

***Board Meeting Minutes-Regular Session
May 23, 2019***

Board Members Present: Dr. Kathleen Buetow, Mike Williams, Tara Gilman, Barb Daly, Rich Surles, Curt Apperson, Mike Campbell, Nate Rath, Justin Bouse

Absent: Julia Rietz, Andrew Killian, Carol Schrepfer Colburn, Mike Metzler, Tom Geis

Staff Present: Kari May, Executive Director

Welcome & Introductions: Buetow opened the meeting at 9:01 am.

Same day additions to the Agenda: None

Public Participation: Joan Dixon presented the Community Foundation of East Central Illinois Community Commitment Grant award to Kari May.

***Presentation of 20-year plaque to Dr. Kathleen Buetow
for her 20-year commitment to the CAC.***

Approval of Minutes: Apperson moved, Bouse seconded, that the board approve the minutes for January 24, 2019. Motion carried unanimously.

Financial Report: May presented the financial report

Director's Report: May presented the Director's report.

Old Business:

None

New Business:

- Grant Year Budget including a 2% pay increase for staff: Bouse made a motion to accept the FY20 Grant Year Budget. Surles seconded, motion carried unanimously.
- Annual Protocol Review – no changes will be made to the CAC Protocol this year.
- CAC FY18 Annual Report - Surles moved and Rath seconded that the Board approve the grant year annual report for fiscal year 18. Motion carried unanimously.
- CLC Plan: Williams moved, and Apperson seconded that the board approve the proposed Cultural and Linguistic Competency Plan. Motion carried unanimously.

***Board Meeting Minutes-Regular Session
May 23, 2019***

- Program Performance Evaluation – Logic Model: Surles moved and Apperson seconded that the CAC adopt the Logic Model to enhance the assessment of program evaluation and outcome measurement.
- NCA Accreditation visit will be scheduled in September of 2020. The application for accreditation will be due 6 months prior to the visit date.

Announcements:

- Next Board meeting will be held on July 25, 2019.

Adjournment: At 9:30 am Williams moved, Apperson seconded, that the meeting be adjourned. Motion carried unanimously.

Respectfully Submitted,
Kari May, Executive Director

Board Approved on 9/26/19