



**CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE**

Finance/ Policy, Personnel, & Appointments/Justice & Social Services Agenda

County of Champaign, Urbana, Illinois

Tuesday, October 15, 2013 – 6:00 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana, Illinois

I. Call To Order

II. Roll Call

III. Approval of Minutes

A. Legislative Budget Hearings:

- | | | |
|------|-----------------|-------|
| i. | August 26,2013 | 1-9 |
| ii. | August 27, 2013 | 10-19 |
| iii. | August 28, 2013 | 20-25 |

- | | | |
|----|--|-------|
| B. | Committee of the Whole Minutes: September 10, 2013 | 26-34 |
|----|--|-------|

IV. Approval of Agenda/Addenda

V. Public Participation

VI. Communications

VII. Justice & Social Services

A. Head Start Update Presentation

B. Monthly Reports – All reports are available on each department’s webpage through the department reports page at: <http://www.co.champaign.il.us/COUNTYBD/deptrpts.htm>

1. Animal Control –August 2013
2. Emergency Management Agency – August and September 2013
3. Head Start –August 2013
4. Probation & Court Services – August 2013
5. Public Defender –August 2013
6. Veterans’ Assistance Commission – September 2013

C. Other Business

D. Chair’s Report

VIII. Policy, Personnel, & Appointments

A. Appointments/Reappointments –(Italics indicate incumbent)

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|----|---|-------|
| 1. | Penfield Water District – Term Ending 5/31/2018 | 35-36 |
| | Applicant: | |
| | • <i>Robert Kettner</i> | |

- | | | |
|----|---|----|
| 2. | Deputy Sheriff Merit Commission – Term 12/1/2013-11/30/2019 | 37 |
| | • <i>Jon Rector</i> | |

B. <u>County Board of Health</u>	
1. Request for Approval of an Agreement Between CUPHD, the County of Champaign, & Champaign County Health Department for Provision of Public Health Services by CUPHD to Champaign County Health Department	38-52
C. <u>County Clerk</u>	
1. September 2013 Report	53
D. <u>County Administrator</u>	
1. Administrative Services September 2013 Report	54-56
2. Recommendation for FY2014 Self-Funded Insurance for Property/Liability and Worker's Compensation	57-70
3. Resolution Honoring County Employees	71-73
4. Resolution Honoring Retiring County Employees	74-75
E. <u>Other Business</u>	
F. <u>Chair's Report</u>	
G. <u>Designation of Items to be Placed on the Consent Agenda</u>	
IX. <u>Finance</u>	
A. <u>Citizens Committee for Restoration of the Clock and Bell Tower at the Champaign County Courthouse</u>	
1. Transfer Agreement Between the Community Foundation of East Central Illinois; the Champaign County Board; and the Citizens Committee for Restoration of the Clock & Bell Tower at the Champaign County Courthouse	76-79
2. Non-Endowed Fund Agreement Between the Champaign County Board and the Community Foundation of East Central Illinois	80-84
B. <u>Nursing Home</u>	
1. Ordinance Authorizing a Loan to the Champaign County Nursing Home from a Bank or Financial Institution	85
2. Budget Amendment #13-00010 Fund/Dept: 081 Nursing Home-410 Administrative, 415 Environmental Services, 420 Laundry, 425 Maintenance, 430 Nursing Services Increased Appropriations: \$600,984 Increased Revenue: None: from Fund Balance Reason: To Increase FY13 Budget Dollars for Outstanding FY12 Invoices. Total of both Budget Amendments is \$1,062,374	86-89
3. Budget Amendment #13-00011 Fund/Dept: 081 Nursing Home-440 Activities, 441 Social Services, 445 Physical	90-91

Therapy, Occupational Therapy, 448 Speech Therapy, 450 Dietary
Increased Appropriations: \$461,390
Increased Revenue: Non: from Fund Balance
Reason: To Increase FY13 Budget Dollars for Outstanding FY12 Invoices. Total of both
Budget Amendments \$1,062,374

4. Monthly Financial Report 92-93

C. Treasurer

1. Monthly Report – September 2013 – Reports are available on the Treasurer’s webpage at:
<http://www.co.champaign.il.us/TREAS/reports.htm>
2. Resolution Authorizing the Execution of a Deed of Conveyance of the County’s Interest
or Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent
Parcel 20-09-01-106-016 94
3. Resolution Authorizing the Execution of a Deed of Conveyance of the County’s Interest
or Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent
Parcel 20-09-01-106-014 95
4. Resolution Authorizing the Execution of a Deed of Conveyance of the County’s Interest
or Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent
Parcel 20-09-01-103-011, 018 96
5. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on a
Mobile Home Permanent Parcel 30-058-0227 97

D. Auditor & Treasurer

1. Resolution for Policy on the Establishment & Verification of County Bank Accounts 98-99

E. Auditor

1. Monthly Report – September 2013 – Reports are available on the Auditor’s webpage at:
<http://www.co.champaign.il.us/Auditor/monthlyreports.htm>

F. Approval of Partial Release of Judgment 100-103

G. Budget Amendments/Transfers

1. Budget Amendment #13-00045 104
Fund/Dept: 080 General Corporate-042 Coroner
Increased Appropriations: \$2,800
Increased Revenue: \$2,800
Reason: To Replace Funds Used for Purchase of Larger Refrigeration Unit
2. Budget Amendment #13-00050 105
Fund/Dept: 080 General Corporate-028 Information Technology
Increased Appropriations: \$52,000
Increased Revenue: \$19,945
Reason: Increase in Appropriations Due to Copier Expense for the Remainder of the

Fiscal Year. Increase in Revenue Due to Reimbursement from RPC/Head Start for Their Share of Xerox Monthly Administrative Cost.

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|---|---------|
| <p>3. Budget Amendment #13-00051
 Fund/Dept: 080 General Corporate-016 Administrative Services
 Increased Appropriations: \$5,053
 Increased Revenue: None: from Fund Balance
 Reason: To Cover Publication Costs for Search Committees Postings for Deputy County Administrator/Finance and Facilities Director Positions</p> | 106 |
| <p>4. Budget Amendment #13-00052
 Fund/Dept: 075 Regional Planning Commission-Kankakee Human Services Transportation Plan
 Increased Appropriations: \$26,392
 Increased Revenue: \$26,392
 Reason: The River Valley Metro Transit District would like the Regional Planning Commission to Document and Evaluate the Transportation Needs of Seniors, Disabled, and Low-Income Individuals in the Kankakee Urbanized Area. The State of Illinois has Recommended that They Utilize the Technical Staff Expertise at the RPC to Prepare and Deliver a Human Services Transportation Plan. The State of Illinois Inter-Government Cooperation Act Allows Public Agencies to Share Services and Functions. Consistent with current and Past Practice, An Additional 10% will be Added to the Administrative Charges Associated w/this Project, as this MTD is Located Outside of Champaign County.</p> | 107-109 |
| <p>H. <u>Regional Planning Commission</u></p> | |
| <p>1. Request Approval of Application, & If Awarded, Acceptance of 2014 Electronic Products Recycling & Reuse Grant</p> | 110-113 |
| <p>I. <u>County Clerk</u></p> | |
| <p>1. Request Approval of Acceptance Agreement for the Illinois State Board of Elections Voting Access for Individuals with Disabilities – VAID V Grant</p> | 114-125 |
| <p>J. <u>County Administrator</u></p> | |
| <p>1. General Corporate Fund FY2013 Budget Report <i>(to be distributed)</i></p> | |
| <p>2. General Corporate Fund FY2013 Budget Change Report <i>(to be distributed)</i></p> | |
| <p>3. FY2014 Budget</p> | |
| <p style="padding-left: 20px;">a) Ordinance Increasing Statutory County Clerk, Recorder and Sheriff Fees for Champaign County, Illinois</p> | 126-146 |
| <p style="padding-left: 20px;">b) Resolution Amending Schedule of Authorized Positions for Champaign County Sheriff, Public Defender, and Court Services</p> | 147 |
| <p style="padding-left: 20px;">c) Drug Court Funding Request</p> | 148 |
| <p style="padding-left: 20px;">d) General Corporate Fund Budget Summary</p> | 149-159 |
| <p style="padding-left: 20px;">e) Public Safety Sales Tax Fund Budget Summary</p> | 160-161 |
| <p style="padding-left: 20px;">f) Drug Court Program Grant Budget</p> | 162-164 |
| <p style="padding-left: 20px;">g) Capital Asset Replacement Fund Facilities Budget</p> | 165 |
| <p style="padding-left: 20px;">h) Highway Federal Aid Match Budget</p> | 166 |
| <p style="padding-left: 20px;">i) Recommendation to County Board to Receive and Place on File the Champaign</p> | |

County FY2014 Tentative Budget

X. Other Business

A. Approval of Closed Session Minutes-August 13, 2013

XI. Adjournment