



CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE – Finance/Policy/Justice Addendum
County of Champaign, Urbana, Illinois
Tuesday, December 14, 2010 – 6:00 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center
1776 East Washington Street, Urbana, Illinois

Page Number

VII. Policy, Personnel, & Appointments:

A. Appointments/Reappointments

5. Champaign County Community Action Board (Term 12/1/10-12/1/12) 1
- Bill Manning

E. Other Business

2. Resolution in Opposition to HB5055

VIII. Justice & Social Services:

B. Animal Control

2. Approval of Intergovernmental Agreement for Animal Impound Services with City of Urbana 3

IX. Finance:

A. Budget Amendments & Transfers

11. Budget Amendment #11-00007 9
- Fund/Dept: 080 General Corporate-043 Emergency Management
Increased Appropriations: \$19,548
Increased Revenue: \$19,548
Reason: Re-encumber funds not spent in FY2010 for EOC Audio Visual System Technology Upgrade
12. Budget Amendment #10-00105 13
- Fund/Dept: 076 Tort Immunity-075 General County
Increased Appropriation: \$54,000
Increased Revenue: \$0
Reason: Payment of remaining FY2010 General Corporate Worker's Compensation payroll premiums.
13. Budget Amendment #10-00104 14
- Fund/Dept: 627 Property Tax Interest Fee Fund-026 Treasurer
Increased Appropriation: \$72,000
Increased Revenue: \$0
Reason: Transfer per 35 ILCS 200/21-33 to General Corporate Fund at the end of each fiscal year any money above \$100,000 in the Fund. This increase in appropriation represents money accumulated above the original budgeted figure.

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE PRINT IN BLACK INK

NAME: Bill Manning PHONE: 398-1856 FAX: N/A
Call: 493-3695

ADDRESS: 1616 Windward Pointe, Champaign, IL 61821
Street City State Zip

NAME OF APPOINTMENT BODY OR BOARD: Champaign County Community
Action Board
TITLE OF APPOINTMENT
REQUESTED: Board Member

BEGINNING DATE OF TERM REQUEST: 12/01/10 ENDING DATE: 12/01/12

Champaign County appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

The Champaign County Board

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

Up until Sept 17th I had a handicapped son living with my wife and myself. He (Cue) worked very close with developmental services center. About four years ago he moved into a group home so therefore we got to share with his house mates, taking them out for Sunday dinner & etc.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

I believe it is part of this board's role is to see that all people with disabilities ~~should~~ have equal rights within the community they live. I would plan on being a watch dog for them and making sure they receive those rights

3. What is your knowledge of the district/association's operations, specifically property holdings and management, staff, taxes, fees?

N/A

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the board or commission for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes _____ No X

If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the Board district?

Yes X No _____

If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

William Manning
Signature

Date: 12-06-10

**AN INTERGOVERNMENTAL AGREEMENT
FOR ANIMAL IMPOUND SERVICES**
(City of Urbana – County of Champaign)

THIS AGREEMENT is made and entered by and between the City of Urbana, an Illinois Municipal Corporation, (hereinafter referred to as "City") and the County of Champaign, (hereinafter referred to as "County") effective on the last date signed by a party hereto.

WHEREAS, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, enable the parties to enter into agreements among themselves and provide authority for intergovernmental cooperation; and

WHEREAS, the County proposes to provide an animal services facility primarily for the impounding of animals for the use of local law enforcement agencies; and

WHEREAS, this Agreement is in the best interests of the City and the County.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

DEFINITIONS: For the purposes of this agreement, the following definitions apply:

Animal(s) shall be defined as dogs, cats, rabbits, small rodents, ferrets, and small reptiles. The term animal(s) does not include livestock, exotic animals, or any animal considered to be a "dangerous animal" under the Illinois Dangerous Animals Act, 720 ILCS 585/0.1 *et seq.*, or any other federal or state law or regulation.

Facilities means a lab room, with associated equipment allowing for spaying/neutering, minor surgery, micro chipping, general health treatments and euthanasia.

Veterinary services include such services as rabies vaccinations, inoculations, health evaluations, treatment of minor curable diseases, spaying/neutering, and other veterinary services normally treatable by a veterinarian with the facilities that the County will be providing in the animal services facility, but expressly not including treatment of major diseases, major trauma, and unstable situations, which are to be taken care of elsewhere at City expense.

Furthermore, services do not include blood work, major surgery, or dental work.

1. **County to Provide Facilities and Services.** The County shall maintain and operate an animal services facility which includes facilities as defined above for the impoundment of animals that are seized by the City pursuant to the provisions of Chapter 4 of the Code of Ordinances, City of Urbana, 1996, as amended, entitled "Animals and Fowl" (hereinafter referred to as "Chapter 4"). The County shall provide all services necessary for the impoundment, care, transfer, and euthanasia of all animals delivered by the City. The County shall be solely responsible for the hiring and payment of facility personnel and veterinary services.

2. **Compliance with Laws; Inspections.** The County shall operate the facility in a humane and sanitary manner and in compliance with all applicable state and local laws, ordinances and regulations, including Chapter 4. The Chief of Police or his designee shall be entitled to inspect and examine the premises and to examine the records kept of impounded animals received from the City to ensure compliance with this Agreement during normal business hours. Nothing contained herein shall make the City responsible for the manner of operation or maintenance of the facilities.

3. **Hours of Operation; Access.** The facility shall be open to the public no fewer than 8 hours per day, Monday through Friday, excluding County holidays. The facility shall be open to the public no fewer than 3 hours per day on Saturday, excluding County holidays. The County shall set the exact hours of service. City personnel shall have access to the facilities for the purpose of delivering impounded animals at all times. The County shall provide necessary keys and access cards and/or codes to the City for such purposes. The City shall be responsible for securing animals delivered and securing the facilities upon departure in the event no County staff is available.

4. **Equipment.** The County shall provide adequate facilities to house all animals delivered to it in a safe and sanitary manner. The County shall endeavor to maintain a minimum of one

run or cage for the proper housing and exercise of animals. The County shall maintain separate cages for animals of different species. The County shall have sufficient space to house the normal and customary number of animals that the City generally needs held for animal control purposes. The County shall be responsible for the cost of alternative facilities necessary in the normal course of operations. The City shall give advance notice to the County, to the extent practicable, of any extraordinary event that would result in a large influx of animals, such as the arrest of an animal hoarder. The County shall attempt to provide housing in such an extraordinary event but is unable to guarantee that housing will be provided to all animals in such a circumstance. If the County is unable to provide housing in such an extraordinary event, then the City must find housing for any animals for which the County is unable to provide housing at the City's expense. The County shall notify the City as soon as possible in the event it does not have the capacity to house and maintain animals pursuant to this Agreement.

5. **Notice of Delivery and Special Directions.** The City shall notify the County as soon as practicable of its intent to deliver animals to the facility for impound. The City shall provide information concerning the nature of the impoundment and indicate any special directions it believes may be necessary for the proper handling, care, and treatment of the animals. The County shall keep animals impounded for bite quarantine or that are infected with a contagious disease in isolation from all other animals as required by law or in the exercise of sound veterinary practices.

6. **Release of Animals.** The County shall release animals to their owners upon (a) payment of all required fees; and (b) presentment of an Urbana Police Department Property/Evidence Release receipt, attached as "Exhibit A," or verbal authorization of the Police Chief or his designee.

7. **Hold Orders; Orders of Destruction.** In the event an animal is required to be held by

administrative or court order or as otherwise required by law, the County shall hold the animal and shall not make it available for redemption, adoption, or euthanasia without written consent of the City or Court issuing the hold order. In the event an Order of Destruction is issued, the County shall humanely euthanize the subject animal(s) pursuant to the Order.

8. **Transfer of Ownership.** Animals delivered to the facility shall become the property of the County after one of the following events occurs: (a) expiration of any applicable redemption period; (b) execution of an owner-relinquishment form of the animal(s) owner(s); or (c) issuance of an order or other release authorizing the County to take ownership of the animal. The County is thereafter authorized to sell, adopt out, convey, euthanize, or otherwise dispose of the animal in whatever manner it deems appropriate. The County accepts sole responsibility for its discretionary decision.

9. **Fees.** The County is authorized to collect such fees and fines as authorized by the Champaign County Board and is authorized to collect fees due under the City's Schedule of Fees (Code of Ordinances, City of Urbana, Section 14-7). All fees collected on behalf of the City for animals impounded within the incorporated limits of the City shall be remitted monthly, to be received no later than the 15th day of each month.

10. **Bites.** The County shall notify the City within thirty-six (36) hours after impoundment of any incident within the city limits involving an animal impounded for biting, using the form attached as "Exhibit B."

11. **Payment.** The City shall pay the sum of \$34,940.04 annually, payable in monthly installments of \$2,911.67. If an animal must be held in the County facility beyond ten (10) days because of court or administrative hearing proceedings, the City shall remit to the County any impound fees in excess of seven (7) days' fees. At its discretion and expense, the County may hold an animal beyond seven (7) days for any reason other than court proceedings.

12. **Records.** The County shall keep and maintain all required records in compliance with the Ordinances of the City and the Statutes of the State of Illinois, which shall include but shall

not be limited to, complete financial records covering fees, fines, and other charges, as well as records for each animal impounded, specifically the species, street address where seized, Urbana Police Department report number, and cause for impoundment. The County shall provide a monthly report of the number of animals received and the final dispositions of the animals. The City shall provide information concerning the status of pending cases upon request.

13. **Computer Records.** The parties shall endeavor to design/evaluate, procure, implement, maintain, and share with user agencies a computer records management program. Necessary data shall include: the number of animals housed and/or received on behalf of the City, boarding dates, date of final disposition, type of disposition, and any fees associated therewith. Such pertinent data shall be made part of the basis in determining costs associated with the impoundment services provided by the County.

14. **Duration; Termination.** This agreement shall be effective on the date that the last party to this agreement signs it and shall be effective until June 30, 2012. Either party may terminate this agreement by notifying the other party in writing at least ninety (90) days before termination is to become effective. The written notice shall be sent first class mail, return receipt requested to:

Urbana Chief of Police
400 South Vine Street
Urbana, Illinois 61801

Champaign County Administrator
1776 East Washington Street
Urbana, Illinois 61801

15. **Amendments.** This Agreement may be amended only by writing signed by both parties.

16. **Survival of Provisions.** Any terms of this Agreement that by their nature extend after the end of the Agreement, whether by way of expiration or termination, shall remain in effect until fulfilled.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the date and year indicated herein.

CITY OF URBANA
An Illinois Municipal Corporation

By: *Paul Perry*

Date: 12/2/10

ATTEST: *Phyllis A Clark*

APPROVED AS TO FORM:

Ronald D. O'Neal
City Attorney

CHAMPAIGN COUNTY

By: _____

Date: _____

ATTEST _____

APPROVED AS TO FORM:

[Signature]
State's Attorney's Office

FUND 080 GENERAL CORPORATE

DEPARTMENT 043 EMERGENCY MANAGEMENT AGCY

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-043-544.32 OTHER EQUIPMENT	0	0	19,548	19,548
TOTALS	0	0	19,548	19,548

INCREASED REVENUE BUDGET:

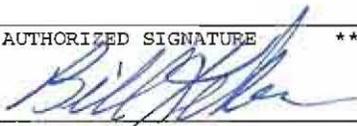
ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-043-331.79 HOM SEC-ST HOMLND SEC PRG	0	0	19,548	19,548
TOTALS	0	0	19,548	19,548

EXPLANATION: TRANSFER FUNDS NOT EXPENDED IN CURRENT BUDGET.

DATE SUBMITTED:

12-10-10

AUTHORIZED SIGNATURE



** PLEASE SIGN IN BLUE INK **

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:



Invoice

Date: 11/30/2010
Invoice #: 1987
PO #: 3316
Project: EOC
Terms: 1.0% 20 Net 21

Bill To:

Champaign County E.M.A.
1905 E. Main Street
Urbana, IL 61802-0000

Quan	Item Code	Description	Price Each	Amount
1	PT-D6000US	Displays and Mounts Panasonic 6000 lumen 4:3 video projector	5,999.00	5,999.00T
1	TH85PF12U	Panasonic 85" Professional Plasma Display	23,685.00	23,685.00T
4	TH50PH20U	Panasonic 50" Professional Plasma Display	1,275.00	5,100.00T
2	32LD450	32" Remote display terminal Includes the following	2,685.00	5,370.00T
2	QM-RX1-2G-B-T	QuickMedia Multi-source Receiver	0.00	0.00T
1	JWD210B	Chief Manufacturing wall arm - Replaces ceiling mount due to installation limitations	0.00	0.00T
2	A/V PARTS	Wire, cables connectors and set-up	0.00	0.00T
2	42LD520	LG 42" LCD TV 120Hz 1080p Includes the following	2,979.88	5,959.76T
2	QM-RX1-2G-B-T	QuickMedia Multi-source Receiver	0.00	0.00T
2	MWH6241B	Chief Manufacturing wall arm - Replaces ceiling mount due to installation limitations	0.00	0.00T
2	A/V PARTS	Wire, cables connectors and set-up	0.00	0.00T
1	PSMH2685	Chief fixed wall mount for Panasonic 85" display.	339.00	339.00T
4	LSM5053	Fusion Wall mount for 50" Panasonic Display	198.75	795.00T
1	RPMA6500	Chief RPA Elite projector mount for Panasonic PT-D4000U Projector Includes the following	680.00	680.00T
1	NB-PEBPM	Nigel B 14"-14" plenum equipment box	0.00	0.00T
1	CMA-372	UNISTRUT ADAPTER	0.00	0.00T
1	A/V PARTS	Fittings and Hardware	0.00	0.00T
		Control System		

Payments/Credits

Balance Due:



Invoice

Date: 11/30/2010
Invoice #: 1987
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Project: EOC
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Bill To:
Champaign County E.M.A.
1905 E. Main Street
Urbana, IL 61802-0000

Quan	Item Code	Description	Price Each	Amount
1	PRO2	CRESTRON 2 SERIES CONTROL SYSTEM WITH BUILT IN SERIAL, I/O, IR. INCLUDES FRONT DISPLAY PANEL AND BUILT IN EXPANSION CARD CAGE	2,394.00	2,394.00T
1	C2ENET-1	CRESTRON 1 PORT ETHERNET CARD FOR 2 SERIES PROCESSORS	465.50	465.50T
6	QM-RX1-2G-B-T	QuickMedia Multi-source Receiver	961.88	5,771.28T
1	MD16x16	Crestron 16x16 QuickMedia matrix switcher.	4,588.50	4,588.50T
2	QM-MDM3X1	3x1 QuickMedia Mini-Switcher	532.00	1,064.00T
2	C2N-SPWS300	CRESTRON 300 WATT NETWORK POWER SUPPLY	997.50	1,995.00T
1	C2N-SPWS300	CRESTRON 300 WATT NETWORK POWER SUPPLY	0.00	0.00T
1	TPMC-4SM-B-S	Crestron Isys 4.3" wall mounted touchpanel	764.75	764.75T
1	TPS-15G-QM-LB	Isys G-Series 15" Wall Mount Touchpanel with QuickMedia, Black	6,555.00	6,555.00T
12	QM-WCC-1-B-T	QuickMedia® Wall Plate Computer Center, Single Input, Black	365.75	4,389.00T
		Additional Sources		
1	ELP10	ELMO ELP10 P10 DOCUMENT CAMERA	1,895.00	1,895.00T
2	QM-TX	Crestron QuickMedia Transmitter. CATV	731.50	1,463.00T
1	VP-413	Kramer RGB video sealer	275.00	275.00T
1	QM-TX	Crestron QuickMedia Transmitter. Videoconferencing	731.50	731.50T
1	QM-WCC-2-B-T	QuickMedia® Wall Plate Computer Center, Dual Input, Black	731.50	731.50T
1	QM--WMC-VCC	QuickMedia Wall Plate Media Center Transmitter	731.50	731.50T
		Audio		
1	MP6R	Niles 6.5" MP In wall Speaker	214.50	214.50T
1	OS6.5	Niles 6" high performance indoor/outdoor wall mounted loudspeaker, WHITE FG00994	252.00	252.00T
1	QM-AE	QuickMedia Audio Extractor	498.75	498.75T
1	MP-AMP30	Crestron 30W amplifier	213.75	213.75T

Payments/Credits

Balance Due:



Invoice

Date: 11/30/2010
Invoice #: 1987
PO #: 3316
Project: EOC
Terms: 1.0% 20 Net 21

Bill To:

Champaign County E.M.A.
 1905 E. Main Street
 Urbana, IL 61802-0000

Quan	Item Code	Description	Price Each	Amount
1	5-43-26	Equipment racks and hardware Slim 5 43-space rack 26" deep	366.07	366.07T
1	EDU-MD	MULTIMEDIA DESK WITH 14RU RACK	959.40	959.40T
1	BRK16-28	Middle Atlantic 16 space 28" deep black wood grain equipment rack.	168.75	168.75T
3	KDB-14	Rack Shelves	61.94	185.82T
2	D2	2 SPACE RACK MOUNTED DRAWER. BLACK BRUSHED FINISH.	149.00	298.00T
3	PD-915RV-RN	Middle Atlantic 15 amp rack mount power strip with 2 stage surge and notification	189.00	567.00T
1	A/V PARTS	Racking supplies, parts and misc hardware	985.00	985.00T
1	A/V LABOR	All installation and set-up to date	7,718.67	7,718.67
1	A/V PARTS	All hardware, wire, cables, accessories and shop supplies for installation	5,830.00	5,830.00T
		Exempt Organization	0.00%	0.00

Payments/Credits \$0.00

Balance Due: \$100,000.00

FUND 076 TORT IMMUNITY TAX FUND DEPARTMENT 075 GENERAL COUNTY

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
076-075-513.04 WORKERS' COMPENSATION INS	623,500	727,181	781,181	54,000
TOTALS	623,500	727,181	781,181	54,000

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

EXPLANATION: PAYMENT OF REMAINING FISCAL YEAR 2010 GENERAL CORPORATE WORK COMP PAYROLL PREMIUMS. FOR DECEMBER 2010 PAYROLLS.

DATE SUBMITTED: 12-10-10	AUTHORIZED SIGNATURE <i>Dema L. Busby</i>	** PLEASE SIGN IN BLUE INK **
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APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____

FUND 627 PROPERTY TAX INT FEE FUND DEPARTMENT 026 COUNTY TREASURER

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
627-026-571.80 TO GENERAL CORP FUND 080	49,100	49,100	121,100	72,000
TOTALS	49,100	49,100	121,100	72,000

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

EXPLANATION: TRANSFER PER 35 ILCS 200/21-33 TO GENERAL CORPORATE FUND
 AT THE END OF EACH YEAR ANY MONEY ABOVE \$100K IS TRANSFERED
 THIS AMENDMENT REPRESENTS MONEY ACCUMLATED ABOVE THE BUDGETED FIGURE

DATE SUBMITTED: 12.10.10 AUTHORIZED SIGNATURE:  ** PLEASE SIGN IN BLUE INK **

APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____
