pain: 2**

**Total number of appointments made: 1**

**Total number of DEERP patients: 4**

**Total appointments made: 3**

**Total number of presentation/health event contacts: 253**



A PROGRAM OF PROMISE HEALTHCARE

**Total number of food pantry contacts: 666**

SmileHealthy, a program of Promise Healthcare  
 Champaign County Board of Health Child Dental Access Program  
 Fiscal Year 2017 Report

	Jan 17	Feb 17*	March 17	April 17	May 17	June 1	July 17	Aug 17	Sep 17	Oct 17	Nov 17	Dec 17	Total
Bondville	1												1
Broadlands													0
Champaign	103	93											196
Dewey													0
Fisher	1	2											3
Foosland													0
Gifford	1												1
Homer		1											1
Ivesdale													0
Ludlow													0
Mahomet	6	7											13
Ogden		1											1
Penfield													0
Pesotum													0
Philo	15	4											19
Rantoul	65	70											135
Royal													0
Sadorus		1											1
Savoy	11	14											25
Seymour													0
Sidney	25												25
St. Joseph	2	20											22
Thomasboro		12											12
Tolono	2	20											22
Urbana	34	50											84
Other/Unk	22	81											103
<b>Total</b>	<b>288</b>	<b>376</b>	<b>0</b>										

**Total Unique Patients in FY**      288      633

**Education Contacts**      453      1319

<b>1772</b>
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**Champaign County Board of Health  
Monthly Report for March 2017, Fiscal Year 2017**

Total number of children seen from all programs this month: **278**

Total number of unique pediatric dental patients in BOH Fiscal Year 2015: **836**

Breakdown of current month of patients for all programs by town.

- |                         |                            |
|-------------------------|----------------------------|
| • Champaign: <b>116</b> | • Sadorus: <b>3</b>        |
| • Fisher: <b>1</b>      | • Savoy: <b>11</b>         |
| • Gifford: <b>3</b>     | • Sidney: <b>8</b>         |
| • Ludlow: <b>1</b>      | • St. Joseph: <b>3</b>     |
| • Mahomet: <b>10</b>    | • Tolono: <b>1</b>         |
| • Philo: <b>4</b>       | • Urbana: <b>44</b>        |
| • Rantoul: <b>54</b>    | • Other/Unknown: <b>19</b> |

**MARCH 2017**

**Dental Education Report**

**Wednesday March 1<sup>st</sup>**

Staff Hygienist did prenatal visits at Frances Nelson Health Center and had contact with **2 woman** and **2 appointments** were made. Education materials were provided.

Staff hygienist went to Daily Bread Soup Kitchen and had contact with **205 adults**. Materials about Frances Nelson and Smile Healthy Dental/Mobile Clinic were provided as well as toothbrushes.

Frances Nelson staff went to Eastern Illinois Foodbank's "Pop-up Pantry" and had contact with **180 people**. Frances Nelson staff had contact with a diverse group of people during event, including young children, grade school aged children, adults, and senior citizens. Materials about Frances Nelson and Smile Healthy Dental/Mobile Clinic were provided as well as **22 adult toothbrushes** and **50 child's toothbrushes**.

**Friday March 3<sup>rd</sup>**

Staff hygienist did well child visits at Frances Nelson Health Center and had contact with **1 children** and **1 appointment** was made. Education materials were provided.

Staff hygienist did prenatal visits at Frances Nelson Health Center and had contact with **1 women** and **1 appointment** was made. Education materials were provided.

**Saturday March 4<sup>th</sup>**



A PROGRAM OF PROMISE HEALTHCARE

Staff hygienist went to Read Across America and had contact with **350 people**. Staff hygienist had contact with a diverse group of people during the event, including young children, grade school children, and adults. Materials about Frances Nelson and Smile Healthy Dental/Mobile Clinic were provided as well as **103 children's toothbrushes**.

#### Tuesday March 7<sup>th</sup>

Staff hygienist went to Rantoul Start and presented to **102 children**. Education materials and supplies were provided for each child.

#### Wednesday March 8<sup>th</sup>

Staff hygienist did well child visits at Frances Nelson Health Center and had contact with **1 children** and **1 appointment** was made. Education materials were provided.

Staff hygienist did prenatal visits at Frances Nelson Health Center and had contact with **4 women** and **3 appointments** were made. Education materials were provided.

Staff hygienist went to Prince of Peace learning center and had contact with **80 children**. Education materials and supplies were provided for each child.

Staff hygienist had contact with **1 DEERP patients** and made **2 appointments**. Patient was already an established patient. I made another appointment as well as for her sister.

Frances Nelson Board Member went to Eastern Illinois Foodbank "Pop-up Pantry" and had contact with **100 people**. Frances Nelson board member had contact with a diverse group of people during event, including young children, grade school aged children, adults, and senior citizens. Materials about Frances Nelson and Smile Healthy Dental/Mobile Clinic were provided as well as **15 child's toothbrushes**.

#### Saturday March 11<sup>th</sup>

Staff hygienist attended Give Kids a Smile at Parkland College Dental Clinic and had contact with **75 people**. Materials about Frances Nelson and Smile Healthy Dental/Mobile Clinic were provided.

#### Tuesday March 14<sup>th</sup>

Staff hygienist went to Savoy Head Start and presented to **112 children**. Education materials and supplies were provided for each child.

#### Wednesday March 15<sup>th</sup>



A PROGRAM OF PROMISE HEALTHCARE

Staff hygienist did well child visits at Frances Nelson Health Center and had contact with **0 children** and **0 appointments** was made. Education materials were provided.

Staff hygienist did prenatal visits at Frances Nelson Health Center and had contact with **1 woman** and **0 appointments** were made. Education materials were provided.

Staff hygienist went to the Hope Center and had contact with **48 people**. Materials about Frances Nelson and Smile Healthy Dental/Mobile Clinic were provided.

Frances Nelson intern went to Eastern Illinois Foodbank's "Pop-up Pantry." Frances Nelson intern assisted the pop-up pantry visitors with their groceries. No information about Frances Nelson/Smile Health Dental Center was distributed at this time.

#### Thursday March 16<sup>th</sup>

Staff hygienist did well child visits at Frances Nelson Health Center and had contact with **1 child** and **1 appointment** was made. Education materials were provided.

Staff hygienist did prenatal visits at Frances Nelson Health Center and had contact with **1 woman** and **0 appointments** were made. Education materials were provided.

#### Saturday March 18<sup>th</sup>

Promise Healthcare staff went to Deliverance Temple Health Fair and had contact with **13 people**. Materials about Frances Nelson and Smile Healthy Dental/Mobile Clinic were provided as well as **9 toothbrushes**.

#### Tuesday March 21<sup>st</sup>

Staff hygienist went to Urbana Head Start and presented to **77 children**. Education materials and supplies were provided for each child.

#### Wednesday March 22<sup>nd</sup>

Staff hygienist did well child visits at Frances Nelson Health Center and had contact with **0 children** and **0 appointments** were made. Education materials were provided.

Staff hygienist did prenatal visits at Frances Nelson Health Center and had contact with **4 women** and **2 appointments** were made. Education materials were provided.

Frances Nelson staff went to Eastern Illinois Foodbank's "Pop-up Pantry" and had contact with **53 people**. Frances Nelson staff had contact with a diverse group of people during event, including young children, grade school aged children, adults, and senior citizens. Materials about Frances Nelson and Smile Healthy Dental/Mobile Clinic were provided.



A PROGRAM OF PROMISE HEALTHCARE

Staff hygienist had contact with **1 DEERP patient** and made **1 appointment**.

#### Tuesday March 28<sup>th</sup>

Staff hygienist visited Champaign Head Start and presented to **48 children**. Education materials and supplies were provided for each child.

#### Wednesday March 29<sup>th</sup>

Staff hygienist did well child visits at Frances Nelson Health Center and had contact with **0 children** and **0 appointments** were made. Education materials were provided.

Staff hygienist did prenatal visits at Frances Nelson Health Center and had contact with **3 women** and **1 appointment** was made. Education materials were provided.

Frances Nelson staff went to Eastern Illinois Foodbank's "Pop-up Pantry" and had contact with **25 people**. Frances Nelson staff had contact with a diverse group of people during event, including young children, grade school aged children, adults, and senior citizens. Materials about Frances Nelson and Smile Healthy Dental/Mobile Clinic were provided.

Staff hygienist went to Chesterbrook Academy and had contact with **62 children**. Education materials and supplies were provided.

#### Thursday March 30<sup>th</sup>

Frances Nelson intern attended Type One, Type Two, Type you event and had contact with **25 people**. Materials about Frances Nelson and Smile Healthy Dental/Mobile Clinic were provided.

#### Friday March 31<sup>st</sup>

Staff hygienist did well child visits at Frances Nelson Health Center and had contact with **4 children** and **2 appointments** were made. Education materials were provided.

Staff hygienist did prenatal visits at Frances Nelson Health Center and had contact with **1 woman** and **0 appointments** were made. Education materials were provided.

Staff hygienist went to Cunningham Children's Home Health Fair and had contact with **75 people**. Materials about Frances Nelson and Smile Healthy Dental/Mobile Clinic were provided as well as toothbrushes.

**Total number of contacts: 1656**

**Total number of HS/EHS: 339**



**Total number of prenatal: 17**

**Total number of prenatal appointments: 12**

**Total well child visits: 7**

**Smile Healthy Dental Center is home: 0**

**Other Dental Home: 2**

**No dental home need follow up: 0**

**Infant, no teeth yet: 0**

**Total number of well child appointments made: 5**

**Total number of adult visits for dental pain: 0**

**Total number of appointments made: 0**

**Total number of DEERP patients: 2**

**Total appointments made: 3**

**Total number of presentation/health event contacts: 680**

**Total number of food pantry contacts: 611**

SmileHealthy, a program of Promise Healthcare  
 Champaign County Board of Health Child Dental Access Program  
 Fiscal Year 2017 Report

	Jan 17	Feb 17*	March 17	April 17	May 17	June 1	July 17	Aug 17	Sep 17	Oct 17	Nov 17	Dec 17	Total
Bondville	1												1
Broadlands													0
Champaign	103	93	116										312
Dewey													0
Fisher	1	2	1										4
Foosland													0
Gifford	1		3										4
Homer		1											1
Ivesdale													0
Ludlow			1										1
Mahomet	6	7	10										23
Ogden		1											1
Penfield													0
Pesotum													0
Philo	15	4	4										23
Rantoul	65	70	54										189
Royal													0
Sadorus		1	3										4
Savoy	11	14	11										36
Seymour													0
Sidney	25		8										33
St. Joseph	2	20	3										25
Thomasboro		12											12
Tolono	2	20	1										23
Urbana	34	50	44										128
Other/Unk	22	81	19										122
<b>Total</b>	<b>288</b>	<b>376</b>	<b>278</b>	<b>0</b>									

**Total Unique Patients in FY**      288      633      836

**Education Contacts**      453      1319      1656      3428



**Champaign County Board of Health  
Monthly Report for April 2017, Fiscal Year 2017**

Total number of children seen from all programs this month: **311**

Total number of unique pediatric dental patients in BOH Fiscal Year 2015: **1068**

Breakdown of current month of patients for all programs by town.

- Bondville: 1
- Broadlands: 1
- Champaign: 109
- Fisher: 2
- Gifford: 1
- Mahomet: 27
- Pesotum: 2
- Philo: 4
- Rantoul: 30
- Sadorus: 4
- Savoy: 20
- Sidney: 8
- St. Joseph: 3
- Thomasboro: 2
- Tolono: 19
- Urbana: 50
- Other/Unknown: 29

**APRIL 2017**

**Dental Education Report**

**Saturday April 1<sup>st</sup>**

Staff hygienist went to Ready, Set, Grow, and had contact with **150 people**. Materials about Frances Nelson and Smile Health Dental clinic were distributed as well as education materials and toothbrushes.

**Sunday April 2<sup>nd</sup>**

Frances Nelson staff when to St. Mary's Catholic Church health fair and had contact with **25 people**.

**Monday April 3<sup>rd</sup>**

Staff hygienist did a prenatal visit at Frances Nelson Health Center and had contact with **1 woman** and **2 appointments** were made, an emergency appointment for the next day and a future prenatal new patient exam appointment. Education materials were provided.

**Tuesday April 4<sup>th</sup>**

Staff hygienist went to Rantoul Start and presented to **97 children**. Education materials and supplies were provided for each child.

**Wednesday April 5<sup>th</sup>**



A PROGRAM OF PROMISE HEALTHCARE

Staff hygienist did well child visits at Frances Nelson Health Center and had contact with **7 children** and **3 appointments** were made. Education materials were provided.

Staff hygienist did prenatal visits at Frances Nelson Health Center and had contact with **7 women** and **3 appointments** were made. Education materials were provided.

Frances Nelson intern went to Eastern Illinois Foodbank "Pop-up Pantry" and had contact with **50 people**. Frances Nelson board member had contact with a diverse group of people during event, including young children, grade school aged children, adults, and senior citizens. Materials about Frances Nelson and Smile Healthy Dental/Mobile Clinic were provided.

Staff hygienist went to Daily Bread Soup Kitchen and had contact with **240 adults**. Materials about Frances Nelson and Smile Healthy Dental/Mobile Clinic were provided as well as toothbrushes.

#### Friday April 7<sup>th</sup>

Staff hygienist did well child visits at Frances Nelson Health Center and had contact with **5 children** and **5 appointments** were made. Education materials were provided.

Staff hygienist did prenatal visits at Frances Nelson Health Center and had contact with **3 women** and **2 appointments** were made. Education materials were provided.

#### Saturday April 8<sup>th</sup>

Staff hygienist, staff member, and intern attended Parkland College Free Dental Clinic and had contact with **108 people**. Materials about Frances Nelson and Smile Healthy Dental/Mobile Clinic were provided.

#### Tuesday April 11<sup>th</sup>

Staff hygienist did well child visits at Frances Nelson Health Center and had contact with **1 child** and **2 appointments** was made. Education materials were provided.

Staff hygienist did prenatal visits at Frances Nelson Health Center and had contact with **0 woman** and **0 appointments** were made. Education materials were provided.

Staff hygienist went to Savoy Head Start and presented to **100 children**. Education materials and supplies were provided for each child.

Staff hygienist had contact with **1 patient** on the medical side for dental pain. Dr. Albreuz completed a limited visual exam and determined patient did not need an appointment at this time.



### **Wednesday April 12<sup>th</sup>**

Staff hygienist did well child visits at Frances Nelson Health Center and had contact with **2 children and 2 appointments** was made. Education materials were provided.

Staff hygienist did prenatal visits at Frances Nelson Health Center and had contact with **0 woman and 0 appointments** were made. Education materials were provided.

Frances Nelson staff went to Eastern Illinois Foodbank's "Pop-up Pantry" and had contact with **53 people**. Frances Nelson staff had contact with a diverse group of people during event, including young children, grade school aged children, adults, and senior citizens. Materials about Frances Nelson and Smile Healthy Dental/Mobile Clinic were provided.

Staff hygienist had contact with **1 DEERP patient** and made **1 appointment**.

Staff hygienist went to McKinley Health Center (MHC) Special Populations Health Programs (SPHS) and had contact with **260 people**. Information about Frances Nelson and Smile healthy Dental/Mobile Clinic were provided.

### **Friday April 14<sup>th</sup>**

Staff hygienist did well child visits at Frances Nelson Health Center and had contact with **2 children and 2 appointments** were made. Education materials were provided.

Staff hygienist did prenatal visits at Frances Nelson Health Center and had contact with **2 women and 0 appointments** were made. Education materials were provided.

### **Monday April 17<sup>th</sup>**

Staff hygienist did prenatal visits and had contact with **1 woman** and made **1 appointment**.

### **Tuesday April 18<sup>th</sup>**

Staff hygienist went to Urbana Head Start and presented to **101 children**. Education materials and supplies were provided for each child.

### **Wednesday April 19<sup>th</sup>**

Staff hygienist did well child visits at Frances Nelson Health Center and had contact with **2 children and 1 appointment** was made. Education materials were provided.

Staff hygienist did prenatal visits at Frances Nelson Health Center and had contact with **13 women and 2 appointments** were made. Education materials were provided.



A PROGRAM OF PROMISE HEALTHCARE

Frances Nelson staff went to Eastern Illinois Foodbank's "Pop-up Pantry" and had contact with **40 people**. Frances Nelson staff had contact with a diverse group of people during event, including young children, grade school aged children, adults, and senior citizens. Materials about Frances Nelson and Smile Healthy Dental/Mobile Clinic were provided.

Staff hygienist went to the University of Illinois and presented to a community class and had contact with **150 people**.

#### Tuesday April 25<sup>th</sup>

Champaign Head Start has been postponed until May.

Staff hygienist went to Rantoul Resource Fair and had contact with **45 people**. Information about Frances Nelson and Smile Healthy Dental/Mobile clinic were provided as well as **20 toothbrushes**.

#### Wednesday April 26<sup>th</sup>

Staff hygienist did well child visits at Frances Nelson Health Center and had contact with **5 children** and **1 appointment** was made. Education materials were provided.

Staff hygienist did prenatal visits at Frances Nelson Health Center and had contact with **12 women** and **4 appointments** were made. Education materials were provided.

Frances Nelson staff went to Eastern Illinois Foodbank's "Pop-up Pantry" and had contact with **25 people**. Frances Nelson staff had contact with a diverse group of people during event, including young children, grade school aged children, adults, and senior citizens. Materials about Frances Nelson and Smile Healthy Dental/Mobile Clinic were provided.

#### Friday April 28<sup>th</sup>

Staff hygienist did prenatal visits at Frances Nelson Health Center and had contact with **1 woman** and **1 appointment** was made. Education materials were provided.

**Total number of contacts: 1360**

**Total number of HS/EHS: 298**

**Total number of prenatal: 39**

**Total number of prenatal appointments: 13**

**Total well child visits: 25**

**Smile Healthy Dental Center is home: 17**

**Other Dental Home: 8**

**No dental home need follow up: 0**



**Infant, no teeth yet: 0**

**Total number of well child appointments made: 16**

**Total number of adult visits for dental pain: 1**

**Total number of appointments made: 0**

**Total number of DEERP patients: 1**

**Total appointments made: 1**

**Total number of presentation/health event contacts: 588**

**Total number of food pantry contacts: 408**

SmileHealthy, a program of Promise Healthcare  
Champaign County Board of Health Child Dental Access Program  
Fiscal Year 2017 Report

	Jan 17	Feb 17*	March 17	April 17	May 17	June 1	July 17	Aug 17	Sep 17	Oct 17	Nov 17	Dec 17	Total
Bondville	1			1									2
Broadlands				1									1
Champaign	103	93	116	109									421
Dewey													0
Fisher	1	2	1	2									6
Foosland													0
Gifford	1		3	1									5
Homer		1											1
Ivesdale													0
Ludlow			1										1
Mahomet	6	7	10	27									50
Ogden		1											1
Penfield													0
Pesotum				2									2
Philo	15	4	4	3									26
Rantoul	65	70	54	30									219
Royal													0
Sadorus		1	3	4									8
Savoy	11	14	11	20									56
Seymour													0
Sidney	25		8	8									41
St. Joseph	2	20	3	3									28
Thomasboro		12		2									14
Tolono	2	20	1	19									42
Urbana	34	50	44	50									178
Other/Unk	22	81	19	29									151
<b>Total</b>	<b>288</b>	<b>376</b>	<b>278</b>	<b>311</b>	<b>0</b>								

**Total Unique Patients in FY**

288      633      836      1068

**Education Contacts**

453      1319      1656      1360

4788
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Invoice Number:	1702
Date of Invoice:	March 28, 2017
Billing Period:	February-17

To:

Champaign County Public Health Department  
1776 East Washington Street  
Urbana, Illinois 61802

For the Following Expenses:

533.07 Professional Services - LHPG Communicable Disease	\$	4,145.66
533.07 Professional Services - LHPG Disease Intervention	\$	4,975.25
533.07 Professional Services - LHPG Tuberculosis	\$	4,512.91
533.07 Professional Services - LHPG Food	\$	19,150.18
533.07 Professional Services - LHPG Water	\$	4,810.92
533.07 Professional Services - LHPG Sewage	\$	5,170.00
533.07 Professional Services - Administration	\$	12,113.58
533.07 Professional Services - PHEP Grant	\$	6,123.41
533.07 Professional Services - TFC Grant	\$	-
533.07 Professional Services - Vector Surveillance & Control Grant	\$	-
533.07 Professional Services - Ebola Grant	\$	0.44
533.07 Professional Services - Summer Food Inspection Grant	\$	-
533.07 Professional Services - Smoke-Free IL Citation Fee Reimb.	\$	-
533.07 Professional Services - County Well Water Testing	\$	177.42
<b>Total Amount Due to CUPHD per Contract</b>	<b>\$</b>	<b>61,179.77</b>

## CERTIFICATION:

I hereby certify that the amounts billed above agree with the approved budget; that appropriate purchasing procedures have been followed, and that reimbursement has not previously been requested or received.

  
Authorized Agency Official

Invoice Number:	1703
Date of Invoice:	April 24, 2017
Billing Period:	March-17

To:

Champaign County Public Health Department  
1776 East Washington Street  
Urbana, Illinois 61802

For the Following Expenses:

533.07 Professional Services - LHPG Communicable Disease	\$	4,145.66
533.07 Professional Services - LHPG Disease Intervention	\$	4,975.25
533.07 Professional Services - LHPG Tuberculosis	\$	4,512.91
533.07 Professional Services - LHPG Food	\$	19,150.18
533.07 Professional Services - LHPG Water	\$	4,810.92
533.07 Professional Services - LHPG Sewage	\$	5,170.00
533.07 Professional Services - Administration	\$	12,113.58
533.07 Professional Services - PHEP Grant	\$	4,902.71
533.07 Professional Services - TFC Grant	\$	25,793.99
533.07 Professional Services - Vector Surveillance & Control Grant	\$	-
533.07 Professional Services - Ebola Grant	\$	398.59
533.07 Professional Services - Summer Food Inspection Grant	\$	-
533.07 Professional Services - Smoke-Free IL Citation Fee Reimb.	\$	-
533.07 Professional Services - County Well Water Testing	\$	72.75
<b>Total Amount Due to CUPHD per Contract</b>	<b>\$</b>	<b>86,046.54</b>

## CERTIFICATION:

I hereby certify that the amounts billed above agree with the approved budget; that appropriate purchasing procedures have been followed, and that reimbursement has not previously been requested or received.

  
\_\_\_\_\_  
Authorized Agency Official

Invoice Number:	1704
Date of Invoice:	May 16, 2017
Billing Period:	April-17

To:

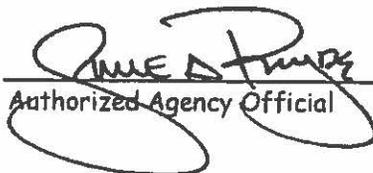
Champaign County Public Health Department  
 1776 East Washington Street  
 Urbana, Illinois 61802

For the Following Expenses:

533.07 Professional Services - LHPG Communicable Disease	\$	4,145.66
533.07 Professional Services - LHPG Disease Intervention	\$	4,975.25
533.07 Professional Services - LHPG Tuberculosis	\$	4,512.91
533.07 Professional Services - LHPG Food	\$	19,150.18
533.07 Professional Services - LHPG Water	\$	4,810.92
533.07 Professional Services - LHPG Sewage	\$	5,170.00
533.07 Professional Services - Administration	\$	12,113.58
533.07 Professional Services - PHEP Grant	\$	6,692.44
533.07 Professional Services - TFC Grant	\$	-
533.07 Professional Services - Vector Surveillance & Control Grant	\$	-
533.07 Professional Services - Ebola Grant	\$	1,238.33
533.07 Professional Services - Summer Food Inspection Grant	\$	-
533.07 Professional Services - Smoke-Free IL Citation Fee Reimb.	\$	-
533.07 Professional Services - County Well Water Testing	\$	134.24
<b>Total Amount Due to CUPHD per Contract</b>	<b>\$</b>	<b>62,943.51</b>

## CERTIFICATION:

I hereby certify that the amounts billed above agree with the approved budget; that appropriate purchasing procedures have been followed, and that reimbursement has not previously been requested or received.

  
 Authorized Agency Official

AGREEMENT BETWEEN THE CHAMPAIGN-URBANA PUBLIC HEALTH DISTRICT  
AND THE COUNTY OF CHAMPAIGN AND CHAMPAIGN COUNTY HEALTH  
DEPARTMENT FOR THE PROVISION OF PUBLIC HEALTH SERVICES BY THE  
CHAMPAIGN-URBANA PUBLIC HEALTH DISTRICT TO THE CHAMPAIGN COUNTY  
HEALTH DEPARTMENT

This Agreement is made between the Champaign-Urbana Public Health District and the County of Champaign and Champaign County Health Department pursuant to the authority granted by their respective governing bodies in consideration of the following mutual covenants and conditions:

1. This Agreement is made pursuant to the authority granted by the governing bodies of each party and to the provisions of the Intergovernmental Cooperation Act, 5 ILCS 220/1, et seq., specifically paragraphs 220/3 and 220/5; the Public Health District Act, 70 ILCS 905/0.01, et seq., and specifically paragraph 905/17(11); the Counties Code, 55 ILCS 5/1-1001, et seq., and specifically paragraphs 5/5-1005 and 5/5-25013(B)5; and the Illinois Constitution of 1970, Article VII, Section 10.

2. The purpose of this Agreement is for the Champaign-Urbana Public Health District, hereinafter called the Public Health District, to provide for the Champaign County Health Department, hereinafter called the County Health Department, certain public health services which the County of Champaign, hereinafter called the County, is authorized to provide through the County Health Department created under the provisions of 55 ILCS 5/5-25001, et seq.

3. The Public Health District will provide advice and guidance to the County Health Department with respect to the programs set forth in this Agreement.

4. The Public Health District will perform the activities necessary to maintain the status of the County Health Department as a Certified Local Health Department pursuant to 77 Ill.Adm.Code [Illinois Administrative Code] 600, as set forth in paragraph 5.

5. The Public Health District will provide public health services for the following programs which are mandatory programs for a local health department to receive a Local Health Protection Grant pursuant to 77 Ill.Adm.Code 615, Local Health Protection Grant Rules, or such other mandatory programs as the Illinois Department of Public Health may from time to time require. These programs are a required part of this Agreement.

- a. Infectious Diseases Control Program
- b. Food Protection
- c. Private Sewage Disposal
- d. Potable Water Supply

6. a. With respect to the Infectious Diseases Control Program the Public Health District will conduct activities for the control of infectious diseases in accordance with the program standards set forth in 77 Ill.Admin.Code 615.300, Local Health Protection Grant Rules; 77 Ill.Admin.Code 690, Control of Communicable Diseases Code; 77 Ill.Admin.Code 693, Control of Sexually Transmissible Diseases Code; 77 Ill.Admin.Code 696,

Control of Tuberculosis Code; and 77 Ill.Admin.Code 697, AIDS Confidentiality and Testing Code.

b. The Public Health District is authorized to include at its discretion any or all of the immunizations recommended by the Advisory Committee on Immunization Practices for the Centers for Disease Control and Prevention which are in addition to immunizations required by the regulations set forth in section 6-a.

7. a. The County has adopted and will maintain in force an ordinance adopting the Food Service Sanitation Code, 77 Ill.Admin.Code 750, and the Retail Food Store Sanitation Code, 77 Ill.Admin.Code 760. With respect to the Food Protection program the Public Health District will conduct activities as follows in accordance with the program standards set forth in 77 Ill.Admin.Code 750, Food Services Sanitation Code; 77 Ill.Admin.Code 760, Retail Food Store Sanitation Code; and 77 Ill.Admin.Code 615.310, Local Health Protection Grant Rules.

b. The Public Health District will furnish to the County Health Department a monthly summary of inspections performed and permits issued under this program.

c. The Public Health District will conduct educational seminars periodically as needed for food service facilities and retail food stores.

d. The Public Health District will conduct inspection activities and other activities and issue permits and take such other action as it considers appropriate under the Food Service Sanitation Code and the Retail Food Store Sanitation Code.

8. a. The County has adopted and will maintain in force an ordinance adopting the Private Sewage Disposal Code, 77 Ill.Admin.Code 905. With respect to the Private Sewage Disposal program the Public Health District will conduct activities as follows in accordance with the program standards set forth in 77 Ill.Admin.Code 905, Private Sewage Disposal Code; 77 Ill.Admin.Code 900, Drinking Water Systems Code; 77 Ill.Admin.Code 920, Illinois Water Well Construction Code; 77 Ill.Admin.Code 925, Illinois Water Well Pump Installation Code; 77 Ill.Admin.Code 930, Surface Source Water Treatment Code; and 77 Ill.Admin.Code 895, Public Area Sanitary Practice Code.

b. The Public Health District will conduct inspections of sewage disposal facilities at such times as it considers appropriate.

c. The Public Health District will conduct inspection activities and other activities and issue permits and take such action as it considers appropriate under the Private Sewage Disposal Licensing Act, 225 ILCS 225/1, et seq.

9. a. The County has adopted and will maintain in force an ordinance adopting the Illinois Water Well Construction Code,

77 Ill.Admin.Code 920, and the Illinois Water Well Pump Installation Code, 77 Ill.Admin.Code 925. With respect to the Potable Water Supply program the Public Health District will conduct activities as follows in accordance with program standards set forth in 77 Ill.Admin.Code 920, Illinois Water Well Construction Code; 77 Ill.Admin.Code 925, Illinois Water Well Pump Installation Code.

b. The Public Health District will conduct inspection activities and other activities and issue permits and take such other action as it considers appropriate under the Groundwater Protection Act, 415 ILCS 55/9, and the Drinking Water Systems Code, 77 Ill.Admin.Code 900; the Illinois Water Well Construction Code, 415 ILCS 30, and related Code, 77 Ill.Admin.Code 920; the Illinois Water Well Pump Installation Code, 415 ILCS 35, and related Code, 77 Ill.Admin.Code 925; and the general powers of the Illinois Department of Public Health as they relate to water supply, 20 ILCS 2305/2; the Surface Water Treatment Code, 77 Ill.Admin.Code 930; and the Public Area Sanitary Practice Code, 77 Ill.Admin.Code 895.

10. The Champaign County Board will adopt and maintain in force ordinances adopting such additional Codes as the Illinois Department of Public Health requires or from time to time may require.

11. The County Board of Health Department must approve any new grant agreements for programs not presently being provided

to the County Health Department by the Public Health District as outlined in Appendix A made on behalf of the County Health Department by the Public Health District as may arise from time to time, which are within the lawful authority of the County Health Department to administer. The Public Health District will not commit to receive funds or provide services for new programs or new activities on behalf of the County Health Department without prior approval of the County Board of Health. The Public Health District will include in the information to be presented to the County Board of Health as to these public or private grant funded programs an accounting as to how the funds from the said grant funded programs are to be allocated between the Public Health District and the County Health Department if the programs are joint applications on behalf of the Public Health District and the County Health Department.

12. The Public Health District will on an annual basis submit to the County Board of Health or its designated committee a proposed budget for the services to be rendered to the County Health Department. The said budget will include a list of proposed activities and programs to be conducted on behalf of the County Health Department. The said budget and list of proposed activities will be submitted to the County Board of Health no later than the August County Board of Health Budget Committee meeting. The budget will follow the Champaign County budget format and will specifically delineate all expected revenues and expenditures for the County Health Department

during its fiscal year which said fiscal year is January 1 through December 31. The parties acknowledge that any of the programs or activities agreed upon by them may be terminated because of funding cuts from the federal or state government; however, aside from programs or activities which are terminated as a result of the said funding cuts, any of the programs or activities agreed upon by the parties may be terminated only by the mutual written agreement of the parties.

13. All Codes within the Illinois Administrative Code which the County is to adopt by ordinance under this Agreement also will contain such enforcement provisions and other provisions as required by the Illinois Administrative Code. Such ordinances will provide that they are effective in the geographical area in which the County Health Department has jurisdiction.

14. Under the provisions of the Counties Code, 55 ILCS 5/5-25013(A)10, and of 77 Ill.Admin.Code 600.300, the County Health Department is required to appoint a medical health officer as the executive officer or to appoint a public health administrator for the County Health Department. For that purpose the County Board of Health designates the public health administrator of the Public Health District as such public health administrator for the County Health Department. It will be the responsibility of the Public Health District to require its public health administrator to maintain a status of being qualified as the public health administrator. Decisions

regarding the public health administrator are solely within the authority of the Board of Health of the Public Health District. However, the County Health Department may complete a peer review evaluation of the public health administrator of the Public Health District each year or assist the Board of Health of the Public Health District in its evaluation of the Public Health Administrator as requested by the Board of Health of the Public Health District in any manner agreed upon by the County Board of Health and the Board of Health of the Public Health District.

15. The Public Health District is providing public health services to the County Health Department pursuant to the provisions of this Agreement. All parties acknowledge the following:

a. The Public Health District has complete control over its internal operations.

b. All personnel of the Public Health District performing services under this Agreement are employees of the Public Health District for all purposes related to this Agreement.

c. The Public Health District will be responsible for and will have full control over any financial audits or reports required by applicable law or any funding grantor concerning its operations related to this Agreement.

d. It is the responsibility of the Public Health District and not of the County or the County Health Department to require the said employees providing services under this Agreement to maintain any required qualifications.

16. In addition to the mandatory programs set forth in sections 4 through 9, during each year of this Agreement, the County Board of Health and the Board of Health of the Public Health District by agreement will select the other programs to be performed by the Public Health District for the County Health Department upon submission of a proposed budget by the Public Health District to the County Board of Health. The County Health Department will then pay for all programs on a monthly basis in a sum equivalent to one-twelfth of the monies due for the budget year to the Public Health District, as more specifically set forth in Appendix B. The Public Health District will present an invoice to the Champaign County Administrator within 30 days after the end of each month for the compensation due for the services provided by the Public Health District under this Agreement. Each invoice will be paid within 14 days after receipt of the invoice by the Champaign County Administrator.

17. All inspection and permit fees and other fees paid in relation to the public health services under this Agreement will be paid to the County. The Public Health District will have all

payers make checks payable to the "Champaign County Health Department."

18. All administrative records created or maintained by the Public Health District pursuant to this Agreement will be the joint records of the Public Health District and the County Health Department, and will be maintained by the Public Health District at its main office, or such other office as agreed upon by the parties. The Public Health District will furnish to the County Health Department or the County Board of Health such records and reports as are required to be provided by this Agreement.

19. The County Health Department will have reasonable access to those books and records of the Public Health District as are reasonably necessary to review performance and costs under this Agreement. The County Board of Health will designate from time to time a person from the County Board of Health or a County Health Department employee to perform this activity for the County Health Department. It is not the intent of this section to permit any member of the County Health Department to examine such records at the discretion of such member but only as authorized by the County Board of Health pursuant to this section.

20. The services to be provided by the Public Health District will be provided at its existing main facility in Champaign, Illinois, and at such other locations as the Public

Health District will determine. The parties may agree to the provision of selected services at additional locations with the additional expenses being reimbursed by the County Health Department to the Public Health District.

21. a. For all durable equipment, such as desks, chairs, computers, printers, which the Public Health District in its sole discretion determines that it requires for the purpose of performing its duties under this Agreement, the Public Health District will provide to the County or its County Health Department from time to time in writing a designation of the specific items required, except that prior approval by the County Health Department is required for any item costing in excess of \$2,000.00. It will be the responsibility of the County or the County Health Department to purchase promptly at the sole expense of the County or the County Health Department each such item and to have each such item delivered to the location specified by the Public Health District.

b. It will be the responsibility of the County or the County Health Department to pay for such maintenance and repair of each item as the Public Health District determines is required.

c. Upon termination of this Agreement by expiration or otherwise, or upon direction by the Public Health District, whichever occurs first, the County Health Department will remove such equipment and any remaining equipment acquired under prior

agreements from the premises of the Public Health District, whereupon the equipment will be deemed to be the property of the County Health Department. In the event of termination of any of the non-mandatory programs or activities as have been agreed upon by the parties, the County Health Department may recover at that time any such durable equipment which was used exclusively for any such programs or activities being terminated.

d. All equipment acquired other than under prior agreements or under subsection a of this section of this Agreement and all supplies acquired by the Public Health District for the purpose of performing its duties under this Agreement are the property of the Public Health District.

22. The Public Health District will have the County, the County Board of Health, and the County Health Department named as an additional insured on the applicable insurance policies of the Public Health District with respect to services provided under this Agreement.

23. The Public Health District may terminate this Agreement by approval of its governing body upon 12 months notice in writing to the County and the County Board of Health.

24. The County Board of Health may terminate this Agreement by approval of both the Champaign County Board and of the County Board of Health upon 12 months notice in writing to the Public Health District.

25. This Agreement may be amended at any time upon such terms as the parties may agree by the addition, deletion or modification of any one or more programs or in any other manner except that none of the programs identified as mandatory programs may be deleted other than by termination of this Agreement. Except as set forth in Section 11, this Agreement may be amended only by an agreement in writing authorized by the governing body of each party to this Agreement.

26. This Agreement will be in effect for the period beginning December 1, 2013, and ending at the end of the day on December 31, 2018, unless sooner terminated as provided herein. The first year of the contract will be the period December 1, 2013, through December 31, 2014. Thereafter the contract year will be the period January 1 through December 31 of each calendar year.

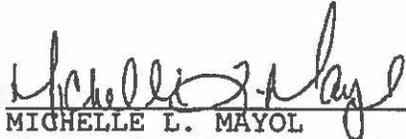
27. The Public Health District will not be liable for failure to perform any part of this Agreement where such failure is due to fire, flood, power outages, strikes, labor troubles or other industrial disturbances, inevitable accidents, war (declared or undeclared), acts of terror, embargoes, blockages, legal restrictions, governmental regulations or orders, riots, insurrections, pandemic, weather or any other cause beyond the control of the Public Health District.

28. The foregoing constitutes the entire agreement and no statement or representation in any form made before, on or after

the dates of execution of this Agreement will be binding upon any party hereto.

CHAMPAIGN-URBANA PUBLIC HEALTH DISTRICT

COUNTY OF CHAMPAIGN

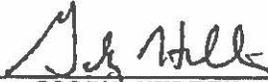
By:   
MICHELLE L. MAYOL  
Chair, Board of Health

By:   
ALAN KURTZ  
County Board Chair

Date: 11-12-13

Date: 10/25/13

By:   
ANDREW J. QUARNSTROM  
Member, Board of Health

ATTEST:   
GORDY HULTEN  
County Clerk and  
Ex-Officio Clerk  
of the County Board

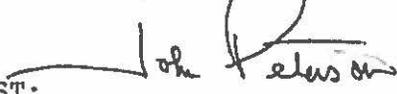
Date: 11/12/13

Date: 10/25/13

CHAMPAIGN COUNTY HEALTH DEPARTMENT

By:   
KRISTA JONES, D.N.P.  
President, Board of Health

Date: 10/28/13

ATTEST:   
JOHN A. PETERSON, M.D.  
Secretary

Date: 10/28/13

## APPENDIX A

The following environmental health services supplement the Local Health Protection Grant environmental health programs.

A. Community surveillance, education and prevention to prevent mosquito-borne viruses including West Nile virus.

1. Performance of environmental surveillance, public information, human case investigation and prevention of mosquito-borne diseases such as West Nile viral encephalitis and other vector-borne diseases. These activities are funded by an Illinois Department of Public Health [IDPH] grant to the County Health Department.

2. The Public Health District presently is operating under the Intergovernmental Agreement between the Champaign-Urbana Public Health District, the City of Champaign, the City of Urbana and the Village of Savoy for the Culex Mosquito Prevention Program effective April 1, 2011. The Village of Savoy is participating in this program at no expense to the Champaign County Public Health Department. The Village of Savoy is paying for its participation in this program.

B. Radon test kit distribution and community education to promote radon awareness and mitigation. These activities are funded by a grant from the Illinois Emergency Management Agency to the Public Health District.

C. Perform services within the county jurisdiction pursuant to the grant agreements for lead risk assessments for lead hazards when there is a child with an elevated blood level and the tanning program and the summer food program. These services are funded by IDPH grants to the Public Health District.

D. Well water testing for non-valid public health significance [i.e., for any reason other than a reason for which testing is required under the potable water supply program standard], as interpreted by IDPH, is a fee-for-service program. Interpretation and dissemination of laboratory test results for coliform bacteria and for nitrate concentration from either the IDPH laboratory or the Illinois Department of Agriculture [IDOA] laboratory will be performed. Fees shall be paid according to the fee schedules and payments will be made to the Champaign County Public Health Department.

## Information Memorandum

To: Champaign County Board of Health  
From: Jim Roberts  
Director of Environmental Health, Champaign-Urbana Public Health District  
Subject: Status of an Ordinance Amending Fees under the Health Ordinance of  
Champaign County  
Date: June 5, 2017

- After the March 14, 2017 County Board Committee of the Whole (COW)
  - Submitted questions and Champaign-Urbana Public Health District (CUPHD) staff responses (see attached).
- May 9, 2017 County Board COW
  - CUPHD Public Health Administrator: PowerPoint presentation (see attached).
  - <https://www.youtube.com/watch?v=reX7a75y1MA>
- Discussion of alternative fee structure and fees.
- Consider amending Ordinance No. 975 which is AN ORDINANCE ESTABLISHING FEES UNDER THE HEALTH ORDINANCE OF CHAMPAIGN COUNTY.

## Ordinance Amending Fees



CHAMPAIGN COUNTY PUBLIC HEALTH DEPT.

PROPOSED AND PASSED BY THE  
CHAMPAIGN COUNTY BOARD OF HEALTH

Presented by  
Julie A Pryde, Administrator

## Why are fees needed?



- **Volatility in state funding.** Local Health Protection Grant is only \$125,403 per year. (Has not been paid this year).
- **LHPG needed for Communicable Disease Program** (No fees for CD investigations/mitigation)
- **Fund balance is needed to address emergencies or state funding loss.**
- **The maximum rate for the Health Fund levy is \$.10/100 assessed valuation. The 2015 tax rate was \$.0304/100 assessed valuation.**

## Health Ordinance of Champaign County, Illinois (Ordinance No. 969)

- **12.2 Amount of Fees**
- **12.2.1 Recovery of Costs**

*Except where specified by statute, the BOARD OF HEALTH shall set fee amounts that recover, on average and in the aggregate, as much as possible of the full cost, including fully apportioned indirect expenses, incurred in providing specific services or of administering and enforcing specific provisions of this ordinance, without the fees being, in the judgment of the BOARD OF HEALTH, unduly burdensome or so high that they would discourage compliance or conflict with the purposes of this ordinance.*

## County Board of Health

- **The County BoH has been working with public health staff for 2 years to determine an appropriate fee structure that more adequately covered costs.**
- **Many revisions were made to the proposed fee structure during the past 2 years.**
- **County Board of Health adopted the ordinance at their November 10, 2015 Board of Health meeting.**

## Health Ordinance No. 969



- **12.1.3. Review of Fee Schedules**

*The BOARD OF HEALTH shall, annually, prior to preparation of its annual report, review the fee schedule to determine the sufficiency and its efficacy in promoting the purposes of this ordinance with respect to the criteria established in Subsection 12.2.1*

It has almost been 20 years since fees have been revised.

## Private Sewage & Disposal System



- **Currently the fees for construction activities, which were set in 1998, do not cover costs.**
- **County tax dollars are subsidizing private homeowners and private businesses for the construction of their private sewage disposal systems.**

### Question 3

County Board of Health Proposed Budgets	5-Year Average	Notes	Proposed Fee
<b>Appendix U</b>			
		Submitted with each fiscal year budget FY01-FY03	
Cost Public Permit FORMULA	\$274.34	No distinction made for risk category classification	Varies with Risk Category & also
Cost Temporary Permit FORMULA	\$176.11	Combined for profit and non-for-profit temporary permits	For-profit only; no change in 1998 fee
Cost Per FT/Seasonal Inspection FORMULA	\$187.71	Resistor inspections	Included in permit fee
	\$312.89		
Cost Per Sewage Permit Issued FORMULA			Residential = \$420 (includes 2 inspections)
Cost Per Sewage Inspection FORMULA	\$201.30		Included in above fee
	\$403.85		
Cost Per Well Permit Issued FORMULA			Residential = \$400 (includes 2 inspections)
Cost Per Abandoned Well Sealed FORMULA	\$119.53	No fee	No fee; no change from 1998

### Question 5: Private Sewage

Activity	VT/01	Windsor County	Franklin County	Wilmington Council
Business plan review				
Site visit	None	Unknown	\$100	Unknown
Site plan review fee	\$100/lot	Unknown	\$15/lot, \$5 per lot	Unknown
Plans for various disposal methods preliminary construction				
Land application site inspection	No charge	Unknown	Unknown	Unknown
Storage facility inspection	No charge	Unknown	Unknown	Unknown
Handling equipment inspection	No charge	Unknown	Unknown	Unknown
Compliance investigation	No charge	Unknown	Unknown	Unknown
Compliance investigation	No charge	Unknown	Unknown	Unknown
Private sewage disposal system				
Construction permit & inspection	\$100	\$40 - \$45, \$100 w/ 1000'	\$100	\$75
Variances	\$100	No charge	\$75	Unknown
Construction seal of system	No charge	No charge	No charge	No charge
		* Total fee determined by system complexity		
Additional land activities				
In addition to DEP's license, an annual water reactor registration	None	\$250	\$25	None

## Question 5: Potable Water



Activity	CLT/HD	McLean County	Peoria County	Shelby County
Estimating water production capacity based on sampling				
Valid public health regulations (ILCS, local, non-regulatory)	No charge	No charge	No charge	No charge
Water systems that are sampling and testing (public only)	\$ 00	\$ 00	\$ 25	\$ 25
Review of abandoned water wells and closed loop wells	No charge	No charge	No charge	No charge
Violations	No charge	No charge	\$ 25	No charge
Construction and education	No charge	No charge	No charge	No charge
Water use				
Investigative permit (ILCS)	\$ 25	\$ 00	\$ 00	\$ 00
Inspections	\$ 00	No charge	No charge	\$ 25
Water use test				
Construction permit (ILCS)	\$ 00 (to \$ 00)	\$ 00 (to \$ 00) + \$ 25 (for review of test)	\$ 00 (to \$ 00) per hour	\$ 00 (to \$ 00)
Regulatory consultation	\$ 25	No charge	No charge	\$ 25
Regulatory non-compliance	\$ 25	No charge	No charge	\$ 25
Non-remediated, untreated water supplies (MCTD)				
Removal of lead pipes	No charge	No charge	No charge	No charge
Measuring required water usage	No charge	No charge	No charge	No charge
<b>Additional Local Activities</b>				
In addition to ILCS, an annual water use report	None	\$ 50	None	None
Local bottled water loop system per month	N/A	\$ 25	N/A	N/A
Local body of water closed loop system	N/A	\$ 100	N/A	N/A
Water use increase over 3 year water bill rates to 100 percent	N/A	2%	N/A	N/A
MCTD, Micro-Nutrient testing + inspection fee	None	None	\$ 25	None
Construction of distribution without approval	None			

## Question 5: Food



Activity	CLT/HD	McLean County	Peoria County	Shelby County
Standard Program				
Annual Permit				
Category I	\$ 200	\$ 200	\$ 200	\$ 200
Category II	\$ 200	\$ 200	\$ 200	\$ 200
Category III	\$ 200	\$ 200	\$ 200	\$ 200
Special	\$ 200	\$ 200	\$ 200	\$ 200
3-annual permit				
Non-Permit	\$ 200	\$ 200	\$ 200	\$ 200
Permit	\$ 200	\$ 200	\$ 200	\$ 200
Additional State/Local				
Food	\$ 200	\$ 200	\$ 200	\$ 200
Food II	\$ 200	\$ 200	\$ 200	\$ 200
Food III	\$ 200	\$ 200	\$ 200	\$ 200
Food IV	\$ 200	\$ 200	\$ 200	\$ 200
Food V	\$ 200	\$ 200	\$ 200	\$ 200
Food VI	\$ 200	\$ 200	\$ 200	\$ 200
Food VII	\$ 200	\$ 200	\$ 200	\$ 200
Food VIII	\$ 200	\$ 200	\$ 200	\$ 200
Food IX	\$ 200	\$ 200	\$ 200	\$ 200
Food X	\$ 200	\$ 200	\$ 200	\$ 200
Food XI	\$ 200	\$ 200	\$ 200	\$ 200
Food XII	\$ 200	\$ 200	\$ 200	\$ 200
Food XIII	\$ 200	\$ 200	\$ 200	\$ 200
Food XIV	\$ 200	\$ 200	\$ 200	\$ 200
Food XV	\$ 200	\$ 200	\$ 200	\$ 200
Food XVI	\$ 200	\$ 200	\$ 200	\$ 200
Food XVII	\$ 200	\$ 200	\$ 200	\$ 200
Food XVIII	\$ 200	\$ 200	\$ 200	\$ 200
Food XIX	\$ 200	\$ 200	\$ 200	\$ 200
Food XX	\$ 200	\$ 200	\$ 200	\$ 200
Food XXI	\$ 200	\$ 200	\$ 200	\$ 200
Food XXII	\$ 200	\$ 200	\$ 200	\$ 200
Food XXIII	\$ 200	\$ 200	\$ 200	\$ 200
Food XXIV	\$ 200	\$ 200	\$ 200	\$ 200
Food XXV	\$ 200	\$ 200	\$ 200	\$ 200
Food XXVI	\$ 200	\$ 200	\$ 200	\$ 200
Food XXVII	\$ 200	\$ 200	\$ 200	\$ 200
Food XXVIII	\$ 200	\$ 200	\$ 200	\$ 200
Food XXIX	\$ 200	\$ 200	\$ 200	\$ 200
Food XXX	\$ 200	\$ 200	\$ 200	\$ 200
Food XXXI	\$ 200	\$ 200	\$ 200	\$ 200
Food XXXII	\$ 200	\$ 200	\$ 200	\$ 200
Food XXXIII	\$ 200	\$ 200	\$ 200	\$ 200
Food XXXIV	\$ 200	\$ 200	\$ 200	\$ 200
Food XXXV	\$ 200	\$ 200	\$ 200	\$ 200
Food XXXVI	\$ 200	\$ 200	\$ 200	\$ 200
Food XXXVII	\$ 200	\$ 200	\$ 200	\$ 200
Food XXXVIII	\$ 200	\$ 200	\$ 200	\$ 200
Food XXXIX	\$ 200	\$ 200	\$ 200	\$ 200
Food XL	\$ 200	\$ 200	\$ 200	\$ 200
Food XLI	\$ 200	\$ 200	\$ 200	\$ 200
Food XLII	\$ 200	\$ 200	\$ 200	\$ 200
Food XLIII	\$ 200	\$ 200	\$ 200	\$ 200
Food XLIV	\$ 200	\$ 200	\$ 200	\$ 200
Food XLV	\$ 200	\$ 200	\$ 200	\$ 200
Food XLVI	\$ 200	\$ 200	\$ 200	\$ 200
Food XLVII	\$ 200	\$ 200	\$ 200	\$ 200
Food XLVIII	\$ 200	\$ 200	\$ 200	\$ 200
Food XLIX	\$ 200	\$ 200	\$ 200	\$ 200
Food L	\$ 200	\$ 200	\$ 200	\$ 200

**Information for the Champaign County Board  
Committee of the Whole  
Regarding Proposed Fee Increases for  
Champaign County Public Health Department**

**Responses are based upon questions submitted by the  
County Board at the previous Committee of the Whole**

**Submitted by Julie A Pryde, Administrator**  
[jpryde@c-uphd.org](mailto:jpryde@c-uphd.org)  
**217.531.5369**

**Jim Roberts**

---

**From:** Julie Pryde  
**Sent:** Wednesday, March 15, 2017 2:28 PM  
**To:** Jim Roberts  
**Subject:** FW: Information requested at COW

**From:** Patti Petrie [<mailto:patti2@gmail.com>]  
**Sent:** Wednesday, March 15, 2017 2:28 PM  
**To:** Julie Pryde  
**Subject:** Re: Information requested at COW

I believe the following is what is requested:

1. Matrix showing former and suggested new fees.
2. Matrix showing what former fees increased by the CPI over the period of time would be.
3. Matrix showing the amount to increase the fees recommended by the consultant.
5. Matrix showing the claimed comparable entities, along with size of communities/counties; structure of county health department; number of entities to which fees apply. There of the comparibles are in other states so have different statutes plus are situated differently geographically, None of the comparables are exactly like Champaign County Health Board so the value of them is compromised.
- 6.. Matrix showing how many entities to which the fees apply already exist in the county.
7. Information as to how fee increases will be handled in the years to come.
8. Explanation as to why the reserve is such a high percentage to better understand the need for any increases. The county reserve is only 13%. CB members were appalled at the high reserve percentage related to the high percentage fee increases requested.

P2

On Wed, Mar 15, 2017 at 1:07 PM, Julie Pryde <[jpryde@c-uphd.org](mailto:jpryde@c-uphd.org)> wrote:

Is there a list of everything that they wanted?

## Jim Roberts

**From:** Jim Roberts  
**Sent:** Friday, March 17, 2017 1:59 PM  
**To:** Pius Weibel (cpiusweibel@hotmail.com)  
**Cc:** Krista Jones (kjones29@illinois.edu); Julie Pryde  
**Subject:** Information requested at COW\_question 1

### 1. Matrix showing former and suggested new fees.

- A. Although not in a matrix form the current (former) fees are in the strike-through copy of the existing ordinance establishing fees (No. 975) (agenda packet pages 24-26), while the suggested fees are in the amending ordinance (agenda packet pages 27-32) in the 3/14/17 COW's meeting packet [http://www.co.champaign.il.us/CountyBoard/Committee Of The Whole/2017/170314 Meeting /170314agendafull.pdf](http://www.co.champaign.il.us/CountyBoard/Committee%20Of%20The%20Whole/2017/170314%20Meeting/170314agendafull.pdf).
- B. Background: During County Board of Health meetings and discussion with the Assistant State's Attorney, it was mentioned on how the appearance and formatting of the amending ordinance should be improved from ordinance No. 975; hence, each program's fee schedule appears as a table. Also, the suggested tables now list the Local Health Protection Grant required activities and other activities (primarily in the food program) that have no local fees.
- C. The County Board of Health reviewed these draft tables to compare program fee structure and fees. From August 16, 2016 ([http://www.co.champaign.il.us/BoardofHealth/Meetings/2016/160816 Meeting/160816agendafull.pdf](http://www.co.champaign.il.us/BoardofHealth/Meetings/2016/160816%20Meeting/160816agendafull.pdf)):

#### Private Sewage Disposal Program (page 68)

Private Sewage Disposal Program	CCPHD Current	Proposed
<b>Activities</b>		
Complaint Investigations	No charge	No charge
Consultation and education (office or on-site)	No charge	No charge
<b>Pumping Contractor Activities</b>		
Complaint investigation	No charge	No charge
Hauling equipment inspection	No charge	No charge
Land application site inspection	No charge	No charge
Storage facility inspection	No charge	No charge
<b>Construction Activities</b>		
Construction permit with inspections (maximum 2 on-site visits)		
Residential	\$200	\$450
Non-residential 1-500 gallons/day (GPD)	\$200	\$600
Non-residential 501-1500 GPD	\$200	\$750
Non-residential 1501+ GPD	\$200	\$900
Additional required inspection	No charge	\$150
Construction or operation without applicable permit	None	2 x construction permit with inspection or repair fee
Repair/replacement of a single component (construction permit with 1 inspection)	\$200	\$300
Variance	\$200	\$200
<b>Subdivision Plat Review</b>		
1-10 lots	\$200	\$200
Each lot over 10	\$15/lot	\$15/lot

#### Potable Water Supply Program (page 67)

Potable Water Supply Program	CCPHD Current	Proposed
<b>Water well construction</b>		
Construction permit (IL Statue)	\$100	\$100
Inspection (Maximum 2 on-site visits)	\$100	\$300
<b>Water well sampling</b>		
Valid public health significance (ILLness, Infant, New, Investigation)	No charge	No charge
Other requests: \$49 for sampling and testing (coliform only)	\$49	\$49
<b>Closed loop well construction</b>		
Construction permit (IL Code)		
1-10 bore holes (per bore hole after 10)	\$100 (+ \$10)	\$100 (+ \$10)
Inspection—Residential	\$150	\$150
Inspection—Non-residential	\$300	\$300
<b>Non-community; transient water supplies (NCTS)</b>		
Biennial field inspection	No charge	No charge
Monitoring required water testing	No charge	No charge
<b>Other</b>		
Additional required inspection	None	\$150
Complaint investigations	No charge	No charge
Consultation or education (office or on-site)	No charge	No charge
Construction or installation without approved permit	None	2x permit & inspection fees
Sealing permit for abandoned water wells and closed loop wells	No charge	No charge
Variances	No charge	\$200

### Food Protection Program (without footnotes) (page 63)

Food Program—CCPHD		Current	Proposed
Annual Operating Permits (AOP) <sup>1,2,3</sup>		2006	
	Category I		sq. ft. <sup>4</sup> Fee
		\$400	1-1000 \$600
		\$400	1001-3000 \$630
		\$400	>3000 \$650
	Category II		sq. ft. <sup>4</sup> Fee
		\$100	1-1000 \$500
		\$100	1001-3000 \$530
		\$300	>3000 \$550
	Category III		sq. ft. <sup>4</sup> Fee
		\$150	1-1000 \$350
		\$150	1001-3000 \$380
		\$150	>3000 \$400
Plan Review <sup>5,6</sup>		1998 sq. ft.	sq. ft. <sup>7,8</sup> Fee
	New Construction <sup>9</sup>		
		50 1-100	1-1000 \$200
		\$200 100-1000	1001-2000 \$250
		\$300 1001-10,000	2001-10000 \$300
		\$400 10,001-50,000	1001-50000 \$350
		\$500 > 50,000	>50000 \$400
	Remodel <sup>9</sup>	75% of New Construction sq. ft. fee	75% of New Construction sq. ft. fee
	Equipment replacement or finish repair <sup>9</sup>	No charge	No charge
	Construction/remodeling that begins before plans have been submitted and date stamped	None	2x New Construction sq. ft. fee
	Retsubmitted or modified plans after plan approval	None	50% of New Construction sq. ft. fee per each revision
	More than two plan revisions required for review and approval	None	50% of New Construction sq. ft. fee per each revision
	More than two on-site (scheduled final) inspections	None	\$150 each inspection
	Plan review consultations/follow-ups (office or on-site) <sup>9</sup>	No charge	No charge
	Plan Review fee for Special Processes <sup>7</sup> with HACCP Plan (per Special Process) as part of an AOP <sup>8</sup>	Separate plan review fee, separate AOP and AOP fee	\$100/hour in 15 minute increments; incorporate process into AOP
Change of Ownership with Transitional Operating Permit <sup>1,10</sup>	Change of Ownership Application Submission	1998	
	Active status < 30 calendar days after effective date of ownership change <sup>11</sup>	75% of New Construction	50% of AOP
	Active status > 30 calendar days after effective date of ownership change <sup>11</sup>	75% of New Construction	2x AOP
Temporary Permit <sup>1</sup>		1998	
	One Day	\$50	\$50
	2-14 Days	\$75	\$75
	Late (less than 72 hours prior to day of event) application and/or fee submitted	\$25	\$50

Other Fees <sup>1</sup>			
Correct or verification <sup>2</sup> after 2 visits (Follow-up Enforcement)	None		\$75 each visit
Cottage Food Operation annual registration	None, does not apply		None, does not apply
Inspection Notice posting incentive <sup>3</sup>	None - Voluntary (2014)		\$200 reduction
Insufficient funds-Returned check	\$25		\$75
Late payment of AOP	\$25		\$250
Late return of AOP application for non-for-profit	None		\$10
Late return of Major Violation Correction Form	None		\$10/CUPHD business day
Re-inspection (Follow up Enforcement)	\$25/hour		\$100
Restatement (after closure)	\$50		\$50
Replacement of AOP (paper copy)	\$5		\$5
Replacement of Food Code (paper copy)	\$8 (2012)		\$0.02 per printed page
Variance	None		\$200
<b>No Charge Activities</b>			
Complaint Investigation			No charge
Consultations			No charge
Correction Verification <sup>2</sup> ≤ 2 visits			No charge
Disaster Response			No charge
Enforcement Actions (as set forth in Chapter 12 of Health Ordinance of Champaign County, Ill 2009)			No charge
Food Safety Education			No charge
Witness Surveillance and Investigation			No charge

Sincerely,

Jim Roberts, MS, LEHP  
Director of Environmental Health

Champaign-Urbana Public Health District  
201 W. Kenyon Road  
Champaign, IL 61820

Phone: (217) 531-2909  
Fax: (217) 373-7905  
[jroberts@c-uphd.org](mailto:jroberts@c-uphd.org)  
[www.c-uphd.org](http://www.c-uphd.org)



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Any other use of the email or attachments by you are strictly prohibited.

## Jim Roberts

---

**From:** Jim Roberts  
**Sent:** Monday, March 20, 2017 10:15 AM  
**To:** Pius Weibel (cpiusweibel@hotmail.com)  
**Cc:** Julie Pryde; Krista Jones (kjones29@illinois.edu)  
**Subject:** Information requested at COW\_question 2

2. Matrix showing what former fees increased by the CPI over the period of time would be.

A. I used an inflation calculator, US Inflation Calculator (<http://www.usinflationcalculator.com/>), as it uses US government CPI data to adjust for inflation and calculate the cumulative inflation rate through a time period.

B. For example:

### Inflation Calculator

If in  (enter year)

I purchased an item for \$

then in  (enter year)

that same item would cost: **\$290.82**

Cumulative rate of inflation: **45.4%**

**CALCULATE**

C. County Board of Health, November 17, 2015; agenda packet, page 47; Private Sewage Program  
[http://www.co.champaign.il.us/BoardofHealth/Meetings/2015/151117\\_Meeting/151117agendafull.pdf](http://www.co.champaign.il.us/BoardofHealth/Meetings/2015/151117_Meeting/151117agendafull.pdf)

Private Sewage Program #7500	Current	Effective Date	Adjusted for Inflation*
Subdivision plat review			
1-10 lots	\$200	1998	\$292
Each lot over 10	\$15/lot	1998	\$ 22/lot
Private sewage disposal system			
Construction permit combined with inspections	\$200	1998	\$292
Variances	\$200	1998	\$292
* Adjusted for Inflation ( <a href="http://www.usinflationcalculator.com/">http://www.usinflationcalculator.com/</a> ) 1998→2015= 45.9%			

D. County Board of Health, March 15, 2016; agenda packet, page 66; Potable Water Supply Program  
[http://www.co.champaign.il.us/BoardofHealth/Meetings/2016/160315\\_Meeting/160315agendafull.pdf](http://www.co.champaign.il.us/BoardofHealth/Meetings/2016/160315_Meeting/160315agendafull.pdf)

Water Well		Current	Effective Date	Adjusted for Inflation*
Construction Permit	IL statue	\$100	1998	fixed by IL statue
Inspection Fee	Local fee	\$100	1998	\$146
Sealing Construction Permit & Inspection	Local fee	No Charge	1998	No Charge
* Adjusted for Inflation ( <a href="http://www.usinflationcalculator.com/">http://www.usinflationcalculator.com/</a> ) 1998→2015= 45.9%				

E. County Board of Health, March 15, 2016; agenda packet, page 50; Food Protection Program  
[http://www.co.champaign.il.us/BoardofHealth/Meetings/2016/160315\\_Meeting/160315agendafull.pdf](http://www.co.champaign.il.us/BoardofHealth/Meetings/2016/160315_Meeting/160315agendafull.pdf)

Food Program			Current	Effective Date	Adjusted for Inflation <sup>2</sup>
<b>Annual Permit \$100</b>					
	Category I	Dec-May	\$400	2006	\$472
		June-Nov	\$200	2006	\$236
	Category II	Dec-May	\$300	2006	\$354
		June-Nov	\$150	2006	\$177
	Category III	Dec-May	\$150	2006	\$177
		June-Nov	\$75	2006	\$88
<b>Temporary Permit \$135</b>					
	One Day		\$50	1998	\$73
	2-14 Days		\$75	1998	\$109
<b>Other Fees</b>					
	Re-Inspection		\$25/hour	1998	\$36
	Reinstatement		\$50	1998	\$73
	Late		\$25	1998	\$36
	Insufficient Funds		\$25	1998	\$36
	Food Code (replacement)		\$8	2012	\$8.29
	Permit (replacement)		\$5	1998	\$7
<b>Plan Review \$135</b>					
	A) New Construction or Conversion	100-1000	\$200	1998	\$292
		1001-10000	\$300	1998	\$438
		10001-50000	\$400	1998	\$584
		> 50000	\$500	1998	\$729
	B) Extensive Remodel (> 75% or A) or Change of Ownership	100-1000	\$150	1998	\$219
		1001-10000	\$225	1998	\$328
		10001-50000	\$300	1998	\$438
		> 50000	\$375	1998	\$547
	C) Minor Remodel (< 75% or A)	100-1000	\$100	1998	\$146
		1001-10000	\$150	1998	\$219
		10001-50000	\$200	1998	\$292
		> 50000	\$250	1998	\$365

F. As the fees were calculated for inflation in 2015, please note the inflation calculation in 2017 for \$200 from 1998.

# Inflation Calculator

If in  (enter year)

I purchased an item for \$

then in  (enter year)

that same item would cost: **\$298.90**

Cumulative rate of inflation: **49.4%**

**CALCULATE**

Sincerely,  
 Jim Roberts, MS, LEHP  
 Director of Environmental Health

Champaign-Urbana Public Health District  
 201 W. Kenyon Road  
 Champaign, IL 61820

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Public Health

Champaign-Urbana Public Health District



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## 1 and 2

**“Matrix showing former and suggested fees” and “Matrix showing what former fees increased by the CPI over that time period would be” have been combined into the same table for each program:**

- **Private Sewage Disposal Program**
- **Potable Water Supply Program**
- **Food Protection Program**

Private Sewage Disposal Program	Current Fee (1998)	Inflation (March 2017)	Proposed Fee
Complaint investigations	No fee		No fee
Consultation and education (office or on site)	No fee		No fee
<b>Pumping Contractor Activities</b>			
Complaint investigation	No fee		No fee
Hauling equipment inspection	No fee		No fee
Land application site inspection	No fee		No fee
Storage facility inspection	No fee		No fee
<b>Construction Activities</b>			
Construction permit with compliance inspection (maximum 2 on-site visits)	\$200 (no maximum)	\$297.50	Distinguish between residential vs. non-residential; add system size scale
Residential	No distinction		\$450
Non-residential 1-500 gallons/day (GPD)	No distinction		\$600
Non-residential 501-1500 GPD	No distinction		\$750
Non-residential 1501+ GPD	No distinction		\$900
Additional compliance inspection	No category		\$150
Construction or operation without applicable permit	No category		2 x construction permit with inspection or repair/replacement fee
Repair/replacement of a single component (construction permit with 1 inspection)	\$200	\$297.50	\$300
Variance	\$200	\$297.50	\$200
<b>Subdivision Plot Review</b>			
1-10 lots	\$200	\$297.50	\$200
Each lot over 10	\$10/lot	\$14.87/lot	\$15/lot

Potable Water Supply Program	Current Fee	Inflation (March 2017)	Proposed Fee
<b>Water Well Construction</b>	1998		
Construction permit (Illinois statute)	\$100	Fixed by Statute	\$100
Compliance inspection (maximum 2 on-site visits)	\$100 (no maximum)	\$148.75	\$300
<b>Water Well Sampling</b>	Dec. 2015		
Valid public health significance (illness, infant, new, or investigation)	No fee		No fee
Other requests: sampling and testing (coliform only)	\$49	\$50.51	\$49
<b>Closed Loop Well Construction</b>	Dec. 2015		
Construction permit (Illinois code) 1-10 bore holes (+ per bore hole after 10)	\$100 (+ \$10)	Fixed by code	\$100 (+ \$10)
Compliance inspection—residential	\$150	\$154.61	\$150
Compliance inspection—non-residential	\$300	\$309.23	\$300
<b>Non-community Transient Water Supplies (NCTS)</b>	\$50/year/supply Grant Revenue		
Biennial field inspection	No fee		No fee
Monitoring required water testing	No fee		No fee
<b>Other</b>			
Additional compliance inspection	No fee		\$150
Complaint investigations	No fee		No fee
Consultation or education (office or on-site)	No fee		No fee
Construction or installation without approved permit	No fee		2x permit with inspection fees
Sealing permit for abandoned water wells and closed loop wells	No fee		No fee
Variations	No fee		\$200

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LX 1 & 2

Food Protection Program	Effective Date	Inflation (March 2017)		Proposed Fee
<b>Annual Operating Permit (AOP) 1,2,3</b>	Dec. 2007			
	Category I		Category I	sq. ft. 1
	\$400	\$464.30		1-1000 \$400
	\$400	\$464.30		1001-3000 \$430
	\$400	\$464.30		>3000 \$450
	Category II		Category II	sq. ft. 2
	\$300	\$348.23		1-1000 \$300
	\$300	\$348.23		1001-3000 \$330
	\$300	\$348.23		>3000 \$350
	Category III		Category III	sq. ft. 3
	\$150	\$174.11		1-1000 \$150
	\$150	\$174.11		1001-3000 \$180
	\$150	\$174.11		>3000 \$200
<b>Plan Review 3,4</b>	Dec. 1998			sq. ft. 3,4 Adjusting Ranges
	New Construction 3		New Construction 2	1-1000 \$200
	100-1000 \$200	\$297.50		1001-2000 \$250
	1001-10000 \$300	\$446.25		2001-3000 \$300
	10001-50000 \$400	\$595.00		3001-5000 \$350
	>50000 \$500	\$743.75		>5000 \$400
	Extensive Remodel	75% of above	Remodel 8	75% of New Construction sq. ft. fee
	No fee		Equipment replacement or finish repair 9	No fee
	No fee		Construction/remodeling that begins before plans have been submitted and date stamped	2x New Construction sq. ft. fee
	No additional fee		Resubmitted or modified plans after plan approval	50% of New Construction sq. ft. fee per each revision
	No additional fee		More than two plan revisions required for review and approval	50% of New Construction sq. ft. fee per each revision
	No additional fee		More than two on-site scheduled final inspections	\$150 each inspection
	No fee		Plan review consultations/follow-ups (office or on-site) 10	No fee
	Separate Category I Permit and Fee	\$464.30	Plan Review fee for Special Processes 11 with HACCP Plan (per Special Process) as part of an AOP	\$100/hour in 15 minute increments; incorporate process into AOP
<b>Temporary Permit 3</b>	Dec. 1998			
	\$50	\$74.37	One Day	\$50
	\$75	\$111.56	2-14 Days	\$75
	\$25	\$37.19	Late (less than 72 hours prior to day of event) application and/or fee submitted	\$50
<b>Other Fees 3</b>				
	No additional fee		Correction verification 12 after 2 visits (follow-up enforcement)	\$75 each visit
	\$25	\$37.19	Insufficient funds—Returned check	\$35
	\$25	\$37.19	Late payment of AOP	\$250
	No fee		Late return of AOP application for non-for-profit	\$10
	No fee		Late return of Major Violation Correction Form	\$10/CU/13D business day
	\$25 / hour	\$37.19 / hour	Re-inspection (follow-up enforcement)	\$200
	\$50	\$74.37	Reinstatement (after closure)	\$50
	\$5	\$7.44	Replacement of AOP (paper copy)	\$5
	\$0.05	\$0.07	Replacement of Food Code (paper copy)	\$0.02 per printed page
	No fee		Variance	\$200
<b>No Fee Activities</b>				
Complaint Investigation				No fee
Consultations				No fee
Correction Verification 12 ≤ 2 visits				No fee
Disaster Response				No fee
Enforcement Actions 14				No fee
Food Safety Education				No fee
Illness Surveillance and Investigation				No fee

### Food Protection Program Footnotes

- <sup>1</sup> AOP is valid for 1 year from December 1st-November 30th.
- <sup>2</sup> AOP fee prorated at 50% if AOP issued between June 1st and November 30th.
- <sup>3</sup> All fees are non-refundable except where allowed in Section 12.3 in Health Ordinance No. 969.
- <sup>4</sup> Does not include AOP and fee is valid for one (1) year from date received.
- <sup>5</sup> Sq. ft. = area under health permit, including but limited to kitchen, bar, wait/service stations, food/single service item storage, employee/public toilet rooms, mechanical merchandise area, & garbage storage.
- <sup>6</sup> If mobile unit, then combine mobile + commissary area.
- <sup>7</sup> Includes facilities not previously permitted as a food establishment; previously permitted, but now an inactive facility; or if a new additional permit is added to a currently permitted facility.
- <sup>8</sup> Includes changes to an Active status food establishment to the physical space, finish surfaces, equipment addition, or equipment installation as a result in a change of menu, change in food preparation or service procedures, or change in equipment "footprint". It does not include redecorating, cosmetic refurbishing, or altering seating design.
- <sup>9</sup> Equipment, finish surface, or infrastructure minor repair, service or maintenance; "like-for-like" equipment exchanges; and additions of minor equipment that require no installation or modification of existing fixtures (such as countertop "plug-in" equipment), equipment or finishes.
- <sup>10</sup> Limited to approval or disapproval and discussing solution options, but no layout design.
- <sup>11</sup> As identified in the current FDA Food Model Code.
- <sup>12</sup> Of a procedure, equipment check, or items on the Major Violation Correction Form.
- <sup>13</sup> Except penalty in Chapter 11 of Health Ordinance of Champaign County, No. 969.

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### CPI Inflation Calculator

## CPI Inflation Calculator

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The CPI inflation calculator uses the average Consumer Price Index for a given calendar year. This data represents changes in prices of all goods and services purchased for consumption by urban households. This index value has been calculated every year since 1913. For the current year, the latest monthly index value is used.

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3

"Matrix showing the amount to increase fees recommended by the consultant".

## Jim Roberts

---

**From:** Jim Roberts  
**Sent:** Tuesday, March 21, 2017 11:01 AM  
**To:** Pius Weibel (cpiusweibel@hotmail.com)  
**Cc:** Julie Pryde; Krista Jones (kjones29@illinois.edu)  
**Subject:** Information requested at COW\_question 3

### 3. Matrix showing the amount to increase the fees recommended by the consultant.

A. In discussing a standalone local health department covering areas outside CUPHD jurisdiction, Robert J. Keller, a County Board of Health consultant, in his report (2010?) "Reformation for the Future" on page 21, stated, "The budget that was developed for the proposed standalone health department utilized revenue projections approximately in line with current budget figures. There would likely be a need to adjust fees upward in order to keep pace with incrementally rising costs."

[http://www.co.champaign.il.us/BoardofHealth/pdfs/BOH\\_Consulting\\_Final\\_Report.pdf](http://www.co.champaign.il.us/BoardofHealth/pdfs/BOH_Consulting_Final_Report.pdf)

B. Although the consultant never gave any specific fee amounts, he developed a spreadsheet budget template (Attachment D in his report) that also used a FORMULA to calculate the cost per permit or inspection. This budget template, referred to as Appendix B in the Board of Health's budgets, was first used in FY2011 and submitted with the Board of Health's budgets. Per Deb Busey's recommendation this FORMULA calculation was discontinued starting in CY2016.

County Board of Health Proposed Budgets	5-year Average	Notes	Proposed Fee
Ascend - E		Submitted with each fiscal year budget PRO-FEES	
Cost Public Permit FORMULA	\$374.34	No distinction made for Risk Category classification	Varies with Risk Category & 1-20
Cost Temporary Permit FORMULA	\$878.33	Combined for-profit and non-for-profit temporary permits	For-profit only: no change in 1998 fee
Cost Per FT/Seasonal Inspection FORMULA	\$140.71	Routine inspections	Included in permit fee
Cost Per Sewage Permit Issued FORMULA	\$923.29		Residential - \$450 (includes 2 inspections)
Cost Per Sewage Inspection FORMULA	\$301.30		Included in above fee
Cost Per Well Permit Issued FORMULA	\$963.89		Residential - \$300 (includes 2 inspections)
Cost Per Abandoned Well Sealed FORMULA	\$818.93	No fee	No fee: no change from 1998

C. The Board of Health reviewed two years of FORMULA calculations in the private sewage disposal, potable water supply and food protection programs.

- County Board of Health, November 17, 2015; agenda packet, page 47; Private Sewage Program  
[http://www.co.champaign.il.us/BoardofHealth/Meetings/2015/151117\\_Meeting/151117agendafull.pdf](http://www.co.champaign.il.us/BoardofHealth/Meetings/2015/151117_Meeting/151117agendafull.pdf)  
 Average cost per Sewage Permit Issued:
  - Budget: CUPHD Budget Proposal Appendix B FORMULA: FY2013 = \$997, FY2014 = \$ 1059; 2-year average = ~ \$1028
- County Board of Health, March 15, 2016; agenda packet, page 66; Potable Water Supply Program  
[http://www.co.champaign.il.us/BoardofHealth/Meetings/2016/160315\\_Meeting/160315agendafull.pdf](http://www.co.champaign.il.us/BoardofHealth/Meetings/2016/160315_Meeting/160315agendafull.pdf)
  - Past CUPHD Budget Proposal Appendix B Cost per Well Permit Issued FORMULA (FY2014 = ~ \$931; FY2015 = ~ \$945)
- County Board of Health, March 15, 2016; agenda packet, page 50; Food Protection Program  
[http://www.co.champaign.il.us/BoardofHealth/Meetings/2016/160315\\_Meeting/160315agendafull.pdf](http://www.co.champaign.il.us/BoardofHealth/Meetings/2016/160315_Meeting/160315agendafull.pdf)

Sincerely,

Jim Roberts, MS, LEHP  
 Director of Environmental Health

Champaign-Urbana Public Health District

4

There is no question listed.

## Jim Roberts

---

**From:** Jim Roberts  
**Sent:** Thursday, March 23, 2017 3:32 PM  
**To:** Pius Weibel (cpiusweibel@hotmail.com)  
**Cc:** Julie Pryde; Krista Jones (kjones29@illinois.edu)  
**Subject:** Information requested at COW\_question 4

I do not have a question 4. Perhaps, it was numbered in error or deleted.

3. Matrix showing the amount to increase the fees recommended by the consultant.  
 5. Matrix showing

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5

**“Matrix showing the claimed comparable entities, along with size of communities/counties; structure of county health department; number of entities to which fees apply.**

Which IL counties are used to compare with Champaign County?

<http://www.news-gazette.com/news/local/2017-04-16/area-history-april-16-2017.html>

*In 2002, a survey of similarly sized Illinois counties showed that Champaign County's elected officials were the lowest paid. For example, the Champaign County clerk and treasurer made \$50,000, while those positions paid \$66,000 in Peoria County and \$63,000 in McLean County.*

<http://www.news-gazette.com/news/local/2003-12-20/salary-proposal-draws-ire.html>

*Busey said a comparison of elected official salaries with eight other similarly sized counties in Illinois shows that the increases proposed are not excessive.*

*The rankings show that the circuit clerk, recorder, auditor and coroner in Champaign County currently rank sixth out of nine counties in salary. The Champaign County sheriff, county clerk and treasurer, however, rank third after the increases of two years ago.*

*The counties in question are Champaign, Sangamon, Peoria, McLean, Rock Island, Tazewell, Macon, LaSalle and Kankakee.*

**Jim Roberts**

**From:** Jim Roberts  
**Sent:** Thursday, March 23, 2017 3:40 PM  
**To:** Pius Weibel (cpiusweibel@hotmail.com)  
**Cc:** Julie Pryde; Krista Jones (kjones29@illinois.edu)  
**Subject:** Information requested at COW\_question 5  
**Attachments:** Large versions of core program tables IL counties\_03152016.pdf

5. Matrix showing the claimed comparable entities, along with size of communities/counties; structure of county health department; number of entities to which fees apply. There of the comparibles are in other states so have different statutes plus are situated differently geographically, None of the comparibles are exactly like Champaign County Health Board so the value of them is compromised.

A. Comparisons were made with other counties in IL. Per Deb Busey's recommendation, McLean County, Peoria City/County, and Sangamon County were compared with CCPHD.

> Private Sewage Disposal Program

County Board of Health, November 17, 2015; page 48,

[http://www.co.champaign.il.us/BoardofHealth/Meetings/2015/151117\\_Meeting/151117agendafull.pdf](http://www.co.champaign.il.us/BoardofHealth/Meetings/2015/151117_Meeting/151117agendafull.pdf)

Activity	CCPHD	McLean County	Peoria County	Sangamon County
Initial 15% of M review				
1 TD test	\$100	Unknown	\$100	Unknown
Each test over 10	\$15/row	Unknown	>15 test. \$5 per test	Unknown
Private sewage disposal system pump up contractor				
Land disposal on site no portion	No charge	Unknown	Unknown	Unknown
Storage fees by inspection	No charge	Unknown	Unknown	Unknown
How long equipment inspection	No charge	Unknown	Unknown	Unknown
Complaint investigation	No charge	Unknown	Unknown	Unknown
Complaint investigation	No charge	Unknown	Unknown	Unknown
Private sewage disposal system				
Construction permit & inspections	\$100	\$80-\$145 = \$242 or \$191*	\$200	\$197
Variances	\$700	No charge	\$75	Unknown
Consultation and education	No charge	No charge	No charge	No charge
		* Total fee determined by system components		
Additional local activities				
In addition to IDPH license an annual contractor registration	None	\$276	\$50	None

> Potable Water Supply Program

County Board of Health, March 15, 2016; page 67,

[http://www.co.champaign.il.us/BoardofHealth/Meetings/2016/160315\\_Meeting/160315agendafull.pdf](http://www.co.champaign.il.us/BoardofHealth/Meetings/2016/160315_Meeting/160315agendafull.pdf)

Activity	CCPHD	McLean County	Peoria County	Sangamon County
Existing legal private or public water supply inspection or sampling				
Water public health mandatory (Bacteria, nitrate, flow investigation)	No charge	No charge	No charge	No charge
On tap (water): \$48 for sampling and testing (each tap only)	\$48	\$70	\$10	\$15
Sampling of (1) polluted water or wells and closed deep well	No charge	No charge	No charge	No charge
Variances	No charge	No charge	\$75	No charge
Consultation and education	No charge	No charge	No charge	No charge
Water well				
Construction permit (2. Water)	\$100	\$100	\$100	\$100
Inspection	\$100	No charge	No charge	\$100
Closed deep well				
Construction permit (3. Coda)	\$100 - \$101	\$700 (1.9 (per hole) + \$103 (overseas) of 15)	\$700 + \$100 per bore hole	\$100 - \$100
Inspection - individual	\$150	No charge	No charge	\$175
Inspection - non-residential	\$200	No charge	No charge	\$175
Non-compliance (variances water supply (PCTU)				
Special state inspections	No charge	No charge	No charge	No charge
Additional (supply well or 1000)	No charge	No charge	No charge	No charge
Additional local activities				
In addition to IDPH license, an annual contractor registration	None	\$10	None	None
Legal (1) individual closed loop system per tap test	NA	\$53	NA	NA
Legal (2) bank of water closed loop system	NA	\$101	NA	NA
Additional (1) water supply (2) well water to be used	NA	2%	NA	NA
ACTS (1) water - 10 test or 10 test - inspection fee	No charge	None	\$27	None
Construction of well system without permit	No charge			

> Food Protection Program

County Board of Health, March 15, 2016; page 52,

[http://www.co.champaign.il.us/BoardofHealth/Meetings/2016/160315\\_Meeting/160315agendafull.pdf](http://www.co.champaign.il.us/BoardofHealth/Meetings/2016/160315_Meeting/160315agendafull.pdf)

Food Program		CPH#D	Langston County	Prone Counties	Other Counties
Annual Permit	Category I	Day 0-100	\$400	\$400	\$400
	Category II	Day 101-200	\$450	\$450	\$450
	Category III	Day 201-300	\$500	\$500	\$500
	Category IV	Day 301-400	\$550	\$550	\$550
	Category V	Day 401-500	\$600	\$600	\$600
	Category VI	Day 501-600	\$650	\$650	\$650
	Category VII	Day 601-700	\$700	\$700	\$700
	Category VIII	Day 701-800	\$750	\$750	\$750
	Category IX	Day 801-900	\$800	\$800	\$800
	Category X	Day 901-1000	\$850	\$850	\$850
Temporary Permit	One Day		\$10	\$10	\$10
	2-10 Days		\$20	\$20	\$20
	11-30 Days		\$30	\$30	\$30
	31-60 Days		\$40	\$40	\$40
	61-90 Days		\$50	\$50	\$50
	91-120 Days		\$60	\$60	\$60
	121-150 Days		\$70	\$70	\$70
	151-180 Days		\$80	\$80	\$80
	181-210 Days		\$90	\$90	\$90
	211-240 Days		\$100	\$100	\$100
Submittal/Review Transfer	Review I		\$5	\$5	\$5
	Review II		\$10	\$10	\$10
	Review III		\$15	\$15	\$15
	Review IV		\$20	\$20	\$20
	Review V		\$25	\$25	\$25
	Review VI		\$30	\$30	\$30
	Review VII		\$35	\$35	\$35
	Review VIII		\$40	\$40	\$40
	Review IX		\$45	\$45	\$45
	Review X		\$50	\$50	\$50
Other Fees	Administrative		\$10	\$10	\$10
	Inspection		\$15	\$15	\$15
	Plan		\$20	\$20	\$20
	Health Officer		\$25	\$25	\$25
	Food Safety Representative		\$30	\$30	\$30
	Animal Inspection		\$35	\$35	\$35
	Unapproved medical condition		\$40	\$40	\$40
	Specialty Inspection		\$45	\$45	\$45
	Other		\$50	\$50	\$50
	Other		\$55	\$55	\$55
Other Services	All Other Construction or		\$100	\$100	\$100
	Construction		\$200	\$200	\$200
	Other		\$300	\$300	\$300
	Other		\$400	\$400	\$400
	Other		\$500	\$500	\$500
	Other		\$600	\$600	\$600
	Other		\$700	\$700	\$700
	Other		\$800	\$800	\$800
	Other		\$900	\$900	\$900
	Other		\$1000	\$1000	\$1000

Note: larger versions of these three tables are in the March 15, 2016 agenda packet ([http://www.co.champaign.il.us/BoardofHealth/Meetings/2016/160315\\_Meeting/160315agendafull.pdf](http://www.co.champaign.il.us/BoardofHealth/Meetings/2016/160315_Meeting/160315agendafull.pdf)) and are attached.

- B. In order to find some variety in fee structures and also variety in fees changing with scale for the three core programs, three counties in Champaign County Regional Planning Commission’s Regional Condition of Employment & Economic Climate (2011) were chosen. For example, the three chosen counties used scale (sq. ft., sales, or number of employees) to vary food establishment permit fees. Tables similar to the first set of three counties were presented in the same County Board of Health meetings.
- C. New fee tables were proposed that contained some new fee activity items (new fee structures), e.g. construction or installation without an approved permit, and some fees varying on size, e.g. non-residential private sewage disposal construction permits or food establishment Annual Operating Permits, to eliminate “one size fits all.” These proposed tables were presented at the County Board of Health’s August 16, 2016 meeting ([http://www.co.champaign.il.us/BoardofHealth/Meetings/2016/160816\\_Meeting/160816agendafull.pdf](http://www.co.champaign.il.us/BoardofHealth/Meetings/2016/160816_Meeting/160816agendafull.pdf)) and were inserted in Question 1’s response.
- D. Although other counties’ fee amounts were available in the tables, the proposed fees for Champaign County were discussed using local costs.

Sincerely,

Jim Roberts, MS, LEHP  
 Director of Environmental Health

Champaign-Urbana Public Health District  
 201 W. Kenyon Road  
 Champaign, IL 61820

6

"Matrix showing how many entities to which the fees apply already exist in the county."

## Jim Roberts

---

**From:** Jim Roberts  
**Sent:** Thursday, March 23, 2017 4:05 PM  
**To:** Pius Weibel (cpiusweibel@hotmail.com)  
**Cc:** Julie Pryde; Krista Jones (kjones29@illinois.edu)  
**Subject:** Information requested at COW\_question 6

### 6. Matrix showing how many entities to which the fees apply already exist in the county.

#### A. For 2016, CCPHD only:

- > Private Sewage Disposal Program
  - o 89 systems installed
  
- > Potable Water supply Program
  - o 51 Water well construction permits issued
  - o 19 Closed loop well construction permits issued
  - o 31 Water well sealing permits issued

#### > Number of County Annual Operating Food Establishment Permits

County	Number of Food Establishments Total	For-profit Food Establishments	Not-for-profit Food Establishments
Risk Category	349	290	59
I	92	81	11
II	170	123	47
III	87	76	11

- Does not include Plan Review (proposed adjusting sq. ft. range of fees), Temporary Permit (no proposed fee change) or other activities with no fees, e. g. complaint investigations, consultations, and food safety education.

B. The Annual Reports contain many program numbers and activities. For 2015, please see Annual Report, page 25, [http://www.c-uphd.org/documents/annual\\_reports/2015%20Annual%20Report.pdf](http://www.c-uphd.org/documents/annual_reports/2015%20Annual%20Report.pdf). The Annual Report distinguishes between the CUPHD and CCPHD. For 2016, the Annual Report is due in April 2017.

How would current and proposed fee structures and fees affect program and CCPHD budgets?

#### A. Program Budgets

- Private Sewage Disposal (PSD)-Construction Permits and Inspections
- Does not include Subdivision Plat Review fees as there is no proposed change in fees.

#### Current Fee Structure and Fees

FY2015		FY2016
\$76,344	PSD Budget	\$74,535
70 x \$200 = \$ 14,000	Actual # of permits x current fee	89 x \$200 = \$17,800

18.3%	Fees as a % of PSD budget	23.9%
-------	---------------------------	-------

#### Proposed Fee Structure and Fees

FY2015		FY2016
\$76,344	PSD Budget	\$74,535
63 x \$450 = \$28,350	Actual # of permits x proposed fee of \$450	81 x \$450 = \$36,450
5 x \$600 = \$ 3,000	Actual # of permits x proposed fee of \$600	7 x \$600 = \$ 4,200
0	Actual # of permits x proposed fee of \$750	1 x \$750 = \$ 750
2 x \$900 = \$ 1,800	Actual # of permits x proposed fee of \$900	0
\$ 33,150	Total Proposed Fees	\$ 41,400
43.4%	Fees as a % of PSD budget	55.5%

- Potable Water Supply (PSW)—Water Well Construction Permits and Inspections
- Does not include closed loop well (fees approved 2015) and water well sealing (no fee charged) permits as no change in fees proposed.

FY2015		FY2016
\$46,306	PSW Budget	\$45,414
46 x \$200 = \$ 9,200	Actual # of permits x current fee	51 x \$200 = \$ 10,200
19.9%	Fees as a % of PSW budget	22.5%
46 x \$400 = \$ 18,400	Actual # of permits x proposed fee	51 x \$400 = \$ 20,400
39.7%	Fees as a % of PSW budget	44.9%

- Food Protection—Annual Operating Permits (AOP) only
  - > Using FY2015 Numbers; page 48,  
[http://www.co.champaign.il.us/BoardofHealth/Meetings/2016/160315\\_Meeting/160315AgendaFull.pdf](http://www.co.champaign.il.us/BoardofHealth/Meetings/2016/160315_Meeting/160315AgendaFull.pdf)
  - > Cost center #7130 is used to track revenue and expenditures for County food establishment permits and inspections.

#### Current Fee Structure and Fees (Nov 2015 billing)

Fees as % of FY2015 AOP budget = 43.8%

#### Annual Permits and Inspections (#7130)

##### Fee Income from annual permit fees as of November 2015 (annual billing)

Category	Fee	# Active Permits	Potential Total	# For-profit <sup>1</sup>	Actual Total
I	\$400	96	\$38,400	83	\$33,200
II	\$300	166	\$49,800	119	\$35,700
III	\$150	84	\$12,600	76	\$11,400
Total		346	\$100,800	278	\$80,300

- <sup>1</sup> Fee exemptions in Section 12.4 of Health Ordinance # 969.
- Annual permit fees are prorated 50% (June 1- November 30).

#### Proposed Fee Structure and Fees

- FY2015 AOP budget (County Food without Plan Review and Temporary Permit) was \$ 183,334.
- Assume since actual sq. ft. size is uncalculated that 80% of food establishments are 1-1000 sq. ft. (Small), 15% are 1001-3000 sq. ft. (Medium) and 5% are >3000 sq. ft. (Large).

Risk Category I Small	66 x \$ 400	\$ 26,400
Medium	12 x \$ 430	\$ 5,160
Large	5 x \$ 450	\$ 2,250
Risk Category II Small	95 x \$ 300	\$ 28,500
Medium	18 x \$ 330	\$ 5,940
Large	6 x \$ 350	\$ 2,100
Risk Category III Small	61 x \$ 150	\$ 9,150
Medium	11 x \$ 180	\$ 1,980
Large	4 x \$ 200	\$ 800
	<b>Total</b>	<b>\$ 82,280</b>
	<b>Fees as a % of AOP budget</b>	<b>44.9%</b>

## B. CCPHD Budget

- Used FY2015 Proposed CCPHD Budget for CUPHD and FY2015 Program Activities (actual fees collected).

CCPHD Budget for CUPHD		% of budget total (\$779,330)	Actual fees collected	% of budget total (\$779,330)	Proposed Fees	% of budget total (\$779,330)
Total	\$779,330					
Other Grants	(\$122,538)					
Subtotal	\$656,792					
Adm+CD+DIS+TB+Water Well Testing	(\$308,857)					
Subtotal	\$347,935					
Food Plan Review +Temporary Permits	(\$41,950)					
Subtotal	\$305,985	39.3%				
Private Sewage Disposal Program	\$76,344	9.8%	\$14,000	1.8%	\$33,150	4.3%
Potable Water Supply Program	\$46,306	5.9%	\$9,200	1.2%	\$18,400	2.4%
Food (permits, inspections, complaints)	\$183,334	23.5%	\$80,300	10.3%	\$82,200	10.6%

Sincerely,

Jim Roberts, MS, LEHP  
Director of Environmental Health

Champaign-Urbana Public Health District  
201 W. Kenyon Road  
Champaign, IL 61820

Phone: (217) 531-2909  
Fax: (217) 373-7905  
[jroberts@c-uphd.org](mailto:jroberts@c-uphd.org)  
[www.c-uphd.org](http://www.c-uphd.org)

7

“Information on how fee increases will be handled in the years to come”.

## Jim Roberts

---

**From:** Jim Roberts  
**Sent:** Thursday, March 23, 2017 4:14 PM  
**To:** Pius Weibel (cpiusweibel@hotmail.com)  
**Cc:** Julie Pryde; Krista Jones (kjones29@illinois.edu)  
**Subject:** Information requested at COW\_question 7

### *7. Information as to how fee increases will be handled in the years to come.*

#### A. Health Ordinance No. 969 directs the County Board of Health on the frequency of review of the fee schedule

([https://www.champaigncountyclerk.com/county\\_board/ordinances/o00001\\_01000/o00969.pdf](https://www.champaigncountyclerk.com/county_board/ordinances/o00001_01000/o00969.pdf))

##### 12.1.3 Review of Fee Schedule

The BOARD OF HEALTH shall annually, prior to preparation of its annual report, review the fee schedule to determine its sufficiency and its efficacy in promoting the purposes of this ordinance with respect to the criteria established in Subsection 12.2.1.

#### B. This decision is a County Board of Health decision.

Sincerely,  
 Jim Roberts, MS, LEHP  
 Director of Environmental Health

Champaign-Urbana Public Health District  
 201 W. Kenyon Road  
 Champaign, IL 61820

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**“Explanation as to why the reserve is such a high percentage to better understand the need for any increases”.**

### ***Best Practices for General Fund Reserves***

The Government Finance Officers Association (GFOA) recently updated its best practice on unreserved general fund balances to recommend that general purpose governments maintain at a minimum an unrestricted general fund balance of no less than 2 months of regular general fund operating revenues or regular general fund operating expenditures. This amounts to 16.7% of either general fund operating revenues or regular general fund operating expenditures. The GFOA cautions that some governments may require much larger reserves based on their particular financial situation. Conversely, a lower level of reserves may be appropriate for governments such as states, cities and counties because they are better able to predict and plan for contingencies and because they often have a more diversified revenue base that mitigate problems with revenue volatility. The GFOA policy can be found [here](#).

### ***The Civic Federation's Position on Reserves***

The Civic Federation strongly supports local governments adopting a formal fund balance policy and maintaining general operating fund reserves to at least at the GFOA minimum recommended level. We support the reasonable use of reserves to prevent severe service cuts, tax hikes or to address unforeseen contingency situations. However, we do caution against governments holding excessive reserves, which we have defined as being a ratio of unreserved general and special revenue balances to operating expenditures for those funds higher than 50%. In our view, if a government has a fund balance ratio higher than 50%, it should consider shifting toward longer term asset holdings, retiring debt or adjusting the income streams feeding the funds to bring income in line with current spending requirements (See *Evaluating Local Government Financial Health: Financial Indicators for Cook, DuPage, Kane, Lake, McHenry, & Will Counties*).

Source: [www.civiced.org/civic-federation/blog/how-much-fund-balance-too-much-not-enough-just-right](http://www.civiced.org/civic-federation/blog/how-much-fund-balance-too-much-not-enough-just-right)

**What do other County Health Departments keep in reserve for their fund balance?**

On May 2, 2017, Julie Pryde surveyed the IL Association of Public Health Administrator's members to determine what fund balance they currently have. The following are the responses received by 5:00 PM on May 2, 2017.

- Henry-Stark 20%
- Lee 45%
- St. Clair 33%
- Montgomery 27%
- Shelby 10%
- Stephenson 34%
- Adams 33%
- McLean 23%
- Fayette 48%

### Why the large fund balance?

Mainly this is held in reserve for communicable disease response.

- Active, pulmonary TB, which all cases require directly-observed therapy (sending a nurse to the home or job of the client to watch them take their medication, collecting periodic sputum samples, and medical follow-up). This needs to continue until the client is no longer infectious.
- Foodborne or waterborne outbreaks are very costly to investigate and mitigate. It is impossible to predict when and where these will happen, so funds need to be held in reserve for the response. Such disease outbreaks that we have had in the past include norovirus, shigellosis, salmonellosis, and e.coli.
- Outbreaks of vaccine preventable diseases (measles, mumps, rubella, varicella, pertussis, etc.)
- Emerging or reemerging diseases (Ebola, H1N1, West Nile Virus, Zika Virus, Tularemia, etc).
- STD outbreak (Syphilis, gonorrhea, chlamydia, HIV, hepatitis B)
- The threat of a bioterror or bioterror event.

## Highlights

### A. Revenue

1. Property Tax Revenue has grown between 2% - 7% per year.
  - a. 2017 Budget includes \$38,179 in anticipation of the courts deciding in our favor in regards to the Hospital Lawsuits. We now know this revenue will not be realized which will decrease the FY 2017 budgeted fund balance from 35% to 33% of expenditures.
  - b. The County Clerk provided us with the EAV split for the County vs. CUPHD, showing an increase of property tax to CUPHD of \$23,363 and a reduction of the County Board of Health's portion.
  - c. FY 2017 Budget will have a net reduction of \$62,720.53 will decrease the budgeted fund balance from \$512,705 to \$449,985 for a decrease of 35% to 31% of expenditures.
2. Grant Revenue has remained relatively steady with the following exceptions.
  - a. FY 2008 had an \$84K+ grant which was not received after this year.
  - b. FY 2010 Emergency Preparedness had a \$228K+ grant which dropped significantly to \$80K (65%) in 2011. The last 2 years we have received \$60K+.
3. Timing differences in licenses, permits and grant revenue between FY 2013 & FY 2014.
  - a. The County changed their fiscal year end in 2014.
  - b. Licenses and Permits are driven by the economy (i.e. number of establishments, number of new installations)
  - c. Averaging FY 2013 and FY 2014:
    - i. Revenue Licenses and Permits - \$122,115/year.
    - ii. Grants - \$273,746/year.
    - iii. Net Surplus \$20,707/year.
4. Investment Interest has decreased from \$26K in FY 2007 to \$250 in FY 2017.
5. Interfund Transfers
  - a. Then General Fund transferred funds to the Public Health Fund during the period of FY 2006 – FY2009 with a range of \$45K - \$146K.

### B. Expenditures

1. Services outside the realm of CUPHD Contract
  - a. Home Nursing/Child Dental spent \$80K in FY2016 to \$0 in FY 2010.
  - b. Child Dental Access Program decreased from \$105K in FY2006 to \$45K for FY 2012 – FY2017.
2. C-UPHD bills below budget in instances where the grant comes in less than the budgeted amount. Expenses would also drop accordingly for a net effect of \$0.

### C. Fund Balance

1. Net surplus/net loss has fluctuated from (\$197,613) to \$239,026 surplus due to a combination of one or more of the above reasons.
2. Fund balance has fluctuated from \$237,773 to \$418,620.

3. Board of Health set 25% as the minimum fund balance for this fund with the actual ranging from 15% - 35%.
  4. 5-year average is actually 21% - 28%, which means 25% threshold has not been met or maintained.
- D. In years where higher grant revenue is expected, the expenditures will also increase, requiring an increase in fund balance, and vice versa.
- E. Assumptions
1. If budgeted revenue becomes a reality, the Fund could reduce revenue by \$70K or incur an additional \$70K in expenditures to bring the fund balance down to 25% for FY 2017.

Board of Health  
Fiscal 08-09

	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006
	Budget	Actual										
311 30 CURR PROP TX-PUB HTH/CHTY	\$ 564,987	\$ 484,302	\$ 477,171	\$ 458,340	\$ 419,548	\$ 408,034	\$ 392,061	\$ 376,952	\$ 365,293	\$ 348,840	\$ 309,377	\$ 299,109
311 31 CURRENT - PUB HEALTH/C-U	\$ 604,837	\$ 597,114	\$ 587,730	\$ 568,514	\$ 549,344	\$ 542,708	\$ 532,393	\$ 518,645	\$ 506,536	\$ 479,714	\$ 467,291	\$ 433,626
313 30 RE BACKTAX-PUB HTH/CHTY	\$ -	\$ 291	\$ 331	\$ 185	\$ 225	\$ 634	\$ 148	\$ 171	\$ 289	\$ 366	\$ 86	\$ 181
313 31 BACK TAX - PUB HEALTH/C-U	\$ -	\$ 352	\$ 407	\$ 239	\$ 294	\$ 843	\$ 199	\$ 333	\$ 401	\$ 361	\$ 130	\$ 249
314 30 MOB HOM TAX-PUB HTH/CHTY	\$ 450	\$ 457	\$ 462	\$ 443	\$ 451	\$ 450	\$ 436	\$ 470	\$ 476	\$ 445	\$ 479	\$ 419
314 31 MOB HOM TAX-PUB HTH / C-U	\$ -	\$ 357	\$ 388	\$ 349	\$ 389	\$ 598	\$ 579	\$ 591	\$ 591	\$ 605	\$ 648	\$ 608
315 30 PMT IN LBLU-PUB HTH/CHTY	\$ 250	\$ 348	\$ 332	\$ 378	\$ 334	\$ 64	\$ 239	\$ 349	\$ 320	\$ 112	\$ 339	\$ 183
315 31 PMT IN LBLU-PUB HTH / C-U	\$ -	\$ 470	\$ 403	\$ 407	\$ 438	\$ 88	\$ 374	\$ 481	\$ 300	\$ 152	\$ 295	\$ 244
PROPERTY TAXES	\$ 1,170,524	\$ 1,091,817	\$ 1,266,909	\$ 1,078,894	\$ 970,674	\$ 912,911	\$ 926,966	\$ 894,848	\$ 874,046	\$ 819,295	\$ 778,258	\$ 739,619
% Change	7%	3%	4%	6%	2%	3%	4%	2%	2%	3%	6%	
321 25 FOOD PROTECTION PERMITS	\$ 102,975	\$ 101,525	\$ 112,419	\$ 34,350	\$ 158,743	\$ 90,074	\$ 84,628	\$ 94,703	\$ 93,345	\$ 91,380	\$ 32,650	\$ 174,760
322 50 PRIVATE SEWAGE PERMITS	\$ 13,431	\$ 18,000	\$ 15,625	\$ 15,056	\$ 14,233	\$ 22,600	\$ 17,800	\$ 21,500	\$ 21,000	\$ 27,215	\$ 30,132	\$ 39,700
322 51 WELL WATER PERMITS	\$ 12,500	\$ 16,605	\$ 12,098	\$ 8,449	\$ 13,400	\$ 11,800	\$ 8,200	\$ 9,600	\$ 10,800	\$ 14,800	\$ 14,800	\$ 15,000
LICENSES AND PERMITS	\$ 128,967	\$ 136,130	\$ 140,142	\$ 57,855	\$ 186,376	\$ 124,474	\$ 110,628	\$ 125,903	\$ 125,145	\$ 133,395	\$ 78,582	\$ 179,460
% Change	-5%	-1%	22%	-6%	50%	13%	-12%	1%	-6%	70%	-58%	
331 26 USDPH-SUMMER FOOD INSPECT	\$ -	\$ 275	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
331 58 EPA-PUB WATER SYS SUPRVSN	\$ 2,150	\$ 900	\$ 1,300	\$ 1,218	\$ 700	\$ 1,000	\$ 1,025	\$ 1,750	\$ 1,788	\$ 1,700	\$ 2,735	\$ -
331 82 HHS / DCD-MHVSSTGN, TCH ALST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,901	\$ -	\$ -	\$ -	\$ 84,548	\$ 100,643
331 93 HHS-PUB HTH EMERG PREPARE	\$ 66,343	\$ 67,738	\$ 61,107	\$ 72,178	\$ 88,779	\$ 87,971	\$ 80,707	\$ 778,341	\$ 176,166	\$ 81,565	\$ -	\$ -
334 43 IDPH-MLTH PROTECTION GRANT	\$ 125,403	\$ 125,403	\$ 125,403	\$ -	\$ 258,808	\$ 174,149	\$ 125,403	\$ 125,403	\$ 121,641	\$ 62,782	\$ 118,120	\$ 126,512
334 44 IDPH-VECTOR CONTRL GRANT	\$ 16,596	\$ 74,899	\$ 9,816	\$ 15,109	\$ 38,583	\$ 6,194	\$ -	\$ 8,746	\$ 7,933	\$ 9,439	\$ 8,338	\$ 1,000
334 46 IDPH-TOBACCO FREE COMMUNITY	\$ 31,874	\$ 29,078	\$ 23,812	\$ 31,734	\$ 47,736	\$ 26,250	\$ 26,250	\$ 26,229	\$ 27,739	\$ 25,859	\$ 27,093	\$ 24,475
334 60 IL DPT PUB AID-MEDICAID	\$ 3,220	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FEDERAL, STATE & LOCAL SHARED REVENUE	\$ 245,596	\$ 248,233	\$ 223,558	\$ 120,909	\$ 478,589	\$ 245,565	\$ 244,286	\$ 390,469	\$ 270,268	\$ 181,264	\$ 241,022	\$ 232,831
% Change	-1%	1%	8%	-7%	74%	1%	-1%	44%	49%	-25%	-5%	
351 13 SMOKE FREE IL ACT FINES	\$ -	\$ 2,000	\$ 1,400	\$ -	\$ 250	\$ -	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -
FEES AND FINES	\$ -	\$ 2,000	\$ 1,400	\$ -	\$ 250	\$ -	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -
% Change	-100%	43%	100%	-100%	100%	-100%	100%	-	-	-	-	-
361 10 INVESTMENT INTEREST	\$ 250	\$ 707	\$ 299	\$ 257	\$ 221	\$ 418	\$ 316	\$ 2,100	\$ 5,837	\$ 14,281	\$ 29,887	\$ 23,077
369 90 OTHER MISC. REVENUE	\$ 6,025	\$ 2,491	\$ 9,046	\$ 2,113	\$ 2,822	\$ 1,776	\$ 3,448	\$ 1,492	\$ 281	\$ 5	\$ 25	\$ -
MISCELLANEOUS	\$ 6,275	\$ 3,198	\$ 3,345	\$ 2,485	\$ 2,843	\$ 2,192	\$ 3,764	\$ 3,592	\$ 6,099	\$ 14,286	\$ 36,812	\$ 23,077
% Change	94%	-4%	98%	-12%	30%	-42%	5%	-41%	-57%	-46%	14%	
371 80 FROM GENERAL CORP FUND 080	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000	\$ 86,000	\$ 145,500	\$ 145,500
INTERFUND TRANSFERS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000	\$ 95,000	\$ 145,500	\$ 145,500
% Change									-100%	-52%	0%	0%
REVENUE TOTALS	\$ 1,551,162	\$ 1,488,398	\$ 1,435,154	\$ 1,210,123	\$ 1,584,675	\$ 1,325,151	\$ 1,285,543	\$ 1,414,811	\$ 1,310,557	\$ 1,743,250	\$ 1,269,777	\$ 1,314,287
% Change	5%	2%	19%	-14%	20%	1%	-9%	7%	6%	-2%	-5%	
511 4 REG. PART-TIME EMPLOYEES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,554	\$ 2,516	\$ 2,093	\$ 2,494	\$ 419	\$ -
511 9 OVERTIME	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 299	\$ 690	\$ 2,364	\$ 1,573	\$ 413	\$ -
SALARIES AND WAGES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,785	\$ 3,206	\$ 4,457	\$ 4,067	\$ 832	\$ -
% Change							-100%	-45%	-18%	389%	100%	
513 1 SOCIAL SECURITY-EMPLOYER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 133	\$ 242	\$ 341	\$ 311	\$ 24	\$ -
2 UNRF - EMPLOYER COST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 181	\$ 111	\$ 308	\$ 300	\$ 25	\$ -
4 WORKERS' COMPENSATION HHS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7	\$ 10	\$ 8	\$ 8	\$ 3	\$ -
5 UNEMPLOYMENT INSURANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 39	\$ 32	\$ 23	\$ 33	\$ -	\$ -
FRINGE BENEFITS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 381	\$ 585	\$ 870	\$ 651	\$ 50	\$ -
% Change							-100%	-39%	-13%	1194%	100%	
PERSONNEL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,124	\$ 3,801	\$ 5,136	\$ 4,719	\$ 883	\$ -
% Change							-100%	-44%	-76%	9%	435%	100%
533 3 ATTORNEY / LEGAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ 25	\$ 725	\$ -	\$ -	\$ 1,533	\$ -	\$ -	\$ -

	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006
	Budget	Actual										
533 7 PROFESSIONAL SERVICES	\$ 807,440	\$ 746,401	\$ 767,176	\$ 789,788	\$ 732,837	\$ 802,524	\$ 896,537	\$ 734,367	\$ 767,004	\$ 810,848	\$ 478,547	\$ 652,044
533 8 CONSULTING FEES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500	\$ -	\$ -	\$ -
533 40 AUTOMOBILE MAINTENANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 293	\$ 1,360	\$ 55
533 93 DUES AND LICENSES	\$ -	\$ -	\$ -	\$ -	\$ 183	\$ 375	\$ 170	\$ 120	\$ 95	\$ 100	\$ 75	\$ -
533 95 CONFERENCES & TRAINING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 780	\$ -	\$ -
534 41 RETURN UNUSED GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,418	\$ 5,787	\$ -	\$ -
534 78 C-14 PUBLIC HEALTH DISTRICT	\$ 604,837	\$ 597,330	\$ 598,613	\$ 569,698	\$ 550,402	\$ 542,093	\$ 532,255	\$ 517,355	\$ 525,320	\$ 454,125	\$ 453,192	\$ 434,594
534 79 HOME NURSING/CHILD DENTAL									\$ 50,000	\$ 50,000	\$ 39,436	\$ 79,904
534 82 CHILD DENTAL ACCESS PRIOG SERVICES	\$ 45,000	\$ 45,000	\$ 45,000	\$ 48,750	\$ 45,000	\$ 45,000	\$ 35,490	\$ 111,042	\$ 130,360	\$ 130,160	\$ 170,168	\$ 165,168
% Change	5%	-1%	0%	4%	-3%	8%	-6%	-6%	18%	15%	15%	
571 90 TRANSFER TO MENTAL HEALTH FUND OHC TRANSFERS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,970	\$ -	\$ 14,581	\$ 10,417	\$ -	\$ -
% Change							-100%	100%	-100%	60%	100%	
EXPENDITURE TOTALS	\$ 1,457,277	\$ 1,388,641	\$ 1,400,789	\$ 1,407,738	\$ 1,347,649	\$ 1,391,517	\$ 1,291,404	\$ 1,366,884	\$ 1,500,961	\$ 1,267,819	\$ 1,091,860	\$ 1,278,765
% Change	5%	-1%	0%	4%	-7%	0%	-6%	-9%	18%	16%	-14%	
NET SURPLUS/(DEFICIT)	\$ 94,083	\$ 94,757	\$ 34,565	\$ (197,613)	\$ 219,076	\$ (66,346)	\$ (5,942)	\$ 48,126	\$ (180,404)	\$ (22,760)	\$ 176,112	\$ 55,523
BEGINNING FUND BALANCE	\$ 418,620	\$ 210,699	\$ 256,134	\$ 453,748	\$ 214,725	\$ 281,090	\$ 285,999	\$ 277,773	\$ 418,177	\$ 441,937	\$ 265,824	\$ 210,902
NET SURPLUS/(DEFICIT)	\$ 94,085	\$ 94,757	\$ 34,565	\$ (197,613)	\$ 219,076	\$ (66,346)	\$ (5,942)	\$ 48,126	\$ (180,404)	\$ (22,760)	\$ 176,112	\$ 55,523
ENDING FUND BALANCE	\$ 512,705	\$ 418,620	\$ 290,699	\$ 256,135	\$ 453,751	\$ 214,725	\$ 279,956	\$ 285,999	\$ 277,773	\$ 418,177	\$ 441,937	\$ 265,824
% of Expenditures	35%	30%	21%	18%	34%	15%	22%	21%	18%	33%	40%	21%
% of Expenditures as a 5-Year Average	28%	24%	22%	22%	21%	21%	26%	25%				
EXPENSE PER CAPITA (IN ACTUAL DOLLARS) per Debbesey/Tard Ogden's Budget Narratives	\$ 10.87	\$ 10.85	\$ 10.46	\$ 10.01	\$ 9.75	\$ 9.75	\$ 10.28	\$ 12.83	\$ 19.21	\$ 10.57	\$ 9.98	\$ 11.76
% Change	0%	4%	4%	3%	0%	-5%	-20%	-3%	26%	5%	-15%	

\*Note Ending Balance for Actual 2011 and Beginning Balance for Actual 2012 have an unknown difference of \$1,134

IN THE CIRCUIT COURT OF THE SIXTH JUDICIAL CIRCUIT  
CHAMPAIGN COUNTY, ILLINOIS

**FILED**

13 APR 24 2017

*[Signature]*  
CLERK OF THE CIRCUIT COURT  
CHAMPAIGN COUNTY, ILLINOIS

THE COUNTY OF CHAMPAIGN, )  
A body corporate and politic, )  
Plaintiff, )  
v. )  
CHAD MARSHALL and )  
DANA MARSHALL, )  
Defendants. )

Cause No. 2016-CH-206

**NOTICE OF HEARING**

TO: Dana & Chad Marshall, 1623 CR 3400 N, Ludlow, IL 60949

YOU ARE HEREBY NOTIFIED that on May 30, 2017, at 11:30 AM, or as soon thereafter as counsel may be heard, a Hearing to Assess Reserved Civil Penalties will be held before the Honorable Judge Michael Q. Jones, or another judge of the Sixth Judicial Circuit sitting in his place, in Champaign County Circuit Courtroom "H" located on the third floor of the Champaign County Courthouse, 101 East Main, Urbana, Illinois.

SHOULD YOU FAIL TO APPEAR AT THAT DATE AND TIME, A DEFAULT JUDGMENT MAY BE ENTERED AGAINST YOU IN THIS MATTER.

Notice sent by  
JULIA RIETZ  
STATE'S ATTORNEY

*[Signature: Donna M. Davis]*

By: Donna M. Davis  
Assistant State's Attorney