

CHAMPAIGN COUNTY BOARD COMMITTEE OF THE WHOLE MINUTES

Highway & Transportation/Finance/Policy, Personnel, & Appointments/County Facilities
Tuesday, June 14, 2011
Lyle Shields Meeting Room, Brookens Administrative Center
1776 E. Washington St., Urbana, Illinois

MEMBERS PRESENT: Christopher Alix, Carol Ammons, Jan Anderson, Ron Bensyl, Astrid Berkson, Thomas Betz, Lorraine Cowart, Aaron Esry, Stephanie Holderfield, Stan James, John Jay, Brad Jones, Alan Kurtz, Ralph Langenheim, Brendan McGinty, Diane Michaels, Steve Moser, Alan Nudo, Steve O'Connor, Pattsy Petrie, James Quisenberry, Michael Richards, Giraldo Rosales, Jonathan Schroeder,

MEMBERS ABSENT: Lloyd Carter, Larry Sapp, C. Pius Weibel

OTHERS PRESENT: Jeff Blue (County Engineer), Kat Bork (Administrative Assistant), Andrew Buffenbarger (Nursing Home Administrator), Deb Busey (County Administrator), Lt. Robert Cravens (Correctional Officer), Tony Fabri (Auditor), Sasha Green (County Clerk's Office), Nancy Griffin (Jail Program Coordinator), Roger Holland (Court Administrator), Gordy Hulten (County Clerk), Cameron Moore (Regional Planning Commission CEO), Duane Northrup (Coroner), Alan Reinhart (Facilities Director), Julia Rietz (State's Attorney), Dan Walsh (Sheriff), Dan Welch (Treasurer)

CALL TO ORDER

Weibel called the meeting to order at 6:05 p.m.

ROLL CALL

Bork called the roll. Alix, Anderson, Bensyl, Berkson, Betz, Cowart, Esry, Holderfield, Jay, Jones, Kurtz, Langenheim, McGinty, Michaels, Nudo, O'Connor, Petrie, Quisenberry, Richards, and Schroeder were present at the time of roll call, establishing the presence of a quorum.

APPROVAL OF MINUTES

James entered the meeting at 6:06 p.m.

MOTION by James to approve the Committee of the Whole minutes of May 10, 2011; seconded by Esry. **Motion carried.**

APPROVAL OF AGENDA/ADDENDA

MOTION by Petrie to approve the agenda and two addenda; seconded by Cowart.
Motion carried with unanimous support.

PUBLIC PARTICIPATION

There was no public participation.

COMMUNICATIONS

Kurtz thanked Bork for her work with the County Board, as she will be leaving the County's employment in August, and congratulated her on being accepted to law school.

Ammons entered the meeting at 6:07 p.m. Moser entered the meeting at 6:08 p.m.

HIGHWAY & TRANSPORTATION

Monthly Reports

MOTION by Bensyl to receive and place on file the County & Township Motor Fuel Tax Claims for May 2011; seconded by McGinty. **Motion carried with unanimous support.**

County Engineer

Resolution Awarding of Contract for Replacement of a Bridge Located in Condit Road District – Section #10-07969-00-BR, Resolution Awarding of Contract for Replacement of a Bridge Located in Condit Road District – Section #10-07970-00-BR, Resolution Awarding of Contract for the Repair of a Bridge Located on County Highway 6 – Section #10-00965-00-BR, and Resolution Awarding of Contract for the Replacement of a Bridge Located on County Highway 23 – Section #10-00963-00-BR

Blue noted two of the resolutions have wrong letting date, which will be corrected for the County Board meeting. He distributed handouts documenting the numerous bidders on these bridge projects.

MOTION by McGinty to approve the Resolution Awarding of Contract for Replacement of a Bridge Located in Condit Road District – Section #10-07969-00-BR, Resolution Awarding of Contract for Replacement of a Bridge Located in Condit Road District – Section #10-07970-00-BR, Resolution Awarding of Contract for the Repair of a Bridge Located on County Highway 6 – Section #10-00965-00-BR, and Resolution Awarding of Contract for the Replacement of a Bridge Located on County Highway 23 – Section #10-00963-00-BR; seconded by Jay.

Rosales entered the meeting at 6:11 p.m.

James inquired if Blue has any future plans to improve County Highway 23. Blue responded that the road is in the five-year plan. Work on the road is complicated by narrow

shoulders, deep ditches and numerous right of way problems. James said he begrudged work being done on newer roads when others are in need of repair.

Motion carried with unanimous support.

Resolution Awarding of Contract for Railroad Grade Crossing Located in Somer & Rantoul Townships – Section #08-20422-00-SP and Resolution Awarding of Contract for Railroad Grade Crossings Located in Raymond, Crittenden and Compromise Townships

Blue explained the resolutions are for township projects where the Illinois Commerce Commission has suggested the grade crossings be upgraded with lights and signals. It is the township's responsibility to complete the work on roads approaching those crossings. The Highway Department will be reimbursed through the Illinois Commerce Commission.

MOTION by McGinty to approve Resolution Awarding of Contract for Railroad Grade Crossing Located in Somer & Rantoul Townships – Section #08-20422-00-SP and Resolution Awarding of Contract for Railroad Grade Crossings Located in Raymond, Crittenden and Compromise Townships; seconded by Jay. **Motion carried with unanimous support.**

Resolution Awarding of Contract for the 2011 Pavement Striping of Various County Highways in Champaign County – Section #11-00000-01-GM

Blue announced the low bidder was Varsity Striping to stripe all the County roads and some village streets, such as in Savoy and Thomasboro. The winning bid was below the engineer's estimate.

MOTION by Alix to approve the Resolution Awarding of Contract for the 2011 Pavement Striping of Various County Highways in Champaign County – Section #11-00000-01-GM; seconded by Betz. **Motion carried with unanimous support.**

Resolution Authorizing the County Board Chair to Sign a Cooperative Agreement Between the Member Agencies of the Champaign-Urbana Urbanized Area Transportation Study (CUUATS)

Blue stated the cooperative agreement lays out the duties of the member agencies of CUUATS; it does not establish any funding. The agreement has to be updated periodically for the FHWA.

MOTION by Langenheim to approve the Resolution Authorizing the County Board Chair to Sign a Cooperative Agreement Between the Member Agencies of the Champaign-Urbana Urbanized Area Transportation Study (CUUATS); seconded by Holderfield.

Ammons inquired if CUUATS establishes transportation for people to travel from villages like Rantoul to the Champaign-Urbana area. Blue explained that CUUATS is a metropolitan planning organization. This involves everything within the Champaign-Urbana urbanized area. It includes Champaign, Urbana, and Savoy. It does involve Mahomet or

Rantoul because it is only for the metropolitan planning area established by the Federal Highway Administration based on the metropolitan area's population.

Petrie asked if CUUATS had guidelines regarding its membership. Blue confirmed there are FHWA guidelines. This CUUATS is unique because it includes the University of Illinois whereas many college towns do not involve universities. The University of Illinois owns some roads, hence its membership.

Motion carried with unanimous support.

Other Business

Blue announced that he forgot to include a resolution establishing a truck route on the agenda and requested to bring it directly to the County Board meeting in June. The resolution was presented to the Board and it was agreed to place it on the County Board agenda. The County will receive Truck Access Route Program money to match the federal funding for the project.

Chair's Report

There was no Chair's report.

Designation of Items to be Placed on County Board Consent Agenda

Agenda items 7.B.1-8 were designated for the consent agenda.

Quisenberry exited the meeting at 6:21 p.m.

FINANCE

Budget Amendments & Transfers

Budget Amendment #11-00025

MOTION by James to recommend to the County Board approval of Budget Amendment #11-00025 from Fund 850 Geographic Information Systems Joint Venture – Department 672 Aerial Photography Project for increased appropriations of \$43,703 for the Professional Services line with increased revenue of \$24,401 from the Champaign City line, \$5,412 from the Urbana City line, \$480 from the Village of Rantoul line, \$5,037 from the University of Illinois line, \$5,000 from the Champaign County line, \$1,800 from the Village of Savoy line, and \$1,573 from the Village of Mahomet line; seconded by Richards. **Motion carried with unanimous support.**

Budget Amendment #11-00026

MOTION by Jay to recommend to the County Board approval of Budget Amendment #11-00026 from Fund 083 County Highway – Department 060 Highway for increased

appropriations of \$281,211 for the Road Improvements line with increased revenue of \$281,211 from the State Reimbursement line; seconded by Rosales. **Motion carried with unanimous support.**

Budget Amendment #11-00022

MOTION by Jones to recommend to the County Board approval of Budget Amendment #11-00022 from Fund 080 General Corporate – Department 042 Coroner for increased appropriations of \$500 for the Vehicle Equipment Less Than \$1,000 line with increased revenue of \$500 from the Sale of Fixed Assets line; seconded by Nudo. **Motion carried with unanimous support.**

Budget Amendment #11-00027

MOTION by Holderfield to recommend to the County Board approval of Budget Amendment #11-00027 from Fund 080 General Corporate – Department 071 Public Properties for increased appropriations of \$34,000 for the Interest on Debt Certificate line with no increased revenue; seconded by James.

Michaels wanted to know why this payment was not included in the FY2011 budget. Busey stated the FY2011 budget was approved the same month the Board also approved the issuance of these bonds. She had no way to know what the principle and interest payments would be for the bonds in time to include them in the FY2011 budget. This item will be included in the FY2012 budget.

Motion carried with unanimous support.

Quisenberry returned to the meeting at 6:24 p.m.

Sheriff

COPS Hiring Program Request

MOTION by Kurtz to approve the application for and, if awarded, acceptance of the COPS CHP Grant; seconded by Anderson.

Alix appreciated the efforts of the Sheriff and his staff for trying to find other funding sources during these difficult financial times. Nudo asked if the grant would cover the salaries and benefits for two positions. Sheriff Walsh confirmed the grant would cover those expenses for three years. It does not cover equipment, but his office already has the necessary equipment.

Petrie asked where funding for the positions would come from after the three years is over. Sheriff Walsh said that is unknown; there is no guaranteed source of funding. Walsh described how his department has managed personnel following budget cuts and attrition losses.

Motion carried with unanimous support.

County Clerk

Ordinance Establishing Statutory Fees for Marriage and Civil Union Licenses

MOTION by Cowart to approve the Ordinance Establishing Statutory Fees for Marriage and Civil Union Licenses; seconded by Kurtz. **Motion carried with unanimous support.**

Regional Planning Commission

Ordinance Providing for Public Transportation in Champaign County, Illinois and Rescinding Ordinance No. 873, Intergovernmental Agreement Between the County of Champaign, Champaign County Regional Planning Commission and CRIS Rural Mass Transit District, and Memorandum of Understanding between Champaign County Board and Champaign County Regional Planning Commission for Administration of CRIS Rural Mass Transit District

Moore provided an overview of the five agenda items under RPC. All are related to rural transit with CRIS. The County will receive state and federal funds to support rural transportation through CRIS. When this issue was originally approved, it was not clear that RPC would be administering this program, hence the revisions to the necessary documents.

James asked if he had to abstain because he is a member of the CRIS Advisory Group. McGinty and Busey said he did not have to abstain from the vote.

Ammons asked where actual rural transportation actually takes place in the county. Moore answered that there is some rural transit running between Rantoul and Champaign. Amy Marchant, CRIS CEO, stated that the CRIS Rural Transit Advisory Group studied the population to evaluate rural transportation needs. The poverty in the northern county area, specifically Ludlow, makes it the primary target for transportation. The specific boundary is the Rantoul High School Township area. She intends for this boundary to grow in the future.

Ammons asked if CRIS provides actual public transportation and collects fares. Marchant stated the transit fare is \$5 each way. This fare was designed by the Advisory Group. Ammons wanted to know what the grant revenue pays for in the operation. Marchant said the revenue funds the operating costs for rural transit in the specific area; including fuel, insurance, and staff. CRIS is borrowing vehicles from Vermillion County.

Quisenberry inquired the percentage operations covered by the fare revenue. Marchant confirmed the fares cover about 2% of the budget. In answer to Nudo's questions about the number of trips, Marchant said that Danville Mass Transit makes seven trips a day between Danville and Champaign. Nudo would like to see same amount of trips being made between Champaign and Rantoul. Marchant responded that teaching rural residents to ride the bus is a slow process. The Board continued to discuss the rural transit program with CRIS.

MOTION by Betz to approve the Ordinance Providing for Public Transportation in Champaign County, Illinois and Rescinding Ordinance No. 873, Intergovernmental Agreement Between the County of Champaign, Champaign County Regional Planning Commission and CRIS Rural Mass Transit District, Memorandum of Understanding between Champaign County

Board Champaign County Regional Planning Commission for Administration of CRIS Rural Mass Transit District, Budget Amendment #11-00028, and Budget Amendment #11-00029; seconded by Quisenberry.

Ammons stated she was not clear about the budget amendments and would not vote in support of them.

Betz and Quisenberry withdrew the motion.

MOTION by Betz to approve the Ordinance Providing for Public Transportation in Champaign County, Illinois and Rescinding Ordinance No. 873, Intergovernmental Agreement Between the County of Champaign, Champaign County Regional Planning Commission and CRIS Rural Mass Transit District, and Memorandum of Understanding between Champaign County Board Champaign County Regional Planning Commission for Administration of CRIS Rural Mass Transit District; seconded by Quisenberry. **Motion carried.**

Budget Amendment #11-00028 and Budget Amendment #11-00029

MOTION by James to recommend to the County Board approval of Budget Amendment #11-00028 from Fund 075 Regional Planning Commission – Department 740 CRIS Rural MTD-Odd ST Years for increased appropriations of \$587,923 for the Contributions & Grants line with increased revenue of \$153,871 from the DOT-FTA-FRMLA Grant Non-Urbanized line and \$434,052 from the IDOT-Public Transit line and Budget Amendment #11-00029 from Fund 075 Regional Planning Commission – Department 739 CRIS Rural MTD-Even ST Years for increased appropriations of \$631,328 for the Contributions & Grants line with increased revenue of \$153,871 from the DOT-FTA-FRMLA Grant Non-Urbanized line and \$477,457 from the IDOT-Public Transit line; seconded by Rosales.

Ammons wanted the budget amendments to be voted on separately from the other rural transportation documents because she wanted to understand how the CRIS services worked and about the money attached to it. She would not vote in favor of approving the budget amendments.

Motion carried.

Court's Automation Fund/Circuit Clerk

Budget Amendment #11-00024 and Budget Amendment #11-00023

MOTION by Jay to recommend to the County Board approval of Budget Amendment #11-00024 from Fund 613 Court's Automation Fund – Department 030 Circuit Clerk for increased appropriations of \$2,192 for the Temporary Salaries & Wages line, \$168 for the Social Security-Employer line, \$229 for the IMRF-Employer Cost line, and \$10 for the Workers' Compensation Insurance line with increased revenue of \$2,599 from the From Probation Services Fund 618 line and Budget Amendment #11-00023 from Fund 613 Court's Automation

Fund – Department 030 Circuit Clerk for increased appropriations of \$154 for the Temporary Salaries & Wages line with no increased revenue; seconded by Cowart. **Motion carried.**

County Administrator

General Corporate Fund FY2011 Revenue/Expenditure Projection Report

Busey reported the General Corporate Fund (GCF) revenues remain stable. She projected the fund would receive about 103% of budgeted revenue. About 1.5% of this revenue is a \$400,000 non-budgeted lease payment that was received this year. The actual revenue received will be about 101%. She projected the GCF will spend 100% of budgeted expenditures. This will leave the ending fund balance at 11%, even with the outstanding Nursing Home loan.

General Corporate Fund Budget Change Report

There were no changes to the budget from the previous month.

Harris & Harris Monthly Report

Busey announced the GCF has received almost \$90,000 from the Harris & Harris collections year-to-date and the overall collections total \$475,000.

MOTION by Nudo to receive and place on file the County Administrator's reports; seconded by Ammons. **Motion carried with unanimous support.**

Request Waiver of Hiring Freeze for Administrative Assistant Position

Busey requested a waiver of the hiring freeze for an Administrative Assistant position in the Administrative Services Department because Bork will be leaving on August 12th. The department had three Administrative Assistant two years ago and today there are two. Operating with only one Administrative Assistant during the budget cycle period could be extremely difficult. Busey asked to fill this position without adhering to the three-month hiring freeze.

MOTION by James to waive the three-month hiring freeze for the Administrative Assistant position in the Administrative Services Department; seconded by Kurtz.

Michaels asked if Busey has a transition period in mind. Busey stated the Personnel Policy allows her to hire someone two weeks before the current employee leaves for a transitional period. She may try to do this. Petrie asked if there would be any salary changes to the position. Busey remarked it was highly likely a new employee will not be hired at the same salary of an employee who has worked here for seven years.

Motion carried with unanimous support.

Champaign County Financial Policies

Busey presented the financial policies for adoption instead of asking the Board to adopt the policies every year in the budget process resolution.

MOTION by James to adopt the Champaign County Financial Policies; seconded by Holderfield. **Motion carried.**

FY2011 Budget – GFOA Distinguished Budget Presentation Award

Busey announced that the FY2011 budget had won the GFOA Distinguished Budget Presentation Award. McGinty noted only a handful of counties receive this award and that Champaign County has received it for several years.

Ammons exited the meeting at 6:50 p.m.

Distribution of Public Health Levy for FY2011

This item was provided for information only.

Request for Amendment to the County Clerk's Staffing Budget

Busey, as the Salary Administrator, brought this request on behalf of the County Clerk. The request is to change the title and job description of a vacant Secretary position to that of Executive Assistant. There would be no change to the position's classification or salary range. The County Clerk has complete discretion over hiring employees in his office.

MOTION by Jay to approve the amendment to the County Clerk's staffing budget to change the title and job description of a Secretary position to an Executive Assistant position; seconded by Esry.

Langenheim questioned if there would be any changes to the position's function within the County Clerk's Office. Hulten answered that the position will be more involved in outreach, election judge training, and have less secretarial duties.

Ammons returned to the meeting at 6:52 p.m.

Hulten thought the previous job description was not an accurate description for the way the position was being used. It is also not the sort of role he would like position to play in the future. The position became vacant April 29th and will not be filled until it is vacant for 90 days.

Motion carried with unanimous support.

Treasurer
Monthly Report

Welch announced that tax bills are 51.65% collected. This amounts to about \$105 million. The County levies will receive about \$10 million of that amount. The GCF will receive \$2.9 million. This will place the fund in good shape to complete the fiscal year and repay its loans.

Alix thanked the Treasurer for continuing to send the tax bills out in a timely fashion. This is an achievement few counties are able to match. Welch commended the County Clerk's Office, the Supervisor of Assessments' Office, and the township assessors for their work, which makes the timeliness of tax bills possible.

MOTION by Rosales to receive and place on file the Treasurer's May 2011 report; seconded by Kurtz. **Motion carried with unanimous support.**

Auditor
Purchases Not Following Purchasing Policy

Michaels asked Fabri why the list showed Head Start receiving a credit of \$8,234.16 from AT&T in June followed by a \$7,000 bill for phone service from June to November 2010. Fabri did not know the answer, but promised to find out before the next Board meeting.

Monthly Report – May 2011

MOTION by Ammons to receive and place on file the Auditor's May 2011 monthly report; seconded by Anderson. **Motion carried.**

Other Business

There was no other business.

Chair's Report

There was no Chair's report.

Designation of Items to be Placed on County Board Consent Agenda

Agenda items 8.A.1-4, B.1, C.1, & F.8 were designated for the consent agenda.

Langenheim exited the meeting at 6:57 p.m.

Ammons requested that Quisenberry chair the Policy section of the meeting, which he did.

POLICY, PERSONNEL, & APPOINTMENTS

County Administrator

Vacant Positions Listing

The vacant positions listing was provided for information only.

James exited the meeting at 6:58 p.m.

Ordinance of the County of Champaign, Illinois Ascertaining the Prevailing Rate of Wages for Laborers, Mechanics, and Other Workers Employed in Public Works of Said County

MOTION by Betz to approve the Ordinance of the County of Champaign, Illinois Ascertaining the Prevailing Rate of Wages for Laborers, Mechanics, and Other Workers Employed in Public Works of Said County; seconded by Kurtz.

Busey remarked that this ordinance is approved every June. The State of Illinois posts the prevailing wage rates. Petrie asked how does state collect this data. Betz indicated it is usually based on the highest paid union laborers.

James returned to the meeting at 7:00 p.m.

Motion carried.

Recommendation for Award of Contract for Mail Services as a Result of RFP2011-006

Busey explained the award of contract is for the daily mail processing of all County mail. There was one bidder; it was from the current provider. The good news is that the rate is dropping from 0.05 to 0.04 per piece.

MOTION by Jay to approve the award of contract to Quicksilver for the County's mail service; seconded by Holderfield. **Motion carried with unanimous support.**

Langenheim returned to the meeting at 7:01 p.m.

County Clerk

Monthly Fees Report – May 2011 and Semi-Annual Fees Report – May 2011

MOTION by McGinty to receive and place on file the County Clerk's monthly fees report for May 2011 and the Semi-Annual Fees Report for May 2011; seconded by Rosales. **Motion carried with unanimous support.**

Nursing Home

Recommendation for Award of Contract for Prime Food Vendor as a Result of RFP 2011-009

Buffenbarger explained an RFP was issued for a Prime Food Vendor. This vendor provides food purchases and minor cooking equipment to the Nursing Home.

Moser exited the meeting at 7:02 p.m.

Buffenbarger stated there were two respondents, only one of which was a qualified bidder. He is asking for the current provider to be awarded the contract. He felt the rates were competitive and better than the current ones.

Richards inquired if this service delivered food or cooked food for the Nursing Home. Buffenbarger confirmed it is a delivery service and Nursing Home staff cooks the food. Petrie commended Buffenbarger for advertising the RFP for a long period of time. Buffenbarger noted this is a commercial distribution, so not many companies offer this service.

MOTION by Bensyl to award the contract for Prime Food Vendor for the Nursing Home to Waugh Foods; seconded by James. **Motion carried with unanimous support.**

Other Business

There was no other business.

Chair's Report

Proclamation Designating the Month of July 2011 as "Respect & Celebrate Civil Unions Month"

Ammons pointed out that the Cities of Urbana and Champaign have passed resolutions celebrating civil unions.

Moser returned to the meeting at 7:07 p.m.

MOTION by Ammons to approve the Proclamation Designating the Month of July 2011 as "Respect & Celebrate Civil Unions Month"; seconded by Anderson. **Motion carried.**

Designation of Items to be Placed on County Board Consent Agenda

Agenda item 10.C was designated for the consent agenda.

COUNTY FACILITIES

Facilities Director

Physical Plant Monthly Reports

Reinhart drew the Board's attention to Page 122 of the agenda packet. The Courthouse repair and maintenance line item is almost 100% spent for this year. This was due to an

unanticipated expense of almost \$20,000 pertaining to the cooling system. The other line items will be adjusted to make it through the remainder of the fiscal year.

MOTION by Rosales to receive and place on file the Physical Plant monthly reports; seconded by Michaels. **Motion carried with unanimous support.**

Petrie asked if the cooling system was under a warranty. Reinhart said the equipment was no longer under warranty.

Brookens Energy Lighting Retrofit Project Update

Reinhart received notification from the State of Illinois that the County will receive an Energy Efficiency Program Grant to help in covering the lighting retrofit costs. No grant money has been received to date. The lightening upgrades in Pod 400 at Brookens are being finalized.

Courthouse Finial Update

Reinhart announced there has been no movement in last thirty days from the roofing company or the finial manufacturer. The County's insurance representative has sent letters to the Advanced Roofing Company and Copper Craft Manufacturer. Reinhart is actively looking for another copper finial manufacturer to replace the damaged feature. Betz asked how the payment would be affected by using another manufacturer. Reinhart was unable to say, he assumed the billing will go to the insurance company.

Jay inquired about the County's deductible. Busey answered that it is \$5,000. Betz asked for the estimated repair costs. Reinhart said those would be about \$20,000

Ammons left the meeting at 7:13 p.m.

Betz asked if the County could possibly be refunded its deductible at some point. Reinhart believed it was possible. Langenheim said it was incumbent upon the County Board to repair the Clock Tower because it is a part of the County's soul. Reinhart said there were no signs of lightening damage to the finial itself. The finial broke in half and wind shear is the assumed cause.

Ammons returned to the meeting at 7:15 p.m.

202 Art Bartell Construction Project Project Update

Reinhart informed the Board that they are finished moving the County Clerk, Coroner, and Physical Plant break room and personnel into the new building. All systems are up and running. There are some minor punch list items to be completed. It appears the project will be completed approximately \$8,000 under budget with the final change order.

Kurtz exited the meeting at 7:17 p.m.

Monthly Project Budget Report

Busey announced the budget report will be adjusted down with the last change order. Betz asked where the drainage issues stand. Reinhart answered that Berns Clancy has finished all the field surveys updates they needed. They will review the documents to update their files and compile the information. Hopefully, the firm will be ready to make a presentation about the County's options in the first part of August.

Amendment to Outgoing Loan Agreement with Abraham Lincoln Presidential Library and Museum

MOTION by Nudo to approve the amendment to the Outgoing Loan Agreement with the Abraham Lincoln Presidential Library and Museum; seconded by Anderson.

Richard asked if the extended loan period required any increase to the insurance. Busey confirmed that no additional insurance was need.

Motion carried with unanimous support.

Downtown Correctional Center and Satellite Jail Discussion

Betz requested that the Sheriff and Lt. Cravens first give their presentation about the Satellite Jail and the Downtown Correctional Center. The Board had also been provided with the National Institute of Corrections' report on the Downtown Correctional Center and the white paper on the jails from the County's Facilities Director.

Kurtz returned to the meeting at 7:23 p.m.

Lt. Cravens showed a PowerPoint presentation about the jail facilities. Walsh urged the County Board to read the reports provided. He disagreed with some statements in the National Institute of Corrections' report. Griffin spoke about the seemingly inaccuracies about the programs provided for female inmates at the Downtown Correctional Center. Programs are provided through University of Illinois students, Parkland College students, and people from the community. The programs include Alcoholics Anonymous and Narcotics Anonymous on a weekly basis. There is a GED program at the Satellite Jail, but not at the Downtown Correctional Center. Funding for GED classes requires a certain number of students. Griffin is working with Parkland College's Project Read for individualized educational programs for female inmates. There are also church groups and bible study offered to inmates. The goal is for inmates to leave the jail and continue with education and support groups to avoid returning to the criminal justice system.

Rosales questioned if any ESL programs were offered for non-English speaking inmates. Griffin confirmed the jails have interpreter programs and bilingual officers to help with the needs of the inmate population. Many Spanish speaking inmates attend the GED classes.

Kurtz asked if Sheriff Walsh contacted the NIC about the inaccuracies in its report. Walsh said he had not contacted the NIC about the report. He felt it was important to have the Board look at where the jail facilities create problems. Kurtz expressed concern about this was a public report that could be misinterpreted if the corrections are not made. Walsh said he might send the NIC a letter with a copy to the County Board and the media to address some of the inaccuracies. Griffin stated she was interviewed by the NIC auditors and specified the programs the County provides to inmates, which were not reflected in the report.

Walsh stated that Busey had informed him the County Board was interested in discussing the Downtown Correctional Center and that there would be some money available for a bond issuance in the foreseeable horizon. He explained the Downtown Correctional Center was designed to hold 134 inmates and the Satellite Jail designed to hold 147 inmates. Following a large spike in the prisoner population years ago, another 30 beds were welded in because the jails were typically bedding over 300 prisoners. The bedded inmates are prisoners who have been to arraignment court, but that do not bond out. Since then, the Sheriff met with the Circuit Court judges, the State's Attorney, and the Public Defender to work together on jail overcrowding. The offices worked on moving cases when the prisoner numbers increased. Walsh commended the judges and other departments' efforts in moving cases. Walsh has also made use of the electronic home detention program to address the jail population. The law is changing to not allow the use of the home detention program for mandatory minimum sentences. He noted a number of inmates are jailed on traffic and suspended license violations. On the medical and mental health side, Walsh has seen an inmate population that is sicker than it has ever have been. Certain inmates have to be kept separate from others for a variety of reasons, which also affects the available number of beds.

Schroeder exited the meeting at 7:49 p.m.

Walsh said he does not have the space to accommodate all the inmates who have to be separated due to medical, mental health, or other issues. He thought the situation has reached the point where the jail facility issue needs to be studied since money will be available in a few years. The issue requires study and consultation with experts. He recommended the County Board discuss the issue and then give him some direction on whether he should manage with the current facilities or if new construction should take place. Busey, Betz, the Sheriff, and the Jail Superintendent will be attending a week long seminar in August on designing and building jails given by the National Institute of Corrections. If the County Board is serious about looking at the options, Walsh felt they need to consider projections about future jail needs from experts and whether the Downtown Correctional Center could be remodeled. What cannot be projected is how the legislature will make changes that will impact the jail population. Walsh's personal opinion was that the Downtown Correctional Center could not be remodeled. He advised the Board that a review of the facilities will cost approximately \$20,000.

Schroeder returned to the meeting at 7:52 p.m.

Walsh stated the jails are annually inspected by the Illinois Department of Corrections. The last 2 inspections found that Champaign County was in total compliance except for the air flow in the dorm area of the Downtown Correctional Center. This is an exception because the facility was built before 1988. The vents are covered because the facility was designed with vents which are low enough for inmates to stick items in or tear apart to use as weapons.

Moser spoke about how the jail was over capacity the day it was opened and prisoners were boarded in other counties' jails. He felt corners were cut during the construction of the Downtown Correctional Center. Walsh stated inmates are occasionally boarded in other counties because of separation issues with existing prisoners. He offered to give tours of the jail facilities to County Board members who contact him.

Langenheim also recalled when the Downtown Correctional Center was opened and how it was described as the latest thing in jail construction. It was supposed to meet the County's needs for the next 50 years. He argued that the building is only 30 years old and it is a solid building. He did not think everything needed to be immediately corrected to make use of the building. He thought it was poor planning to throw away a 30-year old building when more use could be made of it. If additional jail facilities are constructed, he advocated for building onto the Satellite Jail so all prisoners are housed on one campus. The Downtown Correctional Center could be converted for other uses.

James spoke about the need to adequately maintain County facilities once they are constructed. He wanted the County Board to move slowly in considering the jail issue.

Bensyl exited the meeting at 8:05 p.m.

Ammons asked Reinhart whether more major repairs will be necessary to the Downtown Correctional Center. Reinhart included information about the major repairs that will be needed in the next three to five years in his report distributed to the Board.

Quisenberry asked how many inmates are jailed for traffic offenses. Kravens estimated 30% of the inmates are incarcerated for traffic offenses. Walsh confirmed the actual figures are in the NIC report.

Alix inquired if estimates were made about expansion costs when the Satellite Jail was built. Busey explained it was a \$10 million project in 1995. The Satellite Jail was designed to be expanded with two additional pods to replace all the downtown inmate beds and the Sheriff's office space. Busey has built an anticipated \$15 million bond issue beginning in 2014 into the Public Safety Sales Tax Fund. The Board continued to discuss the current facilities and options that might be available to address the facility issues.

Jones exited the meeting at 8:25 p.m.

Reinhart provided a brief history of the Downtown Correctional Center's major issues. Over the next three to five years, the County will likely spend between \$1.5 million and \$1.8 on this facility for roofing, locks, pest control, and painting. The Board discussed the potential cost of repairing a building versus constructing a new facility. Betz stated this issue would be included on future agendas for more study.

MOTION by Quisenberry to receive and placed on file all the reports presented tonight; seconded by Langenheim. **Motion carried with unanimous support.**

Other Business

There was no other business.

Chair's Report

There was no Chair's report.

Designation of Items to be Placed on County Board Consent Agenda

Agenda item 10.C was designated for the consent agenda.

ADJOURN

The meeting was adjourned the meeting at 8:42 p.m.

Respectfully submitted,

Kat Bork
Administrative Assistant

Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.