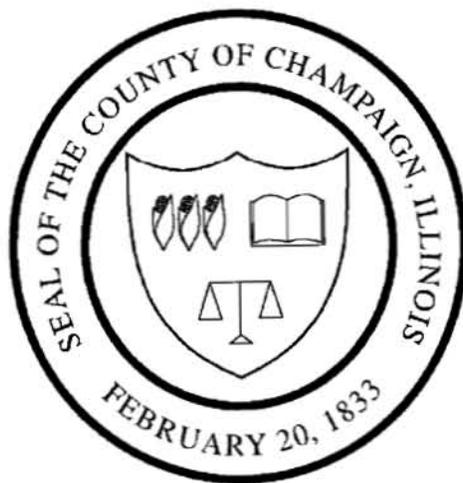


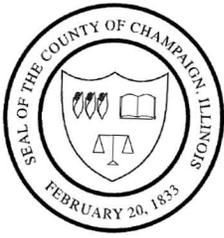
# County Facilities Committee Agenda

November 12, 2008

7:00 p.m.



*Lyle Shields Meeting Room, Brookens Administrative Center*  
1776 East Washington, Urbana, IL 61802



**CHAMPAIGN COUNTY BOARD  
COMMITTEE AGENDA**

**COUNTY FACILITIES**

**Wednesday, November 12, 2008 – 7:00 p.m.**

**Lyle Shields Meeting Room, Brookens Administrative Center  
1776 East Washington, Urbana, IL**

**CHAIR: Beckett**

**MEMBERS: Bensyl, Betz, Cowart, James, Jay, Richards, Sapp, Weibel**

<b>AGENDA ITEM</b>	<b>PAGE NO.</b>
<b>I. CALL TO ORDER</b>	
<b>II. ROLL CALL</b>	
<b>III. APPROVAL OF AGENDA/ADDENDUM</b>	
<b>IV. APPROVAL OF MINUTES</b>	
<b>A. October 7, 2008</b>	1-4
<b>V. PUBLIC PARTICIPATION</b>	
<b>VI. PHYSICAL PLANT</b>	
<b>A. Monthly Reports (To be distributed)</b>	
<b>VII. COURTHOUSE MASONARY/BELL TOWER PROJECT</b>	
<b>A. Project Spreadsheet</b>	5
<b>VIII. ILEAS TRAINING CENTER</b>	
<b>A. IGW Architecture Invoice #9</b> in the amount of \$90.00 for Professional Services Rendered for the Period of August 30, 2008 Thru September 26, 2008 for ILEAS Training Center OB	6
<b>B. IGW Architecture Invoice #2</b> in the amount of \$720.00 for Professional Services Rendered for the Period of August 2, 2008 Thru September 26, 2008 for ILEAS Evacuation Plans	7
<b>IX. CHAMPAIGN COUNTY NURSING HOME</b>	
<b>A. Raterman Group Invoice #12302</b> in the amount of \$15,102.21 for Professional Industrial Hygiene Services from July 15, 2008 Thru September 5, 2008 for Air Monitoring from July 28, 2008 Thru July 31, 2008 at the Champaign County Nursing Home	8
<b>X. OTHER BUSINESS</b>	
<b>A. Proposal to Rename Meeting Room Two to the Jennifer K. Putman Meeting Room</b>	
<b>B. CLOSED SESSION</b> Pursuant to 5 ILCS 120/2 (c) (11) to Consider Litigation Which is Probable or Imminent Against Champaign County	

**XI. DESIGNATION OF ITEMS TO BE PLACED ON COUNTY BOARD  
CONSENT AGENDA**

**XII. ADJOURNMENT**

1 CHAMPAIGN COUNTY BOARD  
2 COMMITTEE MINUTES  
3

---

4  
5 **COUNTY FACILITIES COMMITTEE**

6 **Tuesday, October 7, 2008**

7 **Lyle Shields Meeting Room, Brookens Administrative Center**

8 **1776 E. Washington St., Urbana**  
9

10 **MEMBERS PRESENT:** Steve Beckett (Chair), Ron Bensyl, Tom Betz, Lorraine Cowart,  
11 Stan James, John Jay, Larry Sapp, C. Pius Weibel

12  
13 **MEMBERS ABSENT:** Michael Richards

14  
15 **OTHERS PRESENT:** Kat Bork (Administrative Secretary), Deb Busey (County Administrator  
16 of Finance & HR Management), Denny Inman (County Administrator of  
17 Facilities & Procurement)  
18

19 **CALL TO ORDER**

20  
21 Beckett called the meeting to order at 7:02 p.m. Bork called the roll, confirming the presence of  
22 Beckett, Bensyl, Betz, Cowart, James, Jay, and Sapp. Beckett declared the presence of a quorum and  
23 proceeded with the meeting.  
24

25 **APPROVAL OF AGENDA/ADDENDUM**

26  
27 **MOTION** by Betz to approve the agenda; seconded by James. **Motion carried.**  
28

29 **APPROVAL OF MINUTES**

30  
31 **MOTION** by Betz to approve the County Facilities Committee minutes of August 5, 2008 and  
32 September 2, 2008; seconded by James. **Motion carried.**  
33

34 Weibel entered the meeting at 7:03 p.m.  
35

36 **PUBLIC PARTICIPATION**

37  
38 There was no public participation.  
39

40 **COURTHOUSE MASONRY/BELL TOWER PROJECT**

41 **Project Spreadsheet**

42  
43 **MOTION** by James to receive and place on file the project spreadsheet for the Courthouse  
44 Masonry/Bell Tower Project; seconded by Betz.  
45

46 Beckett said the precast walls and decks appeared to be poured. It was his understanding that  
47 the bell tower's superstructure would be put up in the middle of October. Inman confirmed the project  
48 was still on schedule for the spire to go up on October 16, 2008. Betz noted the project is moving

49 along quickly. Beckett indicated the good weather has been beneficial. Jay asked if the owner items  
50 represented one big item or many little ones. Beckett was under the impression it represented many  
51 little items. The owner items include the interior remodeling projects that have been done in the  
52 State's Attorney's Office, Court Services Department, and the temporary jury assembly area. This  
53 work was done with subcontractors.

54  
55 **Motion carried.**

56  
57 **PHYSICAL PLANT**

58  
59 **MOTION** by Betz to receive and place on file the Physical Plant August 2008 monthly report;  
60 seconded by Cowart.

61  
62 James noticed at the last meeting that the Physical Plant was exceeding its budget for gas  
63 service by almost 19.5%. He inquired about the Courthouse, where the rate is staying consistent  
64 during the summer months as well as the winter months. The rate drops in the other County buildings  
65 during the year. Inman had discussed the Courthouse's four boiler system with Alan Reinhart. The  
66 current design and operation has the boilers running all year round, thus in theory the natural gas costs  
67 will be stable across the calendar year, excluding a cost increase. This is atypical of how the other  
68 buildings operate and Inman will be reviewing it. James asked if the FY2009 budget allowed for the  
69 fact that this expense has already exceeded its budget by \$65,000. Busey reported that the FY2009  
70 budget has an additional \$450,000 budgeted for the electric and gas service line items. The Physical  
71 Plant's monthly report may not reflect that the current budget has been amended to accommodate the  
72 expenditure increase. Inman said they are trying to work within the contract for natural gas with the  
73 University of Illinois at Chicago, who monitors bulk rate purchase for the State of Illinois. He has  
74 asked the consortium if it would include natural gas and was informed there has not been enough  
75 support for it. They are trying to address the issue, but it will likely be December or January before  
76 this gets done.

77  
78 **Motion carried.**

79  
80 **ILEAS TRAINING CENTER**

81 **IGW Architecture Invoice #5**

82  
83 **MOTION** by James to recommend County Board approval of IGW Architecture Invoice #5 in  
84 the amount of \$450.00 for professional services rendered thru August 29, 2008 for the ILEAS AS  
85 chiller replacement; seconded by Jay.

86  
87 Sapp asked if the invoice is for a change order that occurred in the ILEAS Training Center.  
88 Inman explained the chiller replacement was an emergency issue so the County had to use IGW  
89 Architecture's professional services to purchase the chiller, install it, and get it up and running. Sapp  
90 stated it is normal that this committee would receive professional service change orders as they occur  
91 throughout the project versus at the end. Inman concurred.

93 Weibel asked if this was done as part of the overall remodeling project. Inman stated this was  
94 an emergency that occurred after the project was completed. Inman said the nature of the work was  
95 such that County could not purchase or install the replacement chiller without the professional support.  
96

97 **Motion carried.**

98  
99 **IGW Architecture Invoice #8**

100  
101 **MOTION** by James to recommend County Board approval of IGW Architecture Invoice #8 in  
102 the amount of \$3,895.49 for professional services rendered thru August 29, 2008 for the ILEAS  
103 Training Center OB; seconded by Bensyl.  
104

105 Cowart inquired about the bill. Beckett explained the contract balance with the consulting fees  
106 was on Page 17 of the agenda packet. Inman confirmed the invoice was consistent with the contract.  
107 Beckett asked why the billing period was for August. Inman stated that IGW typically bills on  
108 monthly basis and could not answer why the August bill was coming to the committee in October.  
109 Busey pointed out the billing is dated September 15<sup>th</sup>, so the October meeting is the earliest it could  
110 have come before the committee. Beckett noted that contract amount was \$38,000.  
111

112 **Motion carried.**

113  
114 **IGW Architecture Invoice #11**

115  
116 **MOTION** by Betz to recommend County Board approval of IGW Architecture Invoice #11 in  
117 the amount of \$6,055.67 for professional services rendered thru August 29, 2008 for the ILEAS  
118 Training Center; seconded by James. **Motion carried.**  
119

120 **CHAMPAIGN COUNTY NURSING HOME**

121 **Raterman Group Report**

122  
123 **MOTION** by Betz to receive and place on file the Raterman Group Report; seconded by  
124 James.  
125

126 Weibel asked Inman if the third recommendation from the Raterman Group had been  
127 undertaken. Inman confirmed the issue has been addressed in a combined effort between the County  
128 and the Raterman Group. James indicated it would be helpful if Inman noted in the report whether the  
129 County had complied with any of the recommendations. Regarding the leaking water mentioned on  
130 the third page of the report, James wondered if anyone had ascertained whether there was other  
131 damage because most new construction work has a warranty. He could not stress enough the  
132 usefulness of having someone walk the building to check on the conditions each month. Inman said  
133 they do informally walk the building, but the issues listed in Items 3, 4, and 5 are operational issues  
134 within the Nursing Home. Re-caulking work has been done to ensure the system works correctly.  
135 There are issues that involve improper operation by Nursing Home staff, such as not turning on the  
136 hoods of the washing equipment. Inman assured the committee that it is continually monitored, but the  
137 personnel need to observe and correctly operate the equipment that is in place. No water infiltration is  
138 being seen on the perimeter of the building, so it is not strictly a construction problem. The water is

139 coming from internal operations. James asked if the roof leak was a contractor problem. Inman said  
140 the problem was fixed internally and he could not give the cause. Beckett stated the mold mentioned  
141 in the report appears to be related to moisture accumulation in the kitchen and questioned if this is a  
142 different type of mold than what was dealt with in the construction project. Inman confirmed it was a  
143 different type of mold. He commented there are many different ways that mold can get into the  
144 building, from being tracking in on someone's shoes to food being dropped on the floor. It will be a  
145 constant learning experience to ensure the necessary attention to detail and to understand the  
146 environment.

147  
148 **Motion carried.**

149  
150 **COUNTY ADMINISTRATOR**

151  
152 Inman had nothing to add and there were no other questions from the committee.  
153

154 **OTHER BUSINESS**

155 **Semi-Annual Review of Closed Session Minutes**

156  
157 A memo was provided from Susan McGrath recommending that all the closed session minutes  
158 remain closed.

159  
160 **MOTION** by Sapp for all closed session minutes to remain closed; seconded by Cowart.

161  
162 James felt some of the closed session minutes, such as those related to the hiring and  
163 performance of employees, should be made public after time has passed.

164  
165 **Motion carried with one vote against by James.**  
166

167 **DESIGNATION OF ITEMS TO BE PLACED ON COUNTY BOARD CONSENT AGENDA**

168  
169 Beckett designated agenda items 7A-C for the consent agenda.  
170

171 **ADJOURNMENT**

172  
173 Meeting adjourned at 7:22 p.m.  
174

175 Respectfully submitted,

176  
177 Kat Bork

178 Administrative Secretary  
179

180 *Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*

**COURTHOUSE MASONRY STABILIZATION & RESTORATION PROJECT**

Prepared By: E Boatz 11/12/08

	ORIGINAL CONTRACT	CHANGE ORDERS	CONTRACT TOTAL	PAYMENTS THIS MONTH	PAYMENTS YEAR TO DATE	BALANCE TO FINISH
<b>Original Project Budget</b>	\$6,747,552.14					
<b>Current Budget w/Change Orders</b>	\$6,926,939.26					
<b>Architect Fees-White &amp; Borgognoni</b>						
Basic Service	\$425,641.74			\$14,254.72	\$354,953.20	\$70,688.54
Amendment #1-Option 4 Tower		\$43,425.00		\$934.49	\$37,432.20	\$5,992.80
Amendment #2-Temp Cool/Jury Assembly		\$853.40	\$469,920.14	\$0.00	\$853.40	\$0.00
<b>Total Architect Fees</b>	\$425,641.74	\$44,278.40	\$469,920.14	\$15,189.21	\$393,238.80	\$76,681.34
<b>Reimbursables-White &amp; Borgognoni</b>						
Analysis/Testing; On-site Observation	\$98,092.72			\$7,895.25	\$27,156.00	\$70,936.72
Amendment #1 - Option 4 Tower		\$7,494.18	\$105,586.90			\$7,494.18
Miscellaneous Reimbursable Expenses	\$39,839.50			\$915.20	\$29,611.18	\$10,228.32
Amendment #1- Option 4 Tower		\$20,593.82	\$60,433.32	\$86.66	\$1,125.56	\$19,468.26
<b>Total Reimbursable Expenses</b>	\$137,932.22	\$28,088.00	\$166,020.22	\$8,897.11	\$57,892.74	\$108,127.48
<b>Building Const - Roessler Const</b>						
Existing Building	\$2,787,950.00	\$26,610.99	\$2,814,560.99	\$296,168.40	\$1,314,808.20	\$1,499,752.79
Tower	\$2,804,150.00	\$26,760.44	\$2,830,910.44	\$297,831.60	\$1,322,191.80	\$1,508,718.64
Contingency	\$591,878.18	-\$53,371.43	\$538,506.75			\$538,506.75
<b>Total Building Construction</b>	\$6,183,978.18	\$0.00	\$6,183,978.18	\$594,000.00	\$2,637,000.00	\$3,546,978.18
<b>Additional Contracts</b>						
Todd Frahm - Gargoyles		\$44,000.00	\$44,000.00		\$29,500.00	\$14,500.00
<b>Total Additional Contracts</b>	\$0.00	\$44,000.00	\$44,000.00	\$0.00	\$29,500.00	\$14,500.00
<b>Owner Items **</b>						
Additional Expenses paid by Owner	\$0.00	\$63,020.72	\$63,020.72	\$8,374.72	\$63,020.72	
<b>Total Owner Items</b>	\$0.00	\$63,020.72	\$63,020.72	\$8,374.72	\$63,020.72	\$0.00
<b>PROJECT TOTAL</b>	\$6,747,552.14	\$179,387.12	\$6,926,939.26	\$626,461.04	\$3,180,652.26	\$3,746,287.00

% of Project Paid to Date

45.92%

\*\*Owner Items - Project Expenditures not included in original contracts or original project budget.



114 WEST MAIN STREET  
URBANA, ILLINOIS 61801

T / 217 328 1391  
F / 217 328 1401

**Champaign County Administrative Services**  
1776 East Washington Street  
Urbana, IL 61802

**Invoice No: 9**  
October 15, 2008  
Project No: 0749G

Attn: Mr. Denny Inman

Re: ILEAS Trng. Cntr. OB (Old CCNH)

For professional services rendered for the period August 30, 2008 thru September 26, 2008

<b>Contract Maximum</b>	<u>\$38,600.00</u>		
<u>Dept./Staff</u>	<u>Hours</u>	<u>Rate</u>	
Proj. Arch. 2	1.00	90.00	<u>\$90.00</u>
<b>Total Architectural Labor</b>			<b>\$90.00</b>
<b>Total Architectural/Consultant Labor</b>			<b>\$90.00</b>
		Previously Billed	\$35,561.88
		Contract Balance	\$2,948.12

Additional Services

**INVOICE TOTAL** **\$90.00**

*Rec'd  
10/16/08*



114 WEST MAIN STREET  
URBANA, ILLINOIS 61801

T / 217 328 1391  
F / 217 328 1401

**Champaign County Administrative Services**  
1776 East Washington Street  
Urbana, IL 61802

**Invoice No: 2**  
October 15, 2008  
Project No: 0749HHHHH

Attn: Mr. Denny Inman

RE: ILEAS - Evacuation Plans

For professional services rendered for the period August 2, 2008 thru September 26, 2008

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<u>Dept./Staff</u>	<u>Hours</u>	<u>Rate</u>	<u>Cost</u>
Proj. Arch. 2	8.00	90.00	\$720.00
	<u>8.00</u>		<u>\$720.00</u>
Total Fee Charges	8.00		\$720.00
<b>Total Labor</b>			<b>\$720.00</b>

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**Invoice Total** **\$720.00**



# THE RATERMAN GROUP, LTD.

Environmental Hazard Consultants

September 8, 2007

Mr. Denny Inman  
County Administrator  
Champaign County Administrative Services  
Brookens Administrative Center  
1776 East Washington Street  
Urbana, Illinois 61802

Invoice Number 12302  
Project Number 1076  
Terms Net 30 Days

Professional Industrial Hygiene Services from July 15 through September 5, 2008 for air monitoring from July 28 through 31 at the Champaign County Nursing Home, sample analysis and the written report.

## Professional Fees:

Principal	16.75 hrs @ \$170.00	\$2847.50
Industrial Hygienist	52.00 hrs @ \$70.00	\$3640.00
Administrative Asst.	15.00 hrs @ \$40.00	<u>\$600.00</u>
	Total Professional Fees	\$7087.50

## Direct Expenses:

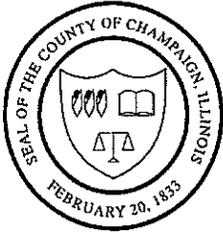
Delivery, Printing	\$129.30
Sampling Media	\$512.88
Meals (Four days)	\$156.00
Mileage	\$217.06
Lodging (Three nights)	\$205.47

## Laboratory fees:

Spore trap analysis 86 @ \$39	\$3,354.00
Culturable air, standard fungal analysis 86 @ \$40	<u>\$3440.00</u>

Total Direct Expenses	\$8014.71
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**TOTAL DUE THIS INVOICE: \$15,102.21**



CHAMPAIGN COUNTY BOARD  
COMMITTEE ADDENDUM

COUNTY FACILITIES

Wednesday, November 12, 2008 – 7:00 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center  
1776 East Washington, Urbana, IL

CHAIR: Beckett

MEMBERS: Bensyl, Betz, Cowart, James, Jay, Richards, Sapp, Weibel

<u>ADDENDUM ITEM</u>	<u>PAGE NO.</u>
VII. <u>COURTHOUSE MASONARY/BELL TOWER PROJECT</u>	
B. <u>Courthouse Masonry Restoration &amp; Stabilization Project:</u> <u>Request for Life/Safety Design Services</u>	1-3



## CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 EAST WASHINGTON  
URBANA, IL 61802  
(217) 384-3776  
(217) 384-3765 – PHYSICAL PLANT  
(217) 384-3896 – FAX  
(217) 384-3864 – TDD  
Website: [www.co.champaign.il.us](http://www.co.champaign.il.us)

ADMINISTRATIVE SUPPORT  
DATA PROCESSING  
MICROGRAPHICS  
PURCHASING  
PHYSICAL PLANT  
SALARY ADMINISTRATION

To: Steve Beckett, Chair/County Facilities Committee  
County Facilities Committee Members

From: *DIO* Denny Inman, County Administrator/Facilities & Procurement

Date: November 10, 2008

Re: Courthouse Masonry Restoration & Stabilization Project:  
Request for Change Order to White & Borgognoni Professional Services Contract

**ISSUE:** Request County Facilities Committee recommend to the County Board approval of change order to White & Borgognoni professional design services contract. Change order in the amount of \$6,221.74 is requested to address life/safety issues in the Jury Assembly area.

### REPORT:

1. The construction of the current Jury Assembly area was completed in May 2003. The current area was selected as the best site to maintain separation from prospective jurors and Public Defender clients.
2. In 2006 the Circuit Court instituted the continuous jury system. This system requires the constant use of the Jury Assembly area. Approximately 100 prospective jurors utilize this space on a weekly basis.
3. The Lincoln Museum, which is adjacent to the Jury Assembly area, is anticipated to attract elementary school classes and citizens interested in the relationship and interaction Mr. Lincoln enjoyed with Champaign County.
4. In life/safety situation the emergency exit located on the south side of the Courthouse is not conducive to handle the large numbers of prospective jurors and County personnel. Thus the north entrance requires modification to create a second means of egress during emergencies. Design of such space and egress system requires profession A/E services.

### RECOMMENDATION:

*Request County Facilities Committee recommend to the County Board approval of change order to White & Borgognoni professional design services contract in the amount of \$6,221.74 for the design and retrofit of Courthouse north entrance as an emergency egress.*



**AMENDMENT NUMBER: 3**

**DATED: November 6, 2008**

**TO: AIA Document B141/1997 - Standard Form of Agreement Between Owner and Architect with Standard Form of Architect's Services**

**DATED: March 30, 2007**

**BETWEEN the OWNER: Champaign County  
Brookens Administrative Center  
1776 East Washington Street  
Urbana, Illinois 61802**

**and the ARCHITECT: White & Borgognoni Architects, P.C.  
212 North Illinois Avenue  
Carbondale, Illinois 62901.**

**for the PROJECT: Champaign County Courthouse Masonry Stabilization & Restoration**

**\* \* \***

The following terms and conditions modify "AIA Document B141, Standard Form of Agreement Between Owner and Architect/1997" executed on March 30, 2007 by the Owner and the Architect as named above. The Owner and Architect agree as set forth below.

1.	Original Basic Services Compensation	\$ 425,641.74
	Amendment #1 Tower Reconstruction Option 4	\$ 43,425.00
	Amendment #2 Temporary Cooling Jury Assembly Room	\$ 853.40
	Amendment #3 Tower Exit	
	White & Borgognoni	\$4,585.00
	Fendrich Engineering	\$ 240.00
	GHR	\$1,396.74
	Total Amendment #3	\$ 6,221.74
	Revised Basic Services Compensation	\$ 476,141.88

**Amendment Number 3  
to Agreement between Owner and Architect  
for Champaign County Courthouse Masonry Stabilization & Restoration  
Page 2**

2. Reimbursable Expenses remain the same at \$166,020.22
  
3. The Owner and Architect agree that the remaining terms of the AIA Document B141/1997 as executed on March 30, 2007 are the same and are not affected by this Amendment.

This Amendment Number 2 entered into as of the day and year first written above.

**OWNER: Champaign County**

\_\_\_\_\_  
(signature)  
Denny Inman  
Champaign County Administrator

**ATTEST:** \_\_\_\_\_  
(signature)  
Mark Sheldon, Champaign County Clerk  
and *ex officio* Clerk of the Champaign  
County Board

**ARCHITECT: White & Borgognoni Architects, P.C.**



(signature)  
R. Gail White, Principal Architect  
White & Borgognoni Architects, P.C.

**DOCUMENTS DISTRIBUTED  
TO THE COMMITTEE  
AT THE MEETING**

**COUNTY FACILITIES  
COMMITTEE  
NOVEMBER 12, 2008**

Contents:

1. Physical Plant Monthly Report – Agenda Item VI A

**Physical Plant Monthly Expenditure Report**  
**October, 2008**

EXPENDITURE ITEM	FY2007 YTD 10/31/2007	FY2007 ACTUAL 12/31/2007	FY2007 YTD as % of Actual	FY2008 BUDGET 12/1/2007	FY2008 YTD 10/31/2008	FY2008 YTD as % of Budget	FY2008 Remaining Balance
Gas Service	\$274,435	\$336,032	81.67%	\$534,617	\$422,345	79.00%	\$112,272
Electric Service	\$686,403	\$847,967	80.95%	\$906,763	\$720,660	79.48%	\$186,103
Water Service	\$27,823	\$33,457	83.16%	\$32,520	\$30,879	94.95%	\$1,641
Sewer Service	\$31,312	\$38,232	81.90%	\$34,471	\$28,110	81.55%	\$6,361
All Other Services	\$238,043	\$259,212	91.83%	\$241,570	\$232,502	96.25%	\$9,068
Cths R & M	\$30,380	\$33,408	90.94%	\$32,228	\$31,888	98.95%	\$340
Downtown Jail R & M	\$18,975	\$21,409	88.63%	\$43,602	\$43,396	99.53%	\$206
Satellite Jail R & M	\$25,856	\$92,899	27.83%	\$35,326	\$35,208	99.66%	\$118
1905 R & M	\$3,650	\$4,088	89.28%	\$10,060	\$9,986	99.27%	\$74
Brookens R & M	\$22,297	\$25,729	86.66%	\$38,550	\$38,402	99.62%	\$148
JDC R & M	\$13,655	\$15,108	90.38%	\$13,582	\$12,016	88.47%	\$1,566
1701 E Main R & M	\$3,374	\$4,218	79.99%	\$25,799	\$25,799	100.00%	\$0
Other Buildings R & M	\$4,186	\$6,155	68.00%	\$4,597	\$4,559	99.18%	\$38
Commodities	\$75,502	\$81,284	92.89%	\$74,562	\$73,168	98.13%	\$1,394
Gas & Oil	\$8,561	\$9,454	90.56%	\$11,758	\$11,758	100.00%	\$0
Brookens Remodel	\$42,758	\$49,226	86.86%	\$14,130	\$14,130	100.00%	\$0

Prepared by:  
Ranae Wolken  
11/10/2008

Gas Utilities - FY2008

Period	Courthouse	204 E Main	502 S Lierman	JDC	1905 E Main	1701 Garage	Brookens	ITC	1705 E Main	Monthly Totals
December	\$13,846.81	\$5,486.19	\$12,355.28	\$2,757.32	\$2,409.58	\$506.62	\$5,555.18	\$10,988.51		\$53,905.49
January	\$19,434.98	\$6,019.47	\$12,539.29	\$3,017.11	\$2,145.40	\$593.59	\$6,257.54	\$28,994.68		\$50,007.38
February	\$15,254.07	\$4,376.18	\$11,830.85	\$3,637.82	\$2,275.54	\$543.06	\$5,074.13	\$16,030.73		\$59,022.38
March	\$14,076.52	\$3,690.25	\$15,430.86	\$3,021.84	\$2,217.79	\$438.22	\$4,428.83	\$16,769.63		\$60,073.94
April	\$13,071.33	\$1,721.80	\$14,855.80	\$1,338.76	\$1,648.92	\$176.38	\$2,656.15	\$3,077.23		\$38,546.37
May	\$12,856.87	\$1,339.59	\$14,178.40	\$931.66	\$1,688.79	\$158.15	\$2,434.06	\$1,772.66		\$35,360.18
June	\$14,199.06	\$992.08	\$2,131.00	\$371.66	\$2,489.99	\$56.93	\$1,340.36	\$1,748.95		\$21,858.76
July	\$12,469.02	\$1,249.23	\$273.93	\$212.12	\$3,044.23	\$57.54	\$1,523.17	\$0.00		\$18,829.24
August	\$11,485.40	\$1,301.16	\$6,537.13	\$207.50	\$3,189.58	\$55.82	\$1,321.32	\$0.00	\$74.59	\$24,172.50
September	\$12,600.58	\$1,790.79	\$8,115.15	\$334.26	\$2,790.31	\$59.09	\$3,444.36	\$387.05	\$81.11	\$29,602.70
October	\$13,862.17		\$7,004.72	\$860.79	\$3,174.42	\$81.89	\$4,525.33		\$21.98 had invoice name corrected	\$29,604.35
November									\$95.03	
Total to date	\$153,156.81	\$27,966.74	\$105,252.41	\$16,690.84	\$27,074.55	\$2,727.29	\$38,560.43	\$80,047.12	\$272.71	\$451,748.90

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11/10/2008

Electric Utilities - FY2008

Period	Courthouse	204 E Main	502 S Lierman	JDC	1905 E Main	1701 Garage	Nite Lite	Brookens	ITC	1705 E Main	Monthly Totals
December	\$14,317.15	\$7,424.63	\$8,628.57	\$3,947.38	\$5,267.86	\$192.74	\$216.72	\$8,327.23	\$4,637.74		\$52,960.02
January	\$17,180.61	\$8,301.05	\$9,150.90	\$4,741.29	\$4,442.05	\$221.71	\$223.86	\$9,418.64	\$5,637.58		\$59,317.69
February	\$14,725.18	\$6,429.90	\$8,707.76	\$4,363.14	\$4,419.08	\$144.62	\$202.48	\$12,848.23	\$5,134.18		\$56,974.57
March	\$16,117.52	\$6,476.03	\$8,797.57	\$4,176.17	\$4,827.92	\$109.28	\$203.74	\$6,476.03	\$4,959.85		\$52,144.11
April	\$18,940.91	\$7,035.24	\$9,615.03	\$3,895.31	\$4,585.03	\$107.13	\$186.82	\$13,133.94	\$4,111.53		\$61,610.94
May	\$19,467.47	\$8,170.11	\$11,252.94	\$3,727.58	\$4,770.93	\$94.99	\$181.07	\$12,869.25	\$3,087.30		\$63,621.64
June	\$31,272.41	\$8,332.86	\$15,675.69	\$5,921.37	\$7,136.66	\$120.01	\$169.39	\$16,311.91	\$6,025.48		\$90,965.78
July	\$32,847.84	\$9,753.70	\$17,810.82	\$5,750.84	\$7,198.22	\$106.71	\$177.11	\$17,665.72	\$9,410.09		\$100,721.05
August	\$26,054.77	\$10,993.33	\$15,256.71	\$5,099.76	\$6,673.98	\$93.60	\$176.40	\$14,786.02	\$8,433.91	\$162.03	\$87,730.51
September	\$27,831.99	\$9,035.70	\$15,595.75	\$5,832.79	\$6,797.34	\$110.05	\$185.46	\$17,516.57	\$8,764.84	\$43.44	\$91,713.93
October	\$21,503.39	\$9,261.54		\$4,642.62		\$100.97	\$236.54			\$115.52 \$57.79	\$35,745.06
November											\$0.00
Total to Date	\$240,259.24	\$91,214.09	\$120,491.74	\$52,098.25	\$56,119.07	\$1,401.81	\$2,159.59	\$129,353.54	\$55,564.76		\$748,662.09

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Building/Grounds Maintenance work hour comparison

FY2008

Weekly Period	Repair & Maintenance	Scheduled Maintenance	Nursing Home	Special Project	TOTAL	
12/2/07 - 12/8/07	347.3	0.0	10.8	172.0	530.0	
12/9/07 - 12/15/07	324.0	0.0	0.0	170.5	494.5	
12/16/07 - 12/22/07	253.5	24.0	16.5	166.0	460.0	
12/23/07 - 12/29/07 **	140.5	13.0	0.0	48.0	201.5	
12/30/07-1/5/08*	259.8	0.0	6.0	135.0	400.8	
1/6/08-1/12/08	290.3	0.0	5.5	171.8	467.5	
1/13/08-1/19/08	276.50	0.00	2.00	143.75	422.25	
1/20/08-1/26/08*	251.50	3.00	4.25	101.00	359.75	
1/27/08-2/2/08	324.00	31.00	4.25	137.50	496.75	
2/3/08-2/9/08	337.75	8.00	1.75	112.75	460.25	
2/10/08-2/16/08	309.25	32.50	2.25	104.00	448.00	
2/17/08-2/23/08*	210.75	16.00	0.00	92.00	318.75	
2/24/08-3/1/08	299.50	0.00	0.00	146.00	445.50	
3/2/08-3/8/08	330.25	12.00	0.00	124.50	466.75	
3/9/08-3/15/08	261.50	0.00	4.75	134.00	400.25	
3/16/08-3/22/08*	238.50	24.00	0.00	86.00	348.50	
3/23/08-3/29/08	332.25	0.00	0.00	168.00	500.25	
3/30/08-4/5/08	373.75	0.00	0.00	149.00	522.75	
6/6/08-4/12/08	288.75	22.00	0.00	119.75	430.50	
4/13/08-4/19/08	221.50	3.00	0.00	170.00	394.50	
4/20/08-4/26/08	264.00	37.00	2.50	176.00	479.50	
4/27/08-5/3/08	280.25	7.50	0.00	163.50	451.25	
5/4/08-5/10/08	315.75	0.00	0.00	103.00	418.75	
5/11/08-5/17/08	306.75	0.00	0.00	84.50	391.25	
5/18/08-5/24/08	379.50	0.00	0.00	79.00	458.50	
5/25/08-5/31/08*	309.00	0.00	0.00	84.00	393.00	
6/1/08-6/7/08	312.50	0.00	1.50	89.50	403.50	
6/8/08-6/14/08	282.50	0.00	0.00	121.00	403.50	
6/15/08-6/21/08	323.00	0.00	1.00	98.00	422.00	
6/22/08-6/28/08	354.00	0.00	0.00	82.00	436.00	hired 3 p/t summer grounds workers
6/29/08-7/5/08*	368.00	0.00	6.00	48.00	422.00	
7/6/08-7/12/08	385.50	0.00	7.50	40.00	433.00	
7/13/08-7/19/08	430.50	0.00	2.00	22.00	454.50	
7/20/08-7/26/08	452.00	0.00	0.00	0.00	452.00	

## Building/Grounds Maintenance work hour comparison

FY2008

7/27/08-8/2/08	411.50	0.00	0.00	14.00	425.50	
8/3/08-8/9/08	340.25	0.00	0.00	30.50	370.75	
8/10/08-8/16/08	364.00	0.00	1.50	36.00	401.50	
8/17/08-8/23/08	353.50	0.00	0.00	20.00	373.50	2 temp ground workers still working
8/24/08-8/30/08	442.25	0.00	6.00	0.00	448.25	
8/31/08-9/6/08*	253.25	0.00	7.00	0.00	260.25	2 bldg maint workers terminated
9/7/08-9/13/08	307.75	0.00	4.00	38.00	349.75	1 temp bldg maint workers hired
9/14/08-9/20/08	338.00	0.00	1.50	74.00	413.50	
9/21/08-9/27/08	343.00	53.00	3.00	3.00	402.00	
9/28/08-10/4/08	255.25	86.50	2.50	4.00	348.25	1 temp ground worker still working
10/5/08-10/11/08	295.50	48.50	3.50	47.00	394.50	1 bldg maint worker hired
10/12/08-10/18/08*	242.25	96.00	0.00	8.00	346.25	all temp workers finished this payperiod
10/19/08-10/25/08	352.50	36.00	0.00	10.00	398.50	
10/26/08-11/1/08	373.75	60.00	0.00	0.00	433.75	1 bldg maint worker hired - now fully staffed again

\*week includes a holiday

One work week: 475.00 hours with regular staff

There are currently 216.81 comp time hours available to the maintenance staff

Total comp time hours earned in FY08 to date- 744.08

Total spent to date on overtime in FY08 - \$2,538.85

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11/10/2008