

CHAMPAIGN COUNTY BOARD COMMITTEE AGENDA

COUNTY FACILITIES

Tuesday June 7, 2005

6:30 p.m. - Tour of Brookens Administrative Center Proposed Remodel Areas

7:00 p.m. - Monthly Meeting, Meeting Room 1, Brookens Administrative Center

CHAIR: Steve Beckett

MEMBERS: Avery, Cowart, Hogue, James, Jay, Knott, Sapp, Weibel

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VIII PHYSICAL PLANT REPORTS:

- A. Monthly Budget Report 17-19
- B. Manpower Report - Capital Projects 20
- C. Designated Smoking Areas: Brookens Center & Courthouse/Estimate of Probable Cost. 21

IX CHAMPAIGN COUNTY NURSING HOME CONSTRUCTION PROJECT:

Committee & County Board Action

- A. PKD, Inc. Pay Request #28 in the amount of \$53,765 for Professional Services provided through May 20, 2005 per agreement dated February 2003. Pay Request is itemized as follows: 22-29
 - \$10,053 - Staff
 - \$6,751 - Construction Fee
 - \$2,641 - Reimbursable
 - \$34,320 - General Conditions.
- B. Environmental Assurance Mold Remediation Invoice 200513A-IN in the Amount of \$2,022.08 for Professional Services provided through May 20, 2005. Remediation performed May 16, 2005. 30-33
- C. Requests for Reduction in Retainage
 - i. Automatic Fire Sprinkler Inc. 34
 - ii. Borchers Decorating 35
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 - iv. Roessler Construction 37
- D. Champaign County & SBC - Easement Agreement (Assistant State's Attorney - To be distributed)
- E. Project Update
 - i. Environmental Remediation Bid Package (To be distributed)

X CHAIR'S REPORT/ISSUES:

Committee Discussion & Action

- A. Clock & Bell Tower Project Update
- B. League of Women voters - Proposal for Upgrading Waiting Room
- C. Museum Update

XI OTHER BUSINESS:

Committee Action

- A. Animal Services Facility – Award of Contract/HVAC Equipment
(To be distributed)

- B. Berns Clancy Statement #4 in the amount of \$13,611.38 for Professional Engineering Services provided to January 31, 2005. This payment is processed in accordance with the intergovernmental agreement between Champaign County Board and Urbana Township dated December 16, 2004. 38-41

- C. Berns Clancy Statement #5 in the amount of \$17,120.68 for Professional Engineering Services provided through March 30, 2005. This payment is Processed in accordance with the intergovernmental agreement between Champaign County Board and Urbana Township dated December 16, 2004. 42-44

- D. Regional Planning Commission invoice dated March 7, 2005 in the amount of \$5,000 for Technical and Advisory Services in the CDAP grant process. This payment is processed in accordance with the Intergovernmental Agreement between Champaign County and Regional Planning Commission Dated February 24, 2005. 45

- E. Corrections Facility – Power Point Presentation

- F. Nursing Home Reuse – Power Point Presentation

- G. County Morgue – Power Point Presentation

- H. Release of custodial services bid package or alternate service plan
(Information only, current contract expires 9-20-05)

- I. ILEAS Amendment to Lease Agreement 46-49

XII NEW BUSINESS

XIII DETERMINATION OF ITEMS TO BE PLACED ON THE COUNTY BOARD CONSENT AGENDA

XIV ADJOURNMENT

*Champaign County
Administrative Services
1776 East Washington
Urbana, IL 61802
(217) 384-3776*

*Barbara Wysocki
County Board Chair
Denny Inman, Deb Busey
County Administrators*

CHAMPAIGN COUNTY BOARD COMMITTEE MINUTES

County Facilities

May 3, 2005 - 7:00 p.m.

Meeting Room 1, Brookens Administrative Center

MEMBERS PRESENT: Beckett (Chair), Avery, Cowart, Hogue, James, Jay, Knott, Sapp, Weibel

MEMBERS ABSENT: None

OTHERS PRESENT: Tom Betz, Chris Doenitz, Nancy Greenwalt, Claudia Gross, Ralph Langenheim, Jenny Putman, Jonathan Schroeder (County Board Members), Barb Wysocki (County Board Chair), Deb Busey, Denny Inman (County Administrators), Jeff Blue, Tracy Wingle, John Cooper (Highway Department), Alan Reinhart (Supervisor of Maintenance)

CALL TO ORDER

Chair Beckett called the meeting to order at 6:59 p.m. Declaring a quorum present the chair proceeded with the meeting.

APPROVAL OF AGENDA/ADDENDUM

MOTION by Sapp to approve the agenda; seconded by James. There was no addendum for the meeting. **Motion carried.**

APPROVAL OF MINUTES

MOTION by Sapp to approve the minutes of March 31, 2005 & April 5, 2005 as presented; seconded by James. **Motion carried.**

PUBLIC PARTICIPATION

There was no public participation

FLEET MAINTENANCE/HIGHWAY FACILITY: FORMAL PRESENTATIONS

Approval of Formal Presentation Rating Form

MOTION by Sapp to approve the formal presentation rating form; seconded by Hogue.

Fleet Maintenance Presentations Cont.

A Friendly amendment was offered to change item #10 on the rating form to include the language "gender neutral." Mover and seconder concur. **Motion carried.**

Mr. Beckett explained that in order for the forms to count, each board member must be present for all three presentations and must sign each rating form they complete. They cannot use 0 as a value and no half numbers are allowed. After a short discussion, it was the committee's consensus to modify the rating form so column one reads value, column two reads rating and column three reads weight. The committee entered into a 10 minute recess to allow for these changes.

Formal Presentations: A/E Services for Fleet Maintenance/Highway Facility

Legat Architects

Marc Rohde of Legat Architects introduced his fellow team members and explained they are a minority owned firm who has completed over 100 projects similar to this one. The team reviewed their credentials and explained their plan is to confirm and modify space needs and design and construct a new facility that supports the needs of the residents and creates the appropriate image for the County while partnering with minority owned business. He stated his team believes this project could be done from 3.8 million to 5.275 million, their cost estimates are based on actual projects similar to this one. The team stated they understand the importance of creating an energy efficient building that is also cost effective, they are LEED certified and explained they can make this building as certified as we would like offering a number of examples for ways to build a more cost effective, green building. Mr. Rohde explained that they have always been able to achieve the goals set for them when it comes to minority participation and plan to do so on this project. In conclusion, they expressed their desire to be a part of this project and work with Champaign County.

The committee entered into a 10 minutes recess

Earth Tech

John Echerle of Earth Tech explained he will be the principal in charge of this project and introduced his fellow team members. He explained that Earth Tech has a local and national presence and their project goals include maintaining County image, building for growth potential, creating a cost effective, functional building that will utilize the latest technology and ensuring MBE/FBE participation. They believe the budget could range from 2.5 million to 4 million, they will use square footage estimates to help determine the actual budget and they will recheck costs at each phase. They explained they have completed a project for a silver LEED rating offering examples of ways they can make a facility work better.

Fleet Maintenance Presentations Cont.

He explained they do a lot of Federal Government work and are constantly reviewing and working to meet their goals, he explained that Delon Hampton will be providing structural engineering services for the project. In conclusion, the team stressed that they are a very strong, full service design team who has completed over 40 municipal projects.

The committee entered into a 10 minutes recess.

BLDD

Gene Dillow, Principal in charge of this project, introduced his team members explaining the credentials of each and what their involvement in the project will be, in addition he reviewed the teams relevant project experience. He explained that they will conduct workshops, integrate innovative design features, provide for future growth, and schedule and manage project tasks. He explained they have a transition plan which will allow our current operation to continue uninterrupted. Mr. Dillow stated Delon Hampton, who will be Structural Engineer on this project, is a 35 year old minority owned business. His firm does work for many agencies who require MBE/FBE participation in the construction, if there is a need to add more to the job they have access to several other consultants they can bring on board. He explained that energy efficiency is very important and there is a LEED certified designer on this project. In conclusion, the team stated their desire to work with Champaign County and their commitment to create a facility that supports the County and all the users at the site.

The committee entered into a recess while Ms. Busey and Mr. Inman collected and tallied the evaluation forms.

RFP 2005-010: A/E Services- Recommendation of Top Ranked Firm

After all the results were tallied, Mr. Beckett explained that the top ranked firm was BLDD with 3121 points, Legat Architects was second with 3109 points and Earth Tech came in third with 2722 points. He explained that the evaluation sheets were totaled a second time due to the closeness in points between the first and second ranked firm.

MOTION by James to approve the selection of BLDD as the top rated firm; seconded by Jay. **Motion carried.**

Committee Chair Selection of the Contract Negotiating Team

MOTION by Weibel to approve the appointment of Mr. Blue, Mr. Inman, Mr. Beckett, Mr. Sapp, Mr. Jay and himself to the Contract Negotiating Team; seconded by James. **Motion carried.**

Fleet Maintenance Presentations Cont.

A Friendly amendment was offered to add Mr. Fletcher to the Contract Negotiating Team; mover and seconder concur. **Motion carried.**

COURTHOUSE

Simpson, Gumpertz & Heger, Inc. Invoice #49788

MOTION by Sapp to recommend County Board approval of Invoice #49788 From Simpson, Gumpertz & Heger, Inc. in the amount of \$65,571.64 for Professional Services provided through March 25, 2005 per agreement dated March 2003. Pay Request is for Design Development Services; seconded by Knott. **Motion carried.**

Simpson, Gumpertz & Heger Inc. invoice #49722

MOTION by Sapp to recommend County Board approval of Invoice #49722 in the amount of \$26,425.01 for Professional Services provided through April 15, 2005 per agreement dated March 2003. Pay Request is for Design Development Services; seconded by Knott. **Motion carried.**

CHAMPAIGN COUNTY NURSING HOME CONSTRUCTION PROJECT

Farnsworth Group Invoice #83911

MOTION by Jay to recommend County Board approval of Invoice #83911 from Farnsworth Group in the amount of \$1,523 for Professional Services provided through March 25, 2005 per agreement dated March 2003. Pay Request is for site observation design work related to utilities and dental office; seconded by James. **Motion carried.**

Farnsworth Group Invoice #83910

MOTION by Jay to recommend County Board approval of Invoice #83910 from Farnsworth Group in the amount of \$234.59 for Project Reimbursable Expenses through March 25, 2005 per agreement dated March 2003; seconded by James. **Motion carried.**

PKD Inc. Pay Request #27

MOTION by Jay to recommend County Board approval of Invoice #27 in the amount of \$45,293 for Professional Services provided through April 20, 2005 per agreement dated February 2003 (\$11,018 - Staff; \$6,751 - Construction Fee; \$676 - Reimbursable; \$26,848 - General Conditions); seconded by James. **Motion carried.**

**Request for Reduction in Retainage
Mc Williams Mechanical & Reliable Mechanical**

MOTION by Sapp to recommend County Board Approval of the McWilliams Mechanical and Reliable Mechanical Requests for Reduction in Retainage; seconded by Knott. **Motion carried**

Champaign County & Ameren IP - Easement Agreement

Mr. Beckett stated this is needed for utilities in relation to the Nursing Home and is a time sensitive issue. He is asking that upon committee approval Mr. Inman inform the construction manager to move forward.

MOTION by Cowart to recommend County Board approval of the Champaign County & Ameren IP Easement Agreement; seconded by Weibel. **Motion carried.**

Alliance Environmental Group, Inc. Pay Request #1

MOTION by Sapp to recommend County Board approval of Pay Request #1 in the amount of \$3,894.80 from Alliance Environmental Group, Inc. for Professional Services provided through March 31, 2005; seconded by Weibel. **Motion carried.**

MOTION by Cowart to recess the meeting, to reconvene on Tuesday May 10, 2005 at 7:00 p.m.; seconded by Weibel. **Motion carried.**

The meeting was declared in recess at 10:42 p.m.

Respectfully Submitted,

Tiffany Talbott
Administrative Secretary

Secretary's note: Only agenda items addressed at the May 3, 2005 meeting are included in these minutes.

CHAMPAIGN COUNTY BOARD COMMITTEE MINUTES

County Facilities

May 10, 2005 - 7:00 p.m.

(Reconvened from May 3, 2005 meeting)

Meeting Room 1, Brookens Administrative Center

MEMBERS PRESENT: Beckett (Chair), Cowart, James, Jay, Knott, Weibel

MEMBERS ABSENT: Avery, Hogue, Sapp

OTHERS PRESENT: Denny Inman (County Administrator),
Chris Doenitz (County Board Member),
Jeff Blue, Tracy Wingler (Highway Department),
Sheriff Walsh, Bill Keller (ESDA Coordinator),
Steve Ziegler, Joel Fletcher (State's Attorney's Office),
Curt Deedrich (Supervisor of Assessments),
Jeff Roseman (Planning & Zoning)

CALL TO ORDER

Chair Beckett called the meeting to order at 7:00 p.m. Declaring a quorum present, the chair proceeded with the meeting reminding the committee they approved the agenda at the meeting on May 3rd and this is a continuance of that meeting.

FLEET MAINTENANCE/HIGHWAY FACILITY

Fleet Maintenance - Business Plan

Mr. Inman presented each member with an amended version of this business plan. He explained that the County has 160 vehicles yet we have never had a fleet maintenance operation to take care of them and he feels we have a prime opportunity to do so now. There is a fleet maintenance portion to this new building although he is not sure what impact it will have on the facility, he also stressed fleet safety and feels we should have a safety program in place. This business plan includes an itemization of departments that could be affected and an itemization of the number of vehicles. He stated if you do a professional fleet maintenance you create a more efficiently run maintenance and your costs go down, this would be a brand new business and we would look at someone who had the background we need to come in with a very small staff to run this. He stated organizations the size of ours do this to save money over maintenance and over time for the efficiency of your fleet.

Mr. Ziegler stated his first concern with this project is the financing of the building itself, reminding the committee that MFT funds and highway funds cannot be used for things they are not legally allowed to be used for. He stated he has more concern about actual operations of a fleet maintenance facility; his advice is that we look at what we want to achieve and how we want to operate it. He wants to ensure we avoid co-mingling of funds that we cannot legally co-mingle although he believes this can be easily handled.

Fleet Maintenance/Highway Facility Cont.

Ms. Cowart stated the Highway committee, at their last meeting, directed the secretary to draft a memo stating the committee is not interested in the business plan at this time and we believe our County Engineer should be able to run his own department. That memo is before the Facilities members tonight.

Mr. Blue stated he is not sure if the business plan, as it is, includes the Highway Department vehicles or just all other outside the department. He believes fleet maintenance could be handled in a simpler way than creating an entire department and he suggested an open line item. He explained his department is currently and will continue to maintain other department's vehicles such as oil changes for the Sheriff's office and recently more heavy duty maintenance. He stated he wants to build the best facility that does the best job to maintain his roads, regardless of how many mechanics they have or if they are working on other departments vehicles. His concern is if the people working in that building are working for 2 different people in 2 different departments, he feels there could be territorial issues that could come into play. He believes we can staff appropriately to maintain all the vehicles and feels people are satisfied with the services we have been providing up to this point and he would like to continue providing those services. He explained that the mechanic they recently hired worked in a shop where they tracked vehicles and he believes he has the knowledge to do that for Champaign County.

Mr. Northrup stated although they only have 4 vehicles, he is concerned that under this plan he would be locked into one facility or service. He explained that sometimes he needs something done right away to get a vehicle back on the road, he believes from past conversations that the highway department is capable of doing something like that on request although there may be some things that they could have done cheaper or faster elsewhere. His budget has about \$2,500 for 4 vehicles per year, one of his vans has over \$100,000 miles on it but they have put off replacing it due to the money situation in the County. He feels the highway department does a good job with the upkeep on their vehicles and he would be willing to use the highway department for certain needs with the option to go elsewhere if needed.

Sheriff Walsh explained he is the largest fleet user in the County with over 70 vehicles and they have been happy with the quality of work the highway department is doing. Most of his vehicles are bought through the State so regardless of how many cars he buys he does not feel this plan would provide any savings. He stressed he does not want someone telling him that something has to wait and he would be willing to expand his use of the highway department.

Mr. Jay stated without question some of the responsibility lies with each department head for taking care of their vehicles. He is confident that Mr. Blue and his staff can keep the funds straight as well as do what they say. This plan was not part of the program when we started, and he questioned why we would want to create another department when we have a number of issues already in front of us. He is opposed to this plan and would like to lay it to rest until the new building is built.

Fleet Maintenance/Highway Facility Cont.

Mr. Blue stated they are going to do their best to work on the diverse inventory of vehicles that we have in the county but he is not going to work with the other departments to help them purchase their vehicles. Risk management is something they can do regardless if there is a fleet maintenance department; fuel operations is a tough situation because it is an environmental problem to monitor fuel stations in this day and age and he doesn't believe we would see a great deal of savings in fuel. He doesn't deny there was a lot of effort put into this plan and if there was a fleet maintenance department it would take some of the work off of his shoulders but he doesn't see a great deal of savings in creating the department. Currently, he explained, they are billing other departments for the work they do, they are charging \$30.00 per hour for labor and they are doing transmission changes, oil changes and light changes. They have a solid mechanic that he has great confidence in and he can foresee the department doing more in the future.

Mr. Beckett stated the question he has is how this would impact the building they want to build. After listening to Mr. Blue he understands we need a facility that is well constructed and designed so we can do this if we need to in the future.

Mr. Weibel stated he believes this plan has merit but not at this time and suggested we could look into this again in a few years.

COURTHOUSE

Masonry Stabilization & Restoration Project Update

Mr. Beckett explained the negotiating team has attempted to negotiate with Simpson, Gumpertz & Heger, Inc. asking them to submit a revised fee proposal and effort schedules. They have reduced their fee from \$180,000 to \$172,000 which is about the equivalent to what their original fee proposal was. His opinion, along with Mr. Sapp and Mr. Inman, is that we should terminate our relationship with them.

MOTION by Jay to direct legal council to prepare the necessary documents and advise in June of any legal risks associated with this proceeding; seconded by Knott.

Mr. Beckett stated everything the firm has completed to date belongs to us and we are about 30% through this project. We have different options for where we go from here; we could start all over, we could move to option #2, or we could go with someone we have worked with in the past and have a good relationship with. He stated he is hesitant to say anything until he hears back from Mr. Fletcher but if we terminate this agreement it will halt any hope of construction this year.

Motion carried.

BROOKENS ADMINISTRATIVE CENTER
Facility Survey Results

Mr. Reinhart stated, at the committee's request, he has provided square footage numbers for different projects to be done at the Brookens building as a result of the facility survey.

Mr. Shelden stated he has requested humidity control for his records room. They do have one humidifier in the election storage area where there is a drain and clearly they cannot run another one without a drain.

Mr. Knott stated the records in the County Clerks office are irreplaceable so he agrees with doing that project.

Mr. Beckett stated we have the money to complete every project listed above the additional office space item on the list which includes landscaping, personal dehumidifiers and a drain for existing humidifier. He explained there is a plan in place for the office space issues and any painting or carpeting to be done we would need to get an estimate for.

Mr. Jay stated the Brookens building needs to be painted before we have to replace everything. He believes the painting is more important than landscaping.

Mr. Reinhart explained they do not have enough time or money to do the painting in-house, we will have to plan and budget for next year.

Committee consensus to continue this item next month.

Debra Greist Memo - dated April 11, 2005

Mr. Weibel stated he spoke with Ms. Greist about this issue and she is looking for another meeting room to use for ZBA when MR 1 is occupied, he suggested the possibility of using a meeting room in the new highway facility stating her meetings need to be on County property and they have to be recorded. He explained this request is a result of ZBA getting bumped out of MR 1 by County Board meetings and he suggested we consider creating a rule stating that another group cannot be bumped when scheduling meetings. He doesn't believe she felt this was an immediate need.

Mr. Inman stated the only area equal in size to MR 1 is in the middle of JDC which raises concerns about accessing that building, there could be meeting space in the old nursing home although that is down the road.

Mr. Beckett stated one of the end Courtrooms would be large enough although it would require additional staffing and security and he does not believe there is recording equipment.

Proposed Department Relocation

Mr. Inman stated this project will be completed in phases. The first would include a smaller impact phase where much of the work to be done includes refurbishing, carpeting and paint. When Animal Control moves to their new facility that space will be vacant, there is a division in Administrative Services called storage inventory which is a storage area for office supplies and we would move that area to the old animal control space, that space would not need any work. The old IT area would be vacated for the Civil Attorneys, he reported the State's Attorney is moving quickly on their new hires and there will eventually be 3 attorneys. Another project on the list is the Auditors remodel, when CASE audiology moved out of the building their space became available and it was determined the Auditor could use it for record storage. We will then move the new County Administrator into the civil attorney area which will require only paint and carpet. The States Attorney support enforcement, which is located in Pod 200, would relocate to a lower level of pod 400. We would take Planning and Zoning and move them to the existing Supervisor of Assessment area moving the Supervisor of Assessments to the space vacated by support enforcement. He has talked with some of the department heads who have approved of this plan which is before the committee for discussion and concurrence or rejection. The move to the new space for Supervisor of Assessments would add 400 SF to their space and require some remodeling; we will have to work on the inclusion of the Board of Review with the ultimate goal to have Pod 200 as the real estate wing for the County.

Mr. Deedrich stated he is excited about the possibility of a real estate wing; his concern is that the office they would be moving into is a funny structure which separates the area so much that he doesn't believe they could make it work without the removal of some walls. He spoke with the Treasurer and he is also excited about their offices being near each other, he suggested one step better might be putting the Treasurer and Assessors offices together in one big area.

Mr. Beckett stated this plan is close to getting everyone what they want. The only office that is still pending is the Coroner's office.

Committee consensus to move forward on the proposed department relocation. Mr. Inman will provide more detail in June.

PHYSICAL PLANT REPORTS **Monthly Budget Report**

Mr. Reinhart stated this report is provided for information so the committee can understand why our percentages are so high so early in the budget year. He explained they are trying to provide more history each month. He has also included the gas and power bills.

Physical Plant Reports Cont.

Manpower Report - Capital Projects

Mr. Reinhart stated this is a new report this month which shows four categories; repair maintenance, scheduled maintenance, special projects and Nursing Home. It also shows we are spending over half our time on repair and maintenance items and the other half on special projects when we would prefer to spend 50-60% of our time in scheduled maintenance.

Annual Generator Maintenance - Bid Recommendation

MOTION by James to recommend County Board Approval of the award of contract to Cummins Mid-States Power, Incorporated of Normal, Illinois for the annual Generator Maintenance Contract; seconded by Weibel. **Motion carried.**

Annual Elevator Maintenance - Bid Recommendation

MOTION by Knott to recommend County Board approval of the award of contract to Kone, Incorporated of Urbana, Illinois for the annual elevator maintenance contract; seconded by Weibel. **Motion carried.**

CHAMPAIGN COUNTY NURSING HOME CONSTRUCTION PROJECT

Champaign County & SBC - Easement Agreement

Mr. Reinhart stated they are working with SBC, who is going to provide us with phones for the new Nursing Home and new Highway facility. The information provided for the committee is the best guess as to where we should place a small telephone box to supply lines for the new buildings. When asked why they didn't go closer to the power pole at the employee entrance of the Nursing Home, he stated there is an existing underground telephone manhole and the cover is right in the entry to the parking lot, SBC has requested the box be close to that manhole.

MOTION by Knott to recommend County Board approval of the Champaign County & SBC Easement Agreement; seconded by James.

A friendly amendment was offered to recommend approval, subject to State's Attorney's review and approval. Mover and seconder concur. **Motion carried.**

CLOSED SESSION

MOTION by Jay to enter into closed session pursuant to 5ILCS 120/2 (c)(11) to address litigation on behalf of Champaign County which is probable or imminent because Negotiations to settle a construction contract claim relating to defective materials for the Champaign County Nursing Home construction project have broken down, with Legal Council, the County Administrator and Supervisor of Maintenance remaining present; seconded by James. Motion carried with a 6/0 roll call vote. Voting aye were Beckett, Cowart, James, Jay, Knott and Weibel.

The Committee entered into Closed Session at 8:32 p.m.

The committee entered open session at 8:50 p.m.

Mr. Beckett stated for the record, the committee has discussed an issue related to the construction of the nursing home and a potential claim in relation to it regarding the presence of mold in the construction process. He stated the public has a right to know about this situation but he doesn't want that to compromise what we have to do in presenting our claim. He is also concerned that the Public Health district be informed about the situation, he doesn't believe it is a good idea to wait to tell them or keep it a secret because they are an agency that can have an impact on the opening of the building.

Mr. Knott stated he agrees, because word may already be out on the street he would like to address the situation with the facts.

Committee consensus, by show of hands, to support disclosing this information to public health.

CHAIR'S REPORT/ISSUES

Clock & Bell Tower Project Update

Mr. Beckett stated they are still fundraising and will have to see what impact the new situation with the Architects will have on the project.

League of Women Voters - Proposal for Upgrading Waiting Room

Mr. Beckett stated he met with the students who are doing the painting of the murals, as well as their supervisor and representatives from the Sheriff's office to ensure that what the students have in mind is acceptable with the Sheriff. He believes the group will be back in June, ready to begin this project.

MBE/FBE Update

Mr. Beckett stated at the last Policy meeting the committee agreed this is an item they should address. He stated Facilities has done a lot of work on this issue but he agrees it should now be before Policy.

MBE/FBE Update Cont.

MOTION by Knott to refer this item to the Policy committee; seconded by Weibel.
Motion carried.

OTHER BUSINESS

Illinois Attorney General Lease Renewal

Mr. Inman stated the Attorney General's office would like to make some security upgrades to their office space, which they will pay for. He believes they have been a good tenant and he would like approval to negotiate a new contract with them.

Mr. Beckett stated after looking at the pods, once we get the coroner the space they need, we could do something more dramatic with that section than just the attorney general space.

MOTION by Jay to recommend County Board approval to negotiate a new contract with the Illinois Attorney General Lease Renewal; seconded by Weibel. **Motion carried.**

ILEAS Grant Application

Sheriff Walsh stated Metcad is a combined organization for police and fire which includes Champaign-Urbana, the University of Illinois and the County. He has been asked to apply for this grant, which he explained you have to be a member of ILEAS to do. His office is a member and because he cannot apply for a grant without County Board approval he has come before the committee. He explained there are no matching funds from the County and ILEAS will directly pay the bill.

Mr. Keller stated this is for additional security measures that were started with the remodel but never completed because of the lack of funds; this will allow for completion of the project.

MOTION by Jay to recommend County Board approval of the ILEAS Grant Application; seconded by Knott. **Motion carried.**

Mark Shelden/Dan Welch Memo

Mr. Beckett stated this memo is requesting extra parking at the Brookens building on tax bill days in June and September and on election days. The County Board spots located at the south side of the parking lot would be used those days with temporary signage in place.

MOTION by Knott to approve utilization of the three County Board parking spaces as extra parking at the Brookens Building on the due dates for the first and second installment of taxes as well as the three days preceding those days and the Thursday, Friday and Monday preceding any election; seconded by James. **Motion carried.**

**DETERMINATION OF ITEMS TO BE PLACED ON THE COUNTY BOARD
CONSENT AGENDA**

Committee consensus to include items VI B, C; VIII C, D; IX A, B, C, D, E, H and XI A, B on the County Board consent agenda.

ADJOURNMENT

Chair Beckett declared the meeting adjourned at 8:54 p.m.

Respectfully Submitted,

Tiffany Talbott
Administrative Secretary

Secretary's note: Only agenda items addressed at the May 10, 2005 meeting are included in these minutes.

BROOKENS USERS SURVEY RESULTS

Building Interior

Humidity Control

Pod 300 humidity control in progress by Physical Plant

Landscaping - est. \$1,000

Two department requesting personal dehumidifiers

Light Duty Industrial model \$520 each

One department requesting drain for existing humidifier

Est. \$2,000 to \$3,000

Signage

Upgrades requested by Supervisor of Assesments, Treasurer, Admin. Services

Multi-lingual signage

Average cost per sign - 6"x6" plain style \$25

12"x18" metal frame \$125

Monitor display of meetings was requested

Additional Office Space

Supervisor of Assesments requesting space in RPC for expansion

Coroner needs two additional offices

Mental Health Board needs additional office space

Admin. Services is using office space that may not be available in the future

Additional Record Storage Space

Super. of Assess. requesting long-term storage and additional ground floor storage

Treasurer requesting better archive space with better access

Auditor needs mobile shelving installed

County Clerk in need of significant amounty of storage space

Office Upgrades

Painting is requested by all offices in Pods 200 - 300

Physical Plant - \$.80 sq. ft. (10'x10' office=\$256)

Carpeting is requested by Supr. Of Assess. , Treasurer, Coroner

Physical Plant - \$4.88 sq. ft. (10'x10' office=\$488)

Treasurer would like new doors

\$250 -\$300 each

Restroom Upgrades

Door to Public Restrooms, new floor tile requested, add changing tables, new sinks

Wall mounted Changing tables \$300

Breakroom/Kitchenet

One suggestion of adding a dishwasher, or a double sink with improved hot water

Building Exterior

Painting

Three department heads agree that the outside soffitt needs painting

Gazebo/Picnic Area

One suggestion to add some formality to the picnic area (interior courtyard)

Designated Smoking Area

One suggestion to have a covered somoking area in the courtyard

One suggestion to make the entire campus smoke-free

Additional Comments

Install a vestibule at NE doors to save on heating and cooling

Estimated to exceed \$5,000

County Clerk would like floor grates removed, a fire prevention system

and a new election supply building

Install a ATM

Install feminine product dispensers

Notes: This survey is the result of questionairs sent to department heads during the month of February and re-submitted in March.

Champaign County Physical Plant
 Monthly Report -
 May, 2005
 (as of May 25, 2005)

	Original Budget Amount	Current Budget Amount	Year to Date Expenditures	Balance	% of Current Budget Spent	Last Month
Commodities	\$73,119.00	\$77,196.00	\$44,309.57	\$32,886.43	57.40%	48.82%
Cths R & M	\$18,839.00	\$20,674.00	\$20,095.19	\$578.81	97.20%	82.80%
Downtown Jail R & M	\$24,235.00	\$24,209.00	\$14,237.53	\$9,971.47	58.81%	60.25%
Satellite Jail R & M	\$28,000.00	\$27,993.00	\$16,257.79	\$11,735.21	58.08%	68.82%
1905 R & M	\$9,000.00	\$9,000.00	\$2,386.90	\$6,613.10	26.52%	23.69%
JDC R & M	\$8,500.00	\$8,230.00	\$5,752.69	\$2,477.31	69.90%	50.50%
Brookens R & M	\$24,000.00	\$22,120.00	\$17,067.86	\$5,052.14	77.16%	76.65%
Other Bldgs R & M	\$14,780.00	\$13,905.00	\$9,513.47	\$4,391.53	68.42%	63.71%
Gas Service	\$237,000.00	\$237,000.00	\$165,066.75	\$71,933.25	69.65%	62.04%
Electric Service	\$574,000.00	\$574,000.00	\$199,232.41	\$374,767.59	34.71%	28.14%
Water Service	\$27,500.00	\$27,500.00	\$12,536.16	\$14,963.84	45.59%	37.06%
Sewer Service	\$32,500.00	\$32,500.00	\$9,373.72	\$23,126.28	28.84%	23.35%
All other services	\$271,976.00	\$289,615.00	\$159,822.26	\$129,792.74	47.00%	47.28%
Equipment	\$0.00	\$10,172.00	\$10,171.30	\$0.70	99.99%	99.99%
Animal Control Facility	\$231,000.00	\$129,185.00	\$23,942.69	\$105,242.31	18.53%	9.65%

(\$101,815.00 has been transferred to other lines for payment of expenses for Animal Shelter Construction from proper line item)

Utilities - Electric

Period	# of Days	Courthouse	204 E Main	502 S Lierman	400 S Art Bartell	1905 E Main	1601 E Main	1776 E Washington	Nite Lites	1909 E Main	1701 E Main
12/1/04-12/6/04	6			\$1,083.78				\$1,285.35			
12/7/04-12/14/04	14		\$2,983.26								
12/1/04-12/8/04	8			\$549.84		\$619.76	\$51.44			\$43.28	\$13.68
12/1/04-12/10/04	10	\$3,650.40									
12/6/04-1/4/05	29			\$5,480.79		\$2,470.91	\$220.03	\$6,636.29		\$172.46	\$51.42
12/8/04-1/10/05	33										
12/10/04-1/13/05	34	\$11,298.76									
Ending 12/29/04									\$114.99		
12/14/04-1/18/05	35		\$6,451.83								
Ending 1/28/05									\$114.99		
1/4/05-2/2/05	29			\$6,437.00							
1/13/05-2/10/05	28										
1/10/05-2/4/05	25	\$11,810.60			\$2,205.39	\$2,052.41	\$208.31	\$7,450.37		\$163.50	\$48.44
1/18/05-2/15/05	28		\$5,227.98								
Ending 2/28/05									\$7.51		
2/2/05-3/7/05	33			\$7,205.27				\$8,229.60			
2/4/05-3/9/05	33										
2/4/05-3/10/05	34				\$2,680.87	\$2,489.68	\$202.43			\$193.33	
2/10/05-3/15/05	33	\$12,645.66									
2/15-3/18/05	31		\$6,006.91								
Ending 3/31/05									\$114.79		
3/7/05-4/6/05	30										
3/9/05-4/8/05	30										
3/10/05-4/8/05	29				\$2,410.63	\$2,424.07	\$200.91	\$8,173.50			\$32.02
2/4/05-3/10/05	34										
3/7/05-4/6/05	30										
3/15/05-4/13/05	29	\$13,781.97									
3/18/05-4/19/05	32		\$6,702.57								
Ending 4/28/05											
4/6/05-5/5/05	29										
4/6/05-5/5/05	29										
4/8/05-5/10/05	32										
4/8/05-5/10/05	32										
4/13/05-5/13/05	30	\$16,081.22			\$2,477.14	\$2,921.33	\$194.06	\$9,011.56		\$76.68	\$45.58
TOTAL TO DATE		\$69,268.61	\$27,372.55	\$34,104.88	\$12,612.71	\$12,978.16	\$1,077.18	\$40,786.67	\$457.07	\$641.55	\$191.14
LAST YEAR TO THIS DATE		\$66,825.64	\$22,590.20	\$33,184.70	\$12,210.32	\$12,409.62	\$956.55	\$40,227.14	\$574.95	\$1,357.34	\$283.74

Average # kwh used per day - this year 2302.58
 Average # of kwh used per day - last year 2177.28

Utilities - Gas by Building

Period	# of days	Courthouse	204 E Main	502 S Lierman	400 S Art Bartell	1905 E Main	1601 E Main	1776 E Washington	1909 E Main	1701 E Main
12/1/04-12/6/04	6			\$1,486.08				\$806.52		
12/1/04-12/14/04	14		\$2,263.10							
12/1/04-12/8/04	8				\$408.88	\$312.48	\$73.68		\$19.28	\$60.24
12/1/04-12/10/04	10	\$3,266.20								
12/6/04-1/4/05	29			\$8,795.77		\$2,740.65	\$439.89	\$5,469.05	\$452.74	\$421.52
12/8/04-1/10/05	33	\$15,575.65								
12/10/04-1/13/05	34		\$6,452.65							
12/14/04-1/18/05	35			\$9,988.59						
1/4/05-2/2/05	29	\$11,953.10								
1/13/05-2/10/05	28									
1/10/05-2/4/05	25		\$5,215.14			(\$2,740.65)	\$481.80		\$319.16	\$537.20
1/18/05-2/15/05	28			\$9,052.70						
2/2/05-3/7/05	33				\$1,869.08	\$1,285.58	\$412.90	\$4,268.94	\$364.86	
2/4/05-3/9/05	33									
2/4/05-3/10/05	34									
2/10/05-3/15/05	33	\$12,100.23								
2/15-3/18/05	31		\$5,265.80							
3/7/05-4/6/05	30				\$1,299.44	\$963.65	\$296.27			\$359.19
3/9/05-4/8/05	30								\$290.50	
3/10/05-4/8/05	29									
2/4/05-3/10/05	34									
3/7/05-4/6/05	30									
3/15/05-4/13/05	29	\$8,137.74		\$7,713.78						
3/18/05-4/19/05	32		\$2,556.35							
4/6/05-5/5/05	29			\$5,256.84					\$84.46	\$157.30
4/8/05-5/10/05	32				\$686.05	\$1,030.04	\$165.21	\$1,802.70		
4/13/05-5/13/05	30	\$8,854.92								
TOTAL TO DATE		\$59,887.84	\$21,753.04	\$42,293.76	\$8,777.70	\$3,591.75	\$1,869.75	\$21,000.03	\$1,531.00	\$1,535.45
LAST YEAR TO THIS DATE		\$53,185.36	\$15,892.08	\$38,819.83	\$8,495.91	\$6,165.60	\$1,490.20	\$17,490.16	\$1,488.08	\$1,684.05

Average # of therms used per day - this year 86.33
 Average # of therms used per day - last year 72.78

Building Grounds Maintenance work hour comparison

Weekly Period	Repair & Maintenance	Scheduled Maintenance	Nursing Home	Special Project	TOTAL
March 13-19, 2005	202.5	11.0	12.0	147.0	372.5
March 20-26, 2005*	127.0	58.5	2.0	107.0	294.5
March 27-April 2, 2005	131.5	15.0	2.0	127.0	275.5
April 3-9, 2005	118.5	3.0	2.5	122.0	246.0
April 10-16, 2005	213.0	8.0	2.5	127.5	351.0
April 17-23, 2005	267.0	7.0	26.0	81.0	381.0
April 24-30, 2005	182.5	90.5	1.0	109.0	383.0
May 1-7, 2005	231.0	10.0	3.0	52.0	296
May 8-14, 2005	204.0	2.0	0.0	67.5	273.5
May 15-21, 2005	250.0	0.0	5.0	89.0	344

*week includes a holiday

One work week: 395.0 hours



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 EAST WASHINGTON
URBANA, IL 61802
(217) 384-3776
(217) 384-3765 – PHYSICAL PLANT
(217) 384-3896 – FAX
(217) 384-3864 – TDD
Website: www.co.champaign.il.us

ADMINISTRATIVE SUPPORT
DATA PROCESSING
MICROGRAPHICS
PURCHASING
PHYSICAL PLANT
SALARY ADMINISTRATION

To: Denny Inman, County Administrator
From: Alan Reinhart, Building Maintenance Supervisor
Date: June 1, 2005
Re: Cost Estimate for Smoking Areas

Per our conversation on May 25, I have gathered information regarding smoking area updates. The cost is approximately \$1,762 per location.

Round concrete table (3) (includes shipping)	\$900.00/each	2 @ Brookens	1 @ Courthouse
Concrete Pad & Walkway	\$500.00/each		
Concrete Snuffers (6)	\$181.00/each	2 @ each location	



May 23, 2005

Denny Inman – Co-Administrator
Champaign County, Illinois
Department of Administrative Services
1776 East Washington Street
Urbana, Illinois 61802

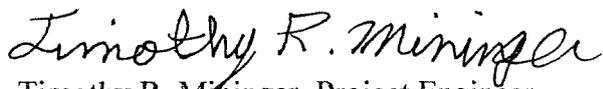
Re: **Champaign County Nursing Home**
PKD, Inc. Project Number 275
Payment Application Request No. 28

Dear Mr. Inman,

Enclosed are two copies of our Payment Application No. 28 for this project. This is for work completed through May 20, 2005.

Please call our office (356-8424) for pick-up when the check is ready (on or before June 24, 2005). Thank You.

Sincerely,


Timothy R. Mininger, Project Engineer

Xc: MJS/PBD/TRM/MFC Pay Requests
Ann Deedrich - Pay Request 1 ea.

CHAMPAIGN COUNTY NURSING HOME - PAY APPLICATION

APPLICATION THROUGH: May 20, 2005
APPLICATION NO. 28

ITEM:	CHECK PAYMENT TO:	AMOUNT OF PAYMENT:
1	PKD, Inc. - Staff, Fee, Reimbursables, and General Conditions	\$53,765
2	Stark Excavating	\$20,437
3	Cross Construction	\$0 *
4	Duce Construction	\$124,172 *
5	Roessler Construction	\$0
6	National Fabco	\$48,953
7	Tile Specialists	\$25,740
8	Advanced Roofing	\$0 *
9	Otto Baum	\$191,728
10	Thyssen/Krupp	\$16,243
11	Stobeck Masonry	\$27,345
12	Borchers Decorating	\$31,356
13	Automatic Fire	\$29,361
14	McWilliams	\$171,380 *
15	Reliable Mechanical (Heat)	\$181,800
16	Reliable Mechanical (Vent)	\$119,666 *
17	Coleman Electric	\$190,433
TOTAL:		\$1,232,379

* - Retainage has been reduced for this Contractor.

APPLICATION AND CERTIFICATE FOR PAYMENT

TO (OWNER):	Champaign County Board 1776 East Washington Street Urbana, Illinois, 61802	PROJECT: Champaign County Nursing Home	APPLICATION NO: 28	Distribution to:
			PERIOD TO: 38492	OWNER ARCHITECT CONTRACTOR
FROM (CONTRACTOR)	PKD, Inc. P. O. Box 3698 Champaign, Illinois 61826-3698		PKD, Inc. PROJECT NO: 275	
CONTRACT FOR:	Construction Management		CONTRACT DATE: 1/23/2003	

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

1. ESTIMATED CONTRACT SUM	\$	\$18,378,471
2. Net change by Change Orders	\$	(\$270,923)
3. CONTRACT SUM TO DATE (Line 1+2)	\$	\$18,107,548
4. TOTAL COMPLETED & STORED TO DATE	\$	\$10,082,016
(Column G on G703)		
5. RETAINAGE:		
a. 10 % of Completed Work	\$	\$752,326
(Column D + E on G703)		
b. 10 % of Stored Material	\$	\$20,656
(Column F on G703)		
Total Retainage (Line 5a + 5b or		
Total in Column I of G703)		
6. TOTAL EARNED LESS RETAINAGE	\$	\$9,309,034
(Line 4 less 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR	\$	\$8,076,655
PAYMENT (Line 6 from prior Certificate)		
8. CURRENT PAYMENT DUE	\$	\$1,232,379
9. BALANCE TO FINISH, PLUS RETAINAGE	\$	\$8,798,514
(Line 3 less Line 6)		

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Orders approved in previous months by Owner			
TOTAL			
Approved this Month			
Number	Date Approved		
TOTALS		\$0.00	
Net change by Change Orders			

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The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONSTRUCTION MANAGER: PKD, Inc.

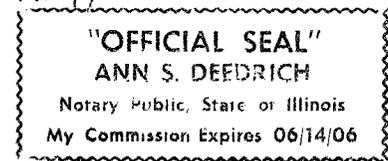
By Timothy R. Mininger Date: 5-24-05

State of Illinois County of: Champaign

Subscribed and sworn to before me this 24th day of MAY, 2005

Notary Public: Ann S. Deedrich

My Commission expires: 6-14-06



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 1,232,379.00
(Attach explanation if amount certified differs from the amount applied for.)

CONSTRUCTION MANAGER

By Timothy R. Mininger, PKD Date: 5-24-05

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached. In tabulation below, amounts are stated to the nearest dollar. Use Column 1 on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: 28
 APPLICATION DATE: 5/23/2005
 PERIOD TO: 5/20/2005
 PKD PROJECT NO: 275

A ITEM No.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C-G)	I RETAINAGE
			FROM PREVIOUS APPLICATION	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)		
1	PKD, Inc.	\$1,383,705	\$802,506	\$53,765		\$856,271	62%	\$527,434	\$0.00
2	Bl #1 - Stark Excavating - C.O. # 2	\$586,190	\$549,607	\$22,708		\$572,315	98%	\$13,875	\$57,232.00
3	Bl #2 - Cross Construction - C.O. # 2	\$275,010	\$210,304	\$0		\$210,304	76%	\$64,706	\$20,128.00
4	Bl #3 - Duce Construction - C.O. # 1	\$1,428,207	\$995,418	\$130,707		\$1,126,125	79%	\$302,082	\$56,306.00
5	Bl #4 - Roessler Construction	\$237,520	\$213,503	\$0		\$213,503	90%	\$24,017	\$21,350.00
6	Bl # 5 - National Fabco - C.O. # 2	\$368,426	\$70,621	\$10,168	\$44,224	\$125,013	34%	\$243,413	\$12,501.00
7	Bl # 6 - Tile Specialists - C.O. # 2	\$328,860	\$179,860	\$7,200	\$21,400	\$208,460	63%	\$120,400	\$20,846.00
8	Bl # 7 - Advanced Roofing	\$413,262	\$273,013	\$0		\$273,013	66%	\$140,249	\$13,650.00
9	Bl # 8 - Otto Baum C.O. # 2	\$4,837,552	\$2,103,886	\$213,031		\$2,316,917	48%	\$2,520,635	\$231,692.00
10	Bl # 9 - Thyssen Krupp - C.O. # 1	\$37,200	\$4,857	\$18,048		\$22,905	62%	\$14,295	\$2,291.00
11	Bl # 10 - Stobeck Masonry C.O. # 1	\$1,015,092	\$296,058	\$30,384		\$326,442	32%	\$688,650	\$32,644.00
12	Bl # 12 - Borchers Decorating	\$280,929	\$105,099	\$34,840		\$139,939	50%	\$140,990	\$13,993.00
13	Bl # 13 - Automatic Fire - C.O. # 1	\$480,400	\$221,752	\$32,620		\$254,372	53%	\$226,028	\$25,420.00
14	Bl # 14 - McWilliams Mechanical - C.O. # 2	\$1,199,519	\$697,980	\$53,633	\$90,030	\$841,643	70%	\$357,876	\$42,082.00
15	Bl # 15 Reliable Mechanical (Heat) - C.O. # 1	\$1,379,360	\$498,479	\$202,000		\$700,479	51%	\$678,881	\$70,048.00
16	Bl # 16 Reliable Mechanical (Vent) - C.O. # 1	\$1,224,350	\$640,392	\$70,620	\$21,640	\$732,652	60%	\$491,698	\$36,633.00
17	Bl # 17 - Coleman Electric - C.O. # 2	\$2,631,966	\$948,420	\$183,975	\$29,268	\$1,161,663	44%	\$1,470,303	\$116,166.00
TOTAL		\$18,107,548	\$8,811,755	\$1,063,699	\$206,562	\$10,082,016	56%	\$8,025,532	\$772,982

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AIA DOCUMENT G703*APPLICATION AND CERTIFICATE FOR PAYMENT*MAY 1983 EDITION*AIA
 THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVENUE, N.W., WASHINGTON, D.C. 20006

APPLICATION AND CERTIFICATE FOR PAYMENT

TO (OWNER):	Champaign County Board 1776 East Washington Street Urbana, Illinois, 61802	PROJECT: Champaign County Nursing Home	APPLICATION NO: 28	Distribution: OWNER
			APPLICATION DATE: 5/23/2005	ARCHITECT
			PERIOD TO: 5/20/2005	CONTRACTOR
FROM (CONTRACTOR)	PKD, Inc. P. O. Box 3698 Champaign, Illinois 61826-3698		PKD, Inc. PROJECT NO: 275	
CONTRACT FOR:	Construction Management		CONTRACT DATE: 1/23/2003	

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Orders approved in previous months by Owner			
TOTAL		\$690,705	
Approved this Month			
Number	Date Approved		
Change Order # 1		\$693,000	
TOTALS		\$1,383,705	
Net change by Change Orders		\$693,000	

1. ESTIMATED CONTRACT SUM	\$	\$690,705
2. Net change by Change Orders	\$	\$693,000
3. CONTRACT SUM TO DATE (Line 1+2)	\$	\$1,383,705
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	\$856,271
5. RETAINAGE:		
a. 0 % of Completed Work (Column D + E on G703)	\$	
b. 0 % of Stored Material (Column F on G703)	\$	
Total Retainage (Line 5a + 5b or Total in Column I of G703)	\$	\$0
6. TOTAL EARNED LESS RETAINAGE (Line 4 less 5 Total)	\$	\$856,271
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 8 from prior Certificate)	\$	\$802,506
8. CURRENT PAYMENT DUE	\$	\$53,765
9. BALANCE TO FINISH, PLUS RETAINAGE (Line 3 less Line 6)	\$	\$527,434

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The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONSTRUCTION MANAGER: PKD, Inc.

By Timothy R. Mizingel Date: 5-24-05

State of Illinois County of: Champaign

Subscribed and sworn to before me this 24th day of MAY, 2005

Notary Public: Ann S. Deedrich

My Commission expires: 6-14-06



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 53,765.00
(Attach explanation if amount certified differs from the amount applied for.)

CONSTRUCTION MANAGER

By Timothy R. Mizingel, PKD Date: 5-24-05

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

A Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached. The tabulation below, amounts are stated to the nearest dollar. Use Column 1 on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: 28
 APPLICATION DATE: 5/23/2005
 PERIOD TO: 5/20/2005
 PKD PROJECT NUMBER: 275

A ITEM No.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C-G)	I RETAINAGE
			FROM PREVIOUS APPLICATION	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)		
	ORIGINAL CONTRACT								
	PKD Staff	\$373,879	\$245,377	\$10,053		\$255,430	68%	\$118,449	\$0
	PKD Preconstruction Fee	\$113,201	\$113,201	\$0		\$113,201	100%	\$0	\$0
	PKD Construction Fee	\$148,515	\$101,265	\$6,751		\$108,016	73%	\$40,499	\$0
	Reimbursables	\$55,110	\$17,710	\$2,641		\$20,351	37%	\$34,759	\$0
	CHANGE ORDER NO. 1 - GENERAL CONDITIONS	\$693,000	\$324,953	\$34,320		\$359,273	52%	\$333,727	\$0
	TOTAL	\$1,383,705	\$802,506	\$53,765	\$0	\$856,271	62%	\$527,434	\$0

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A DOCUMENT G703*APPLICATION AND CERTIFICATE FOR PAYMENT* MAY 1983 EDITION*AIA
 BY THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVENUE, N.W., WASHINGTON, D.C. 20006

Champaign County Nursing Home
 PKD Project No. 275
 Itemized Detail of Costs (Original Contract)

Application No: 28
 Application Date: 5/23/05
 Period From: 4/21/05
 Period To: 5/20/05

Staff (Pre-construction & Construction)						
Description	Scheduled Value	Previously Billed	Hours This Period	Cost This Period	Total Cost to Date	Balance to Complete
Project Exec./Admin.		\$19,720	13	\$884	\$20,604	
Project Engineer II		\$3,959	9	\$333	\$4,292	
Project Accountant		\$3,920	4	\$140	\$4,060	
Senior Project Manager		\$122,400	57	\$2,850	\$125,250	
Project Engineer		\$77,293	158	\$5,846	\$83,139	
Estimator		\$6,160	0	\$0	\$6,160	
Chief Estimator		\$0	0	\$0	\$0	
Mechanical Estimator		\$7,425	0	\$0	\$7,425	
Electrical Estimator		\$4,500	0	\$0	\$4,500	
Total Staff	\$373,879	\$245,377	241	\$10,053	\$255,430	\$118,449

Construction Management Fee (Pre-construction 2/03 through 1/04)

Description	Scheduled Value	Previously Billed		Cost This Period	Total Cost to Date	Balance to Complete
Construction Management Fee	\$113,201	\$113,201		\$0	\$113,201	\$0

Construction Management Fee (Construction 2/04 through 11/05)

Description	Scheduled Value	Previously Billed		Cost This Period	Total Cost to Date	Balance to Complete
Construction Management Fee	\$148,515	\$101,265		\$6,751	\$108,016	\$40,499

Reimbursables

Description	Scheduled Value	Previously Billed		Cost This Period	Total Cost to Date	Balance to Complete
Print and Reproduce		\$2,529		\$0	\$2,529	
Construction Photographs		\$247		\$45	\$292	
Field Office Supplies		\$659		\$107	\$766	
Set Job Trailer		\$633		\$0	\$633	
Rent Office Trailer		\$4,875		\$375	\$5,250	
Postage		\$1,585		\$453	\$2,038	
Photocopies		\$2,403		\$955	\$3,358	
Field Office Equipment		\$494		\$35	\$529	
Communications		\$4,263		\$671	\$4,934	
Drinking Water		\$22		\$0	\$22	
Total Reimbursables	\$55,110	\$17,710		\$2,641	\$20,351	\$34,759

General Conditions (PKD Change Order No. 1)

Description	Scheduled Value	Previously Billed	Cost This Period	Total Cost to Date	Balance to Complete
Superintendent	\$269,744	\$196,524	\$12,561	\$209,085	\$60,659
Miscellaneous Permits	\$5,000	\$0	\$0	\$0	\$5,000
Project Signs	\$1,200	\$1,686	\$5	\$1,691	(\$491)
Layout by Licensed Surveyor	\$6,000	\$1,642	\$0	\$1,642	\$4,358
Dumpster	\$75,250	\$9,912	\$1,787	\$11,699	\$63,551
Inspect & Test	\$25,000	\$17,318	\$0	\$17,318	\$7,682
Project Clean-Up	\$8,400	\$43	\$1,980	\$2,023	\$6,377
Clean Glass	\$2,500	\$0	\$0	\$0	\$2,500
Final Clean-Up	\$5,600	\$0	\$0	\$0	\$5,600
Bid Document Distribution	\$4,000	\$995	\$0	\$995	\$3,005
Job Office Maintenance	\$660	\$0	\$0	\$0	\$660
Temporary Toilets	\$6,600	\$1,540	\$260	\$1,800	\$4,800
Temp. Elect. Serv. Connection	\$15,000	\$16,639	\$0	\$16,639	(\$1,639)
Temp. Water Serv. Connection	\$2,000	\$0	\$0	\$0	\$2,000
Temp Gas Service Connection	\$500	\$0	\$0	\$0	\$500
Elect. Power Serv. Connection	\$7,500	\$0	\$0	\$0	\$7,500
Water Service Connection	\$4,500	\$0	\$0	\$0	\$4,500
Gas/Main Connection	\$500	\$0	\$0	\$0	\$500
Cable TV Connection	\$500	\$0	\$0	\$0	\$500
Electric Power Usage	\$77,000	\$3,562	\$1,195	\$4,757	\$72,243
Partial Winter Protection	\$50,000	\$21,831	\$10,331	\$32,162	\$17,838
Temporary Heat	\$25,000	\$39,855	\$1,736	\$41,591	(\$16,591)
Small Tools/Equipment	\$1,650	\$240	\$72	\$312	\$1,338
Rectify/Repair	\$4,400	\$0	\$0	\$0	\$4,400
Project Truck	\$1,650	\$0	\$0	\$0	\$1,650
Dedication	\$2,500	\$0	\$0	\$0	\$2,500
Misc. Site Items	\$5,000	\$140	\$92	\$232	\$4,768
Temp. Roads/Park/Laydown	\$35,000	\$2,576	\$4,233	\$6,809	\$28,191
Security Fence	\$32,560	\$10,450	\$0	\$10,450	\$22,110
Street Barricades	\$2,500	\$0	\$0	\$0	\$2,500
Pumping/Dewatering	\$2,786	\$0	\$68	\$68	\$2,718
Dust/Noise Partitions	\$12,500	\$0	\$0	\$0	\$12,500
Total General Conditions	\$693,000	\$324,953	\$34,320	\$359,273	\$333,727

INVOICE

PAGE:

1

ENVIROMENTAL ASSURANCE MOLD REMEDIATION

317-272-8500
137 SOUTH PRODUCTION DRIVE
AVON, IN 46123

INVOICE NUMBER: 200513A-IN

INVOICE DATE: 05/20/05

SALESPERSON: PADD

SALES TAX CODE: NONTAX

CUSTOMER NO.: 00-CHAMPAI
CUSTOMER P.O.:SHIP VIA:
TERMS: NET 30 DAYS

Champaign County Admin. Serv.
1776 E. Washington
URBANA, IL 61802

CONTACT: Alan Reinhart

CODE	DESCRIPTION	UNIT	QUANTITY	PRICE	AMOUNT
MOLD	MOLD REMEDIATION 2nd Pay Application for work performed 5-16-05 See attached		1.00	0.000	2,022.08
				NET INVOICE	2,022.08
				FREIGHT:	0.00
				SALES TAX:	0.00
				INVOICE TOTAL	2,022.08

CUSTOMER: Champaign County Admin. Svcs.
 AUTHORIZATION: Denny Inman
 PROJECT NAME: Microbial Remediation
 PROJECT LOCATION: Champaign Cty. Nursing Home
 JOB NUMBER 2005-13

DATE: 5/16/2005
 Environmental
 Assurance
 Company,
 Inc.

DESCRIPTION	TOTAL UNITS	TYPE UNIT	RATE PER UNIT	TOTAL COST
LABOR				
PROJ MGR - REG HRS	0.0	REG HRS	35.00	0.00
- OT HRS	0.0	OT HRS	35.00	0.00
- PREM HRS	0.0	PREM HRS	35.00	0.00
ASBESTOS - REG HRS	10.0	REG HRS	28.50	285.00
SUPERVISOR - OT HRS	0.0	OT HRS	44.10	0.00
- PREM HRS	0.0	PREM HRS	45.10	0.00
ASBESTOS - REG HRS	10.0	REG HRS	25.00	250.00
LABORER - OT HRS	0.0	OT HRS	39.25	0.00
- PREM HRS	0.0	PREM HRS	40.25	0.00

TOTAL LABOR	20.0			535.00
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**** Note: OVERTIME RATES APPLY FOR ANY HOUR OVER EIGHT (8). PREMIUM RATES APPLY FOR WEEKENDS AND HOLIDAYS.**

DAILY EXPENSES				
PER DIEM	2.0	DAY	45.00	90.00
TRUCKS (NO OF MILES)	200.0	MILES	0.65	130.00
PICK UP/COMPANY CAR	0.0	MILES	0.40	0.00
TRUCK STORED ON SITE	0.0	DAY	50.00	0.00
TOTAL DAILY EXPENSES				220.00

EQUIPMENT RENTAL				
PERSONAL AIR PUMP	0	UNIT/DAY	25.00	0.00
HIGH VOLUME SAMPLE PUMP	0	UNIT/DAY	30.00	0.00
SHOWER FACILITIES	0	UNIT/DAY	65.00	0.00
HEPA NEGATIVE AIR (2000 CFM)	0	UNIT/DAY	45.00	0.00
HEPA VACUUM (WET)	1	UNIT/DAY	45.00	45.00
AIRLESS SPRAYER	1	UNIT/DAY	55.00	55.00
GARDEN SPRAYER	0	UNIT/DAY	25.00	0.00
GFCI	2	UNIT/DAY	15.00	30.00
TEMPORARY LIGHT STAND	5	UNIT/DAY	20.00	100.00
ELECTRIC GENERATOR	1	UNIT/DAY	85.00	85.00
SUMP PUMP	0	UNIT/DAY	15.00	0.00
WATER HOSE	0	UNIT/DAY	10.00	0.00
LADDERS -8', 10', 12'	2	UNIT/DAY	15.00	30.00
ROLLING SCAFFOLD 1 SECTION TALL	0	UNIT/DAY	35.00	0.00
LONG HANDLE METAL SCRAPER	0	UNIT/DAY	15.00	0.00
LARGE PRY BAR	0	UNIT/DAY	12.00	0.00
SMALL PRY BAR	0	UNIT/DAY	10.00	0.00
EXTENSION CORDS	16	UNIT/DAY	5.00	80.00
MAN LIFT	****	UNIT/DAY COST+10%		0.00
OXYGEN/ACETYLENE TANKS	****	UNIT/DAY COST+10%		0.00
MISC. FRAMING/SHORING MATLS.	****	UNIT/DAY COST+10%		0.00
TWO WAY RADIOS	0	UNIT/DAY	15.00	0.00
AXE	0	UNIT/DAY	12.00	0.00

ROOFING HATCHET	0	UNIT/DAY	10.00	0.00
ROOF SAW	0	UNIT/DAY	115.00	0.00
TORCH SET	0	UNIT/DAY	55.00	0.00
DECON TRAILER	0	MONTHLY	2150.00	0.00
DECON TRAILER FREIGHT EACH WAY	0	PER MILE	2.00	0.00
DECON TRAILER DAMAGE WAIVER	****	10% OF COST		0.00
DECON TRAILER FILTER CHANGE	0	EACH	400.00	0.00
DECON TRAILER SALES TAX	0	EACH MO.	0.00	0.00
FIRE HOSE NOZZLE	0	UNIT/DAY	8.00	0.00
FIRE/GARDEN HOSE MANIFOLD	0	UNIT/DAY	12.00	0.00
FIRE HOSE Y ADAPTER	0	UNIT/DAY	5.00	0.00
FIRE HOSE - 50 FT	0	UNIT/DAY	65.00	0.00
TOTAL EQUIPMENT RENTAL				425.00

BULK SAMPLES	0	EACH	40.00	0.00
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TOTAL MISC. CHARGES COST + 5%	0.00
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(EXAMPLE: HAULERS, SUBCONTRACTORS, OUTSIDE EQUIPMENT RENTAL)

MATERIALS & SUNDRIES

6 MIL POLY BAG/LABELED	10	EACH	0.95	9.50
6 MIL 20' X 100' POLY FILM	0	ROLL	65.00	0.00
10 MIL 20' X 100'REINF POLY	0	ROLL	105.50	0.00
3" DUCT TAPE	5	ROLL	6.50	32.50
3" MASKING TAPE	0	ROLL	5.50	0.00
SPRAY GLUE	5	CAN	1.25	6.25
ACM/DANGER TAPE	1	ROLL	20.00	20.00
11" X 17" ACM CAUTION SIGNS	3	EACH	0.50	1.50
3" X 5" STICKERS (ACM/DOT)	0	EACH	0.45	0.00
TYVEK COVERALL, ZIP FRONT	0	EACH	7.25	0.00
POLY COATED SUITS	4	EACH	18.75	75.00
LATEX GLOVES	8	EACH	2.75	22.00
15" RUBBER BOOTS	4	EACH	20.00	80.00
DISPOSABLE TOWELS	300	EACH	0.30	90.00
3M SCRUB PADS	6	EACH	0.50	3.00
AIR MONITORING TESTS	0	EACH	18.00	0.00
VAC BAG	1	EACH	8.50	8.50
BARRELS	0	EACH	28.00	0.00
DACRON BAGS	0	EACH	6.25	0.00
BROOMS	2	EACH	10.00	20.00
SPONGES	0	EACH	2.50	0.00
SANITIZER	0	PKG	2.98	0.00
SURFACTANT	0	GAL	11.45	0.00
COTTON GLOVES	4	EACH	3.00	12.00
SOAP/SHAMPOO	0	EACH	1.50	0.00
FOSTERS 40-20 ENCAP	5	GAL	44.95	224.75
BEAUCOUP CONCENTRATE	2	GAL	51.86	103.72
LAGGING ENCAPSULANT	0	GAL	18.90	0.00
ABSORBENT	0	EACH	7.00	0.00
MOP HEADS	0	EACH	13.58	0.00
FLEX DUCT	0	ROLL	51.67	0.00
TIE WIRE	0	ROLL	6.25	0.00
FILTERS:				
HEPA FILTER (2000 CFM)	0	EACH	229.70	0.00

#2 PRE-FILER (2000 CFM)	0	EACH	6.85	0.00
#3 PRE-FILTER (2000 CFM)	0	EACH	3.25	0.00
1/2 FACE/TYPE H (MSA)	0	EACH	5.25	0.00
PAPR SIDE MOUNT (MSA)	2	EACH	9.45	18.90
1/2 FACE AMMON./HEPA	0	EACH	10.85	0.00
SHOWER FILTERS (POLYWOUND)	0	EACH	3.30	0.00
VACUMN HEPA FILTERS	0	EACH	208.03	0.00
#3 VACUMN FILTER	0	EACH	15.40	0.00
<hr/>				
WASTE - BAG	0	BAG	7.89	0.00
WASTE - BUNDLE	0	BUNDLE	45.86	0.00
WASTE - BARREL	0	BARREL	15.75	0.00
IDEM NOTICES	0	EACH	150.00	0.00
CLASS #9 PACKAGE LABELS	0	EACH	0.75	0.00
TOTAL MATERIALS & SUNDRIES				727.62

SUMMARY COSTS	
DAILY EXPENSES	220.00
EQUIPMENT RENTAL	425.00
MISCELLANEOUS CHARGES	0.00
MATERIALS & SUNDRIES	727.62
<hr/>	
SUBTOTAL	1372.62
<hr/>	
LABOR	535.00
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SUBTOTAL	1907.62
INSURANCE - 6.0%	114.46
<hr/>	
GRAND TOTAL	2022.08



June 2, 2005

Champaign County Administrative Services
1776 East Washington Street
Urbana, IL. 61802

Attn.: Denny Inman, Co-Administrator

Re: Champaign County Nursing Home
PKD Incorporated, Project Number 275
Automatic Fire Sprinkler Inc. Reduction In Retainage

Dear Mr. Inman:

The Contractor for Bid Item #13 – Fire Protection, has requested a reduction in retainage in their pay application for the period ending 06/20/05.

As an incentive for Contractor cooperation and satisfactory performance the Contract Documents—under Section 00800 (Supplementary Conditions), Article 9.3—allow for a reduction in retainage after fifty percent of the work is complete.

Since this Contractor has provided satisfactory work and is over fifty percent complete, we recommend and request, at this time, written approval from the Champaign County Board, as required, to allow this Contractor a reduction in retainage. Please obtain the appropriate authorization below and provide a copy of this authorization to PKD Incorporated by 06/20/05.

Sincerely,
PKD Incorporated

Timothy R. Mininger
Project Engineer

Xc: MJS/TRM/MFC Pay Requests
DLR/FFC

Authorization to reduce retainage for the Contractor above: _____
Administrative Services



June 2, 2005

Champaign County Administrative Services
1776 East Washington Street
Urbana, IL. 61802

Attn.: Denny Inman, Co-Administrator

Re: Champaign County Nursing Home
PKD Incorporated, Project Number 275
Borchers Decorating Reduction In Retainage

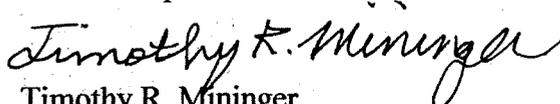
Dear Mr. Inman:

The Contractor for Bid Item #12 – Painting and Finishes, has requested a reduction in retainage in their pay application for the period ending 06/20/05.

As an incentive for Contractor cooperation and satisfactory performance the Contract Documents—under Section 00800 (Supplementary Conditions), Article 9.3—allow for a reduction in retainage after fifty percent of the work is complete.

Since this Contractor has provided satisfactory work and is over fifty percent complete, we recommend and request, at this time, written approval from the Champaign County Board, as required, to allow this Contractor a reduction in retainage. Please obtain the appropriate authorization below and provide a copy of this authorization to PKD Incorporated by 06/20/05.

Sincerely,
PKD Incorporated


Timothy R. Mininger
Project Engineer

Xc: MJS/TRM/MFC Pay Requests
DLR/FFC

Authorization to reduce retainage for the Contractor above: _____
Administrative Services



June 2, 2005

Champaign County Administrative Services
1776 East Washington Street
Urbana, IL. 61802

Attn.: Denny Inman, Co-Administrator

Re: Champaign County Nursing Home
PKD Incorporated, Project Number 275
Reliable Mechanical Reduction In Retainage

Dear Mr. Inman:

The Contractor for Bid Item #15 – Heating Air Conditioning & Temperature Control, has requested a reduction in retainage in their pay application for the period ending 06/20/05.

As an incentive for Contractor cooperation and satisfactory performance the Contract Documents—under Section 00800 (Supplementary Conditions), Article 9.3—allow for a reduction in retainage after fifty percent of the work is complete.

Since this Contractor has provided satisfactory work and is over fifty percent complete, we recommend and request, at this time, written approval from the Champaign County Board, as required, to allow this Contractor a reduction in retainage. Please obtain the appropriate authorization below and provide a copy of this authorization to PKD Incorporated by 06/20/05.

Sincerely,
PKD Incorporated

Timothy R. Miringar
Project Engineer

Xc: MJS/TRM/MFC Pay Requests
DLR/FFC

Authorization to reduce retainage for the Contractor above: _____
Administrative Services



June 2, 2005

Champaign County Administrative Services
1776 East Washington Street
Urbana, IL. 61802

Attn.: Denny Inman, Co-Administrator

Re: Champaign County Nursing Home
PKD Incorporated, Project Number 275
Roessler Construction Reduction In Retainage

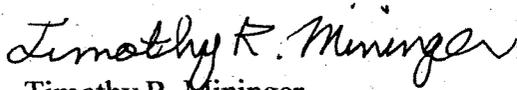
Dear Mr. Inman:

The Contractor for Bid Item #4 – Structural Steel, has requested a reduction in retainage in their pay application for the period ending 06/20/05.

As an incentive for Contractor cooperation and satisfactory performance the Contract Documents—under Section 00800 (Supplementary Conditions), Article 9.3—allow for a reduction in retainage after fifty percent of the work is complete.

Since this Contractor has provided satisfactory work and is over fifty percent complete, we recommend and request, at this time, written approval from the Champaign County Board, as required, to allow this Contractor a reduction in retainage. Please obtain the appropriate authorization below and provide a copy of this authorization to PKD Incorporated by 06/20/05.

Sincerely,
PKD Incorporated


Timothy R. Mininger
Project Engineer

Xc: MJS/TRM/MFC Pay Requests
DLR/FFC

Authorization to reduce retainage for the Contractor above: _____
Administrative Services

MEMORANDUM

TO: Denny Inman - County Administrator
FROM: Scott Rose-Regional Planning Commission
DATE: May 9, 2005
RE: Scottswood Drainage Project Invoices

Attached are the following Statements from Berns, Clancy and Associates for Engineering Services related to the Scottswood Drainage Project.

Statement #4 Dated January 31, 2005 in the amount of \$13,611.38

Statement #5 Dated March 30, 2005 in the amount of \$17,120.68

Once approved for payment, please forward the check to me at the Regional Planning Commission for disbursal. If you have any questions, please contact me at 328-3313. Thank You.



BERNS, CLANCY AND ASSOCIATES
PROFESSIONAL CORPORATION

ENGINEERS • SURVEYORS • PLANNERS

THOMAS B. BERNS
EDWARD L. CLANCY
CHRISTOPHER BILLING

DONALD WAUTHIER

BRIAN CHAILLE
DENNIS CUMMINS
JENNIFER SELBY
HEATHER SULLIVAN

MICHAEL BERNS
OF COUNSEL

STATEMENT #4

January 31, 2005

Mr. Don Flessner
Urbana Township
2312 East Perkins Road
Urbana, IL 61801

Professional Services required from December 18, 2004 to January 29, 2005 with regard to **Supplemental Engineering Services for the Scottswood Subdivisions Drainage Improvements Project, Urbana Township, Champaign County, Illinois.**

The supplemental services outlined herein are not included in our original contract with Urbana Township dated June 10, 2003 for subject project. These supplemental services have been necessitated by changes in the scope of the project not anticipated in the original contract. These supplemental services are as set forth in our Agreement for Supplemental Engineering Services dated October 28, 2004.

Services Include:

- Correspondence, communications, and coordination efforts with Urbana Township; Champaign County Regional Planning Commission; Urbana Park District; Champaign County Administration; St. Joseph Drainage District No. 3; City of Urbana; Urbana School District #116; Project Team for Champaign County East Campus Master Plan; Champaign County Nursing Home Project Architects; Urbana Park District Consultants; and other local government officials.
- Preparation for and attendance at two (2) Project Coordination Meetings
- Preparation and submission of meeting minutes
- Submittal of additional project background data to Weaver Park Consultants
- One (1) Design Coordination Meeting with Urbana Park District Staff and their Consultants
- Partial design of Phase 2 storm sewer improvements
- Partial design of Phase 2 stormwater detention basin improvements

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- Partial preparation of additional Easement Plats
- Partial preparation of technical specifications for Phase 2 construction project
- Partial preparation of general specifications and contract documents for Phase 2 construction project
- Acquisition of soil borings at the detention basin site
- Meeting with DCEO Staff in Springfield, Illinois
- Supervision and review of all services performed by a Professional Engineer / Surveyor / Principal of the Firm
- Other incidental services.

Professional Grade 7	2.00 hours @	\$110	\$ 220.00
Professional Grade 6	41.25 hours @	88	3,630.00
Professional Grade 5	19.00 hours @	74	1,406.00
Professional Grade 4	3.50 hours @	59	206.50
Professional Grade 2	41.25 hours @	50	2,062.50
Technician Grade 3	57.50 hours @	46	2,645.00
Technician Grade 2	11.25 hours @	40	450.00
Technician Grade 1	2.25 hours @	30	<u>67.50</u>
			\$10,687.50

Miscellaneous expenses and materials
expended during the course of the work:

Midwest Engineering Services	2,354.00	
Computer-aided drafting	285.00	
Color plot paper	37.50	
Mileage	68.60	
Photocopies	58.00	
Plan sheet copies	60.40	
Postage	23.45	
Miscellaneous	36.93	<u>2,923.88</u>

TOTAL AMOUNT DUE THIS STATEMENT **\$13,611.38**



Services performed in accordance with our Supplemental Agreement dated October 28, 2004 for Estimated Fees and Expenses of \$63,600, and a Not-to-Exceed limitation on Fees of \$50,000.

SUMMARY OF STATEMENTS

	<u>Statement</u>	<u>Fees</u>	<u>Expenses</u>	<u>Total</u>
#1	November 10, 2004	\$11,694.00	\$ 908.69	\$12,602.69
#2	November 11, 2004	12,027.50	307.12	12,334.62
#3	December 28, 2004	4,963.00	349.52	5,312.52
#4	January 31, 2005	<u>10,687.50</u>	<u>2,923.88</u>	<u>13,611.38</u>
	TOTAL	\$39,372.00	\$4,489.21	\$43,861.21
	Payment received, thank you			<u>0.00</u>
	BALANCE NOW DUE			\$43,861.21

Respectfully submitted,
BERNS, CLANCY AND ASSOCIATES, P.C.

Thomas Berns

Thomas B. Berns, P(E.), L.S., President

3-7-05
 approved for payment.
 Donald Cheney
 Urbana Township, Supervisor





BERNS, CLANCY AND ASSOCIATES

PROFESSIONAL CORPORATION

ENGINEERS • SURVEYORS • PLANNERS

THOMAS B. BERNES
EDWARD L. CLANCY
CHRISTOPHER BILLING

DONALD WAUTHIER

BRIAN CHAILLE
DENNIS CUMMINS
JENNIFER SELBY
HEATHER SULLIVAN

MICHAEL BERNES
OF COUNSEL

STATEMENT #5

March 30, 2005

Mr. Don Flessner
Urbana Township
2312 East Perkins Road
Urbana, IL 61801

Professional Services required from January 29, 2005 to March 26, 2005 with regard to **Supplemental Engineering Services for the Scottswood Subdivisions Drainage Improvements Project, Urbana Township, Champaign County, Illinois.**

The supplemental services outlined herein are not included in our original contract with Urbana Township dated June 10, 2003 for subject project. These supplemental services have been necessitated by changes in the scope of the project not anticipated in the original contract. These supplemental services are as set forth in our Agreement for Supplemental Engineering Services dated October 28, 2004.

Services Include:

- Correspondence, communications, and coordination efforts with Urbana Township; Champaign County Regional Planning Commission; Urbana Park District; Champaign County Administration; St. Joseph Drainage District No. 3; City of Urbana; Urbana School District #116; Project Team for Champaign County East Campus Master Plan; Champaign County Nursing Home Project Architects; Urbana Park District Consultants; and other local government officials.
- Preparation for and attendance at two (2) Project Coordination Meetings
- Preparation and submission of meeting minutes
- Submittal of project design materials to Weaver Park Consultants
- One (1) Design Coordination Meeting with Urbana Park District Staff and their Consultants
- Partial design of Phase 2 storm sewer improvements

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- Partial design of Phase 2 stormwater detention basin improvements
- Partial preparation of additional Easement Plats
- Partial preparation of technical specifications for Phase 2 construction project
- Partial preparation of general specifications and contract documents for Phase 2 construction project
- Partial preparation of estimate of quantities for Phase 2 construction project
- Supervision and review of all services performed by a Professional Engineer / Surveyor / Principal of the Firm
- Other incidental services.

Professional Grade 7	6.00 hours @	\$110	\$ 660.00
Professional Grade 5	31.00 hours @	74	2,294.00
Professional Grade 4	5.50 hours @	59	324.50
Professional Grade 3	68.50 hours @	54	3,699.00
Professional Grade 2	5.25 hours @	50	262.50
Technician Grade 4	117.25 hours @	52	6,097.00
Technician Grade 3	19.75 hours @	46	908.50
Technician Grade 1	2.00 hours @	30	60.00
			\$14,305.50

Miscellaneous expenses and materials
expended during the course of the work:

Ted Gray & Associates Sub-consultant	5,459.22		
Computer-aided drafting	732.50		
Photocopies	116.60		
Plan sheet copies	142.80		
Office expense	27.26		
Recorder copies	14.30		
			6,492.68

SUB-TOTAL \$20,798.18

Deduction / Credit for "Not-to-Exceed" Fees - 3,677.50

TOTAL AMOUNT DUE THIS STATEMENT \$17,120.68



Services performed in accordance with our Supplemental Agreement dated October 28, 2004 for Estimated Fees and Expenses of \$63,600, and a Not-to-Exceed limitation on Fees of \$50,000.

SUMMARY OF STATEMENTS

	<u>Statement</u>	<u>Fees</u>	<u>Expenses</u>	<u>Total</u>
#1	November 10, 2004	\$11,694.00	\$ 908.69	\$12,602.69
#2	November 11, 2004	12,027.50	307.12	12,334.62
#3	December 28, 2004	4,963.00	349.52	5,312.52
#4	January 31, 2005	10,687.50	2,923.88	13,611.38
#5	March 30, 2005	<u>14,305.50</u>	<u>6,492.68</u>	<u>20,798.18</u>
	SUB-TOTAL	\$53,677.50	\$10,981.89	\$64,659.39
	Deduction/credit for "Not-to-Exceed"	<u>- 3,677.50</u>	<u>- 0.00</u>	<u>- 3,677.50</u>
	TOTAL BILLED	\$50,000.00	\$10,981.89	\$60,981.89
	Payment received, thank you			<u>0.00</u>
	BALANCE NOW DUE			\$60,981.89

Respectfully submitted,
BERNS, CLANCY AND ASSOCIATES, P.C.

Thomas Berns

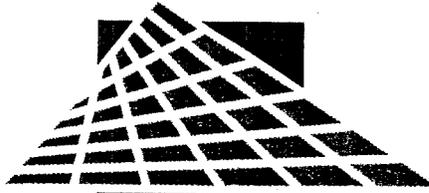
Thomas B. Berns, P.E., L.S., President

5-4-05

Approved for payment.
Donald Johnson, Supervisor
Urbana Township

o:\bcabills\4972-50 #5B





CHAMPAIGN COUNTY REGIONAL PLANNING COMMISSION

INVOICE

To: Mr. Dennis L. Inman, Co-Administrator
Champaign County
From: C. Ward, Fiscal Manager
Date: March 7, 2005
Re: Technical and Advisory Planning Services
(Phase II of the Scottswood Drainage Project)

Please remit payment for the following:

Period: 04/01/04 - 03/12/05

Personnel:

Pay Periods

Table with 2 columns: Description and Amount. Rows include Subtotal (\$0.00), Fringe @ 39.00% (\$0.00), Indirect @ 45.00% (\$0.00), Personnel (\$0.00), Commodities (\$0.00), Services (\$0.00), Other: Flat Fee (\$5,000.00), and Total Requested (\$5,000.00).

Cost Distribution Data Fund: 075
Department: 762
Line-Item: 336.09
Amount: \$5,000.00

AMENDMENT TO LEASE AGREEMENT

The lease agreement (“Original Lease”) effective August 1, 2004, between Champaign County (“Landlord”) and the Illinois Law Enforcement Alarm System (“Tenant”) for space in the lower level of the Champaign County Emergency Operations Center, located at 1905 East Main Street, Urbana, Illinois, is hereby amended, pursuant to Article XII of said agreement.

A. Article I of the Original Lease (“Premises”) is hereby amended to replace the original Exhibit A, with Exhibit A-1, attached hereto and incorporated herein by reference.

B. All other changes to the lease are listed below. All new language is underlined. All stricken language is indicated through strikethrough font. Except as specifically indicated, all terms and conditions of the Original Lease remain in full force and effect.

1. Article II of the Original Lease (“Rent”) is hereby amended to increase the rent as follows:

“From August 1, 2004 – March 1, 2005 - \$2,250/annually payable in equal monthly installments of \$187.50, in advance, on the first day of each calendar month;

From March 1, 2005 - July 31, 2005 - \$4342.50/annually, payable in monthly installments of \$361.88 in advance, on the first day of each calendar month;

From August 1, 2005 - July 31, 2006, to \$4342.50/annually, payable in monthly installments of \$361.88 in advance, on the first day of each calendar month”

2. Article V of the Original Lease (“Use of Premises”) is hereby amended as follows:

“a) Tenant shall use and occupy the leased premises as a business office and as storage space for the Illinois Law Enforcement Alarm System and for no other purpose whatsoever without the prior written consent of the Landlord. Tenant shall not use or permit the leased premises or any part thereof to be used for any disorderly, unlawful, or ~~extra~~ hazardous purpose.

c) Tenant shall not use or permit the use of machinery or equipment which shall cause an unreasonable consumption of utilities within the leased premises beyond that made known to the Landlord at the time of execution of ~~this~~ the Original Lease.

e) At the expiration or other termination of this lease, Tenant shall surrender and deliver the leased premises in as good a condition as when Tenant first received possession of the leased premises, ordinary wear and tear and damage by the elements, fire, and other unavoidable casualty excepted. Tenant has acknowledged the area marked "Area #1" in Exhibit A-1 is in good order. Tenant shall serve upon Landlord within ninety (90) days of the commencement of this lease written notice specifying what parts, if any, of the area marked "Area #2" in Exhibit A-1 are not in good order"

3. **Article XIV of the Original Lease ("Access")** is hereby amended as follows:

"Landlord, its agents and employees, shall have the right to enter the leased premises at all reasonable hours and necessary times to inspect the premises and to make necessary repairs and improvements to the premises and the building in which the premises are located. In addition, Tenant shall allow Landlord unimpeded access to Area #2 as marked on Exhibit A-1 for purposes of access to the Mechanical Room and Elevated Equipment Room, and to access the Automatic Transfer Switch located in Area #2."

4. **Article XXI of the Original Lease ("Entire Agreement")** is hereby amended as follows:

"The terms of this lease and its written amendments constitute the whole and entire agreement between the parties and supersede any prior understandings, discussions, agreements or otherwise between the parties hereto with respect to the subject matter hereof."

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals the day and year written below, in duplicate documents, each of which shall be considered to be an original.

Landlord:

COUNTY OF CHAMPAIGN, ILLINOIS

By: _____
Barbara Wysocki, Chair
Champaign County Board

Date: _____

ATTEST: _____
Mark Shelden, County Clerk and

Ex-Officio Clerk of the County Board

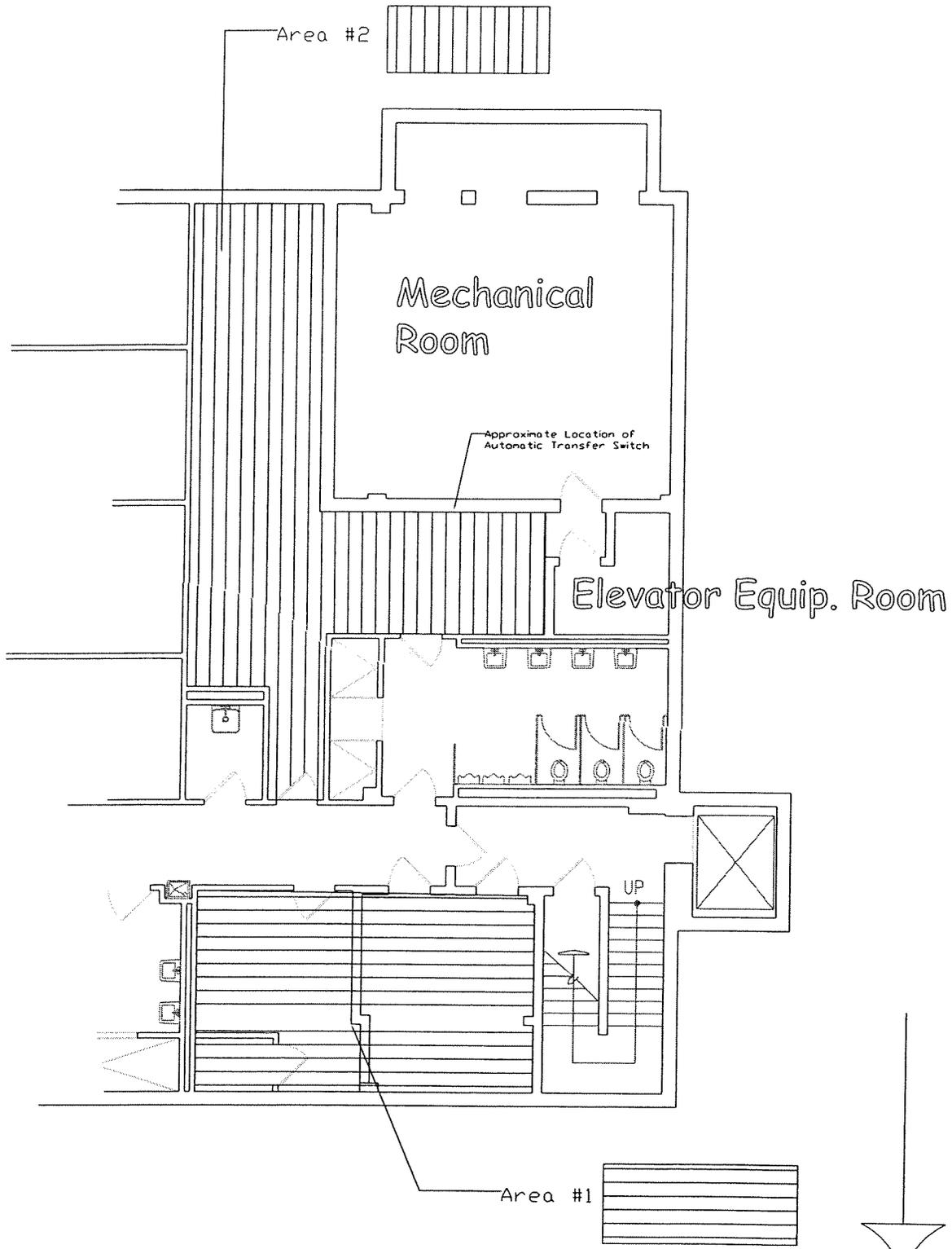
Tenant:

ILLINOIS LAW ENFORCEMENT ALARM SYSTEM

By: _____
Jim Page, Director

Date: _____

ATTEST:



1905 E. Main Street, Urbana, IL.
Lower Level

NORTH