

**CHAMPAIGN COUNTY BOARD
FACILITIES COMMITTEE
County of Champaign, Urbana, Illinois**

MINUTES – Approved as Distributed

DATE: Monday November 8, 2021
TIME: 6:31 p.m.
PLACE: Lyle Shields Meeting Room
Brookens Administrative Center, 1776 E. Washington St., Urbana IL 61802

Committee Members

Present: Steve Summers, Emily Rodriguez, Bethany Vanichtheeranont, Leah Taylor, Jenny Lokshin, Jim Goss.

Absent: Jodi Wolken and Stan Harper.

County Staff: Dana Brenner (Facilities Director), Dan Busey (Recording Clerk)

Others Present: Richard VanNote (GHR Engineering), Todd Higginbotham (Bailey Edward Architecture), Daron Taylor, George Amaya, Mary Tiefenbrunn (Humane Society), Dalitso Sulamoyo (RPC)

Agenda

I. Call to Order and Roll Call

Committee Chair Summers called the meeting to order at 6:31 P.M.

II. Approval of Agenda/Addenda

Moved by Mr. Goss to approve the agenda; seconded by Ms. Lokshin Upon Roll Call Vote, the **Motion Carried Unanimously.**

III. Approval of Minutes – September 7, 2021

Moved by Ms. Vanichtheeranont to approve the minutes from September 7, 2021; seconded by Ms. Taylor. Upon Voice Vote, the **Motion Carried Unanimously.**

IV. Public Participation

None.

V. Communications

None.

VI. New Business

A. Discussion of the Humane Society Facility and Land Lease – George Amaya, President of Humane Society Board and Mary Tiefenbrunn, Executive Director – (Attached, August 20, 2015 thru December 31, 2026 Signed Land Lease). Mr. Amaya gave a brief history of the business relationship between Champaign County and the Humane Society. Mr. Amya informed the committee of its future plan to move their current

location to West Champaign and provided options in which the county could use the location located at 1911 E Main St in Urbana. Mr. Summers informed Mr. Amaya that any conversation of land acquisition would have to take place at a later date in closed session.

- B. Update on ITB#2021-007 Brookens POD's #300 & 400 EPDM Rubber Roof Membrane Replacement and Salt Dome Asphalt Shingle Replacement. Todd Higginbotham of Bailey Edward Architecture informed the Committee that Pod 400 at the Brookens Building has been completed. Mr. Higginbotham went on to explain that a punch list will be done to make sure things are in place until Pod 300 is replaced in the spring. Mr. Brenner reminded the Committee that this project is an insurance funded project with a timeline to complete by June 30th of 2022.
- C. Update on Salt Dome Asphalt Shingle Replacement. Mr. Brenner informed the Committee that Bailey Edward signed a contract with Top Roofing with a bid price of one hundred and thirty thousand. Mr. Higginbotham let the committee know that Top Roofing has secured the shingles. He went on to explain that the project is tentatively scheduled to begin in the spring when there is more predictable weather. Mr. Summers inquired of the estimated time duration of the project once it begins. Mr. Higginbotham believes that 4 weeks would be a conservative estimate.
- D. Update on ITB#2021-003 Satellite Jail HVAC Replacement. Richard VanNote of GHR Engineering described the major issues of changing over to a beam-based penthouse. The steel is now on site and completion of the penthouse should be in the first few weeks of January. Once the penthouse is complete the HVAC and Air Handlers will be able to be replaced in March and early April. Mr. Brenner reminded the committee that this is funded by Capital Asset funds and was bid out for about a million seven or million eight. The new system will be much more efficient, the chillers have been ordered, and will be replaced once the weather is better.
- E. Update on ITB#2021-004 Hail Damaged HVAC Replacement. Mr. VanNote reminded the committee that this is to replace equipment on numerous county buildings damaged from hail over a year ago. The contractor is starting to receive enough equipment to begin replacing about a half of the equipment before inclement weather arrives. The contractor would like to be done by March or early April of next year, earlier if weather permits.
- F. Approval of GIS Lease Agreement. Mr. Brenner went over the terms of the new lease between Champaign County and GIS. **Moved** by Mr. Goss to approve the GIS Lease Agreement; seconded by Ms. Taylor. **Upon voice vote the motion carried unanimously.**
- G. Approval of RPC Lease Agreement. Dalitso Sulamoyo, CEO of RPC, was present. Mr. Brenner informed the committee of the terms of the lease. RPC provided an audit of existing properties that are available and provided an offer. Mr. Brenner stated that it is extremely fair and that leasing the space to RPC will help the count greatly. Mr. Sulamoyo thanked the committee and the county for the opportunity to lease the space. **Moved** by Ms. Lokshin to approve the RPC Lease Agreement; seconded by Mr. Goss. **Upon voice vote the motion carried unanimously.**

VII. Other Business

- A. Semi-Annual Review of Closed Session Minutes
the CLOSED Session Minutes were voted to remain closed.

VIII. Presiding Officer's Report

- A. Future Meeting – **Tuesday, January 4, 2022 @ 6:30pm**

IX. Designation of Items to be Placed on the Consent Agenda

Items VI: F and G.

X. Adjournment

The meeting adjourned at 7:11 p.m.

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue.

Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.