

Committee of the Whole

June 12, 2012
Handouts

1. Item VII A – Presentation by the Champaign County Convention & Visitors Bureau
2. Item VII F – General Corporate Fund FY2012 Budget Projection & Change Reports
3. Item X D – Administrative Services Monthly Report – May 2012
4. Item XI A – RFP 2012-003 – Phase 1 Evaluation – Compiled Results of Jail Project Planning Team

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Tourism in Champaign County

Presented to Champaign County Board

June 12, 2012

Impact of Tourism Industry in Champaign County

- **2,500 jobs** in tourism industry
- **\$58 million** in travel-generated payroll
- **\$4.5 million** in local travel-generated tax revenues
- **\$266 million** in direct spending by visitors on food, entertainment, transportation, and shopping
- **5.9% total increase** in direct visitor spending over last year
- **7% increase** in hotel occupancy over last year

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Who Is Visiting Champaign County?

- **Sports**—University of Illinois athletics, youth and adult sport tournaments
- **Business**—Meetings and conventions, conferences, expos, employee training
- **Leisure**—Motorcoach, families, agricultural professionals, arts & cultural enthusiasts

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International Tourism

Top 5 International Markets to Illinois

- Canada
- United Kingdom
- Mexico
- Germany
- Japan

Recent International Groups Booked by CVB

- Denmark
- Brazil
- Ireland
- Russia
- Japan

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FY12 Highlights

- Opened Champaign County Welcome Center
- Announced the Bloomington Gold Corvette Show for 2013
- Hosted Hot Rod Power Tour on June 4, 2012
- Introduced Savor the Flavor and packaged itineraries
- Hosted IHSA, Shootout at the Hall, Marathon
- Increased performance reporting
- Building our brand

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FY13 Sustainable Business Model

- Tourism Industry Partnership Program
- Tourism Development Fund for recruiting and retaining community signature events
- Illinois Office of Tourism Grants
- Other Income

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FY13 High Impact Events

- Christie Clinic Illinois Marathon
- Bloomington Gold Corvette Show
- IHSA Football & Wrestling State Championships
- Roger Ebert's Film Festival
- NCAA National Tennis Championships
- First Pitch Baseball & Illinois Futbol Club SoccerTournaments
- University of Illinois Football Games
Blues, Brews & BBQ Festival
- UI Mom's Day, Dad's Day, Commencement Weekend
- Historic Farm Days
- Champaign-Urbana Days
- Gordyville USA Horse Shows

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FY13 Project Highlights

- Event coordination with high impact event organizers
- New high impact events calendar to restaurants, retail, attractions, etc.
- Stronger social media presence
- Increased efforts in international market, especially agritourism
- Focus on *Savor the Flavor* and other packaged itineraries
- Create public art, historical, and other walking/biking tours
- Increased efforts in arts & cultural tourism

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Thank you to the Champaign County Board
for your Gold Partnership to drive
economic growth through tourism
development!

FY2012 General Corporate Fund Revenue Projection Report

June 12, 2012

| SIGNIFICANT REVENUE LINE ITEMS/CATEGORIES | FY2011 YTD 5/31/2011 | FY2011 ACTUAL Received | FY2012 BUDGET 12/1/2011 | FY2012 Actual 5/31/2012 | Projected % to be Received | Projected \$\$ to be Received | \$ Difference to Original Budget |
|--|----------------------------|------------------------------|-------------------------------|-------------------------------|----------------------------------|-------------------------------------|--|
| PROPERTY TAXES (CURRENT) | \$1,180,578 | \$8,069,033 | \$8,285,724 | \$2,072,357 | 100% | \$8,285,724 | \$0 |
| PROPERTY TAXES (ESCROW) | \$0 | \$0 | \$0 | \$0 | 0% | \$0 | \$0 |
| PROPERTY TAXES (BACK) | \$0 | \$3,010 | \$5,200 | \$0 | 100% | \$5,200 | \$0 |
| MOBILE HOME TAXES | \$25 | \$8,814 | \$8,500 | \$0 | 100% | \$8,500 | \$0 |
| PAYMENT IN LIEU OF TAXES | \$0 | \$4,929 | \$4,500 | \$0 | 100% | \$4,500 | \$0 |
| COUNTY HOTEL/MOTEL TAX | \$8,067 | \$22,232 | \$25,000 | \$7,644 | 84% | \$21,074 | -\$3,926 |
| COUNTY AUTO RENTAL TAX | \$2,590 | \$19,140 | \$15,000 | \$12,160 | 239% | \$35,801 | \$20,801 |
| PENALTIES ON TAXES | \$16,955 | \$678,071 | \$674,000 | \$25,050 | 100% | \$674,000 | \$0 |
| BUSINESS LICENSES & PERMITS | \$7,237 | \$40,495 | \$33,500 | \$34,745 | 124% | \$41,500 | \$8,000 |
| NON-BUSINESS LIC. & PERMITS | \$321,234 | \$821,218 | \$1,326,500 | \$585,519 | 110% | \$1,461,352 | \$134,852 |
| FEDERAL GRANTS | \$297,328 | \$594,999 | \$451,626 | \$173,143 | 100% | \$451,626 | \$0 |
| STATE GRANTS | \$89,736 | \$218,090 | \$213,911 | \$116,448 | 100% | \$213,911 | \$0 |
| STATE SHARED REVENUE | | | | | | | |
| CORP. PERS. PROP. REPL. TAX | \$342,342 | \$736,887 | \$832,000 | \$368,810 | 96% | \$797,874 | -\$34,126 |
| 1% SALES TAX (UNINCORPOR.) | \$426,877 | \$1,102,692 | \$1,138,484 | \$440,607 | 101% | \$1,154,590 | \$16,106 |
| 1/4% SALES TAX (ALL COUNTY) | \$2,056,535 | \$5,009,241 | \$5,145,952 | \$2,130,259 | 101% | \$5,205,819 | \$59,867 |
| USE TAX | \$214,179 | \$478,219 | \$509,294 | \$206,390 | 94% | \$476,846 | -\$32,448 |
| INHERITANCE TAX | \$0 | \$32,698 | \$165,709 | \$156,452 | 131% | \$216,452 | \$50,743 |
| STATE REIMBURSEMENT | \$890,213 | \$1,860,082 | \$1,296,033 | \$320,762 | 51% | \$657,554 | -\$638,479 |
| SALARY REIMBURSEMENT | \$80,199 | \$228,813 | \$293,360 | \$247,223 | 145% | \$425,592 | \$132,232 |
| STATE REV./SALARY STIPENDS | \$17,049 | \$38,900 | \$34,228 | \$12,128 | 100% | \$34,228 | \$0 |
| INCOME TAX | \$1,148,963 | \$2,713,396 | \$2,639,433 | \$1,255,071 | 104% | \$2,739,359 | \$99,926 |
| POLICE TRAINING REIMBURSEMENT | \$0 | \$0 | \$17,000 | \$16,091 | 100% | \$17,000 | \$0 |
| OFF-TRACK BETTING | \$17,808 | \$41,142 | \$55,000 | \$22,087 | 100% | \$52,580 | \$0 |
| LOCAL GOVERNMENT REVENUE | | | | | | | |
| LOCAL GOVERNMENT REIMBURSE. | \$313,219 | \$592,188 | \$521,281 | \$275,285 | 125% | \$651,265 | \$129,984 |
| GENERAL GOVERNMENT | \$218,728 | \$525,618 | \$486,600 | \$220,375 | 119% | \$579,777 | \$93,177 |
| FINES | \$1,771,059 | \$4,048,232 | \$4,133,950 | \$1,699,478 | 98% | \$4,043,249 | -\$90,701 |
| FORFEITURES | \$425,410 | \$906,733 | \$1,065,000 | \$404,542 | 88% | \$942,403 | -\$122,597 |
| INTEREST EARNINGS | \$18,533 | \$53,034 | \$25,000 | \$6,613 | 198% | \$49,603 | \$24,603 |
| RENTS & ROYALTIES | \$5,687 | \$21,194 | \$19,500 | \$3,928 | 83% | \$16,237 | -\$3,263 |
| GIFTS & DONATIONS | \$681,310 | \$1,007,936 | \$631,623 | \$251,691 | 100% | \$631,623 | \$0 |
| OTHR FIN. SOURCES--FIX. ASSETS | \$6,444 | \$21,444 | \$7,500 | \$10,687 | 142% | \$10,687 | \$3,187 |
| OTHR. MISC. REVENUE | \$6,853 | \$15,922 | \$8,000 | \$12,708 | 159% | \$12,708 | \$4,708 |
| INTERFUND TRANSFERS | \$37,570 | \$79,011 | \$67,508 | \$38,807 | 147% | \$99,455 | \$31,947 |
| INTERFUND REIMBURSEMENTS | \$428,932 | \$1,433,309 | \$1,463,463 | \$517,509 | 100% | \$1,463,463 | \$0 |
| OTHER FINANCING SOURCES | \$14,294 | \$456,061 | \$418,331 | \$6,028 | 100% | \$418,331 | \$0 |
| TOTALS | \$11,045,953 | \$31,882,783 | \$32,017,710 | \$11,650,597 | 100% | \$31,899,884 | -\$115,406 |

FY2012 General Corporate Fund Expenditure Projection Report

| SIGNIFICANT EXPENDITURE LINE ITEMS/CATEGORIES | FY2011 YTD 5/31/2011 | FY2011 ACTUAL 12/31/2011 | FY2012 BUDGET 12/1/2011 | FY2012 YTD 5/31/2012 | PROJECTED % TO BE SPENT | Projected \$ to be SPENT | \$ Difference to Original BUDGET (+/-) |
|--|-------------------------------------|---|--|-------------------------------------|--|---|---|
| PERSONNEL | | | | | | | |
| Regular Salaries & Wages | \$5,701,249 | \$12,478,798 | \$12,990,126 | \$5,676,153 | 97.85% | \$12,710,701 | -\$279,425 |
| SLEP Salaries | \$3,045,439 | \$6,771,176 | \$7,045,064 | \$3,093,005 | 98.31% | \$6,926,216 | -\$118,848 |
| SLEP Overtime | \$121,432 | \$391,223 | \$416,676 | \$127,335 | 68.43% | \$285,144 | -\$131,532 |
| Fringe Benefits | \$1,324,865 | \$2,623,967 | \$2,652,089 | \$1,344,084 | 101.36% | \$2,688,168 | \$36,079 |
| COMMODITIES | | | | | | | |
| Postage | \$158,393 | \$230,619 | \$241,597 | \$144,006 | 101.31% | \$244,771 | \$3,174 |
| Purchase Document Stamps | \$260,925 | \$500,925 | \$748,150 | \$360,000 | 112.12% | \$838,819 | \$90,669 |
| Gasoline & Oil | \$88,327 | \$225,469 | \$247,945 | \$95,930 | 106.09% | \$263,052 | \$15,107 |
| All Other Commodities | \$231,493 | \$613,044 | \$617,474 | \$256,247 | 106.00% | \$654,502 | \$37,028 |
| SERVICES | | | | | | | |
| Gas Service | \$226,648 | \$355,604 | \$396,500 | \$182,892 | 77.05% | \$305,514 | -\$90,986 |
| Electric Service | \$274,569 | \$863,826 | \$896,500 | \$299,263 | 104.82% | \$939,708 | \$43,208 |
| Medical/Professional Services | \$534,493 | \$1,029,512 | \$1,017,073 | \$531,119 | 108.42% | \$1,102,745 | \$85,672 |
| All Other Services | \$1,528,083 | \$3,565,621 | \$3,870,186 | \$1,611,577 | 102.06% | \$3,949,870 | \$79,684 |
| CAPITAL | | | | | | | |
| Vehicles | \$562 | \$182,942 | \$80,000 | \$0 | 100.00% | \$80,000 | \$0 |
| All Other Capital | \$29,928 | \$121,920 | \$7,050 | \$0 | 100.00% | \$7,050 | \$0 |
| TRANSFERS | | | | | | | |
| To Capital Improvement Fund | \$0 | \$123,028 | \$86,884 | \$0 | 100.00% | \$86,884 | \$0 |
| All Other Transfers | \$877 | \$175,133 | \$170,096 | \$47,965 | 100.00% | \$170,096 | \$0 |
| DEBT REPAYMENT | | | | | | | |
| | \$261,504 | \$393,050 | \$549,246 | \$417,044 | 100.00% | \$549,246 | \$0 |
| TOTAL | \$13,788,787 | \$30,645,858 | \$32,032,656 | \$14,186,619 | 99.28% | \$31,802,484 | -\$230,172 |

FY2012 General Corporate Fund Projection Summary Report

| | | <i>Fund Balance Less Loan</i> |
|---|------------------------|-------------------------------|
| FUND BALANCE 11/30/11 (unaudited) | \$4,136,581 | \$3,803,454 |
| BEGINNING FUND BALANCE % OF BUDGET - | 13.06% | 12.01% |
| | <i>Budgeted</i> | <i>Projected</i> |
| ADD FY2012 REVENUE | \$32,017,710 | \$31,899,884 |
| LESS FY2012 EXPENDITURE | \$32,032,656 | \$31,802,484 |
| Revenue to Expenditure Difference | -\$14,946 | \$97,400 |
| FUND BALANCE PROJECTION - 11/30/12 | \$4,121,635 | \$4,233,981 |
| % OF 2012 Expenditure Budget | 12.87% | 13.31% |
| Outstanding Loan to Nursing Home | -\$333,127 | -\$333,127 |
| Unreserved Fund Balance Projection - 11/30/12 | \$3,788,508 | \$3,900,854 |
| % of FY2012 Budget | 11.83% | 12.27% |

GENERAL CORPORATE FUND - FY2012 BUDGET CHANGE REPORT

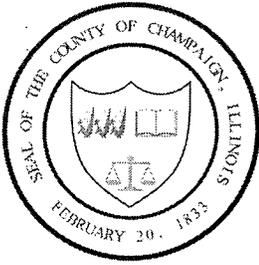
| | |
|---|--------------|
| General Corporate Fund Original Budget As Of: | 12/1/2011 |
| Expenditure | \$31,660,183 |
| Revenue | \$31,551,692 |
| Revenue/Expenditure Difference | (\$108,491) |

| | | | | |
|--------------------------------------|--------------|-----------|-------|----------------------------|
| General Corporate Fund Budget As Of: | | 6/12/2012 | | |
| Expenditure | \$32,032,656 | % Inc/Dec | 1.18% | Revenue/Exp. (\$14,946) |
| Revenue | \$32,017,710 | % Inc/Dec | 1.48% | |

EXPENDITURE CHANGES

| Department | Description | Expenditure Change | Revenue Change | Difference |
|---------------------------|--|--------------------|------------------|-----------------|
| County Board | Intergovernmental Agreement to Challenge EPA Clinton Landfill Decision | \$14,000 | \$0 | (\$14,000) |
| State's Attorney | Appellate Prosecutor Contract | \$3,000 | \$0 | (\$3,000) |
| Coroner | Sale of Van/Purchase of Equipment | \$450 | \$450 | \$0 |
| EMA | Local Emergency Planning Grant | \$6,800 | \$6,800 | \$0 |
| Auditor | Salary Stipend | \$28 | \$28 | \$0 |
| Supervisor of Assessments | Salary Stipend | \$1,800 | \$1,800 | \$0 |
| State's Attorney | Benefits Payout | \$17,868 | \$0 | (\$17,868) |
| Correctional Center | Prior Fiscal Year Medical Bills | \$21,587 | \$0 | (\$21,587) |
| Coroner | Grant | \$4,000 | \$4,000 | \$0 |
| Correctional Center | Court Security Staff for Courts Sound/Video Project | \$2,940 | \$2,940 | \$0 |
| Recorder | Increase in Real Estate Transactions | \$300,000 | \$450,000 | \$150,000 |
| TOTAL | | \$372,473 | \$466,018 | \$93,545 |

| | | | |
|--|------------------|------------------|-------------------|
| <i>Changes Attributable to Recurring Costs</i> | \$330,865 | \$456,278 | \$125,413 |
| <i>Changes Attributable to 1-Time Expenses</i> | \$41,608 | \$9,740 | (\$31,868) |



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 East Washington Street, Urbana, Illinois 61802-4581

ADMINISTRATIVE, BUDGETING, PURCHASING, & HUMAN RESOURCE
MANAGEMENT SERVICES

Deb Busey, County Administrator

ADMINISTRATIVE SERVICES – MONTHLY HR REPORT MAY 2012

VACANT POSITIONS LISTING

Prepared By: E. Boatz

VACANT POSITIONS LISTED ON DATA BASE MAY, 2012

| FUND | DEPT | POSITION TITLE | HOURLY RATE | REG HRS | REGULAR | | FY 2012 HRS | FY 2012 ANNUAL SALARY |
|-------------|------|-------------------|----------------|------------|------------------|--|-------------------|-----------------------------|
| | | | | | ANNUAL SALARY | | | |
| 80 | 30 | PT LEGAL CLERK | \$11.51 | 1040 | \$11,970.40 | | 1048 | \$12,062.48 |
| 80 | 40 | CLERK | \$11.51 | 1950 | \$22,444.50 | | 1965 | \$22,617.15 |
| 80 | 71 | CUSTODIAN | \$10.61 | 2080 | \$22,068.80 | | 2096 | \$22,238.56 |
| 80 | 71 | PT CUSTODIAN | \$10.16 | 1040 | \$10,566.40 | | 1048 | \$10,647.68 |
| 80 | 71 | PT CUSTODIAN | \$10.16 | 1040 | \$10,566.40 | | 1048 | \$10,647.68 |
| 80 | 71 | SKILLED TRADES | \$17.66 | 2080 | \$36,732.80 | | 2096 | \$37,015.36 |
| 80 | 140 | DEP SHRF--CORR | \$18.30 | 2080 | \$38,064.00 | | 2096 | \$38,356.80 |
| 80 | 140 | DEP SHRF--CORR | \$18.30 | 2080 | \$38,064.00 | | 2096 | \$38,356.80 |
| 80 | 140 | DEP SHRF--CORR | \$18.30 | 2080 | \$38,064.00 | | 2096 | \$38,356.80 |
| 83 | 60 | HIGHWAY MAINT WKR | \$22.39 | 2080 | \$46,571.20 | | 2096 | \$46,929.44 |
| -- TOTAL -- | | | \$148.90 | | \$275,112.50 | | | \$277,228.75 |

UNEMPLOYMENT REPORT

Prepared By: D. Mennenga

Notice of Claims received – 20 total

5 – Nursing Home

15 – Head Start

Employer Protests Filed

3 – Nursing Home

Response to Employer Protests

2 – Benefits approved

PAYROLL REPORT

Prepared By: Leeann Robeck

MAY PAYROLL INFORMATION

| Pay Group | 5/4/2012 | | 5/18/2012 | |
|----------------|-----------|--------------------|-----------|--------------------|
| | EE's Paid | Total Payroll \$\$ | EE's Paid | Total Payroll \$\$ |
| General Corp | 498 | \$843,446.01 | 498 | \$836,767.63 |
| Nursing Home | 217 | \$253,478.22 | 222 | \$255,882.06 |
| RPC/Head Start | 199 | \$258,207.16 | 200 | \$262,588.61 |
| Total | 914 | \$1,355,131.39 | 920 | \$1,355,238.30 |

HEALTH INSURANCE/BENEFITS REPORT

Prepared By: D. Mennenga

May, 2012

Total Number of Employees Enrolled: 736

General County Union:

Single: 262; Family: 89; Waiver: 47

Nursing Home Union:

Single: 71; Family: 7; Waiver: 18

Non-bargaining employees:

Single: 146; Family: 61; Waiver: 35

Life Insurance Premium Paid by County: \$1,887.47

Health Insurance Premium Paid by County: \$326,997.44

Health Reimbursement Account Contribution Paid by County: \$13,275.00

TURNOVER REPORT

Prepared By: Amanda Tucker

Turnover is the rate at which an employer gains and loses employees. To get the best picture for turnover the calculations are based on rolling year averages.

General County

May 2012: 9.63%

May 2012: 3 of 547 Employees left Champaign County

WORKERS' COMPENSATION REPORT

Prepared By: Amanda Tucker

Entire County Report

May 2012

New Claims 8

Closed Claims 4
 Open Claims 35

EEO REPORT

Prepared By: Amanda Tucker

Information provided based on EEO Tracking forms submitted by Applicant. Figures are for General County only.

| Position Opening | Close Date | Total Applicants Applied |
|-----------------------------------|------------|--------------------------|
| Account Clerk (Treasurer) | 5/14/2012 | 81 |
| Male | 13 | |
| Female | 67 | |
| Undisclosed | 1 | |
| Caucasian | 71 | |
| African-American | 7 | |
| Asian or Pacific Islander | 2 | |
| Hispanic | 0 | |
| Native American or Alaskan Native | 1 | |
| Veteran Status | 1 | |
| Disability | 1 | |

ADMINISTRATIVE SUPPORT to COUNTY BOARD REPORT

| | | | | | |
|---------------------|----|-----------------------------|-----|---------------------|---|
| Agendas Posted | 9 | Meetings Staffed | 5 | Minutes Posted | 7 |
| Appointments Posted | 21 | Notification of Appointment | 21 | Contracts Posted | 6 |
| Calendars Posted | 6 | Resolutions Prepared | 102 | Ordinances Prepared | |

RFP2012-003 - Phase 1 Evaluation - Compiled Evaluation Results of Jail Project Planning Team

| EVALUATION CRITERIA | ILPP | Carter, Goble, Lee | Crowe Howarth | Justice Solutions Group | DLZ Illinois | Kimme & Associates | MGT of America | JCO Consulting |
|---|---------------|---------------------------|----------------------|--------------------------------|---------------------|-------------------------------|-----------------------|-----------------------|
| Proposed Approach for Analysis and Forecasting | 126 | 130.5 | 126 | 123.75 | 130.5 | 166.5 | 126 | 101.25 |
| Proposed Approach for Communications and Stakeholder Engagement | 103.5 | 128.25 | 123.75 | 135 | 139.5 | 150.75 | 117 | 90 |
| Unique Approach to Project | 127.5 | 135 | 127.5 | 145 | 135 | 185 | 127.5 | 115 |
| Qualifications of Project Team | 114 | 122 | 124 | 124 | 124 | 152 | 104 | 106 |
| Relevant Project Experience | 128.25 | 144 | 135 | 121.5 | 139.5 | 168.75 | 135 | 117 |
| Proposed Project Schedule | 104 | 88 | 112 | 110 | 112 | 96 | 104 | 153.5 |
| TOTAL SCORE | 703.25 | 747.75 | 748.25 | 759.25 | 780.5 | 919 | 713.5 | 682.75 |

| | | | | | | | | |
|--|----------|----------|----------|----------|----------|----------|----------|----------|
| # of Evaluators Ranking Firm in their Top 3 Picks | 3 | 3 | 2 | 4 | 4 | 8 | 3 | 2 |
|--|----------|----------|----------|----------|----------|----------|----------|----------|