

CHAMPAIGN COUNTY BOARD COMMITTEE OF THE WHOLE MINUTES

Finance/Policy, Personnel, & Appointments/Justice & Social Services

Tuesday, May 10, 2011

Lyle Shields Meeting Room, Brookens Administrative Center

1776 E. Washington St., Urbana, Illinois

MEMBERS PRESENT: Christopher Alix, Carol Ammons, Jan Anderson, Ron Bensyl, Astrid Berkson, Thomas Betz, Lloyd Carter, Lorraine Cowart, Stephanie Holderfield, Stan James, Brad Jones, Alan Kurtz, Ralph Langenheim, Brendan McGinty, Diane Michaels, Alan Nudo, Patti Petrie, James Quisenberry, Giraldo Rosales, Larry Sapp, C. Pius Weibel

MEMBERS ABSENT: Aaron Esry, John Jay, Steve Moser, Steve O'Connor, Michael Richards, Jonathan Schroeder

OTHERS PRESENT: Kat Bork (Administrative Assistant), Deb Busey (County Administrator), John Farney (County Clerk's Office), Cameron Moore (Regional Planning Commission CEO)

CALL TO ORDER

Weibel called the meeting to order at 6:07 p.m.

ROLL CALL

Bork called the roll. Alix, Ammons, Anderson, Bensyl, Berkson, Betz, Carter, Cowart, Holderfield, James, Jones, Kurtz, Langenheim, McGinty, Michaels, Nudo, Petrie, Quisenberry, Rosales, Sapp, and Weibel were present at the time of roll call, establishing the presence of a quorum.

APPROVAL OF MINUTES

MOTION by Carter to approve the Committee of the Whole minutes of April 12, 2011; seconded by Cowart. **Motion carried.**

APPROVAL OF AGENDA/ADDENDA

MOTION by James to approve the agenda; seconded by Carter. **Motion carried with unanimous support.**

PUBLIC PARTICIPATION

There was no public participation.

COMMUNICATIONS

Weibel distributed a note to the Board with a tentative schedule for voting on the maps from the Redistricting Commission. A meeting date was corrected to May 16th from May 11th. Busey said the commission will have a public hearing on May 16th. The County Board agreed to have public hearing on May 19th at 6:30 p.m. before its full Board meeting.

JUSTICE & SOCIAL SERVICES

Monthly Reports

MOTION by James to receive and place on file the Animal Control March 2011, Emergency Management Agency April 2011, Head Start April 2011, Probation & Court Services March 2011, and Public Defender January 2011 monthly reports; seconded by Bensyl. **Motion carried with unanimous support.**

Other Business

There was no other business.

Chair's Report

There was no Chair's report.

POLICY, PERSONNEL, & APPOINTMENTS

Appointments/Reappointments

Board of Review

MOTION by Weibel to appoint Laura Sandefur to the Champaign County Board of Review for a term from June 1, 2011 to May 31, 2013; seconded by Alix. **Motion carried with unanimous support.**

Farmland Assessment Review Committee

MOTION by Weibel to appoint Steve Moser to the Farmland Assessment Review Committee for a term from June 1, 2011 to May 31, 2015; seconded by Rosales. **Motion carried with unanimous support.**

Urbana-Champaign Sanitary District

MOTION by Weibel to appoint Diana Lenik to the Urbana-Champaign Sanitary District Board for a term from June 1, 2011 to May 31, 2014; seconded by Betz. **Motion carried with unanimous support.**

Beaver Lake Drainage District

MOTION by Weibel to appoint Daniel Ehler to the Beaver Lake Drainage District to fill the vacancy created by Wayne Busboom's resignation for a term from May 20, 2011 to August 31, 2011; seconded by James. **Motion carried with unanimous support.**

Zoning Board of Appeals

MOTION by Weibel to appoint Brad Passalacqua to the Champaign County Zoning Board of Appeals for a term from May 20, 2011 to November 30, 2015; seconded by Betz. **Motion carried with unanimous support.**

Penfield Water District

MOTION by Weibel to appoint Steve Parrish to the Penfield Water District for a term from June 1, 2011 to May 31, 2016; seconded by Betz. **Motion carried with unanimous support.**

Sangamon Valley Public Water District

MOTION by Weibel to appoint Paul Clinebell to the Sangamon Valley Public Water District for a term from June 1, 2011 to May 31, 2016; seconded by Anderson. **Motion carried with unanimous support.**

County Administrator
Vacant Positions Listing

The vacant positions listing was provided for information only.

Recommendation for Appointment of Two County Board Members to Health Insurance Committee

A memo was provided in the agenda packet explaining the proposal for the establishment for an ongoing Health Insurance Committee. This committee will consist of representatives from each employee group, management representatives, and County Board members to work with the County's broker on the issue of health insurance and to annually develop a recommendation for the health insurance structure in the labor agreements.

MOTION by Weibel to appoint Berkson and Holderfield to the Health Insurance Committee for two-year terms from the date of December 1, 2011; seconded by Alix.

Petrie asked if the Health Insurance Committee would become a permanent standing committee within the County Board structure. Busey answered that this committee will assist the County Administrator in developing annual recommendations for health insurance. This committee would not be subject to the Open Meeting Act. The committee will provide advice

and ensure employees have the opportunity to participate in and provide their insight when health insurance recommendations are made.

Motion carried with unanimous support.

Request Authority to Release RFP 2011-006 for Mail Services

Busey explained this was a request for the Board's authority to release an RFP for mail services. The RFP was provided in the agenda packet.

MOTION by Betz to release RFP 2011-006 for mail services; seconded by Bensyl.

Weibel inquired how many companies offer this type of service. Busey approximated there are two or three such companies within this area.

Motion carried with unanimous support.

Sheriff

Request Approval of Proclamation Designating the Week of May 1st as National Correctional Officer Week and Request Approval of Proclamation Designating the Week of May 15th as National Police Week

MOTION by Sapp to approve the Proclamation Designating the Week of May 1st as National Correctional Officer Week and the Proclamation Designating the Week of May 15th as National Police Week; seconded by Kurtz. **Motion carried with unanimous support.**

Treasurer

Request Opposition to HB1218 and Support for SB1710 Regarding Regulation of Tax Sales of Delinquent Property

MOTION by Langenheim for the County Board Chair to send letters of opposition to HB1218 and support for SB1710; seconded by James.

Petrie wanted to know if the Treasurer will be present at the County Board meeting to answer questions about the legislation's potential impact. Weibel noted that letters of opposition or support are settled at the Committee of the Whole meetings and are not forwarded to the full County Board meetings. He suggested Petrie call Welch with her question to obtain an answer. Alix explained general process of a tax sale for the benefit of other Board members.

Motion carried.

County Clerk

Monthly Fees Report – April 2011

MOTION by Betz to receive and place on file the County Clerk's monthly fees report for April 2011; seconded by Cowart. **Motion carried with unanimous support.**

Other Business

Ordinance Establishing the Champaign County 2011 Apportionment Plan

MOTION by Kurtz to approve the Ordinance Establishing the Champaign County 2011 Apportionment Plan; seconded by Rosales.

MOTION by Petrie to divide the ordinance into two parts: 1. size of Board and number of members per districts and 2. pay for Board members; seconded by Langenheim.

A roll call vote was requested by Betz and Kurtz. Discussion was held over dividing the ordinance.

Motion failed to divide the ordinance with a vote of 7 to 14. Alix, Ammons, Anderson, Langenheim, Petrie, Quisenberry, and Weibel voted in favor of the motion. Bensyl, Berkson, Betz, Carter, Cowart, Holderfield, James, Jones, Kurtz, McGinty, Michaels, Nudo, Rosales, and Sapp voted against the motion.

The Board returned to the original motion. Betz and Langenheim requested a roll call vote.

MOTION by Sapp to amend the per diem amount in the ordinance to \$45 per regular meeting and the strike the per diem for special meetings; seconded by McGinty.

Langenheim exited the meeting at 6:31 p.m.

The Board members gave their various opinions on the amount of per diem to be paid to members for meetings.

McGinty and Kurtz exited the meeting at 6:45 p.m. and returned at 6:47 p.m. Langenheim returned to the meeting at 6:47 p.m. Quisenberry and McGinty requested a roll call vote.

Motion failed to amend the per diem amount to \$45 with a vote of 9 to 12. Alix, Bensyl, Holderfield, James, Jones, McGinty, Michaels, Nudo, and Sapp voted in favor of the motion. Ammons, Anderson, Berkson, Betz, Carter, Cowart, Kurtz, Langenheim, Petrie, Quisenberry, Rosales, and Weibel voted against the motion.

MOTION by Quisenberry to amend the per diem amount in the ordinance to \$60 for County Board, Committee of the Whole, Standing Committees, and County Board Study Sessions; seconded by James.

A roll call vote was requested by Sapp and Bensyl.

Motion failed to amend the per diem amount to \$60 with a vote of 7 to 14. Ammons, Betz, Carter, Cowart, McGinty, Quisenberry, and Weibel voted in favor of the motion. Alix,

Anderson, Bensyl, Berkson, Holderfield, James, Kurtz, Langenheim, Michaels, Nudo, Petrie, Rosales, and Sapp voted against the motion.

The Board returned to the original motion. A roll call vote was requested by Rosales and Betz.

Motion carried to approve the original motion with a vote of 15 to 6. Alix, Ammons, Anderson, Berkson, Betz, Carter, Cowart, Kurtz, Langenheim, McGinty, Nudo, Petrie, Quisenberry, Rosales, and Weibel voted in favor of the motion. Bensyl, Holderfield, James, Jones, Michaels, and Sapp voted against the motion.

Chair's Report

Recommendation for Amendment to Resolution No. 7143 Establishing Organization, Duties, Rules, Policies, and Procedures of the Champaign County Board

MOTION by Petrie to approve the recommendation for amendment to Resolution No. 7143 Establishing Organization, Duties, Rules, Policies, and Procedures of the Champaign County Board; seconded by Quisenberry. **Motion carried.**

Kurtz exited the meeting at 6:55 p.m.

Designation of Items to be Placed on County Board Consent Agenda

Agenda items 8.A.1-7 & B2 were designated for the consent agenda.

FINANCE

Nursing Home Board of Directors

Nursing Home Board Performance Evaluation of MPA

MOTION by Jones to receive and place on file the Nursing Home Board Performance Evaluation of MPA; seconded by Quisenberry.

Weibel exited the meeting at 6:56 p.m.

Motion carried with unanimous support.

Weibel and Kurtz returned to the meeting at 6:57 p.m.

Recommendation for Renewal of Contract with MPA

MOTION by Betz to approve the renewal of the MPA Contract; seconded by James.

Ammons asked the Board to consider other options before renewing this contract. She did not view the MPA contract as a permanent fixture; instead it was an instrument to turn around the Nursing Home. Improvements have occurred at the Nursing Home, but Ammons did not think those improvements were sufficient for the Board to continue spending money on the MPA

contract. She felt the County Board could hire an Executive Director to run the Nursing Home as efficiently as MPA does.

Betz described how he was very skeptical about hiring MPA originally, but he has been pleasantly surprised to see how well this contractual relationship has turned out. The Nursing Home ran deficits of hundreds of thousands of dollars in past years. MPA has turned around the operation in a relatively quick timeframe. The Nursing Home's situation remains precarious, but it has improved under MPA's management and the Nursing Home Board of Directors' guidance. The County Board might someday issue an RFQ to consider other firms, but Betz did not believe now was the time for such action. He said it was too early to throw out the MPA contract.

Alix agreed with some of the comments from both Betz and Ammons. He was impressed with the Nursing Home Board of Directors and MPA's results with a turnaround of this magnitude and supported renewing the MPA contract. He did want the Board to consider other options at a future time by using a competitive selection process.

Sapp exited the meeting at 7:03 p.m.

The Board members discussed whether to renew the MPA contract and their opinions regarding the Nursing Home. The longer serving Board members described the financial condition at the Nursing Home that led to hiring MPA. Nudo, as a County Board representative on the Nursing Home Board of Directors, noted those meetings were open to the public and to any County Board members.

Sapp returned to the meeting at 7:06 p.m.

The Board continued its discussion of the MPA contract renewal. Weibel pointed out that the County would have to pay the salaries for an administrator and accountant regardless if it did not contract for those services with MPA. The County pays MPA about \$180,000 per year plus travel expenses.

The Board members continued to voice their opinions about the Nursing Home. Ammons asked if an outside audit has been performed since the County contracted with MPA. Busey confirmed the Nursing Home is audited by the outside auditor every year. She confirmed that in FY2008 the Nursing Home suffered a net loss of \$1.8 million and in FY2010 the Nursing Home ended the fiscal year about \$200,000 in the black. This FY2010 figure included all payments made to MPA for operations during the year.

Jones called the question. McGinty gave everyone else one more chance to speak on the issue and then made his own comments before proceeding with a vote.

Motion carried.

Jones exited the meeting at 7:24 p.m.

Nursing Home

Approval of Resolution Authorizing Application for a Public Transportation Capital Assistance Grant under IDOT

MOTION by James to approve the Resolution Authorizing Application for a Public Transportation Capital Assistance Grant under IDOT; seconded by Weibel. **Motion carried with unanimous support.**

Regional Planning Commission

Ordinance for the County of Champaign, Illinois to Affect the Intermediary Relending Program (IRP) with Rural Development

MOTION by Holderfield to approve the Ordinance for the County of Champaign, Illinois to Affect the Intermediary Relending Program (IRP) with Rural Development; seconded by Rosales.

Kurtz asked Moore how many of the loans have been repaid. Moore stated the current loan portfolio is \$7.2 million loaned to 55 businesses. The default rate is about 2% and has started to increase. Regarding the current loans, probably 25-30% are underperforming. RPC works with the underperforming loans to arrange new payment schedules or to convert them to interest only payments.

Jones returned to the meeting at 7:27 p.m.

Michaels requested the definition of an underperforming loan. Moore said it is a loan that is typically 90 days behind. They try to counsel clients and adjust loan payments. Two of RPC's loan programs are intended to issue higher risk loans than a bank would make. They immediately contact a client if a payment is missed and discuss changes if the clients are willing to work with RPC. RPC budgets between \$25,000-\$40,000 for charge-offs in a typical year. The charge-off amount will be significantly higher this year.

Ammons inquired who qualifies for these loans. Moore verified that it is loan program aimed at businesses in rural areas that will create jobs. Local governments are also eligible to borrow from this program. RPC can fund any sort of legitimate, reasonable type of business. They follow the same criteria a bank uses for clients, such as checking business plans and financial projections.

Motion carried with unanimous consent.

County Clerk

Resolution Authorizing an Acceptance Agreement Between Champaign County & the Illinois State Board of Elections for a Voter Registration State Grant

MOTION by Kurtz to approve the Resolution Authorizing an Acceptance Agreement Between Champaign County & the Illinois State Board of Elections for a Voter Registration State Grant; seconded by Weibel. **Motion carried with unanimous consent.**

County Administrator

General Corporate Fund FY2011 Revenue/Expenditure Projection Report

Busey will send the report to the Board before the County Board meeting.

General Corporate Fund Budget Change Report

Busey will send the report to the Board before the County Board meeting.

Harris & Harris Monthly Collections Report

Busey will send the report to the Board before the County Board meeting.

Approval of Budget Transfer #11-00011

Busey explained the purpose of this budget transfer was to separate the IT Division of the County's operations into a separate department. This will enable Busey to more easily determine the true cost of the county-wide information technology infrastructure.

MOTION by Alix to recommend to the County Board approval of Budget Transfer #11-00011 from Fund 080 General Corporate Department 016 Administrative Services to Fund 080 General Corporate Department 028 Information Technology for total transfers of \$340,657; seconded by James. **Motion carried with unanimous consent.**

County Board Budget Review Process & Schedule

Busey described the budget review process in past years. The idea was to change this year's process to engage all of the Board members in at least some portion of the budgets presented and eventually adopted instead of holding Legislative Budget Hearings. Busey's recommendation was to have the Board members sign up to be budget reviewers and then the departments will individually present their budget to the those Board members assigned as reviewers. Any other interested Board members could attend the individual department presentations. This would allow more direct interaction at a more specific level with the elected officials and department heads.

MOTION by Ammons to approve the recommendation to change the County Board Budget Review Process from Legislative Budget Hearings to individual department budget presentations to appointed County Board budget reviewers; seconded by Berkson.

Busey answered the Board members questions about this new process and schedule.

Motion carried with unanimous consent.

FY2012 Budget Process Resolution

Busey remarked on a couple of changes in the resolution from prior years. She did not think the County Board needed to adopt the financial policies every year, so these were not included in the resolution. She will bring the Board a separate resolution in June for the Board to adopt standing financial policies. The direction given for GCF budget requests is that the department heads pay close attention to revenue lines items to ensure any necessary fee review is completed and any revenue structure changes are complete. The Board will receive a resolution for non-bargaining salary increases in June. Almost every labor contract has expired or will have expired by November 30, 2011. The salary budget will be a work in progress throughout this budget process. The GCF department heads are directed to incorporate 0% change to non-personnel budget line except for contractual obligations and needed commodities, like gas. The Capital Asset Replacement Fund would be funded in FY2012. It has not been funded for the last two years. The contingent line is budgeted at 0.5% for the GCF or about \$160,000.

MOTION by Sapp to approve the FY2012 Budget Process Resolution; seconded by Rosales.

Alix asked if a 0.5% contingency line was customary. Busey said the contingency goal before 2009 was 1%. The contingency line has only been funded three out of the last ten years.

Motion carried with unanimous consent.

Treasurer Monthly Report

MOTION by Jones to receive and place on file the Treasurer's April 2011 report; seconded by Cowart. **Motion carried with unanimous support.**

Auditor Purchases Not Following Purchasing Policy

McGinty had heard from Tony Fabri that the list of purchases not following the Purchasing Policy would be emailed to the Board.

Monthly Report – April 2011

MOTION by Kurtz to receive and place on file the Auditor's April 2011 monthly report; seconded by Berkson. **Motion carried with unanimous support.**

Other Business

Kurtz announced that the Redistricting Commission has been discussing more than one map, so multiple maps may be presented to the County Board on May 19th.

Nudo distributed a chart he suggested be used during meetings to track who has spoken on an issue. Some Board members have been dissatisfied with the length of Committee of the Whole meetings and the unorganized discussions that occur. Robert's Rules of Order gives guidance that a person who has already spoken may only speak again if everyone else has spoken for a first time. It can be challenging for a Chair to keep track of who has spoken for five minutes. This type of organization would force speakers to collect their thoughts before addressing the body. He wanted the discussions to be more organized without cutting off discussion at the Committee of the Whole meetings. Weibel offered to keep track of the times members speak to collect data for a few months. Kurtz objected to Nudo's suggestion towards organizing discussions in meetings. McGinty suggested any comments be sent to Nudo on his proposal.

Chair's Report

There was no Chair's report.

Designation of Items to be Placed on County Board Consent Agenda

Agenda items 9.B.1, C1, D1, & E.4-6 were designated for the consent agenda.

APPROVAL OF CLOSED SESSION MINUTES

MOTION by Rosales to approve the Committee of the Whole minutes of April 12, 2011; seconded by Ammons. **Motion carried with unanimous support.**

ADJOURN

The meeting was adjourned the meeting at 7:56 p.m.

Respectfully submitted,

Kat Bork
Administrative Assistant

Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.