

CHAMPAIGN COUNTY BOARD COMMITTEE MINUTES

County Facilities Committee
December 16, 2004
Meeting Room 2, Brookens Administrative Center

MEMBERS PRESENT: Beckett (Chair), Cowart, Hogue, James, Jay,
Knott, Sapp, Weibel

MEMBERS ABSENT: Avery

OTHERS PRESENT: Denny Inman, County Administrator
Don Flessner, Urbana Township Supervisor

CALL TO ORDER

Chair Beckett called the meeting to order at 6:31 p.m.

APPROVAL OF AGENDA/ADDENDUM

MOTION by Cowart to approve the agenda and addendum; seconded by Knott.
Motion carried.

APPROVAL OF MINUTES

MOTION by Sapp to approve the minutes of November 1, 2004 as presented;
seconded by Knott. **Motion carried.**

PUBLIC PARTICIPATION

There was no public participation.

COURTHOUSE

Land of Lincoln/Space Issue Update

Mr. Beckett stated the Land of Lincoln approached their committee regarding a navigation project in which they would be located in the Courthouse to provide Courthouse information to low income individuals.

Mr. Inman stated after touring the Courthouse facility with Land of Lincoln representatives, it was determined the best location for the project will be conference room 109, near Courtroom L. They also looked at the second floor attorney conference room on the west end and identified that room as a good candidate as site number two, if another site is needed.

Courthouse Cont.

The issue of their interaction with our network structure has been taken care of and there are plans to have signage posted and their name added to different sites in the Courthouse. Upon committee approval, they are hoping to open for business the first week of January.

Mr. Jay stated he feels this is a much better location for this project; he stressed he is not opposed to Land of Lincoln but he is still opposed to the concept of having this project in the Courthouse because he believes it will set a precedent to other organizations who may want to follow.

MOTION by Knott to approve Conference room 109 as the location for the Land of Lincoln navigation project; seconded by Cowart. **Motion carried with Jay voting nay.**

Holiday Parking at the Courthouse

Mr. Inman explained that the City of Urbana is permitting 3 hours of free parking on the street during the holiday season. The Courthouse lot is running as normal and because we did not meet the target revenue for that lot this fiscal year, he does not recommend we change anything to be in concurrence with the City.

Committee consensus to take no action on this item.

CHAMPAIGN COUNTY NURSING HOME CONSTRUCTION PROJECT

Farnsworth Group Invoice #81011

MOTION by Sapp to recommend County Board approval of invoice #81011 from Farnsworth Group in the amount of \$26,925 for Professional Services provided through October 31, 2004 per agreement dated March, 2003. Pay Request is for Construction Administration Services; seconded by Jay. **Motion carried.**

PKD Incorporated Pay Request #22

MOTION by Knott to recommend County Board Approval of Pay Request #22 from PKD Incorporated in the amount of \$41,633 for Professional Services provided through November 20, 2004 per agreement dated February, 2003. (\$14,821 - Staff; \$6,751 - Construction Fee; \$2,729 - Reimbursables; \$17,332 - General Conditions); seconded by Sapp. **Motion carried.**

Nursing Home Cont.

Construction Project Update

Mr. Beckett stated he would like to defer this item to the January meeting when the committee will meet at the construction trailer and tour the construction site before the monthly meeting.

Approval of contract for Services and Satellite Television Programming License With Telerent Leasing Corporation

Mr. Fletcher reported that this item is still in discussion and the committee will not take action tonight.

BROOKENS ADMINISTRATIVE CENTER

Isaksen Glerum Pay Request #2

MOTION by Knott to recommend County Board approval of Pay Request #2 from Isaksen Glerum in the amount of \$400.00 for Professional Services provided through October 29, 2004. Invoice is for Additional Services for toilet room doors; seconded by Cowart.

Mr. Beckett stated they did an inventory of the building and surveyed employees asking for input on what they feel would improve conditions in the building. One of the items was the lack of restroom doors; we tried to correct the problem and discovered we needed an architect so we entered into an agreement with Isaksen Glerum to do this work.

Motion carried.

OTHER BUSINESS/NEW BUSINESS

There was no other business

ADDENDUM

Proposed Intergovernmental agreement between Champaign County & Urbana Township – Scottswood Drainage Project/ Phase I

MOTION by Sapp to recommend County Board approval of the Intergovernmental Agreement between Champaign County & Urbana Township for Scottswood Drainage Project/ Phase I; seconded by Weibel.

Addendum Cont.

Mr. Fletcher stated the Scottswood neighborhood; near our County facilities has had drainage problems for years. The County has a direct interest in these because we need to cure some of these problems that will affect our Nursing Home Project. This agreement has the County forwarding money to the Township so they can pay for the costs of an engineering study necessary to complete that project; the Township will reimburse the County its contribution by the end of this fiscal year.

Mr. Flessner, the Urbana Township Supervisor stated this is a huge problem which goes back 5 years. The agreement came about as a result of a funding problem; the Township Board approved this agreement earlier in the week.

Motion carried.

Clock & Bell Tower - Proposed Agreement between Champaign County & a private donor

Mr. Beckett stated there is a private donor, but there is nothing to take action on tonight.

ADJOURNMENT

Chair Beckett declared the meeting adjourned at 6:48 p.m.

Respectfully Submitted,

Tiffany Talbott
Administrative Secretary