

## **CHAMPAIGN COUNTY BOARD COMMITTEE OF THE WHOLE MINUTES**

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**Finance/ Justice & Social Services/Policy, Personnel, & Appointments  
Tuesday, March 12, 2013  
Lyle Shields Meeting Room**

**MEMBERS PRESENT:** Christopher Alix, Astrid Berkson, Lloyd Carter, Lorraine Cowart, Aaron Esry, Stan Harper, Josh Hartke, Stan James, John Jay, Jeff Kibler, Alan Kurtz, Ralph Langenheim, Gary Maxwell, Jim McGuire, Diane Michaels, Max Mitchell, Pattsy Petrie, James Quisenberry, Michael Richards, Giraldo Rosales, Jon Schroeder, Rachel Schwartz

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Deb Busey (County Administrator), John Farney (Auditor), Joe Gordon (Probation/Court Services Director), Gordy Hulten (County Clerk), Susan Monte (Regional Planning Commission), Kay Rhodes (Administrative Assistant), Dan Welch (Treasurer)

### **CALL TO ORDER**

Kurtz called the meeting to order at 6:04 p.m.

### **ROLL CALL**

Rhodes called the roll. Alix, Berkson, Carter, Cowart, Esry, Harper, Hartke, James, Jay, Kibler, Langenheim, Maxwell, McGuire, Michaels, Mitchell, Petrie, Quisenberry, Richards, Rosales, Schroeder, Schwartz, and Kurtz were present at the time of roll call, establishing the presence of a quorum.

### **APPROVAL OF MINUTES**

**MOTION** by Kibler to approve the February 12, 2013 Committee of the Whole minutes; seconded by Mitchell. **Motion carried with unanimous support.**

### **APPROVAL OF AGENDA/ADDENDA**

**MOTION** by Carter to approve the agenda/addenda; seconded by Cowart. Petrie requested that Agenda Item VII-C1 be removed from the agenda. Busey added that the Closed Session item should be removed as well. **Motion carried to approve the agenda/addenda as amended with unanimous support.**

## **PUBLIC PARTICIPATION**

There was no public participation.

## **COMMUNICATIONS**

Schroeder notified the board that Steve O'Connor, a former long time County Board member was recuperating from surgery to address a serious health condition. Petrie announced that she and Hartke would conduct a town meeting for District 6 at the Champaign Public Library on March 24 from 1:00 p.m. to 2:00 p.m.

Quisenberry announced that the City of Champaign polling places 18 and 34 have notified the County Clerk that they will be unable to host voting. The Parkland Parkhill Applied Technology Center would be used instead for both polling places.

McGuire stated that he would attend the 2013 UCCI/U of I Leadership Academy. Kurtz added that he would attend as well.

## **POLICY, PERSONNEL, & APPOINTMENTS**

### **Appointments/Reappointments**

**MOTION** by Kurtz to appoint Sami Anderson to the Deputy Sheriff's Merit Commission for an unexpired term ending November 30, 2015; seconded by Esry. **Motion carried with unanimous support.**

### **County Clerk**

**MOTION** by James to receive the February 2013 report and place on file; seconded by Kurtz. **Motion carried with unanimous support.**

### **Nursing Home Board of Directors**

**MOTION** by Berkson to recommend County Board approval of the Amendments to the By-Laws of the Board of Directors for the Champaign County Nursing Home; seconded by Kibler. Michaels noted there were some minor changes she felt should be addressed and asked if these could be made afterwards if the current version were approved. Hartke indicated changes could always be made. Petrie was concerned about several areas in the text of the Policy and By-laws books that needed to be cleaned up. **Motion carried with unanimous support.**

**MOTION** by James to recommend County Board approval of the amendments to the Champaign County Nursing Home Board of Directors Policy Book; seconded by Berkson. Busey pointed out three additional minor changes to the policy book and asked that they be incorporated with the other amendments to the policy book.

**MOTION to Amend** by Petrie to include the three changes passed by the Nursing Home Board of Directors at their latest meeting as well as changes to unify the text when referring to the Board of Directors; seconded by Kibler. Maxwell said the Board of Directors is the Governing Body. Busey pointed out that page 3-II-A of the Policy Book states ...*The Board of Directors, hereinafter referred to as the Governing Body for this document...*

Petrie altered the **Motion to Amend** to include the three changes passed by the Nursing Home Board of Directors at their latest meeting with no other changes. **Motion to Amend carried.**

**Original Motion Carried as Amended.**

County Administrator

**MOTION** by Michaels to receive the Administrative Services February 2013 report and place on file; seconded by Rosales. **Motion carried with unanimous support.**

Other Business

There was no other business.

Chair's Report

State Legislative Action Regarding Drones

Quisenberry said that Senate Bill No. 1587 had been proposed restricting Law Enforcement's use of drones.

Semi-Annual Review of Closed Session Minutes

**MOTION** by Alix that the Policy Committee of the Whole Closed Session Minutes be maintained as closed to protect the public interest or privacy of individuals as recommended by the Assistant State's Attorney under the parameters of Resolution No. 7969--Establishing Procedures for Semi-Annual Review of Closed Session Minutes by the Champaign County Board; seconded by Jay. **Motion carried.**

Designation of Items for the County Board Consent Agenda

Items A2, D1 were designated for the County Board Consent Agenda.

FINANCE

Treasurer

**MOTION** by Quisenberry to receive the Treasurer's February 2013 report and place on file; seconded by Kibler. Petrie asked if the Treasurer had done any projections regarding anticipated revenue/expenditures. Welch explained he had four-year projections on the County's expenditures and revenues. He said he utilizes a Cash Flow Report every day. This is

a detailed report listing every debit and credit. He added that this helps him determine at what point the County would need a loan from Public Safety for the General Corporate Fund.

**Motion carried with unanimous support.**

**OMNIBUS MOTION** by Mitchell to recommend County Board approval of resolutions authorizing the disbursement of funds on defaulted contracts for Mobile Home Tax Sale, permanent parcel numbers 29-050-0042 and 30-058-0227; seconded by Quisenberry.

**Motion carried with unanimous support.**

Auditor

**MOTION** by Jay to receive the Auditor's February 2013 report and place on file; seconded by Langenheim. **Motion carried with unanimous support.**

Nursing Home Monthly Report

**MOTION** by Carter to receive the Nursing Home monthly report and place on file; seconded by Kurtz.

Hartke discussed the recent article by the News-Gazette reporting an unusually large number of deaths at the Nursing Home. He felt the report was misleading. Hartke broke down the numbers for the board. He said 46 deaths occurred between December and February, winter months were always worse than other seasons; 27 of those were in hospice care; and 20 were over the age of 90. He added that the Board of Directors would continue to investigate this issue. Discussion followed. **Motion carried with unanimous support.**

Budget Amendments/Transfers

**MOTION** by Kibler to recommend County Board approval of **Budget Transfer #13-00001** for Fund/Dept. 080 General Corporate-075 General County, 140 Correctional Center for a total of \$33,427 to transfer funds to appropriate General Corporate Fund Department line item to cover cost of FY2013 negotiated FOP Bargaining Unit wage increases; seconded by Harper. **Motion carried with unanimous support.**

**MOTION** by Harper to recommend County Board approval of **Budget Amendment #13-00016** for Fund/Dept: 080 General Corporate-140 Correctional Center with increased appropriations of \$141,000 and no increased revenue, from Fund Balance to cover funds needed for signing bonuses per settlement of FOP Bargaining Unit Contract for FY2013; seconded by Berkson. **Motion carried with unanimous support.**

Probation/Court Services

**MOTION** by Carter to recommend County Board approval of the application for the U.S. Department of Justice, Bureau of Justice Assistance, Justice and Mental Health Collaboration Program Grant; seconded by James. Gordon explained that this was a planning

grant and the matching funds would be supplied by Community Elements. **Motion carried with unanimous support.**

Regional Planning Commission

**OMNIBUS MOTION** by Cowart to recommend County Board approval of an Agreement Regarding Provision of Recycling/Refurbishing Services and a Lease Agreement for 2013 Countywide Residential Electronics Collection Events; seconded by Rosales. **Motion carried with unanimous support.**

County Administrator

**MOTION** by James to receive the General Corporate Fund FY2013 Budget Projection and Change Reports and place on file; seconded by Carter. **Motion carried with unanimous support.**

**MOTION** by Richards to recommend County Board approval of a resolution rescinding Resolution No. 7601 Establishing a Hiring Freeze for Champaign County Departments and Offices through the General Corporate Fund; seconded by Hartke.

Busey explained that in light of the fact that elected officials are not subject to the Hiring Freeze Resolution, the hiring freeze only applies to General Corporate Fund Departments and Offices, which are Administrative Services, EMA, Planning & Zoning, Physical Plant and the Supervisor of Assessments. Busey said although the hiring freeze is an effective tool it was not necessary at this time.

Petrie was concerned that once the hiring freeze was rescinded that department heads would add staff. Busey explained this was not the case because department heads only have the budget the County Board approved and if they wanted to add a position, they would need to ask the County Board for permission. **Motion carried.**

**MOTION** by Michaels to recommend County Board approval of change to County Fiscal Year; seconded by Mitchell. Welch and Farney supported the change. **Motion carried with unanimous support.**

**MOTION** by Quisenberry to recommend County Board approval of market adjustment and assignment of Grade Range I to Skilled Trades Position in the Physical Plant, as documented in the current AFSCME Contract; seconded by James. Busey explained the Physical Plant had been unable to fill this position after several attempts because the pay was not competitive with the market. Discussion followed. **Motion carried.**

Other Business

**MOTION** by Esry to recommend County Board approval of the application, and if awarded, acceptance of Illinois State Board of Elections – Voter Registration State Grant 2013; seconded by Cowart. **Motion carried with unanimous support.**

Chair's Report

Alix said the outstanding cases against the Nursing Home had been resolved within the County Board's economic authority. Alix thanked Diane Michaels, Barb Ramsey, John Farney, Deb Busey. Alan Kurtz for meeting with the Nursing Home regarding expenditure payment efficiencies.

Semi-Annual Review of Closed Session Minutes

**MOTION** by Quisenberry that the Finance Committee of the Whole Closed Session Minutes be maintained as closed to protect the public interest or privacy of individuals as recommended by the Assistant State's Attorney under the parameters of Resolution No. 7969–Establishing Procedures for Semi-Annual Review of Closed session Minutes by the Champaign County Board; seconded by Mitchell.

Designation of Items for the County Board Consent Agenda

Items A2-3, D1-2, E1, F1-2, G4, and H1 were designated for the Consent Agenda.

**JUSTICE & SOCIAL SERVICES**

Monthly Reports

**OMNIBUS MOTION** by Jay to receive the monthly reports for Animal Control: January 2013; EMA: February 2013; Probation & Court Services: January 2013 and Fourth Quarter Statistical Report; Public Defender: January 2013 and Veterans' Assistance Commission: February 2013 and place on file; seconded by James.

Kurtz stated that the sequester had hit the Head Start program and as a result between 30 and 60 children would be cut from the program this fall. Positions would also be reduced for every 20 children cut from the program.

**Motion to Amend** by Quisenberry to receive and place on file the Head Start: February 2013 report as well; seconded by James. **Motion carried as amended with unanimous support.**

Other Business

There was no other business.

Chair's Report

Berkson encouraged the board to attend the Community Justice Task Force meetings.

Semi-Annual Review of Closed Session Minutes

**MOTION** by Quisenberry that the Justice and Social Services Committee of the Whole Closed Session Minutes be maintained as closed to protect the public interest or privacy of individuals, with the exception of the minutes from: January 5, 1990; January 2, 1990; January 30, 1991; February 20, 1991; November 20, 1991; December 3, 1991; October 1, 1992; October 9, 1992; January 28, 1994 which may now be determined as Open Session Minutes; seconded by Esry. **Motion carried with unanimous support.**

**Other Business**

There was no other business.

**Adjourn**

The meeting adjourned at 7:56 p.m.

Respectfully submitted,

Kay Rhodes  
Administrative Assistant