



**CHAMPAIGN COUNTY BOARD  
FACILITIES COMMITTEE ACTION PLAN  
County of Champaign, Urbana, Illinois**

Tuesday, November 4, 2025, at 6:30p.m.  
Shields-Carter Meeting Room  
Bennett Administrative Center  
102 E. Main St., Urbana, IL 61801

**Agenda**

**Action**

- |   |  |
|---|--|
| I. Call to Order and Roll Call  | 6:30 p.m., 5 members present   |
| II. Approval of Agenda/Addenda  | Approved   |
| III. Approval of Minutes – September 2, 2025  | Approved   |
| IV. Public Input  | None   |
| V. Communications   | None   |
| VI. Drew Mueller, StraightUp Solar - Presentation on Solar Options for rooftop and ground installations for the Courthouse, Pope Jail and JDC | Information Only   |
| VII. New Business   |  |
| A. Discussion and Approval of MEP Engineering Services RFQ – Michelle Jett  | Motion to Approve the RFQ for MEP Engineering Services passed unanimously. |
| B. Discussion and Approval of Architectural Services RFQ – Michelle Jett  | Motion to Approve the RFQ for Architectural Services passed unanimously.   |
| C. Courthouse Digital Controls Upgrade – Chris Smith, Building & Grounds Manager  | Information Only   |
| D. Parking Lot Paving – Steve Summers   | Information Only   |
| E. ILEAS AHU Update – Michelle Jett   | Information Only   |
| F. CARF List Update – Michelle Jett   | Information Only   |
| G. Brookens Name – Michelle Jett  | Information Only   |
| VIII. Other Business  | None   |

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- |     |  |                      |
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| IX. | Presiding Officer's Report                                 | None                 |
|     | A. Future Meeting – <b>December 2, 2025</b><br>@ 6:30 pm   | Information Only     |
| X.  | Designation of Items to be Placed on the<br>Consent Agenda | No items for consent |
| XI. | Adjournment  | 7:43 p.m.            |

***\*Denotes Inclusion on the Consent Agenda***