

COUNTY BOARD AGENDA

County of Champaign, Urbana, Illinois
Thursday, November 19, 2015 – 6:30 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana, Illinois

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- I. **Call To Order**
- II. ***Roll Call**
- III. **Prayer & Pledge of Allegiance**
- IV. **Read Notice of Meeting**
- V. **Approval of Agenda/Addenda**
- VI. **Nomination & Election of Vice-Chair**
- VII. **Date/Time of Next Regular Meetings**

Standing Committees:

- A. County Facilities Committee Meeting – December 1, 2015 @ 6:30 p.m.
*Lyle Shields Meeting Room, Brookens Administrative Center
1776 E. Washington Street, Urbana*
- B. Environment & Land Use Committee Meeting – December 3, 2015 @ 6:30 p.m.
*Lyle Shields Meeting Room, Brookens Administrative Center
1776 E. Washington Street, Urbana*
- C. Highway & Transportation Committee Meeting – December 4, 2015 @ 9:00 a.m.
Fleet Maintenance Facility, 1605 E. Main Street, Urbana

Committee of the Whole:

- A. Tuesday, December 8, 2015 @ 6:30 p.m.
(Finance; Policy, Personnel, & Appointments; Justice & Social Services)
*Lyle Shields Meeting Room, Brookens Administrative Center
1776 E. Washington Street, Urbana*

County Board:

- A. Regular County Board Meeting – December 17, 2015 @ 6:30 p.m.
*All held in the Lyle Shields Meeting Room, Brookens Administrative Center
1776 E. Washington Street, Urbana*

- VII. **Public Participation**
- VIII. ***Consent Agenda**
- IX. **Communications**
- X. **Approval of Minutes**
 - A. Regular County Board - October 22, 2015
 - B. Study Session - October 27, 2015
- XI. **Re-Entry Program Summary Report Presentation**
- XII. **Bailey Edward Presentation of the Champaign County Facilities Conditions Assessment**

XIII. Nursing Home Quarterly Report

XIII. Standing Committees:

A. County Facilities

Summary of Action Taken at November 3, 2015 Meeting

B. Environment & Land Use

Summary or Action Taken at November 5, 2015 Meeting

C. Highway & Transportation

Summary of Action Taken at November 6, 2015 Meeting

XIV. Areas of Responsibility:

*Summary of Action Taken at November 10, 2015 Committee of the Whole Meeting
(Justice & Social Services; Finance; Policy, Personnel, & Appointments)*

A. Policy, Personnel, & Appointments

1. Adoption of Resolution No. 9441 Appointing Frank DiNovo to the Zoning Board of Appeals, Term: December 1, 2015 – November 30, 2019
2. Adoption of Ordinance 969 –Health Ordinance of Champaign County, IL
3. Adoption of Resolution 9448 Honoring Employees
4. Adoption of Resolution 9449 Honoring Retirees

B. Finance

1. Adoption of Resolution No. 9457 Authorizing the issuance of Tax Anticipation Warrants in anticipation of the collection of taxes levied for the year 2015, by the County Board of The County of Champaign, Illinois, for Nursing Home Fund purposes
2. Adoption of Resolution No. 9461 Authorizing Payment of Claims November 2015
3. Adoption of Resolution No. 9462 Authorizing Purchases Not Following Purchasing Policy November 2015

C. Justice & Social Services

XV. New Business

1. Adoption of Resolution No. 9443 Appointing Samuel Banks to the Nursing Home Board of Directors; Term December 1, 2015 – November 30, 2017
2. Adoption of Resolution No. 9440 Appointing Brad Passalacqua to the Zoning Board Appeals Committee; Term December 1, 2015 – November 30, 2020
3. Adoption of Resolution No. 9460 Appointing a Supervisor of Assessments; Term November 20, 2015 – November 19, 2019

XVI. Other Business

XVII. Adjourn

*Roll Call
**Roll call and 15 votes
***Roll call and 17 votes
****Roll call and 12 votes

Except as otherwise stated, approval requires the vote of a majority of those County Board members present.



COUNTY BOARD CONSENT AGENDA

County of Champaign, Urbana, Illinois

Thursday, November 19, 2015 - 6:30 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana Illinois

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A. Highway:

1. Adoption of Resolution No. 9432 Approving Appropriation of County Motor Fuel Tax Funds for the Salary and estimated expenses of the County Engineer for the period from December 1, 2015 – November 30, 2016 1-2
2. Adoption of Resolution No. 9433 Approving Appropriation of County Motor Fuel Tax Funds for County Road Maintenance for the period from January 1, 2016 – December 31, 20-16 3-4
3. Adoption of Resolution No. 9434 Approving Appropriation of Funds from the County Bridge Fund Pursuant to 605 ILCS 5/5-501 5

B. Policy, Personnel & Appointments:

1. Adoption of Resolution No. 9435 Appointing Tami Fruhling-Voges to the Senior Services Advisory Committee, Term: December 1, 2015 – November 30, 2018 6
2. Adoption of Resolution No 9436 Appointing Cathy Lentz to the Senior Services Advisory Committee, Term: December 1, 2015 – November 30, 2018 7
3. Adoption of Resolution No. 9437 Appointing Bryan Wrona to the Public Aid Appeals Committee, Term: December 1, 2015 – November 30, 2017 8
4. Adoption of Resolution No. 9438 Appointing Andrew Quarnstrom to the Public Aid Appeals Committee, Term: December 1, 2015 – November 30, 2017 9
5. Adoption of Resolution No. 9439 Appointing Bernie Magsamen to the Public Aid Appeals Committee, Term: December 1, 2015 – November 30, 2017 10
6. Adoption of Resolution No. 9442 Appointing Catherine Emmanuel to the Nursing Home Board of Directors, Term: December 1, 2015 – November 30, 2017 11
7. Adoption of Resolution No. 9444 Appointing Sami L. Anderson to the Deputy Sheriff Merit Commission, Term: December 1, 2015 – November 30, 2018 12
8. Adoption of Resolution No. 9445 Designating the 2016 Champaign County Board Calendar of Meetings 13-17
9. Adoption of Resolution No. 9446 Authorizing the Renewal of Property Liability and Worker's Compensation Policies for FY2016 18-19
10. Adoption of Resolution No. 9447 Approving Amendment to the County Administrator Employment Contract 20-21

C. Finance:

1. Adoption of Resolution 9450 Authorizing the Execution of a Deed of Conveyance of the County's Interest or Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent Parcel 46-21-06-353-013 22
2. Adoption of Resolution 9451 Authorizing the Execution of a Deed of Conveyance of the County's 23

Interest or Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent Parcel 02-01-31-176-005	
3. Adoption of Resolution 9452 Authorizing the Execution of a Deed of Conveyance of the County's Interest or Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent Parcel 02-01-31-176-004	24
4. **Adoption of Resolution No. 9453 Authorizing Budget Transfer 15-00006 Fund/Dept. 080 General Corporate – 020 Auditor Total Amount: \$1,200 Reason: Additional Funds Needed to Create Online County Checkbook	25
5. **Adoption of Resolution No. 9454 Authorizing Budget Amendment 15-00055 Fund/Dept. 080 General Corporate – 075 General County Increased Appropriations: \$25,000 Increased Revenue: \$25,000 Reason: Pursuant to Resolution 9170, the County has been Awarded and Accepted the Department of Justice \$150,000 Mental Health Collaboration Program Grant Covering the Period from October 1, 2015 – September 30, 2107. This Budget amendment is to Reflect the revenue and Expenditure for the Grant for November and December 2015.	26
6. Adoption of Resolution No. 9455 Authorizing Intergovernmental agreements for Animal Impound and Control Services with the Village of Pesotum	27
7. Adoption of Resolution No. 9456 Approving the Application and, if Awarded, Acceptance of the ICJIA Grant for the Children's Advocacy Center	28
8. Adoption of Ordinance No. 970 Increasing Statutory Recorder GIS Fee	29
9. Adoption of Resolution No. 9458 Approving a Managed Services Agreement with Xerox for Lease of Digital Copiers/Printers with a Supply/Maintenance Agreement	30
10. Adoption of Ordinance No. 971 FY2016 Annual Tax Levy	31-35
11. Adoption of Ordinance No. 972 FY2016 Annual Budget and Appropriation	36-37

D. Justice:

1. Adoption of Resolution No. 9459 Approving the Intent to Renew Re-Entry Program Grant Funding to Community Elements for the Term March 1, 2016 – February 28, 2017	38
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All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue.

Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.

RESOLUTION NO. 9432

RESOLUTION APPROPRIATING COUNTY MOTOR FUEL TAX FUNDS
FOR THE SALARY AND ESTIMATED EXPENSES
OF THE COUNTY ENGINEER FOR
THE PERIOD FROM DECEMBER 1, 2015 THRU NOVEMBER 30, 2016

WHEREAS, Legislation enacted by the 58th General Assembly amending the law with reference to County Engineers permitting the payment of salary and expenses for the County Engineer out of any general or highway funds of the County; and

WHEREAS, Motor Fuel Tax funds allotted to the County, are considered as highway funds; and

WHEREAS, The County has sufficient Surface Transportation Program funds available and desires to use a portion of said funds to pay a portion of the County Engineer's salary;

NOW, THEREFORE, BE IT RESOLVED, By the County Board of Champaign County, Illinois, the sum of One Hundred Forty-one Thousand Five Hundred Twenty-two Dollars and Nine Cents (\$141,522.09) for Salary from December 1, 2015 thru November 30, 2016. Also, the sum of Twenty Thousand Nine Hundred Fifty-two Dollars and Sixteen Cents (\$20,952.16) for Estimated Expenses of the County Engineer, which are approved by the Champaign County Highway and Transportation Committee in accordance with the Champaign County Personnel Policy, be and it is hereby appropriated as follows:

From Motor Fuel Tax Funds: One Hundred Sixty-two Thousand Four Hundred Seventy-four Dollars and Twenty-five Cents (\$162,474.25) for the period from December 1, 2015 thru November 30, 2016; and

BE IT FURTHER RESOLVED, That the County hereby authorizes the sum of Seventy Thousand Seven Hundred Sixty-one Dollars and Four Cents (\$70,761.04) of their Surface Transportation Program Funds to be made available to the Illinois Department of Transportation for the State's use in exchange for an equal amount of State Funds. The State funds shall not exceed Fifty Percent (50%) of the County Engineer's annual salary; and

Resolution No. 9432

BE IT FURTHER RESOLVED, By the County Board of Champaign County, Illinois that the Department of Transportation, Division of Highways of the State of Illinois, be and they are hereby requested to forward a certification, covering the above appropriation to the County Treasurer, as soon as possible; and

BE IT FURTHER RESOLVED, That the County Board of Champaign County authorizes the County Board Chair to sign the Illinois Department of Transportation Agreement for the County Engineer's Salary; and

BE IT FURTHER RESOLVED, That the County Clerk is hereby directed to transmit two (2) certified copies of this resolution to Mr. Kensil Garnett, District Engineer, Illinois Department of Transportation, Paris, Illinois, for approval.

PRESENTED, ADOPTED, APPROVED AND RECORDED This 19th day of November A.D., 2015.

Patti Petrie, Chair
County Board of the County of
Champaign, Illinois

ATTEST: _____
Gordy Hulten, County Clerk and
Ex-Officio Clerk of the County Board

Prepared by: Jeff Blue
County Engineer

RESOLUTION NO. 9433

RESOLUTION APPROPRIATING COUNTY MOTOR FUEL TAX FUNDS
FOR COUNTY ROADS MAINTENANCE
FOR THE PERIOD FROM
JANUARY 1, 2016 THRU DECEMBER 31, 2016
SECTION #16-00000-00-GM

BE IT RESOLVED, The County Board of Champaign, that there is hereby appropriated the sum of Seven Hundred Forty-seven Thousand Three Hundred Dollars (\$747,300.00) from the County's Motor Fuel Tax allocations for County Roads Maintenance and meeting the requirements of the Illinois Highway Code; and

BE IT FURTHER RESOLVED, That the above designated County Roads be maintained under the provisions of said Illinois Highway Code during the year ending December 31, 2016; and

BE IT FURTHER RESOLVED, That the County Engineer shall, as soon as practicable after the close of the period as given above, submit to the Illinois Department of Transportation, Division of Highways, on forms furnished by said Department, a certified statement showing expenditures from the balances remaining in the appropriation; and

BE IT FURTHER RESOLVED, That the County Clerk is hereby directed to transmit two (2) certified copies of this resolution to the Illinois Department of Transportation, Division of Highways, Springfield, Illinois, through its District Engineer.

PRESENTED, ADOPTED, APPROVED AND RECORDED This 19th day of November A.D., 2015.

Patsi Petrie, Chair
County Board of the County of
Champaign, Illinois

ATTEST: _____
Gordy Hulten, County Clerk and
Ex-Officio Clerk of the County Board

Prepared by: Jeff Blue
County Engineer

Resolution No. 9433

I, Gordy Hulten, County Clerk in and for said County, in the State aforesaid and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of Champaign County at its county Board Meeting held at Urbana, Illinois, on November 19, 2015.

IN TESTIMONY, WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Urbana in said County, this _____ day of _____ A.D., 2015.

(SEAL) _____ County Clerk

APPROVED

Date

Department of Transportation

District Engineer

RESOLUTION NO. 9434

PETITION REQUESTING AND RESOLUTION APPROVING
APPROPRIATION OF FUNDS FROM THE COUNTY BRIDGE FUND
PURSUANT TO 605 ILCS 5/5-501

WHEREAS, the County Board finds that based on the representations in the attached Petition, it required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet one-half the cost of replacing the structure on the aforesaid petition to cover the cost of materials.
2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvements.
3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, either by the letting of a contract or by the County Highway Department doing the work.
4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his or her approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvements, and shall show the division of cost between the County and the Raymond Road District.
5. The County Board further directs the County Engineer to file said certificate with the clerk of the Raymond Road District.
6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 19th day of November, 2015.

Pattsi Petrie, Chair
County Board
Champaign County, Illinois

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 9435

RESOLUTION APPOINTING TAMI FRUHLING-VOGES TO THE
SENIOR SERVICES ADVISORY COMMITTEE

WHEREAS, Pattsie Petrie has submitted to the County Board the appointment of Tami Fruhling-Voges to the Senior Services Advisory Committee; and

WHEREAS, such appointment requires the advice and consent of the County Board under 35 ILCS 302/6; and

WHEREAS, the Policy, Personnel, & Appointments Committee of the Whole recommends the appointment of Tami Fruhling-Voges to the Senior Services Advisory Committee;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Tami Fruhling-Voges to the Senior Services Advisory Committee for a term commencing December 1, 2015 and ending November 30, 2018; and

BE IT FURTHER RESOLVED that the County Clerk transmit a certified copy of this resolution to: Tami Fruhling-Voges, 407 N. Third, P.O. Box 945, St. Joseph, IL 61873.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19th day of November A.D. 2015.

Pattsie Petrie, Chair
Champaign County Board

ATTEST: _____
Gordy Hulthen, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 9436

RESOLUTION APPOINTING CATHY LENTZ TO THE
SENIOR SERVICES ADVISORY COMMITTEE

WHEREAS, Pattsie Petrie has submitted to the County Board the appointment of Cathy Lentz to the Senior Services Advisory Committee; and

WHEREAS, such appointment requires the advice and consent of the County Board under 35 ILCS 302/6; and

WHEREAS, the Policy, Personnel, & Appointments Committee of the Whole recommends the appointment of Cathy Lentz to the Senior Services Advisory Committee;

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that the County Board does hereby advise and consent to the appointment of Cathy Lentz to the Senior Services Advisory Committee for a term commencing December 1, 2015 and ending November 30, 2018; and

BE IT FURTHER RESOLVED that the County Clerk transmit a certified copy of this resolution to: Cathy Lentz, 1101 E. Timber Drive, Mahomet, IL 61853.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19th day of November A.D. 2015.

Pattsie Petrie, Chair
Champaign County Board

ATTEST: _____
Gordy Hulthen, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 9437

RESOLUTION APPOINTING BRYAN WRONA TO THE
PUBLIC AID APPEALS COMMITTEE

WHEREAS, Champaign County Board Chair Pattsy Petrie has submitted to the County Board the appointment of Bryan Wrona to the Public Aid Appeals Committee; and

WHEREAS, such appointment requires the advice and consent of the County Board under 305 ILCS 5/11-8; and

WHEREAS, the Policy, Personnel & Appointments Committee of the Whole has approved County Board Chair Pattsy Petrie's appointment of Bryan Wrona to the Public Aid Appeals Committee and recommends approval of same to the Champaign County Board;

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that the County Board does hereby advise and consent to the appointment of Bryan Wrona to the Public Aid Appeals Committee for a term commencing December 1, 2015 and ending November 30, 2017; and

BE IT FURTHER RESOLVED that the County Clerk transmit a certified copy of this resolution to: Bryan Wrona, 3002 Valleybrook Drive, Champaign, IL 61822.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19th day of November A.D. 2015.

Pattsy Petrie, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 9438

RESOLUTION APPOINTING ANDREW QUARNSTROM TO THE
PUBLIC AID APPEALS COMMITTEE

WHEREAS, Champaign County Board Chair Patsi Petrie has submitted to the County Board the appointment of Andrew Quarnstrom to the Public Aid Appeals Committee; and

WHEREAS, such appointment requires the advice and consent of the County Board under 305 ILCS 5/11-8; and

WHEREAS, the Policy, Personnel & Appointments Committee of the Whole has approved County Board Chair Patsi Petrie's appointment of Andrew Quarnstrom to the Public Aid Appeals Committee and recommends approval of same to the Champaign County Board;

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that the County Board does hereby advise and consent to the appointment of Andrew Quarnstrom to the Public Aid Appeals Committee for a term commencing December 1, 2015 and ending November 30, 2017; and

BE IT FURTHER RESOLVED that the County Clerk transmit a certified copy of this resolution to: Andrew Quarnstrom, 1310 Broadmoor, Champaign, IL 61821.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19th day of November A.D. 2015.

Patsi Petrie, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 9439

RESOLUTION APPOINTING BERNIE MAGSAMEN TO THE
PUBLIC AID APPEALS COMMITTEE

WHEREAS, Champaign County Board Chair Pattsy Petrie has submitted to the County Board the appointment of Bernie Magsamen to the Public Aid Appeals Committee; and

WHEREAS, such appointment requires the advice and consent of the County Board under 305 ILCS 5/11-8; and

WHEREAS, the Policy, Personnel & Appointments Committee of the Whole has approved County Board Chair Pattsy Petrie's appointment of Bernie Magsamen to the Public Aid Appeals Committee and recommends approval of same to the Champaign County Board;

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that the County Board does hereby advise and consent to the appointment of Bernie Magsamen to the Public Aid Appeals Committee for a term commencing December 1, 2015 and ending November 30, 2017; and

BE IT FURTHER RESOLVED that the County Clerk transmit a certified copy of this resolution to: Bernie Magsamen, 1124 CR 100E, White Heath, IL 61884.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19th day of November A.D. 2015.

Pattsy Petrie, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 9442

RESOLUTION APPOINTING CATHERINE EMANUEL TO THE
NURSING HOME BOARD OF DIRECTORS

WHEREAS, Champaign County Board Chair Pattsy Petrie has submitted to the County Board the appointment of Catherine Emanuel to the Nursing Home Board of Directors; and

WHEREAS, such appointment requires the advice and consent of the County Board; and

WHEREAS, the Policy, Personnel, & Appointments Committee of the Whole recommends to the County Board approval of the appointment of Catherine Emanuel to the Nursing Home Board of Directors;

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that the County Board does hereby advise and consent to the appointment of Catherine Emanuel to the Nursing Home Board of Directors for a term commencing December 1, 2015 and ending November 30, 2017; and

BE IT FURTHER RESOLVED that the County Clerk transmit a certified copy of this resolution to: Catherine Emanuel, 2407 Branch Road, Champaign, IL 61821.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19th day of November A.D. 2015.

Pattsy Petrie, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 9444

RESOLUTION APPOINTING SAMI ANDERSON TO THE
DEPUTY SHERIFF MERIT COMMISSION

WHEREAS, Dan Walsh, Sheriff of Champaign County has submitted to the County Board his appointment of Sami Anderson to the Deputy Sheriff Merit Commission; and

WHEREAS, Section 55 ILCS 5/3-8003 allows the Sheriff to appoint Commission Members as long as a vacancy does not exceed thirty (30) days; and

WHEREAS, such appointment requires the advice and consent of the County Board under 35 ILCS 200/6-5;

WHEREAS, the Policy, Personnel & Appointments Committee of the Whole has approved Sheriff Dan Walsh's appointment of Sami Anderson to the Deputy Sheriff Merit Commission and recommends approval of same to the Champaign County Board;

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that the County Board does hereby advise and consent to the appointment of Sami Anderson to the Deputy Sheriff Merit Commission for an unexpired term ending November 30, 2018; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Sami Anderson, 725 Sedgegrass Road, Champaign IL 61822.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19th day of November A.D. 2015.

Patti Petrie, Chair
Champaign County Board

ATTEST:

Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 9445

RESOLUTION DESIGNATING THE 2016
CHAMPAIGN COUNTY BOARD CALENDAR OF MEETINGS

WHEREAS, The Champaign County Board annually designates its schedule of meetings; and

WHEREAS, The Champaign County Board designates the Champaign County Board Calendar of Meetings for January 1, 2016 through December 31, 2016 as listed as Attachment A to this resolution;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the January 1, 2016 through December 31, 2016 Champaign County Board Calendar of Meetings is adopted as indicated on the attachment to this resolution.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19th day of November, A.D. 2015.

Patsi Petrie, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

Pattsi Petrie
Chair
email: ppetrie@co.champaign.il.us

Jeff Kibler
Vice-Chair



Brookens Administrative Center
1776 East Washington Street
Urbana, Illinois 61802
Phone (217) 384-3772
Fax (217) 384-3896

**Office of
County Board
Champaign County, Illinois
CHAMPAIGN COUNTY BOARD
2016 CALENDAR OF MEETINGS**

**ALL MEETINGS HELD IN THE LYLE SHIELDS MEETING ROOM,
Brookens Administrative Center, 1776 East Washington, Urbana, Illinois**
(Unless otherwise noted)

County Facilities Committee	January 5, 2016 – 6:30 pm
Environment & Land Use Committee	January 7, 2016 – 6:30 pm
Highway & Transportation Committee (Held at Fleet Maintenance Facility)	January 8, 2016 – 9:00 am
2016	
Committee of the Whole (<i>Policy, Personnel, & Appointments; Justice & Social Services; Finance</i>)	January 12, 2016 – 6:30 pm
COUNTY BOARD	January 21, 2016 – 6:30 pm
<i>Reserved for County Board Study Session, If Required</i>	January 28, 2016 – 6:00 pm
County Facilities Committee	February 2, 2016 – 6:30 pm
Environment & Land Use Committee	February 4, 2016 – 6:30 pm
Highway & Transportation Committee (Held at Fleet Maintenance Facility)	February 5, 2016 – 9:00 am
Committee of the Whole (<i>Policy, Personnel, & Appointments; Justice & Social Services; Finance</i>)	February 9, 2016 – 6:30 pm
COUNTY BOARD	February 18, 2016 – 6:30 pm
<i>Reserved for County Board Study Session, If Required</i>	February 23, 2016 – 6:00 pm
County Facilities Committee	March 1, 2016 – 6:30 pm
Environment & Land Use Committee	March 3, 2016 – 6:30 pm

Highway & Transportation Committee (Held at Fleet Maintenance Facility)	March 4, 2016 – 9:00 am
Committee of the Whole (<i>Policy, Personnel, & Appointments; Justice & Social Services; Finance</i>)	March 8, 2016 – 6:30 pm
COUNTY BOARD	March 17, 2016 – 6:30 pm
<i>Reserved for County Board Study Session, If Required</i>	March 22, 2016 – 6:00 pm
County Facilities Committee	April 5, 2016 – 6:30 pm
Environment & Land Use Committee	April 7, 2016 – 6:30 pm
Highway & Transportation Committee (Held at Fleet Maintenance Facility)	April 8, 2016 – 9:00 am
Committee of the Whole (<i>Policy, Personnel, & Appointments; Justice & Social Services; Finance</i>)	April 12, 2016 – 6:30 pm
COUNTY BOARD	April 21, 2016 – 6:30 pm
<i>Reserved for County Board Study Session, If Required</i>	April 26, 2016 – 6:00 pm
County Facilities Committee	May 3, 2016 – 6:30 pm
Environment & Land Use Committee	May 5, 2016 – 6:30 pm
Highway & Transportation Committee (Held at Fleet Maintenance Facility)	May 6, 2016 – 9:00 am
Committee of the Whole (<i>Policy, Personnel, & Appointments; Justice & Social Services; Finance</i>)	May 10, 2016 – 6:30 pm
COUNTY BOARD	May 19, 2016 – 6:30 pm
<i>Reserved for County Board Study Session, If Required</i>	May 24, 2016 – 6:00 pm
County Facilities Committee	June 7, 2016 – 6:30 pm
Environment & Land Use Committee	June 9, 2016 – 6:30 pm
Highway & Transportation Committee (Held at Fleet Maintenance Facility)	June 10, 2016 – 9:00 am
Committee of the Whole (<i>Policy, Personnel,</i>	June 14, 2016 – 6:30 pm

*& Appointments; Justice & Social Services;
Finance)*

COUNTY BOARD June 23, 2016 – 6:30 pm

***Reserved for County Board Study Session,
If Required*** June 28, 2016 – 6:00 pm

County Facilities Committee July 5, 2016 – 6:30 pm
Environment & Land Use Committee July 7, 2016 – 6:30 pm
Highway & Transportation Committee July 8, 2016 – 9:00 am
(Held at Fleet Maintenance Facility)

Committee of the Whole (*Policy, Personnel,
& Appointments; Justice & Social Services;
Finance*) July 12, 2016 – 6:30 pm

COUNTY BOARD July 21, 2016 – 6:30 pm

***Reserved for County Board Study Session,
If Required*** July 26, 2016 – 6:00 pm

County Facilities Committee August 2, 2016 – 6:00 pm
Environment & Land Use Committee August 4, 2014 – 6:30 pm
Highway & Transportation Committee August 5, 2016 – 9:00 am
(Held at Fleet Maintenance Facility)

Committee of the Whole (*Policy, Personnel,
& Appointments; Justice & Social Services;
Finance*) August 9, 2016 – 6:30 pm

COUNTY BOARD August 18, 2016 – 6:30 pm

FY16 Legislative Budget Hearings August 22, 23, & 24 2016- 6:00 pm

County Facilities Committee September 6, 2016 – 6:30 pm
Environment & Land Use Committee September 8, 2016 – 6:30 pm
Highway & Transportation Committee September 9, 2016 – 9:00 am
(Held at Fleet Maintenance Facility)

Committee of the Whole (*Policy, Personnel,
& Appointments; Justice & Social Services;
Finance*) September 13, 2016 – 6:30 pm

COUNTY BOARD September 22, 2016 – 6:30 pm

Finance Public Hearing on FY2016 Budget	September 27, 2016 – 6:00 pm
Special Finance COW – Final Direction On FY2017 Budget	September 29, 2016 – 6:30pm
County Facilities Committee	October 4, 2016 – 6:00 pm
Environment & Land Use Committee	October 6, 2016 – 6:30 pm
Highway & Transportation Committee (Held at Fleet Maintenance Facility)	October 7, 2016 – 9:00 am
Committee of the Whole (<i>Policy, Personnel, & Appointments; Justice & Social Services; Finance</i>)	October 13, 2016 – 6:30 pm (<i>Moved to Thursday due to Yom Kippur Holiday on October 11</i>)
COUNTY BOARD	October 20, 2016 – 6:30 pm
Reserved for County Board Study Session, If Required	October 25, 2016 – 6:00 pm
County Facilities Committee	November 1, 2016 – 6:00 pm
Environment & Land Use Committee	November 3, 2016 – 6:30 pm
Highway & Transportation Committee (Held at Fleet Maintenance Facility)	November 4, 2016 – 9:00 am
Committee of the Whole (<i>Policy, Personnel, & Appointments; Justice & Social Services; Finance</i>)	November 10, 2016 – 6:30 pm* - (<i>Moved to Thursday due to Election Day on November 8th</i>)
COUNTY BOARD	November 17, 2016 – 6:30 pm
Reserved for County Board Study Session, If Required	November 22, 2016 – 6:00 pm
Biennial Organizational Meeting	December 5, 2016 – 6:30pm
<i>(Per County Board Rules – No Standing Committees or Committee of the Whole Meeting scheduled in December of even-numbered years)</i>	
COUNTY BOARD	December 15, 2016 – 6:30 pm- <i>Note – moved up 1 week due to Christmas</i>

RESOLUTION NO. 9446

RESOLUTION APPROVING PROPERTY, LIABILITY, AND WORKER'S
COMPENSATION INSURANCE POLICIES FOR CHAMPAIGN COUNTY

WHEREAS, The Champaign County Board annually approves insurance policies for the County's various property, liability, and worker's compensation insurance needs for the ensuing fiscal year; and

WHEREAS, The Champaign County Insurance Specialist, with the assistance of Dimond Brothers Insurance Agency, the County's insurance broker; has searched the market and negotiated with current providers, and as a result provides the following recommendation for the County's insurance policies for December 1, 2015 to November 30, 2016:

- County Property/Inland Marine/Boiler & Machinery – Cincinnati Insurance Company – Annual Premium \$166,348
- General County and Nursing Home Liability Insurance – Illinois Counties Risk Management Trust – Annual Premium \$519,598
- Pollution Legal Liability Coverage for the Champaign County Nursing Home – Chartis – Annual Premium of \$17,891
- Student Accidental Death & Dismemberment Coverage for the Champaign County Head Start Program – Capitol Indemnity – Annual Premium \$864
- Worker's Compensation – Illinois Counties Risk Management Trust – Annual Premium \$217,329
- Primary Flood coverage through NFIB/Selective for the following county properties: 101 E. Main, 204 E. Main, 108 S. Webber, in the amount of \$12,770

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County that the following insurance proposals are accepted and approved as the policies to cover Champaign County's property, liability, and worker's compensation insurance for the period from December 1, 2015 to November 30, 2016:

- County Property/Inland Marine/Boiler & Machinery – Cincinnati Insurance Company – Annual Premium \$166,348
- General County and Nursing Home Liability Insurance – Illinois Counties Risk Management Trust – Annual Premium \$519,598
- Pollution Legal Liability Coverage for the Champaign County Nursing Home – Chartis – Annual Premium of \$17,891
- Student Accidental Death & Dismemberment Coverage for the Champaign County Head Start Program – Capitol Indemnity – Annual Premium \$864
- Worker's Compensation – Illinois Counties Risk Management Trust – Annual Premium \$217,329
- Primary Flood coverage through NFIB/Selective for the following county properties: 101 E. Main, 204 E. Main, 108 S. Webber, in the amount of \$12,770

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19th day of
November A.D. 2015.

Patti Petrie, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 9447

RESOLUTION APPROVING ADDENDUM TO COUNTY
ADMINISTRATOR EMPLOYMENT AGREEMENT

WHEREAS, The Champaign County Board entered into an employment contract with Debra L. Busey as County Administrator on June 18, 2009; and

WHEREAS, the Champaign County Board and County Administrator agree to change the terms and conditions of the County Administrator Employment Agreement as documented in Addendum C to the Agreement, which is attached hereto and incorporated herein;

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that the amendments to the County Administrator employment agreement with Debra L. Busey, as documented in Addendum C to the Agreement, which is attached hereto and incorporated herein, are hereby approved; and

BE IT FURTHER RESOLVED by the Champaign County Board that the Chair of the Champaign County Board is hereby authorized to execute Addendum C to the County Administrator employment agreement with Debra L. Busey, as documented in Addendum C, as attached to this Resolution.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19th day of November, A.D. 2015.

Patsi Petrie, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

ADDENDUM C – COUNTY ADMINISTRATOR EMPLOYMENT AGREEMENT

WHEREAS, the Champaign County Board and County Administrator agree to amendments to the County Administrator Employment Agreement documented in this Addendum C, set forth as follows, and further acknowledge that all other terms and conditions of the Agreement entered into on June 18, 2009 and modified in Addendum A to that Agreement entered into on July 22, 2010, and Addendum B to that Agreement entered into on November 17, 2011 shall continue in full force and effect.

Section 2 – Term

- 1. Pursuant to the provisions of Section 2-C – the ending date for the contract term is amended from November 30, 2015 to March 31, 2016.

Section 4 – Salary

- 1. The salary for the extension from December 1, 2015 through March 31, 2016 shall remain at the November 30, 2015 compensation rate equal to an annual salary of \$141,215.

IN WITNESS WHEREOF, the County of Champaign has caused this Addendum to Employment Agreement to be signed and executed in its behalf by its County Board Chair, and duly attested by its County Clerk, and the Employee has signed and executed this Agreement, both in duplicate.

Patsi Petrie, Chair
Champaign County Board

DATE

ATTEST:

Gordy Hulten, County Clerk and
Ex-Officio Clerk of the County Board

Debra L. Busey
County Administrator

DATE

ATTEST:

Notary Public

RESOLUTION NO. 9450

RESOLUTION AUTHORIZING THE EXECUTION OF A DEED OF CONVEYANCE OF THE COUNTY'S INTEREST OR CANCELLATION OF THE APPROPRIATE CERTIFICATE OF PURCHASE ON REAL ESTATE, PERMANENT PARCEL NUMBER 46-21-06-353-013

WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to the authority of 35 ILCS 200/21-90; and

WHEREAS, Pursuant to this program, the County of Champaign as Trustee for the Taxing Districts, has acquired and interest in the following described real estate:

City of Champaign 4 Township

Permanent Parcel Number: 46-21-06-353-013

As described in certificate(s): 908 sold on October 2011; and

WHEREAS, It appears to the Finance Committee of the Whole that it would be in the best interest of the County to dispose of its interest in said property; and

WHEREAS, the City of Champaign, has bid \$8,000.00 for the County's interest, such bid having been presented to the Finance Committee of the Whole at the same time it having been determined by the Finance Committee of the Whole and Agent for the County, that the County shall receive from such bid \$5,967.75 as a return for its Certificate of Purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate and to reimburse the revolving account for the charges advanced therefrom, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$43.00 for recording; and the remainder shall be the sums due the Tax Agent for his services. The total paid by the purchaser is \$8,000.00; and

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County, Illinois, authorizes the County Board Chair to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate of Purchase on the above described real estate for the sum of \$5,967.75 to be paid to the Treasurer of Champaign County Illinois, which shall be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19th day of November 2015.

Patsi Petrie, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the County Board

RESOLUTION NO. 9451

RESOLUTION AUTHORIZING THE EXECUTION OF A DEED OF CONVEYANCE OF THE COUNTY'S INTEREST OR CANCELLATION OF THE APPROPRIATE CERTIFICATE OF PURCHASE ON REAL ESTATE, PERMANENT PARCEL NUMBER 02-01-31-176-005

WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to the authority of 35 ILCS 200/21-90; and

WHEREAS, Pursuant to this program, the County of Champaign as Trustee for the Taxing Districts, has acquired and interest in the following described real estate:

Brown Township

Permanent Parcel Number: 02-01-31-176-005

As described in certificate(s): 15 sold on October 2012; and

WHEREAS, It appears to the Finance Committee of the Whole that it would be in the best interest of the County to dispose of its interest in said property; and

WHEREAS, Galesville Elevator Company, has bid \$751.00 for the County's interest, such bid having been presented to the Finance Committee of the Whole at the same time it having been determined by the Finance Committee of the Whole and Agent for the County, that the County shall receive from such bid \$358.00 as a return for its Certificate of Purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate and to reimburse the revolving account for the charges advanced therefrom, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$43.00 for recording; and the remainder shall be the sums due the Tax Agent for his services. The total paid by the purchaser is \$751.00; and

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County, Illinois, authorizes the County Board Chair to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate of Purchase on the above described real estate for the sum of \$358.00 to be paid to the Treasurer of Champaign County Illinois, which shall be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19th day of November 2015.

Pattsy Petrie, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the County Board

RESOLUTION NO. 9452

RESOLUTION AUTHORIZING THE EXECUTION OF A DEED OF CONVEYANCE OF THE COUNTY'S INTEREST OR CANCELLATION OF THE APPROPRIATE CERTIFICATE OF PURCHASE ON REAL ESTATE, PERMANENT PARCEL NUMBER 02-01-31-176-004

WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to the authority of 35 ILCS 200/21-90; and

WHEREAS, Pursuant to this program, the County of Champaign as Trustee for the Taxing Districts, has acquired and interest in the following described real estate:

Brown Township

Permanent Parcel Number: 02-01-31-176-004

As described in certificate(s): 14 sold on October 2012; and

WHEREAS, It appears to the Finance Committee of the Whole that it would be in the best interest of the County to dispose of its interest in said property; and

WHEREAS, Galesville Elevator Company, has bid \$751.00 for the County's interest, such bid having been presented to the Finance Committee of the Whole at the same time it having been determined by the Finance Committee of the Whole and Agent for the County, that the County shall receive from such bid \$358.00 as a return for its Certificate of Purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate and to reimburse the revolving account for the charges advanced therefrom, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$43.00 for recording; and the remainder shall be the sums due the Tax Agent for his services. The total paid by the purchaser is \$751.00; and

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County, Illinois, authorizes the County Board Chair to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate of Purchase on the above described real estate for the sum of \$358.00 to be paid to the Treasurer of Champaign County Illinois, which shall be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19th day of November 2015.

Pattsi Petrie, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the County Board

RESOLUTION NO. 9453

TRANSFER OF FUNDS

November 2015

FY 2015

WHEREAS, Sufficient amounts have been appropriated to support such transfers;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following transfers within to the FY2015 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following transfers in the FY2015 budget.

Budget Transfer #15-00006

Fund 080 General Corporate
Dept. 020 County Auditor

<u>TRANSFER TO ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>	<u>TRANSFER FROM ACCOUNT DESCRIPTION</u>
533.007 Professional Services	\$1,200	511.05 Temporary Salaries & Wages

REASON: Additional funds needed to create online county checkbook.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19th day of November, A.D. 2015.

Pattsi Petrie, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 9454

BUDGET AMENDMENT

November 2015

FY 2015

WHEREAS, The County Board has approved the following amendment to the FY2015 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2015 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2015 budget.

Budget Amendment #15-00055

Fund: 080 General Corporate
Dept. 075 General County

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations: 533.92 Contributions & Grants	\$25,000
Increased Revenue: 331.38 Justice – Mental Health Collaboration Program	<u>\$25,000</u>

REASON: Pursuant to County Board Resolution 9170, the County has been awarded and accepted the Department of Justice \$150,000 Mental Health Collaboration Program Grant covering the period from October 1, 2015 through September 30, 2017. This budget amendment is to reflect the revenue and expenditure for this grant for November and December 2015.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 22nd day of October A.D. 2015.

Pattsi Petrie, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 9455

RESOLUTION AUTHORIZING INTERGOVERNMENTAL AGREEMENTS FOR ANIMAL
IMPOUND AND CONTROL SERVICES WITH THE VILLAGE OF PESOTUM

WHEREAS, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5ILCS 220/1et. Seq. enables units of local government to enter into agreements among themselves and provide authority for intergovernmental cooperation; and

WHEREAS, The County of Champaign (hereinafter "County") and the Village of Pesotum (hereinafter "Village") desire to cooperate for the best interests of the County and the Village; and

WHEREAS, there is a need to respond to requests for animal control and impound services within the Village; and

WHEREAS, the County has the ability to provide such services through the Champaign County Animal Control department; and

WHEREAS, Intergovernmental Agreements for Animal Control and Impound Services between the County and the Village (hereinafter "Agreement") have been prepared; and

WHEREAS, the Agreements outline the financial participation and service responsibilities of the parties.

NOW, THEREFORE, BE IT RESOLVED that the County Board of Champaign County authorizes the County Board Chair to enter into the Intergovernmental Agreements for Animal Impound and Control Services with the Village of Pesotum.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19th day of November, A.D. 2015.

Pattsi Petrie, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 9456

RESOLUTION FOR THE APPROVAL OF APPLICATION AND, IF AWARDED,
ACCEPTANCE OF THE ILLINOIS CRIMINAL JUSTICE INFORMATION AUTHORITY
GRANT FOR THE CHILDREN'S ADVOCACY CENTER

WHEREAS, Champaign County on behalf of the Children's Advocacy Center has received notification from the Illinois Criminal Justice Information Authority that continued grant funding has been approved in the approximate amount of \$50,338.00; and

WHEREAS, CAC will use the funding for a portion of the salary of the CAC Case Manager and for crisis counseling services for clients of the CAC; and

WHEREAS, The required match will be met by the CAC annual allocation from the Illinois Attorney General's Office, therefore, acceptance of this grant will have no financial impact on Champaign County; and

WHEREAS, The grant period begins on July 1, 2015 and ends on June 30, 2016; and

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County that the Illinois Criminal Justice Information Authority Grant Application is hereby approved, and if awarded, accepted for the Champaign County Children's Advocacy Center.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19th day of November A.D. 2015.

Patsi Petrie, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

ORDINANCE NO. 970

ORDINANCE INCREASING STATUTORY RECORDER GIS FEE for CHAMPAIGN COUNTY, ILLINOIS

WHEREAS, 55 ILCS 5/3-5018 provides that the County Board of any county that provides and maintains a countywide map through a Geographic Information System (GIS) may provide for an additional charge of \$3 for filing every instrument, paper, or notice for record (1) in order to defray the cost of implementing or maintaining the county's Geographic Information System and (2) in order to defray the cost of providing electronic or automated access to the county's Geographic Information System or property records; and

WHEREAS, 55 ILCS 5/3-5018 provides that the statutory Recorder GIS fees may be increased by the County Board if an increase is "justified by an acceptable cost study showing that the fees allowed by this Section (55 ILCS 5/3-5018) are not sufficient to cover the cost of providing the services"; and

WHEREAS, a statement of cost (attached hereto and made a part hereof) and cost analysis by Bellwether, LLC has been prepared to provide a review of the actual cost of providing permitted fee services within the Champaign County GIS department; and

WHEREAS, based on the Bellwether study, the Finance Committee of the Whole recommends approval of an increase to the Champaign County Recorder GIS fee from the current \$10 fee to a \$15 fee for filing every instrument, paper, or notice for record, effective January 1, 2016;

NOW, THEREFORE, BE IT ORDAINED by the County Board of Champaign County, that the pursuant to 55 ILCS 5/3-5018 the Champaign County Recorder GIS Fee is increased to \$15 for filing every instrument, paper, or notice for record, effective January 1, 2016.

PRESENTED, ADOPTED, APPROVED and RECORDED this 19th day of November, A.D. 2015.

Pattsi Petrie, Chair
Champaign County Board

ATTEST:

Gordy Hulten, County Clerk & *Ex Officio*
Clerk of the Champaign County Board

RESOLUTION NO. 9458

RESOLUTION APPROVING A MANAGED SERVICES AGREEMENT WITH XEROX FOR LEASE OF DIGITAL COPIERS/PRINTERS WITH A SUPPLY/MAINTENANCE AGREEMENT

WHEREAS, The Champaign County Board contracts with Xerox for copier/printing technology and services for the efficient operation of its offices; and

WHEREAS, The County Administrator and IT Director recommend continuation of the current services through the adoption of a new five-year agreement for a term from December 1, 2015 through November 30, 2020; and

WHEREAS, The new Managed Services Agreement is provided under the terms of a competitively bid joint purchasing contract as required by the Champaign County Purchasing Policy;

NOW, THEREFORE BE IT RESOLVED By the County Board of Champaign County, Illinois, that the Managed Services Agreement between Champaign County, Illinois and Xerox for Lease of Digital Copiers/Printers with a Supply Maintenance Agreement for the term December 1, 2015 through November 30, 2020 is hereby approved; and

BE IT FURTHER RESOLVED By the County Board of Champaign County, Illinois, that Debra Busey, County Administrator, is hereby authorized to execute the Managed Services Agreement between Champaign County, Illinois and Xerox for Lease of Digital Copiers/Printers with a Supply Maintenance Agreement for the term December 1, 2015 through November 30, 2020, on behalf of the Champaign County Board.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19th day of November, A.D. 2015.

Pattsi Petrie, Chair
Champaign County Board

ATTEST:

Gordy Hulten, County Clerk and
Ex-Officio Clerk of the County Board

ORDINANCE NO. 971

FY2016 ANNUAL TAX LEVY ORDINANCE

WHEREAS, we the County Board of Champaign County, Illinois, have determined that for County purposes, it will be necessary to levy a tax in the total amount of \$31,433,942 on the real property and railroad property, in Champaign County, Illinois, for raising of monies for the several objects and purposes specified in the FY2016 Annual Budget and Appropriation Ordinance,

NOW, THEREFORE, BE IT ORDAINED that there is hereby levied a tax in the amount of \$9,762,889 for the County General Corporate purposes;

\$1,223,398 for salaries and operating budget of the Circuit Court
\$5,444,266 for salaries and operating budget of the Correctional Center
\$953,403 for salaries and operating budget of the Public Defender's Office
\$2,141,822 for salaries and operating budget of the Physical Plant;

BE IT FURTHER ORDAINED that there is hereby levied a tax in the amount of \$1,504,649 for the purpose of purchasing insurance against any loss or liability which may be imposed upon the County, in accordance with 745 ILCS 10/9-107, said \$1,504,649 is exclusive of and in addition to those sums heretofore levied; and

\$566,881 levied for liability/property insurance claims/reserve
\$642,643 levied for Worker Compensation insurance claims/reserve
\$290,000 levied for unemployment insurance claims/reserve;
\$ 5,125 levied to replenish the fund balance;

BE IT FURTHER ORDAINED that there is hereby levied a tax, in the amount of \$2,311,489 as the County Highway Tax, as provided in the Illinois Highway Code, being for the purpose of improving, repairing, maintaining, constructing, and reconstructing highways in this county required to be repaired, maintained, and constructed by the County in accordance with 605 ILCS 5/5-601, said sum raised to be placed in a separate fund known as the County Highway Fund, which \$2,311,489 is exclusive of and in addition to those sums heretofore levied; and

\$1,676,316 levied for Highway Department employee salaries and fringe benefits
\$ 635,173 levied for operating budget of Highway Department;

BE IT FURTHER ORDAINED that there is hereby levied a tax, in the amount of \$1,159,379 as provided in the Illinois Highway Code, for the County Bridge Fund for expenditures payable from the County Bridge Fund and for the purpose of constructing and repairing bridges, culverts, drainage structures or grade separations, including approaches thereto, on public roads in the County, required to be so constructed and repaired by the County under the Illinois Highway Code, in accordance with 605 ILCS 5/5-602, said sum of \$1,159,379 being exclusive of and in addition to those sums heretofore levied; and

\$1,159,379 levied for bridges, culverts and engineering fees;

BE IT FURTHER ORDAINED that there is hereby levied a tax, in the amount of \$4,313,571 for the purpose of providing community mental health facilities and services in Champaign County, pursuant to an election held November 7, 1972, authorizing a levy of a tax not to exceed 10 percent of the full assessed valuation, and amendments to the Community Mental Health Act, 405 ILCS 20/4, authorizing an increase to the maximum levy of tax not to exceed .15 percent of the full assessed valuation, said sum shall be placed into a special fund in the Champaign County Treasury to be designated as the “Community Mental Health Fund” and shall be used only for the purpose specified in the Illinois Compiled Statutes; said sum of \$4,313,571 is exclusive of and in addition to those sums heretofore levied; and

\$ 602,464 levied for Mental Health Board employee salaries and fringe benefits
 \$3,583,973 levied for Mental Health grants to service providers
 \$ 127,134 levied for contracts and professional services;

BE IT FURTHER ORDAINED that there is hereby levied a tax, in the amount of \$2,901,964 in accordance with an act entitled Illinois Municipal Retirement Fund Act, as amended, 40 ILCS 5/7-171, and being for the purpose of making county contributions to said Illinois Municipal Retirement Fund as required by law, said \$2,901,964 being exclusive of and in addition to those sums heretofore levied; and

\$2,901,964 levied for General Corporate Employer Retirement Costs;

BE IT FURTHER ORDAINED that there is hereby levied a tax, in the amount of \$1,625,083 for the purpose of participation in the Federal Social Security Insurance Program and Federal Medicare Program, in accordance with 40 ILCS 5/21-110 to 5/21-110.1, said \$1,625,083 is exclusive of and in addition to those sums heretofore levied; and

\$1,625,083 levied for General Corporate Employer Social Security and Medicare.

BE IT FURTHER ORDAINED that there is hereby levied a tax, in the amount of \$94,495 for the purpose of providing funds to pay expenses in the construction and maintenance of highways in the federal aid network or County highway network in accordance with 605 ILCS 5/5-603, and said sum of \$94,495 shall be placed in a separate fund known as the Matching Fund and is exclusive of and in addition to those sums heretofore levied; and

\$94,495 levied for road improvement match funds;

BE IT FURTHER ORDAINED that there is hereby levied a tax, in the amount of \$422,183 for the purpose of the County’s share of the Cooperative Extension service programs, in accordance with 505 ILCS 45/8, said \$422,183 is exclusive of and in addition to those sums heretofore levied; and

\$422,183 levied for Cooperative Extension Education Programs;

BE IT FURTHER ORDAINED that there is hereby levied a tax, in the amount of \$1,097,594 for the purpose of the County Health Fund in accordance with 70 ILCS 905/15 and 55 ILCS 5/5-25010 to 5-25011, said \$1,097,594 shall be held in a separate fund known as the

County Health Fund and is exclusive of and in addition to those sums heretofore levied; and

\$491,722 levied for public health services in Champaign County outside of Champaign-Urbana

\$605,872 levied for rebate to the Champaign-Urbana Public Health District;

BE IT FURTHER ORDAINED that there is hereby levied a tax, in the amount of \$1,173,917 for the purpose of the County Nursing Home Fund in accordance with 55 ILCS 5/5-21001, said \$1,173,917 shall be held in a separate fund known as the Champaign County Nursing Home Fund, and is exclusive of and in addition to those sums heretofore levied; and

\$1,173,917 levied for Nursing Home employee salaries and fringe benefits.

BE IT FURTHER ORDAINED that there is hereby levied a tax, in the amount of \$1,436,363 for the purpose of paying the principal and interest due on Nursing Home Construction Bonds dated February 26, 2003, issued pursuant to County Board Resolution No. 4644 adopted February 6, 2003, said sum of \$1,436,363 is exclusive of and in addition to those sums heretofore levied; and

\$1,436,363 levied for bond principal/interest payments;

BE IT FURTHER ORDAINED that there is hereby levied a tax, in the amount of \$3,630,368 for the purpose of providing facilities or services for the benefit of residents in Champaign County who are cognitively challenged or under a developmental disability and who are not eligible to participate in any such program conducted under Article 14 of the School Code, pursuant to an election held November 2, 2004, authorizing a levy of a tax not to exceed .10 percent of the full assessed valuation, said sum shall be placed into a special fund in the Champaign County Treasury to be designated as the "Fund for Persons With a Developmental Disability" and shall be used only for the purpose specified in 55 ILCS 105; said sum of \$3,630,368 is exclusive of and in addition to those sums heretofore levied; and

\$3,630,368 levied for grants to service providers and professional services in administering grants;

BE IT FURTHER ORDAINED that the sums heretofore levied in the total amount of \$31,433,942 be raised by taxation upon property in this County and the County Clerk of Champaign County is hereby ordered to compute and extend upon the proper books of the County Collector for the said year, the sums heretofore levied for so much thereof as will not in the aggregate exceed the limit established by law on the assessed valuation as equalized for the year 2015.

PRESENTED, PASSED, APPROVED and RECORDED by the County Board of Champaign County, Illinois, at the recessed September, A.D. 2015 session.

Dated this 19th day of November A.D. 2015.

Patti Petrie, Chair
Champaign County Board

AYE ___ NAY ___ ABSENT

ATTEST:

Gordy Hulten, County Clerk & ex-officio
Clerk of the Champaign County Board

**TRUTH IN TAXATION
CERTIFICATE OF COMPLIANCE**

I, the undersigned, hereby certify that I am the presiding officer of the County of Champaign, Illinois, and as such presiding officer I certify that the levy ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with the provisions of Section 18-60 through 18-85 of the "Truth in Taxation Law" or the levy ordinance does not exceed 105% of the previous year's extension.

This certificate applies to the RY2015 levy.

Date: November 19, 2015.

PRESIDING OFFICER: _____
Patti Petrie, Chair
Champaign County Board

ORDINANCE NO. 972

FY2016 ANNUAL BUDGET AND APPROPRIATION ORDINANCE

WHEREAS, the Finance Committee of the Whole of the County Board of Champaign County, Illinois, has considered and determined the amounts of monies estimated and deemed necessary expenses to be incurred by and against the County of Champaign, State of Illinois, within and for the fiscal year beginning January 1, 2016 and ending December 31, 2016, and has further proposed County expenditures in the attached recommended Budget; and

WHEREAS, pursuant to 55 ILCS 5/6-1002, the attached recommended Budget includes the following:

- a. A statement of the receipts and payments and a statement of the revenues and expenditures of the fiscal year last ended.
- b. A statement of all monies in the county treasury or in any funds thereof, unexpended at the termination of the fiscal year last ended, of all amounts due or accruing to such county, and of all outstanding obligations or liabilities of the county incurred in any preceding fiscal year.
- c. Estimates of all probable income for the current fiscal year and for the ensuing fiscal year covered by the budget, specifying separately for each of said years the estimated income from taxes, from fees, and from all other sources. The estimated income from fees shall indicate both the estimated total receipts from fees by county fee officers and the estimated net receipts from fees to be paid into the county treasury.
- d. A detailed statement showing estimates of expenditures for the current fiscal year, revised to the date of such estimate, and, separately, the proposed expenditures for the ensuing fiscal year for which the budget is prepared. Said revised estimates and proposed expenditures shall show the amounts for current expenses and capital outlay, shall specify the several objects and purposes of each item of current expenses, and shall include for each of said years all floating indebtedness as of the beginning of the year, the amount of funded debt maturing during the year, the interest accruing on both floating and funded debt, and all charges fixed or imposed upon counties by law.
- e. A schedule of proposed appropriations itemized as provided for proposed expenditures included in the schedule prepared in accordance with the provisions of paragraph (d) hereof, as approved by the county board.

WHEREAS, the level of appropriation for each fund and department is defined by the amount as listed with the following exceptions: the legal level of control in all departments (except the Regional Planning Commission) is by category, Personnel and Non-Personnel, for each department or group of departments within the same fund and headed by the same administrator. Transfers between any line items in the Personnel category and transfers between any line items in the Non-Personnel category, in the same department or group of departments headed by the same administrator within the same fund, may be made by notifying the County Auditor on forms provided by the Auditor. Transfers between the Personnel and Non-Personnel categories, as well as transfers between different departments headed by different administrators may be made only with the approval of a 2/3 vote of the full County Board; and

WHEREAS, the Regional Planning Commission's legal level of budgetary control is by fund. Transfers between any line items in the same department or group of departments within the same fund may be made by notifying the county Auditor on standardized forms;

NOW, THEREFORE, BE IT ORDAINED by the Champaign County Board that the attached recommended Budget is hereby adopted as the Annual Budget and Appropriation Ordinance of Champaign County for the fiscal year beginning January 1, 2016 and ending December 31, 2016.

PRESENTED, PASSED, APPROVED, AND RECORDED by the County Board of Champaign County, Illinois, at the recessed September, A.D. 2015 session.

Dated this 19th day of November A.D. 2015.

Patti Petrie, Chair
Champaign County Board

AYE ___ NAY ___ ABSENT ___

ATTEST:

Gordy Hulten, County Clerk & ex-officio
Clerk of the Champaign County Board

RESOLUTION NO. 9459

RESOLUTION DOCUMENTING COUNTY BOARD INTENT TO RENEW CONTRACT WITH COMMUNITY ELEMENTS FOR RE-ENTRY PROGRAMMING FOR THE COUNTY of CHAMPAIGN

WHEREAS, The Champaign County Board approved Resolution No. 8769 approving a Contract with Community Elements for Re-Entry Programming for the County of Champaign, pursuant to RFP 2013-006 on February 20, 2014; and

WHEREAS, the Champaign County Board approved Resolution No. 9139 approving the first of the two additional renewal years for the Contract with Community Elements for Re-Entry Programming for the County of Champaign on February 19, 2015 for the period from March 1, 2015 through February 29, 2016; and

WHEREAS, the Contract for Re-Entry Programming with Community Elements requires the County Board's decision to renew said Contract to be provided to Community Elements at least ninety (90) days prior to the termination of the then current term, to allow the parties the opportunity to negotiate the financial terms for the renewal; and

WHEREAS, the Justice and Social Services Committee of the Whole recommends to the County Board that the County Board document and advise Community Elements of its intent to renew the Contract with Community Elements for Re-Entry Programming for the County of Champaign for the second additional renewal year to commence on March 1, 2016;

NOW, THEREFORE, BE IT RESOLVED that the Champaign County Board approves the recommendation of the Justice and Social Services Committee of the Whole to document and advise Community Elements of its intent to renew the Contract with Community Elements for Re-Entry Programming for the County of Champaign for the second additional renewal year to commence on March 1, 2016; and

BE IT FURTHER RESOLVED by the Champaign County Board that the County Administrator is directed to send documentation to Community Elements acknowledging the County Board's intent to renew the Contract with Community Elements for Re-Entry Programming for the County of Champaign for the second additional renewal year to commence on March 1, 2016.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19th day of November, A.D. 2015.

Pattsi Petrie, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESUME OF MINUTES OF A REGULAR MEETING OF THE
COUNTY BOARD, CHAMPAIGN COUNTY, ILLINOIS
October 22, 2015

The County Board of Champaign County, Illinois met at a Regular Meeting, Thursday, October 22, 2015 at 6:31 P.M. in the Lyle Shields Meeting Room, Brookens Administrative Center, 1776 East Washington Street, Urbana, Illinois with Pattsy Petrie presiding and Dan Busey as Clerk of the Meeting.

ROLL CALL

Roll call showed the following members present: Quisenberry, Schwartz, Shore, Alix, Anderson, Berkson, Carter, Cowart, Esry, Harper, Harrison, Hartke, Jay, Maxwell, McGuire, Michaels, Mitchell and Petrie – 18; absent: Rosales, Schroeder and Weibel – 3. Thereupon, the Chair declared a quorum present and the Board competent to conduct business. Board Member Schroeder arrived after roll call.

ADOPTION OF RESOLUTION NO. 9403 AUTHORIZING THE APPOINTMENT OF JON RECTOR AS A COUNTY BOARD MEMBER IN DISTRICT 5 TO FILL JEFF KIBLER'S UNEXPIRED TERM ENDING NOVEMBER 30, 2016

Board Member Jay recommended adoption of Resolution No. 9403 Authorizing the Appointment of Jon Rector as a County Board Member in District 5 to Fill Jeff Kibler's Unexpired Term Ending November 30, 2016; seconded by Board Member Mitchell. Adopted by voice vote.

Jon Rector was sworn in by Dan Busey.

PRAYER & PLEDGE OF ALLEGIANCE

Board Member Mitchell read a prayer. The Pledge of Allegiance to the Flag was recited.

READ NOTICE OF MEETING

The Clerk read the Notice of the Meeting, said Notice having been published in The News Gazette September 27, October 3 and 10, 2015.

APPROVAL OF AGENDA/ADDENDA

Board Member Mitchell offered the motion to approve the amended Agenda/Addenda; seconded by Board Member Esry. Approved by voice vote.

NOMINATION & ELECTION OF VICE-CHAIR

Board Chair Petrie opened the floor for nominations of Vice Chair. Board Member Hartke nominated Board Member Quisenberry as the democratic nominee for the

election of Vice Chair; seconded by Board Member Cowart. Board Member Jay nominated Board Member Harper as the republican nominee for the election of Vice Chair; seconded by Board Member Mitchell. Each nominee was given an opportunity to explain to the Board their interest in the position. Board Chair Petrie then asked the clerk to call to vote.

No election of Vice Chair by roll call vote

Quisenberry: Quisenberry, Schwartz, Shore, Alix, Berkson, Carter, Cowart, Harrison, Hartke and Petrie – 10;

Harper: Rector, Schroeder, Anderson, Esry, Harper, Jay, Maxwell, McGuire, Michaels and Mitchell – 10.

Board Member Alix moved to defer the nomination until the next Regular County Board Meeting; seconded by Board Member Hartke. Discussion followed. Board Member Mitchell made a motion to put the deferment to a Roll Call Vote; seconded by Board Member Esry. Board Chair Petrie then asked the clerk to call the roll.

Deferment approved by roll call vote.

Yeas: Quisenberry, Schroeder, Schwartz, Shore, Alix, Berkson, Carter, Cowart, Harrison, Hartke and Petrie – 11;

Nays: Rector, Anderson, Esry, Harper, Jay, Maxwell, McGuire, Michaels and Mitchell – 9.

APPOINTMENT OF JON RECTOR TO COUNTY FACILITIES COMMITTEE

Board Member Harper offered a motion of the appointment of Jon Rector to the County Facilities Committee; seconded by Board Member Berkson. Approved by voice vote.

DATE/TIME OF NEXT MEETINGS

Standing Committees

The next County Facilities Committee Meeting will be held on Tuesday, November 3, 2015 at 6:30 P.M. in the Lyle Shields Meeting Room, Brookens Administrative Center; the next Environment and Land Use Committee Meeting will be held on Thursday, November 5, 2015 at 6:30 P.M. in the Lyle Shields Meeting Room, Brookens Administrative Center; the next Highway and Transportation Committee Meeting will begin on Friday, November 6, 2015 at 9:00 A.M. in the Fleet Maintenance Facility.

Committee of the Whole

The next Committee of the Whole for Finance; Justice & Social Services; Policy, Personnel, & Appointments will be held Tuesday, November 10, 2015 at 6:30 P.M. in the Lyle Shields Meeting Room, Brookens Administrative Center.

County Board

A Study Session of the Champaign County Board to discuss the Nursing Home Financial Forecast will be held on Tuesday, October 27, 2015 at 6:00 P.M. in the Lyle Shields Meeting Room, Brookens Administrative Center.

The next Regular meeting of the Champaign County Board will be held on Thursday, November 19, 2015 at 6:30 P.M. in the Lyle Shields Meeting Room, Brookens Administrative Center.

PUBLIC PARTICIPATION

Chair Petrie informed public participants there was a five minute limit per participant with a total allotted time of one hour. Patsy Howell spoke regarding the Racial Justice Task Force. Gus Wood spoke regarding the Racial Justice Task Force. Erica Horton spoke regarding the Racial Justice Task Force. Dennis Kimme spoke regarding the Racial Justice Task Force. Kristina Clarke-Khan spoke regarding the Racial Justice Task Force. Evelyn Reynolds spoke regarding the Racial Justice Task Force. Susan Davis spoke regarding the Racial Justice Task Force. Lee Ann Kelly spoke regarding the Racial Justice Task Force. Elizabeth Simpson spoke regarding of the Racial Justice Task Force. Mark Enslin spoke regarding the Racial Justice Task Force. Marlon Mitchell spoke regarding the Racial Justice Task Force. Martel Miller spoke regarding the Racial Justice Task Force. Pat LaRoe spoke regarding rental properties and garbage containers. Donte' Lotts spoke regarding the Racial Justice Task Force. Board Chair Petrie informed the Board that the allotted hour for Public Participation had expired; Board Member Hartke moved to suspend the rules to allow the rest of the Public Participants to be heard; seconded by Board Member Berkson. The rules were suspended to allow all Public Participants to be heard by voice vote. Patricia Avery spoke regarding the Racial Justice Task Force. Byron Clark spoke regarding the Racial Justice Task Force. Susan Parenti spoke regarding the Racial Justice Task Force.

CONSIDERATION OF CONSENT AGENDA ITEMS BY OMNIBUS VOTE

Policy, Personnel, & Appointments

Adoption of **Resolution No. 9411** Appointing David Wolken to the Triple Fork Drainage District.

Adoption of **Resolution No. 9412** Appointing William Roller to the Dewey Community Public Water District Board, unexpired term ending.

Adoption of **Resolution No. 9413** Proclaiming the Week of October 18-24, 2015 As Illinois Women in Business Week.

Finance

Adoption of **Resolution No. 9414** Authorizing Cancellation of the Appropriate Certificate of Purchase on a Mobile Home, Permanent Parcel.

Adoption of **Resolution No. 9415** Authorizing the Cancellation of the Appropriate Certificate of Purchase on a Mobile Home, Permanent Parcel No. 15-900-0025.

Adoption of **Resolution No. 9416** Authorizing County Board Chair to Assign a Mobile Home Tax Sale Certificate of Purchase, Permanent Parcel 30-058-0167.

Adoption of **Resolution No. 9417** Authorizing County Board Chair to Assign a Mobile Home Tax Sale Certificate of Purchase, Permanent Parcel 20-035-0007.

Adoption of **Resolution No. 9418** Authorizing Execution of a Deed of Conveyance of the County's Interest or Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent Parcel 30-21-09-128-012.

Adoption of **Resolution No. 9419** Authorizing Budget Amendment 15-00044
Fund/Dept. 080 General Corporate-051 Juvenile Detention Center
Increased Appropriations: \$34,120
Increased Revenue: \$185,000

Reason: Increased Appropriations are Necessary to Meet Actual and Projected Outside Boarding Costs for FY2015 and Anticipated Costs for Detainee Meals for the Remainder of FY2015.

Adoption of **Resolution No. 9420** Authorizing Budget Amendment 15-00045
Fund/Dept. 080 General corporate-052 Court Services-Probation
Increased Appropriations: \$35,400
Increased Revenue: \$150,000

Reason: Increased Appropriations Necessary to Meet Projected Salary Costs for the Remainder of FY2015. Increased Salary Costs are Due to the Addition of One Position in the Court Services Department FY 2015.

Adoption of **Resolution No. 9421** Authorizing Budget Amendment 15-00048
Fund/Dept. 621 State's Attorney Drug Forfeitures-041 State's Attorney
Increased Appropriations: \$7,500
Increased Revenue: None: from Fund Balance

Reason: an Increase in Appropriations for Training and Conferences.

Adoption of **Resolution No. 9422** Authorizing Budget Amendment 15-00049
Fund/Dept. 080 General Corporate-023 Recorder
Increased Appropriations: \$300,000 Increased Revenue: \$450,000

Reason: to Cover Additional Revenue Stamp Purchasing from the Department of Revenue.

Adoption of **Resolution No. 9423** Authorizing Budget Amendment 15-00050
Fund/Dept. 105 Capital Asset Replacement-059 Facilities Planning
Increased Appropriations: \$3,500
Increased Revenue: None: from Fund Balance

Reason: Amendment Needed to Cover Final Costs of Project for Partial Demolition of Annex, Which was Budgeted in FY2014 but Not Completed by December 31, 2014.

Adoption of **Resolution No. 9424** Authorizing Budget Amendment 15-00051
Fund/Dept. 474 RPC USDA Revolving Loans-785 USDA Intermediary Relending Program

Increased Appropriations: \$10,000

Increased Revenue: None: from Fund Balance

Reason: Annual Repayment of Principal and Interest (\$750,000@1% for 30 Years) to USDA Under the Terms of the Intermediary Relending Program.

Adoption of **Resolution No. 9425** Authorizing Budget Amendment 15-00052
Fund/Dept. 613 Court's Automation-030 Circuit Clerk

Increased Appropriations: \$28,860

Increased Revenue: None: from Fund Balance

Reason: Increase Appropriation Amounts Were Not Included with August Revenue Increase.

Adoption of **Resolution No. 9426** Authorizing an Intergovernmental Agreement for Animal Impound Services with the Village of Tolono.

Adoption of **Resolution No. 9427** Authorizing an Intergovernmental Agreement for Animal Control Services with the Village of St. Joseph.

Adoption of **Resolution No. 9428** Rescinding Resolution No. 9398 and Approving FY2016 Salary Administration Plan for Non-Bargaining Employees.

Adoption of **Resolution No. 9429** to Receive and Place on file the FY2016 Champaign County Budget.

Board Member Quisenberry offered the motion to approve the Consent Agenda; seconded by Board Member Esry. Chair Petrie asked the Clerk to call the roll.

Consent Agenda approved by roll call vote.

Yeas: Quisenberry, Rector, Schroeder, Schwartz, Shore, Alix, Anderson, Berkson, Carter, Cowart, Esry, Harper, Harrison, Hartke, Jay, Maxwell, McGuire, Michaels, Mitchell, and Petrie – 20;

Nays: None.

COMMUNICATIONS

Board Member Shore spoke regarding his recent graduation from the Leadership Academy jointly offered by the United Counties Council and the University of Illinois. Board Chair Petrie informed the Board that Board Member Maxwell, Board Member Berkson, and she would be spending time from 6pm to 12am in the Champaign County Jail on the evenings of October 23rd and 24th, in an effort to better understand more about the Champaign County Jail.

At this time Board Chair Petrie called for a five minute recess. Chair Petrie then called for a roll call to establish quorum.

Yeas: Quisenberry, Rector, Schroeder, Schwartz, Shore, Alix, Anderson, Berkson, Carter, Cowart, Esry, Harper, Harrison, Hartke, Jay, Maxwell, McGuire, Michaels, Mitchell and Petrie – 20;

Nays: None.

APPROVAL OF MINUTES

Board Member Mitchell offered the omnibus motion to approve the minutes of the Regular County Board Meetings for August 20, 2015 and September 17, 2015 as well as the minutes for the Public Hearing held on September 24, 2015 and the Special Meeting held on September 29, 2015; seconded by Board Member Berkson. Approved by voice vote.

VETERAN'S ASSISTANCE COMMISSION PRESENTATION

Brad Gould spoke regarding Veterans' Assistance, the Commissions Budget and the state of the Commission. Discussion followed.

STANDING COMMITTEES

Highway & Transportation

Board Member Cowart, Chair, stated there were no items for Board action.

AREAS OF RESPONSIBILITY

Board Member Esry made a motion to suspend the rules to allow the Board to take action on and discuss Resolution No. 9410 under Environment & Land Use, Resolution No. 9430 under Finance and Resolution No. 9431 under Other Business, as these items had not been before a Committee at this time; seconded by Board Member Alix. Approved by voice vote.

Justice & Social Services

Board Member Berkson, Chair, made a motion to adopt Resolution No. 9405 Establishing a Racial Justice Task Force; seconded by Board Member Cowart. Board Member Hartke offered a substitution motion to replace Resolution No. 9405 with the alternate longer version which was placed on the desks and sent via email; seconded by Board Member Cowart. Discussion followed. There was a clarification of the substitution motion to strike "Failure on the part of these entities to provide funding shall not prevent the formation of this task force." Discussion followed. There were friendly amendments to change the wording to participation instead of commitment in the third "Be it further resolved" of the longer Resolution and to strike out the words chosen by the City Council. Discussion followed. The question was called on the amended long form of Resolution No. 9405. Discussion followed.

The substitution motion to adopt the long form of Resolution No. 9405 as amended failed by a roll call vote.

Yeas: Quisenberry, Schwartz, Shore, Alix, Carter, Cowart, Harrison, and Hartke – 8;

Nays: Rector, Schroeder, Anderson, Berkson, Esry, Harper, Jay, Maxwell,

McGuire, Michaels, Mitchell, and Petrie – 12.

Discussion followed. The question was called on the original short form of Resolution No. 9405; seconded by Board Member Shore. Chair Petrie then called for a roll call vote.

Resolution No. 9405 approved by roll call vote.

Yeas: Quisenberry, Schroeder, Schwartz, Shore, Alix, Berkson, Carter, Cowart, Esry, Harper, Harrison, Hartke, Maxwell, Michaels, and Petrie – 15;

Nays: Rector, Anderson, Jay, McGuire, and Mitchell – 5.

Finance

Board Member Alix, Deputy Chair, recommended the adoption of **Resolution No. 9406** Authorizing Payments of Claims Authorization; seconded by Board Member Quisenberry. Adopted by voice vote.

Board Member Alix recommended the adoption of **Resolution No. 9407** Authorizing Purchases Not Following the Purchasing Policy; seconded by Board Member Berkson. Adopted by voice vote.

Board Member Alix recommended the adoption of Adoption of **Ordinance No. 968** providing for the issue of not to exceed \$2,600,000 General Obligation Refunding Bonds (General Sales Tax Alternate Revenue Source) for the purpose of refunding certain outstanding alternate bonds, providing for the pledge of general sales taxes and the levy of a direct annual tax sufficient to pay the principal and interest on said Bonds, and authorizing the sale of said Bonds to the purchaser thereof; seconded by Board Member Michaels.

Adopted by 15 vote required roll call vote.

Yeas: Quisenberry, Rector, Schroeder, Schwartz, Shore, Alix, Anderson, Berkson, Carter, Cowart, Esry, Harper, Harrison, Hartke, Jay, Maxwell, McGuire, Michaels, Mitchell, and Petrie – 20;

Nays: None.

NEW BUSINESS

Board Member Alix recommended the Adoption of **Resolution No. 9430** Authorizing Budget Amendment 15-00053:

Fund/Dept. 075 Regional Planning Commission-790 HUD- CDBG Housing Rehab

Increased Appropriations: \$18,000

Increased Revenue: \$18,000

Reason: Contract with the Village of Rantoul to Assist in its Administration of their CDBG Home Rehabilitation Program that Benefits Low and Moderate Income Residents; seconded by Board Member Michaels

Adopted by 15 vote required roll call vote.

Yeas: Quisenberry, Rector, Schroeder, Schwartz, Shore, Alix, Anderson, Berkson, Carter, Cowart, Esry, Harper, Harrison, Hartke, Jay,

Maxwell, McGuire, Michaels, Mitchell, and Petrie – 20;
Nays: None.

AREAS OF RESPONSIBILITY, CONTINUED

Policy, Personnel, & Appointments

Board Member Quisenberry, Chair, recommended the Adoption of **Resolution No. 9408** In Support of Improved Legislation to Protect Drinking Water; seconded by Board Member Esry. Adopted by voice vote.

Board Member Quisenberry recommended the Adoption of **Resolution No. 9409** Amending Resolution No. 4249 Creating the Champaign County Regional Planning Commission; seconded by Board Member Mitchell. Discussion followed. Adopted by voice vote.

OTHER BUSINESS

Board Member Quisenberry recommended the Adoption of **Resolution No. 9431** Honoring Retiring County Board Member Jeff Kibler; seconded by Board Member Mitchell. Board Member Quisenberry read Resolution No. 9431. Discussion followed. Adopted by voice vote.

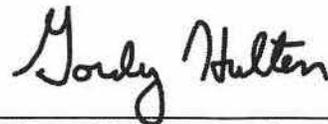
NEW BUSINESS, CONTINUED

Environment & Land Use

Board Member Esry, Chair, recommended Adoption of **Resolution No. 9410** Approving Partial Release of Judgment as to Certain Property at 207 West Green, Champaign, Illinois; seconded by Board Member Quisenberry. Discussion followed. Adopted by voice vote.

RECESS

Board Member Quisenberry made a motion to go into recess; seconded by Board Member Berkson. Chair Petrie declared the board in recess at 9:55P.M.



Gordy Hulten, Champaign County Clerk
and ex-Officio Clerk of the Champaign County Board
Champaign County, Illinois

RESUME OF MINUTES OF A STUDY SESSION OF THE
COUNTY BOARD, CHAMPAIGN COUNTY, ILLINOIS
October 27, 2015

The County Board of Champaign County, Illinois met at a Study Session, Tuesday, October 27, 2015 at 6:05 P.M. in the Lyle Shields Meeting Room, Brookens Administrative Center, 1776 East Washington Street, Urbana, Illinois, with Patsi Petrie presiding and Dan Busey, as Clerk of the Meeting.

ROLL CALL

Roll call showed the following members present: Rector, Rosales, Schwartz, Shore, Anderson, Berkson, Carter, Cowart, Esry, Hartke, Jay, Maxwell, McGuire, Michaels, Mitchell, and Petrie – 16; absent: Schroeder, Weibel, Alix, Harper, Harrison, and Quisenberry – 6. Thereupon, the Chair declared a quorum present and the Board competent to conduct business. Board Member Weibel arrived after roll call.

APPROVAL OF AGENDA

Board Member Rosales offered the motion to approve the Agenda; seconded by Board Member Michaels. Approved by voice vote.

NOTICE OF MEETING

The Clerk read the Notice of the Meeting, said Notice having been published in The News Gazette on October 22, 2015.

APPROVAL OF AGENDA

Board Member Shore offered the motion to approve the Agenda; seconded by Board Member Rosales. Approved by voice vote.

Board Member Anderson made a motion to suspend the rules to allow Mary Hodson, from the Nursing Home Board of Directors, to participate in the meeting; seconded by Board Member Mitchell. Approved by voice vote.

PUBLIC PARTICIPATION

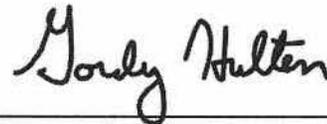
Douglas Goodwine addressed the board regarding the Champaign County Nursing Home. David Laker addressed the board regarding the Champaign County Nursing Home. Dennis Stubblefield addressed the board regarding the Champaign County Nursing Home.

PRESENTATION & DISCUSSION – NURSING HOME 5 YEAR FINANCIAL FORECAST & FINANCIAL PLANNING

Scott Gima and Gary Winschel presented the Nursing Home 5 Year Financial Forecast & Financial Planning. Discussion Followed.

ADJOURNMENT

Board Member Weibel offered motion to adjourn; second by Board Member Rector. Board Chair Petrie adjourned the meeting at 8:20 P.M.



Gordy Hulten, Champaign County Clerk
and ex-Officio Clerk of the Champaign County Board
Champaign County, Illinois

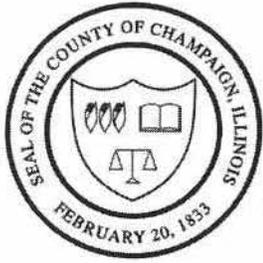


**CHAMPAIGN COUNTY BOARD
FACILITIES COMMITTEE
Summary of Action Taken at the November 3, 2015 Meeting**

MEMBERS PRESENT: Jack Anderson, Josh Hartke, James Quisenberry, Jon Rector, Giraldo Rosales, Rachel Schwartz
MEMBERS ABSENT: Gary Maxwell

<u>Agenda Item</u>	<u>Action Taken</u>
I. <u>Call to Order</u>	6:31 p.m.
II. <u>Roll Call</u>	6 Committee members present, 1 Committee member absent
III. <u>Approval of Agenda</u>	Approved
IV. <u>Approval of Minutes</u> A. Committee Meeting – September 1, 2015	Approved
V. <u>Public Participation</u>	None
VI. <u>Communications</u>	None
VII. <u>Illinois Green Business Association – Brookens Administrative Center Certificate Presentation by Cassie Carroll, Executive Director</u>	Presentation of Certificate
VIII. <u>Champaign County Facility Condition Assessment Project Presentation by Bailey Edward Architecture</u>	Power Point Presentation followed by a question and answer session
IX. <u>Facilities Director’s Report</u> A. Update on Courthouse Window Replacement Project B. Update on Precast Concrete Panel Repair Project C. Update on CCNH Dryer Lint Project D. Update on Department of Justice ADA Compliance Issues	Information Only Information Only Information Only Information Only
X. <u>Chair’s Report</u> A. Future Meeting Tuesday, December 1, 2015 at 6:30 pm	Information Only
XI. <u>Designation of Items to be placed on the Consent Agenda</u>	None
XII. <u>Adjournment</u>	8:33 p.m.

*Denotes Inclusion on the Consent Agenda



**CHAMPAIGN COUNTY BOARD ENVIRONMENT and LAND USE COMMITTEE
(ELUC) ACTION REPORT**

Summary of Actions Taken at the November 5, 2015 Meeting

Committee members present: Esry, Weibel, Berkson, Petrie, Schroeder, Shore

Committee members absent: Harper

	<u>Actions Taken</u>
I. Call to Order	6:30 p.m.
II. Roll Call	6 committee members present
III. Approval of Agenda/Addenda	Approved as amended
IV. Approval of Minutes	
A. ELUC Committee meeting – September 3, 2015	Approved as distributed
V. Public Participation	None
VI. Communications	None
VII. <u>For Information Only</u>	
A. Enforcement Update for 1101 Carroll Avenue, Urbana	None
B. Countywide Residential Electronics Collections	None
VIII. <u>Items to be Approved by ELUC</u>	
A. Proposal regarding comprehensive update of the Champaign County Solid Waste Management Plan	Accepted and placed on file
B. Update regarding options to limit type of coolants used in closed loop system wells	Deferred to December ELUC Meeting
C. Proposed Public Hearing to Amend the Champaign County Zoning Ordinance to add "Hospital and/ or Medical Clinic" as an Additional Principal Use at a Fairgrounds	Approved
IX. Monthly Reports	
A. August and September 2015	Accepted and placed on file
X. Other Business	Ms. Petrie asked for updates in regards to a proposed burn ordinance and the number of interns in the Planning and Zoning Department
XI. Chair's Report	None

Champaign County strives to provide an environment welcoming to all persons regardless of disabilities, race, gender, or religion. Please call 217-384-3776 to request special accommodations at least 2 business days in advance.

**CHAMPAIGN COUNTY BOARD
ENVIRONMENT and LAND USE COMMITTEE (ELUC)
Action Report**

November 5, 2015

Page 2

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|-------|---|-----------|
| XII. | Designation of Items to be Placed on Consent Agenda | None |
| XIII. | Adjournment | 7:12 p.m. |

Committee Meeting is broadcast on Comcast Public Access and at
<http://www.ustream.tv/channel/champco1776>

Champaign County strives to provide an environment welcoming to all persons regardless of disabilities, race, gender, or religion. Please call 217-384-3776 to request special accommodations at least 2 business days in advance.

(217) 384-3765

www.co.champaign.il.us

(217) 384-3896 Fax



**CHAMPAIGN COUNTY BOARD
HIGHWAY & TRANSPORTATION COMMITTEE**
Summary of Action Taken at the November 6, 2015 Meeting

MEMBERS PRESENT: Lorraine Cowart (Chair), John Jay, Jim McGuire, Diane Michaels, Max Mitchell
MEMBERS ABSENT: Chris Alix, Lloyd Carter, Shana Harrison,

<u>Agenda Item</u>	<u>Action Taken</u>
I. Call to Order	9:05 a.m.
II. Roll Call	5 Committee members present, 3 Committee members absent
III. Approval of Agenda/Addenda	Approved
IV. Approval of Minutes – Committee meeting October 2, 2015	Approved
V. Public Participation	None
VI. Communications	None
VII. County & Township Motor Fuel Tax Claims - October 2015	Received and placed on file
VIII. Resolution Appropriating County Motor Fuel Tax Funds for the salary and estimated expenses of the County Engineer for the period from December 1, 2015 thru November 30, 2016.	<i>*RECOMMEND COUNTY BOARD APPROVAL of Resolution Appropriating County Motor Fuel Tax Funds for the salary and estimated expenses of the County Engineer for the period from December 1, 2015 thru November 30, 2016.</i>
IX. Resolution Appropriating County Motor Fuel Tax Funds for County Road Maintenance for the period from January 1, 2016 thru December 31, 2016. Section #16-00000-00-GM.	<i>*RECOMMEND COUNTY BOARD APPROVAL of Resolution Appropriating County Motor Fuel Tax Funds for County Road Maintenance for the period from January 1, 2016 thru December 31, 2016. Section #16-00000-00-GM.</i>
X. Petition Requesting and Resolution Approving Appropriation of Funds From the County Bridge Fund Pursuant to 605 ILCS 5/5-501 – Raymond Township, Section #15-21024-00-BR	<i>*RECOMMEND COUNTY BOARD APPROVAL of Petition Requesting and Resolution Approving Appropriation of Funds From the County Bridge Fund Pursuant to 605 ILCS 5/5-501 – Raymond Township, Section #15-21024-00-BR</i>
XI. Olympian Drive Update	Information Only
XII. Dewey Fisher Road Update	Information Only
XIII. Other Business	None
XIV. Chair’s Report	None
XV. Designation of Items to be Placed on the Consent Agenda	VIII, IX, and X
XVI. Adjournment	9:37 am

*Denotes Inclusion on the Consent Agenda

- D. County Administrator
1. Administrative Services Oct 2015 Report Received and placed on file
 2. County Board Calendar of Meetings for FY2016 ***RECOMMEND COUNTY BOARD APPROVAL of a Resolution Creating the 2016 County Board Calendar of Meetings**
 3. 2016 Holiday Calendar For information only
 4. ADA Settlement Agreement Compliance Update For information only
 5. Approval of Renewal of Property Liability & Worker's Compensation Policies for FY2016 ***RECOMMEND COUNTY BOARD APPROVAL of a Resolution Renewing Property Liability & Worker's Compensation Policies for FY2016**
 6. Resolution Honoring County Employees **RECOMMEND COUNTY BOARD APPROVAL of a Resolution honoring County Employees**
 7. Resolution Honoring County Retirees **RECOMMEND COUNTY BOARD APPROVAL of a Resolution honoring County Retirees**
- E. Other Business None
- F. Chair's Report ***RECOMMEND COUNTY BOARD APPROVAL of Resolution amending County Administrator's Employment Contract**
- G. Designation of Items to be Placed on the Consent Agenda A1,2,4 &5, D2 &5, F1

VII. **Finance**

- A. Treasurer
1. Monthly Report – October 2015 Received and placed on file
 2. Resolutions for Deed of Conveyance Parcel 46-21-06-353-013 ***RECOMMEND COUNTY BOARD APPROVAL of Resolutions Authorizing Execution of Deed of Conveyance for Parcels Listed**
 3. Resolution for Deed of Conveyance Parcel 02-01-31-176-005

4. Resolution for Deed of Conveyance
Parcel 02-01-31-176-004
- B. Auditor
1. Monthly Report – October 2015
 2. Quarterly Financial Report Received and placed on file
- C. Budget Amendments/Transfers
1. Budget Transfer 15-0006 ****RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing Budget Transfer 15-00006***

 2. Budget Amendment 15-00055 ****RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing Budget Amendment 15-00055***
- D. Animal Control
1. Intergovernmental Agreement between Champaign County and Village of Pesotum for Animal Control Services ****RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing An Intergovernmental Agreement with Pesotum to Provide Animal Control and Impoundment Services***
 2. Intergovernmental Agreement between Champaign County and Village of Pesotum for Animal Impound Services
- E. Children’s Advocacy Center
1. Request Approval of Application for, and If Awarded, Acceptance of Illinois Criminal Justice Information Authority Grant ****RECOMMEND COUNTY BOARD APPROVAL of a Resolution for Approval and, if Awarded, Acceptance of ICJIA Grant***
- F. Nursing Home
1. Approval of Issuance of Tax Anticipation Warrants **RECOMMEND COUNTY BOARD APPROVAL of a Resolution Approving Issuance of Tax Anticipation Warrants**
- G. County Administrator
1. FY2015 General Corp Fund Budget Projection Report None

 2. FY2015 General Corp Fund Budget Change Report None

 3. Recommendation for GIS Fee Increase ****RECOMMEND COUNTY BOARD APPROVAL of a Resolution Approving a fee increase***

 4. Xerox Proposal ****RECOMMEND COUNTY BOARD APPROVAL of a Resolution Approving a Managed Service***

Agreement

- | | |
|---|---|
| 5. Annual Tax Levy Ordinance | <i>*RECOMMEND COUNTY BOARD APPROVAL of an Annual Tax Levy Ordinance for FY2016</i> |
| 6. Annual Budget & Appropriation Ordinance | <i>*RECOMMEND COUNTY BOARD APPROVAL of an Annual Budget & Appropriation Ordinance for FY2016</i> |
| H. <u>Other Business</u> | None |
| I. <u>Chair's Report</u> | None |
| J. <u>Designation of Items to be Placed on the Consent Agenda</u> | A2,3, &4, C1&2, D1&2, E1, G3,4,5&6 |

VIII. Justice

- | | |
|--|--|
| A. <u>Approval of Intent to Renew Re-Entry Program Grant Funding to Community Elements for the Terms March 1, 2016 – February 28, 2017</u> | <i>*RECOMMEND COUNTY BOARD APPROVAL of a Resolution to Renew Re-Entry Program Grant Funding to Community Elements</i> |
| B. <u>Monthly Reports</u> | Received and placed on file |
| C. <u>Other Business</u> | None |
| D. <u>Chair's Report</u> | None |
| E. <u>Designation of Items to be Placed on the Consent Agenda</u> | A |

IX. Other Business

- A. None

X. Adjournment

7:47 p.m.

RESOLUTION NO. 9441

RESOLUTION APPOINTING FRANK DINOVO TO THE
ZONING BOARD APPEALS COMMITTEE

WHEREAS, Champaign County Board Chair Pattsy Petrie has submitted to the County Board the appointment of Frank DiNovo to the Zoning Board Appeals Committee; and

WHEREAS, such appointment requires the advice and consent of the County Board under 55 ILCS 5/5-12010;

WHEREAS, the Policy, Personnel & Appointments Committee of the Whole has approved County Board Chair Pattsy Petrie's appointment of Frank DiNovo to the Zoning Board of Appeals Committee and recommends approval of same to the Champaign County Board;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Frank DiNovo to the Zoning Board Appeals Committee to fill an unexpired term ending November 30, 2019; and

BE IT FURTHER RESOLVED that the County Clerk transmit a certified copy of this resolution to: Frank DiNovo, 1418A County Road 2150E, St. Joseph, IL 61873.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19th day of November A.D. 2015.

Pattsy Petrie, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

ORDINANCE NO. 969

**HEALTH ORDINANCE
Of Champaign County, Illinois**

WHEREAS, the Champaign County Public Health Department was created by referendum passed on November 4, 1996;

WHEREAS, the Champaign County Board adopted Resolution Number 3812, *Resolution Establishing a County Health Department* on April 15, 1997 and the Champaign County Board has appointed a Board of Health;

WHEREAS, the County Board is empowered to “do all acts and make all regulations which may be necessary or expedient for the promotion of health or the prevention of disease...” by Section 5/5-1052 of the Illinois Counties Code (55 ILCS 5/5-1052);

WHEREAS, the County Board adopted Ordinance No. 573, *Health Ordinance of Champaign County, Illinois*, on September 30, 1998, and amended the Health Ordinance through the adoption of Resolution 7146 on October 20, 2009 and Ordinance 936 on November 21, 2013;

WHEREAS, that since the adoption of Ordinances 573 and 936 and Resolution 7146, there have been statutory and administrative code changes which necessitate the revision of that Ordinance; and

WHEREAS, Ordinance 573, as amended, should be replaced in its entirety by this Ordinance so that the County Health Department is compliant with the latest revisions made by the Illinois legislature and the Illinois Department of Public Health;

NOW THEREFORE BE IT ORDAINED by the County Board of Champaign County, Illinois as follows:

That Ordinances 573 and 936 are hereby rescinded;

That Resolution 7146 is hereby rescinded; and

That the following be adopted as the Health Ordinance of Champaign County, Illinois:

CHAPTER 1. TITLE, AUTHORITY, AND EFFECTIVE DATE

1.1 TITLE

This Ordinance shall be known and may be cited as the *Champaign County Health Ordinance*.

1.2 AUTHORITY

1.2.1 Illinois Counties Code

This Ordinance is adopted pursuant to the authority granted to the Champaign County Board by the *Illinois Counties Code* (55 ILCS 5/5-1052 and 55 ILCS 5/5-25001 *et seq.*).

1.2.2 Other Statutes and Rules

The scope of the County's authority is further defined by:

- A. The *Department of Public Health Act* (20 ILCS 2305/1.1 *et seq.*);
- B. The *Civil Administrative Code of Illinois* (20 ILCS 2310/2310-1 *et seq.*);
- C. The *Private Sewage Disposal Licensing Act* (225 ILCS 225/1 *et seq.*);
- D. The *Illinois Water Well Construction Code* (415 ILCS 30/1 *et seq.*);
- E. The *Illinois Water Well Pump Installation Code* (415 ILCS 35/1 *et seq.*);
- F. The *Illinois Groundwater Protection Act* (415 ILCS 55/9);
- G. The *Sanitary Food Preparation Act* (415 ILCS 650/11.01 *et seq.*);
- H. The *Food Handling Regulation Enforcement Act* (410 ILCS 625/0.01 *et seq.*);
- I. The *Illinois Food, Drug and Cosmetic Act* (410 ILCS 620/1 *et seq.*);
- J. The *Local Health Protection Grant Rules* (77 Ill. Adm. Code 615.100 *et seq.*);
and
- K. The *Illinois Food Service Sanitation Code* (77 Ill. Adm. Code 750 *et seq.*)

1.3 JURISDICTION

1.3.1 Subject Matter

This Ordinance constitutes the regulations of Champaign County with respect to:

- A. The control of infectious diseases;
- B. The preparation, manufacture, packing, storing or distributing of food except for establishments governed by the *Meat and Poultry Inspection Act* (225 ILCS 650/2.5);
- C. The handling, storage, transportation, and disposal of sewage from private sewage disposal systems;
- D. The provision of water supplies for drinking, culinary and sanitary purposes; and
- E. The operation of the Champaign County Health Department and of the Champaign County Board of Health.

1.3.2 Geographic Limitations

This Ordinance shall govern the subject matter described in Subsection 1.3.1 throughout Champaign County, including areas falling within the corporate limits of municipalities, except for the following areas:

- A. Areas falling within the *Champaign-Urbana Public Health District*; and

- B. Areas falling within the corporate limits of any municipality which maintains a local health department meeting the minimum requirements of Division 5-25 of the *Illinois Counties Code* (55 ILCS 5/5-25008).

1.4 EFFECTIVE DATE

This Ordinance shall be in force from the 1st day of September, 2015 and shall remain in force in this form until amended or repealed.

CHAPTER 2. PURPOSE

2.1 PURPOSE GENERALLY

This Ordinance is intended for, and its terms and provisions shall be liberally construed so as to further, the purpose of promoting the public health and suppressing disease and of protecting the public safety and welfare by:

- A. Implementing a comprehensive infectious disease control program;
- B. Minimizing factors which may cause food-borne illness and safeguarding public health by providing consumers with food that is safe, unadulterated and prevent illness caused from ingesting food;
- C. Promoting the provision of safe, potable, and adequate supplies of water for drinking, culinary and sanitary purposes;
- D. Reducing the risk of preventing the transmission of disease organisms, environmental contamination, and nuisances resulting from the improper handling, storage, transportation and disposal of sewage from private sewage disposal systems;
- E. Providing efficient and effective procedures for enforcing the regulations contained herein; and
- F. Establishing procedures that protect the rights to property, equal protection and due process of the citizens of Champaign County.

2.2 COMPLIANCE WITH ILLINOIS COMPILED STATUTES AND ILLINOIS ADMINISTRATIVE CODE

The adoption of this Ordinance is intended to establish a program to further the purposes set forth in Section 2.1 that will enable the Champaign County Health Department to:

- A. Seek and accept delegation of powers and duties of the Illinois Department of Public Health and enter into delegation agreements with the Department pursuant Article 2310 of the *Civil Administrative Code of Illinois* (20 ILCS 2310/2310-1et seq.).
- B. Apply for, obtain and renew status as a Certified Local Health Department for the Champaign County Health Department pursuant to Section 600.210 of the *Certified Local Health Department Code* (77 Ill. Adm. Code 600.210); and
- C. Meet the minimum requirements of the *Illinois Local Health Protection Grant Rules* (77 Ill. Adm. Code 615).

CHAPTER 3. DEFINITIONS AND RULES OF CONSTRUCTION

3.1 RULES OF CONSTRUCTION AND INTERPRETATION

3.1.1 Definitions Specified

Certain words and terms are defined in Section 3.3 and shall have that meaning when capitalized in the text of this Ordinance. When such terms are not capitalized, they have their usual and common meaning. Any pertinent word or term not listed but vital to the interpretation of this Ordinance shall have its usual and common definition unless defined by a statute or rule herein incorporated as provided by Subsection 3.21.

3.1.2 Organization

The Ordinance is organized in descending order into numbered Chapters, Sections and Subsections; Paragraphs designated by capital letters; and subparagraphs designated by numbers. Subparagraphs may be further divided into un-named subdivisions.

3.1.3 Rules of Construction

The following rules of construction shall determine interpretation and application of the provisions herein:

- A. The present tense includes the future tense;
- B. The masculine gender includes the feminine and the neuter;
- C. The singular number includes the plural, and vice versa;
- D. The word “shall” is always mandatory, and the word “may” is always permissive;
- E. A more specific provision shall govern over a more general provision; and
- F. The body text of the Ordinance shall govern over any title, subtitle or heading.

3.1.4 Interpretation to Complement Other Provisions

This Ordinance is intended to complement provisions of the Statutes, rules and standards cited or incorporated herein. The provisions of this Ordinance shall be construed in a manner consistent with them subject to the provisions of Section 3.2

3.2 PROVISIONS INCORPORATED BY REFERENCE OR CITATION

3.2.1 Definition and Interpretation of Terms

The definitions of terms and rules of construction contained in the Statutes and administrative rules cited herein are hereby incorporated by reference and shall govern the interpretation of any of their provisions cited or incorporated into this Ordinance subject to the provisions of Subsections 3.2.2.

3.2.2 Conflict between Ordinance and Provisions Incorporated or Cited

Whenever any provisions of this Ordinance, any other Ordinance of Champaign county or any provisions incorporated herein by reference or citation conflict, the more restrictive provision, definition or interpretation shall govern, except where the authority of Champaign County is pre-empted by any statute of the State of Illinois, in which case the statutory provisions shall govern.

3.3 TERMS DEFINED

- 3.3.1 **ABANDONED WELL:** A WATER WELL or monitoring well which is no longer used to supply water, or which is in such a state of disrepair that the well or boring has the potential for transmitting contaminants into an aquifer or otherwise threatens the public health or safety.
- 3.3.2 **ADULTERATED:** The condition of any food described in the *Illinois Food, Drug and Cosmetic Act* (410 ILCS 620/10).
- 3.3.3 **APPROVED or APPROVAL:** Acceptable to the HEALTH OFFICER based on a determination of conformity with accepted public health principles, practices and recognized industry standards.
- 3.3.4 **BOARD OF HEALTH:** The Champaign County Board of Health.
- 3.3.5 **CERTIFIED LABORATORY:** A laboratory operated or given certification approval by the Illinois Department of Public Health for analyzing samples of water for potable use.
- 3.3.6 **CLOSED LOOP WELL:** A sealed, watertight loop of pipe buried outside of a building foundation intended to recirculate a liquid solution through a heat exchanger but is limited to the construction of the bore hole, piping in the bore hole, heat exchange fluid, and the grouting of the bore hole and does not include the piping and appurtenances used in any other capacity. "Closed loop well" does not include any horizontal closed loop well systems where grouting is not necessary by law or standard industry practice.
- 3.3.7 **COMMUNITY WATER SYSTEM:** A PUBLIC WATER SYSTEM which has at least 15 service connections used by residents, or regularly serves 25 or more residents daily for at least 60 days a year, and is regulated by the Illinois Environmental Protection Agency, as defined by 415 ILCS 55/9.
- 3.3.8 **COMPONENT:** An integral part of a PRIVATE SEWAGE DISPOSAL SYSTEM that is necessary for the satisfactory design, construction and operation of the system.
- 3.3.9 **CONTINENTAL BREAKFAST:** A meal limited to coffee, tea and/or juice, and commercially prepared sweet baked goods only.

- 3.3.10 COUNTY BOARD: The County Board of Champaign County, Illinois.
- 3.3.11 CRITICAL VIOLATION: A condition prohibited, action proscribed or failure to take an action mandated by a provision of this Ordinance so as to create a likelihood of food contamination, illness or an environmental health hazard.
- 3.3.12 DISCHARGE POINT: The point at which treated EFFLUENT discharges from an approved PRIVATE SEWAGE DISPOSAL SYSTEM.
- 3.3.13 DOMESTIC SEWAGE: WASTE WATER derived principally from dwellings, business or office buildings, institutions, food establishments and similar facilities.
- 3.3.14 EFFLUENT: Treated or partially treated liquid discharged from a PRIVATE SEWAGE DISPOSAL SYSTEM or a COMPONENT.
- 3.3.15 FOOD SERVICE ESTABLISHMENT: Any place where food is prepared and intended for, though not limited to, individual portion service, and includes the site at which individual portions are provided. The term includes any such place regardless of whether consumption is on or off the premises and regardless of whether there is a charge for the food. The term also includes delicatessen-type operations that prepare foods intended for individual portion service and retail food stores where food and food products are offered to the consumer and intended for, though not limited to, off-premises consumption. The term does not include lodging facilities serving only a continental breakfast (a continental breakfast is one limited to coffee, tea and juice and commercially prepared sweet baked goods), private homes or a closed family function where food is prepared or served for individual family consumption, establishments that handle only prepackaged spirits, roadside markets that offer only fresh fruits and fresh vegetables, or the location of food vending machines.
- 3.3.16 GREY WATER: WASTEWATER such as dishwater, laundry waste, and other WASTEWATER not containing fecal matter.
- 3.3.17 HEALTH DEPARTMENT: The Champaign County Health Department.
- 3.3.18 HEALTH OFFICER: The Executive Officer of the Champaign County Health Department or his/her authorized representatives.
- 3.3.19 HOMEOWNER: A person who holds legal title to a residential structure which is to be used or is used for his or her personal, single family residence.
- 3.3.20 HUMAN WASTES: Undigested food and by-products of metabolism which are passed out of the human body.

- 3.3.21 **IMMINENT HEALTH HAZARD:** A significant threat or danger to health that is considered to exist when there is evidence sufficient to show that a product, practice, circumstance, or event creates a situation that requires immediate correction or cessation to prevent injury based on the number of potential injuries and the nature, severity, and duration of any anticipated injury.
- 3.3.22 **LABEL:** A display or written, printed or graphic matter upon the immediate container of an article.
- 3.3.23 **LICENSED PEST CONTROL PERSONNEL:** A PERSON licensed by the State of Illinois to apply pesticides in a food service area.
- 3.3.24 **MAINTAINED AND SERVICED:** The tasks, procedures and inspections required by the manufacturer of the component/system or the Illinois Department of Public Health for the private sewage disposal system to operate within the parameters and requirements of the Private Sewage Disposal Code and any other restrictions established as part of the system approval or as part of a variance.
- 3.3.25 **MISBRANDED:** The condition of any food, LABEL, or food container or any representation made with respect to any food described in Section 11 of the *Illinois Food, Drug and Cosmetic Act* (410 ILCS 620/11).
- 3.3.26 **NPDES PERMIT:** Any general or individual National Pollutant Discharge Elimination System permit issued by the Illinois Environmental Protection Agency or the United States Environmental Protection Agency.
- 3.3.27 **NON-COMMUNITY WATER SYSTEM:** A PUBLIC WATER SYSTEM which is not a COMMUNITY WATER SYSTEM, that has at least 15 service connections used by non-residents, or regularly serves 25 or more non-resident individuals daily for at least 60 days per year.
- 3.3.28 **OWNER:** The PERSON or PERSONS who lawfully possess or control any establishment, facility or equipment regulated by this Ordinance. The owner may also, but does not necessarily, hold title to the regulated establishment, facility or equipment or to the real estate upon which it is located.
- 3.3.29 **PERCOLATION TEST:** A SUB-SURFACE SEEPAGE test performed at the depth of a proposed PRIVATE SEWAGE DISPOSAL SYSTEM to determine the water absorption capability of the soil.
- 3.3.30 **PERMIT, CONSTRUCTION:** Written authorization issued by the HEALTH OFFICER to construct, install, repair or modify any facility, structure or equipment regulated by this Ordinance.

- 3.3.31 PERMIT, OPERATING: The document issued by the HEALTH OFFICER that authorizes a PERSON to operate a FOOD SERVICE ESTABLISHMENT for a specified period.
- 3.3.32 PERSON: Any individual, group of individuals, partnership, co-partnership, firm, company, corporation, association, joint stock company, trust estate, person doing business under an assumed name, municipality or any political subdivision or department hereof, the State of Illinois or any Department thereof, or any other entity.
- 3.3.33 PERSON IN CHARGE: The individual present at a food establishment who is responsible for operation at any given time.
- 3.3.34 POPULATION EQUIVALENT: An average waste loading equivalent to that produced by one person that is defined as 100 gallons per day.
- 3.3.35 POTABLE WATER: Water that is suitable for human consumption and which meets public health standards for drinking water.
- 3.3.36 PREMISES: A building or part of a building or other area specifically described in a CONSTRUCTION or OPERATING PERMIT issued under this Ordinance.
- 3.3.37 PRIVATE SEWAGE DISPOSAL SYSTEM: Any SEWAGE handling or treatment facility:
- A. Having a ground surface discharge and receiving DOMESTIC SEWAGE from less than 15 people or POPULATION EQUIVALENT, or
 - B. Having no ground surface discharge and receiving any amount of DOMESTIC SEWAGE.
- 3.3.38 PRIVATE SEWAGE DISPOSAL SYSTEM INSTALLATION CONTRACTOR: Any PERSON constructing, installing, repairing, modifying, altering, or maintaining PRIVATE SEWAGE DISPOSAL SYSTEMS except HOMEOWNERS performing such work on systems which serve only the single family residence in which they reside.
- 3.3.39 PRIVATE SEWAGE DISPOSAL SYSTEM PUMPING CONTRACTOR: Shall mean any PERSON who cleans or pumps waste from a PRIVATE SEWAGE DISPOSAL SYSTEM or hauls or disposes of waste removed therefrom.
- 3.3.40 PUBLIC SEWER SYSTEM: Any SEWAGE handling or treatment facility operating and maintained under permit from the Illinois Environmental Protection Agency.
- 3.3.41 PUBLIC WATER SYSTEM: A system for the provision to the public of piped water for human consumption that has at least 15 service connections or regularly serves an average of at least 25 individuals daily for at least 60 days per year.

Public Water Systems include both COMMUNITY WATER SYSTEMS and NON-COMMUNITY WATER SYSTEMS.

- 3.3.42 SEMI-PRIVATE WATER SYSTEM: A water supply which is not a PUBLIC WATER SYSTEM, yet which serves a segment of the public other than an owner-occupied single family dwelling.
- 3.3.43 SEPTAGE: The solid and liquid wastes removed from PRIVATE SEWAGE DISPOSAL SYSTEMS.
- 3.3.44 SEWAGE: Human or animal wastes and other liquid waste from residences, business buildings, industrial establishments, or other places together with such ground water infiltration and surface waters as may be present.
- 3.3.45 SPECIAL FLOOD HAZARD AREA: Any area subject to inundation by a flood having a one percent probability of being equaled or exceeded in any given year based upon the elevation of the ground surface and an estimate of the highest elevation of such flood. Special flood hazard areas are generally but not necessarily coextensive with areas labeled as "Zone A" on applicable Flood Insurance Rate Maps for communities participating in the National Flood Insurance Program.
- 3.3.46 SUBDIVISION: Any immediate, prospective or contingent division of any interest in any real state, or any other development which would require that a plat be approved by a municipal government or the COUNTY BOARD pursuant to the *Illinois Plat Act (765 ILCS 205/.01 et seq.)* or any local ordinance.
- 3.3.47 VENDING MACHINE: Any self-service device which upon insertion of a coin, coins, or tokens or other similar means, dispenses unit servings of food either in bulk or in packages without the necessity of replenishing the device between each vending operation.
- 3.3.48 WASTEWATER: All DOMESTIC SEWAGE, including GREY WATER discharged to a PRIVATE SEWAGE DISPOSAL SYSTEM.
- 3.3.49 WATER WELL: Any excavation that is drilled, cored, bored, washed, driven, dug, jetted or otherwise constructed when the intended use of such excavation is for the location, diversion, artificial re-charge, or acquisition of ground water, except monitoring wells.

CHAPTER 4. INFECTIOUS DISEASES

4.1 ACTS PROHIBITED

- 4.1.1 No PERSON shall obstruct any investigation undertaken pursuant to the provisions of this Chapter.
- 4.1.2 No PERSON shall fail to provide the HEALTH OFFICER any report or information required by this Ordinance or required by any Statute or by any rule adopted by the Illinois Department of Public Health.
- 4.1.3 No member of the BOARD OF HEALTH, employee or contractor of the HEALTH DEPARTMENT, or any other employee, contractor or official of CHAMPAIGN COUNTY shall violate the confidentiality of any PERSON or release any confidential information in the possession of the HEALTH DEPARTMENT except in conformance with the provisions of Subparagraph 615.300(c)(16) of the *Local Health Protection Grant Rules* (77 Ill. Adm. Code 615.300(c)(16)).

4.2 STANDARDS AND REGULATIONS

The BOARD OF HEALTH shall undertake a comprehensive infectious disease prevention program in accordance with the standards contained in the following regulations which are hereby incorporated by reference together with any regulations or standards incorporated therein, subject to the provisions of Section 3.2:

- A. *Control of Communicable Diseases Code* (77 Ill. Adm. Code 690).
- B. *Control of Sexually Transmissible Diseases Code* (77 Ill. Adm. Code 693).
- C. *Control of Tuberculosis Code* (77 Ill. Adm. Code 696).
- D. *HIV/AIDS Confidentiality and Testing Code* (77 Ill. Adm. Code 697).

4.3 PROGRAMS

In addition to, or in conjunction with, any programs and activities required of it by the regulations cited in Section 4.2, the BOARD OF HEALTH shall conduct the following programs and activities.

4.3.1 Services

The BOARD OF HEALTH shall, within its jurisdiction:

- A. Provide counseling and partner notification services for cases involving HIV, sexually transmitted diseases and blood borne diseases as required by Subparagraphs 615.300(c)(2) and (3) of the *Local Health Protection Grant Rules* (77 Ill. Adm. Code 615.300).
- B. Ensure provision of the therapy and preventive therapy required by Subparagraphs 615.300(c)(4) and (5) and in accord with Paragraph 615.300(e) of the *Local Health Protection Grant Rules* (77 Ill. Adm. Code 615.300).
- C. Conduct public health infectious disease clinics in accord with Subparagraph 615.300(c)(6) of the *Local Health Protection Grant Rules* (77 Ill. Adm. Code 615.300(c)(6)).

- D. Develop and maintain ongoing immunization clinics as required by Subparagraph 615.300(c)(9) of the *Local Health Protection Grant Rules* (77 Ill. Adm. Code 615.300(c)(9)).
- E. Distribute and use biologics provided by the Illinois Department of Public Health in accordance with Subparagraph 615.300(c)(11) of the *Local Health Protection Grant Rules* (77 Ill. Adm. Code 615).

4.3.2 Investigations

The BOARD OF HEALTH shall, within its jurisdiction:

- A. Investigate within one working day, all reported or suspected cases of Class I diseases listed in Section 690.100 of the *Control of Communicable Diseases Code* (77 Ill. Adm. Code 690.100);
- B. Investigate within three working days, all reported or suspected cases of Class II diseases listed in Section 690.100 of the *Control of Communicable Diseases Code* (77 Ill. Adm. Code 690.100); and
- C. Investigate all known adverse events following administration of vaccines and complete and submit to the Illinois Department of Public Health a Vaccine Adverse Events Reporting System form for each event.

4.3.3. Information Collecting and Reporting

The BOARD OF HEALTH shall, within its jurisdiction:

- A. Implement and maintain a system to monitor the status of Class I and Class II infectious diseases listed in Section 690.100 of the *Control of Communicable Diseases Code* (77 Ill. Admin. Code 690.100), including reporting, and a system to estimate the incidence, prevalence and demographic characteristics or cases that occur;
- B. Conduct screening for tuberculosis and HIV as required by Subparagraph 615.300(c)(8) of the *Local Health Protection Grant Rules* (77 Ill. Adm. Code, 615.300(c)(8));
- C. Develop and implement a program to survey the immunization status of the population, and assist and support the completion of annual surveys of selected populations;
- D. Report to the Department of Public Health immediately (within 3 hours) any reports from primary reporters as identified in Section 690.200(a)(1) as to the following diseases: Anthrax; Botulism (foodborne); Brucellosis (if suspected to be part of an outbreak); Diphtheria; Influenza A, Novel Virus; Plague; Poliomyelitis; Q-fever (if suspected to be part of an outbreak); Severe Acute Respiratory Syndrome; Smallpox; Tularemia (if suspected to be part of an outbreak); any suspected bioterrorist threat or event (77 Ill. Adm. Code 690.100);
- E. Report to the Department of Public Health as soon as possible during normal business hours, but within 24 hours, any reports from primary reporters as identified in Section 690.200(a)(1) as to the diseases listed in Section 690.100(b) of the *Control of Communicable Diseases Code* (77 Ill. Adm. Code 690); and

- F. Report to the Department of Public Health as possible during normal business hours, but within 7 days, any of the diseases listed in Section 690.100(c) of the *Control of Communicable Diseases Code* (77 Ill. Adm. Code 690.100(c)).

4.4 PROGRAM ADMINISTRATION

4.4.1 Administration Generally

In addition to or in conjunction with any program administration requirements contained in the regulations cited in Section 4.2, the BOARD OF HEALTH and HEALTH OFFICER shall administer the programs provided pursuant to Section 4.3 in accord with the requirements of the *Local Health Protection Grant Rules* (77 Ill. Adm. Code 615) and Chapter 8 of this Ordinance.

4.4.2 Specific Requirements

The BOARD OF HEALTH shall:

- A. Establish a goal, in conjunction with the Illinois Department of Public Health every five years, for a maximum incidence per 10,000 people for each Class I or Class II disease listed in Section 690.100 of the *Control of Communicable Diseases Code* (77 Ill. Adm. Code 690.100).
- B. Account monthly for biologics provided by the Illinois Department of Public Health;
- C. Implement procedures to assure that the amount of State-supplied vaccine unaccounted for or wasted annually is less than three percent;
- D. Ensure that qualified persons are available to conduct activities provided for in this Chapter in accord with Subparagraph 615.300(c) (15) of the *Local Health Protection Grant Rules* (77 Ill. Adm. Code 615.300(c) (15)); and
- E. Document activities conducted pursuant to this Chapter as required by Paragraph 615.300(f) of the *Local Health Protection Grant Rules* (77 Ill. Adm. Code 615.300(f)).

CHAPTER 5. FOOD SANITATION

5.1 ACTS PROHIBITED

- 5.1.1 No PERSON shall store, process, prepare, sell or serve any food except in compliance with the terms of this Ordinance.
- 5.1.2 No PERSON shall operate a FOOD SERVICE except in compliance with the terms of this Ordinance.
- 5.1.3 No PERSON shall manufacture, sell, deliver, hold or receive any ADULTERATED or MISBRANDED food or ADULTERATE or MISBRAND any food.

5.2 STANDARDS AND REGULATIONS

5.2.1 State Regulations Incorporated

FOOD SERVICE ESTABLISHMENTS shall be constructed, operated and maintained in accord with the *Illinois Food Service Sanitation Code* (77 Ill. Adm. Code 750), as amended November 20, 2014 which is hereby incorporated by reference together with any regulations or standards therein incorporated subject to the provisions of Section 3.2.

5.2.2 Application of Pesticides

Any pesticides applied in any FOOD SERVICE ESTABLISHMENT shall be applied only by LICENSED PEST CONTROL PERSONNEL.

5.3 FACILITY AND OPERATING PLANS

5.3.1 When Required.

The OWNER shall submit to the HEALTH OFFICER plans and specifications prepared in accord with the provisions of Subsection 5.3.2 for review and approval before:

- A. The construction of a FOOD SERVICE ESTABLISHMENT or a RETAIL FOOD ESTABLISHMENT;
- B. The conversion of an existing structure for use as a FOOD SERVICE ESTABLISHMENT;
- C. The remodeling of a FOOD SERVICE ESTABLISHMENT or a RETAIL FOOD ESTABLISHMENT or a change of type of FOOD SERVICE ESTABLISHMENT; or
- D. The transfer of ownership of an existing permitted establishment.

5.3.2 Contents of the Plans and Specifications

The plans and specifications for a FOOD SERVICE ESTABLISHMENT shall include, based on the type of operation, type of food preparation, and foods prepared, the following information to demonstrate conformance with the provisions of this Ordinance:

- A. Intended menu;
- B. Proposed layout, mechanical schematics, construction materials, and finish schedules; and
- C. Proposed equipment types, manufacturers, model numbers, locations, dimensions, performance capacities, and installation specifications.

5.3.3 Pre-operational Construction Inspection and Approval

The HEALTH OFFICER shall conduct one or more pre-operational inspections to verify that the FOOD SERVICE ESTABLISHMENT is constructed and equipped in accordance with the APPROVED plans and APPROVED modifications of those plans and is in compliance with law and this Ordinance.

5.4 OPERATING PERMITS

5.4.1 Operating Permit Required

No PERSON shall operate a FOOD SERVICE without a valid OPERATING PERMIT issued by the HEALTH OFFICER.

5.4.2 Submission of Application: Timing

The OWNER shall submit an application for an OPERATING PERMIT at least 30 calendar days before:

- A. The date planned for opening a FOOD SERVICE ESTABLISHMENT;
- B. The expiration date of the current OPERATING PERMIT for an existing permitted establishment;
- C. The date of remodeling of an existing establishment;
- D. The date of changing the type of establishment; or
- E. The date of transfer of ownership of an existing permitted establishment.

5.4.3 Submission of Application: Form

A PERSON desiring to operate a FOOD SERVICE ESTABLISHMENT shall submit to the HEALTH OFFICER a written application for an OPERATING PERMIT on a form provided by or approved by the HEALTH OFFICER.

5.4.4 Submission of Application: Conditions

No application for an OPERATING PERMIT shall be accepted unless:

- A. The OPERATING PERMIT application is signed by the OWNER, or officer of the legal ownership, of the FOOD SERVICE ESTABLISHMENT. Such signature shall evidence:
 - 1. If signed by the OWNER'S agent, a representation by the applicant that he or she is authorized to act on behalf of the OWNER and to obligate the OWNER to all responsibilities imposed by this Ordinance;
 - 2. The agreement of the OWNER to comply with the requirements of this Ordinance; and
 - 3. The agreement of the OWNER to allow access to the FOOD SERVICE ESTABLISHMENT and to provide all required information as specified under Sections 5.6 and 9.1;
- B. All information required by Subsection 5.4.5 is submitted; and
- C. The applicable OPERATING PERMIT fee is submitted.

5.4.5 Submission of Application: Contents

The application shall include:

- A. The name, mailing address, telephone number, and signature of the person applying for the OPERATING PERMIT and the name, mailing address, and location of the FOOD SERVICE ESTABLISHMENT and indication of whether he or she is the OWNER or the OWNER's agent;
- B. Information specifying whether the FOOD SERVICE ESTABLISHMENT is owned by an association, corporation, individual, partnership, or other legal entity;
- C. A statement specifying whether the food establishment is mobile or stationary and temporary or permanent;
- D. The name, title, address, and telephone number of the certified food service sanitation manager directly responsible for the FOOD SERVICE ESTABLISHMENT as provided in Section 750.540 of the *Food Service Sanitation Code* (77 Ill. Adm. Code 750.540);
- E. The names, titles, and addresses and telephone numbers of:
 - 1. The OWNERS or officers of the legal ownership as specified under Paragraph B, and
 - 2. The local registered agent if one is required based on the type of legal ownership;
- F. The name, address and telephone number of the owner of the premises where the establishment is located if different from the OWNER;
- G. A statement signed by the applicant that:
 - 1. Attests to the accuracy of the information provided in the application, and
 - 2. Affirms that the OWNER will:
 - a. Comply with this Ordinance, and
 - b. Allow the HEALTH OFFICER access to the establishment and to records as provided in Sections 5.6 and 9.1; and
- H. The fee specified by the BOARD OF HEALTH.

5.4.6 Classification of Food Service Establishment - Frequency of Inspection

- A. Upon submission of a complete application, the HEALTH OFFICER shall categorize the FOOD SERVICE ESTABLISHMENT as a Class I, Class II or Class III facility pursuant to Paragraph 615.310(b) of The *Illinois Local Health Protection Grant Rules* (77 Ill. Adm. Code 615.310(b)). This categorization shall apply to the establishment until the OPERATING PERMIT is renewed or the HEALTH OFFICER determines that changes in the operation warrant reclassification of the establishment.
- B. Based upon the categorization of the food establishment, the HEALTH OFFICER shall specify in the OPERATING PERMIT the minimum inspection frequency for the facility in accord with the provisions of Subparagraph 615.310(b)(4) of The *Illinois Local Health Protection Grant Rules* (77 Ill. Adm. Code 615.310(b)(4)).

5.4.7 Issuance of Operating Permit - New, Converted, or Remodel Establishments and Change of Ownership

- A. The HEALTH OFFICER shall issue OPERATING PERMITS for FOOD SERVICE ESTABLISHMENTS or issue an OPERATING PERMIT to new OWNERS of existing establishments that are required to submit plans under Subsection 5.3.1 when and only when:
 - 1. A properly completed application is submitted;
 - 2. The required fee is submitted;
 - 3. The required plans, specifications, and information are reviewed and approved; and
 - 4. A pre-operational inspection shows that the establishment is built or remodeled in accordance with the APPROVED plans and specifications, and that the establishment is in compliance with this Ordinance.
- B. OPERATING PERMITS shall be issued only in the name of the OWNER.

5.4.8 Operating Permit Renewal

The HEALTH OFFICER may renew an OPERATING PERMIT for an existing FOOD SERVICE ESTABLISHMENT only after a properly completed application is submitted, reviewed, and approved, the fees are paid, and an inspection shows that the establishment is in compliance with this Ordinance.

5.4.9 Term of Operating Permit

- A. OPERATING PERMITS shall expire on the 30th day of November except in the case of OPERATING PERMITS for TEMPORARY FOOD SERVICE ESTABLISHMENTS, in which case the OPERATING PERMIT shall be valid only for the period specified in it.
- B. The provisions of Paragraph A notwithstanding OPERATING PERMITS shall expire upon the occurrence of any event specified in Subsection 5.4.2.
- C. The OWNER shall apply for renewal of the OPERATING PERMIT no less than 30 days prior to the date of expiration or cease operation of the food establishment upon expiration of the OPERATING PERMIT.

5.4.10 Conditions of Operating Permit Retention - Notice to Owner

- A. At the time an OPERATING PERMIT is first issued, the HEALTH OFFICER shall provide to the OWNER a copy of this Ordinance, as it is published in pamphlet form, so that the OWNER is notified of the compliance requirements, and the conditions of retention, specified under Subsection 5.4.11, that are applicable to the OPERATING PERMIT.
- B. Issuance of the OPERATING PERMIT alone shall be deemed notice to the OWNER of the requirements for retaining the OPERATING PERMIT, the provisions of Paragraph A notwithstanding. The failure of HEALTH OFFICER to provide the information specified in Paragraph A of this section does not prevent the HEALTH OFFICER from taking authorized action or seeking remedies if the OWNER fails to comply with this Ordinance or an order, warning, or directive of the HEALTH OFFICER.

5.4.11 Conditions of Operating Permit Retention - Responsibilities of the Owner

Upon acceptance of the OPERATING PERMIT issued by the HEALTH OFFICER, the OWNER, in order to retain the OPERATING PERMIT, shall:

- A. Post the OPERATING PERMIT in a location in the food establishment that is conspicuous to consumers;
- B. Immediately discontinue operations and notify the HEALTH OFFICER if an IMMINENT HEALTH HAZARD may exist as specified under Subsection 5.8.1;
- C. Allow representatives of the HEALTH OFFICER access to the food establishment as specified under Section 5.6;
- D. Replace existing facilities and equipment with facilities and equipment that comply with this Ordinance if:
 1. The HEALTH OFFICER directs the replacement because the facilities and equipment constitute a public health hazard or nuisance or no longer comply with the criteria upon which the facilities and equipment were APPROVED;
 2. The HEALTH OFFICER directs the replacement of the facilities and equipment because of a change of ownership; or
 3. The facilities and equipment are replaced in the normal course of operation.
- E. Comply with the directives of the HEALTH OFFICER including time frames for corrective actions specified in inspection reports, notices, orders, warnings, and other directives issued by the HEALTH OFFICER in regard to the OWNER'S food establishment or in response to community emergencies;
- F. Accept notices issued and served by the HEALTH OFFICER according to law;
- G. Be subject to the administrative, civil, injunctive, and criminal remedies authorized in law for failure to comply with this Ordinance or a directive of the HEALTH OFFICER, including time frames for corrective actions specified in inspection reports, notices, orders, warnings, and other directives; and
- H. Apply for renewal or change of the OPERATING PERMIT in timely manner as specified in Subparagraph A.2 of Subsection 5.4.2.

5.4.12 Operating Permits Not Transferable

An OPERATING PERMIT may not be transferred from one PERSON to another PERSON, from one FOOD SERVICE ESTABLISHMENT to another, or from one type of operation to another, if the food operation changes from the type of operation specified in the application under Subsection 5.4.5 and the change in operation is not APPROVED.

5.4.13 Denial of Application for an Operating Permit

If an application for an OPERATING PERMIT is denied, the HEALTH OFFICER shall provide the applicant with a notice that includes:

- A. The specific reasons for the denial, including citations to this Ordinance and, if applicable, to specific standards incorporated herein;

- B. The actions, if any, that the OWNER must take to qualify for an OPERATING PERMIT; and
- C. Advisement of the OWNER's right of Appeal and the process and time frames for Appeal that are provided in Section 10.1.

5.5 INSPECTIONS AND CORRECTIONS OF VIOLATIONS

5.5.1 Minimum Inspection Interval

- A. Except as specified in Paragraph B of this Section, the HEALTH OFFICER shall inspect a food establishment at least as often as specified by Subparagraph 615.310(b)(4) of the *Illinois Local Health Protection Grant Rules* (77 Ill. Adm. Code 615.310(b)(4)) based upon the minimum inspection frequency established pursuant to Paragraph B of Section 5.4.6.
- B. The HEALTH OFFICER shall periodically inspect throughout its OPERATING PERMIT period a TEMPORARY FOOD ESTABLISHMENT that prepares, sells, or serves unpackaged potentially hazardous food.

5.6 ACCESS

5.6.1 Access Required

The PERSON IN CHARGE of any FOOD SERVICE ESTABLISHMENT shall permit the HEALTH OFFICER access to the PREMISES for purposes of conducting inspections and access to any records necessary for establishing compliance with this Ordinance as provided in Section 9.1.

5.6.2 Refusal, Notification of Right to Access, and Final Request for Access

If the PERSON IN CHARGE denies access to the HEALTH OFFICER, the HEALTH OFFICER shall:

- A. Inform the PERSON IN CHARGE that:
 1. The OWNER is required to allow access to the HEALTH OFFICER as specified under Subsection 5.6.1 of this Ordinance;
 2. Access is a condition of the acceptance and retention of a food establishment OPERATING PERMIT as specified under Paragraph 5.4.11.C, and;
 3. If access is denied, an order issued by the Circuit Court may be obtained; and
- B. Make a final request for access.

5.6.3 Refusal, Reporting

The HEALTH OFFICER shall provide details of the denial of access on an inspection report form if the PERSON IN CHARGE continues to refuse access, after the HEALTH OFFICER presents credentials and provides notice as specified under Section 9.1 and takes the actions provided for in Subsection 5.6.2.

5.7 REPORT OF FINDINGS

5.7.1 Documenting Information and Observations

The HEALTH OFFICER shall document on an inspection report form:

- A. Administrative information about the food establishment's legal identity, street and mailing addresses, type of establishment and operation as specified under Subsection 5.4.5, inspection date, and other information such as type of water supply and SEWAGE disposal, status of the OPERATING PERMIT, and personnel certificates that may be required; and
- B. Specific factual observations of conditions that violate or deviate from any provisions of this Ordinance that require correction by the OWNER including:
 - 1. Nonconformance with critical items of this Ordinance;
 - 2. Failure of the appropriate food employees to demonstrate their knowledge of, and ability to perform in accordance with, the procedural, monitoring, verification, and corrective action practices required by the HEALTH OFFICER;
 - 3. Failure of the PERSON IN CHARGE to provide records required by the HEALTH OFFICER for determining conformance with this Ordinance.

5.7.2 Specifying Time Frame for Corrections

The HEALTH OFFICER shall specify on the inspection report form the time frame for correction of the violations as specified under Subsections 5.8.1, and Sections 5.9 and 5.10.

5.7.3 Issuing Report and Obtaining Acknowledgement of Receipt

At the conclusion of the inspection the HEALTH OFFICER shall provide a copy of the completed inspection report and the notice to correct violations to the OWNER or to the PERSON IN CHARGE, and request a signed acknowledgement of receipt.

5.7.4 Refusal to Sign Acknowledgement

The HEALTH OFFICER shall:

- A. Inform the OWNER or PERSON IN CHARGE who declines to sign an acknowledgement of receipt of inspection findings as specified in Subsection 5.7.3 that:
 - 1. An acknowledgement of receipt is not an agreement with findings,
 - 2. Refusal to sign an acknowledgement of receipt will not affect the OWNER's obligation to correct the violations noted in the inspection report within the time frames specified, and
 - 3. A refusal to sign an acknowledgement of receipt is noted in the inspection report and conveyed to the HEALTH DEPARTMENT'S historical record for the food establishment; and

- B. Make a final request that the OWNER or PERSON IN CHARGE sign an acknowledgement of receipt of inspection findings.

5.8 IMMINENT HEALTH HAZARD

5.8.1 Ceasing Operations and Reporting

The OWNER or PERSON IN CHARGE shall immediately discontinue operations and notify the HEALTH OFFICER if an IMMINENT HEALTH HAZARD may exist because of an emergency such as a fire, flood, extended interruption of electrical or water service, SEWAGE backup, misuse of poisonous or toxic materials, onset of an apparent foodborne illness outbreak, gross insanitary occurrence or condition, violations of 77 Ill. Adm. Code 750, or other circumstance that may endanger public health.

5.8.2 Resumption of Operations

If operations are discontinued as specified under Subsection 5.8.1 or otherwise according to law, the OWNER shall obtain approval from the HEALTH OFFICER before resuming operations.

5.9 CORRECTION OF VIOLATIONS

5.9.1 Critical Violations

- A. Except as specified in Paragraph B of this Subsection, the OWNER shall at the time of inspection correct a CRITICAL VIOLATION of this Ordinance. After observing at the time of inspection a correction of a CRITICAL VIOLATION or deviation, the HEALTH OFFICER shall enter the violation and information about the corrective action on the inspection report.
- B. Considering the nature of the potential hazard involved and the complexity of the corrective action needed, the HEALTH OFFICER may agree to or specify a longer time frame to correct the CRITICAL VIOLATION, not to exceed 10 calendar days after the inspection. After receiving notification that the OWNER has corrected a CRITICAL VIOLATION, or at the end of the specified period of time, the HEALTH OFFICER shall verify correction of the violation, document the information on an inspection report, and enter the report in the HEALTH DEPARTMENT'S records.

5.9.2 Non-critical Violations

The OWNER shall correct noncritical violations by a date and time agreed to or specified by the HEALTH OFFICER.

5.10 PREVENTION OF FOODBORNE DISEASE TRANSMISSION BY EMPLOYEES

5.10.1 Obtaining Personal Information

- A. The HEALTH OFFICER shall act when she or he has reasonable cause to believe that a food employee:
1. Has possibly transmitted disease;
 2. May be infected with a disease in a communicable form that is transmissible through food;
 3. May be a carrier of infectious agents that cause a disease that is transmissible through food;
 4. Is affected with a boil, an infected wound, or acute respiratory infection.
 5. Has violated any provision of 77 Ill. Adm. Code 750 of the *Food Sanitation Code*.
- B. Such action may include:
1. Securing a confidential medical history of the employee suspected of transmitting disease or making other investigations as deemed appropriate; and
 2. Reporting appropriate medical examinations, including collection of specimens for laboratory analysis, of a suspected employee and other employees.

5.10.2 Restriction or Exclusion of Food Employee

Based on the findings of an investigation related to an employee who is suspected of being infected or diseased, the HEALTH OFFICER may issue an order to the suspected employee or OWNER instituting one or more of the following control measures:

- A. Restricting the employee's services to specific areas and tasks in a food establishment that present no risk of transmitting the disease;
- B. Excluding the employee from a food establishment; or
- C. Closing the food establishment by summarily suspending an OPERATING PERMIT in accordance with law.

5.10.3 Restriction or Exclusion Order

Based on the findings of the investigation as specified in Subsection 5.10.1 and to control disease transmission, the HEALTH OFFICER may issue an order of restriction or exclusion to a suspected employee or the OWNER without prior warning, notice of a hearing, or a hearing if the order:

- A. States the reasons for the restriction or exclusion that is ordered;
- B. States the evidence that the employee or OWNER shall provide in order to demonstrate that the reasons for the restriction or exclusion are eliminated;
- C. States that the suspected employee or the OWNER may request an Appeal hearing by submitting a timely request as provided in Section 10.1; and
- D. Provides the name and address of the HEALTH DEPARTMENT representative to whom a request for an Appeal hearing may be made.

5.10.4 Release of Employee from Restriction or Exclusion

The HEALTH OFFICER shall release an employee from restriction or exclusion according to law upon determining that the employee no longer presents a risk of transmitting a foodborne disease and shall document the basis of making such a determination.

5.11 EMBARGO AND DETENTION OF ADULTERATED OR MISBRANDED FOOD

5.11.1 Examination of Food Items

Any item of food, food container, LABEL, or food contact equipment may be examined or sample by the HEALTH OFFICER at reasonable times as often as may be necessary to determine that the food is not ADULTERATED or MISBRANDED or that the equipment does not create a health hazard.

5.11.2 Hold Order

The HEALTH OFFICER may, upon written notice to the OWNER or PERSON IN CHARGE, place a hold order on any food item or food contact equipment which he or she has probable cause to believe to be unwholesome, ADULTERATED, MISBRANDED, or to otherwise create a health hazard or violate a provision of this Ordinance.

5.11.3 Hold Order - Tagging and Marking

If the HEALTH OFFICER shall issue a hold order, he or she shall affix to the subject food article or food contact equipment a tag or other appropriate marking giving notice that the food article or food contact equipment is or is suspected of being ADULTERATED or MISBRANDED or otherwise in violation of this Ordinance and has been detained or embargoed. The tag or marking shall also warn all PERSONS not to use, remove or dispose of such food article or food contact equipment by sale until permission for removal or disposal is given by the HEALTH OFFICER or by court having jurisdiction.

5.11.4 Effect of Hold Order

Any food item or food contact equipment subject to a hold order shall be suitably stored. It shall be unlawful for any PERSON to remove, or alter a tag or marking placed on any food or food contact equipment, as provided in Subsection 5.11.3. Neither such food nor the container thereof shall be relabeled, repacked, reprocessed, altered, disposed of, or destroyed without the permission of the HEALTH OFFICER, except on order of a court of competent jurisdiction.

5.11.5 Condemnation of Embargoed or Detained Food or Equipment

Upon embargo or detention of any food or equipment, the HEALTH OFFICER shall determine whether the food is in fact ADULTERATED or MISBRANDED, and shall:

- A. Upon determining that such food is ADULTERATED or MISBRANDED petition the Circuit Court for a libel for condemnation and take such other action as is provided in Section 6 of the *Illinois Food, Drug and Cosmetic Act* (410 ILCS 620/6); or
- B. Upon determining that such food is not ADULTERATED or MISBRANDED shall vacate the hold order and remove the tag or marking attached under Subsection 5.11.3.

CHAPTER 6. PRIVATE SEWAGE DISPOSAL SYSTEMS

6.1 ACTS PROHIBITED

6.1.1 No PERSON shall discharge DOMESTIC SEWAGE or WASTEWATER to the environment except by means of a PUBLIC SEWER SYSTEM or by a PRIVATE SEWAGE DISPOSAL SYSTEM permitted, constructed, operated and maintained in accordance with the requirements of this Ordinance.

6.1.2 No PERSON shall construct, install, repair or modify a PRIVATE SEWAGE DISPOSAL SYSTEM except in compliance with the terms of this Ordinance.

6.1.3 No PERSON shall offer for sale, deliver or install a PRIVATE SEWAGE DISPOSAL SYSTEM that does not conform to all applicable requirements of this Ordinance.

6.1.4 No PERSON shall operate, maintain or fail to maintain a permitted PRIVATE SEWAGE DISPOSAL SYSTEM in a manner that contravenes any provision of this Ordinance.

6.1.5 No PERSON shall service or clean a PRIVATE SEWAGE DISPOSAL SYSTEM or collect, transport or dispose of SEPTAGE except in compliance with the terms of this Ordinance.

6.1.6 No PERSON shall construct, occupy, use or make available to another for occupancy or use by any means, a premises for the purpose of human occupancy served by a PRIVATE SEWAGE DISPOSAL SYSTEM, except in compliance with the terms of this Ordinance.

6.2 STANDARDS AND REGULATIONS

6.2.1 Illinois *Private Sewage Disposal Code* Incorporated

The discharge of DOMESTIC SEWAGE and WASTEWATER, the sale, construction, installation, repair, maintenance, modification, cleaning and servicing of PRIVATE

SEWAGE DISPOSAL SYSTEMS and the collection, transportation and disposal of SEPTAGE shall be governed by the *Private Sewage Disposal Code* (77 Ill. Adm. Code 905) which is hereby incorporated by reference, together with any regulations or standards therein incorporated, subject to the provisions of Section 3.2.

6.2.2 Installation by Licensed Private Sewage Disposal System Installation Contractor

No PERSON shall construct, install, repair or modify a PRIVATE SEWAGE DISPOSAL SYSTEM unless they possess a valid license as a PRIVATE SEWAGE DISPOSAL SYSTEM INSTALLATION CONTRACTOR, except that a HOMEOWNER may do so for a system that serves only the single family dwelling in which he or she resides provided requirements of this Ordinance are met.

6.2.3 Sewage Disposal Required

All premises intended for human occupancy shall provide for the sanitary disposal of HUMAN WASTES and DOMESTIC SEWAGE by discharging into a PUBLIC SEWER SYSTEM or PRIVATE SEWAGE DISPOSAL SYSTEM constructed, installed, repaired, maintained and serviced in compliance with this Ordinance.

6.2.4 Limited Use Systems

Privies, chemical toilets, and recirculating toilets shall not provide the required means of SEWAGE disposal for any premises except that they may be permitted for premises occupied on a temporary basis only under the following conditions:

- A. Construction sites during the time that the local permit authorizing construction is in effect; and
- B. Premises used for temporary public gatherings or other events during the time that any local permit or license authorizing such event is in effect.

6.2.5 Location: Public Sewer System Availability

- A. No CONSTRUCTION PERMIT shall be issued for construction of a PRIVATE SEWAGE DISPOSAL SYSTEM where a PUBLIC SEWER SYSTEM is available unless a physical barrier or local ordinance exists which prevents connection to the PUBLIC SEWER SYSTEM. Local ordinances which establish conditions for, but do not prohibit, new connections shall be deemed not to prevent connection.
- B. A PUBLIC SEWER SYSTEM shall be deemed available when:
 - 1. A public sewer line is in place within any street, alley, right of way, or easement that adjoins or abuts the PREMISES for which the CONSTRUCTION PERMIT is requested; or
 - 2. The improvement to be served is located within a reasonable distance of a PUBLIC SEWER SYSTEM to which a connection is practical which, for the purpose of this provision, shall be deemed to be not greater than:

- a. 300 feet for a single family residence or a non-residential property with a SEWAGE flow less than 1,500 gallons per day; or
 - b. 1,000 feet for a non-residential property with a SEWAGE flow greater than or equal to 1,500 gallons per day .
- C. For the purposes of Paragraph B of this subsection, distances shall be measured by the shortest air line distance from the property line of the subject PREMISES to the nearest point at which a connection to a PUBLIC SEWER SYSTEM is practical.

6.2.6 Location: Special Flood Hazard Area

No PRIVATE SEWAGE DISPOSAL SYSTEM shall be located in a SPECIAL FLOOD HAZARD AREA unless:

- A. The requirements of Subparagraph 905.20(j)(1) of the *Private Sewage Disposal Code* are met (77 Ill. Adm. Code 905.20(j)(1)); and
- B. Any mechanical or electrical components of the system that are subject to damage by inundation are located no less than one foot above the estimated elevation of the one percent annual probability base flood elevation.

6.2.7 Design and Construction

- A. No PRIVATE SEWAGE DISPOSAL SYSTEM shall discharge into any ditch or drainage structure installed for street or highway drainage purposes without the approval of the authority having jurisdiction over such street or highway, and, effective February 10, 2014, unless in compliance with a NPDES PERMIT.
- B. No PRIVATE SEWAGE DISPOSAL SYSTEM shall discharge directly to any farm drainage tile except that systems permitted to have a surface discharge may utilize a farm tile that serves only the OWNER'S property and discharges to the surface on the PREMISES on which such system is located, and, effective February 10, 2014, unless in compliance with a NPDES PERMIT.
- C. No PRIVATE SEWAGE DISPOSAL SYSTEM shall discharge directly or indirectly to any farm field in such a way as to impair agricultural practices or create a nuisance.
- E. A PRIVATE SEWAGE DISPOSAL SYSTEM shall be designed to receive all WASTEWATER from the buildings served, except:
 - 1. No SUB-SOIL DRAINAGE, discharge from roof drains or swimming pool WASTEWATER shall be directed to the PRIVATE SEWAGE DISPOSAL SYSTEM.
 - 2. WASTEWATER generated by a hot tub or similar device shall be discharged to one of the following:
 - a. A separate SUBSURFACE SEEPAGE SYSTEM, provided that the seepage field is designed to accommodate the liquid capacity of the hot

tub on a daily basis. A septic tank is not required in front of a seepage field receiving flow from this device.

- b. The seepage field serving the domestic WASTEWATER flow, provided the seepage field is increased in size to accommodate the additional flow from the hot tub on a daily basis. This drainage shall be piped around the septic tank and directly into the seepage field.
3. Backwash water from a water softener or similar device shall be discharged to one of the following:
 - a. A separate SUBSURFACE SEEPAGE SYSTEM, provided that the seepage field is designed to accommodate the liquid capacity of the water softener on a daily basis. A septic tank is not required in front of a seepage field receiving flow from this device.
 - b. A separate building drain, in accordance with the Illinois Plumbing Code, that will discharge to a SUBSURFACE SEEPAGE SYSTEM, provided that the seepage field is designed to accommodate the flow from this device on a daily basis. A septic tank is not required in front of a seepage field receiving flow from this device.
4. Waste products, such as automotive grease, oils, solvents and chemicals shall not discharge to a PRIVATE SEWAGE DISPOSAL SYSTEM.

6.2.8 Occupancy of Premises served by a Permitted System

No PREMISES served by a PRIVATE SEWAGE DISPOSAL SYSTEM for which a CONSTRUCTION PERMIT has been issued by the HEALTH DEPARTMENT shall be occupied or used until a Certificate of Approval has been issued for the PREMISES by the HEALTH OFFICER except for CONSTRUCTION PERMITS issued to repair or replace systems serving PREMISES which are lawfully occupied on the date of application for the CONSTRUCTION PERMIT.

6.3 NPDES PERMIT FOR SURFACE DISCHARGING PRIVATE SEWAGE DISPOSAL SYSTEMS

6.3.1 When Required

Effective February 10, 2014, prior to obtaining a CONSTRUCTION PERMIT from the HEALTH OFFICER for the installation, replacement, and operation of a new or replacement surface discharging PRIVATE SEWAGE DISPOSAL SYSTEM, it shall be the responsibility of the OWNER to obtain a NPDES PERMIT for the new or replacement surface discharging PRIVATE SEWAGE DISPOSAL SYSTEM.

6.4 CONSTRUCTION PERMITS

6.4.1 When Required

- A. Except as provided in Paragraph B, a CONSTRUCTION PERMIT shall be obtained from the HEALTH DEPARTMENT prior to commencing any work related to constructing, repairing, altering, extending or replacing any part of a PRIVATE SEWAGE DISPOSAL SYSTEM, except for:
 - 1. Surveying or staking the location of the proposed site, or
 - 2. Conducting soil investigations or PERCOLATION TESTS; and
- B. Provided that all work is done in a manner complying with the requirements of this Ordinance, CONSTRUCTION PERMITS shall not be required for:
 - 1. Routine cleaning of disposal system components,
 - 2. Replacing septic tank covers, or
 - 3. Rodding out inlets and outlets.

6.4.2 Responsibility of Owner and Contractor

- A. It shall be the responsibility of the OWNER to obtain a CONSTRUCTION PERMIT before any construction, installation or alteration of a PRIVATE SEWAGE DISPOSAL SYSTEM is initiated. Failure of the OWNER to obtain a CONSTRUCTION PERMIT before construction or installation of a PRIVATE SEWAGE DISPOSAL SYSTEM is initiated shall constitute a violation of this Ordinance.
- B. It shall be the responsibility of the Illinois Licensed PRIVATE SEWAGE DISPOSAL SYSTEM INSTALLATION CONTRACTOR to insure that a CONSTRUCTION PERMIT has been issued for said construction, installation or alteration prior to commencing any work, except as provided in Subsection 6.3.1, and to follow all conditions of the CONSTRUCTION PERMIT.
- C. Effective January 1, 2013, the OWNER of the property on which a new or replacement PRIVATE SEWAGE DISPOSAL SYSTEM is installed shall be responsible for the service and maintenance of the PRIVATE SEWAGE DISPOSAL SYSTEM in accordance with the *Illinois Private Sewage Disposal Licensing Act* (225 ILCS 225) and the *Illinois Private Sewage Disposal Code* (77 Ill. Adm. Code Park 905), and shall complete an Affidavit for Homeowner's Compliance with *Illinois Private Sewage Disposal Licensing Act* and *Code* on a form provided by the HEALTH DEPARTMENT.

6.5 CONSTRUCTION PERMIT APPLICATIONS

6.5.1 Timing

CONSTRUCTION PERMIT applications shall be submitted prior to commencing any work, except as provided in Subsection 6.3.1.

6.5.2 Form

CONSTRUCTION PERMIT applications shall be made in writing on forms provided or approved by the HEALTH OFFICER and shall be filed at such location or locations as the HEALTH OFFICER may designate.

6.5.3 Conditions

No application for a CONSTRUCTION PERMIT shall be accepted unless:

- A. The CONSTRUCTION PERMIT application contains the signature of the OWNER, or an officer of the legal ownership entity, or the signature of the designated agent of the OWNER. Such signature shall evidence:
 - 1. If signed as the OWNER's agent, a representation by the applicant that he or she is authorized to act on behalf of the OWNER and that the agent has the authority to obligate the OWNER to all responsibilities imposed by this Ordinance;
 - 2. The agreement of the OWNER to comply with the terms of this Ordinance; and
 - 3. The agreement of the OWNER to allow access to the PREMISES by the HEALTH DEPARTMENT and to provide required information as provided in Sections 6.7 and 9.1.
- B. All information required by Subsection 6.5.4 is submitted; and
- C. The applicable fee is submitted.

6.5.4 Contents

CONSTRUCTION PERMIT applications shall, at a minimum, include the following:

- A. Name, address and telephone number of the applicant;
- B. Name, address and telephone number of the OWNER if different than the applicant;
- C. Name, address and telephone number of the OWNER of the property on which the PRIVATE SEWAGE DISPOSAL SYSTEM will be located if different than the OWNER;
- D. Name, address and telephone number and license number of the PRIVATE SEWAGE DISPOSAL SYSTEM INSTALLATION CONTRACTOR if any;
- E. Name, address and telephone number of any professional engineer, sanitarian, soil scientist or other PERSON responsible for the design of the system or for the collection or analysis of any information used in designing the system;
- F. An accurate description of the location of the property on which the construction, alteration, or extension is proposed;
- G. The maximum waste loading capacity and an explanation of the basis on which it is estimated;
- H. All results of all soil investigations or PERCOLATION TESTS conducted on the property;
- I. Complete plans drawn to scale of the proposed disposal facility in accord with requirements of Subparagraph 905.190(b)(1) of the *Private Sewage Disposal Code* (77 Ill. Adm. Code 905.190(b)(1));
- J. All additional information required by Paragraph 905.190(b) of the *Private Sewage Disposal Code* (77 Ill. Adm. Code 905.190(b));
- K. The fee specified by the BOARD OF HEALTH.

6.5.5 Soil Investigations and Percolation Tests

- A. All soil investigations and PERCOLATION TESTS shall be conducted in accordance with Section 905.55 of the *Private Sewage Disposal Code* (77 Ill. Adm. Code 905.55).
- B. The HEALTH OFFICER shall determine the validity of any soil investigation or PERCOLATION TEST. The HEALTH OFFICER may deny issuance of a CONSTRUCTION PERMIT if the results of any part of a soil investigation or PERCOLATION TEST included in the CONSTRUCTION PERMIT application are determined to be invalid.
- C. The HEALTH OFFICER shall determine which results shall prevail when any parts of the results of any soil investigations or PERCOLATION TESTS are in conflict.

6.6 ISSUANCE OF CONSTRUCTION PERMIT

6.6.1 Qualified Construction Permit Holders

CONSTRUCTION PERMITS shall be issued in the name of the OWNER only to:

- A. A PERSON possessing a valid Illinois license as a PRIVATE SEWAGE DISPOSAL SYSTEM INSTALLATION CONTRACTOR; or
- B. A HOMEOWNER or his or her agent for work on a system located on and serving only the premises on which the HOMEOWNER resides.

6.6.2 Inspection Prior to Construction Permit Issuance

The HEALTH OFFICER may investigate conditions on the proposed site prior to issuance of a CONSTRUCTION PERMIT.

6.6.3 Determination of Location with Respect to Special Flood Hazard Areas

- A. If in the judgment of the HEALTH OFFICER the site of a proposed PRIVATE SEWAGE DISPOSAL SYSTEM is or may be located in a SPECIAL FLOOD HAZARD AREA, the CONSTRUCTION PERMIT shall not be issued until a determination is made that the site is not located in a SPECIAL FLOOD HAZARD AREA or that the proposed PRIVATE SEWAGE DISPOSAL SYSTEM meets the requirements of Subsection 6.2.6.
- B. If required by the HEALTH OFFICER, the OWNER, at his or her expense, shall obtain a determination as to whether the proposed PRIVATE SEWAGE DISPOSAL SYSTEM is located in a SPECIAL FLOOD HAZARD AREA from the local official responsible for administering the local flood plain regulations, the Illinois State Water Survey, or an Illinois licensed professional engineer.
- C. If the location of a proposed PRIVATE SEWAGE DISPOSAL SYSTEM is determined to be in a SPECIAL FLOOD HAZARD AREA, the HEALTH OFFICER may require that additional information be provided to determine that

the proposed installation complies with the requirements of Subsection 6.2.6 including but not limited to the following:

1. An assessment by a soil scientist regarding the effect of periodic inundation;
2. An estimate of the elevation of the 100 year recurrence interval flood from the local official responsible for administering the local flood plain regulations, the Illinois State Water Survey, or an Illinois licensed professional engineer; and
3. A determination by an Illinois licensed surveyor of the elevation of the location of the proposed PRIVATE SEWAGE DISPOSAL SYSTEM.

6.6.4 Decision on Construction Permit Application

Within fifteen days of the receipt of all required information, the HEALTH OFFICER shall issue or deny the CONSTRUCTION PERMIT. In the event the CONSTRUCTION PERMIT is denied the reasons for such denial shall be provided in writing to the applicant.

6.6.5 Limits of Authority Granted by Construction Permit

- A. A CONSTRUCTION PERMIT, when issued, shall authorize only the specific work described in the CONSTRUCTION PERMIT application. The CONSTRUCTION PERMIT shall not:
 1. Authorize any other work;
 2. Authorize work at any other location;
 3. Authorize construction to be performed by any PERSON other than as identified in the application;
 4. Authorize construction to be performed in any manner other than as described in the CONSTRUCTION PERMIT application; or
 5. Authorize use of the permitted PRIVATE SEWAGE DISPOSAL SYSTEM to serve any facility or any use other than as specified in the CONSTRUCTION PERMIT application.
- B. The OWNER shall amend the CONSTRUCTION PERMIT application and obtain the approval of the HEALTH OFFICER prior to deviating from any aspect of the application on which the CONSTRUCTION PERMIT was issued.

6.6.6 Term

CONSTRUCTION PERMITS shall be valid for a period of twelve months from the date of issuance. The CONSTRUCTION PERMIT shall expire and have no further force or effect:

- A. If the work described on the CONSTRUCTION PERMIT has not been commenced within twelve months. In such case, the CONSTRUCTION PERMIT shall be cancelled by the HEALTH OFFICER unless extended as provided in Subsection 6.6.7. Written notice of cancellation shall be given to the OWNER together with notice that further work as described on he cancelled

CONSTRUCTION PERMIT shall not proceed until a new CONSTRUCTION PERMIT is issued; or

- B. Upon issuance of a Certificate of Approval as provided in Section 6.78.

6.6.7 Extension

CONSTRUCTION PERMITS may be extended for such additional period as is set forth in the application for the CONSTRUCTION PERMIT or in an application for an extension of the CONSTRUCTION PERMIT as the time necessary to complete the construction. Such extension may be granted only upon a determination by the HEALTH OFFICER that the need for additional time is occasioned by the scope of the proposed construction, unique features of the site or design, work stoppages not under the control of the CONSTRUCTION PERMIT holder or other practical necessity and not for lack of due diligence by the CONSTRUCTION PERMIT holder. Such extension shall be granted for the minimum amount of time needed to complete the project, but in no case shall such extension be granted for a period exceeding one hundred and eighty days.

6.6.8 Revocation or Suspension

If it is determined by the HEALTH OFFICER that work is proceeding in a manner other than described in the CONSTRUCTION PERMIT application or that any material fact in the CONSTRUCTION PERMIT application was misrepresented or inaccurately stated, the HEALTH OFFICER may, in writing, revoke the CONSTRUCTION PERMIT or suspend the CONSTRUCTION PERMIT for a specified time.

6.7 INSPECTIONS

6.7.1 Right of Access

The OWNER shall permit the HEALTH OFFICER access to the PREMISES for purposes of conducting inspections as provided in Section 9.1.

6.7.2 Inspection Prior to Completion

No work on any PRIVATE SEWAGE DISPOSAL SYSTEM shall be deemed complete nor the conditions of any CONSTRUCTION PERMIT met until the installation of the system and its components have been inspected by the HEALTH OFFICER and determined to be in compliance with applicable provisions of this Ordinance.

6.7.3 Notice Prior to Commencing Work

OWNERS or PRIVATE SEWAGE DISPOSAL SYSTEM INSTALLATION CONTRACTORS shall provide notice to the HEALTH DEPARTMENT no less than forty-eight hours prior to commencing any work described in the CONSTRUCTION PERMIT.

6.7.4 Exposing Work

- A. If work shall have proceeded without a required inspection in such a way as to make it impractical to perform a necessary inspection the HEALTH OFFICER may order the OWNER, in writing, that backfill material be removed or that the work be otherwise uncovered, so as to permit the necessary inspection within fifteen days.
- B. If, at the end of such fifteen days, the OWNER shall not have uncovered the PRIVATE SEWAGE DISPOSAL SYSTEM as ordered by the HEALTH OFFICER, the CONSTRUCTION PERMIT may be suspended or revoked as provided in Section 6.6.8, and the HEALTH DEPARTMENT may enter upon the property and may, at the OWNER's expense, uncover the system and complete the necessary inspection.
- C. In the event that the HEALTH DEPARTMENT must uncover the work to complete a required inspection, the CONSTRUCTION PERMIT shall not be reinstated or a Certificate of Approval issued, until the OWNER shall have reimbursed the HEALTH DEPARTMENT for all costs incurred in uncovering the work.

6.8 CERTIFICATE OF APPROVAL

6.8.1 Completion of Work and Compliance with Regulations

When the HEALTH OFFICER has determined that all work described in the CONSTRUCTION PERMIT is complete and has been conducted in compliance with the provisions of this Ordinance and of the CONSTRUCTION PERMIT, the HEALTH OFFICER shall issue a Certificate of Approval.

6.8.2 Issuance of Certificate of Approval

The HEALTH OFFICER shall retain the original Certificate of Approval and shall provide one copy to the OWNER, duly signed.

6.8.3 Construction Permit Invalidated

The issuance of a Certificate of Approval shall invalidate the CONSTRUCTION PERMIT issued for work conducted on the PREMISES involved.

6.9 TRANSPORTATION AND DISPOSAL OF SEPTAGE

6.9.1 Transportation and Disposal by Licensed Contractor Required

- A. No PERSON shall collect, store, transport or dispose of SEPTAGE unless they possess a valid license as a PRIVATE SEWAGE DISPOSAL SYSTEM PUMPING CONTRACTOR issued by the Illinois Department of Public Health.

- B. No PERSON shall employ or otherwise permit any PERSON who does not possess a valid license as a PRIVATE SEWAGE DISPOSAL SYSTEM PUMPING CONTRACTOR to collect, store, transport or dispose of any SEPTAGE from any PRIVATE SEWAGE DISPOSAL SYSTEM which they own, possess or control.

6.9.2 Compliance with Private Sewage Disposal Code

No PERSON shall dispose of SEPTAGE except in compliance with all applicable provisions of Section 905.170 of the *Private Sewage Disposal Code* (77 Ill. Adm. Code 905.170).

6.9.3 Disposal in Special Flood Hazard Areas Prohibited

No PERSON shall dispose of SEPTAGE in any SPECIAL FLOOD HAZARD AREA.

6.9.4 Notice of Disposal Site

- A. No PERSON shall dispose of any SEPTAGE unless they have first notified the HEALTH DEPARTMENT in writing of the location and manner of the proposed disposal.
- B. A separate notice shall be made annually for each site utilized on forms supplied or approved by the HEALTH OFFICER. At a minimum, such notice shall contain the following information:
1. An accurate description of the site including the administrative township, township, range, section and quarter section and the address if any;
 2. The name, address and telephone number of the owner of the property;
 3. The purpose for which the property is otherwise used;
 4. An estimate of the annual total gallons of SEPTAGE disposed of at the site; and
 5. A description of the methods of disposal at each site.

6.9.5 Truck and Equipment Washing: Disposal of Rinsings

No PERSON shall dispose of any water used to rinse or clean any surfaces that normally come in contact with SEPTAGE of any vehicle or equipment used to collect, store, transport or dispose of SEPTAGE in a manner or at a location other than as permitted for the disposal of SEPTAGE.

CHAPTER 7. POTABLE WATER SUPPLIES

7.1 ACTS PROHIBITED

7.1.1 No PERSON shall construct, deepen, or modify a WATER WELL or CLOSED LOOP WELL except in compliance with the terms of this Ordinance.

7.1.2 No PERSON shall abandon or seal a WATER WELL or CLOSED LOOP WELL except in compliance with the terms of this Ordinance.

7.1.3 No PERSON shall operate a private water supply, NON-COMMUNITY WATER SYSTEM or SEMI-PRIVATE WATER SYSTEM except in compliance with the terms of this Ordinance.

7.1.4 No PERSON shall construct, occupy, use or make available to another by any means a premises for the purpose of human occupancy, except in compliance with the terms of this Ordinance.

7.2 STANDARDS AND REGULATIONS

7.2.1 State Regulations Incorporated

The location, construction, modification, operation, abandonment and sealing of a WATER WELL or CLOSED LOOP WELL shall be governed by the following regulations which are, hereby incorporated by reference together with any regulations or standards therein incorporated, subject to the provisions of Section 3.2:

- A. *Water Well Construction Code* (77 Ill. Adm. Code 920); and
- B. *Illinois Water Well Pump Installation Code* (77 Ill. Adm. Code 925).

7.2.2 Potable Water Supply Required

All premises intended for human habitation or occupancy shall be provided with a POTABLE WATER supply. The POTABLE WATER supply shall not be connected to non-POTABLE WATER and shall be protected against backflow and back siphonage in accordance with the requirements of Subpart I of the *Illinois Plumbing Code* (77 Ill. Adm. Code 890). Each POTABLE WATER supply shall provide quantities of water that are sufficient for the drinking, culinary, and sanitary needs of the dwelling or PREMISES served.

7.2.3 Public Water Supply Use

- A. In those locations where a PUBLIC WATER SYSTEM is reasonably available, that system shall be the sole source of water for drinking and culinary purposes. A PUBLIC WATER SYSTEM shall be deemed reasonably available when:
 - 1. The subject property is located within 200 feet of the PUBLIC WATER SYSTEM;
 - 2. Connection to the PUBLIC WATER SYSTEM is practical; and
 - 3. Connection is permitted by the controlling authority for the PUBLIC WATER SYSTEM.
- B. For the purposes of Paragraph A of this Subsection distances shall be measured by the shortest air line distance from the property line of the subject PREMISES to the nearest point at which a connection to a PUBLIC WATER SYSTEM is practical.

7.2.4 Occupancy of Permitted Premises

No PREMISES served by a WATER WELL for which a CONSTRUCTION PERMIT has been issued by the Champaign County Public HEALTH DEPARTMENT shall be occupied or used until a Certificate of Approval has been issued by the HEALTH OFFICER except for CONSTRUCTION PERMITS issued to repair, modify or replace systems serving PREMISES which are lawfully occupied on the date of application for the CONSTRUCTION PERMIT.

7.3 CONSTRUCTION PERMITS

7.3.1 When Required

No WATER WELL or CLOSED LOOP WELL shall be constructed, modified, deepened or sealed unless a CONSTRUCTION PERMIT has first been obtained from the HEALTH DEPARTMENT. CONSTRUCTION PERMITS are not required for the following:

- A. A well that does or will serve a COMMUNITY WATER SYSTEM provided that all applicable requirements of the *Environmental Protection Act* (415 ILCS 5/1 *et seq.*) and Parts 601 through 611 of the *Illinois Environmental Protection Code* (35 Ill. Adm. Code 601-611) are met;
- B. A well that does or will serve a NON-COMMUNITY WATER SYSTEM provided that approval is obtained from the Illinois Department of Public Health; or
- C. A well that does or will function as a monitoring well provided that all applicable provisions of Section 920.170 of the *Illinois Water Well Construction Code* (77 Ill. Adm. Code 920.170) are met

7.3.2 Responsibility of Owner and Contractor

- A. It shall be the responsibility of the OWNER to obtain a CONSTRUCTION PERMIT before any construction or deepening of a WATER WELL or CLOSED LOOP WELL is initiated. Failure of the OWNER to obtain a CONSTRUCTION PERMIT before any construction or deepening of a WATER WELL or CLOSED LOOP WELL is initiated shall constitute a violation of this Ordinance.
- B. It shall be the responsibility of the WATER WELL or CLOSED LOOP WELL Contractor to insure that a CONSTRUCTION PERMIT has been issued before any construction or deepening of a WATER WELL or CLOSED LOOP WELL is initiated and to follow the conditions of said CONSTRUCTION PERMIT. Failure of the WATER WELL or CLOSED LOOP WELL Contractor to insure said CONSTRUCTION PERMIT has been issued or to violate the conditions of said CONSTRUCTION PERMIT shall constitute a violation of this Ordinance.

7.4 CONSTRUCTION PERMIT APPLICATIONS

7.4.1 Timing

CONSTRUCTION PERMIT applications shall be submitted prior to commencing any work.

7.4.2 Form

CONSTRUCTION PERMIT applications shall be made in writing in forms provided or approved by the HEALTH OFFICER and shall be filed at such location or locations as the HEALTH OFFICER may designate.

7.4.3 Conditions

No application for a CONSTRUCTION PERMIT shall be accepted unless:

- A. The CONSTRUCTION PERMIT application contains the signature of the OWNER or office of the legal ownership of the WATER WELL or CLOSED LOOP WELL, or the signature of the designated agent of the OWNER. Such signature shall evidence:
 - 1. If signed as OWNER'S agent, a representation by the application that he or she is authorized to act on behalf of the OWNER and obligate the OWNER to all responsibilities imposed by this Ordinance;
 - 2. The agreement of the OWNER to comply with the terms of this Ordinance; and
 - 3. The agreement of the OWNER to allow access to the PREMISES and to provide required information as provided in Subsection 7.6.2, Section 7.7 and Section 7.8.
- B. All information required by Subsection 7.4.4 is submitted; and
- C. The applicable fee is submitted.

7.4.4 Contents

CONSTRUCTION PERMIT applications shall, at a minimum, include the following:

- A. Name, address and telephone number of the applicant;
- B. Name, address and telephone number of the OWNER if different from the applicant;
- C. Name, address and telephone number of the owner of the property on which the WATER WELL or CLOSED LOOP WELL is or will be located if different from the OWNER;
- D. Name, address, telephone number and license number of the of the WATER WELL or CLOSED LOOP WELL contractor;
- E. An accurate legal description of the location of the property on which the construction, alteration, or extension is proposed;
- F. Description of the property or properties, and of all buildings or other facilities to be served by the well;

- G. An accurate description of the location of the WATER WELL or CLOSED LOOP WELL including a site plan containing the information required by Subparagraph 920.130(b)(1) of the *Water Well Construction Code* (77 Ill. Admin. Code 920.130(b)(1));
- H. All additional information required by Paragraph 920.130(b) of the *Water Well Construction Code* (77 Ill. Adm. Code 920.130(b));
- I. Such other information as may be required by the HEALTH OFFICER to substantiate that the proposed construction, alteration, or extension complies with minimum standards of this Ordinance; and
- J. The fee specified by Subsection 12.2.2.

7.5 ISSUANCE OF CONSTRUCTION PERMIT

7.5.1 Qualified Construction Permit Holders

CONSTRUCTION PERMITS shall be issued only to:

- A. A PERSON possessing a valid license issued under the Illinois Water Well and Pump Installation Contractor's License Act, (225 ILCS 345/1 et seq.);
- B. The WATER WELL or CLOSED LOOP WELL OWNER.

7.5.2 Inspection Prior to Construction Permit Issuance

The HEALTH OFFICER may investigate conditions on the proposed site prior to the issuance of a CONSTRUCTION PERMIT.

7.5.3 Decision on Construction Permit Application

Within 15 days of the receipt of all required information the HEALTH OFFICER shall issue or deny the CONSTRUCTION PERMIT in accord with the provisions of Paragraph 920.130(e) of the *Illinois Water Well Construction Code* (77 Ill. Adm. Code 920.130(e)). In the event the CONSTRUCTION PERMIT is denied the reasons for such denial shall be provided in writing to the applicant.

7.5.4 Limits of Authority Granted by Construction Permit

- A. A CONSTRUCTION PERMIT, when issued, shall authorize only the specific work described in the CONSTRUCTION PERMIT application. The CONSTRUCTION PERMIT shall not:
 1. Authorize any other work;
 2. Authorize work at any other location;
 3. Authorize construction to be performed by any PERSON other than as identified in the application;
 4. Authorize construction to be performed in any manner other than as described in the CONSTRUCTION PERMIT application; or

5. Authorize use of the WATER WELL to serve any use or any property building or facility other than as specified in the CONSTRUCTION PERMIT application.
- B. The OWNER shall amend the CONSTRUCTION PERMIT application and obtain the approval of the HEALTH OFFICER prior to deviating from any aspect of the application on which the CONSTRUCTION PERMIT was issued.

7.5.5 Term

CONSTRUCTION PERMITS shall be valid for a period of twelve months from the date of issuance. The CONSTRUCTION PERMIT shall expire and have no further force or effect if:

- A. The work described on CONSTRUCTION PERMIT shall not have been commenced within twelve months, unless extended as provided in Subsection 7.5.6. In such case, the CONSTRUCTION PERMIT shall be canceled by the HEALTH OFFICER. Written notice of cancellation shall be given to the OWNER together with notice that work described on the canceled CONSTRUCTION PERMIT shall not proceed until a new CONSTRUCTION PERMIT is issued; or
- B. A Certificate of Approval has been issued by the HEALTH OFFICER.

7.5.6 Extension

CONSTRUCTION PERMITS may be extended for such additional period as is set forth in the application for the CONSTRUCTION PERMIT or in an application for an extension of the CONSTRUCTION PERMIT as the time necessary complete the construction. Such extension may be granted only upon a determination by the HEALTH OFFICER that the need for additional time is occasioned by the scope of the proposed construction, unique features of the site or design, work stoppages not under the control of the OWNER or other practical necessity and not for lack of due diligence by the OWNER. Such extension shall be granted for the minimum amount of time needed to complete the project, but in no case shall such extension be granted for a period exceeding 180 days.

7.5.7 Revocation or Suspension

If it is determined by the HEALTH OFFICER that work is proceeding in a manner other than described in the CONSTRUCTION PERMIT application or that any material fact in the CONSTRUCTION PERMIT application was misrepresented or inaccurately stated the HEALTH OFFICER may, in writing, suspend or revoke the CONSTRUCTION PERMIT.

7.6 INSPECTIONS

7.6.1 Inspection Prior to Operation

No WATER WELL or CLOSED LOOP WELL shall be placed into operation until the installation of the WATER WELL or CLOSED LOOP WELL and its components has been approved in writing by the HEALTH OFFICER.

7.6.2 Notice Prior to Commencing Work

The HEALTH DEPARTMENT shall be notified at least 48 hours prior to commencing the construction or deepening of a WATER WELL or CLOSED LOOP WELL for which a CONSTRUCTION PERMIT has been issued.

7.6.3 Exposing Work

To the degree practical and permitted by the HEALTH OFFICER the completed installation shall remain uncovered and accessible for inspection purposes until approval by the HEALTH OFFICER.

7.7 FINAL APPROVAL

7.7.1 Disinfection

All components of a new WATER WELL construction and/or modification shall be thoroughly disinfected with a strong chlorine solution which will yield a dosage of at least 100 parts per million to the water in the well.

7.7.2 Water Sample

After purging the system of any chlorine residual, a water sample shall be taken and satisfactory bacteriological results, as confirmed by a CERTIFIED LABORATORY, shall be obtained prior to utilizing the WATER WELL for drinking and culinary purposes.

7.7.3 Failure to Comply

Upon inspection by the HEALTH OFFICER, if it is found that any provisions of this Ordinance or any CONSTRUCTION PERMIT specifications for a stated property have not been met, the HEALTH OFFICER shall notify the WATER WELL or CLOSED LOOP WELL contractor or OWNER, to make specified changes in the work to insure compliance with the provisions of this Ordinance and the CONSTRUCTION PERMIT. If such changes are not made within the time specified by the HEALTH OFFICER, said CONSTRUCTION PERMIT may be suspended or revoked, and it shall be unlawful to place the WATER WELL or CLOSED LOOP WELL into operation.

7.7.4 Certificate of Approval

When the HEALTH OFFICER has determined that all work described in the CONSTRUCTION PERMIT is complete, has been conducted in compliance with the

regulations and standards of this Ordinance, and, if an existing well is abandoned in conjunction with construction of a new well that the work also meets the requirements of Section 7.8, the HEALTH OFFICER shall issue a Certificate of Approval.

7.7.5 Issuance of Certificate of Approval

The HEALTH OFFICER shall retain the original Certificate of Approval and provide one copy to the OWNER, duly signed.

7.7.6 Construction Permit Invalidated

The issuance of a Certificate of Approval shall invalidate the CONSTRUCTION PERMIT issued for work conducted on the WATER WELL or CLOSED LOOP WELL involved.

7.8 ABANDONED WELLS

7.8.1 Compliance with *Water Well Construction Code*

Wells that are abandoned shall be sealed in a manner prescribed by Section 920.120 of the *Water Well Construction Code* (77 Ill. Adm. Code 920).

7.8.2 Notice Required Prior to Sealing

The HEALTH DEPARTMENT shall be notified at least 48 hours prior to sealing of an ABANDONED WELL at which time a date for inspection will be arranged.

7.8.3 Inspection of Abandoned Wells

The HEALTH OFFICER shall inspect ABANDONED WELLS which have been sealed to determine compliance with this Ordinance.

CHAPTER 8. ADMINISTRATION

8.1 BOARD OF HEALTH

8.1.1 Administration by Board of Health

Administration and enforcement of this Ordinance shall be vested in the CHAMPAIGN COUNTY BOARD OF HEALTH created by Resolution No. 3812, *Resolution Establishing County Health Department*.

8.1.2 Appointment

The BOARD OF HEALTH shall be comprised of eight persons meeting the requirements of Section 5/55-25012 of the Illinois *Counties Code* (55 ILCS 5/5-25012), and one

member of the Champaign County Board. The members shall be appointed by the Chair of the COUNTY BOARD with the approval of the COUNTY BOARD.

8.1.3 Term

Board Members shall serve a term of three years except as provided in Section 5/55-25012 of the Illinois *Counties Code* 55 ILCS 5/5-25012. Members appointed to fill vacancies on the Board shall be appointed to a full term.

8.1.4 Removal for Cause

The Chair of the COUNTY BOARD may remove any member of the BOARD for cause, with the consent of the COUNTY BOARD. Such removal shall not become effective for at least 10 days after written notice of the proposed removal is provided to the member specifying the charges made against him or her. Within such 10 day period the member proposed to be removed may request, in writing, a hearing to answer any charges brought against him or her. In such case, a hearing shall be scheduled no more than 30 days from the date that such request is received in the office of the COUNTY BOARD. If a hearing is requested the removal of such member shall not become effective until after the next regular COUNTY BOARD meeting following the conclusion of such hearing.

8.1.5 Compensation

Members of the BOARD OF HEALTH shall serve without compensation except for reimbursement of actual necessary expenses incurred in performance of their duties. Such reimbursable expenses shall include reimbursement of travel expenses at a rate not to exceed that established for other Champaign County officials.

8.2 POWERS OF THE BOARD OF HEALTH

8.2.1 Powers Conferred

The Board, shall have the powers explicitly conferred or implied by Division 5-25 of the Illinois *Counties Code* (55 ILCS 5/5-25001 *et seq.*) and is hereby delegated, to the extent required and permitted by law and consistent with the provisions of this Ordinance, such powers of the COUNTY BOARD necessary to effectively administer and enforce this Ordinance. The Board shall also have the power to:

- A. Seek and accept delegation of powers and duties of the Illinois Department of Public Health and enter into a delegation agreement with the Department pursuant to Section 2310 of the *Civil Administrative Code of Illinois* (20 ILCS 2310/2310-1 *et seq.*);
- B. Apply for, obtain and renew status as a Certified Local Health Department for the HEALTH DEPARTMENT pursuant to Section 600.210 of the *Certified Local Health Department Code* (77 Ill. Adm. Code 600.210); and

- C. Apply for, receive and enter into a grant agreement with the Illinois Department of Public Health as provided in the *Local Health Protection Grant Rules* (77 Ill. Adm. Code 615).

8.2.2 Delegation of Powers of the Board

The Board may, to the extent permitted by law, delegate any of its powers to an appointed employee or contractor except as provided in Subsection 8.2.3.

8.2.3 Powers Reserved to the Board

Certain powers shall be reserved to the Board and shall not be delegated to any appointed employee or contractor including the power to:

- A. Appoint the HEALTH OFFICER;
- B. Submit the annual budget of the HEALTH DEPARTMENT to the COUNTY BOARD or seek any amendments thereto;
- C. Submit the annual report to the COUNTY BOARD;
- D. Establish and carry out any programs or services with an annual cost in excess of \$1,000 except for response to emergencies;
- E. Adopt any plans or goals specified by statute or rule;
- F. Seek and accept delegation of powers and duties of the Illinois Department of Public Health or enter into a delegation agreement with the Department;
- G. Apply for, obtain or renew status as a Certified Local Health Department for the HEALTH DEPARTMENT;
- H. Apply for, receive and enter into a grant agreement with the Illinois Department of Public Health;
- I. Exercise any powers to lease or acquire real property or to incur debt in any form provided in Section 5/5-25016 of Division 25 of the Illinois *Counties Code* (55 ILCS 5/5-25016);
- J. Establish fees for permits, licenses, programs or services as provided by Section 2310 of the *Civil Administrative Code of Illinois* (20 ILCS 2310/2310-1 *et seq.*) and Section 25013 of Division 25 of the Illinois *Counties Code* (55 ILCS 5/5-25013);
- K. Hear and decide Appeals where it is alleged there is an error in any order, requirements, decision, or determination made by the HEALTH OFFICER in the administration and enforcement of this Ordinance as provided in Section 10.1;
- L. Adopt rules necessary to the conduct of the Board and of any administrative proceedings provided for in this Ordinance;
- M. Employ the HEALTH OFFICER and such other professional and non-professional employees as it deems necessary;
- N. Establish policies to govern the recruitment, employment, compensation; supervision and discipline of any employees; and
- O. Exercise any powers expressly granted to the Board elsewhere in this Ordinance.

8.2.4 Revenues and Expenditures

In the performance of its duties, the BOARD may receive funds and incur expenses as authorized by law and provided for in its budget

8.3 DUTIES OF THE BOARD OF HEALTH

8.3.1 Duties Established

The Board, shall take or cause to be taken call lawful actions necessary to effectively administer and enforce this Ordinance including all duties created or implied by Division 5-25 of the Illinois *Counties Code* (55 ILCS 5/5-25001 *et seq.*). The Board shall also have the duty to:

- A. Enforce all rules and regulations adopted by the Illinois Department of Public Health for preservation and improvement of the public health within its jurisdiction as provided in Section 2 of the *Department of Public Health Act* (20 ILCS 2305/2);
- B. Apply for, obtain, maintain and renew status as a Certified Local Health Department for the HEALTH DEPARTMENT pursuant to Section 600.210 of the *Certified Local Health Department Code* (77 Ill. Adm. Code 600.210);
- C. Apply for, receive and enter into a grant agreement with the Illinois Department of Public Health as provided in the *Local Health Protection Grant Rules* (77 Ill. Adm. Code 615);
- D. Prepare and submit to the Illinois Department of Public Health all assessments, plans, goals, or evaluations required of it by any statute or rule administered by the Department; and
- E. Submit, in a timely manner, its annual budget and annual report to the COUNTY BOARD.

8.3.2 Budget and Fiscal Year

- A. The fiscal year of the BOARD OF HEALTH and the HEALTH DEPARTMENT shall be the same as that of the COUNTY, January 1 through the following December 30.
- B. The BOARD OF HEALTH shall submit its proposed budget to the COUNTY BOARD no later than July 31 preceding the fiscal year for which the budget is proposed.

8.3.3 Annual Report

- A. The BOARD OF HEALTH shall prepare an annual report for each fiscal year. The annual report shall be submitted to the COUNTY BOARD at a regular time each year falling no later than July 31.
- B. At a minimum the annual report shall contain the following information regarding the preceding 12 months;
 1. Description of all activities, programs and services conducted;
 2. Where applicable, a statistical summary of such activities, programs and services including comparisons with previous years;

3. A copy of any reports submitted to the Illinois Department of Public Health;
4. A copy of any assessments, plans, goals, or evaluations adopted or amended together with any response received in such regard from the Illinois Department of Public Health;
5. A copy of any delegation agreement entered into, amended or renewed;
6. A copy of any grant agreement entered into, amended or renewed;
7. A description of each Appeal heard and decided by the BOARD OF HEALTH;
8. A description of each Variance granted by the HEALTH OFFICER;
9. A copy of any contract for services or subcontract thereto, entered into;
10. A statement of all expenditures made, revenues received and services rendered pursuant to any contract for service;
11. A description of any debt instrument entered into or purchase of any real estate made; and
12. Any other information specifically requested by the COUNTY BOARD.

8.4 HEALTH OFFICER

8.4.1 Executive Officer of the Champaign County Health Department

The operations of the HEALTH DEPARTMENT shall be overseen by the HEALTH OFFICER appointed by the BOARD OF HEALTH who shall be executive officer of the HEALTH DEPARTMENT.

8.4.2 Minimum Qualifications

The HEALTH OFFICER shall be a Medical HEALTH OFFICER or Public Health Administrator and shall possess the minimum qualifications established by Subpart C of the *Certified Local Health Department Code* (77 Ill. Adm. Code 600).

8.4.3 Appointment

The HEALTH OFFICER shall be appointed by the BOARD OF HEALTH and may be employed directly or by contract. If employed directly the recruitment, employment, compensation, supervision and discipline of the HEALTH OFFICER shall be in accord with written policies established by the BOARD OF HEALTH. If employed by contract with another agency or unit of government recruitment, employment, compensation, supervision and discipline of the HEALTH OFFICER shall be in accord with the personnel policies of such agency or unit of government.

8.5 POWERS AND DUTIES OF THE HEALTH OFFICER

8.5.1 Powers of the HEALTH OFFICER

The Board shall employ a HEALTH OFFICER, directly or by contract, to whom shall be delegated, except as provided in Subsection 8.2.3, powers and duties of the Board to administer and enforce this Ordinance, including the following:

- A. Render interpretations of this Ordinance;
- B. Receive and issue, deny, revoke, reinstate or extend any permit required by this Ordinance;
- C. Conduct any investigations provided for by this Ordinance;
- D. Embargo or detain any ADULTERATED or MISBRANDED food and seek an order of the Circuit Court to condemn such food;
- E. Issue or deny any certificate required by this Ordinance;
- F. Inspect any facility or installation as required to determine compliance with the terms of this Ordinance;
- G. Order that work be uncovered or otherwise provide for uncovering work as required to undertake inspections required by this Ordinance;
- H. Designate a place or places for receipt of applications for required permits, Appeals, and petitions for variances;
- I. Receive and investigate complaints alleging violations of this Ordinance;
- J. Conduct such inspections or investigations as are necessary to determine whether any complaint or allegation substantiates a finding of a violation;
- K. Seek search warrants or orders of the Circuit Court if necessary in order to conduct such inspections or investigations;
- L. Issue notices of violation and any orders to any and all PERSONS as provided for in this Ordinance;
- M. Request that the State's Attorney's Office file a quasi-criminal or other complaint or take other action to enforce this Ordinance;
- N. Request the assistance of any other County Official in the enforcement of this Ordinance;
- O. Refer complaints to and otherwise cooperate with other local, state or federal agencies potentially having jurisdiction with respect to any complaint or allegation of violation;
- P. Propose amendments to this Ordinance as may be required from time to time;
- Q. provide comments and make recommendations with respect to proposed SUBDIVISIONS; and
- R. Delegate any or all of his or her power or duties to designated subordinates.

8.5.2 Duties of the Health Officer

The HEALTH OFFICER shall take or cause to be taken all lawful actions which in his or her judgment are necessary to effectively administer and enforce this Ordinance and shall have the following duties:

- A. Render interpretations of this Ordinance when so requested;
- B. Receive and investigate complaints, alleging violation of this Ordinance;
- C. issue notices of violation or such orders as may be necessary to enforce the provisions of this Ordinance;

- D. Maintain permanent records of the adoption, amendment, administration and enforcement of this Ordinance in accordance with the Illinois *Local Records Act* (50 ILCS 205/1 *et seq.*);
- E. Release any records created under this Ordinance to the public in accord with the Illinois *Freedom of Information Act* (5 ILCS 140/1 *et seq.*) and the policies and procedures established by the BOARD OF HEALTH;
- F. Ensure the confidentiality of any record or information in the possession of the HEALTH DEPARTMENT pursuant to the provisions of Subparagraph 615.300(c)(16) of the Local Health Protection Grant Rules (77 Ill. Adm. Code 615.300(c)(16)) to the extent permitted by the Illinois *Freedom of Information Act* (5 ILCS 140/1 *et seq.*);
- G. Assist the BOARD OF HEALTH and the COUNTY BOARD in any and all proceedings regarding the adoption, amendment, administration or enforcement of this Ordinance;
- H. Assist the State's Attorney, Sheriff, or other County officials in investigations, prosecutions or other actions taken to enforce this Ordinance;
- I. Make such periodic reports to the Illinois Department of Public Health as are required by any statute or rule;
- J. Make such reports to the BOARD OF HEALTH with respect to administration and enforcement of this Ordinance as the Board may request;
- K. Provide information and consultation to the public on matters relating to the purposes or specific provision of this Ordinance;
- L. Provide comments and make recommendations with respect to proposed SUBDIVISIONS when so requested by the authority having jurisdiction over the SUBDIVISION approval; and
- M. Any such other duties prescribed by statute or rule or by the BOARD OF HEALTH.

CHAPTER 9. ENFORCEMENT

9.1 INSPECTION AND INVESTIGATION

9.1.1 Right of Inspection

The HEALTH OFFICER, after providing identification and giving notice of his or her purpose may enter at reasonable times any private or public property or vehicle for the purpose of investigating conditions relating to the administration and enforcement of this Ordinance. The OWNER or occupant of said property or vehicle, or the PERSON IN CHARGE thereof, shall give the HEALTH OFFICER free access to all parts of the said property or vehicle at all reasonable times for the purpose of investigating conditions relating to the administration and enforcement of this Ordinance. Upon refusal by the OWNER or PERSON IN CHARGE to grant such access, the HEALTH OFFICER may seek an order from the Circuit Court of Champaign County allowing access.

9.1.2 Provision of Documents, Records, and Information

When provided by this Ordinance the HEALTH OFFICER may direct that the OWNER, occupant, or the PERSON IN CHARGE of any premises, establishment or vehicle, provide any documents, records or other information necessary for determining compliance with this Ordinance. Upon refusal by the OWNER, occupant or PERSON IN CHARGE to provide such documents, records or information the HEALTH OFFICER may seek an order from the Circuit Court of Champaign County compelling the surrender of such documents, records or information.

9.1.3 Revealing Work

When provided by this Ordinance the HEALTH OFFICER may direct that the OWNER, occupant, or the PERSON IN CHARGE of any premises or establishment to uncover or reveal any work to permit inspection necessary for determining compliance with this Ordinance as provided in Subsections ~~6.6.4~~ 6.7.4 and 7.6.3. Upon refusal by said OWNER, occupant or PERSON IN CHARGE to reveal any work the HEALTH OFFICER may undertake to uncover such work at the OWNER'S expense or may seek an order from the Circuit Court of Champaign County compelling the OWNER to reveal such work.

9.1.4 Record

The HEALTH OFFICER shall make a record of the conditions found by all inspections that substantiate a violation including identification of any violations of this Ordinance and subsequent actions taken with respect to the violation.

9.1.5 Reinspection

The HEALTH OFFICER may conduct additional inspections as deemed necessary to verify the continued existence or abatement of a violation.

9.2 NOTICE

9.2.1 Issuance of Notice

Whenever the HEALTH OFFICER determines that a violation of any provision of this Ordinance has occurred, the HEALTH OFFICER shall give notice to the PERSON responsible for such violation. Unless stated elsewhere in the Ordinance, the notice shall be in writing and shall:

- A. Include a statement of the reasons for issuance of the notice;
- B. Allow reasonable time for performance of any act the HEALTH DEPARTMENT requires;
- C. Be served upon the PERSON responsible for the violation(s), by certified mail (return receipt requested) to his or her last known address as furnished to the HEALTH DEPARTMENT, personal service or by positing on the premises where the violation is located;

- D. Include an order stating the remedial action which is required to effect compliance with this Ordinance;
- E. State that an opportunity for Appeal from any notice or inspection findings will be provided if a written request is filed within the time period set by Subsection 10.1.3.

9.2.2 Additional Notice

The HEALTH OFFICER may serve additional notices subsequent to the original notice or serve notice to other PERSONS or rescind notices served on any or all PERSONS. The issuance of any subsequent or additional notice shall not diminish the effect or validity of any prior notice unless specifically stated in such subsequent or additional notice.

9.3 COMPLAINTS

9.3.1 Response to Complaints

Any PERSON may file a complaint with the HEALTH OFFICER alleging violations of this Ordinance, orally, in writing or by other means. The HEALTH OFFICER shall investigate all complaints within 10 working days except that complaints regarding foodborne illnesses shall be investigated within 24 hours, provided however, that anonymous complaints made about subjects other than foodborne illnesses need not be investigated until the next scheduled inspection.

9.3.2 Complainant Confidentiality

Complainants shall not be required to reveal their identity, place or residence or employment or any other personal or identifying information. No member of the BOARD OF HEALTH, employee or contractor of the HEALTH DEPARTMENT or any employee or official of Champaign County shall reveal the identity of a complainant, without his or her consent, to PERSONS not directly involved in administering or enforcing this Ordinance except as required by law.

9.3.3 Logging Complaints

All complaints received by the HEALTH OFFICER shall be logged with respect to the date received, location of the premises complained of and the nature of the alleged violation.

9.4 AGREEMENTS TO CORRECT VIOLATIONS

The HEALTH OFFICER may enter into an agreement with the OWNER, PERSON IN CHARGE or other responsible PERSON or PERSONS providing for correction of a violation over a specified period of time provided that any agreement extending for a

period exceeding 30 days shall be executed in writing. No agreement shall extend for a period exceeding 180 days.

9.5 REFERRAL FOR PROSECUTION

9.5.1 Referral to State's Attorney

If any violation is not corrected in the time specified in any notice or agreement the HEALTH OFFICER may refer the violation to the Champaign County State's Attorney and request that the State's Attorney file a quasi-criminal or other complaint, or request an injunction or take other action to enforce this Ordinance.

9.5.2 Referral to Other Authority

The HEALTH OFFICER shall refer for enforcement to the Illinois Department of Public Health or other relevant state or federal agency having jurisdiction any apparent violation of any statute, or rule adopted pursuant to a statute, listed in Subsection 1.2.2 of which he or she may become aware in the normal course of his or her duties, to the extent such determination s within his or her competence, and may file a formal complaint with such agency.

CHAPTER 10. APPEALS AND VARIANCES

10.1 APPEALS

10.1.1 Standing to Appeal

Except as provided in Section 6.3, any PERSON affected by a decision, notice or order issued by the HEALTH OFFICER in connection with the administration or enforcement of this Ordinance, may file a written request for a hearing before the BOARD OF HEALTH appealing such decision, order or notice.

10.1.2 Form of Appeal

Appeals shall be filed in writing on forms prepared or approved by the HEALTH OFFICER, in the office of the HEALTH DEPARTMENT together with the fee specified by the BOARD OF HEALTH.

10.1.3 Time Limits for Filing

The BOARD OF HEALTH shall not hear appeals filed more than 30 days from the date of the action or receipt of the decision of the HEALTH OFFICER.

10.1.4 Powers of the Board of Health

The BOARD OF HEALTH may, upon application and after providing notice to the affected parties and conducting a hearing and so long as such action is in conformity with the terms of this Ordinance, reverse or affirm, wholly or partly, or may modify the decision, order or notice appealed from.

10.1.5 Duty of the Health Officer

The HEALTH OFFICER shall transmit to the BOARD OF HEALTH all the papers and other materials constituting the record upon which the action appealed from was taken.

10.1.6 Stay of Enforcement

An appeal, if filed, shall stay all proceedings to enforce the action appealed unless the HEALTH OFFICER certifies to the BOARD OF HEALTH after the appeal has been filed that by reason of facts stated in the certificate a stay could cause imminent hazard to the public health or safety in which case the proceedings shall not be stayed except by an order of the BOARD OF HEALTH.

10.1.7 Hearing

- A. The BOARD OF HEALTH shall hold a hearing within thirty days from the date on which the written request for such hearing was filed. The appellant shall be notified of the time and place of the hearing not less than five days prior to the date on which the hearing is to be held.
- B. The appellant may appear in person, or be represented by agent or counsel and may give evidence orally or in writing and may question any other party.
- C. The HEALTH OFFICER may appear or be represented by agent or counsel and may give evidence orally or in writing and may question any other party.

10.1.8 Decision

- A. The BOARD OF HEALTH shall find in favor of the appellant only upon making specific findings that the evidence set forth in the appeal or otherwise entered into the record supports the determination that:
 - 1. Strict compliance with the order, notice or decision of the HEALTH OFFICER, would cause undue hardship on the appellant;
 - 2. That the public health would be adequately protected; and
 - 3. Substantial justice would be done to all parties by varying or withdrawing the order, notice or decision of the HEALTH OFFICER.
- B. All documents, testimony and exhibits, submitted with the appeal, adduced in the hearing or produced by any party thereafter shall constitute the record on which the decision on an appeal shall be based.
- C. The findings of the BOARD OF HEALTH shall be supported by reference to specific evidence entered into the record of the case and shall be set forth in writing.

- D. The findings and final determination of the BOARD OF HEALTH shall be tendered to the appellant in writing within 10 days after the hearing is concluded.
- E. The HEALTH OFFICER shall retain and keep on file the complete record of any Appeal decision.
- F. The HEALTH OFFICER shall provide copies of the findings and final determination of all appeal decisions to the Illinois Department of Public Health.

10.2 VARIANCES

10.2.1 Permitted Variances

Any PERSON who owns a facility, establishment or installation or conducts a business or operation governed by the provisions of this Ordinance may request a variance from the strict application of any provision contained herein except for the provisions of Chapter 5, the provisions of Section 6.3, or where prohibited by statute or rule or where the authority for granting such variance is reserved to the Illinois Department of Public Health or other agency by a State statute, rule or by an Ordinance of a local government.

10.2.2 Petition Required

A variance may be requested by filing a petition with the HEALTH DEPARTMENT on forms prepared by the HEALTH OFFICER. Such petition shall contain, at a minimum, the following:

- A. The name, address and telephone number of the petitioner;
- B. A description of the premises, facility, installation, business or operation from which the variance is sought including, if relevant:
 - 1. The address of the affected premises;
 - 2. A legal description of the site;
 - 3. A site plan or building plan showing the existing or proposed facility, establishment, or installation including any information required by Paragraph 905.20(1) of the *Private Sewage Disposal Code* (77 Ill. Adm. Code 905.20(1)) or Subparagraph 920.30(c)(1) of the *Water Well Construction Code* (77 Ill. Adm. Code 920.30(c)(1));
- C. A description of the variance requested including a citation of the specific provision or provisions of this Ordinance or any incorporated statute, rule or standard to be varied;
- D. An explanation of how specified conditions, circumstances or operations would be made impractical or impossible by strict application of the provisions that are sought to be varied;
- E. An explanation, together with any technical information or other evidence, of how the alternative location, design, means of construction, operation or other aspect of the proposal will ensure that no health hazard or nuisance will result;
- F. Affirmation by the petitioner that all representations made in the petition are, to his or her knowledge, true or correct; and
- G. The fee specified by the BOARD OF HEALTH.

10.2.3 Criteria for Granting a Variance

No variance shall be granted by the HEALTH OFFICER unless the HEALTH OFFICER shall find that:

- A. The proposed facility, installation, business or operation would be made impractical or impossible by strict application of the provisions that are sought be varied;
- B. The alternative location, design, means of construction, operation or other aspect of the proposal, will ensure that no health hazard or nuisance will result;
- C. For variances from the provisions of Chapter 6, any additional criteria contained in Paragraph (l) of Section 20 of the *Private Sewage Disposal Code* (77 Ill. Adm. Code 905.20(l)) are met;
- D. For variances from the provisions of Chapter 7, any additional criteria contained in Subparagraphs (c)(3) and (c)(4) of Section 30 of the *Illinois Water Well Construction Code* (77 Ill. Adm. Code 920.30(c)(3) and (c)(4)) or Paragraph (b) of Section 30 of the *Illinois Water Well Pump Installation Code* (77 Ill. Admin. Code, Part 925(30)(b)) are met; and
- E. Any other relevant criteria applicable to the grant of variances of any incorporated statute, rule or standard are met

10.2.4 Decision

- A. Upon receipt of an application the HEALTH OFFICER may request additional information from the petitioner, inspect the affected premises, equipment or installation, or undertake other investigations to determine whether the requested variance meets the criteria specified in Section 10.2.3. The application shall be deemed complete only when any additional information requested from the petition is submitted to the satisfaction of the HEALTH OFFICER.
- B. Within 30 days of the receipt of a complete petition for a variance the HEALTH OFFICER shall render a decision as to whether to grant or deny the variance requested, grant a lesser variance or grant the requested variance subject to conditions.
- C. The HEALTH OFFICER shall find in favor of the petition only upon finding that the evidence set forth in the petition or otherwise entered into the record supports the determination that the criteria contained in Subsection 10.2.3 have been met
- D. All documents, testimony and exhibits, submitted with the petition or produced by any party thereafter shall constitute the record on which the decision on a variance shall be based.
- E. The findings of the HEALTH OFFICER shall be supported by reference to specific evidence entered into the record of the case and shall be set forth in writing.
- F. The findings and final determination of the HEALTH OFFICER shall be tendered to the petitioner in writing within the time specified in Paragraph B.
- G. The HEALTH OFFICER shall retain and keep on file the complete record of any variance decision.

- H. The HEALTH OFFICER shall provide copies of the findings and final determination of all variance decisions to the Illinois Department of Public Health.

CHAPTER 11. VIOLATIONS AND PENALTIES

11.1 VIOLATIONS

11.1.1 Proscribed Action and Failure to Take Action

Any PERSON who acts in a manner proscribed by any provision of this Ordinance or who fails to take any action mandated by this Ordinance shall be guilty of a violation of this Ordinance and, upon conviction, shall be subject to the penalties set forth herein.

11.1.2 Each Day a Separate Offense

Each day a condition constituting a violation exists or is allowed to exist after the notice of the violation has been served on the PERSON responsible shall be deemed a separate offense subject to penalties under this Ordinance.

11.2 PENALTIES

Any PERSON who violates any provision of this Ordinance shall be subject to a fine of no less than \$100 and no more than \$500 for each offense except as provided below:

- A. Violations which constitute a violation of Section 8 of the Illinois *Sanitary Food Preparation Act* (410 ILCS 650/8) shall be a Petty Offense and shall be subject to a fine of no more than \$25; and
- B. Violations which would also violate Section 13 of the Illinois *Sanitary Food Preparation Act* (410 ILCS 650/13) shall constitute a Class B Misdemeanor.

11.3 INJUNCTIONS

The State's Attorney of Champaign County may bring action for an injunction to restrain any violation of this Ordinance or to enjoin, the operations of any such establishment causing such violation.

11.4 REMEDIES CUMULATIVE

Nothing in this Ordinance shall be construed so as to limit or detract from other remedies permissible by law, regulation or ordinance, nor be construed so as to legalize conditions which are violations of any other law, County Ordinance, or municipal ordinance or which are nuisances at common law or to preclude any remedies available at common law or in equity.

CHAPTER 12. FEES

12.1 SCHEDULE OF FEES

12.1.1 Established by Board of Health

The BOARD OF HEALTH shall establish a schedule of fees for the services provided and for actions required to administer and enforce this ordinance.

12.1.2 Fees Required

The BOARD OF HEALTH may establish a fee for any service provided or action required to administer and enforce this Ordinance. At a minimum the Board shall establish fees for the following:

- A. OPERATING PERMITS required by Section 5.4;
- B. CONSTRUCTION PERMITS required by Section 6.3;
- C. Appeals as provided by Section 10.1;
- D. Petitions for Variances as provided by Section 10.2.

12.1.3 Review of Fee Schedule

The BOARD OF HEALTH shall annually, prior to preparation of its annual report, review the fee schedule to determine its sufficiency and its efficacy in promoting the purposes of this ordinance with respect to the criteria established in Subsection 12.2.1.

12.2 AMOUNT OF FEES

12.2.1 Recovery of Costs

Except where specified by Statute, the BOARD OF HEALTH shall set fee amounts that recover, on average and in the aggregate, as much as possible of the full cost, including fully apportioned indirect expenses, incurred in providing a specific service or of administering and enforcing specific provisions of this ordinance, without the fees being, in the judgment of the BOARD OF HEALTH, unduly burdensome or so high that they would discourage compliance or conflict with the purposes of this ordinance.

12.2.2 Fees for Construction Permits for Water Wells

Fees for CONSTRUCTION PERMITS for WATER WELLS required by Section 7.3 shall be \$100 as specified by Section 6 of the *Illinois Water Well Construction Code* (415 ILCS 30/6).

12.3 REFUNDING FEES

12.3.1 Permits

Fees for OPERATING or other CONSTRUCTION PERMITS shall be refunded if the permit is denied.

12.3.2 Services

Fees for other services may be refunded as provided by rule established by the BOARD OF HEALTH.

12.3.3 Appeals and Variances

Filing fees for appeals may be refunded upon the withdrawal of the appeal prior to the start of any hearing on the matter. Filing fees for variance petitions may be refunded upon the withdrawal of the petition prior to the rendering of a decision on the matter. Filing fees for appeals or petitions for variances shall not be refunded after a hearing has begun or a decision on the matter has been rendered.

12.4 FEE EXEMPTIONS

12.4.1 Fee Waivers for Operating Permits

Fees for OPERATING PERMITS shall be waived for organizations that are exempt from paying sales taxes pursuant to the *Retailers' Occupation Tax Act* (35 ILCS 120/1 *et seq.*). A certificate issued in accordance with the Act verifying the exemption, presented at the time of the application, shall establish eligibility.

12.4.2 Fee Waivers for Temporary Operating Permits

Temporary OPERATING PERMITS shall be issued at no charge to: (a) school or school-related organizations operating a fund-raising food service for the benefit of student programs, (b) youth organizations operating a fund-raising food service for their programs, and (c) a fund-raising food service for the purpose of paying otherwise unpaid medical expenses.

12.4.3 Fee Waivers for Certain Non-profit Organizations

The BOARD OF HEALTH may waive the health permit fee on an individual basis during the annual application for waiver for non-profit organizations engaging in food service for a public service purpose. The non-profit organization requesting the waiver shall provide information the BOARD OF HEALTH requests in order to make an individualized determination.

CHAPTER 13. AMENDMENTS, SEVERABILITY AND NON-INTERFERENCE

13.1 AUTHORITY TO INITIATE AMENDMENTS

The BOARD OF HEALTH, HEALTH OFFICER or COUNTY BOARD may propose amendments to this Ordinance. Any amendment proposed by the HEALTH OFFICER or

COUNTY BOARD shall be referred to the BOARD OF HEALTH for comment before any further action is taken on the proposal.

13.2 EFFECTIVE DATE OF AMENDMENTS – ILLINOIS PUBLIC HEALTH DEPARTMENT REVIEW

No Amendment to this Ordinance shall become effective until it has been submitted to and approved by the Illinois Department of Public Health.

13.3 SEVERABILITY

Should any part of this Ordinance be declared invalid by a court of competent jurisdiction, such declaration shall not affect the validity of the remaining portions of this Ordinance.

13.4 NON-INTERFERENCE

It is not intended by this Ordinance to interfere with, or abrogate or annul any contracts, easements, restrictions, covenants or agreements between parties, not to interfere with or abrogate or annul any Ordinances of any municipality or other unit of government. Rules, regulations, or PERMITS previously adopted or issued, and not in conflict with any provisions of this Ordinance, or which shall be adopted or issued shall remain in effect except that where this Ordinance imposes a greater restriction the provisions of this Ordinance shall control.

That the County Clerk shall cause notice to be published, in a newspaper of general circulation within the County, that this Ordinance has been adopted including the effective date and a summary of its contents and giving notice that a copy of the Ordinance together with the regulations incorporated by reference is on file and available for inspection at the office of the County Clerk.

PRESENTED, ADOPTED, APPROVED and RECORDED this _____ day of _____, 2015.

ATTEST:

Pattsi Petrie, Chair
Champaign County Board

Gordy Hulten, County Clerk and ex-officio
Clerk of the County Board

RESOLUTION NO. 9448

RESOLUTION HONORING COUNTY EMPLOYEES

WHEREAS, It is the vision of the Champaign County Board to be a recognized leader in local government where every official and employee has a personal devotion to excellence in public service and embraces the highest standards of ethics and integrity, which enables Champaign County to provide the best customer services to its citizens; and

WHEREAS, One element of pursuing this vision is communicating to employees that their service to Champaign County is valued and appreciated; and

WHEREAS, Champaign County employees admirably serve the people of Champaign County with full commitment to the responsibilities of County offices, work in partnership with fellow employees and County officials, and have dedication to the best interests of all the people of Champaign County; and

WHEREAS, The Champaign County Board wishes to recognize the dedication and service of the employees who have reached a 5, 10, 15, 20, 25, 30, 35 and 40 year milestones in FY2015;

Name	Department	Years of Service
METZLER, JEFFREY M	ANIM WARDEN SERVICES	5
THUNEY, STEPHEN E	CORONER	5
PAIGE, MARCUS A	CORRECTIONS	5
SWISHER, TRACI L	CORRECTIONS	5
BLALOCK, BARBARA S	JUVENILE DETENTION CENTER	5
JACKSON, DARYL L	JUVENILE DETENTION CENTER	5
PARSONS, JOHN T	MENTAL HEALTH BOARD	5
JESSUP, KATIE	PUBLIC DEFENDER	5
OLIVER, JAMES C	PHYSICAL PLANT	5
DEMKO, JOSHUA V	SHERIFF	5
RIECHES, JONATHAN E	SHERIFF	5
LEEVER, ROBIN G	TREASURER	5
WALL, TANYA	PROBATION & COURT SERVICES	7
MCCLURE, JULIE A	ANIM IMPOUND SERVICES	10
REID, GRETCHEN A	ANIM IMPOUND SERVICES	10
MOORE, AMBER D	ANIMAL CONTROL	10
HESTER, JONI L	CIRCUIT CLERK	10
WALL, DAVID C	CORRECTIONS	10
FIFER, KELLY L	COUNTY CLERK	10
FRYE, BRENT S	COUNTY CLERK	10
MEEK, BONNIE J	COUNTY CLERK	10
CAGLE, FAITH S	HIGHWAY	10
STUMBORG, GERALD L	HIGHWAY	10
WARD, KENDRA L	JUVENILE DETENTION CENTER	10
HANSEN, LORI K	LAW LIBRARY	10

VARGAS, GEORGE	PUBLIC DEFENDER	10
ALSIP, JAMES R	PHYSICAL PLANT	10
CHANEY, CHARLES L	PHYSICAL PLANT	10
PRICE, PENNY D	PHYSICAL PLANT	10
REYNOLDS, ROBERT W	PHYSICAL PLANT	10
MOODY, EDWARD W	SHERIFF	10
CLIFTON, DANIEL D	STATE'S ATTORNEY	10
LEMONS, BRETT D	STATE'S ATTORNEY	10
WISEHART, JANA E	STATE'S ATTORNEY	10
MCGRATH, SUSAN	SAO SUPPORT ENFORCEMENT	10
CAMPBELL, SHAMONYA E	CIRCUIT COURT	15
GILL, TODD J	CORRECTIONS	15
JOHNSON, MICHAEL K	CORRECTIONS	15
JONES, JOSHUA S	CORRECTIONS	15
MARTIN, JULIE A	CORRECTIONS	15
MATEJOWSKY, DAMON B	HIGHWAY	15
CAWTHON, STEVEN L	JUVENILE DETENTION CENTER	15
HUNT, JERRY M	JUVENILE DETENTION CENTER	15
OPRONDEK, ROBERT	JUVENILE DETENTION CENTER	15
TRACY, PETER W	MENTAL HEALTH BOARD	15
CHAVARRIA, SUSAN M	PLANNING & ZONING	15
DAVIS, AMBER T	PROBATION & COURT SERVICES	15
HEWKIN, HEIDI J	PROBATION & COURT SERVICES	15
KLEPPIN, LORI L	PROBATION & COURT SERVICES	15
REYNOLDS, SIOBHAN	PROBATION & COURT SERVICES	15
ROELFS, NICOLE L	PROBATION & COURT SERVICES	15
SCHULTHEIS, ELIZABETH	PROBATION & COURT SERVICES	15
WELLS, AMANDA A	PROBATION & COURT SERVICES	15
KOPMANN, NORALYNN	PHYSICAL PLANT	15
CORRAY, STACY L	SHERIFF	15
FRANZEN, KEVIN L	SHERIFF	15
CARLSON, SARAH J	STATE'S ATTORNEY	15
LUGO, LISETTE	STATE'S ATTORNEY	15
MCGEE, KATHRYN J	STATE'S ATTORNEY	15
BERRY, CONNIE	PLANNING & ZONING	16
PRUITT, ORLENA M	CIRCUIT COURT	20
MEENTS, JOSEPH M	COUNTY ASSESSMENT OFFICE	20
EHMEN, JOHN K	HIGHWAY	20
JESSUP, JEREMY	PROBATION & COURT SERVICES	20
BIALESCHKI, DOUGLAS M	SHERIFF	20
TRIMBLE, THAD R	SHERIFF	20
VERCLER, JEFFREY L	SHERIFF	20
ROBECK, LEEANNE E	ADMINISTRATIVE SERVICES	25
HALL, JOHNNY T	PLANNING & ZONING	25
CAREY, MICHAEL J	PROBATION & COURT SERVICES	25
BROWN, JENNA L	PUBLIC DEFENDER	25
MENNENGA, BRIAN L	SHERIFF	25
SCHALBER, CAREY L	SHERIFF	25
WAGNER, TRACY L	SHERIFF	25

SULLIVAN, CHRYSTAL C	STATE'S ATTORNEY	25
RHODES, ANDY	INFORMATION TECHNOLOGY	30
ZEBE, TERESA L	PROBATION & COURT SERVICES	30
SMITH, CHERYL L	CIRCUIT CLERK	35
MILLER, SHARI	SHERIFF	35
BUSEY, DEBRA	ADMINISTRATIVE SERVICES	40

NOW, THEREFORE, BE IT RESOLVED That the County Board of Champaign County hereby recognizes each of the aforementioned Champaign County employees as an asset to the citizens of Champaign County and expresses gratitude and sincere appreciation for their years of service.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19th day of November, A.D., 2015.

Pattsi Petrie, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 9449

RESOLUTION HONORING RETIRING COUNTY EMPLOYEES

WHEREAS, It is the vision of the Champaign County Board to be a recognized leader in local government where every official and employee has a personal devotion to excellence in public service and embraces the highest standards of ethics and integrity, which enables Champaign County to provide the best customer services to its citizens; and

WHEREAS, One element of pursuing this vision is communicating to employees that their service to Champaign County is valued and appreciated; and

WHEREAS, Champaign County employees admirably serve the people of Champaign County with full commitment to the responsibilities of County offices, work in partnership with fellow employees and County officials, and have dedication to the best interests of all the people of Champaign County; and

WHEREAS, The Champaign County Board wishes to recognize the dedication and service of the employees who are retiring in FY2015;

Name	Years of Service
ADAMS, LARRY W	31
ALSTEEN, DONNA B	14
BURNSIDE, PAMELA J	20
HARROCKS, THOMAS J	20
JENKINS, STAN	18
KUNCL, DANA M	8
MILLS, GREGORY F	18
OLSON, ROBERTA J	13
POLLOCK, LAVEDA K	30
SEFRANEK, GABRIELA	18
STEWART, NORA	18
WAGNER, DEBORAH	37
WURL, VICKY L	20

NOW, THEREFORE, BE IT RESOLVED That the County Board of Champaign County hereby recognizes each of the aforementioned retiring Champaign County employees as an asset to the citizens of Champaign County and expresses gratitude and sincere appreciation for their years of service.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 10th day of November, A.D., 2015.

Pattsi Petrie, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

MINUTES of a regular public meeting of the County Board of The County of Champaign, Illinois, held in the Lyle Shields Meeting Room, Brookens Administration Center, 1776 East Washington Street, Urbana, Illinois, in said County at 6:30 o'clock P.M., on the 19th day of November, 2015.

* * *

The Chairman called the meeting to order and directed the County Clerk to call the roll.

Upon the roll being called, Patti Petrie, the Chairman, and the following County Board Members at said location answered present: _____

The following County Board Members were absent from the meeting: _____

The Chairman announced that in view of the financial condition of the County and in particular, the Champaign County Nursing Home, the County would need to sell tax anticipation warrants and the County Board would consider the adoption of a resolution authorizing the issuance and the sale of said warrants.

Whereupon County Board Member _____ presented and the County Clerk read by title a resolution as follows, a copy of which was provided to each County Board Member prior to said meeting and to everyone in attendance at said meeting who requested a copy:

RESOLUTION NO. 9457

RESOLUTION authorizing the issuance of Tax Anticipation Warrants in anticipation of the collection of taxes levied for the year 2015, by the County Board of The County of Champaign, Illinois, for Nursing Home Fund purposes.

* * *

WHEREAS, there is insufficient money in the treasury of The County of Champaign, Illinois (the “*County*”), to defray the necessary expenses of the County and specifically, the County Nursing Home; and

WHEREAS, the County Board (the “*Board*”) of the County deems it advisable, necessary and for the best interests of the County that funds be provided to meet the necessary expenses of the County and for that purpose, warrants be issued and drawn against and in anticipation of the collection of the taxes heretofore levied for Nursing Home Fund purposes by the County for the year 2015; and

WHEREAS, the Warrants and Jurors Certificates Act of the State of Illinois, as amended, authorizes the Board to issue such warrants up to the extent of 85% of the total amount of the taxes so levied, less actual collections thereof:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the County Board of The County of Champaign, Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. Definitions. For all purposes of this Resolution, except as otherwise expressly provided or unless the context otherwise requires, the terms defined in this Section shall have the meanings set forth below, and shall include the plural as well as the singular.

“*Act*” shall mean the Warrants and Jurors Certificates Act of the State of Illinois, as amended, the Counties Code of the State of Illinois, as amended, and the Local Government Debt Reform Act of the State of Illinois, as amended.

“*Board*” shall mean the County Board of the County.

“*Chairman*” shall mean the Chairman of the Board.

“*County Clerk*” shall mean the County Clerk of the County.

“*County*” shall mean The County of Champaign, Illinois.

“*Resolution*” shall mean this Resolution as adopted by the Board.

“*Treasurer*” shall mean the County Treasurer.

“*Warrant Register*” shall mean the books of the County kept by the Warrant Registrar to evidence the registration and transfer of the Warrants.

“*Warrant Registrar*” shall mean the Treasurer or a duly designated successor thereto.

“*Warrants*” shall mean the tax anticipation warrants of the County authorized to be issued under this Resolution.

Section 3. Authorization. Tax anticipation warrants of the County are hereby authorized to be issued, sold and delivered, pursuant to the provisions of the Act, to defray the necessary expenses of the County incurred for Nursing Home Fund purposes and drawn against and in anticipation of the collection of the taxes levied for the year 2015 for such purposes. The Warrants shall each be designated “Taxable 2015 Nursing Home Purposes Tax Anticipation Warrant”; shall be dated the date of their delivery and shall also bear the date of authentication; and shall become due September 30, 2016. The Warrants shall be in fully registered form and shall be of the denomination of \$1 each or authorized integral multiples thereof. The Warrants shall bear numbers assigned for (i) order of issuance and (ii) warrant registration. Each Warrant, upon initial issuance, shall be assigned an order-of-issuance number, from OI-1 and upwards, with each \$1 portion of a Warrant bearing an assigned order-of-issuance number. In addition, each Warrant upon initial issuance or upon transfer or exchange shall bear a registration number for each such Warrant authenticated. The Warrants shall bear interest at the rate of ___% per annum, and shall be for the purpose, shall bear the registration number and shall be in the aggregate principal amounts as follows:

PURPOSE	REGISTRATION NUMBER	AGGREGATE PRINCIPAL AMOUNT
Nursing Home	NH-1	\$997,829

The Warrants shall be in substantially the form attached hereto as *Exhibit A*.

Section 4. Interest; Payment Provisions. Each Warrant shall bear interest, payable only out of the taxes against which such Warrant is drawn, at the rate aforesaid (computed upon the basis of a 360-day year of twelve 30-day months) from the date thereof until paid, such interest being payable on the date of maturity of the Warrants. The principal of and interest on the Warrants shall be payable upon presentation in lawful money of the United States of America at the office of the Warrant Registrar in Urbana, Illinois. The Warrants shall be payable solely from such tax against which they are issued, which are hereby assigned and pledged to the payment of such Warrants. Such tax, when collected, shall be set apart and held for the payment of such Warrants. The Warrants shall show upon the face thereof the particular fund for which they are issued, that they are payable in the numerical order of their issuance and that any

Warrant shall be received by any collector of taxes in payment of the tax against which it is issued and the particular fund for which it is issued.

Section 4. Redemption. The Warrants shall be subject to redemption prior to maturity at the option of the County as a whole, or in part in integral multiples of \$1 as selected by the Warrant Registrar, on May 1, 2016, and on any date thereafter, at the redemption price of par plus accrued interest to the redemption date.

Section 5. Redemption Procedure. The County shall, at least five (5) days prior to the redemption date (unless a shorter time period shall be satisfactory to the Warrant Registrar) notify the Warrant Registrar of such redemption date. Unless waived by any holder of Warrants to be redeemed, notice of the call for any such redemption shall be given by the Warrant Registrar on behalf of the County by mailing by first class mail, emailing or faxing the redemption notice at least five (5) days prior to the date fixed for redemption to the registered owner of the Warrant or Warrants to be redeemed at the address shown on the Warrant Register or at such other address as is furnished in writing by such registered owner to the Warrant Registrar.

Prior to any redemption date, the County shall deposit with the Warrant Registrar an amount of money sufficient to pay the redemption price of all the Warrants or portions of Warrants which are to be redeemed on that date.

Notice of redemption having been given as aforesaid, the Warrants or portions of Warrants so to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified, and from and after such date (unless the County shall default in the payment of the redemption price) such Warrants or portions of Warrants shall cease to bear interest. Upon surrender of such Warrants for redemption in accordance with said notice, such Bonds shall be paid by the Warrant Registrar at the redemption price. Installments of interest due on or prior to the redemption date shall be payable as herein provided for payment of interest. Upon surrender for any partial redemption of any Warrant, there shall be prepared for the registered holder a new Warrant or Warrants in the amount of the unpaid principal.

If any Warrant or portion of Warrant called for redemption shall not be so paid upon surrender thereof for redemption, the principal shall, until paid, bear interest from the redemption date at the rate borne by the Warrant or portion of Warrant so called for redemption. All Warrants which have been redeemed shall be cancelled and destroyed by the Warrant Registrar and shall not be reissued.

Section 5. Execution. The Warrants shall be signed by the manual or facsimile signatures of the Chairman and County Clerk and shall be registered, numbered, and countersigned by the manual or facsimile signature of the Treasurer, as they shall determine. In case any officer whose signature shall appear on any Warrant shall cease to be such officer before the delivery of such Warrant, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

All Warrants shall have thereon a certificate of authentication duly executed by the Warrant Registrar as authenticating agent of the County and showing the date of authentication. No Warrant shall be valid or obligatory for any purpose or be entitled to any security or benefit under this Resolution unless and until such certificate of authentication shall have been duly executed by the Warrant Registrar by manual signature, and such certificate of authentication upon any such Warrant shall be conclusive evidence that such Warrant has been authenticated and delivered under this Resolution. The certificate of authentication on any Warrant shall be deemed to have been executed by the Warrant Registrar if signed by an authorized officer of the Warrant Registrar, but it shall not be necessary that the same officer sign the certificate of authentication on all of the Warrants issued hereunder.

Section 6. Registration of Warrants; Persons Treated as Owners. The County shall cause the Warrant Register to be kept at the office of the Warrant Registrar, which is hereby constituted and appointed the registrar of the County for the Warrants. The County is authorized to prepare, and the County or the Warrant Registrar or an agent of either shall keep custody of, multiple Warrant blanks for use in the transfer and exchange of Warrants.

Upon surrender for transfer of any Warrant at the office of the Warrant Registrar duly endorsed by, or accompanied by a written instrument or instruments of transfer in form satisfactory to the Warrant Registrar and duly executed by, the registered owner or his attorney duly authorized in writing, the County shall execute and the Warrant Registrar shall authenticate, date and deliver in the name of the transferee or transferees a new fully registered Warrant or Warrants of authorized denominations, for the same purposes and for a like aggregate principal amount and having assigned to such Warrant or Warrants the same order-of-issuance numbers (the "OI-1," and so on), one for each \$1 portion, assigned as requested by the initial registered owner or, if no request is made, by the Warrant Registrar, and subject only to the requirement that Warrants of a denomination greater than \$1 must bear consecutive order-of-issuance numbers. A new registration number shall be assigned to each such Warrant. Any fully registered Warrant or Warrants may be exchanged at said office of the Warrant Registrar for a like aggregate principal amount of Warrant or Warrants for the same purposes and of other authorized denominations. The execution by the County of any fully registered Warrant shall constitute full and due authorization of such Warrant, and the Warrant Registrar shall thereby be authorized to authenticate, date and deliver such Warrant; *provided, however*, the principal amount of outstanding Warrants authenticated by the Warrant Registrar for each purpose shall not exceed the authorized principal amount of Warrants for such purpose.

The person in whose name any Warrant shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of the principal of or interest on any Warrant shall be made only to or upon the order of the registered owner thereof or his legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Warrant to the extent of the sum or sums so paid.

No service charge shall be made for any transfer or exchange of Warrants, but the County or the Warrant Registrar may require payment of a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with any transfer or exchange of

Warrants, except in the case of the issuance of a Warrant or Warrants for the unredeemed portion of a Warrant surrendered for redemption.

The Warrant Registrar shall not be required to transfer or exchange any Warrant during the period beginning at the close of business fifteen (15) days next preceding the maturity date of the Warrant, and ending on the maturity date of the Warrant, nor to transfer or exchange any Warrant after notice calling such Warrant for redemption has been mailed, nor during a period of five (5) days next preceding mailing of a notice of redemption of any Warrants.

Section 7. Sale of Warrants. The Warrants shall be executed by the officials of the County, as hereinabove provided, as soon as may be after this Resolution becomes effective, and shall be deposited with the Treasurer and, after due authentication by the Warrant Registrar, shall be delivered by said Treasurer to the purchaser thereof, namely, _____, _____, Illinois (the "Purchaser"), upon receipt of the purchase price for the Warrants, being \$ _____. The contract for the sale of the Warrants (the "Purchase Contract") is hereby determined to be in the best interests of the County and no person holding any office of the County, either by election or appointment, is in any manner financially interested directly in his own name or indirectly in the name of any other person, association, trust, or corporation, in the Purchase Contract.

The officers of the Board and the County are hereby authorized to take any action as may be required on the part of the County to consummate the transactions contemplated by the Purchase Contract, this Resolution and the Warrants.

Section 8. Use of Proceeds; Property Tax Extension Limitation Law. The proceeds of the Warrants shall be used to provide funds for the payment of necessary expenses incurred for Nursing Home Fund purposes, and it is hereby certified that the Warrants constitute the only series of warrants or notes issued to provide funds for the payment of necessary expenses for such purposes for the year 2015 by the County pursuant to the provisions of the Act.

The County acknowledges that it is subject to the requirements of the Property Tax Extension Limitation Law of the State of Illinois, as amended (the "Tax Limitation Law"). If the County Clerk is required to reduce the County's aggregate extension (as defined in the Tax Limitation Law) for the year 2015 in accordance with the Tax Limitation Law, the County agrees that, in accordance with the Tax Limitation Law, it will direct the County Clerk to not reduce the 2015 extension for the Nursing Home Fund funds below the amount necessary to pay the principal of and interest on the Warrants.

Section 9. Tax Matters. The County hereby covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Warrants) if taking, permitting or omitting to take such action would cause the interest on the Warrants not to be included in the gross income of the recipients thereof for federal income tax purposes.

Section 10. List of Warrantholders. The Warrant Registrar shall maintain a list of the names and addresses of the holders of all Warrants and upon any transfer shall add the name and

address of the new Warrant holder and eliminate the name and address of the transferor Warrantholder.

Section 11. Duties of Warrant Registrar. If requested by the Warrant Registrar, the Chairman and the Treasurer are authorized to execute and the County Clerk is authorized to attest the Warrant Registrar's standard form of agreement between the County and the Warrant Registrar with respect to the obligations and duties of the Warrant Registrar. Notwithstanding the absence of any such agreement, the Warrant Registrar shall agree to the obligations and duties as follows:

- (a) to act as warrant registrar, authenticating agent, paying agent and transfer agent as provided herein;
- (b) to maintain a list of Warrantholders as set forth herein and to furnish such list to the County upon request, but otherwise to keep such list confidential;
- (c) to give notice of redemption of the Warrants as provided herein;
- (d) to cancel and destroy Warrants which have been paid at maturity or upon earlier redemption or submitted for exchange or transfer;
- (e) to furnish the County a certificate of destruction with respect to the Warrants cancelled and destroyed; and
- (f) to furnish the County an audit confirmation of Warrants paid, Warrants outstanding and payments made with respect to interest on the Warrants.

Section 12. Further Acts. All acts and doings of the officials of the County which are in conformity with the purposes and intent of this Resolution are hereby in all respects ratified, approved, and confirmed.

Section 13. Severability. The provisions of this Resolution are hereby declared to be severable; and if any section, phrase, or provision shall for any reason be declared to be invalid, such declaration shall not affect the validity of the remainder of the sections, phrases, or provisions.

Section 14. Repealer. All resolutions, orders, or parts thereof in conflict with the provisions of this Resolution are, to the extent of such conflict, hereby repealed.

Section 15. Effective Date. This Resolution shall be in full force and effect immediately upon its passage.

Adopted November 19, 2015.

Chairman, County Board

Attest:

County Clerk

EXHIBIT A

REGISTERED
NUMBER NH-1

REGISTERED
\$997,829

UNITED STATES OF AMERICA
STATE OF ILLINOIS
THE COUNTY OF CHAMPAIGN
TAXABLE 2015 NURSING HOME PURPOSES
TAX ANTICIPATION WARRANT

ORDER-OF-ISSUANCE NUMBERS O1-1 through
O1-997,829

See Reverse Side for
Additional Provisions

Interest Rate: _____%

Maturity Date: September 30, 2016

Dated Date: December __, 2015

Registered Owner:

Principal Amount:

KNOW ALL PERSONS BY THESE PRESENTS, that The County of Champaign, Illinois (the "County"), hereby acknowledges itself to owe and for value received, promises to pay solely from the funds hereinafter described to the Registered Owner identified above, or registered assigns as hereinafter provided, on the Maturity Date identified above, the Principal Amount identified above and to pay interest (computed on the basis of a 360-day year of twelve 30-day months) on such Principal Amount from the Dated Date hereof at the Interest Rate per annum set forth above on the Maturity Date hereof, and until said Principal Amount is paid. The principal of and interest on this Warrant are payable upon presentation in lawful money of the United States of America at the office of the County Treasurer, Urbana, Illinois, as warrant registrar and paying agent (the "Warrant Registrar").

Reference is hereby made to the further provisions of this Warrant set forth on the reverse hereof, and such further provisions shall for all purposes have the same effect as if set forth at this place.

It is hereby certified and recited that all conditions, acts, and things required by law to exist or to be done precedent to and in the issuance of this Warrant, did exist, have happened, been done and performed in regular and due form and time as required by law; that the total principal amount of the warrants issued for the payment of expenses for nursing home purposes for the year 2015, including the issue of which this Warrant is one, does not exceed eighty-five per cent (85%) of the tax levied for said purposes for the year 2015; and that the total amount of state aid anticipation certificates, general obligation notes and tax anticipation warrants of any kind of the County, issued under any of the laws of the State of Illinois applicable thereto, including the Act, outstanding for the fiscal year in which this Warrant is issued does not exceed 85% of the taxes levied for the year 2015.

This Warrant shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been signed by the Warrant Registrar.

IN WITNESS WHEREOF, said The County of Champaign, Illinois, by its County Board, has caused this Warrant to be signed by the manual or duly authorized facsimile signatures of the Chairman of said Board and the County Clerk and to be registered, numbered, and countersigned by the manual or duly authorized facsimile signature of the County Treasurer, and has caused the seal of the County to be affixed hereto or printed hereon, all as of the Dated Date identified above.

[SEAL]

Chairman, County Board

County Clerk

Registered, Numbered, and Countersigned:

County Treasurer

Date of Authentication: _____, 20____

CERTIFICATE
OF
AUTHENTICATION

Warrant Registrar and Paying Agent:
County Treasurer,
The County of Champaign, Illinois

This Warrant is one of the Warrants described in the within mentioned Resolution and is one of the Taxable 2015 Nursing Home Purposes Tax Anticipation Warrants of The County of Champaign, Illinois.

COUNTY TREASURER, as Warrant Registrar

**THE COUNTY OF CHAMPAIGN, ILLINOIS
TAXABLE 2015 NURSING HOME PURPOSES
TAX ANTICIPATION WARRANT**

This Warrant is issued pursuant to the Warrant and Jurors Certificate Act of the State of Illinois, as amended, and the Local Government Debt Reform Act of the State of Illinois, as amended (the "Act"), to provide funds for the payment of necessary expenses of the County for nursing home purposes, and is authorized by a resolution duly adopted by the County Board of the County (the "Resolution"), and now in full force and effect. This Warrant is payable in the numerical order of its issuance solely from the tax against which it is issued and shall be received by any collector of taxes in payment of the tax against which it is issued.

The Warrants are subject to redemption prior to maturity at the option of the District as a whole, or in part in integral multiples of \$1 as selected by the Warrant Registrar, on May 1, 2016, and on any date thereafter, at the redemption price of par plus accrued interest to the redemption date.

Notice of any such redemption shall be sent not less than five (5) days prior to the date fixed for redemption to the registered owner of each Warrant to be redeemed at the address shown on the registration books of the County maintained by the Warrant Registrar or at such other address as is furnished in writing by such registered owner to the Warrant Registrar. When so called for redemption, this Warrant will cease to bear interest on the specified redemption date, provided funds for redemption are on deposit at the place of payment at that time, and shall not be deemed to be outstanding.

This Warrant is transferable by the Registered Owner hereof in person or by his or her attorney duly authorized in writing at the office of the Warrant Registrar in Urbana, Illinois, but only in the manner, subject to the limitations and upon payment of the charges provided in the authorizing Resolution, and upon surrender and cancellation of this Warrant. Upon such transfer a new Warrant or Warrants of authorized denominations and for the same purposes and aggregate principal amount will be issued to the transferee in exchange therefor.

The Warrants are issued in fully registered form of the denomination of \$1 each or authorized integral multiples thereof. This Warrant may be exchanged at the office of the Warrant Registrar for a like aggregate principal amount of other authorized denominations, upon the terms set forth in the Resolution. The Warrant Registrar shall not be required to transfer or exchange any Warrant during the period beginning at the close of business on the 15th day preceding any interest payment date on such Warrant and ending at the opening of business on such interest payment date, nor to transfer or exchange any Warrant after notice calling such Warrant for redemption has been mailed, nor during a period of five (5) days next preceding mailing of a notice of redemption of any Warrants.

The County and the Warrant Registrar may deem and treat the Registered Owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes, and neither the County nor the Warrant Registrar shall be affected by any notice to the contrary.

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

the within Warrant and does hereby irrevocably constitute and appoint

_____ as attorney to transfer the said Warrant on the books kept for registration thereof with full power of substitution in the premises.

Dated: _____

Signature guaranteed: _____

NOTICE: The signature to this assignment must correspond with the name of the Registered Owner as it appears upon the face of the within Warrant in every particular, without alteration or enlargement or any change whatever.

County Board Member _____ moved and County Board Member _____ seconded the motion that said resolution as presented and read by title be adopted.

After a full discussion thereof, the Chairman directed that the roll be called for a vote upon the motion to adopt said resolution.

Upon the roll being called, the following County Board Members voted AYE: _____

The following County Board Members voted NAY: _____

Whereupon the Chairman declared the motion carried and said resolution adopted, approved and signed the same in open meeting and directed the County Clerk to record the same in the records of the County Board of The County of Champaign, Illinois, which was done.

Other business not pertinent to the adoption of said resolution was duly transacted at the meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

County Clerk and ex-officio
Clerk of the County Board of
The County of Champaign, Illinois

STATE OF ILLINOIS)
) SS
COUNTY OF CHAMPAIGN)

CERTIFICATION OF RESOLUTION AND MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Champaign, Illinois (the “County”), and that as such official I am the keeper of the records and files of the County Board thereof (the “Board”).

I do further certify that the foregoing is a full, true and complete transcript of that portion of the minutes of the meeting of the Board held on the 19th day of November, 2015, insofar as same relates to the adoption of Resolution No. _____ entitled:

RESOLUTION authorizing the issuance of Tax Anticipation Warrants in anticipation of the collection of taxes levied for the year 2015, by the County Board of The County of Champaign, Illinois, for Nursing Home Fund purposes.

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the County Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the County Board at least 48 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 48-hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Counties Code of the State of Illinois, as amended, and that the County Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the County Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and seal of the County, this 19th day of November, 2015.

County Clerk, County Board,
The County of Champaign, Illinois

(SEAL)

RESOLUTION NO. 9461

PAYMENT OF CLAIMS AUTHORIZATION

November, 2015

FY 2015

WHEREAS, The County Auditor has examined the Expenditure Approval List of Claims against the County of Champaign totaling \$5,041,114.72 including warrants 531742 through 533264; and

WHEREAS, The claims included on the list were paid in accordance with Resolution No. 1743; and

WHEREAS, Claims against the Mental Health Fund do not require County Board approval and are presented for information only; and

WHEREAS, The County Auditor has recommended the payment of all claims on the Expenditure Approval List; and

WHEREAS, The County Board finds all claims on the Expenditure Approval List to be due and payable;

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that payment of the claims totaling \$5,041,114.72 including warrants 531742 through 533264 is approved.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19th day of November, A.D. 2015.

Pattsi Petrie, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 9462

PURCHASES NOT FOLLOWING PURCHASING POLICY

November 2015

FY2015

WHEREAS, Purchases by Champaign County offices and departments sometimes occur that are not in compliance with the Champaign County Purchasing Policy; and

WHEREAS, The Champaign County Auditor must present those purchases to the Champaign County Board for approval of payment;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the purchases not following purchasing policy as presented by the Champaign County Auditor on November 19, 2015 are hereby approved for payment.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19th day of November A.D. 2015.

Pattsi Petrie, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

FOR COUNTY BOARD APPROVAL
11/19/15

PURCHASES NOT FOLLOWING THE PURCHASING POLICY, AND EMERGENCY PURCHASES

DEPARTMENT	APPROPRIATION #	VR#/PO#	VR/PO DATE	DESCRIPTION	VENDOR	AMOUNT
PETTY CASH VIOLATION						
** Nursing Home	081-425-533.86	VR#044-2174	10/29/15	Dave & Harry's to unlock room	CCT Nursing Home Petty Cash	\$ 79.00
FY2014 PURCHASES PAID IN FY2015						
** Circuit Court	080-031-533.07	VR#031-354	10/29/15	Translating fee 11/21-29	Meiby Huddleston	\$ 500.00
** Sheriff	080-040-533.94	VR#040-433	10/22/15	Towing charges 7/08-12/7/14	Reynolds Towing Service Inc	\$ 285.00
** Sheriff	080-040-533.94	VR#040-434	10/22/15	Towing charges 12/26/14	Smith's Towing & Recovery	\$ 225.00
** Sheriff	080-040-533.94	VR#040-444	10/26/15	Towing charges 7/1-8/22/14	Angel Towing	\$ 298.00
** Sheriff	080-040-533.94	VR#040-449	10/26/15	Towing charges 8/01/14	Reynolds Towing Service Inc	\$ 170.00
** Sheriff	080-040-533.94	VR#040-450	10/26/15	Towing charges 12/06/14	Tatman's Towing	\$ 276.00
** County Bridge	084-060-544.10	VR#084-052	11/02/15	Final bridge payment 11/12/14	Stark Excavating	\$ 2,209.76
** Township Bridge	087-060-544.10	VR#087-008	11/02/15	Final bridge payment 11/12/14	Stark Excavating	\$ 17,678.07

***According to Illinois Attorney General and Champaign County State's Attorney,
the Purchasing Policy does not apply to the office of elected officials***

** Paid-For information only

RESOLUTION NO. 9443

RESOLUTION APPOINTING SAMUEL BANKS TO THE
NURSING HOME BOARD OF DIRECTORS

WHEREAS, Champaign County Board Chair Pattsy Petrie has submitted to the County Board the appointment of Samuel Banks to the Nursing Home Board of Directors; and

WHEREAS, such appointment requires the advice and consent of the County Board; and

WHEREAS, the Policy, Personnel, & Appointments Committee of the Whole recommends to the County Board approval of the appointment of Samuel Banks to the Nursing Home Board of Directors;

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that the County Board does hereby advise and consent to the appointment of Samuel Banks to the Nursing Home Board of Directors for a term commencing December 1, 2015 and ending November 30, 2017; and

BE IT FURTHER RESOLVED that the County Clerk transmit a certified copy of this resolution to: Catherine Emanuel, 5 Genevieve Court, Champaign, IL 61822.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19th day of November A.D. 2015.

Pattsy Petrie, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 9440

RESOLUTION APPOINTING BRAD PASSALACQUA TO THE
ZONING BOARD APPEALS COMMITTEE

WHEREAS, Champaign County Board Chair Pattsy Petrie has submitted to the County Board the appointment of Brad Passalacqua to the Zoning Board Appeals Committee; and

WHEREAS, such appointment requires the advice and consent of the County Board under 55 ILCS 5/5-12010;

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that the County Board does hereby advise and consent to the appointment of Brad Passalacqua to the Zoning Board Appeals Committee for a term commencing December 1, 2015 and ending November 30, 2020; and

BE IT FURTHER RESOLVED that the County Clerk transmit a certified copy of this resolution to: Brad Passalacqua, 921 County Road, 900E, Champaign, IL.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19th day of November A.D. 2015.

Pattsy Petrie, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 9460

RESOLUTION APPOINTING THE SUPERVISOR OF ASSESSMENTS
FOR CHAMPAIGN COUNTY

WHEREAS, the Champaign County Supervisor of Assessments position became vacant on September 18, 2015 with the resignation of Stan Jenkins; and

WHEREAS, the Champaign County Board Chair Pattsy Petrie has conducted a search to identify an individual to be appointed to serve as Champaign County Supervisor of Assessments; and

WHEREAS, the Champaign County Board Chair, Pattsy Petrie has selected and recommends to the County Board appointment of Joe Meents as the Champaign County Supervisor of Assessments, and Joe Meents is a Licensed Real Estate Appraiser and a Certified Illinois Assessing Official as certified from the Illinois Property Assessment Institute; and

NOW, THEREFORE BE IT RESOLVED by the Champaign County Board that Joe Meents shall be appointed to serve as the Champaign County Supervisor of Assessments for a four year term beginning November 20, 2015 and ending November 19, 2019; and

BE IT FURTHER RESOLVED by the County Board of Champaign County that the Champaign County Clerk is hereby directed to forward two certified copies of this resolution to the Illinois Department of Revenue.

PRESENTED, ADOPTED, APPROVED AND RECORDED this 19th day of November, A.D. 2015.

Pattsy Petrie, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
& *ex-officio* Clerk of the
Champaign County Board