



**Champaign County Board Facilities Committee**  
**County of Champaign, Urbana, Illinois**

***MINUTES – Approved as Distributed 8/6/13***

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DATE: Tuesday, June 4, 2013  
TIME: 6:30 p.m.  
PLACE: In-Service Classroom  
Champaign County Nursing Home  
500 S Art Bartell, Urbana, IL 61802

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**Committee Members**

<b>Present</b>	<b>Absent</b>
Stan James (Chair)	
	James Quisenberry (Vice Chair)
Josh Hartke	
Jeff Kibler	
Gary Maxwell	
Giraldo Rosales	
Rachel Schwartz	

**County Staff:** Alan Reinhart (Director of Facilities), Deb Busey (County Administrator), Beth Brunk (Recording Secretary)

**Others Present:** Alan Kurtz, John Jay, Aaron Esry & Jim McGuire (Champaign Co Board)

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**MINUTES**

**I. Call to Order**

Committee Chair James called the meeting to order at 6:31 p.m.

**II. Roll Call**

A verbal roll call was taken and a quorum was declared present.

**III. Approval of Minutes**

A. May 7, 2013 – Regular Meeting

**MOTION** by Mr. Kibler to approve the minutes of the May 7, 2013 meeting as distributed; seconded by Mr. Rosales. Upon vote, the **MOTION CARRIED unanimously**.

**IV. Approval of Agenda**

**MOTION** by Mr. Hartke to approve the agenda as presented; seconded by Mr. Kibler. Upon vote, the **MOTION CARRIED unanimously**.

**V. Public Participation**

None

**VI. Communications**

Mr. Kurtz noted that Mr. Quisenberry would not be able to attend the meeting tonight.

**VII. Approval of Mandatory Elevator Upgrades Required by 1/1/14**

Mr. Reinhart explained that the amended Public Act 096-0054 – SB0149 requires that elevator car door opening restrictors must be installed by 12/31/13. This will impact three elevators of the twelve in County buildings. Next year’s required upgrades will affect seven elevators. Mr. Reinhart asked for bids on this work from three companies. Kone, Inc. was the only responder with a quote of \$9,110. Mr. Reinhart felt that this was a good price and requested that the Facilities Committee recommend approval of the funding for \$9,110 mandatory elevator upgrades to the Finance Committee.

**MOTION** by Mr. Kibler to recommend the approval of an amount not to exceed \$9,110 for mandatory elevator upgrades required for this year; seconded by Mr. Hartke.

Mr. Kibler wondered if the upgrades could be done in the month of December to squeeze them in the next budgetary year. Mr. Reinhart stated that the documentation of completion may need to be submitted sometime in December. Ms. Busey commented that scheduling the work in December may be too close of a timeframe with holiday vacations, and the purchase order could not be issued until December 1<sup>st</sup>. Mr. Kibler suggested a cost savings may be available if all the upgrades for 2013 and 2014 could be done together in a package deal. Mr. Reinhart initially requested a bid to do all the work. Kone bid \$49,000 to do all the upgrades for 2013/2014 and charged a negligible amount extra to split the project into two years.

Mr. Maxwell stated that this is another example of an unfunded mandate.

**MOTION** by Mr. Kibler to table this recommendation until the August Facilities Committee meeting to provide time for the receipt of other bids and perhaps get a better price by doing all the work in December; seconded by Mr. Maxwell.

Based on Mr. James’ experience with elevator repairs at the Edge of Mall Apartments, he thought this was a fair price. A bid request was extended, and one company provided a quote. Mr. James felt that the County already does business with Kone, and should honor that bid.

Upon vote on Mr. Kibler’s second motion to table the recommendation for the elevator upgrades until the August meeting:

Aye: 2 – Kibler, Maxwell

Nay: 4 – Schwartz, Hartke, Rosales, James

**MOTION FAILED.**

Upon vote for Mr. Kibler’s original motion to proceed with the elevator upgrades not to exceed \$9,110, the **MOTION CARRIED unanimously.**

**VIII. Department of Commerce & Economic Opportunity (DCEO) grant for Public Sector Energy Efficiency Program Update**

Mr. Reinhart received notification from the DCEO that the County’s grant application for boiler tune-ups was approved for the maximum incentive of \$3,355.50.

**IX. Bell & Clock Tower Lighting**

Mr. Reinhart discussed the need to re-aim and replace light bulbs on the Courthouse’s Clock Tower. This project would require the rental of a crane or very large man-lift to reach approximately 130’. There are a total of 30 light fixtures. Preliminarily, Aladdin Electric has quoted a price of \$5,000 to relamp the tower which does not include the cost of the ceramic metal halide bulbs.

Ms. Schwartz suggested the recent bequest by Elva Greeson for clock and tower maintenance as a possible funding source. Mr. James wondered if the fixtures could be retrofitted for LED bulbs. Mr. Reinhart explained that the engineers involved in the restoration project tried LED lights but found that they did not have enough power to illuminate the tower. Mr. James stated that if the County is going to

pay for a crane to do this project, all the light bulbs should be changed at the same time. Mr. Esry asked if ballast kits would also need to be replaced. Mr. Reinhart replied that the ballasts are located inside the tower and are periodically checked by County maintenance employees. Mr. Kibler inquired if lights could be located on the ground and aim them up. Mr. Reinhart thought the distance would be too great to illuminate the tower.

**X. Other Business**

None

**XI. Chair's Report**

Mr. James noted that Mr. Reinhart is in the process of collecting information on past clients of the Illinois Green Business Association (IGBA). He has contacted Don Schlorff from Busey Bank and will contact Cynthia Johnson of the Urbana Business Association.

Mr. James is hopeful that Mr. Reinhart will have information on potential replacement and maintenance costs for the HVAC systems, painting and parking lots at the next meeting.

**XII. Designation of Items to be Placed on the Consent Agenda**

None

**XIII. Determination to Cancel July Facilities Committee Meeting**

The majority of Committee members agreed to cancel the July Committee Meeting. This will be voted on at the County Board meeting once all the Committees have made their decisions.

**XIV. Adjournment**

**MOTION** by Mr. Kibler to adjourn the meeting; seconded by Mr. Hartke. Upon vote, the **MOTION CARRIED unanimously.**

There being no further business, Mr. James adjourned the meeting at 6:52 p.m.