

CHAMPAIGN COUNTY BOARD COMMITTEE MINUTES

County Facilities

January 4, 2005 – 7:00 p.m.

Meeting Room 1, Brookens Administrative Center

MEMBERS PRESENT: Beckett (Chair), Avery, Cowart, Hogue, James, Jay, Knott, Sapp, Weibel

MEMBERS ABSENT: None

OTHERS PRESENT: Denny Inman (County Administrator), Barbara Wysocki (County Board Chair), Joel Fletcher (Assistant State's Attorney), Jeremy Maupin (Nursing Home Administrator), Alan Reinhart (Supervisor of Maintenance), Mike Stilger (PKD, Inc.), Mike Monson (Media)

CALL TO ORDER

Chair Beckett called the meeting to order at 7:00 p.m. Declaring a quorum present, the chair proceeded with the meeting.

APPROVAL OF AGENDA/ADDENDUM

MOTION by Cowart to approve the agenda; seconded by Sapp. There was no addendum for the meeting. **Motion carried.**

APPROVAL OF MINUTES – December 16, 2004

MOTION by Sapp to approve the minutes of December 16, 2004 as presented; seconded by Weibel. **Motion carried.**

PUBLIC PARTICIPATION

There was no public participation

COURTHOUSE

Courthouse User Group List

Mr. Inman stated he has reformatted the list to allow the new committee members to be brought up to date. He explained that the corner signs are up and the installation of letters will be completed by the end of January, but because of a technical problem, the lighting will only be from the light posts along the streets until spring, at which time alterations will be made.

Mr. Beckett stated he has received comments regarding one of the signs partially obstructing the view of Vine Street and asked Mr. Inman how he should respond to someone who believes the sign is not placed correctly.

Mr. Inman explained that the County Board and this committee approved Isaksen Glerum preparing the plans with the City of Urbana, due to their codes.

Mr. Inman noted the hand security system at the Courthouse is a new item on the list, explaining there are units located on the loading dock side of the Courthouse that require an employee to use a code and palm print to enter the building. There have been problems with employees not being able to gain access to the Courthouse on recent weekends and holidays, therefore; he along with Alan Reinhart will be meeting with the system representatives at the Courthouse later in the week regarding the issue.

Museum Update

Mr. Beckett stated he, along with Mr. Knott and Mr. Inman recently traveled to Springfield to tour the Lincoln law office. They learned the museum theory of how and why you put together a quality presentation as well as how to anticipate how our space will be utilized. After the trip, they determined that the \$5,000 we have for the project will not be sufficient to create the kind of quality piece we want to do. As a result, he sent a letter to Ms. Marilyn Erwin, who had donated the money for the project, explaining the committee's desire to move forward but that development and funding are clearly an issue at this point. Mrs. Erwin responded that she is still committed to this project and wants it to move forward. They also learned from the curator at the Old State House, about an act of Congress in which Champaign County is designated as being within the Lincoln Heritage area. This project is meant to provide federal money for developing these Lincoln Heritage areas and he is hopeful that through our federal representative this may be a source of funding for us.

Courthouse Cont.

Circuit Court Letter dated December 20, 2004

Mr. Beckett referred to a letter from Court Administrator, Roger Holland. He reminded the committee that the County had ended their contract with Service Master for the cleaning of the Courthouse and has been using County custodial staff to maintain the building. This letter states how pleased the Judges and employees of the Circuit Court are with the change.

CHAMPAIGN COUNTY NURSING HOME CONSTRUCTION PROJECT **Construction Project Update**

Mike Stilger of PKD, Incorporated, who is the project manager for the Nursing Home project, presented the committee with a progress report of the construction to date. The building is 130,000 total square feet, of which 120,000 is located on the first floor. He explained it is a building of 4 wings and a central core and presented an update on each area. Wing one is at the drywall stage, which along with the finishing of the walls is scheduled to be completed February 4th, with an original bid schedule date of February 8th. Wing 2 is at the roof sheeting and paper stage which will enclose that building in the next 7 days and will allow work inside during the winter; the schedule had that occurring in May. Wing 3, drywall and finish ceilings, is scheduled to be done January 28th with a bid schedule date in May, explaining that Wing 3 is almost 3.5 months ahead of schedule because they moved it ahead of the central core. Wing 4 is the last wing that will be completed and is currently in the foundation stage. This is the wing that will be affected by a winter delay, which the bid schedule anticipated. The core area is at the pre-fabricated wood wall stage, they are about 2 months behind on this area, but again they switched the sequence of the building. He explained that overall they are right on schedule and he doesn't believe there is any reason why the building cannot be completed on the scheduled date.

Approval of letting of bid for purchase of Satellite TV Equipment & Satellite TV Programming Services for Champaign County Nursing Home

Mr. Inman stated Nursing Home Administrator Jeremy Maupin wanted to provide the Nursing Home residents with cable access. They talked to different local firms and came to a preliminary agreement with one, upon review by the State's Attorney's office it was indicated we needed to go out for a formal letting which is why this item is on the agenda.

Nursing Home Cont.

Mr. Maupin stated they have looked at both local cable and satellite to determine what would be better for the residents. The building has been designed so each resident in each room will have their own cable access, the cost to provide cable would be \$15.00 per bed or \$30.00 for each room. To make it more feasible for the facility to pick up the tab they talked to Direct TV who can offer a package of 17-18 channels at a cost of \$3.35 per bed; there is also equipment that will need to be purchased or leased but they will bring a proposal to this committee after the bid is let with all those details.

MOTION by Knott to approve the letting of bid for purchase of Satellite TV Equipment and Satellite TV Programming Services for Champaign County Nursing Home; seconded by Weibel. **Motion carried.**

Farnsworth Group Invoice #81656

MOTION by Jay to recommend County Board approval of Invoice #81656 from Farnsworth Group in the amount of \$26,925.00 for Professional Services provided through November 26, 2004. Invoice is for Construction Administration; seconded by Knott. **Motion carried.**

Farnsworth Group Invoice #81657

MOTION by Knott to recommend County Board approval of Invoice #81657 From Farnsworth Group in the amount of \$2,587.00 for Professional Services provided through November 26, 2004. Invoice is for additional observation work required by IL. American Water; seconded by Jay. **Motion carried.**

PKD Incorporated Pay Request #23

MOTION by Knott to recommend County Board approval of Pay Request #23 from PKD, Incorporated in the amount of \$55,324 for Professional Services provided through December 20, 2004. (\$9,854 - Staff; \$6,751 - Construction Fee; \$901 - Reimbursables; \$37,818 - Change Order No. 1); seconded by James. **Motion carried.**

PKD, Inc. Architectural IDPH Inspection Minutes

Mr. Beckett stated this item is provided to the committee for their information only. These minutes reflect the first inspection by the Department of Public health.

OTHER BUSINESS

Clock & Bell Tower Project - Approval of Agreement between Champaign County and Private Contributor

Other Business Cont.

Mr. Beckett stated on December 27, 2004 the County Board approved a revised agreement that was not acceptable to Mr. & Mrs. Richmond; accordingly, the original agreement is going back to the full board.

Mr. Fletcher stated he recommended that the consideration be made clearer; there is a risk that a Court could look at this document and determine it is not enforceable because the consideration is not set forth clearly.

Mr. Beckett stated this came from the U of I foundation and pointed out that the University has functioned in their building projects with the Richmond family with just this agreement.

MOTION by Knott to recommend County Board Approval of the Agreement between Champaign County and a private contributor; seconded by Sapp. **Motion carried.**

Disparity Study Contract with Mason Tillman Associates, Ltd.

Mr. Fletcher stated he has provided each committee member with a memo containing a list of suggested changes to the disparity study contract which was approved in November, subject to the State's Attorney's approval. He pointed out the list he has provided will lessen the risk associated with this contract, but does not eliminate it all together. He explained he has not talked to Mason Tillman because he needed feedback from the committee.

Mr. Beckett explained he asked for this item to be placed on the facilities agenda and received the board chairs approval to do so.

Ms. Avery stated she doesn't understand why this item is on the agenda for discussion and she objects to the fact that there is a memo before them tonight without a copy of the contract to look at.

Chair Beckett stated he would like copies of the contract for each committee member and declared the meeting in recess at 7:50 p.m.

Chair Beckett declared the meeting back in session at 8:03 p.m. Vice-Chair Sapp served as chair.

Ms. Cowart stated she would like a chance to look over and compare the changes with the contract they just received.

MOTION by Ms. Cowart to table the issue; seconded by Ms. Avery. **Motion carried with Jay voting no.**

Other Business Cont.

Mr. Fletcher stated he will not contact Mason Tillman to move forward until he hears back from this committee.

DETERMINATION OF COMMITTEE ACTIONS TO BE PLACED ON COUNTY BOARD CONSENT AGENDA

Committee consensus to include items VI C, D & E, and item VIII A on the January 20, 2004 County Board Consent Agenda.

ADJOURNMENT

Chair Beckett declared the meeting adjourned at 8:06 p.m.

Respectfully Submitted,

Tiffany Talbott
Administrative Secretary

Secretary's note: The minutes reflect the order of business conducted at the meeting and not necessarily the order of the agenda.