

CHAMPAIGN COUNTY BOARD COMMITTEE MINUTES

County Facilities Committee

September 7, 2004

Meeting Room 1, Brookens Administrative Center

MEMBERS PRESENT: Beckett, Brumback, Cowart, Greenwalt, Knott,
Crozier, Jay

MEMBERS ABSENT: Smith, Sapp

OTHERS PRESENT: Denny Inman, County Administrator
Alan Reinhart, Supervisor of Maintenance

CALL TO ORDER

Chair Beckett called the meeting to order at 7:03 p.m. Declaring a quorum present the chair proceeded with the meeting.

APPROVAL OF AGENDA/ADDENDUM

MOTION by Brumback to approve the agenda as presented;
seconded by Crozier. There was no addendum. **Motion carried.**

APPROVAL OF MINUTES – August 17, 2004

MOTION by Brumback to approve the minutes of August 17, 2004
as presented; seconded by Knott. **Motion carried.**

COURTHOUSE

Courthouse User Group List

The committee reviewed the user group list as presented, eliminating item A 3, Acoustics and receiving updates on the remainder of the list.

Mr. Inman stated the exterior masonry project team is putting together the schematic design and schematic design budget which will come before the committee in October.

Mr. Beckett presented the committee with drawings from Cheryl Kennedy which represent her recommendations for the museum space at the Courthouse. He explained she would use painted, hollow core doors to serve as backdrops for various scenes showing Mr. Lincoln in Champaign County, as well as using mannequins and period clothing. He believes the committee can use the \$5,000 donation to develop a nice space.

Mr. Reinhart presented the committee with a sample of a vinyl protection material which is durable and easily cleaned that could be used as an alternative to the oak paneling in the Courthouse. He discovered that because of the size of the sheet vinyl and extra labor to install, it would cost \$1,000 more per courtroom than the paneling but he does recommend we try this product in the first floor courtroom with the understanding that all he has currently is a cost estimate and we will have to get bid prices before moving forward.

MOTION by Knott to approve the use of the recommended vinyl product in Courtroom L at the Champaign County Courthouse; seconded by Crozier. **Motion carried.**

Public Defender & Jury Assembly Seating Project Update

Addressed under item V A, User Group List

Museum Update Project Update Letter to Mrs. Erwin

Addressed under item V A, User Group List

Masonry Stabilization & Restoration Project

Addressed under item V A, User Group List

Maintenance Inventory/Proposed Improvements Material Samples & Pricing

Addressed under item V A. User Group List

CHAMPAIGN COUNTY NURSING HOME CONSTRUCTION PROJECT

Farnsworth Group Invoice #79329

MOTION by Crozier to recommend County Board approval of Farnsworth Group Invoice #79329 in the amount of \$13,462.50 for Professional Services provided through June 30, 2004 per agreement dated March, 2003. Pay Request is for Construction Administration Services; seconded by Brumback. **Motion carried.**

PKD Incorporated Pay Request #19

MOTION by Jay to recommend County Board approval of PKD, Incorporated pay request # 19 in the amount of \$41,964 for Professional Services provided through August 20, 2004 per agreement dated February, 2003. (\$14,779 – Staff; \$6,751 – Construction Fee; \$1,708 – Reimbursable; \$18,726 – General Conditions) seconded by Crozier. **Motion carried.**

Berns, Clancy & Associates Statement #1

MOTION by Knott to recommend County Board Approval of Berns, Clancy & Associates Statement #1 in the amount of \$13,000 for Professional Services provided through July 3, 2004. Statement is for Civil Engineering and Surveying Services for Art Bartell Drive Extension; seconded by Jay. **Motion carried.**

Construction Project Update

Mr. Inman presented the committee with a slide show which gave an update on the Nursing Home construction project. He explained they have had a bad time with weather which has caused some flooding in the basement but he believes the first set of walls should be in place by September 20th.

CHAMPAIGN COUNTY SATELLITE JAIL
Bunk Safety Enhancement Update

Mr. Reinhart stated they are waiting on pricing from different manufacturers for installation of angles for the 2 inch area between the beds and the walls.

Mr. Beckett stated the Sheriff feels this project needs to be done as soon as possible; we should have the prices at the next meeting and will be prepared to move forward

CHAMPAIGN COUNTY ANIMAL SERVICES FACILITY
Programmatic Proposed Remodel Budget

Mr. Inman presented the committee with a schematic design and schematic design budget for the proposed remodeling to be done on the existing building where physical plant is housed and where this proposed facility will be. This building will hold 30 dogs and 20 cats and he explained that Ms. Weatherford and Ms. Joos have both reviewed this information and it comes before the committee with their concurrence. He explained they have received communication from the Humane Society requesting that we share the service of a veterinarian which was in our plans, and the new building will be connected electronically to the city of Urbana and the City of Champaign. He reminded the committee that this schematic design information is the first phase; the numbers presented are rounded off and come from historical data. The second phase will be design development and the third, construction documents. Much of the materials we have will be relocated to the new location and the only time we will have to use A/E services will be for the plumbing drainage for the cage area, with the cages being the biggest cost. The total is \$211,000 minus the contingency, \$232,100 with the contingency.

He explained we still have a way to go, if the committee agrees with the information tonight he recommends this item be sent to the Finance committee for their review of finance options.

Mr. Jay asked if we will have to have any permits from the City of Urbana and pay any fees. He asked where we will put animals down and how we will dispose of them.

Mr. Inman stated if we follow the normal procedure we would have to get permits from the city although he believes the city, because they are involved in this project, would waive the fees. He explained the medical room will be the room for surgeries and euthanasia, he has talked to other counties who use cold storage until a firm comes to collect, we are still looking in to that possibility.

MOTION by Crozier to approve the schematic design and schematic design budget as presented; seconded by Brumback. Motion carried with a 4/3 roll call vote. Voting aye were Beckett, Brumback, Greenwalt, & Crozier. Voting nay were Cowart, Knott, & Jay.

Mr. Beckett stated this item will go to Finance then return to our committee with something more concrete. In the meantime the Justice Committee is working on the creation of policies for the facility.

CHAIR'S REPORT /ISSUES

No Report

OTHER BUSINESS

Consent agenda items from August 17, 2004 Meeting

Mr. Beckett explained there were 2 items from the August 17, 2004 meeting that were to be included on the County Board consent agenda that the committee overlooked at the August meeting. The items have been placed on the September 7, 2004 agenda and he wanted to inform the committee and ensure no one objected.

Clock & Bell Tower Project Update

Mr. Beckett explained the Clock & Bell Tower committee is working with an individual who has long time family ties to the County and whom has indicated the willingness to donate a large amount of money but wants the donation memorialized for his mother, the committee has discussed the possibility of naming the tower. Joel Fletcher reviewed and concluded as long as the naming of the building does not have a commercial purpose used to generate funds, there is nothing unlawful about the committee receiving a gift and honoring the donors requesting the tower be given a name. The money in question would be about 1/3 of the total project; which would be a big breakthrough for the committee in reaching their goal of \$950,000. The issue the committee would have to deal with would be if another donor steps up to give the same amount, you can really only give the tower one name although there will be stages for gifts with plaques in the Courthouse.

Committee consensus to tell the Clock and Bell tower committee to move forward.

Legal Review of Naming of the Clock Tower

Address under item X B, Clock & Bell Tower Update

Excess Building Materials

Mr. Inman presented the committee with a slide presentation explaining that they came upon the pictured excess building materials on the north side of the Nursing Home Site. They thought to ask the County Board to give the excess material to the Clock & Bell Tower Committee to help with fundraising. The material is from the original construction not the new addition of the Courthouse, anything the Clock & Bell committee does not get rid of we can donate to PACA.

Mr. Knott expressed interest in using some of the items in the gardens at the new Nursing Home, Karen Kummer is a member of the Clock Tower committee and is with PACA, she could determine if the material is worth anything,

The committee does not need to take action at this time.

DETERMINATION OF COMMITTEE ACTIONS TO BE PLACED ON THE
COUNTY BOARD CONSENT AGENDA

Committee consensus to include items VI A, B, C on the County Board consent agenda.

NEW BUSINESS

Next Meeting: Tuesday, October 5, 2004.

ADJOURNMENT

MOTION by Cowart to adjourn the meeting; seconded by Brumback.
Chair Beckett declared the meeting adjourned at 7:57 p.m.

Respectfully Submitted,

Tiffany Talbott
Administrative Secretary

Secretary's note: The minutes reflect the order of business conducted at the meeting and not necessarily the order of the agenda.