

**CHAMPAIGN COUNTY BOARD OF HEALTH**  
**Meeting Minutes**

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*Monday, December 5, 2022*

**Call to Order**

The Champaign County Board of Health (“the Board”) conducted a meeting via Zoom on December 5, 2022. Dr. Krista Jones, President, called the meeting to order at 5:02 PM. The meeting was rescheduled from its original date of November 15, 2022.

**Roll Call**

Upon roll call, Board members Dr. Krista Jones, President; Mr. David Thies, Vice President; r. John Peterson; Dr. Dorothy Vura-Weis; and Dr. Lyndon Goodly were present. Dr. Brent Reifsteck joined the call at 5:07 PM. Mr. Jacob Paul, Dr. Vihn Hick, and Ms. Cathy Emanuel, Secretary/Treasurer were absent.

Also in attendance via Zoom were Ms. Julie Pryde, CUPHD Administrator; Ms. Alyx McElfresh, Educator for CUPHD’s Wellness and Health Promotion Division; Ms. Sarah Michaels, CUPHD Director of Environmental Health; Mr. Rob Davies, Director of CUPHD’s Planning and Research Division; Ms. Amanda Knight, Director of CUPHD’s Finance Division; Ms. Candi Crause, Director of CUPHD’s Teen and Adult Services Division; Ms. Anne Jensen, Director of Oral Health for Promise Healthcare’s Smile Healthy Program; Ms. Jennifer Henry, Executive Director of Promise Healthcare; and Ms. Jodie Ellis, Administrative Assistant for CUPHD’s Human Resources Division.

**Approval of Agenda/Addendum**

Dr. Vura-Weis motioned to approve the meeting agenda, seconded by Dr. Goodly. With all present in favor, the agenda was approved.

**Approval of Minutes**

Mr. Thies moved to approve the meeting minutes from August 23, 2022, seconded by Dr. Vura-Weis. With all present in favor, the minutes were approved.

**Public Participation on Agenda Items Only**

None.

**Correspondence and Communications**

Ms. Julie Pryde noted that as of that morning Carle Hospital had only 2 pediatric floor beds and 2 pediatric ICU beds available. There have recently been many pediatric admissions due to several respiratory viruses circulating in the community. Dr. Reifsteck commented that Carle’s pediatric units have been closed to the region for weeks, meaning that they are unable to accommodate requests to accept patients from other areas. He noted that the children who become sickest are typically under 6 months of age. Many of the current viruses circulating in the community can cause bronchiolitis, an inflammation and congestion in the small airways (bronchioles) of the lungs. Ms. Pryde recommended that the public wear masks during the coming winter months to protect vulnerable populations.

Dr. Vura-Weis commented that Mr. J.R. Lill has been a great new addition to the Behavioral Health Panel for the I-Plan. Mr. Lill is an employee of the Champaign County United Way.

### **Smile Healthy Reports and Invoices**

Dr. Peterson made an omnibus motion to place reports on file and approve invoices from Smile Healthy from July, August, and September of FY 2022. This was seconded by Dr. Goodley. With all present in favor, the motion carried. Ms. Anne Jensen and Ms. Jennifer Henry were present for questions. Ms. Jensen reported that Smile Health recently hired an additional hygienist, so there are now two hygienists and two fulltime dentists onboard. She said Smile Healthy anticipates interviewing more candidates soon. Ms. Henry observed that at a recent national dental conference, every agency present was actively recruiting dental professionals.

### **CUPHD**

Mr. Thies made an omnibus motion to approve CUPHD invoices from July, August, and September of FY2022. The motion was seconded by Dr. Vura-Weis. With all present in favor, the motion carried. Dr. Vura-Weis motioned to place monthly reports from Communicable Disease Morbidity and CUPHD Performance Management on file. This was seconded by Mr. Thies, and, with all present in favor, the motion carried.

### **Old Business**

The Board resumed a discussion from August 23, 2022, to determine an appropriate percentage to maintain the CUPHD Fund Balance Reserve, currently at 33 percent of the budget. Dr. Jones reported that although the Board recently used funds from the Fund Balance Reserve to support two projects – CUPHD’s Making Proud Choices Program in county schools and Promise Healthcare’s Smile Healthy Program –a substantial fund balance reserve remains. Ms. Pryde observed that reserve fund balances in comparable agencies typically varied from 25 to 50 percent. Ms. Knight agreed that a balance of 25 to 50 percent would likely address most emergency needs. Ms. Knight mentioned that there may be additional funds available after legal issues regarding the county tax levy is resolved, possibly around \$50,000.00. After discussion, Board members agreed that maintaining between 25 to 35 percent of the budget in the CUPHD Fund Balance Reserve would be suitable. Dr. Peterson motioned that the CUPHD Fund Balance Reserve be maintained at between 25 and 35 percent of the budget, which was seconded by Mr. Thies. With all present in favor, the motion passed.

### **Other Business**

Ms. Alyx McElfresh, Health Educator for CUPHD’s Wellness and Health Promotion Division, provided an update on the Making Proud Choices Program (MPCP). Ms. McElfresh reported that all has gone well this fall. MPCP worked in Rantoul with eighth graders at JW Eater Junior High School during the fall semester. The MPCP will be presented to freshman at Fisher High School before the 2022 winter break and later during the spring semester to a different cohort at the school. Fisher Junior High School requested that CUPHD bring the program to its seventh graders in the spring. Dr. Jones thanked Alyx and her co-workers for their excellent work.

### **Meeting Starting Time**

The Board agreed to continue starting quarterly meetings at 5:00 PM (instead of 5:30 PM) in 2023.

### **2023 Schedule for Meetings**

Next year's quarterly meetings will be held March 21, June 20, August 22, and November 14, 2023. Dr. Peterson motioned to approve the 2023 schedule and Dr. Vuru-Weis seconded. With all present in favor, the motion passed.

**Public Participation on Non-Agenda Items**

None.

Mr. Davies and Dr. Reifsteck urged the community to wear masks in public to protect vulnerable people from COVID and the other viruses circulating locally and nationally.

**Next Meeting**

The next meeting of the Champaign County Board of Health will be held on Tuesday, March 21, 2023, at 5:00 PM in person in the Main Conference Room at CUPHD, 201 W. Kenyon Road in Champaign.

**Adjournment**

With no further business, Dr. Goodley motioned to adjourn the meeting at 5:55 PM, seconded by Dr. Vuru-Weis. With all present in agreement, Dr. Jones adjourned the meeting at 5:55 PM.