



COUNTY BOARD ADDENDUM

County of Champaign, Urbana, Illinois
Thursday, January 18, 2018 – 6:30 p.m.

Lyle Shields Meeting Room, Brookens Administrative Services
1776 East Washington Street, Urbana, Illinois

Agenda Item

XIV. New Business

B. Highway & Transportation

1. Adoption of Resolution No. 2018-28 Authorizing the Submission of a Capital Grant Amendment #1 and the Execution of Any Subsequent Agreements for State and Federal Mass Transportation Capital Funds

Memorandum

To: Members of the Champaign County Board
From: Rita Morocoima-Black, CCRPC/CUUATS Planning and Community Development Director
Zoe Keller, CCRPC/Program Compliance Oversight Monitor for Champaign County Rural Public Transportation
Date: January 18, 2018
Re: Champaign County State Capital Grant No. CAP-14-1060-ILL, Contract No. 4490 Grant Amendment

Requested Action: Approve Resolution Authorizing the Submission of a Grant Amendment Request for State Capital Grant No. CAP-14-1060-ILL, Contract No. 4490.

Background: This capital grant was executed November 6, 2014, with a budget of \$15,780.00 for the purchase of five computers, five desks, and five chairs. After the purchase of two computers and two chairs, the grant balance is \$13,045.00. This project was placed on hold due to the State Budget Impasse. Champaign County received notice on August 31, 2017 that the Illinois Department of Transportation (IDOT) authorized these funds to be unfrozen.

On November 9, 2017, IDOT indicated that an additional \$134,825.00 in banked start-up funds was available to the County, and that these funds could be added to the existing capital grant, for a total contract amount of \$150,605.00. These additional funds will completely cover the cost of Intelligent Transportation Systems (ITS) software. After the purchase of ITS, the remaining funds will be utilized for the following additional projects, which are described in detail with justification in the attached request to IDOT:

- Bicycle racks (14) for all C-CARTS vehicles
- Benches (22) for designated bus stops along the deviated-fixed route in Rantoul
- Advertisement racks (14) for all C-CARTS vehicles
- Two computers and two desks
- Lockers for C-CARTS' operators
- Digital bulletin board for C-CARTS office
- Two additional computer monitors for dispatch office

Upon approval from the County Board, CCRPC staff will submit the request to IDOT. Once the amendment is approved by IDOT, the amended contract will be brought to the County Board for approval, allowing Champaign County to purchase ITS and implement the other projects as described.

Resolution No. 2018-28

RESOLUTION AUTHORIZING THE SUBMISSION OF A CAPITAL GRANT AMENDMENT #1 AND THE EXECUTION OF ANY SUBSEQUENT AGREEMENTS FOR STATE AND FEDERAL MASS TRANSPORTATION CAPITAL FUNDS

A resolution authorizing the filing of a Capital Grant Amendment #1, with the Illinois Department of Transportation for State and Federal Mass Transportation Capital Funds;

WHEREAS, the United States Secretary of Transportation and the Illinois Secretary of Transportation are authorized to award Grants for mass transportation projects; and

WHEREAS, the Applicant is an eligible grant recipient and the proposed projects are approved and eligible mass transportation capital projects; and

WHEREAS, the contracts for financial assistance resulting from awarded Grants will impose certain obligations upon the Applicant or a third party; and

WHEREAS, the Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has made in the applicable Federal Fiscal Year Certifications and Assurances for Federal Transit Administration Assistance Programs documents, and any other submission or statements made to FTA, as required by the United States Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED BY THE CHAMPAIGN COUNTY BOARD:

Section 1. That a budget amendment request #1 (Exhibit A) be made to the Office of Intermodal Project Implementation, Illinois Department of Transportation, for the Capital Grant No. CAP-14-1060-ILL, Contract No. 4490.

Section 2. That the County Administrator of Champaign County is hereby authorized and directed to execute and file on behalf of Champaign County such a request and the resulting Agreement.

Section 3. That the County Administrator of Champaign County is hereby authorized to furnish such additional information as may be required by the Office of Intermodal Project Implementation and the Federal Transit Administration in connection with the aforesaid request for said budget amendment and/or amended Agreement.

Exhibit A

BUDGET LINE ITEM NUMBER	DESCRIPTION	APPROVED BUDGET	CHANGES	BUDGET REVISION #1	FEDERAL		STATE IJN		STATE DTIF	
					%	SHARE	%	SHARE	%	SHARE
11.42.20	5 Computers, 5 Desks, 5 Chairs	\$ 15,780	\$ (13,045)	\$ 2,735	0	\$ -	0	\$ -	100	\$ 2,735
11.42.10	ITS	\$ -	\$ 97,000	\$ 97,000	87	\$ 83,955	0	\$ -	13	\$ 13,045
11.42.20	Miscellaneous Equipment	\$ -	\$ 50,870	\$ 50,870	100	\$ 50,870	0	\$ -	0	\$ -
	PROJECT FINANCING	\$ 15,780	\$ 134,825	\$ 150,605		\$ 134,825		\$ -		\$ 15,780
	FEDERAL	\$ -	\$ 134,825	\$ 134,825						
	STATE IJN	\$ 8,679	\$ (8,679)	\$ -						
	STATE DTIF	\$ 7,101	\$ 8,679	\$ 15,780						
	TOTAL PROJECT COST	\$ 15,780	\$ 134,825	\$ 150,605						

PRESENTED and ADOPTED this 18th day of January, 2018

C. Pius Weibel, Chair
Champaign County Board

Attest: Gordy Hulten, Champaign County
Clerk & ex officio Clerk of the County Board

Date

Date

County Board of Champaign County, Illinois



Brookens Administrative Center
1776 East Washington Street
Urbana, Illinois 61802
Phone (217) 384-3772
Fax (217) 384-3896

C. Pius Weibel
Chair

January 18, 2018

Joseph Iacullo
Section Chief – Northeastern Illinois
Office of Intermodal Project Implementation
Illinois Department of Transportation
69 W. Washington, Suite 2100
Chicago, IL 60602

Re: Champaign County State Capital Grant No. CAP-14-1060-ILL, Contract No. 4490

Dear Mr. Iacullo,

Champaign County received notice on August 31, 2017 that the Illinois Department of Transportation has authorized implementation of capital projects for which grants were previously placed on hold due to the state's financial situation. Champaign County's State Capital Grant (Grant No. CAP-14-1060-ILL, Contract No. 4490) was executed by IDOT November 6, 2014 for the purchase of five computers, five desks, and five chairs. The approved budget for the five computers, five desks, and five chairs was \$15,780.00. After the purchase of two computers and two chairs, the grant balance is \$13,044.75.

On November 9, 2017, IDOT indicated that an additional \$134,825.00 was available to be added to the budget for this grant. This letter serves to request a budget amendment and corresponding scope amendment for this state capital grant.

Over the past seven months, Champaign County has participated in the Macoupin County Public Transportation Intelligent Transportation Systems (ITS) software group-procurement process, which is currently in the pre-award concurrence stage. Due to the efficiency and cost-savings associated with this software, Champaign County believes that ITS is the most valuable and responsible use of these state funds. The total anticipated cost of this project is \$97,000.00.

Additional funds will be utilized for the following projects:

- Bicycle racks for Champaign County's rural transit vehicles (14 total). Bike racks not only increase bus usage, they also integrate bikes and public transportation opening up rural transit to a new demographic of riders. The total anticipated cost of this project is \$20,000.00.
- Benches for designated stops along the deviated-fixed route in the Village of Rantoul (22 benches total). Since the implementation of the deviated-fixed route

in Rantoul, many riders have inquired about the possibility of a bench at the bus stop. These riders were previously waiting for the bus in the comfort of their home, and standing for extended periods of time can cause pain or hardship for some of the riders. In addition to customer satisfaction, the availability of benches can also alleviate some of the demand for deviation, thus allowing the system to operate more efficiently. The estimated cost of this project is \$19,800.00.

- Advertisement racks for Champaign County's rural transit vehicles (14 total). Under the FAST Act, advertising revenue is eligible as local match. These racks will allow Champaign County to advertise and earn additional local match. The anticipated cost of this project is \$3,500.00.
- Two computers and two desks, which will allow rural transit operators to access Champaign-Urbana Mass Transit District's (rural transit operator) intranet to request time off, view schedules and other work-related information, work email, and communication from CUMTD. This project is estimated to cost \$3,270.00.
- Equipment including a monitor and screen to support a digital bulletin board in the C-CARTS office. Currently CUMTD has these digital bulletin boards inside their main facility to inform employees of news, company policies, and other relevant topics. Since the C-CARTS office is housed in the maintenance facility, the C-CARTS employees do not have a digital bulletin board, and would benefit from the inclusion of this project estimated at \$1,700.00.
- Lockers for Champaign County rural transit operators. Many operators bring seat cushions, uniform jackets, and other items to work and currently lack a space to store these items when not in use. Having a space for personal belongings during their shift will be a significant improvement. The anticipated cost of this project is \$1,800.00.
- Two monitors for the dispatch office, so that each dispatcher has two screens. This will help the dispatchers while learning and utilizing the new ITS software. The anticipated cost of this project is \$800.00.

A detailed revised budget reflecting these changes is attached. With the addition of \$134,825.00 to the original \$15,780.00 budget for this grant, the amended total budget is \$150,605.00.

If further information is required, please contact Champaign County's Program Compliance Oversight Monitor, Kristen Gisondi, at kgisondi@ccrpc.org/(217) 531-8285.

Best Regards,

Debra Busey
County Administrator

Grantee Name: Champaign County
 Grant Number: CAP-14-1060-ILL
 Contract Number: 4490
 Contract Executed: 11/6/2014
 Contract Expires: 3/31/2024

Budget Amendment

BUDGET LINE ITEM NUMBER	DESCRIPTION	APPROVED BUDGET	CHANGES	BUDGET REVISION #1
11.42.20	5 Computers, 5 Desks, 5 Chairs	\$ 15,780	\$ (13,045)	\$ 2,735
11.42.10	ITS	\$ -	\$ 97,000	\$ 97,000
11.42.20	Bicycle Racks (14)	\$ -	\$ 20,000	\$ 20,000
11.42.10	Benches (22)	\$ -	\$ 19,800	\$ 19,800
11.42.20	Advertisement Racks (14)	\$ -	\$ 3,500	\$ 3,500
11.42.20	2 Computers & 2 Desks	\$ -	\$ 3,270	\$ 3,270
11.42.20	Lockers	\$ -	\$ 1,700	\$ 1,700
11.42.20	Monitor & Screen (digital bulletin)	\$ -	\$ 1,800	\$ 1,800
11.42.20	2 computer monitors (dispatch)	\$ -	\$ 800	\$ 800
	PROJECT FINANCING	\$ 15,780	\$ 134,825	\$ 150,605