

**CHAMPAIGN COUNTY BOARD
FACILITIES COMMITTEE
County of Champaign, Urbana, Illinois**

MINUTES – Approved as Distributed

DATE: Tuesday January 3, 2023
TIME: 6:30 p.m.
PLACE: Lyle Shields Meeting Room
Brookens Administrative Center, 1776 E. Washington St., Urbana IL 61802

Committee Members

Present: Jenny Lokshin, Elly Hanauer-Freidman, Stan Harper, Stephanie Fortado,
Bethany Vanichtheeranont, Jennifer Locke, Jeff Wilson

Absent: Mike Ingram

County Staff: Dana Brenner (Facilities Director), Kyle Patterson (County Board Chair), Dan Busey
(Recording Clerk), Aaron Esry (Board Member), Steve Summers (County Executive)

Others Present: Richard Van Note (GHR Engineering), Karla Smalley (Bailey Edward Architecture)

Agenda

- I. Call to Order and Roll Call**
Committee Chair Lokshin called the meeting to order at 6:31 P.M.
- II. Approval of Agenda/Addenda**
Moved by Ms. Locke to approve the agenda; seconded by Ms. Hanauer-Freidman. Upon Voice Vote, the **Motion Carried Unanimously.**
- III. Approval of Minutes – November 1, 2022**
Moved by Mr. Harper to approve the minutes from November 1, 2022; seconded by Ms. Locke. Upon Voice Vote, the **Motion Carried Unanimously.**
- IV. Public Participation**
None.
- V. Communications**
None.
- VI. New Business**
 - A. Final Update on ITB#2021-003 Satellite Jail HVAC Replacement. Mr. VanNote, of GHR, delivered the update. Prior to the update Mr. Brenner, Facilities Director, gave a history of the project to the committee. Mr. VanNote informed the committee that all the air handlers have been replaced at this time. The insulation of the piping and the

duct work system is being done now. Once that is complete there is minor balancing to be done by the control company. County Maintenance staff will then be trained and will be provided operation manuals. The hope is to completely wrap up the project within the next couple of weeks. Mr. Harper and Mr. VanNote spoke briefly about the state of supply chain issues. Ms. Fortado and Mr. Brenner had a discussion about how the final walk through of the project and punchlist will be handled. Mr. Brenner mentioned that one system can now handle the entire building for heating and cooling if another part of the system goes down. Ms. Hanauer-Freidman asked for statistics on energy savings provided by the new system. Mr. VanNote spoke about the AMEREN incentive that will be rewarded of approximately \$122,000. Mr. Wilson and Mr. VanNote had a conversation about balance testing.

- B. Update on ITB #2022-009 Satellite Jail Consolidation – Reifsteck Reid Architecture. Mr. Brenner noted that a draft agreement was provided to committee members. The contract amount was \$222,228,357. Due to the PLA the contract was reviewed by Matt Banach of the States Attorney’s office, his comments were provided in the packet. Once the contract is returned and signed there will be a pre-construction meeting and a schedule will be provided. Mr. Wilson and Mr. Brenner discussed when the actual work will begin. Mr. Brenner said that the middle to later part of March would most likely be the earliest the work would begin. Once ordering begins there will be a better understanding of ongoing supply chain issues. Ms. Fortado asked how change orders are handled within the committee. Mr. Brenner said that change orders are not typically brought to the committee, however the Chair, Vice Chair, and County Executive will be notified if they come up and that the committee can be e-mailed as well. Ms. Fortado and Mr. Brenner went over how the PLA reporting would be handled. Ms. Fortado requested employee info regarding if they are county residents. There was some further discussion on Change Orders.
- C. Update on ITB #2022-008 County Plaza Renovation Project – Bailey Edward Design – Karla Smalley delivered the update. Prior to the update Mr. Brenner, Facilities Director, gave a history of the project thus far to the committee. There is a draft contract for the project that is currently going through the proper channels. Ms. Smalley gave a presentation demonstrating the floor plans for the County Plaza. Mr. Brenner went over public and employee access to the building, security, and parking. The committee discussed future plans and options for the Brookens Building. Mr. Wilson and Mr. Brenner discussed the next steps for the project, as of now the contract needs to be finalized and put in place before creating a preliminary schedule. Ms. Fortado brought up possible options to use the County Plaza to inform the public about Champaign County in general.
- D. Update on ITB#2022-007 County Plaza Parking Deck Renovation – Bailey Edward Design – Karla Smalley delivered the update. Prior to the update Mr. Brenner, Facilities Director, gave a history of the project thus far to the committee. The coating, middle vehicle ramp, pedestrian ramp, and a stair well will all be replaced and supported. Concrete was poured prior to the end of December. Duce Construction is currently working on this project. Mr. Brenner and Ms. Vanichtheeranont discussed a frozen pipe that broke in Brookens on Dec. 24th (not related to this project).
- E. Completed Physical Plant Projects List for FY2022. Mr. Brenner provided list of projects and an explanation of each that have been completed over the past year.

VII. Other Business

Tours of County Buildings were offered to committee members upon request.

VIII. Presiding Officer's Report

A. Future Meeting – **February 7, 2023 @ 6:30pm**

IX. Designation of Items to be Placed on the Consent Agenda

None.

X. Adjournment

The meeting adjourned at 7:59 P.M.

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.