



CHAMPAIGN COUNTY BOARD FACILITIES COMMITTEE AGENDA

County of Champaign, Urbana, Illinois

Wednesday, November 7, 2018 - 6:30 p.m.

Lyle Shields Meeting Room

Brookens Administrative Center, 1776 E. Washington St., Urbana

Committee Members:

Stan Harper – Chair

Jack Anderson

Tracy Douglas

Jon Rector

Giraldo Rosales

James Tinsley

Pranjal Vachaspati

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda/Addenda
- IV. Approval of Minutes
 - A. Facilities meeting – October 2, 2018 1 - 3
- V. Public Participation
- VI. Communications
- VII. Items to be Approved by Facilities and recommended to County Board
 - A. Proposed FY2019 Champaign County Courthouse Parking Rates 4 - 7
- VIII. Items to be Approved by Facilities
 - A. Proposed Purchase of New Courthouse Pay Station 8 - 13
- IX. Facilities Director's Report
 - A. Update on Courthouse Pay Station
- X. Chair's Report
- XI. Other Business
- XII. Designation of Items to be Placed on the Consent Agenda
- XIII. Adjournment



**Champaign County Board
Facilities Committee
County of Champaign, Urbana, Illinois**

MINUTES – SUBJECT TO REVIEW AND APPROVAL

DATE: Tuesday, October 2, 2018
TIME: 6:30 p.m.
PLACE: Lyle Shields Meeting Room
Brookens Administrative Center
1776 E. Washington, Urbana, IL 61802

Committee Members

Present: Jack Anderson, Jon Rector, Giraldo Rosales, Pranjal Vachaspati
Absent: James Tinsley, Stan Harper, Tracy Douglas

County Staff: Dana Brenner (Facilities Director) Ashley Peete (Recording Secretary)

Others Present: Pius Weibel (County Board Chair)

MINUTES

I. Call to Order

County Board Chair Pius Weibel called the meeting to order at 6:34 p.m.

II. Roll Call

A verbal roll call was taken and a quorum was declared present.

III. Approval of Agenda/Addenda

MOVED by Mr. Rector to approve the agenda; seconded by Mr. Anderson. Upon vote, the **Motion Carried Unanimously**.

IV. Approval of Minutes – August 7, 2018 and September 4, 2018

MOVED by Mr. Rosales to approve the minutes; seconded by Mr. Anderson. Upon vote, the **Motion Carried Unanimously**.

V. Public Participation

None

VI. Communications

None

VII. Items to be Approved by Facilities and recommended to County Board

A. Proposed FY2019 Champaign County Courthouse Parking Rates

Mr. Brenner discussed the amounts for the new FY2019 parking rates. **Motion** was made by Anderson; seconded by Rector. After discussion, the committee was tied 2:2 which resulted in a fail. **Motion** made by Anderson; seconded by Vachaspati to move proposal to November 5, 2018 meeting. Upon vote, the **Motion Carried Unanimously**.

VIII. Items to be Approved by Facilities

A. Proposed Purchase of New Courthouse Pay Station

Mr. Brenner stated that the current pay station at the courthouse was installed in 2009 and is in bad condition. A new updated pay station was suggested for installation. The manufacturer of the current machine stated in the near future they will no longer make the parts for the current machine if something was needed to be replaced. Mr. Brenner has been researching vendors to find new machine. Mr. Brenner suggested vendor Parking Boxx and noted the process of installation could take about 4 to 4 1/2 weeks. **Moved** by Mr. Anderson to purchase the Parking Boxx Pay Station; seconded by Mr. Rector. Upon vote, the **Motion Carried Unanimously.**

B. Proposed changes to 10-Year Capital Plan for FY2019 AND FY2020 Capital Expenditures

Mr. Brenner suggested moving the METCAD expense in 2019 and exchanging it for JDC expense in 2020. Needs to replace roof at JDC and overall this change would break even. **Moved** by Mr. Anderson; seconded by Mr. Vachaspati. Upon vote, the **Motion Carried Unanimously.**

IX. Facilities Director's Report

A. Update on Brookens Fire Alarm Panel Replacement Project

Mr. Brenner stated that the fire alarm panel has been successfully installed. The project took about three days and Fire Department was notified of completion.

B. Discussion of proposed Art Bartell Sidewalk Schedule

Mr. Brenner stated that draft bid documents for the Art Bartell Sidewalk will be ready for the December 18, 2018 County Board Meeting. If approval is given at that meeting, bids will be advertised December 20, 2018. January 22, 2019, a vendor pre-bid meeting will take place.

X. Chair's Report

A. Future Meeting-Monday November 5, 2018

Future meeting date has been changed to Wednesday November 7, 2018

XI. Other Business

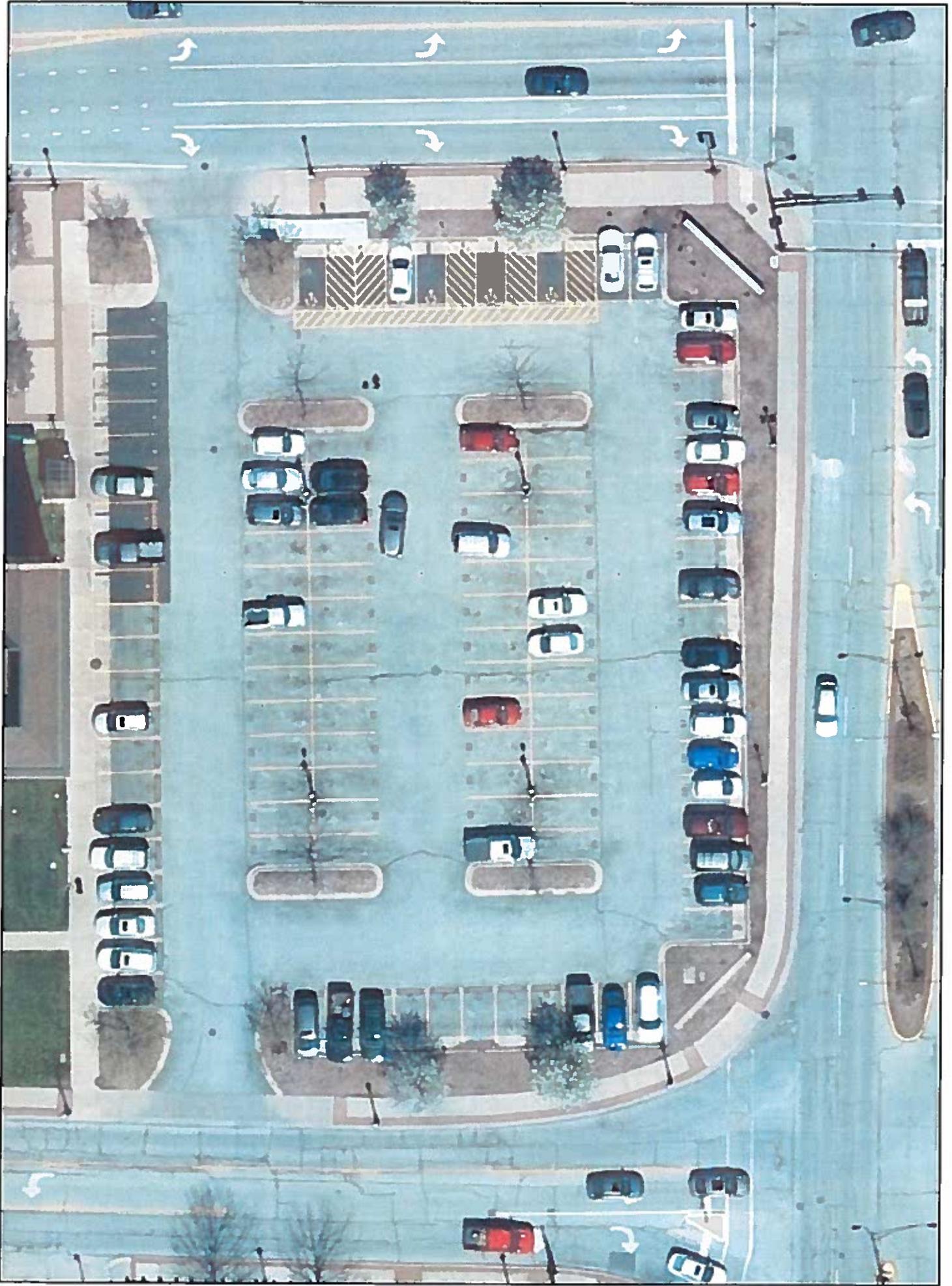
None

XII. Designation of Items to be placed on the Consent Agenda

XIII. Adjournment

Meeting was adjourned at 7:26 p.m.

***Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*



Cities of Champaign & Urbana, University of Illinois
and Champaign County Parking Rates
as of October 31, 2018

City of Champaign– fiscal year begins July 1 and ends June 30

Cash, Coin, Cash, Credit Cards and Mobile Meter – rates vary \$0.25 cents per hour to \$1.50 per hour

White Street/Church Street - \$1.00 per hour

Hill Street Garage - \$0.75 per hour

Downtown Area – \$0.25 cents per hour

Campus Area - \$1.00 per 30-minutes

City of Urbana – fiscal year begins July 1 and ends June 30

Cash, Coin, Credit Cards, and Mobile Meter

Downtown Area – \$0.50 cents per hour

Campus Area - \$1.00 per hour

Hospital Areas - \$1.00 per hour

Parking Garage - \$0.25 per hour for first two hours, \$0.50 per hour after

University of Illinois – fiscal year begins July 1 and ends June 30

Cash, Coin, Credit Card, and Mobile Meter

Campus Area - \$1.00 per hour

County Courthouse Pay Station – fiscal year begins January 1 and ends December 31

FY2017 – Coin and Cash only

\$0.25 cents for first hour and \$0.50 per hour after

FOURTH AMENDMENT TO LEASE

This Fourth Amendment of Lease ("Agreement") is entered into as of the 10th day of October, 2018, by and between Niemann Foods, Inc., ("Lessor"), and Champaign County, ("Lessee").

Whereas Lessor and Lessee entered into a certain Lease agreement dated September 11th, 2006 ("Lease") as amended, whereby Lessee leases from Lessor 60 parking spaces located at 224 North Broadway, Urbana, Illinois.

Whereas Lessor has agreed to lease the above referenced parking spaces to Lessee for an additional one (1) year.

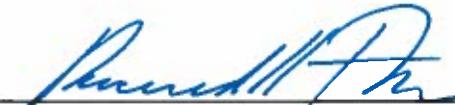
Now then, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Lessor hereby grants to Lessee an additional option of one (1) year whereas Lessee shall pay rent of Twenty-Four Dollars and No Cents (\$24.00) per space per month in the sum of Seventeen Thousand Two Hundred Eighty Dollars and No Cents (\$17,280.00) per lease year which shall be paid in monthly installments of One Thousand Four Hundred Forty Dollars and No Cents (\$1,440.00) on or before the first day of each month.

All other terms and provisions of the Lease shall remain in effect. In the event of a conflict between the terms and provisions of the Lease and this Agreement, the terms and provisions of the Agreement shall control. In the event a party's signature on this Agreement is submitted electronically or is a copy, it shall be deemed to be an original signature.

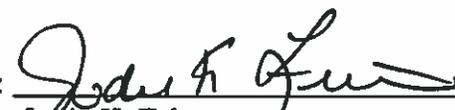
IN WITNESS WHEREOF, the parties have executed this Amendment as of the date first stated above:

LESSOR:
NIEMANN FOODS, INC.

LESSEE:
CHAMPAIGN COUNTY

By: 
Richard H. Niemann, Jr.
President and C.E.O.

By: 
Dana Brenner
Facility Director

By: 
Jodie K. Felter
Secretary

**Champaign County Physical Plant
November 1, 2018**

Proposed FY2019 Champaign County Courthouse Parking Rates

1st proposal - \$1.00 per hour – new pay station takes cash, coin and credit cards

2nd proposal - \$0.50 per hour for first two hours, \$1.00 per hour after two hours

Notes

- **New Pay Station should be installed by December 28, 2018**
- **New parking rates would be effective January 2, 2019**
- **Courthouse Parking lot has 109 total spaces: 47 reserved for staff, 57 public hours rental, and 5 ADA spaces**

SMART PARKING METER

Unattended Revenue Collection: Credit, Bills, Coins (no change) Payment at Start of Parking – No Gates

- Manage multiple rate structures & coupons.
- CloudEASE provides around the clock monitoring.
- Sunlight readable display offers customizable text, multiple languages, advertising images & easy navigation.
- Illuminated numeric keypad improves usability in low-light conditions.
- Processes real-time payments via encrypted credit card reader.
- Accept bills & coin payments (no change given).
- Bill & coin vaults have locks to secure in cabinet and a second lock/key to open the vault.
- Use coupons to provide printed on emailed validation and discounts. 2D scanner reads QR codes and phone screens.
- Prints up to 9,500 receipts per paper roll. Receipt printing may be automatic or optional.
- Continues to operate in off-line mode in case of network loss. Optional credit-card off-line approvals will attempt approval as soon as connection is reestablished.
- Print audits and perform self-diagnostic tests.
- UPS backup protects electronics and provides stable current. Stainless steel cabinet is powder coated, multi-point security locks and concealed hinges.
- Slim profile: 11" deep (28cm). Fits in narrow places.
- Custom branding: corporate colors, logo and customized text.

OPTIONS

- Add a 3G/4G Modem and wireless plan.
- Add an Alpha Keypad for Pay By Plate Mode.
- Add an intrusion alarm that monitors unauthorized door opening, vibration and tilt sensors.
- Add a high-security locking bar.
- Include a thermostatically controlled heater or dehumidifier.
- Optional secondary document print, such as a coupon in addition to a receipt.
- Optional in-cement mounting bracket.
- Add P-123 pay-by-phone option in conjunction with machine.
- Add P-123 Validation (web or handheld with printer)



CloudEASE Dashboard

Account Dashboard Logout Settings Search

ParkingBOXX Account Dashboard View All Sites Reports

Account Dashboard 14:58 PM Friday, July 1, 2016

Revenue

Period	Total Paid	Compare to Prior	Coins	Bills	Credit	Coupons	Tax	Total Due	Overage
Today	\$1,000.00	\$1,202.00	\$5.00	\$560.00	\$435.00	\$0.00	\$0.00	\$965.00	\$35.00
Past 7 Days	\$10,819.75	\$8,263.80	\$33.75	\$6,561.00	\$4,225.00	\$0.00	\$0.00	\$10,430.00	\$389.75
Past 30 Days	\$26,803.55	\$22,352.05	\$109.55	\$16,584.00	\$10,110.00	\$0.00	\$0.00	\$25,875.00	\$928.55

Transactions & Occupancy

Period	Transactions	Compare to Prior	Occupancy
Today	191	219	1.59%
Past 7 Days	1,479	1,021	1.53%
Past 30 Days	3,429	2,240	0.90%

Receipt Setup/Preview On-line

Receipts History

Header

Lines before header: 0

Header line 1: Thanks for Parking

Header line 2: with Parking BOXX

Header line 3:

Lines after header: 0

Print

Receipt Type: Two columns

Place on dash:

Place on dash TEXT:

Expiration Time:

Expiration Date:

License/Space:

Extend Time Code:

Pay Time & Date:

Parking:

Coupon Value:

Taxes:

Total Due:

Total Paid:

Receipts lines example:

```

Thanks for Parking
with Parking BOXX
Expiration Time/Date:
2:33 PM
SEP 05 2014
SPACE #: 32
EXTEND TIME#: 6586

Pay Time/Date: 11:34 AM SEP 05 2014
Parking: $8.00 Machine: machine01
Coupon: -$1.50 Receipt: 0024019917
Due: $6.50 Pmt Type: Credit
Paid: $10.00 Card: MASTERCARD 0542
Auth: 22222

Have a Wonderful Day :)
    
```

Site Map

Account Dashboard Logout Settings Search

ParkingBOXX Account Dashboard View All Sites My Alerts Reports

Account List > ABC Parking Company > View All Sites Add New

Sites

Site ID	Site Name	Short Name	Address	Active
33	RFID 1	1	1 Main Street, Milton, Ontario, L9T 3Z3	Yes
34	Site 2	2	200 Main St., Milton, Ontario, L9T 3Z3	Yes

Complex Rate Configurations, Update real-time

Rate Details History

Rate Name* 3\$ per hour ?

Description

Rate Structure*

Max Price ? Leave Blank if no max.

Priority	Rate	Duration	Time Frame	Periods
1	\$3.00	1	Hours	6
2	\$6.00	1	Hours	6

Rate Available Days or Dates - Please Select*

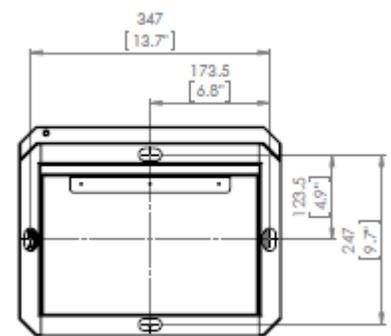
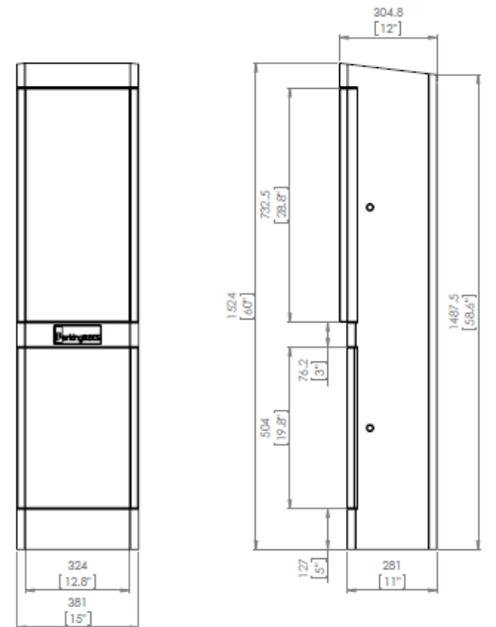
Days

Sun Mon Tues Wed Thu Fri Sat

Dates

Rate Available Times - Please Select:

Start Time 00:00:00 End Time 23:59:59



MOUNTING HOLES

TECHNICAL SPECIFICATIONS

Cabinet Size	60" x 15" x 12" (152.4cm x 38cm x 32.4cm) (l x w x d)
Housing	Stainless steel with powder coating
Locks	Multi-point Drill resistant + coin vault lock & bill vault lock
Operating Temp	32°F to 150°F (-0°C to 65°C). -40°F/C with optional heater
Relative Humidity	97%
Power	120VAC, 60Hz, 5A with backup battery
Weight	225lbs (102kg) without UPS/battery.
Printer	Thermal paper roll, 9,700 tickets max, 7,300 average ticket length
Display	Sunlight readable LCD
Card Reader	Encrypted magnetic card reader
Warranty	1 year parts warranty
Certifications	CSA, PCI, ADA & AODA Compliant

DATE: 03-Jan-2018 QUOTE #: 7176

ACCT #:

SHIP TO:

Champaign County Administration
1776 E. Washington St.
Urbana, IL 61802

P.O. #	PROJECT	TERMS	SALES REP	DUE DATE	Tax ID	FOB
		50/50	BH	03-Jan-2018		SITE
ITEM	DESCRIPTION			QUANTITY	UNIT PRICE	TOTAL:
MSB-310	SMART PARKING METER Stainless Steel Kiosk & Custom Branding Mode: Pay By Space Payment Types: E2E Encrypted Credit Card Reader & Coin Acceptor (no change) w/Vault (600 coin) & Bill Acceptor (no change) w/Vault (400 note)			1	7,900.00	7,900.00T
ALB-100	ALARM BOXX: Emits an audible alarm and sends an email alert if the machine's door is opened without the security PIN having been entered on the front keypad.			1	495.00	495.00T
HTR-100	HEATER w/THERMOSTAT DIN MOUNT			1	195.00	195.00T
SSS-505	INSTALLATION: Mount & Commission			1	500.00	500.00T
SSS-704	REMOTE SOFTWARE & WEB TRAINING			1	500.00	500.00T
FREIGHT	FREIGHT & HANDLING			1	300.00	300.00T
CLD-029	CLOUD \$29 PER MSB PER MONTH 24/7 Web Access & Reports, Data Backup 1-Year (Prepaid Annually)			0	29.00	0.00T
	Customer to supply concrete mounting pads, 120V electrical, and Ethernet cable to each MSB.					

TOTAL:

TO PLACE ORDER, SIGN
AND FAX TO 800-518-1230.

Print Name: _____

Signature: _____

Tax#/EIN: _____

phone/fax: 800-518-1230

web: www.parkingboxx.com

DATE: 03-Jan-2018 QUOTE #: 7176

ACCT #:

SHIP TO:

Champaign County Administration
 1776 E. Washington St.
 Urbana, IL 61802

P.O. #	PROJECT	TERMS	SALES REP	DUE DATE	Tax ID	FOB
		50/50	BH	03-Jan-2018		SITE
ITEM	DESCRIPTION			QUANTITY	UNIT PRICE	TOTAL:
	Paper Roll = \$160 per 5					
	CC Only Option: If the site wishes to accept payments by credit card only (removal of Coin Acceptor & Bill Acceptor & Alarm BOXX) the total system price can be reduced to \$7395.					
	Customer to open Gateway & Merchant account (Global, Chase, Bank of America, Vantiv, etc.) through Nationwide Payments for all encrypted credit/debit card transactions processing.					
	Delivery: 3-4 weeks from the later of custom artwork approval and receipt of VAR Sheet for merchant account creation.					
	Payment Terms: 50% Deposit & 50% Net 30 from Ship Date. CLD Fees & Paper Rolls are due upon receipt.					

TOTAL:

TO PLACE ORDER, SIGN
AND FAX TO 800-518-1230.

Print Name: _____

Signature: _____

Tax#/EIN: _____

phone/fax: 800-518-1230
 web: www.parkingboxx.com

DATE: 03-Jan-2018 QUOTE #: 7176

ACCT #:

SHIP TO:

Champaign County Administration
 1776 E. Washington St.
 Urbana, IL 61802

P.O. #	PROJECT	TERMS	SALES REP	DUE DATE	Tax ID	FOB
		50/50	BH	03-Jan-2018		SITE
ITEM	DESCRIPTION			QUANTITY	UNIT PRICE	TOTAL:
	QUOTE				0.00%	0.00

ORDERS SENT FOB MILTON, ON, COLLECT OR ON ACCOUNT, VIA COURIER SPECIFIED ABOVE

- For tickets and validation stickers/coupons specify any text or graphics, otherwise standard will be sent
- Product shipped as ordered. Please ensure correct part numbers, products and compatibility. Quote is subject to terms at parkingboxx.com/terms
- All Permits (including Building and Electrical) must be obtained by customer.
- All civil work (concrete, electrical, phone lines, etc.) to be performed by customer.
- Applicable taxes and shipping charges will be added at time of invoicing.
- Prices quoted are in effect for 30 days unless otherwise stated.

TOTAL: USD 9,890.00

TO PLACE ORDER, SIGN
AND FAX TO 800-518-1230.

Print Name: _____

Signature: _____

Tax#/EIN: _____

phone/fax: 800-518-1230
 web: www.parkingboxx.com