



# COUNTY BOARD AGENDA – ACTION REPORT

County of Champaign, Urbana, Illinois

Thursday, March 31, 2005 – 7:00 p.m.

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Meeting Room 1, Brookens Administrative Center  
1776 East Washington Street, Urbana

## I CALL TO ORDER

## II ROLL CALL

## III PRAYER & PLEDGE OF ALLEGIANCE

## IV READ NOTICE OF MEETING

- V APPROVAL OF MINUTES – December 16, 2004 (Amended) Approved  
February 15, 2005 (Study Session) Approved  
February 24, 2005 (Open & Closed) Approved

## VI APPROVAL OF AGENDA/ADDENDUM

## VII DATE/TIME OF NEXT REGULAR MEETING – Thursday, April 21, 2005 – 7:00 p.m.

## VIII PUBLIC PARTICIPATION

## IX ANNOUNCEMENTS/COMMUNICATIONS

- X \*CONSENT AGENDA – *goldenrod attachment* Approved with  
the removal of  
items A 4 & C 1  
A

## XI COMMITTEE REPORTS:

### A. JUSTICE & SOCIAL SERVICES COMMITTEE

Summary of Action from March 7, 2005 Meeting:

1. Approval of the Ordinance re-establishing the Emergency Services & Disaster Agency of Champaign County as the Emergency Management Agency of Champaign County. Approved
2. Approval of the Intergovernmental Agreement with the City of Champaign for Animal Impound Services. Removed
3. Report regarding the implementation of Champaign County Animal Control Ordinances. Approved
4. *Intergovernmental Agreement Regarding Edward Byrne Memorial Justice Assistance Grant (To be distributed)* Sent back to Committee

**B. COUNTY FACILITIES COMMITTEE**

Summary of Action from March 8, 2005 Meeting:  
*Anticipated Action from March 31, 2005 Meeting:*

1. *Approval of the award of bid for the Animal Services Facility – Cat Cage System. (To be distributed)* Approved
2. *Approval of the Champaign County Board and the City of Urbana – Quit Claim Deed. (To be distributed)* Approved
3. *Approval of the award for bid for Champaign County Nursing Home Satellite or Cable TV Services. (To be distributed)* Approved

**C. POLICY, PERSONNEL & APPOINTMENTS**

Summary of Action from March 9, 2005 Meeting:

1. Approval of the creation of the position of Deputy County Administrator – HR and the Job Content Evaluation Committee Recommendation Regarding the Classification, Description, and Salary for that position, effective upon approval of the County Board. Approved
2. Approval of the creation of the position of part-time Deputy Administrator for Animal Control and of the Job Content Evaluation Committee recommendation regarding the Classification, Description and Salary for that position, effective upon approval of the County Board. Approved
3. Approval of the Ordinance Amending Ordinance No. 719 – Champaign County Ethics Ordinance. Approved

**D. FINANCE COMMITTEE**

Summary of Action from March 10, 2005 Meeting:

1. Resolution - Budget Amendment
  - A. Budget Amendment #05-00037  
Fund/Dept: 676-010 – Solid Waste Management  
Increased Appropriations: \$30,000  
Increased Revenue: \$0  
This is to appropriate \$30,000 for the County’s contribution to the community-wide Visioning Project from available funds in the Solid Waste Management Fund. Sent back to committee

Finance Cont.

2. Approval of an Additional Senior Assistant State's Attorney To provide legal counsel for the Nursing Home and Regional Planning Commission. Approved
3. Payment of Claims Authorization Approved
4. Purchases Not Following Purchasing Policy Approved

**E. HIGHWAY & TRANSPORTATION COMMITTEE**

Summary of Action from March 11, 2005 Meeting:

1. Approval of Highway Maintenance/Fleet Maintenance Facility Approved

**F. ENVIRONMENT & LAND USE COMMITTEE**

Summary of Action from March 14, 2005 Meeting:

**G. LABOR SUBCOMMITTEE**

1. Closed Session Pursuant to 5 ILCS 120/2 (c) 2 to Consider Collective Negotiating Matters Between the County and its Employees or Their Representatives.

**XII OTHER BUSINESS**

- A. Closed Session Pursuant to 5 ILCS 120/2 (c) 1 to Consider the Employment, Compensation, Discipline, Performance, or Dismissal of an Employee.

**XIII NEW BUSINESS**

**XIV ADJOURNMENT**

- \*Roll Call
- \*\*Roll Call and 18 votes
- \*\*\*Roll call and 21 votes

*County Board members and guests are encouraged to park in the north parking lot, off Lierman Avenue, and enter the Brookens facility through the north door. The Brookens Administrative Center is an accessible facility. For additional information, contact Kay Rhodes in the County Administrator's Office at (217) 384-3776.*



# COUNTY BOARD ADDENDUM – ACTION REPORT

*County of Champaign, Urbana, Illinois*

*Thursday, March 31, 2005 – 7:00 p.m.*

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## **XI COMMITTEE REPORTS:**

### **E. FINANCE COMMITTEE**

5. Approval of Contract of Human Resource Software Management System and Services with Kronos, Incorporated. Approved
- A. Professional Services Estimate Document  
B. Master Lease Agreement
6. Approval of Source Code Escrow Agreement with DSI Technology Escrow Services for escrow of source code from Kronos, Inc. Approved

## **XII OTHER BUSINESS**

- B. Recommendation to Direct Nursing Home Administrator and County Administrators to Work with Legal Counsel to Alter the Current Certificate of Need for the Champaign County Nursing Home. Approved

\*Roll Call

\*\*Roll Call and 18 votes

\*\*\*Roll call and 21 votes

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Telephone: (217) 384-3776  
County Home Page: [www.co.champaign.il.us](http://www.co.champaign.il.us)

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# **COUNTY BOARD CONSENT AGENDA-Action Report**

*County of Champaign, Urbana, Illinois*

*Thursday, March 31, 2005 - 7:00 p.m.*

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*Meeting Room 1, Brookens Administrative Center*

*1776 East Washington Street, Urbana*

## **A. JUSTICE & SOCIAL SERVICES**

1. Approval of the Intergovernmental Agreement between Illinois Department of Public Aid, the Champaign County Board, and the Champaign County Sheriff. Approved
2. Approval of the renewal of the Violent Crime Victims Assistance Grant. Approved
3. Approval of the award of bid #2005-005, Prime Food Vending Contract, To Waugh Foods, Peoria, Illinois. Approved
4. Approval of the award of bid #2005-007, Oxygen Supplier Contract, to RCS Management Corporation. Removed
5. Approval of the Ordinance for Exception to the County Purchasing Policy Policy Ordinance No 323. Approved

## **B. COUNTY FACILITIES**

1. Approval of the appointment of the County Administrators to the Champaign County Clock & Bell Tower Committee. Approved
2. Approval of Invoice #0047678 from Simpson, Gumpertz & Heger, Inc. in the amount of \$14,928.29 for Professional Services provided through January 21, 2005 per agreement dated March 2003. Invoice is for Design Development Services. Approved
3. Approval of Invoice #82903 from Farnsworth Group in the amount of \$2,707.00 for Professional Services beyond contract scope provided through January 21, 2005 per agreement dated March 2003. Pay Request is for Site Observation and Design Work for Plumbing & HVAC. Approved
4. Approval of Invoice #82967 from Farnsworth Group in the amount of \$2,018.96 for Project Reimbursable expenses through January 21, 2005 per Agreement dated March 2003. Approved
5. Approval of Invoice #83266 from Farnsworth Group in the amount of \$67,312.50 for Professional Services provided through February 18, 2005. Invoice is for Construction Administration. Approved

County Facilities Cont.

- |    |                                                                                                                                                                                                                                                                              |          |
|----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 6. | Approval of Pay Request #25 from PKD, Inc. in the amount of \$53,331 for Professional Services provided through February 20, 2005 per agreement dated February, 2003. (\$10,792 – Staff; \$6,751 – Construction Fee; \$3,033 – Reimbursables; \$32,755 – General Conditions) | Approved |
| 7. | Approval of the Duce Construction Request for Reduction in Retainage.                                                                                                                                                                                                        | Approved |
| 8. | Approval of the Contract between the County Board and Regional Planning Commission for Technical & Advisory Planning Services.                                                                                                                                               | Approved |
| 9. | Approval of the Proposed Mental Health Board Lease.                                                                                                                                                                                                                          | Approved |

**C. POLICY, PERSONNEL, & APPOINTMENTS**

**1. Appointments/Reappointments**

- |    |                                                           |          |
|----|-----------------------------------------------------------|----------|
| A. | Locust Grove Cemetery – term ending 6-30-2006             | Removed  |
|    | *Mark Lovingfoss                                          |          |
| B. | Stearns Cemetery Association – term ending 6-30-2009      | Approved |
|    | *Charles Bensyl                                           |          |
| C. | Prairie View Cemetery Association – term ending 6-30-2011 | Approved |
|    | *Larry Kienzler                                           |          |
| D. | County Board Liaison Appointments                         | Approved |
|    | *Scott Tapley – Project 18                                |          |
|    | *Claudia Gross – Lincoln Heritage RC/D                    |          |
|    | *Jonathan Schroeder – Alternate Lincoln Heritage RC/D     |          |
| E. | Fountain Head D.D. – Term Ending 8-31-2007                | Approved |
|    | *Marc Shaw                                                |          |
| F. | Ivesdale FPD – Term Ending 8-31-2005                      | Approved |
|    | *Denny Jayne                                              |          |

Policy Cont.

2. Approval of the Resolution Amending Flexible Spending Account Plan Approved  
Pending review by Assistant State's Attorney.

**D. FINANCE**

1. **Resolution – Budget Amendments/Transfers**

- A. **Budget Amendment #05-00027** Approved  
Fund/Dept: 619-026 Tax Sale Automation Fund – County Treasurer  
Increased Appropriations: \$15,000  
Increased Revenue: \$0  
This is an automation fund where any unspent money carries over in a fund balance. This amendment provides funding to purchase a new printer For tax bills and software to correct mailing addresses.
- B. **Budget Amendment #05-00029** Approved  
Fund/Dept: 075-632 Regional Planning Commission – Campus Area  
Transportation Study  
Increased Appropriations: \$36,000  
Increased Revenue: \$0  
To accommodate expanded Campus Area Transportation Study contract expense requirements. Corresponding revenue received in prior fiscal year.
- C. **Budget Amendment #05-00030** Approved  
Fund/Dept: 105-016 Capital Equipment Replacement Fund – Administrative Services  
Increased Appropriations: \$8,515  
Increased Revenue: \$0  
For replacement of 26 year old microfilm reader printer that will not have technical or service support after 3/31/05.
- D. **Budget Amendment #05-00031** Approved  
Fund/Dept: 075-666 Regional Planning Commission – Family & Community Development – Even Years  
Increased Appropriations: \$12,750  
Increased Revenue: \$12,750  
To accommodate alternating fiscal years for the Family and Community Development Program.
- E. **Budget Amendment #05-00032** Approved  
Fund/Dept: 075-667 Regional Planning Commission – Project 18/CCMHB – Even Years  
Increased Appropriations: \$7,600  
Increased Revenue: \$7,600  
To accommodate alternating fiscal years for the Project 18 Program.

Finance Cont.

- F. **Budget Amendment #05-00033** Approved  
Fund/Dept: 075-668 Regional Planning Commission – Youth Housing  
Advocacy – Even Years  
Increased Appropriations: \$3,550  
Increased Revenue: \$3,550  
To accommodate alternating fiscal years for the Youth Housing Advocacy  
Program.
- G. **Budget Amendment #05-00034** Approved  
Fund/Dept: 075-669 Regional Planning Commission – Workforce  
Development – Even Years  
Increased Appropriations: \$16,000  
Increased Revenue: \$16,000  
To Accommodate alternating fiscal years for the Workforce Development  
Program.
- H. **Budget Transfer #05-00012** Approved  
Fund/Dept: 080-075 General Corporate – General County  
080-016 General Corporate – Administrative Services  
Total Amount of Transfer: \$6,963  
To provide necessary appropriations for the position upgrades  
Approved by County Board on January 20, 2005.
3. Approval of the Memorandum of Understanding for the AFSCME General  
Clerical Workers Unit, Local 900A. Approved
4. Approval of 3.5% increase to GIS Consortium dues for FY2006 from  
\$207,000 for the period from July 1, 2004 – June 30, 2005 to \$214,245 for the  
Period from July 1, 2005 – June 30, 2006. Approved
5. Approval of the Resolution for Authorization for a Loan to the General  
Corporate Fund from the Public Safety Sales Tax Fund. Approved
6. Approval of the Resolution for Authorization for Loan to Social Security  
and IMRF from Working Cash Fund. Approved
7. Approval of the Memorandum of Understanding with FOP Law  
Enforcement regarding Calculation of Seniority. Approved
8. Approval of the upgrade of Legal Secretary to Administrative Legal Secretary. Approved



**E. HIGHWAY & TRANSPORTATION**

1. Approval of the Ordinance for the establishment of an altered Speed zone on Robin Road in Mahomet Road District. Approved
2. Approval of the Resolution awarding of contract for Bituminous Materials for 2005 Township Maintenance. Approved
3. Approval of the Resolution appropriating \$583,469.46 from County Highway Funds for the improvements to Prospect Avenue From 500 feet south of Meijer Drive to Interstate Drive – Section #04-00346-01-PV. Approved

**F. ENVIRONEMENT & LAND USE**

- Approval of the Ordinance Amending the Rules and Regulations Governing the Sale and Consumption of Alcoholic Liquor in Champaign County, Illinois. Approved

