



**Champaign County Board
Facilities Committee
County of Champaign, Urbana, Illinois**

MINUTES – Approved 8/2/2016

DATE: Tuesday, June 6, 2016
TIME: 6:30 p.m.
PLACE: Lyle Shields Meeting Room
Brookens Administrative Center
1776 E. Washington, Urbana, IL 61802

Committee Members

Present: Gary Maxwell (Chair), Jack Anderson, Josh Hartke, James Quisenberry, Jon Rector, Giraldo Rosales, Rachel Schwartz

Absent:

County Staff: Dana Brenner (Facilities Director), Rick Snider (County Administrator), Linda Lane (Administrative Assistant)

Others Present: Patti Petrie (County Board Chair), Members of the Public

MINUTES

I. Call to Order

Committee Chair Maxwell called the meeting to order at 6:31 p.m.

II. Roll Call

A verbal roll call was taken and a quorum was declared present.

III. Approval of Agenda

MOTION by Mr. Rosales to approve the agenda; seconded by Mr. Anderson. Upon vote, the **Motion Carried Unanimously.**

IV. Approval of Minutes – May 3, 2016

MOTION by Mr. Hartke to approve the minutes of the May 3, 2016 meeting; seconded by Mr. Anderson. Upon vote, the **Motion Carried Unanimously.**

V. Public Participation

Ms. Dorothy Vura-Weis spoke about a positive trend in the number of people in jail since April. She gave some statistics on previous years and said there is a downward trend. She mentioned some things that may be contributing to the changes. Ms. Vura-Weis said she is bringing this to the Facilities Committee because of improvements that need to be done at several buildings. She said as the committee moves forward to consider the funding needed for facilities, she would like them to look at this and information and consider diverting more of the public safety sales tax to preventative programs.

VI. Communications

Mr. Rector thanked Mr. Brenner for the tour of Brookens before the meeting.

Mr. Snider reported that the installation of the wireless access project at the courthouse was completed over Memorial Day weekend.

VII. Approval of Contract for the ITB #2016-004 Brookens POD #200 and POD #300 Boiler Replacement Project

Mr. Brenner stated there were five bidders with two of them within \$500 of each other, which he felt is very positive. He said Reliable Mechanical is the low bidder and GHR will help with the oversight of the project. Mr. Brenner recommended awarding the contract to Reliable Mechanical. Mr. Maxwell asked for a motion.

MOTION by Mr. Rosales to award contract; seconded by Mr. Quisenberry. Upon vote, the **Motion Carried Unanimously**.

VIII. Facilities Director's Report

A. Update on Brookens POD #200 Roof Replacement

Mr. Brenner stated that Langlois Roofing was awarded the job, and began work May 16. He said they are ripping off the old roof in sections so they are able to replace the area the same day. He noted that they finished the project June 6. Mr. Brenner commented that the first few days were very noisy for the offices below and that Langlois agreed to start work at 6:00 am daily to reduce the noise in the offices. He explained that tear-off was usually complete by 8:00 am. He said they did the inspection with the architect and have received the first pay application. Mr. Brenner summarized the costs and said they will get a credit back for roof decking that wasn't used, bringing the total cost to \$188,000, well under budget. Mr. Brenner noted that he received documentation from the contractor daily for this project. Mr. Quisenberry commented that the documents are very impressive and speaks to the quality of the company.

B. Update on the Pre-Cast Concrete Wall Panel Repair Project

Mr. Brenner explained that they initially thought this project was complete. He noted that Highway is paying for their portion and last year didn't have money to paint the building. He said because the project spanned two fiscal years that Highway now has the funds to pay for the painting. Mr. Brenner said they asked the contractor if they would hold the bid price for painting and they agreed. He said they are now in the process of selecting a paint color.

Mr. Quisenberry asked the price for painting. Mr. Brenner replied \$77,000.00.

C. Update on Proposed FY2016 ADA Projects

Mr. Brenner explained that the exterior asphalt and concrete work, identified by Bailey Edward and Berns Clancy, that doesn't meet ADA slope requirements, will require a bid document to be put together. He said there are six projects and summarized each. Mr. Brenner stated the goal is to have the work completed before winter. He explained to meet that schedule he would like to take the bid permission to the County Board at the June 23 meeting, since there may not be a July meeting, and summarized the project schedule. He noted that will give six to eight weeks of flexibility for completion.

Mr. Maxwell noted the bid documents aren't ready, but since the project is time sensitive, he recommended sending this to the Full Board for approval and authorization and asked for a motion. Ms. Schwartz commented that it isn't on the agenda so they can't take any action.

IX. Other Business

Mr. Maxwell referenced a memo sent via email today. He said that he hoped it could be discussed at the Facilities Planning Committee meeting tomorrow night since it was not sent in time for this committee to discuss. Mr. Rosales asked when the final report of that committee due. Ms. Petrie replied that the committee is in place until the end of November.

Mr. Hartke left the meeting.

X. Chair's Report

A. Cancellation of the July 5 Facilities Committee Meeting

Mr. Maxwell commented that traditionally the July committee meeting is cancelled and any business needing attention is taken directly to the Full County Board. **MOTION** by Mr. Quisenberry to cancel the July 5, 2016 meeting; seconded by Mr. Anderson. Upon vote, the **Motion Carried**.

Mr. Maxwell stated the next Facilities Committee meeting is scheduled for Tuesday, August 2, 2016.

XI. Designation of Items to be Placed on the Consent Agenda

Mr. Maxwell noted item VII is to be placed on the consent agenda.

XII. Adjournment

MOTION by Mr. Quisenberry to adjourn; seconded by Mr. Rosales. There being no further business, Mr. Maxwell adjourned the meeting at 7:06 p.m.

***Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*