



**Champaign County Board
Facilities Committee
County of Champaign, Urbana, Illinois**

MINUTES – APPROVED AS DISTRIBUTED ON MARCH 6, 2018

DATE: Tuesday, February 6, 2018
TIME: 6:30 p.m.
PLACE: Lyle Shields Meeting Room
Brookens Administrative Center
1776 E. Washington, Urbana, IL 61802

Committee Members

Present: Jack Anderson, Stan Harper, Josh Hartke, Jon Rector
Absent: Shana Crews, Giraldo Rosales, James Tinsley

County Staff: Dana Brenner (Facilities Director), Deb Busey (Interim County Administrator), Barb Mann (State's Attorney), Van Anderson (Special Project Administrator), Tammy Asplund (Recording Secretary), Ashley Peete (Administrative Services)

Others Present: Pius Weibel (County Board Chair), Patti Petrie, Jim Goss, Jim McGuire, Bradley Clemmons (County Board Members)

MINUTES

I. Call to Order

Committee Chair Hartke called the meeting to order at 6:31 p.m.

II. Roll Call

A verbal roll call was taken and a quorum was declared present.

III. Approval of Agenda

MOTION by Mr. Rector to approve the agenda; seconded by Mr. Anderson. Upon vote, the **Motion Carried Unanimously.**

IV. Approval of Minutes – November 7, 2017

MOTION by Mr. Anderson to approve the minutes of the November 7, 2017 meeting; seconded by Mr. Harper. Upon vote, the **Motion Carried Unanimously.**

V. Public Participation

None

VI. Communications

Chair Hartke stated Mr. Rosales is traveling and unable to attend this meeting.

VII. Items for Facilities Committee Approval

A. Approval for Authorization for ITB #2018-002 Satellite Jail Domestic Hot Water Delivery System Replacement Project

Mr. Brenner presented the bid document for the replacement of the hot water delivery system at the Satellite Jail. He reviewed the issue with the current system and explained the potential for cost-savings that may be provided by a new system. According to Mr. Brenner, the Satellite Jail, due to the inefficiency of the current system, uses 40 percent of the County's annual water cost. He anticipates a reduction in water usage with a new system. Mr. Brenner noted by approving this project now, it may be eligible for grant funding by Ameren for 2018.

MOTION by Mr. Harper to approve ITB #2108-002 Satellite Jail Domestic Hot Water Delivery System Replacement Project; seconded by Mr. Rector. Upon vote, the **Motion Carried Unanimously**.

VIII. Items to be Recommended for County Board Approval

A. GIS Lease Agreement beginning January 1, 2017 through December 31, 2021

Mr. Brenner stated GIS requested changes after the last Facilities meeting. He reviewed the changes made and noted the State's Attorney has reviewed and approved them.

MOTION by Mr. Rector to approve the GIS Lease Agreement; seconded by Mr. Anderson. Upon vote, the **Motion Carried Unanimously**.

B. Attorney General's Office Lease Amendment, extending lease from December 1, 2018 through December 31, 2019

Mr. Brenner commented the request for the extension came from the Attorney General's Office. In response to Mr. Anderson's request, Mr. Brenner agreed to include the original agreement in agenda packets when amendments are proposed.

MOTION by Mr. Anderson to approve the Attorney General's Office Lease Amendment; seconded by Mr. Harper. Upon vote, the **Motion Carried Unanimously**.

IX. Facilities Director's Report

A. Ameren Illinois Energy Efficiency Incentive check – ITB #2017-002 Brookens Multi-Zone 2-RTYU Replacement Project

Mr. Brenner stated Ameren issued a check for approximately \$3,500 for this project, which was deposited in the Capital Fund.

B. Update on County's Request to DOJ – to defer Downtown Jail ADA Updated Planning until July 2018

Mr. Brenner stated the County has had an excellent track record with respect to meeting the DOJ's requirements.

X. Other Business

MOTION by Mr. Harper to enter into Closed Session pursuant to 5 ILCS 120/2(c)(6) to discuss the setting of a price for sale or lease of a property owned by Champaign County and that the following parties remain present: Deb Busey, Van Anderson, Dana Brenner, Barb Mann, Tammy Asplund and Ashley Peete; seconded by Mr. Anderson.

Roll call vote:

Aye: 4 – Anderson, Harper, Rector, and Hartke

Nay: 0

Motion carried with unanimous support.

The Facilities Committee entered into Closed Session at 6:45 p.m.

The Facilities Committee resumed Open Session at 7:31 p.m.

XI. Chair's Report

Mr. Hartke stated the next Facilities Committee meeting is Tuesday, March 6, 2018 at 6:30 p.m.

XII. Designation of Items to be Placed on the Consent Agenda

VIII. A. and VIII.B.

XIII. Adjournment

Mr. Hartke adjourned the meeting at 7:32 p.m.

***Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*