

1 **CHAMPAIGN COUNTY BOARD OF HEALTH**

2
3 *Tuesday, August 23, 2022*

4 **Call to Order**

5 The Champaign County Board of Health (“the Board”) met in-person on August 23, 2022, at the
6 Champaign Urbana Public Health District (“CUPHD”), 201 W. Kenyon Road, Champaign, Illinois. Dr. Krista
7 Jones, President, called the meeting called to order at 5:00 PM.

8 **Roll Call**

9 Upon roll call, the following Board members were present: Dr. Krista Jones, President; Mr. David Thies,
10 Vice President; Ms. Cathy Emanuel, Secretary/Treasurer; Dr. John Peterson; Dr. Dorothy Vura-Weis; and
11 Dr. Lyndon Goodly. Dr. Vihn Hick, Dr. Brent Reifsteck, and Mr. Jacob Paul were absent; Dr. Hick and Dr.
12 Reifsteck arrived later.

13 Also present were Ms. Julie Pryde, CUPHD Administrator; Ms. Whitney Greger, CUPHD Director of
14 Wellness and Health Promotion; Ms. Sarah Michaels, CUPHD Director of Environmental Health; Ms.
15 Jamie Dahlman, Chief Financial Officer of Promise Healthcare; Ms. Amanda Knight, CUPHD Director of
16 Finance; and Ms. Tami Ogden, Director of Finance for Champaign County.

17 **Approval of Agenda/Addendum**

18 Dr. Peterson motioned to approve the agenda, seconded by Mr. Thies. Dr. Jones relayed a request to
19 move Agenda Item L1 to after the Public Participation section of the agenda, which was put forth as a
20 friendly amendment by Mr. Thies. With all present in favor, the amendment and agenda were approved.

21 **Approval of Minutes**

22 Dr. Peterson motioned to approve the meeting minutes from June 14, 2022, seconded by Dr. Goodly.
23 Mr. Thies requested a correction in Line 48 of the minutes in which the word “account” be replaced by
24 “fund balance”. With this amendment agreed upon, all present were in favor and the motion carried. It
25 was suggested that a sign-in sheet for attendees would be provided at future meetings.

26 **Public Participation on Agenda Items Only**

27 None.

28 **Other Business** (Agenda Item L1)

29 Dr. Jones proceeded to Agenda Item L1 regarding the change in recent legislation in the State of Illinois
30 Food Handling Enforcement act and proposed reduced schedule fee for vendors at Farmers’ Markets
31 that sell pre-packaged meat, poultry, egg, or dairy products. Director Sarah Michaels of CUPHD’s
32 Environmental Health Division explained that recent legislation amended the Food Regulation
33 enforcement Act to allow health departments to issue Farmers’ Markets Retail Permits for the sale of
34 meat, poultry, eggs, or dairy products. Ms. Michaels recommended a \$50.00 fee for vendors that sell
35 pre-packaged versions of these items, to keep in line with CUPHD’s current Cottage Operator
36 Registration fee. Ms. Michaels asked the Board to approve the reduced fee, which would become

37 effective on January 1, 2023. Dr. Peterson motioned to approve the \$50.00 fee; Dr. Vura-Weis seconded.
38 With all present in favor, the motion carried.

39 **Discussion of Financial Requests to The Board**

40 The Board reviewed three proposals: two from Promise Healthcare (PHC), and one from CUPHD's
41 Division of Wellness and Health Promotion.

42 Ms. Jamie Dahlman, Chief Financial Officer of PHC, representing Ms. Jennifer Henry, Executive Director,
43 presented the two proposals for FY2023 from PHC's Smile Healthy Dental Program:

- 44
- 45 1. *Child Dental Access Program – General Support Services Request* for \$50,000.00
 - 46 2. *Child Dental Access Program – Dental Practitioner Recruiting Focus Request* for \$50,000.00
- 47

48 Ms. Dahlman stated that the \$50,000.00 *General Support Services Request* would be used to fund a part-
49 time Dental Assistant who will focus on re-engaging low-income children for early dental care.

50

51 The \$50,000.00 requested in the *Dental Practitioner Recruiting Focus Request* would be used to help
52 rebuild PHC's post-COVID pediatric oral health program by recruiting dental providers. Ms. Dahlman
53 observed that dentists and dental hygienists are nationally in short supply. To be competitive, PHC will
54 need to offer at least a \$15,000.00 sign-on bonus for each of three new dentist hires to encourage new
55 candidates to commit to positions. In addition, Promise Healthcare is raising its Dental Hygienist salary
56 to be more competitive in the marketplace.

57

58 Mr. Thies asked if PHC also serves the needs of adult clients. Ms. Dahlman replied that they do, but the
59 requested funding would target pediatric needs. She noted that the COVID epidemic significantly
60 damaged low-income pediatric dental programs nationally and most, including Smile Healthy, are
61 engaged in rebuilding.

62

63 Dr. Peterson asked about the number of patients seen by PHC per year. Ms. Dahlman reported that
64 there are about 35,000 medical and dental patient visits per year – she was not sure what percentage of
65 those were dental but estimated that one dentist services about 2,100 visits per year.

66

67 Dr. Jones reviewed the proposed expenditures of the \$50,000.00 Dental Practitioner Recruiting Focus
68 request to reflect the Board's estimated thirty percent share of the Recruiting Program. Thirty percent
69 of the \$45,000.00 in bonuses needed to recruit three dentists (\$15,000.00 each) totals \$13,500.00;
70 thirty percent of the estimated \$45,000.00 in recruiting costs would be another \$13,500.00; and thirty
71 percent of the estimated \$76,666.00 in marketing costs totals \$23,000.00, for a grand total of
72 \$50,000.00. Dr. Goodly asked the length of time that a newly recruited dentist must commit after
73 accepting a bonus. Ms. Dahlman stated that he or she would be obligated to serve for two years or
74 would have to return the bonus, prorated for time employed.

75

76 Dr. Jones commented that the Champaign County Board of Health could choose to forego funding for
77 the marketing portion of the request since marketing expenditures would not be specific to Champaign
78 County, noting that there are other funding sources for PHC to pursue. She suggested that the Board
79 subtract the Board's portion of marketing costs (\$23,000.00) from the \$50,000.00 total and consider

80 funding \$27,000.00 of the original request.

81

82 Dr. Peterson motioned that the Board fund the full \$50,000.00 for the *Child Dental Access Program –*
83 *General Support Services Request*, which was seconded by Mr. Thies. With all present in agreement, the
84 motion passed.

85

86 Dr. Goodly motioned that the Board fund the *Child Dental Access Program – Dental Practitioner*
87 *Recruiting Focus* proposal for the adjusted amount of \$27,000.00. Dr. Peterson seconded the motion,
88 and with all present in favor, the motion passed.

89

90 The Board discussed what would be an appropriate Fund Balance level for the Board. The Fund Balance
91 is currently 25% of the expenditure budget, which was established by the Board to ensure an
92 appropriate balance to address cash flow requirements and reserve funding for public health
93 emergencies. Ms. Knight noted that some government entities have Fund Balances that range between
94 25 to 50 percent. This topic will be revisited at the November 15, 2022 meeting.

95

96 The Board reviewed the request from Whitney Greger, Director of C-UPHD’s Wellness and Health
97 Promotion Division, for \$30,000.00 to fund Champaign County Comprehensive Sexual Health Education
98 Program (“*Making Proud Choices!*”) for the 2022/2023 School Year. Ms. Greger remarked that since they
99 meet the requirement of having a 40% minority population, Champaign and Urbana Middle Schools
100 receive a grant for sexual health education from the Illinois Department of Human Services, but most
101 County schools do not meet this condition. The \$30,000.00 provided by the Board would allow CUPHD
102 to deliver the program to students at schools such as J.W. Eater Middle School in Rantoul, schools in
103 Thomasboro and Ludlow, and other schools that feed into Rantoul High School. Funding would support
104 CUPHD staffing and travel (mileage) as well as materials. Dr. Peterson asked if this is a one-time grant;
105 Ms. Greger stated that this will likely be requested year-to-year but that the Agency will also be looking
106 for other funding sources as well. Mr. Thies asked about specific components of the Program and if
107 parents are involved in any decision processes regarding the Program. Ms. Greger explained
108 components of the Program and noted parents are offered an opt-out option for their children. Ms.
109 Greger also explained how the Program is evaluated. Ms. Emanuel motioned to approve the \$30,000.00
110 grant for the Program, to be taken from the Fund Balance, which was seconded by Dr. Vura-Weis. With
111 all present in agreement, the motion passed.

112

113 **Discussion of the Proposed FY2023 County Board of Health Budget**

114 Ms. Tami Ogden, Director of Finance for Champaign County, presented information on the state of the
115 Health Fund Property Tax Levy. The County is presently under a restriction prohibiting more than a 5%
116 increase in the Cost Performance Index (CPI) set by the Illinois Department of Revenue. The Health Fund
117 Property Tax Levy grew 7.79% between FY2022 and FY2023. Property tax revenue is only estimated at
118 this time of year; the total levy is not split between CUPHD and the Board until the County Clerk’s Office
119 provides the equalized assessed values (EAV) in May of the subsequent year. The split is expected to be
120 44.6% for the Board and 55.4% for CUPHD. The total Levy amount now stands at \$1.5 million.

121 Dr. Jones noted that the County Board Meeting is scheduled for 6:00 PM on Monday, August 29, 2022,
122 where Ms. Ogden will present the Board’s budget. Dr. Jones, Ms. Pryde and Ms. Knight will also be in
123 attendance.

124
125 Dr. Jones noted that there will be an adjustment to the FY2023 Proposed County Board of Health Budget
126 to reflect the \$23,000.00 removed from Promise Healthcare’s *Child Dental Access Program – Dental*
127 *Practitioner Recruiting Focus Request*. Ms. Emanuel motioned to approve the amended budget, which
128 was seconded by Dr. Vura-Weiss. With all present in favor, the motion passed.

129
130 Ms. Amanda Knight, Director, CUPHD Division of Finance responded to Dr. Peterson’s request
131 for a summary of the differences from the FY2022 to FY2023 budget other than property tax and wage
132 increases. Ms. Knight stated most items were the same except for the addition of a COVID-19 Crisis
133 Grant in the amount of \$181,817.00 and the addition of a potential one-time fund balance usage for a
134 total of \$80,000.00. Requests for consideration included the \$30,000.00 for CUPHD to expand Sex
135 Education to additional County Schools and Smile Healthy Recruitment and Retention bonuses in the
136 amount of \$50,000.00, which was adjusted to \$27,000.00.

137 **Correspondence and Communications**

138 None.

139

140 **Smile Healthy**

141 Mr. Thies motioned to place reports from Smile Healthy for May and June FY 2022 on file and approve
142 invoices from June of FY2022 and July and August FY2023, seconded by Dr. Vura-Weis. With all present
143 in favor, the motion carried.

144 **CUPHD**

145 Dr. Vura-Weis motioned to approve CUPHD invoices from April, May, and June of FY2022 as well as
146 place monthly reports from Communicable Disease Morbidity and CUPHD Performance Management on
147 file. This was seconded by Dr. Peterson. With all present in favor, the motion carried.

148 **Old Business**

149 None.

150 **Public Participation on Non-Agenda Items Only**

151 None.

152 **Monkeypox update from CUPHD Administrator**

153 Ms. Julie Pryde, CUPHD Administrator, briefed the Board on the monkeypox situation in Champaign
154 County, noting that there were currently 10 confirmed cases and that CUPHD had given about 275
155 monkeypox vaccinations. She applauded the efforts of CUPHD’s healthcare partners in detecting and
156 treating monkey pox in the county. She noted that there had been no further spread from the case
157 detected at a Rantoul daycare center earlier in August. CUPHD has added monkey pox information to its
158 website.

159

160 **Next Meeting**

161 The next meeting of the Champaign County Board of Health will be held in person on Tuesday,
162 November 15, 2022, at 5:00 PM in the Main Conference Room at CUPHD, 201 W. Kenyon Road in
163 Champaign. All meetings going forward will begin at 5:00 PM.

164 **Adjournment**

165 With no further business to be discussed, Dr. Jones adjourned the meeting at 7:20 PM.