



**Champaign County Board
Facilities Committee
County of Champaign, Urbana, Illinois**

MINUTES – Approved 1/3/2017

DATE: Tuesday, November 1, 2016
TIME: 6:30 p.m.
PLACE: Lyle Shields Meeting Room
Brookens Administrative Center
1776 E. Washington, Urbana, IL 61802

Committee Members

Present: Gary Maxwell (Chair), Jack Anderson, Josh Hartke, James Quisenberry, Jon Rector, Giraldo Rosales, Rachel Schwartz

Absent:

County Staff: Rick Snider (County Administrator), Dana Brenner (Facilities Director), Linda Lane (Administrative Assistant)

Others Present: Pattsy Petrie (County Board Chair)

NOTE: Facility Tour of the Sheriff's Office Garage, County Highway Garage, EMA Garage, and ILEAS Garage was attended by Mr. Brenner, Mr. Maxwell, and Mr. Anderson.

MINUTES

I. Call to Order

Committee Chair Maxwell called the meeting to order at 6:30 p.m.

II. Roll Call

A verbal roll call was taken and a quorum was declared present.

III. Approval of Agenda

MOTION by Mr. Rosales to approve the agenda; seconded by Mr. Anderson. Upon vote, the **Motion Carried Unanimously.**

IV. Approval of Minutes – October 4, 2016

MOTION by Mr. Anderson to approve the minutes of the October 4, 2016 meeting; seconded by Mr. Rector. Upon vote, the **Motion Carried Unanimously.**

V. Public Participation

None

VI. Communications

Mr. Quisenberry thanked everybody for their work in the last year. He said he's served on the Facilities Committee all six years he's been on the Board, and felt they've made some good progress in at least quantifying the job to be done, and have increased the amount of money being spent on facilities. He wished everyone luck in moving forward with it for those that will be on the next Board.

VII. Facilities Director's Report

A. Final Update on CCNH Boiler Project

Mr. Brenner reported the project is complete. He provided a handout with a letter from DCEO that stated the grant has been accepted for approximately \$56,000. He said the invoice needs to be finalized and payment made. He stated that he hopes to get the required paperwork sent to DECO by

Thanksgiving and noted that it typically takes 60 days to receive the check. Mr. Brenner said we should see more energy efficiency and less utility costs over the winter. He handed out a spreadsheet with the expected total costs for the project and summarized those costs. He commented that Entec and Ware were done outside of the bid because the documents were put together so quickly.

Mr. Rector asked if we will get the money from the State and how that works. Mr. Brenner said when the money is received it will be credited against the loan to CCNH.

B. Final Update on Exterior ADA Compliance Projects

Mr. Brenner stated that these projects are completed and reminded committee members what they consisted of. He reported that they had two overruns. The first was at METCAD where the drawings provided to the contractor didn't have specific elevations. He said they had to remove more asphalt and pour more concrete to reduce the slope. He said this cost will be covered under Berns Clancy's errors and omissions. Mr. Brenner said the second overrun was at Brookens where the asphalt kept crumbling beyond the area that needed to be corrected. He summarized the work done and said it had to be finished on a Saturday. He said the additional work added about \$12,000 to the project that we will cover. He summarized all the costs for the project.

C. Update on Interior ADA Compliance Projects

Mr. Brenner said Felmley Dickerson received the contract for this bid and stated they had their first meeting last week. He said they plan to start the project November 16 in Courtroom H. He explained the work to be done at the Courthouse. Mr. Brenner said work will begin in December in Courtroom L and also at the six restrooms at Brookens. He summarized the work to be done at Brookens.

VIII. Other Business

Ms. Petrie thanked this particular Facilities Committee for the work they've done, and felt they've done an outstanding job getting the facilities the attention they need.

IX. Chair's Report

A. Future Meeting – Tuesday, January 3, 2017 at 6:30 pm

Mr. Maxwell informed everyone that the next Facilities Committee meeting is scheduled for Tuesday, January 3, 2017.

Mr. Maxwell read his final report as Chair of the Facilities Committee.

X. Designation of Items to be Placed on the Consent Agenda

Mr. Maxwell noted no items are to be placed on the consent agenda.

XI. Adjournment

MOTION by Mr. Anderson to adjourn; seconded by Mr. Rosales. There being no further business, Mr. Maxwell adjourned the meeting at 6:50 p.m.

***Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*