

CHAMPAIGN COUNTY BOARD COMMITTEE MINUTES

COUNTY FACILITIES

Meeting Room 1

Brookens Administrative Center

April 6, 2004

MEMBERS PRESENT: Beckett, Brumback, Cowart, Smith, Greenwalt,
Knott, Sapp, Jay

MEMBERS ABSENT: Crozier

OTHERS PRESENT: Pat Dorsey, Mike Stilger (PkDemars, Inc.)
Deb Busey, Denny Inman (County Co-Administrators)
Alan Reinhart (Physical Plant)

CALL TO ORDER

Chair Beckett called the meeting to order at 7:00 p.m. A roll call confirmed a quorum present.

APPROVAL OF AGENDA/ADDENDUM

MOTION by Brumback to approve the agenda; seconded by Jay. **Motion carried.**

APPROVAL OF MINUTES - March 2, 2004; March 18, 2004

MOTION by Jay to approve the minutes of March 2, 2004 and March 18, 2004 as presented; seconded by Brumback. **Motion carried.**

Chair Beckett stated on page 4 of the March 2, 2004 minutes under Additional Compensation Request by PKD Incorporated, the total of the claim is listed as \$48,000 which is the amount stated at the meeting. The actual total for the claim is \$119,000. He does not feel the minutes need to be amended to reflect that change.

Chair Beckett also stated he had neglected to put the issue of the juror's shuttle on the agenda but he will do so for next month, he will also include an issue about a Policy on accepting donations.

PUBLIC PARTICIPATION

Chuck Feinen, secretary of the Humane Society Board responded to a memo written by the county animal control warden. He stated their goal is the same as that of the County, to provide good treatment to the animals in a reasonable facility and he hopes over the next weeks they will be able to address the issues and work things out.

COURTHOUSE

Courthouse User Group List

Mr. Beckett stated Mr. Jay had voiced a concern about the capacity of the juror seating area. The city of Urbana looked at the room and determined it could hold 150.

Alan Reinhart presented the committee with updates on the status of projects on the list.

Courthouse Complex parking Lot – Update

Mr. Inman stated he and Mr. Reinhart met with the City of Urbana officials regarding concerns with the parking lot. He explained if a person were to go into the lot and leave their vehicle to use the one arm bandit, a parking official who is making rounds could miss the person and issue a ticket, they will begin having a second round of checks to take care of that situation. They have put a parking envelope container in the lot so people can put the payment into the container without having to go to the city building and they are looking into doing duplicate receipts.

Mr. Beckett asked about getting smaller signs so the parking lot looks more attractive.

Mr. Inman stated the City of Urbana is currently making the pipes and signs for the lot. The signs on the perimeter will be painted on the curb and because of this will not be enforced in the winter when you can't see the space.

Public Defender & Jury Assembly Seating Project

Mr. Inman stated the preliminary plans did meet the approval of the public defender and he had hoped to distribute those to the committee but they have not arrived. He explained they are waiting for a letter from the architects with a definitive number for the Jury assembly seating project

Museum Update

Mr. Inman has contacted Cheryl Kennedy and he will meet with her to tour the space at the Courthouse as soon as a date is set.

CHAMPAIGN COUNTY NURSING HOME CONSTRUCTION PROJECT

Mike Stilger and Pat Dorsey of P.K. DeMars, Inc. explained to the committee that the original bid date for group 2 was April 27th which would allow 3-4 weeks of bid time. Last week three major projects went out for bid with due dates of April 21st and April 22nd. With those projects and bid dates being ahead of ours the chances are good that contactors will not be able to review our drawings to determine their bids. Because of that they recommend our bid date be delayed to May 13th to allow contractors proper time to consider our project. They had asked Mr. Beckett to approve this date change before the meeting because the drawings were being printed and they wanted the contractors who would be receiving drawings to know about the date change as soon as possible.

Mr. Beckett stated he had this discussion with PKD the previous week, and he told them to go ahead and do what they needed to do subject to any change from the committee. They can send a notice out to everyone who has received drawings instructing them to hold to the first date if the committee does not agree, but he felt it was the right thing to do

MOTION by Sapp to approve the bid date change to May 13th; seconded by Brumback. **Motion carried.**

Mr. Dorsey informed the committee that everyone who attended the contractor meetings and anyone who asked for drawings will receive all the information that is sent out. Regarding the minority hiring, when the board added the general conditions by change order to their contract that put the general conditions under their control to go out and find people to get the jobs done, a few of the companies will be doing general clean up and general carpentry as needed, the parties they have talked to will be available to work to our schedule. Remco Electric has a key minority employee whom Mr. Dorsey asked to be assigned to our project.

Mr. Jay expressed his thanks to P.K. DeMars.

Farnsworth Group Invoice #76523

MOTION by Jay to recommend County Board approval of Invoice #76523 from Farnsworth Group in the amount of \$16,155.00 for Professional Services provided through March 26, 2004. Invoice is for Bidding/Negotiations; seconded by Brumback.

Motion carried.

PKD Incorporated Pay Request #14

MOTION by Brumback to recommend County Board approval of Pay Request #14 from PKD Incorporated for \$19,590.00 for Professional Services provided through March 24, 2004 per agreement dated February, 2003. (\$12,568 - Staff; \$6,751 - Construction Fee; \$271 - Reimbursables) Seconded by Jay. **Motion carried.**

Dissolution of CCNH Subcommittee

MOTION by Knott to approve the dissolution of the Champaign County Nursing Home Subcommittee; seconded by Sapp.

Mr. Beckett explained his reasoning behind supporting the dissolution of this subcommittee. He stated that the County Facilities committee had the minority contractor issue on their agenda for March 2, and suddenly there was a Nursing Home Subcommittee meeting scheduled for March 3 and they had no idea what issue they were going to discuss. He had asked Mr. Kirchner, who is chair of the subcommittee about the issue to be discussed he was told this subcommittee would meet, address this issue and go straight to the board, Mr. Kirchner felt the issue did not need to go through facilities. In 2001 he served on a subcommittee whose main purpose it was to make recommendations to the board regarding whether or not we needed a new home and deal with the referenda. After the present board was elected in November 202 the subcommittee was left in place and the thought was as the project moved along there would be issues that would come up which would be appropriate for the subcommittee to handle and would allow them to serve as liaisons to coordinate outside groups for projects. He feels what happened with this issue was not an appropriate way to use the subcommittee. County Facilities cannot decide to disband the subcommittee; the County Board has to make that decision.

Mr. Knott stated he shares many of the same thoughts as Mr. Beckett. He feels what the subcommittee is trying to do is redundant and believes it may not be clear to some of the board members what the real purpose of this subcommittee is. Some of the issues that will come up such as gardens for the building could be addressed through the justice committee. He feels the subcommittee has served its purpose, and does not want to have 2 committees doing whatever they want to do on this project.

Mr. Beckett reminded the committee members that subcommittees are suppose to address what their parent committee sends to them and Facilities did not send minority participation to the Nursing Home Subcommittee. He feels this issue came down to a matter of personalities and he does not feel it was right that the chair of the subcommittee did not want to bring this issue to Facilities.

Ms. Greenwalt stated she will not support the motion to dissolve because she feels like this is a punishing reaction to what happened. She was frustrated by not knowing what the subcommittee was doing but hopes there are better ways to deal with this frustration than dissolving it.

Mr. Beckett agreed someone needs to define the responsibilities of the subcommittee but if no one is going to do that this subcommittee cannot be left out there to pick any subject they like to deal with. He asked that Mr. Inman draft a proposed mission for the subcommittee and bring it back to the Facilities committee to amend, then we can decide where it goes next.

MOTION by Beckett to defer the item to the May County Facilities Committee; seconded by Smith. **Motion carried.**

CHAMPAIGN COUNTY SATELLITE JAIL

Henneman Raufeisen Letter dated March 17th regarding Compressor Failure

Mr. Reinhart stated he had talked to the Engineers who had designed the building and they were going to find a compromise between the manufacturer and the installer to have the compressor repaired at no cost to the county. He is still waiting on confirmation of this.

CHAMPAIGN COUNTY CORRECTIONAL CENTER

Water Heater Replacement Project - GHR Engineers & Associates, Inc.
Pay Request/Invoice #12974

MOTION by Brumback to recommend County Board approval of Invoice #12974 from GHR Engineers & Associates, Inc. in the amount of \$595.00 for Observation Services; seconded by Greenwalt. **Motion carried.**

BROOKENS ADMINISTRATIVE CENTER

Isaksen Glerum Pay Request #18

MOTION by Greenwalt to recommend County Board approval of Pay Request #18 from Isaksen Glerum in the amount of \$119.46 for Observation Services on the County/UPD Remodel Project; seconded by Brumback. **Motion carried.**

OTHER BUSINESS

Proposed Champaign County Animal Control Center
Memo from Champaign County Animal Control Warden
Memo from Champaign County Co-Administrators

MOTION by Greenwalt to defer this item to the May County Facilities Meeting; seconded by Knott. **Motion carried.**

Ms. Greenwalt stated she was very alarmed when she read the information. She is concerned about the welfare of the animals as well as the warden's ability to do her work and she would like a month for people to try and work out some of these issues.

Stephanie Joos, the Champaign County Animal Control Warden stated most of the staff at the humane society is pleasant to work with but they often contradict what she says such as fines, fees and the adoptability of an animal. She explained there have been circumstances where she will develop a relationship with the owner of a vicious dog and when that person contacts the humane society they will tell them the dog was no problem, contradicting her.

Ms. Greenwalt stated she was glad to hear from the humane society and offered her help with the situation.

Ms. Joos explained another issue she has encountered is the collection of fees. The humane society collects the fines and fees for the County and often the amount of money she receives does not match the receipts, they will give her the money but she has to go to them and asks for it. She explained over the last month she brought in 41 impounds, the center is always full but on average there are 5-10 county animals there.

Mr. Knott asked if Mr. Inman could check into boarding our animals at the Rantoul facility and have some numbers for next month.

Mr. Inman explained that he has worked with Mr. Feinen on contracts, and he has always been very professional. The county board in the past has supported the humane society; this issue has been outstanding for a while.

Mr. Beckett offered a friendly amendment to the motion to name Ms. Greenwalt as a representative to work with the co-administrator and report back to the committee on this issue; seconder concurs; motion carried.

Proposed Highway/Fleet Maintenance Facility Project

Mr. Beckett stated they had a meeting with representatives from the cities of Urbana and Champaign on March 15th and both sides are very interested in looking at the possibility of an intergovernmental agreement, they will meet again on April 15th at 1:00. Because the County Engineer is retiring he doesn't feel comfortable moving forward with this without having an Engineer on board, he will continue to report to the committee.

Clock & Bell Tower Project – Update by County Facilities Chair Open House – April 20th at 5:00 p.m.

Mr. Beckett stated the Clock & Bell Tower Committee has sent out invitations to hundreds of potential donors to attend an open house at the Courthouse on April 20th at 5:00 p.m. to view the power point presentation and the clock. He mentioned a few other events scheduled to raise awareness of the project.

Mr. Inman provided the members with a copy of the petition for the special use permit which he will be presenting to the city of Urbana on Thursday evening. He thanked the City for their help in putting the petition together; in total they spent under \$100.00 as opposed to paying someone to complete it. He stated he did hear back from the staff and there are 3 comments that will be made to the planning commission. The first being if the Nursing Home drastically changes in design the County is required to provide the planning commission with a new set of drawings.

Second is the drainage issue which was anticipated and they recommend the County do an intergovernmental agreement. Third is sending copies of the plans to the City Engineer for the new driveways.

Mr. Beckett stated they received a memo from Circuit Clerk regarding volunteer parking. This is not an action item but will be on the agenda in May as a discussion item

CONSENT ITEMS

Committee consensus that items 6 b, 6 c, 8 a, and 9 a be included on the County Board consent agenda.

NEW BUSINESS

Next Meeting Tuesday, May 4th at 7:00 p.m.

ADJOURNMENT

Chair Beckett declared the meeting adjourned at 8:11 p.m.

Respectfully Submitted,

Tiffany Talbott
Administrative Secretary